

FRANK T. MARTINEZ  
CITY CLERK

KAREN E. KALFAYAN  
EXECUTIVE OFFICER

**CITY OF LOS ANGELES**  
CALIFORNIA



ANTONIO R. VILLARAIGOSA  
MAYOR

OFFICE OF  
**CITY CLERK**  
**ADMINISTRATIVE SERVICES**

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HOLLY L. WOLCOTT  
DIVISION HEAD

April 17, 2006

Honorable Members of the City Council  
City Hall, Room 395  
200 North Spring Street  
Los Angeles, California 90012

Council District 12

**REGARDING: CHATSWORTH MERCHANT-BASED BUSINESS IMPROVEMENT  
DISTRICT RECONFIRMATION PROCEDURE**

Honorable Members:

On September 7, 1999, the City Council adopted Ordinance 172,795, which established the Chatsworth Business Improvement District (Chatsworth BID), located in Council District 12 (CF 02-1006). The City is required to conduct reconfirmation proceedings in order to levy a special assessment, which supports each year of District operations. The Chatsworth BID will complete its third operating year on May 31, 2006. The Chatsworth BID Advisory Board has submitted an Annual Report and is ready to proceed with the reconfirmation of the Chatsworth BID. The Annual Report for the BID's fourth operating year, beginning June 1, 2006 through May 31, 2007, is presented with this Report for Council consideration as "Attachment 1."

**RECONFIRMATION PROCESS**

The reconfirmation process consists of the adoption of an Ordinance of Intention, the approval of the Annual Report from the District's management entity, and two public hearings prior to the adoption of an Ordinance, which would authorize the special assessment to fund operations for the next year of the program. We have received and reviewed the Annual Report as submitted by the Chatsworth BID Advisory Board and as required by law (Section 36533, California Streets and Highways Code). The report includes the various programs and activities, which would be supported by assessment revenue and interest earnings.

**PROPOSED BUDGET**

The proposed budget for the Chatsworth BID's 2006 / 2007 operating year is \$95,000.



### PROPOSED DISTRICT BOUNDARIES

The proposed Chatsworth BID includes businesses located along 20419-21930 Devonshire Street, 10116-10370 Mason Street, and 10030-10050 Old Depot Plaza Road. A full description of the boundaries and a map are included in "Attachment 1."

### PROPOSED IMPROVEMENTS AND PROGRAMS

The Chatsworth BID's activities and programs for the 2006 / 2007 operating year include, but are not limited to: streetscape, maintenance, marketing, security, and administration.

### ASSESSMENT METHODOLOGY

The assessment methodology for the BID is based on business type. The assessments range from \$120 to \$1,200 per business. A full description of the assessment methodology is included in "Attachment 1."

### ADVANCE AGAINST ANTICIPATED REVENUE

If necessary, the BID may request an advance against anticipated BID assessment revenue. City policy allows for a funding advance not to exceed one quarter (25%) of the total annual assessment, if funds are available. Typically, these advances are used as deposits to secure service contracts, advance office lease payments and to maintain BID services when a break in the routine disbursement process occurs. The maximum amount available as an advance to the Chatsworth BID, if requested and available, is \$22,937 based upon the projection of \$91,750 in assessment receipts.

### CONTRACTING WITH NON-PROFIT SERVICE PROVIDER

From its first operating year, the Chatsworth Business Improvement District, Inc. administered the Chatsworth BID overseeing expenditures, and managing and implementing improvements and activities related to the BID. Through its longstanding presence in the Chatsworth community and as administrator of the BID during its three years of operation, the Chatsworth Business Improvement District, Inc. possesses unique knowledge and expertise of the Chatsworth BID and has a vested interest in its success.

### FISCAL IMPACT

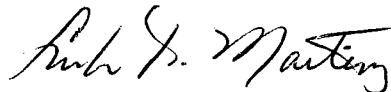
City Clerk administrative expenses will be charged to the Chatsworth BID and will be recovered from assessments collected. The amount of recoverable costs for the BID's fourth operating year will be six percent (6%) of the BID's estimated assessment revenue.

This is a merchant-based BID and there are no City-owned assessable properties located within the BID. Therefore, there is no impact on the General Fund.

RECOMMENDATIONS:

1. ADOPT an Ordinance of Intention confirming the Chatsworth BID Annual Report and levying an annual assessment for the Chatsworth BID's fourth operating year, June 1, 2006 to May 31, 2007.
2. DIRECT the City Clerk to schedule, prepare, publish, and mail the public hearing notice, as required by the provisions of Section 36500 et seq. of the California Streets and Highways Code.
3. INSTRUCT the City Clerk, subject to approval by the City Attorney as to form and legality, to prepare an enabling Ordinance levying the special assessment for the Chatsworth BID's fourth operating period beginning June 1, 2006 to May 31, 2007.
4. Authorize the City Clerk, subject to City Attorney approval, to prepare, execute, and administer a contract between the City and the Chatsworth Business Improvement District, Inc. to administer the Chatsworth BID, if the Ordinance reconfirming the BID is adopted.
5. DIRECT the Controller to provide, if necessary and available, an advance against the Chatsworth BID 2006 / 2007 assessment revenue in the amount of \$22,937 representing 25 percent of the anticipated BID revenue receipts, to the Chatsworth Business Improvement District, Inc., if the Ordinance reconfirming the BID is adopted.

Sincerely,



Frank T. Martinez  
City Clerk

FTM:KEK:HLW:MCP:RMH:qag

Attachment: Chatsworth Business Improvement District 2006 Annual Report;  
Ordinance of Intention

April 3, 2006

Mr. Frank Martinez, City Clerk  
Office of the City Clerk  
200 N. Spring Street, Room 224  
Los Angeles, CA 90012

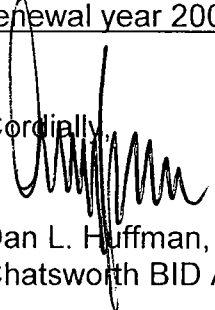
Re: Chatsworth Business Improvement District  
2006-2007 Annual Report

Dear Mr. Gonzalez,

As required under the Chatsworth Business Improvement District agreement # C-109231 with the City of Los Angeles, the Chatsworth Business Improvement District **Advisory Board** have reviewed in detail both the year to date activities and proposed 2006-2007 budget.

We are pleased to endorse and approve the Annual Report for the renewal year 2006-2007.

Cordially,

  
Dan L. Huffman, Chairperson  
Chatsworth BID Advisory Board

Cc: Quentin Gonzalez  
Administrative Services  
Special Assessments Unit

**RECEIVED**

APR 07 2006

FRANK T. MARTINEZ

**CHATSWORTH B.I.D.**  
BUSINESS IMPROVEMENT DISTRICT INC.



2005-2006 BOARD OF DIRECTORS

3rd -  
April 14, 2006

Mr. Quentin Gonzalez  
Office of the City Clerk  
Administrative Services  
Special Assessments Unit  
200 N. Spring Street, Room 224  
Los Angeles, CA 90012

Re: Chatsworth Business Improvement District  
2006-2007 Annual Report

Dear Mr. Gonzalez,

As required under our agreement # C-109231 with the City of Los Angeles, the Chatsworth Business Improvement District (BID) Board of Directors is pleased to submit our *Advisory Board Approved Annual Report for the renewal year 2006-2007.*

This report outlines the District's 2005-2006 progress and our proposed goals, plans/programs, and budget for the renewal period and follows the outline provided to us by your office at the March 8, 2006 meeting.

Again, thank you for all of your assistance to us as we continue to enhance and develop new ways of strengthening our business community.

Cordially,

  
William F. Powers, Jr.  
President, Chatsworth Business Improvement District

**WILLIAM F. POWERS**  
LAW OFFICES OF WILLIAM F. POWERS, JR.  
PRESIDENT

**JULIE LEWIS**  
TICO CONTRACTORS  
VICE PRESIDENT

**NANETTE PHELAN**  
A SYMPHONY OF FLOWERS  
SECRETARY

**RONALD SCHULKIN**  
CPA APC  
TREASURER

**KEVIN HULING**  
LES SISTERS SOUTHERN KITCHEN  
RESTAURANT

**MARCIA DAVALOS**  
SILVER KING

**JEANNE MASUCCI**  
COTTAGE SPA & BOUTIQUE

**KIM CLAYTON**  
KIM'S HALLMARK CARDS & GIFTS

**NICK MONTANO**  
LOS TOROS RESTAURANT

**SHAYAN SAMII**  
THE BEAUTY GALLERY

**CHATSWORTH B.I.D.**  
BUSINESS IMPROVEMENT DISTRICT INC.



2005-2006 BOARD OF DIRECTORS

Chatsworth  
Business Improvement District

2006/2007 Annual Report

(The fiscal year is from June 1, 2006 to May 31, 2007)

Prepared by: Nanette Phelan  
BID Administrator

**WILLIAM F. POWERS**  
LAW OFFICES OF WILLIAM F. POWERS, JR.  
PRESIDENT

**JULIE LEWIS**  
TICO CONTRACTORS  
VICE PRESIDENT

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LOS TOROS RESTAURANT

**SHAYAN SAMII**  
THE BEAUTY GALLERY

Page 1 of 7

**2006/2007 Annual Report  
Chatsworth Business Improvement District  
(Chatsworth BID)**

Name of Business Improvement District:  
**Chatsworth Business Improvement District**

Fiscal year: **June 1, 2006 to May 31, 2007**

Advisory Board Members:

1. **Dan L. Huffman**
2. **Ed Barker**
3. **Linda van der Valk**
4. **Jerry England**
5. **Marcia Carter**
6. **Gary Thomas**

The advisory board has approved this 2006/2007 Annual Report.

There are no proposed changes to the boundaries or benefit zones, but there are minor changes to the classifications of businesses and the new schedule is enclosed.

New businesses, that open within the Chatsworth BID, after the notice of the required public hearing for the ordinance for levying the 2006/2007 assessments have been sent by the Los Angeles City Clerk will be exempt from the 2006/2007 assessment; however, they will be subject to assessments in future years.

The estimated cost for providing improvements and activities for 2006/2007 is \$95,000. The total amount of assessments that businesses will be billed for, total \$91,750. The Chatsworth BID has an estimated surplus balance of \$3,250 from the 2005/2006 fiscal year that will be carried forward to the 2006/2007 fiscal year.

There is an office of community beautification matching grant that was awarded to the Chatsworth BID of \$10,000 for a sign project to be completed by December 6, 2006. To our knowledge, there are no other grants or contributions to be made from other sources other than the assessments levied pursuant to this report except for a marketing plan that involves potential revenue from business opportunity space on the signs mentioned in 2006 – 2007 program section E to offset purchase.

2005/2006 Programs are as follows:

- A. Streetscape: Completion of the installation of the remaining benches and trash receptacles was in the Fall of 2005 through a special Department of Transportation grant dated 2004. During the Fall 2005 and Winter 2006 development of our Chatsworth Signature Sign project was underway and a down payment is anticipated as soon as additional funding is received. Our American flag installation plan occurred 2 times and was in partnership with the local Kiwanis Club. Total amount spent for 2005/2006 will be approximately \$ 3000.
- B. Maintenance: Ongoing services for landscape maintenance and tree maintenance continued as well as, bench cleaning and trash receptacle emptying. In addition, we were successful in partnering with the youth community services dept. at Chatsworth High School and during this year they began assisting us in volunteerism for community service time to further maintain the street furniture appearance. Total amount spent for 2005/2006 will be approximately \$ 24000.
- C. Marketing: The BID Website of [www.chatsworthbid.com](http://www.chatsworthbid.com) is updated monthly with pertinent data. Chatsworth BID publishes a newsletter at least quarterly informing all bid stakeholders of activities, plans, meeting dates, and requesting feedback and participation. In August 2005 the Farmer's Market project was discontinued due to lack of interest. Additional strategies are ongoing. Total amount spent for 2005/2006 will be approximately \$ 16000.

- D. Security/Business Watch: The Security Program is regularly maintained from month to month with patrols occurring 4-times-night 7 nights a week, making the BID corridor a safer and more desirable destination for businesses, and patrons. A Business Watch Program consists of a concerted effort with Los Angeles Police Department's Devonshire Division to maintain security and the overall safety and wellbeing of the BID. Total amount spent for 2005/2006 will be approximately \$ 12000.
- E. Administration: The BID continues to outsource administration to the Chatsworth/Porter Ranch Chamber of Commerce, and includes: use of facility space, furniture, utilities, office equipment, phones, office supplies, postage, and personnel to accomplish the day-to-day operations of the BID which include and are not limited to, fielding phone calls, report preparation, filing, disbursements, copying and mailing of newsletter and other materials and correspondence. In addition, it includes Directors and Officers and liability insurance, bank service charges, postage and local taxes. The amount spent for 2005/2006 will be approximately \$ 19000.
- F. Other Programs: We are continuing to pursue avenues and opportunities to improve the BID and ideas for enhancing business opportunities for all BID businesses. No expenditures in this area to date.

**Chatsworth Business Improvement District  
Budget Proposal  
2006/2007**

Estimated Revenue for 2006/2007:

Amount carried forward from 2005/2006:	\$ 3,250
Estimated assessments for 2006/2007:	\$ 91,750
<b>Total Estimated Revenue</b>	<b>\$ 95,000</b>

Estimated Expenses for 2006/2007:

Administration (A)

Outsource full administrative services	\$ 15,000	
Insurance (Directors and Officers & Liability)	\$ 2,500	
Postage/Supplies	\$ 400	
Bank service charges	\$ 100	
CPA Review	\$ 3,000	\$ 21,000

Marketing (B)

Web hosting	\$ 120	
American Flag installations	\$ 1,450	
Newsletter Publishing/Postage	\$ 1,480	
Advertising and Promotion	\$ 10,000	\$ 13,050

Security/Business Watch (C)

Monthly services for nightly patrols	\$ 12,000	\$ 12,000
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Streetscape/Landscape Maintenance (D)

Landscape and tree maintenance services	\$ 8,400	
Bench and trash maintenance services	\$ 5,500	\$ 13,900

Signature Sign Project (E)

Completion, purchase and installation of freestanding Chatsworth themed Signage.	\$ 25,000	\$ 25,000
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Contingency: \$ 10,050

<b>Total Estimated Expenses/Budget</b>	<b>\$ 95,000</b>
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## 2006/2007 Planned Activities:

- A. Administration: The BID plans to continue to outsource administration to the Chatsworth/Porter Ranch Chamber of Commerce, and includes: use of facility space, furniture, utilities, office equipment, phones, office supplies, postage, and personnel to accomplish the day-to-day operations of the BID which include and are not limited to, fielding phone calls, report preparation, filing, disbursements, copying and mailing of newsletter and other materials and correspondence. In addition, it includes Directors and Officers and liability insurance, bank service charges, postage and local taxes. The annual CPA review required shall be conducted in this category as well.
- B. Marketing: We plan to do a comprehensive promotional drive through a direct mail program and a targeted event to draw attention to the BID. The BID Website of [www.chatsworthbid.com](http://www.chatsworthbid.com) will be updated at least quarterly and targeted monthly with pertinent data. Chatsworth BID shall publish a newsletter at least quarterly informing all BID stakeholders of activities, plans, meeting dates, and requesting feedback and participation.
- C. Security/Business Watch: The Security Patrol Program will be maintained monthly for security patrols that make the rounds of the BID area 7 nights a week, 4 times per night helping to make the BID corridor a safer and more desirable destination for businesses and patrons. Monthly security update reports shall be submitted to the BID administrator for evaluation. We will continue to work with all Business Watch Programs to maintain security and the overall safety and wellbeing of the BID.
- D. Streetscape/Landscape Maintenance: Our American flag installation is planned to continue 2 times during the year during Memorial Day to 4<sup>th</sup> of July and again in the fall for Labor Day to Christmas. This is in partnership with the Kiwanis Club.

In addition, ongoing services for landscape maintenance and tree maintenance will continue as well as, bench cleaning and trash receptacle emptying. In addition, we have been successful in partnering with the youth community services department at Chatsworth High School and we hope to continue this year in having the youth assist us in volunteerism for community service time to further maintain the street furniture appearance.

- E. Signature Sign Project: We will be completing this sign installation project during the first and second quarters of the 2006-2007 year in conjunction with the community beautification grant process. It entails 6 freestanding pole signs with the Chatsworth name and established 1888 date, the Stoney Point replica and an area where specific businesses can showcase their names.
- F. Contingency Fund: The Contingency Fund category will be used to offset delinquent accounts, uncollected accounts, or any general delays in fund disbursement. In addition, the Contingency Fund category will be used to cover minor unforeseen expenses.

I certify that I represent the non-profit organization of the Chatsworth Business Improvement District, Incorporated and I am authorized to submit this report on behalf of the organization.

Respectfully submitted by:



Nanette Phelan  
BID Administrator

**CHATSWORTH BID  
PROPOSED BOUNDRIES**

The following streets and address series comprise the  
BID areas:

Street	Address Series
Devonshire Street	20419 - 21930
Mason Street	10116 - 10370
Old Depot Plaza Road	10030 - 10050

**CHATSWORTH BID  
ASSESSMENT METHODOLOGY**

Each business within the Chatsworth BID will be assigned to a category based on the type of business conducted and assessed according to the amount assigned to that category.

The following is a list of assessment amounts that have been assigned to each category of business:

CATEGORY	AMOUNT FOR EACH BUSINESS
A. MAJOR FINANCIAL, UTILITY, & TOURISM RELATED	\$1200.00
B. MAJOR RETAIL	720.00
C. RETAIL ORIENTED	360.00
D. SERVICES	240.00
E. PROFESSIONALS	180.00
F. MANUFACTURERS, WHOLESALE, NON-PROFITS, ETC.	120.00
G. AUTOMOTIVE SERVICES	240.00

The following seven Categories comprise the  
Chatsworth BID:

- A. Major Financial, Utility & Tourism Related: (The following Category A businesses include but are not limited to:)
- Banks
  - Financial Institutions
  - Major Theatres (3 or more)
  - Hotels with 100 rooms or more
- B. Major Retail Oriented: Businesses grossing over \$1,000,000 per year according to L.A. annual business license data. (Please see Category C for types of businesses included as part of Category B.)
- C. Retail Oriented: Businesses grossing less than \$999,999 per year per L.A. annual business license data. (The following Category C businesses include but are not limited to:)
- Amusement Centers
  - Antique Stores
  - Art Supply
  - Auto Retail Supply
  - Bakery
  - Bars/Lounges
  - Billiard Rooms
  - Bookstores
  - Bowling Alleys
  - Cafes/Espresso Bars/Juice Bars
  - Camera Store
  - Cellular Phone Retail Stores
  - Check Cashing Business
  - Clothing and Apparel Store
  - Coffee Shops
  - Community Newspapers
  - Commercial Property Owners leasing/renting in the BID
  - Computer Store
  - Department Store
  - Drug Store
  - Duty Free Store
  - Electronic Components and Stereo Stores
  - Factory Outlet Stores
  - Gallery
  - Ice Cream and Yogurt Shop
  - Jewelry Store
  - Liquor Store
  - Markets
  - Micro Brewery
  - Money Exchange Business
  - Hotel/Motel (under 100 rooms)

Musical Instruments and Recorded Music Stores  
Office Supply Store  
Parking Lots  
Perfume Store  
Pet Supply Stores  
Pool/Spa Supply Stores  
Restaurants  
Second Hand Stores  
Shoe Stores  
Sports Equipment Retail  
Video/Game Stores  
Virtual Reality Store

D. Services and Related: (The following Category D businesses include but are not limited to:)

Auto Sales New or Used/ Auto Rentals  
Automotive Retail Parts Replacement  
Barber/Nails/Beautification  
Carpet Cleaners  
Computer/Electronic Repair  
Contractors  
Copy Center  
Cosmetic and Skin Related  
Dry Cleaners and Laundry  
Equipment Rentals  
Flooring and Draperies Sales  
Floral Related  
Furniture Stores/Home Furnishings  
Gas and Service Stations  
Hardware Related  
Limousine Related  
Locksmith/Key Maker  
Piano Repair  
Mail Centers  
Martial Arts Centers  
Nursery and Garden Related  
Pet Grooming  
Pharmacy  
Photographers  
Photo Developers  
Religious Gifts  
Shoe Repair/Shoe Shine Stand  
Sport Equipment Repair  
Swimming Pool Services  
Tanning Salons  
Ticket Seller  
TV Repairs

E. Professional and Related: (The following Category E businesses include but are not limited to:)

Advertising and Public Relations

Animal Hospitals and Vets

Architects

Artists

Attorneys

Auto Broker

Beauty School

Broadcasters

Catering

Certified Produce

Child Care Center

Consultant

Convalescent Homes

CPA

Dance Studio

Draftsman and Blueprint and Surveyors

Engineers

Financial/Investments Broker or Planner

Funeral and Mortuary

Graphic Artist

Health Care/Medical Doctors

Hospitals

Insurance Brokers and Agents

Interior Designers

Landscapers

Loan Counseling

Messengers

Music Studio

Nursing and Convalescent Homes

Plumbing

Printers/Publications

Property Management

Real Estate Broker and Agent

Retirement Homes

Security Services

Software/Web Design

Tailors

Temporary Services

Traffic Schools

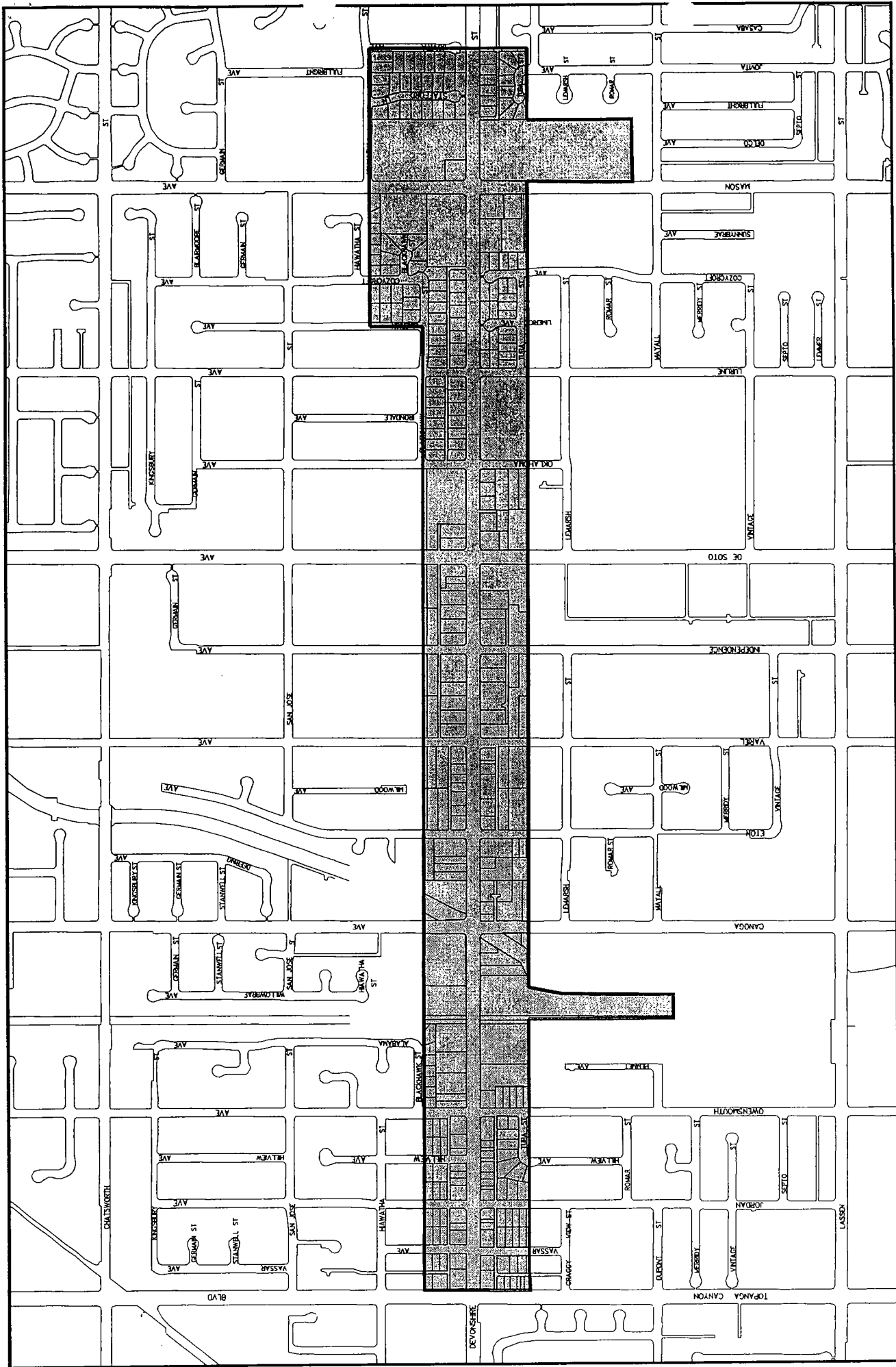
Travel Agent and Related

F. Manufacturers, Wholesalers, Non-Profits, etc. (The following Category F businesses include but are not limited to:)

Bottling Companies  
Charter Bus Co/Private  
Chemical and Janitorial  
Common Carriers/Bus  
Dairies  
Distributors  
Drapery/Window Treatment Subcontractors  
Heating and Air Conditioning  
Import/Export  
Industrial  
Interstate sales/shipping  
Labor Unions  
Linen Supply  
Manufacturing  
Metal Working  
Non-Profit businesses  
Recycling  
Refuse  
Self Storage  
Silk Screening  
Towing  
Trade Unions  
Trucking Company  
Upholsterers  
Vocational School  
Warehousing  
Wholesale Sales

G. Automotive Related: (The following Category G businesses include but are not limited to:)

Auto Body and Paint Shops  
Auto Repairs/Mechanics' services  
Auto Parts Wholesale  
Auto Wrecking



**CHATSWORTH**  
BUSINESS IMPROVEMENT DISTRICT

B.I.D. PROPERTIES (MERCHANT BASED - Not all shaded are assessed)

B.I.D. BOUNDARY



Not To Scale  
chatshw.amt Mar 2000



Mapped By: DEPARTMENT OF CITY PLANNING - GIS DIVISION

Ordinance 172795  
Council File 96-1007



**ORDINANCE NO. \_\_\_\_\_**

An Ordinance of Intention of the City of Los Angeles confirming the Annual Report for the **Chatsworth Business Improvement District ("District")** and declaring its intention to levy a special assessment upon businesses located within the District for the District's fourth operating year beginning June , 2006 to May 31, 2007. Said levy may be based on proposed changes to the district boundaries, to district benefit zones and/or to the basis and method of levying assessments within the District in accord with the California Streets and Highways Code section 36533.

**WHEREAS**, the Parking and Improvement Area Law of 1989 as contained in Sections 36500 *et. seq.* of the California Streets and Highways Code ("Act") authorizes the establishment of parking and business improvement districts for the purpose of levying assessments on district businesses for certain purposes; and

**WHEREAS**, the City Council on September 7, 1999 adopted Ordinance 172,795, which established and authorized the levy of a special assessment to support District operations for the District's first operating year; and

**WHEREAS**, pursuant to Section 36500 *et seq.* of the Act, an Annual Report is required to be prepared for each operating year for which assessments are to be levied and collected; and

**WHEREAS**, the Advisory Board for the District has caused to be prepared and filed the required Annual Report which includes a description of programs and activities and any changes or modifications for the District's fourth operating year; and,

**WHEREAS**, the subject Annual Report complies with the provisions of Section 36533 of the Act;

**NOW, THEREFORE,**

**THE PEOPLE OF THE CITY OF LOS ANGELES DO ORDAIN AS FOLLOWS:**

Section 1. ANNUAL REPORT. The annual report for the District's fourth operating year, prepared by the Advisory Board for the Chatsworth Business Improvement District and filed with the City Clerk, is hereby confirmed and approved. For a full and detailed description of the improvements and activities to be provided for the 2006 / 2007 operating year, the boundaries of the District and any benefit zones within the District, and the proposed assessments to be levied upon the businesses within the District for that operating year, refer to the Annual Report on file with the City Clerk, which is contained in Council File Number 02-1006 and incorporated herein as though fully set forth.

Sec. 2. DECLARATION OF INTENTION. Pursuant to provisions of the Act, the City Council hereby declares its intention to provide for the levy of assessments upon businesses operating within the Chatsworth Business Improvement District during the 2006 / 2007 operating year, and to adopt an Ordinance to such effect. Assessments will be levied on and collected from all businesses located within the District in the amounts and according to the classifications set forth in the Annual Report prepared by the District's Advisory Board and filed with the City Clerk. Said levies may be based on proposed changes to the district boundaries, to district benefit zones and/or to the basis and method of levying assessments within the District in accord with section 36533 of the Act.

Sec. 3. DISTRICT BOUNDARIES. The boundaries of the District for fiscal year 2006 / 2007 remain unchanged from the boundaries as set forth for fiscal year 2005 / 2006. The District roughly includes businesses located along 20419-21930 Devonshire Street, 10116-10370 Mason Street, and 10030-10050 Old Depot Plaza Road. A full description of the boundaries and a map are included in the Annual Report on file with the City Clerk.

Sec. 4. IMPROVEMENTS AND ACTIVITIES. The improvements and activities to be funded by the assessments may include, but are not limited to: streetscape, maintenance, marketing, security, and administration, and other activities as identified in Sections 36510 and 36513 of the Act.

Sec. 5. PUBLIC MEETING AND PUBLIC HEARING. Pursuant to Section 54954.6 of the Government Code, one public meeting and one public hearing shall be held before the City Council. The public meeting shall be held on \_\_\_\_\_, at 10:00 a.m., or as soon thereafter as this matter may be heard, in the John Ferraro Council Chamber in Room 340 at City Hall, 200 North Spring Street, Los Angeles, California 90012. The public hearing shall be held on \_\_\_\_\_, at 10:00 a.m., or as soon thereafter as this matter may be heard, in the John Ferraro Council Chamber in Room 340 at City Hall, 200 North Spring Street, Los Angeles, California 90012. The public meeting shall take place no earlier than ten (10) days after the first publication of the joint notice. The public hearing shall take place no earlier than seven (7) days after the public meeting and no earlier than forty-five (45) days after the first publication of the joint notice. The public hearing may be continued from time to time, but the public hearing shall be completed within thirty (30) days. At this hearing the City Council will consider the adoption of the Ordinance authorizing the assessment for the District's 2006 / 2007 operating year.

Sec. 6. PROTESTS. At the public hearing, the City Council shall hear and consider all protests against the proposed levying of the assessment on businesses located within the District for the subject fiscal year, the extent

of the District, or the furnishing of specified types of improvements or activities within the District. A protest may be made orally or in writing by any interested person. Any protest pertaining to the regularity or sufficiency of the proceedings shall be in writing and shall clearly set forth the irregularity or defect to which the objection is made.

Every written protest shall be filed with the City Clerk prior to or during the public hearing. The City Council may waive any irregularity in the form or content of any written protest and at the public hearing may correct minor defects in the proceedings. A written protest may be withdrawn in writing at any time prior to the conclusion of the public hearing.

Each written protest shall contain a description of the business in which the person subscribing the protest is interested sufficient to identify the business and, if a person subscribing is not shown on the official records of the City as the owner of the business, the protest shall contain or be accompanied by written evidence that the person subscribing is the owner of the business. A written protest which does not comply with these requirements shall not be counted in determining a majority protest.

Written protests can be on a form supplied by the City Clerk (Form SAS 143B). The form may be obtained at the Council and Public Services public counter in Room 395 at City Hall, 200 North Spring Street, Los Angeles, California 90012 or by telephoning (213) 978-1099.

If written protests are received from the owners of businesses in the District who will pay fifty percent (50%) or more of the assessments proposed to be levied and protests are not withdrawn so as to reduce the protests to less than fifty percent (50%), no further proceedings to levy the proposed assessment shall be taken for a period of one year from the date of the finding of a majority protest by the City Council.

If the majority protest is only against the furnishing of a specified type or types of improvement or activity within the District, those types of improvements or activities shall be eliminated.

**Sec. 7. QUESTIONS OR COMMENTS.** Any person having a question or comment regarding the hearing proceedings may telephone (213) 978-1099 [facsimile (213) 978-1130] and address such questions or comments to the Deputy City Clerk assigned to answer inquiries regarding the hearing proceedings.

**Sec. 8. NOTICE REQUIREMENT.** The City Clerk is directed to give notice of the public hearing pursuant to Sections 36523 and 36523.5 of the Act.

Sec. 9. CERTIFICATION. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

I hereby certify that this Ordinance was passed by the Council of the City of Los Angeles, at its meeting of \_\_\_\_\_.

FRANK T. MARTINEZ, City Clerk

By \_\_\_\_\_  
Deputy

Approved on \_\_\_\_\_

\_\_\_\_\_  
ANTONIO R. VILLARAIGOSA, Mayor

\_\_\_\_\_  
Date

**Approved as to Form and Legality**  
ROCKARD J. DELGADILLO, City Attorney

By   
Deputy City Attorney

Date 4/27/06

Council File No. 02-1006