

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: October 17, 2008

To: Todd Gaydowski, Division Manager
Records Management Division

From: Claudia Dunn, Division Manager
Council and Public Services Division



SUBJECT: NAMING / RENAMING OF A COMMUNITY (COUNCIL FILE NO. 08-2758)

The Los Angeles City Council, at its meeting on January 31, 2006 (Council File 02-0196), adopted a policy for the naming and renaming of a community. Part of that policy requires various City departments to review and evaluate on whether the proposed name reflects the historical and cultural significance of the community.

Attached are the naming/renaming policy, application, and related documentation for Sherman Oaks. Due to the six month deadline to schedule a public hearing on the application, it is imperative that your evaluation be received no later than 5:00 p.m., Friday, March 20, 2009, by the Office of the City Clerk, Room 395, City Hall. The evaluation will be considered, together with findings received from other Departments, prior to the public hearing(s).

If you have any questions or require additional information, please contact Shannon Hoppes of my staff at (213) 978-1073 or via e-mail at shannon.hoppes@lacity.org.

Attachments