

CITY OF LOS ANGELES

CALIFORNIA

KAREN E. KALFAYAN
City Clerk



Office of the
CITY CLERK

Council and Public Services
Room 395, City Hall
Los Angeles, CA 90012
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When making inquiries relative to
this matter, please refer to the
Council File No.

CLAUDIA M. DUNN
Chief, Council and Public Services Division

ANTONIO R. VILLARAIGOSA
MAYOR

www.cityclerk.lacity.org

Council File No. 08-2758

October 17, 2008

Gary Lee Moore, City Engineer
Public Works / Bureau of Engineering
1149 South Broadway, Suite 700
Mail Stop 490

**SUBJECT: NAMING / RENAMING OF A COMMUNITY,
REQUEST FOR DEPARTMENT EVALUATION**

Dear Mr. Moore:

The Los Angeles City Council, at its meeting on January 31, 2006 (Council File 02-0196), adopted a policy for the naming and renaming of a community. Part of that policy requires various City departments to review and evaluate on whether the proposed name reflects the historical and cultural significance of the community.

Attached are the naming/renaming policy, application, and related documentation for Sherman Oaks. Due to the six month deadline to schedule a public hearing on the application, it is imperative that your Department's evaluation be received no later than 5:00 p.m., Friday, March 20, 2009, by the Office of the City Clerk, Room 395, City Hall. The evaluation will be considered, together with findings received from other Departments, prior to the public hearing(s).

If you have any questions or require additional information, please contact Shannon Hoppes of my staff at (213) 978-1073 or via e-mail at shannon.hoppes@lacity.org.

Sincerely,

Karen E. Kalfayan
City Clerk

CLAUDIA DUNN
Division Manager

Attachments