

(Write NC name here)

2010 Stakeholder Registration Form

IMPORTANT: You must register in order to vote. To register, you must verify your Stakeholder status by completing this form, identifying the stakeholder status(es) you are claiming for the **Neighborhood Council** and signing the perjury clause. Please complete the form then submit to the Polling Place Clerk to receive your ballot(s).

STAKEHOLDER INFORMATION

(Please PRINT Clearly)

First Name: _____ Last Name: _____

My Residential Address: _____ ZIP: _____

Phone Number: _____ E-mail Address: _____

I am a Neighborhood Council Stakeholder because:

[The stakeholder status(es) you select in this section will determine the ballot(s) you will be issued.]

I am a **resident** of the NC and live at the address listed above.

I own a **business** or **work** in the NC at:

Name of Business or Place of Work: _____

Business Address: _____ ZIP: _____

I own **property** in the NC at:

Property Address: _____ ZIP: _____

I have a vested interest in the NC based on the following **factual basis**:

Other: _____

Address: _____ ZIP: _____

I declare under penalty of perjury that the above statements are true and correct:

Signature: _____ Date: _____

Please return this form to the Polling Place Clerk in order to receive your ballot.

For Polling Place Clerk Use Only

Write the ballot type number for the Ballot(s) issued, located at bottom, left-hand corner of the ballot (Example: 00900A).

Provisional Ballot(s) Issued (highlight any provisional ballot issued above in pink and highlight ballot corner).

TO BE FILLED OUT BY VERIFYING POLLING PLACE STAFF

Method of Verifying Stakeholder: Self-Affirmation Documentation Required

ID type(s) provided: CA DL/ID Other: _____

Verified by (print): _____ Signature: _____ Date: _____

(Write NC name here)

2010 Vote-By-Mail (VBM) Application

IMPORTANT: You must register in order to vote. To register, you must verify your Stakeholder status by completing this form, identifying the stakeholder status(es) you are claiming for the **Neighborhood Council** and signing the perjury clause. Please complete and return this form to the address provided below in order to receive your ballot(s). VBM Applications that do not include information necessary to establish stakeholder status or lack an applicant's signature will not be processed. VBM Ballot(s) will be mailed 10 to 30 days before the election.

STAKEHOLDER INFORMATION

(Please PRINT Clearly)

First Name: _____ Last Name: _____

Home Phone #: _____ Cell Phone #: _____ Birth date: _____

Email: _____

My Mailing Address: _____ ZIP: _____

I am a Neighborhood Council Stakeholder because:

[The Stakeholder Ballot(s) you will be issued is based on the stakeholder status(es) you select in this section.]

I am a **resident** of the **NC** [if you don't live at the address listed above, please provide your residential address here:]

I own a **business** or **work** in the **NC** at:
Name of Business or Place of Work: _____
Business Address: _____ ZIP: _____

I own **property** in the **NC** at:
Property Address: _____ ZIP: _____

I have a vested interest in the NC based on the following **factual basis**:

Other: _____
Address: _____ ZIP: _____

I declare under penalty of perjury that the above statements are true and correct and that I am unable to physically attend the polls due to: Disability Religious Restriction

Signature: _____ Date: _____

**This form must be received (not postmarked) by the Election Division by 5:00 p.m. of (date)
Return this completed form to:**

Office of the City Clerk - Election Division, Attn: Vote-By-Mail for the (NC name),
P.O. Box 54377, Los Angeles, CA 90054-0377.
You can also fax this form to (213) 978-0611

TO BE FILLED OUT BY VERIFYING VBM STAFF

Self-Affirmation NO ID/DOCs required

Ballot(s) Issued: _____

Verified by (print): _____ Signature: _____ Date: _____

ID

(Write NC name here)

2010 Vote-By-Mail (VBM) Application

IMPORTANT: You must register in order to vote. To register, you must verify your Stakeholder status by means of completing this form, identifying the stakeholder status(es) you are claiming for the **Neighborhood Council** and signing the perjury clause. Please complete and return this form to the address provided below in order to receive your ballot(s). VBM Applications that do not include information and documentation necessary to establish stakeholder status or lack an applicant's signature will not be processed. VBM Ballot(s) will be mailed 10 to 30 days before the election.

STAKEHOLDER INFORMATION

(Please PRINT Clearly)

First Name: _____ Last Name: _____

Home Phone #: _____ Cell Phone #: _____ Birth date: _____

Email: _____

My Mailing Address: _____ ZIP: _____

I am a Neighborhood Council Stakeholder because:

[The Stakeholder Ballot(s) you will be issued is based on the stakeholder status(es) you select in this section.]

I am a **resident** of the NC [if you don't live at the address listed above, please provide your residential address here:]

I own a **business** or **work** in the NC at:

Name of Business or Place of Work: _____

Business Address: _____ ZIP: _____

I own **property** in the NC at:

Property Address: _____ ZIP: _____

I have a vested interest in the NC based on the following **factual basis**:

Other: _____

Address: _____ ZIP: _____

I declare under penalty of perjury that the above statements are true and correct and that I am unable to physically attend the polls due to: Disability Religious Restriction

Signature: _____ Date: _____

All **Vote-By-Mail Applicants** are **required** to submit copies of identification and/or documents that will establish their stakeholder status(es) for the Board position(s) that they are requesting ballots. Refer to the list of **Acceptable Forms of Documentation** for assistance. Applications that are not accompanied by valid documents will not be processed. All copies of documents will be destroyed upon verification. This form must be received (not postmarked) by the Election Division by 5:00 p.m. of (date).

Return this completed form to:

Office of the City Clerk - Election Division, Attn: Vote-By-Mail for the (NC name),
P.O. Box 54377, Los Angeles, CA 90054-0377. You can also fax this form to (213) 978-0611

TO BE FILLED OUT BY VERIFYING VBM STAFF

Ballot(s) Issued: _____

ID type(s) provided: _____

Verified by (print): _____ Signature: _____ Date: _____

(Write NC name here)

2010 Vote-By-Mail (VBM) Ballot Reissue Form

IMPORTANT: You must complete this form and sign the perjury clause. Complete and return this form to the address provided below in order to receive your ballot(s). Completed VBM Ballot Reissue Forms must be received at least ten (10) days prior to the election. Incomplete VBM Ballot Reissue Forms will not be processed.

STAKEHOLDER INFORMATION

(Please PRINT Clearly)

First Name: _____ Last Name: _____

Home Phone #: _____ Cell Phone #: _____ Birth date: _____

Email: _____

My Mailing Address: _____ ZIP: _____

I am requesting a second VBM Ballot because:

- I have not received my ballot(s).
- I have lost/misplaced my ballot(s).
- I made an error on the ballot(s).
- I received the wrong ballot(s).
- Other: _____

I declare under penalty of perjury that the above statements are true and correct. I understand that my first ballot(s) will be invalidated and cannot be used.

Signature: _____ Date: _____

Prior to counting all reissued ballots, the City Clerk - Election Division shall verify that the voter has not attempted to vote more than once.

Return this completed form to:

Office of the City Clerk - Election Division, Attn: Vote-By-Mail for the (NC Name),
P.O. Box 54377, Los Angeles, CA 90054-0377. You can also fax this form to (213) 978-0611

TO BE FILLED OUT BY VERIFYING VBM STAFF

Ballot(s) Issued: _____

Ballot(s) Reissued: _____

Ballot(s) Exchanged: Yes No Original(s) received: Yes No

Verified by (print): _____ Signature: _____ Date: _____

Neighborhood Council Map(s) Endorsement Form

This form is to provide your Neighborhood Council (NC) an opportunity to endorse the map(s) that will be used to implement election-related processes (e.g., candidate filing, stakeholder verification). These maps will also be duplicated and posted at the polls on Election Day.

The City Clerk - Election Division has developed a map for each NC. The map(s) have been designed to reflect the NC boundaries (including internal subdivisions - if applicable) according to the Department of Neighborhood Empowerment (DONE) approved bylaws.

Please review the map(s). Use this form to clarify any discrepancies between the map(s) and the by-laws by answering the questions below. The deadline for returning this form is September 23, 2009. Thereafter, NCs who have not responded will have the NC map(s) endorsed by default by the City Clerk.

The map(s) and the form require discussion and approval at a NC Public Meeting.

In the event of discrepancies between the bylaws and the map(s), the NC map(s) will be adjusted to fit the bylaws description(s). Any unresolved discrepancies on this form will be revised based on DONE approved bylaws.

Please note the (color) shading of the City Clerk's map(s) may vary from the original map(s) due to ink brands, printers, or software available colors.

NC NAME: _____

Does the NC endorse the City Clerk map(s) as presented: Yes No

Does the map(s) match the bylaws description? Yes No
 If No, please attach the corrected map(s) and specify reason:

Are the NC outer boundaries drawn correct on the map(s)? Yes No
 If No, please attach the corrected map(s) and specify reason:

Are the sub-divisions correct on the map(s)? Yes No Not Applicable
 If No, please attach the corrected map(s) and specify which sub-division(s) are incorrect:

Does this NC overlap boundaries with other NCs? Yes No
 Please specify area(s) shared:

BOARD ACTION AND APPROVAL INFORMATION (Required)

List name of person authorized by the Neighborhood Council to submit this Map(s) Endorsement Form and to provide any official clarification on the map(s).

_____ Date map(s) was endorsed at a public meeting

_____ Name of person completing this form Title Phone Number

_____ Signature _____ Today's Date

RETURN THIS FORM BY WEDNESDAY, SEPTEMBER 23, 2009, 5:00 P.M.

To: City of Los Angeles, City Clerk - Election Division
 P.O. Box 54377, Los Angeles, CA 90054-0377

For any questions regarding this form, contact your Project Coordinator at (213) 978-0444
 You may also submit this form: via fax (213) 978-0376 OR scan and send via email to Michelle.Yun@lacity.org
<http://cityclerk.lacity.org/election/>

Neighborhood Council Election Procedures Endorsement Form

This form is to provide your Neighborhood Council (NC) an opportunity to endorse the Election Procedures that will be used to implement election-related processes (e.g., candidate filing, stakeholder verification). These Election Procedures shall be made available on the City Clerk – Election Division website and will also be made available at the polls on Election Day.

The City Clerk - Election Division has developed Election Procedures for each NC. The Election Procedures have been designed to include all NC election-related items according to the Department of Neighborhood Empowerment (DONE) approved bylaws and the 2010 NC Election Procedures Stipulation Language Worksheet submitted by your NC.

Please review the Election Procedures. Use this form to clarify any discrepancies between the Election Procedures and the by-laws by answering the questions below. The deadline for returning this form is 130 days before each NC's Election Day. Thereafter, NCs who have not responded will have the Election Procedures endorsed by default by the City Clerk in accordance with City Clerk – Election Division Policy: No. 18.

The Election Procedures require discussion and approval at a NC Public Meeting.

In the event of discrepancies between the bylaws and the Election Procedures, the Election Procedures shall be revised to reflect the DONE approved bylaws.

NC NAME: _____

Does the NC endorse the City Clerk Election Procedures as presented? Yes No

If No, please attach a copy of the article in the bylaws or the section of your Stipulation Language Worksheet that should be used and note the section in the Election Procedures that should be revised (attach an additional sheet, if necessary):

Are the boundaries included in the Election Procedures correct? Yes No
If No, please specify what is incorrect:

Are the seat descriptions correct in the Election Procedures? Yes No
If No, please attach the correct definitions and specify which seats are incorrect:

Are the deadlines provided correct on the Election Procedures? Yes No
If No, please note the specific dates that should be changed:

BOARD ACTION AND APPROVAL INFORMATION (Required)

List name of person authorized by the Neighborhood Council to submit this Election Procedures Endorsement Form and to provide any official clarification.

Date Election Procedures were endorsed at a public meeting

Name of person completing this form	Title	Phone Number
-------------------------------------	-------	--------------

Signature	Today's Date
-----------	--------------

RETURN THIS FORM BY _____

**To: City of Los Angeles, City Clerk - Election Division
P.O. Box 54377, Los Angeles, CA 90054-0377**

**For any questions regarding this form, contact your Project Coordinator at (213) 978-0444.
You may also submit this form: via fax (213) 978-0376 OR scan and send via email to your respective
Project Coordinator.
<http://cityclerk.lacity.org/election/>**

POLLING PLACE SUGGESTION FORM

Please suggest a ranked list of five Polling Places within the Neighborhood Council (NC) boundaries. City Clerk - Election Division staff will contact the facilities and recruit the Polling Place.

In making the final decision on the NC Polling Place, the City Clerk - Election Division will consider the following criteria:

- Availability on the date and time of the election (including time for set up and clean up of Polling Place)
- Sufficient size to accommodate the voter sign-in process and voting activities
- Access to public transportation
- Sufficient parking, lighting, and restroom facilities for Polling Place staff
- Compliance with Americans with Disabilities Act (ADA) requirements
- Cost for use of the facility (for each election-related event)
- Neutrality of the location for stakeholders and candidates

In the event the suggested sites are not available, the City Clerk will recruit a suitable Polling Place for the NC election and notify the NC of the new location.

NC NAME: _____

ELECTION TIME: _____ **a.m./p.m.** **TO:** _____ **a.m./p.m.**
 (Polling Place hours of operation will be six hours)

CHOICE 1

Name of Location: _____

Location Address: _____ City: _____ Zip: _____

Contact Name _____ Telephone Number _____

CHOICE 2

Name of Location: _____

Location Address: _____ City: _____ Zip: _____

Contact Name: _____ Telephone Number _____

CHOICE 3

Name of Location: _____

Location Address: _____ City: _____ Zip: _____

Contact Name: _____ Telephone Number _____

CHOICE 4

Name of Location: _____

Location Address: _____ City: _____ Zip: _____

Contact Name: _____ Telephone Number _____

CHOICE 5

Name of Location: _____

Location Address: _____ City: _____ Zip: _____

Contact Name: _____ Telephone Number _____

BOARD ACTION AND APPROVAL INFORMATION (Required)

_____ Date NC Board Approved the Information on this form

Name of person completing this form _____ Title _____ Phone Number _____

_____ Signature _____ Today's Date _____

RETURN THIS FORM BY FRIDAY, AUGUST 14, 2009, 5:00 P.M.

To: City of Los Angeles City Clerk - Election Division
 P.O. Box 54377, Los Angeles, CA 90054-0377

For any questions regarding this form, contact the Precincting Section at (213) 978-0434
 You may also submit this form via fax (213) 978-0376 OR via email to Niesha.Louis@lacity.org
 NC website: <http://cityclerk.lacity.org/election/ncdocs/website.pdf>

POLLING PLACE CONFIRMATION FORM

NC NAME: _____

ELECTION DATE: _____

ELECTION TIME: _____ a.m./p.m. TO: _____ a.m./p.m.
 (Polling Place will remain open for six consecutive hours)

Name of Location: _____

Location Address: _____ City: _____ Zip: _____

Primary Contact _____ Telephone Number _____

Secondary Contact _____ Telephone Number _____

I offer to furnish the location designated to the City of Los Angeles, Office of the City Clerk Election Division for the above elections with sufficient chairs, tables, and adequate heat, light and restroom facilities for the Neighborhood Council Election Board. I will not participate in electioneering at the Polling Place on Election Day.

I understand that my emergency telephone number requested below will be used only in the event of an emergency or an urgent need to contact me.

If for any reason I cannot fulfill the terms of this agreement, I will immediately contact the Precincting Section at (866) 899-8683 or (213) 978-0434.



 Print Name of Manager or Owner

 Emergency Contact Number

 Mailing Address

 City, State Zip Code

 Signature of Manager/Owner

 Date

Recruiters Additional Comments:

Neighborhood Council Election Day Language Assistance Request Form

This form is to provide your Neighborhood Council (NC) an opportunity to request language assistance on Election Day. All requests must be Board approved.

An NC may request assistance for up to two (2) languages. Where possible, the City Clerk will assign language - appropriate staff on a first-come, first-served basis. Please note that languages not available within the City Clerk - Election Division will be contracted out to an outside interpreter at a \$50 fee per language to be paid by the NC.

Please submit the Election Day Language Assistance Request Form **no later than 30 days before the election.**

(PRINT NC NAME CLEARLY)

requests interpretive assistance in the following language(s):

[Select or write in up to two (2) languages]

- | | |
|---|-------------------------------------|
| <input type="checkbox"/> Chinese: __ Cantonese __ Mandarin | <input type="checkbox"/> Spanish |
| <input type="checkbox"/> Japanese | <input type="checkbox"/> Tagalog |
| <input type="checkbox"/> Korean | <input type="checkbox"/> Vietnamese |

Other: _____

Other: _____

BOARD ACTION AND APPROVAL INFORMATION (Required)

_____ Date request was approved at a public meeting

Name of person completing this form

Title

() - @

Phone Number

Email

Signature

Today's Date

RETURN THIS COMPLETED FORM TO:

City of Los Angeles, City Clerk - Election Division
555 Ramirez Street, Space 300, Los Angeles, CA 90012
Attention: Pollworker Recruitment & Training Section

You may also submit this form via fax to (213) 978-0376 OR
Scan and send via email to Clerk.ElectionPW@lacity.org

For any questions regarding this form, contact your Project Coordinator at (213) 978-0444

<http://cityclerk.lacity.org/election/ncdocs/website.pdf>

FOR CITY CLERK - ELECTION DIVISION USE ONLY:

RECEIVED BY: _____ DATE: _____

INTEPRETER HIRED: YES NO STAFF LANGUAGE 1: _____

LANUGAGE 2: _____

Neighborhood Council Translation Request Form

This form is to provide your Neighborhood Council (NC) an opportunity to request the translation of documents. All requests must be approved by your Board prior to submission.

An NC may request translation of documents for up to two (2) languages.

Please submit the Translation Request Form to the City Clerk no later than 5:00 p.m., thirty (30) days prior to Election Day.

(PRINT NC NAME CLEARLY)

requests translation in the following language(s):
[Select up to two (2) languages]

- | | |
|-----------------------------------|-------------------------------------|
| <input type="checkbox"/> Chinese: | <input type="checkbox"/> Spanish |
| <input type="checkbox"/> Japanese | <input type="checkbox"/> Tagalog |
| <input type="checkbox"/> Korean | <input type="checkbox"/> Vietnamese |

Other: _____ Other: _____

We request the following items to be translated into the above mentioned language(s):

- | | |
|--|---|
| <input type="checkbox"/> At-Polls Voting Instructions | <input type="checkbox"/> Vote-By-Mail (VBM) Application |
| <input type="checkbox"/> Candidate Filing Form | <input type="checkbox"/> VBM Voting Instructions |
| <input type="checkbox"/> Stakeholder Registration Form | |

BOARD ACTION AND APPROVAL INFORMATION (Required)

_____ Date request was approved at a public meeting

_____ Name of person completing this form

_____ Title

() - _____

_____ Phone Number

_____ Email

_____ Signature

_____ Today's Date

RETURN THIS COMPLETED FORM

To: City of Los Angeles, City Clerk - Election Division
P.O. Box 54377, Los Angeles, CA 90054-0377

For any questions regarding this form, contact your Project Coordinator at (213) 978-0444

You may also submit this form via fax to (213) 978-0376

OR scan and send via email to Sunny.Cho@lacity.org

<http://cityclerk.lacity.org/election/ncdocs/website.pdf>

FOR CITY CLERK - ELECTION DIVISION USE ONLY:

RECEIVED BY: _____ DATE: _____

COMMENT: _____



REGION A: NEIGHBORHOOD COUNCIL (NC) ELECTION OBSERVER SIGN-IN SHEET

NC NAME: _____

DATE: ___ / ___ / ___

ATTENTION OBSERVERS:

- Please read and follow the Observer Guidelines posted at the Polling Place.
- Check-in with Election Division staff for an Observer's badge.
- You are required to wear the Observer's badge at all times while in the Polling Place.
- Remember to sign-out.
- Please adhere to the Video/Photography Policy as posted in the Polling Place.
- Failure to comply could result in your being asked to leave the Polling Place.

	NAME	ADDRESS	PHONE	SIGNATURE	CHECK-IN TIME	CHECK-OUT TIME	ELECTION DIVISION STAFF INITIALS
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							



REGION A: NEIGHBORHOOD COUNCIL (NC) ELECTION MEDIA SIGN-IN SHEET

NC NAME: _____

DATE: ___ / ___ / ___

CITY OF L.A.
CITY CLERK - ELECTION DIVISION

PRESS

2010 NC ELECTIONS

ATTENTION MEDIA OBSERVERS:

- Please read and follow the Observer Guidelines posted at the Polling Place.
- Check-in with Election Division staff for a Media badge.
- You are required to wear the Media badge at all times while in the Polling Place.
- Remember to sign-out.
- Please adhere to the Video/Photography Policy as posted in the Polling Place.
- Failure to comply could result in your being asked to leave the Polling Place.

#	MEDIA ORGANIZATION	INDIVIDUAL'S NAME	PHONE	EMAIL	SIGNATURE	CHECK-IN TIME	CHECK-OUT TIME	ELECTION DIVISION STAFF INITIALS
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

Office of the City Clerk - Election Division

2010 Neighborhood Council Public Records Request Form

PLEASE NOTE: Although not required to submit a request in writing, the Office of the City Clerk - Election Division strongly encourages you to use this form. Written requests streamline the response and ensure that the correct records are provided.

REQUESTER INFORMATION

(PLEASE PRINT CLEARLY)

First Name: _____ Last Name: _____

Street Address: _____ Zip Code: _____

Phone Number: _____ Email: _____

Per the California Public Records Act (CPRA), I hereby request to inspect the following records for the 2010 Neighborhood Council Board Member Elections:

IF NECESSARY, PLEASE ADD AN ADDITIONAL SHEET AND ATTACH IT TO THIS FORM.

ADDITIONAL INFORMATION

In the event that photocopies of materials are requested, the City Clerk will charge a \$1.00 processing fee and \$0.10 for each photocopy. Payments are due at the time record reproduction is provided and can be made in person or sent to the Election Division Headquarters at 555 Ramirez St., Space 300, Los Angeles, CA 90012, prior to the copies being made. All CPRA requests must be directed to the following location:

Neighborhood Council Election Unit
Office of the City Clerk - Election Division
555 Ramirez St., Space 300
Los Angeles, CA 90012
Phone: (213) 978-0444
Fax: (213) 978-0376

A RESPONSE WILL BE SENT TO YOU WITHIN TEN (10) DAYS OF RECEIPT OF YOUR REQUEST BY THIS OFFICE. PLEASE NOTE THAT ON OCCASION, AN ADDITIONAL FOURTEEN (14) DAYS TO RESPOND MAY BE WARRANTED AS ALLOWED UNDER THE CALIFORNIA PUBLIC RECORDS ACT.

Signature: _____ Date: _____

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TO BE FILLED OUT BY ELECTION DIVISION STAFF

Verified by (print): _____

Signature of Verifier: _____ Date: _____

Comment: _____

Office of the City Clerk - Election Division
2010 Neighborhood Council Recount Request Form

PLEASE NOTE: For a recount request to be accepted for action, the following criteria must be met:

- The number of votes separating the candidates in question must be 10% or less of the total votes cast in that specific contest;
- The stakeholder(s) filing this request must have voted in the election in question and must provide the same stakeholder status verification required of voters in the election, and;
- The stakeholder(s) filing this request must pay a fee of \$798.80 to cover the administrative cost of the recount and sign a promissory note agreeing to pay for any additional costs associated with the recount.

A recount must be completed within five (5) City of Los Angeles business days following the Deadline to Submit Recounts and Challenges. A notice announcing the date, time, and location of the recount will be posted on the NC Election website and all candidates for the board seat(s) being recounted will be notified.

REQUESTER INFORMATION (PLEASE PRINT CLEARLY)

First Name: _____ Last Name: _____

Street Address: _____ Zip Code: _____

Phone Number: _____ Email: _____

Stakeholder Status (Please check all that apply)

I voted in the _____ Neighborhood Council Election Initial _____

____ I am a **resident** of the **NC** and live at the address listed above.

____ I own a **business** or **work** in the **NC** at:
Name of Business or Place of Work: _____
Business Address: _____ ZIP: _____

____ I own **property** in the **NC** at:
Property Address: _____ ZIP: _____

____ I have a vested interest in the NC based on the following **factual basis**:

Per the Office of the City Clerk - Election Division Policy #32, I hereby request a recount of the following races for the 2010 Neighborhood Council Board Member Elections:

IF NECESSARY, PLEASE ADD AN ADDITIONAL SHEET AND ATTACH IT TO THIS FORM.

FEE INFORMATION

All stakeholders requesting a recount will be required to pay a fee to cover the administrative cost of the recount. The fee will be in the amount of **\$798.80** per NC and **\$2.28** for each additional ballot required to be recounted beyond the estimated average number of ballots cast in a NC Election, as determined by the Office of City Clerk - Election Division. This fee is based on the cost of the supplies and equipment necessary for performing the recounts as well as the cost of the staff being employed to perform the recount. Please make all checks out to the **Office of the City Clerk - Election Division**.

If the result of an election is changed by the recount, the expense of the recount shall be borne by the City Clerk and the deposit will be returned to the stakeholder(s) who requested the recount. The results of an election are considered changed only if the identity of any person who had been declared elected is changed.

I hereby agree to pay any additional costs associated with the recount not covered by the initial \$798.80.

Signature: _____ Date: _____

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TO BE FILLED OUT BY ELECTION DIVISION STAFF

Verified by (print): _____

Signature of Verifier: _____ Date: _____

Fee Paid: ___ Yes ___ No Comments: _____



2010 NEIGHBORHOOD COUNCIL ELECTIONS NOTICE OF VACATING CANDIDACY FOR MULTIPLE POSITIONS ON A BOARD

Pursuant to Section 11 Option B of the 2010 Election Procedures Stipulation Language Worksheet:

If a candidate seeking multiple Board positions on one NC Board is declared the winning candidate for more than one of those positions, the candidate will be required to vacate all except one Board position **no more than three days from the day the elections are certified or from the day when any and all election recounts and challenges are resolved for the specific NC election, whichever date is later.** These vacated positions shall be filled with the remaining candidate who received the most votes, or if none, via the vacancy clause identified in this 2010 NC Election Procedures Stipulation Language Worksheet.

Accordingly, in the event a candidate should win multiple seats, the process for vacating shall be:

- The candidate will choose which one (1) seat s/he wishes to be seated-in.
- The candidate must file a Notice of Vacating Candidacy for Multiple Positions on a Board Form (issued by the City Clerk) by the deadline¹.

I, _____, without reservation, as a
 (Name of candidate)
 result of winning multiple seats on a Board, hereby officially withdraw my
 name as a candidate for the _____, of the
 (Board Position)
 Neighborhood Council _____
 (NC Name)
 Election held on _____.
 (Month) (Day) (Year)

I hereby authorize the Office of the City Clerk - Election Division to remove
 my name from the list of winning candidates for the _____
 Board Position.

Executed this _____ day of _____, 2010, at Los Angeles, California

 (Signature)

Where the candidate does not vacate all except one Board position by the deadline, the candidate will be deemed ineligible for of all positions won as the result of the election, except for the one (1) position where the candidate received the most votes.

Return this completed form via mail, fax, or email to:

Office of the City Clerk - Election Division

Attn: Neighborhood Council Election Unit - Notice of Vacating Candidacy
for _____ Neighborhood Council.

Mail: P.O. Box 54377, Los Angeles, CA 90054-0377

Fax: (213) 978-0376 OR Email to: Clerk.Election@lacity.org

FOR CITY CLERK – ELECTION DIVISION USE ONLY:

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Received by: _____

Date: _____

Time: _____

¹ Deadline dates vary and are applicable according to Regional Election Day. In all 2010 NC Elections the date shall be three (3) days after the NC Elections have been certified or from the day when any and all election recounts and challenges are resolved for the NC's 2010 Elections.



NC COPY

NEIGHBORHOOD COUNCIL ELECTION DOCUMENTS RELEASE FORM

Neighborhood Council: _____

Board Member Information

Name: _____

Board Position: _____

Address: _____

Telephone: _____

Email: _____

In accordance with City Clerk - Election Division Policy No. 20, I affirm that I am a current member of the _____ Neighborhood Council (NC) and that I have been designated to receive Stakeholder Registration Forms and Candidate Filing Forms (excluding stakeholder documentation) on behalf of the NC. I understand that all documents retained by the NC shall be subject to the California Public Records Act (CPRA) for the length of time the documents are retained by the NC.

Signature: _____ Date _____

Please Note: The City Clerk - Election Division shall retain all other election-related materials for a period of six months. All election-related materials will be made available to the public in accordance with the CPRA and City Clerk - Election Division Policy No. 3. After six months, no NC election-related materials will be retained by the City Clerk - Election Division and all NC election-related materials will be destroyed.



FILE COPY

STAFF INITIAL _____

NEIGHBORHOOD COUNCIL ELECTION DOCUMENTS RELEASE FORM

Neighborhood Council: _____

Board Member Information

Name: _____

Board Position: _____

Address: _____

Telephone: _____

Email: _____

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In accordance with City Clerk - Election Division Policy No. 20, I affirm that I am a current member of the _____ Neighborhood Council (NC) and that I have been designated to receive Stakeholder Registration Forms and Candidate Filing Forms (excluding stakeholder documentation) on behalf of the NC. I understand that all documents retained by the NC shall be subject to the California Public Records Act (CPRA) for the length of time the documents are retained by the NC.

Signature: _____ Date _____

Please Note: The City Clerk - Election Division shall retain all other election-related materials for a period of six months. All election-related materials will be made available to the public in accordance with the CPRA and City Clerk - Election Division Policy No. 3. After six months, no NC election-related materials will be retained by the City Clerk - Election Division and all NC election-related materials will be destroyed.



Neighborhood Council Name

Neighborhood Council Name 2010 Candidate Filing Packet

THIS CANDIDATE FILING PACKET CONTAINS THE FOLLOWING:

- Candidate Filing Form
- Candidate Statement
- List of Acceptable Documentation
- Candidate Guidelines
- Notice of Withdrawal

Return Checklist:

Please make sure to have the following required items ready when submitting your Candidate Filing Packet:

REQUIRED

- Completed Candidate Filing Form
- Two forms of documentation that confirm your Stakeholder Status for the Board Seat you are seeking.

OPTIONAL

- Candidate Statement

**Neighborhood Council
2010 Candidate Filing Form**

ATTENTION: All candidates whose names will appear on the ballot must complete and submit this form with the Office of the City Clerk-Election Division by **January 4, 2010**. Any Candidate Filing Forms not submitted by close of business on January 4, 2010 will be considered Write-in Candidate Filing Forms. Write-in Candidate Filing Forms can be filed at the Office of the City Clerk-Election Division from **January 5, 2010 through February 1, 2010**. Any Candidate Filing Forms received after close of business on February 1, 2010 will not be processed. All candidates must provide documentation and any other applicable identification to establish their stakeholder status for the position for which they are applying by this deadline, otherwise their filing will not be complete. Refer to the List of Acceptable Forms of Documentation included in this packet. For more information regarding this form, please call (213) 978-0444.

CANDIDATE INFORMATION

(PLEASE PRINT CLEARLY)

First Name: _____ M.I.: _____ Last Name: _____

Street Address: _____ Zip Code: _____

Phone Number: _____ Email: _____

STAKEHOLDER CATEGORY

(PLEASE PRINT CLEARLY)

I AM A NEIGHBORHOOD COUNCIL STAKEHOLDER BECAUSE:

(Stakeholder status is based on the stakeholder status you select in this section.)

I AM A RESIDENT OF THE NEIGHBORHOOD COUNCIL (NC) AND LIVE AT:

__ See address above

__ Street Address: _____ Zip: _____

I OWN A BUSINESS IN THE NC AT: OR **I WORK IN THE NC AT:**

Name of Business or Place of Work: _____

Business Address: _____ Zip: _____

I OWN PROPERTY IN THE NC AT:

Property Address: _____ Zip: _____

I HAVE A VESTED INTEREST IN THE NC BASED ON THE FOLLOWING FACTUAL BASIS:

OTHER: _____

Address: _____

I QUALIFY FOR THE FOLLOWING NC BOARD CATEGORY:

- Please see the Board Seat Descriptions, Map and Ballot Voting Model to assist you in identifying the Board seat you are eligible to seek.
- You can run for more than one Board seat.
- You must submit a separate Candidate Filing Form for each Board seat.

(WRITE BOARD POSITION NAME HERE)

I DECLARE UNDER PENALTY OF PERJURY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT:

Signature: _____ Date: _____

TO BE FILLED OUT BY ELECTION DIVISION STAFF

Candidate

Write-In Candidate

Documentation: (ID) _____ (STATUS) _____

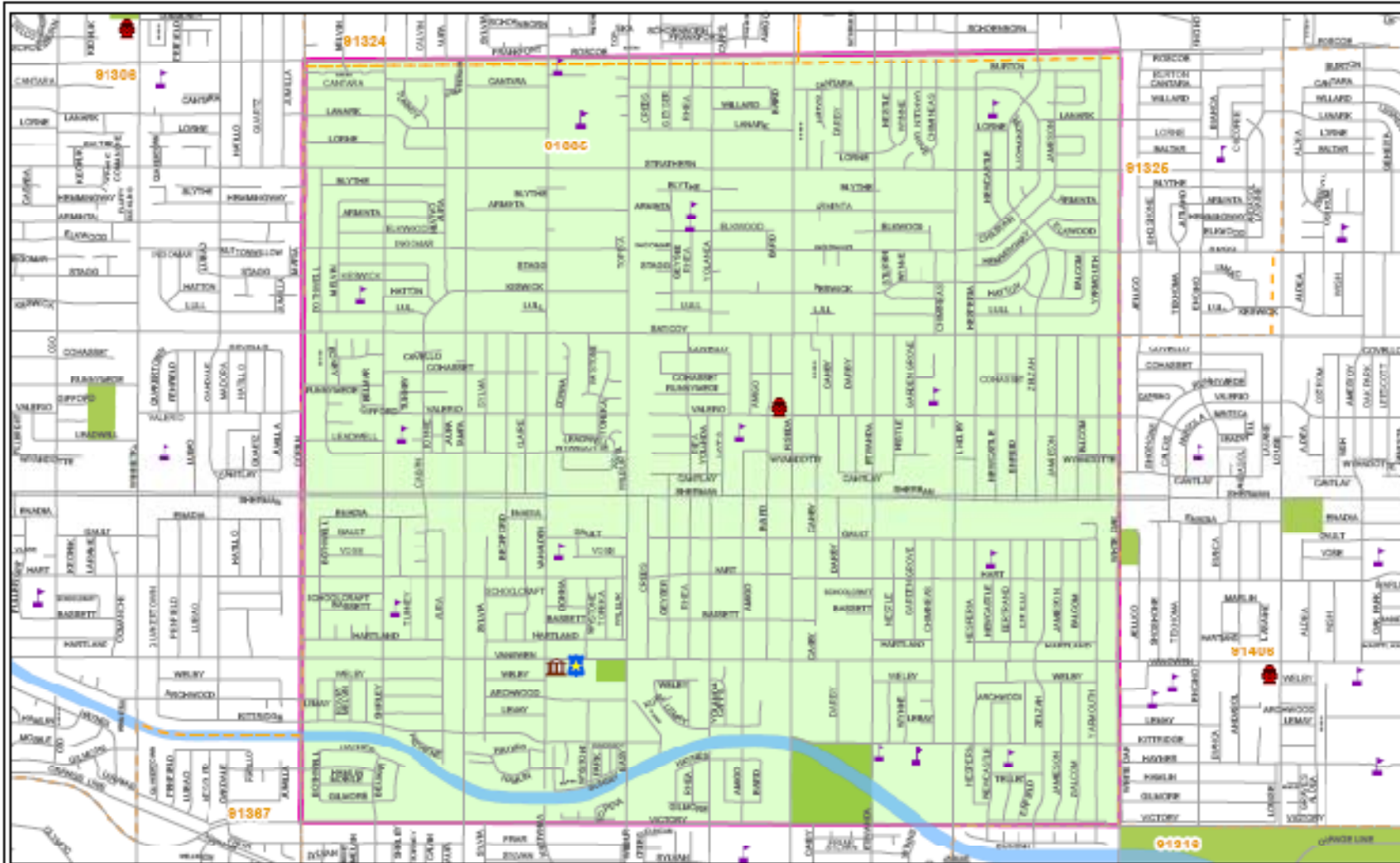
Verified by (print): _____

Signature of Verifier: _____ Date: _____

NEIGHBORHOOD COUNCIL BOARD SEAT DESCRIPTIONS

The following chart contains information regarding board seats for this election

BOARD POSITION	# OF SEATS	ELECTED OR APPOINTED?	QUALIFICATIONS TO RUN FOR THE SEAT	QUALIFICATIONS TO VOTE FOR THE SEAT



COUNCIL D STRIC1
 Election Division
 NCE Section
 (213) 978-0001
<http://cityclerk.lacity.org/election>

- Library
- Fire Station
- Police Station
- School
- Freeway
- Zip Codes
- Hec Areas
- Water



NOT TO SCALE

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 Street Copyright (C) 2001 Thomas Bros. Maps



ANTONIO R. VILLARAIGOSA
 MA'OR

NEIGHBORHOOD COUNCIL

OFFICE OF THE CITY CLERK
 CITY OF LOS ANGELES



Office of the City Clerk
 Election Division



Office of the City Clerk
 Systems Division

Neighborhood Council (NC) Ballot Voting Model

This Ballot Voting Model is based on the bylaws and the Stipulations Language Worksheet for the Neighborhood Council and shall be used as the basis for distributing ballots on Election Day and as part of the Vote-By-Mail process.

The NC Ballot Voting Model has one (1) ballot type.

NC BALLOT

Stakeholders who live, work or own property in the neighborhood and also those who declare a stake in the neighborhood and affirm a factual basis for it, can vote for the following races:

- President - Vote for one (1)
- Vice President - Vote for one (1)
- Treasurer - Vote for one (1)
- Secretary - Vote for one (1)
- Sergeant-At-Arms - Vote for one (1)
- Business Representative - Vote for one (1)
- Education Representative - Vote for one (1)
- Youth Representative - Vote for one (1)
- Senior Representative - Vote for one (1)

Summary:

- The NC has 9 Board seats. All **9** are elected.
- Stakeholders will use **Self-Affirmation** as a means of establishing their stakeholder status.
- Minimum stakeholder voting age is **12**.
- The NC Board has a two-year term.
- Candidates can run for no more than one Board seat.

Should you have any questions regarding this voting model, please call the City Clerk - Election Division at (213) 978-0444. For more Neighborhood Council election information, please visit our website at: <http://cityclerk.lacity.org/election/ncdocs/website.pdf>.

Neighborhood Council Name
Candidate Statement

First Name: _____ Last Name: _____

All candidates have the option of submitting a Candidate Statement as part of their Candidate Filing Packet. Every candidate must adhere to the following guidelines when submitting a Candidate Statement:

- Must fit in the designated area below;
- Must not exceed 150 word count limit;
- Must be at least 12-point font (if typed);
- Must be submitted no later than [MONTH DAY, 2010]; and,
- May not include any pictures, profanity or comments about any other candidate.

Additionally, a candidate may submit translated version(s) of the original statement, which must comply with all aforementioned criteria. Candidate Statements will be posted on the City Clerk's website and at the polling place on Election Day.

[Large empty box for Candidate Statement]

I DECLARE UNDER PENALTY OF PERJURY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT:

Signature: _____ Date: _____



City Clerk - Election Division

Neighborhood Council Election

Acceptable Forms

of

Documentation

**Note: Voters and candidates may be required to show more than one form of documentation to verify eligibility as a stakeholder. Contained in this document are just a sample of some (not all) of the acceptable forms of documentation that candidates and voters may use to establish their stakeholder status. This list will be updated periodically to incorporate any new forms that are deemed acceptable. The City of Los Angeles, Office of the City Clerk - Election Division has sole discretion on the acceptability of any document presented.*



NEIGHBORHOOD COUNCIL ELECTION LIST OF ACCEPTABLE FORMS OF DOCUMENTATION

The following items will constitute acceptable forms of documentation for establishing stakeholder status. Different categories may require different forms of ID. Neighborhood Councils that have chosen “Self-affirmation” to identify stakeholders, will not require ID in order to vote.

HOMEOWNER REPRESENTATIVE

The following forms of documentation shall be acceptable proofs of homeownership to run or vote for Homeowner Representative for those Neighborhood Councils that require stakeholders to own residential property within the Neighborhood Council’s boundaries. Stakeholder will need to show one proof from List A **and** one proof from List B (document must prove stakeholder status claim), **or** two from List B. One of the IDs on List B must prove that you own residential property within the boundaries of the Neighborhood Council.

List A

- Valid CA Driver’s License
- Valid CA Identification Card

List B

- Valid Passport
- Valid school ID
- Social Security Card
- Valid picture ID with name (from gym, school, work, club, etc.)
- Los Angeles (L.A.) County Property Tax Bill
- Mortgage statement
- Recent utility bill
- Home Owner’s Association bill
- Mail with your name and address within the boundaries such as credit card statements
- A letter from a Neighborhood Watch you participate in
- A traffic ticket mailed to you with address in the area
- A mailer from County or City Clerk with name and address
- Other similar documentation providing proof of occupancy/tenancy

RENTER/TENANT REPRESENTATIVE

The following forms of documentation shall be acceptable proofs of renter status to run or vote for Renter/Tenant Representative for those Neighborhood Councils that require stakeholders to rent within the Neighborhood Council's boundaries. Stakeholder will need to show one proof from List A **and** one proof from List B (document must prove stakeholder status claim), **or** two from List B. One of the IDs on List B must prove that you rent within the boundaries of the Neighborhood Council.

List A

- Valid CA Driver's License
- Valid CA Identification Card

List B

- Valid Passport
- Valid school ID
- Social Security Card
- Valid picture ID with name (from gym, school, work, club, etc.)
- A copy of residential lease or rental agreement (contract)
- Rent receipt
- Mail with your name and address within the boundaries such as credit card statements
- A letter from a Neighborhood Watch you participate in
- A traffic ticket mailed to you with address in the area
- A letter from landlord listing the tenant's name and rental unit address
- A mailer from County or City Clerk with name and address
- Other similar documentation providing proof of occupancy/tenancy

RESIDENTIAL REPRESENTATIVE

The following forms of documentation shall be acceptable proofs of residency to run or vote for Residential Representative for those Neighborhood Councils that require stakeholders to reside within the Neighborhood Council's boundaries. Stakeholder will need to show one proof from List A, **or** two from List B. One of the IDs on List B must prove that you reside within the boundaries of the Neighborhood Council.

List A

- Valid CA Driver's License
- Valid CA Identification Card

List B

- Valid Passport
- Valid school ID
- Social Security Card
- Valid picture ID with name (from gym, school, work, club, etc.)
- A copy of residential lease or rental agreement (contract)
- Los Angeles (L.A.) County Property Tax Bill
- Mortgage statement or rent receipt
- Recent utility bill
- Home Owner's Association bill
- Mail with your name and address within the boundaries such as credit card statements
- A letter from a Neighborhood Watch you participate in
- A traffic ticket mailed to you with address in the area
- A letter from landlord listing the tenant's name and rental unit address
- A mailer from County or City Clerk with name and address
- Other similar documentation providing proof of occupancy/tenancy

****Some Neighborhood Councils may require candidates running for Resident/Owner Seat to both live and own their place of residency. These candidates must show proof of both ownership and occupancy in order to be eligible to run for the seat.***

BUSINESS/COMMERCIAL

The following forms of documentation shall be acceptable proofs of employment or ownership in a business within the Neighborhood Council's boundaries (if required to vote or run for a business/commercial representative). A stakeholder will need to show one proof from List A **and** one from List B **or** two from List B. One of the IDs on List B must prove that you work or own a business in the Neighborhood Council.

List A

- Valid CA Driver's License
- Valid CA Identification Card
- Valid Passport
- Valid picture ID with name (work, school, gym, club, credit card, etc.)

List B

- A copy of a business lease or rental agreement
- County of LA Property Tax Bill
- Mortgage statement or rent receipt
- City of LA Business license showing name
- California (CA) State Board of Equalization resale certificate showing name
- Business letterhead and business card showing name address of business
- Social Security Card
- Work permit
- Pay stub showing name and address of business
- Pay check showing name and business name
- A letter from employer verifying employment
- A letter from Business Improvement District (BID) with your address
- A letter from a Chamber of Commerce with your address
- An advertisement of your business on a newspaper/periodical showing your address
- Statements from vendors showing your business name and address
- Current utility bill
- Magazine/newspaper subscriptions showing business address
- A website showing your business name and address
- Other similar documentation evidencing that stakeholder works/owns a business within the Neighborhood Council

RELIGIOUS INSTITUTIONS/SCHOOLS/COMMUNITY BASED ORGANIZATIONS

The following forms of documentation shall be accepted as proof of employment/participation in Religious Institutions, Schools, and Community-Based Organizations such as non-profits, etc. A stakeholder will need to show one proof from List A **and** one from List B **or** two from List B. One of the IDs from List B must prove that you participate or work in a Community-Based Organization, School or Religious Institution in the Neighborhood Council.

List A

- Valid CA Driver's License
- Valid CA Identification Card
- Valid Passport
- Valid picture ID with name (work, school, gym, club, credit card, etc.)

List B

- Pay stub showing name and address of institution and organization
- Pay check copy showing name and address of institution or organization
- Letter on letterhead from religious institution, educational institution, or Community organization (as applicable) stating the person is an active participant
- Business card from religious, educational or community based organizations
- Membership card or certificate with the institution/organization name and address
- Receipt of dues with the institution/organization name and address
- A church/synagogue/mosque flyer/weekly calendar/newsletter
- A printed copy of website showing you as a staff member (roster/picture)
- Other similar documentation evidencing that stakeholder works, owns and participates in the above-mentioned categories

MISCELLANEOUS GROUP SUCH AS VOLUNTEER/SERVICE GROUP

The following forms of documentation shall be accepted as proof of employment, participation, and membership in a volunteer/service group. Stakeholder needs to show at least one picture ID to verify identity.

- Pay stub showing name and address of volunteer/service group
- Paycheck showing name and address of volunteer/service group
- A letter on letterhead from volunteer/service group or organization
- Membership card or certificate with the volunteer/service group or organization name and address
- Other similar documentation evidencing that stakeholder works or participates in a volunteer/service group or organization

DISTRICT/AREA/ZONE REPRESENTATIVE

The following forms of documentation shall be proofs of residency/ownership/employment or participation within a district/zone/area (to run or vote for a district/zone/area representative for those Neighborhood Councils that require stakeholders to reside, work or participate in a certain district/zone/area.) Stakeholder will need to show one Picture ID and a supplemental ID or two supplemental IDs; one of these must prove his/her stakeholder claim within the district/zone/area.

- Valid CA Driver's License or Identification Card
- Valid picture ID with name (from gym, school, work, club, etc.)
- Valid Passport
- Social Security Card
- A copy of residential lease or rental agreement (contract)
- LA County Property Tax Bill
- Mortgage statement or rent receipt
- Recent utility bill
- Home Owner's Association bill
- Mail with your name and address within the boundaries such as credit card statements
- A letter from a Neighborhood Watch you participate in
- A traffic ticket mailed to you with address in the area
- A letter from landlord listing the tenant's name and rental unit address
- A mailer from County or City Clerk
- A copy of a business lease or rental agreement
- County of LA Property Tax Bill
- Mortgage statement or rent receipt
- City of LA Business license showing name
- Business letterhead or business card showing name address of business
- Pay stub or paycheck showing name and address of business
- A letter from employer verifying employment
- A letter from a Chamber of Commerce with your address
- An advertisement of your business on a newspaper/periodical showing your address
- Statements from vendors showing your business name and address
- Magazine/newspaper subscriptions showing address
- A website showing your business name and address
- A letter on letterhead from an organization or institution stating that person is an active participant
- Receipt of dues with the institution/organization's name and address
- Organization's newsletter or flyer
- Souvenir from institution/organization with name and address
- Award or certificate given to you by the organization or institution with name and address
- Other similar documentation providing proof of occupancy/tenancy
- Other similar documentation evidencing that stakeholder works/owns a business within the Neighborhood Council
- Other similar documentation that provides evidence that stakeholder participates in an organization, institution, or church in the district/area/zone of the Neighborhood Council

SENIOR REPRESENTATIVE

Age Specific Category: First, it must be determined that the individual is a stakeholder in the Neighborhood Council. The following forms of documentation shall be accepted as proof of appropriate age to vote or run for position (if required as in the case of some Neighborhood Councils that have age restrictions to run or vote for a Senior Seat). A stakeholder will need to show one proof from List A **or** two from List B.

List A

- Valid CA Driver's License
- Valid CA Identification Card
- Valid Passport

List B

- Birth Certificate
- Senior pass
- Senior discount cards
- AARP membership cards
- Membership card for a senior center
- Medicare card
- Other similar documentation evidencing that stakeholder is a senior citizen

Participation Requirement Category: First, it must be determined that the individual is a stakeholder in the Neighborhood Council. The following forms of documentation shall be accepted as proof of participation, employment, and membership for those Neighborhood Councils that only require proof of participation, employment, and membership in an organization that serves Seniors in order to vote or run for the Senior Seat. A stakeholder will need to show one proof from List A **and** one from List B **or** two from List B.

List A

- Valid CA Driver's License
- Valid CA Identification Card
- Valid Passport
- Picture ID (work, school, club, credit card, etc.)

List B

- Pay stub showing name and address of senior service center
- Paycheck showing name and address of senior service center
- A letter on letterhead from senior service group or organization
- A letter on letterhead from Adult Day Health Care Center
- Business card with name and address of Adult Day Health Care Center
- Membership card or certificate with the senior service group or organization name and address
- Other similar documentation evidencing that stakeholder works or participates in a senior service group or organization

YOUTH REPRESENTATIVE

Age Specific Category: First, it must be determined that the individual is a stakeholder in the Neighborhood Council. The following forms of documentation shall be accepted as proof of appropriate age to vote or run for position (if required as in the case of some Neighborhood Councils that have age restrictions to run or vote for a Youth Seat. A stakeholder will need to show one proof from List A **or** two from List B. One of the IDs from List B must prove age.

List A

- Valid CA Driver's License
- Valid CA Identification Card
- Valid Passport
- Valid school ID with address and date of birth (DOB)

List B

- Birth Certificate
- A letter from a Community Police Advisory Board (CPAB) in the area
- A letter from a recreation center in the area
- A letter from a school counselor/advisor/teacher
- A letter from an after school program in the area
- Other similar documentation evidencing that stakeholder is a youth

Participation Requirement Category: First, it must be determined that the individual is a stakeholder in the Neighborhood Council. The following forms of documentation shall be accepted as proof of participation, employment, and membership for those Neighborhood Councils that require proof of participation, employment, and membership in an organization that serves youth in order to vote or run for the Youth Seat. A stakeholder will need to show one proof from List A **and** one from List B **or** two from List B.

List A

- Valid CA Driver's License
- Valid CA Identification Card

List B

- Valid Passport
- Valid picture ID (school, work, gym, club, credit card, etc.)
- A letter from a CPAB in the area
- Business card from youth organization or group
- Pay stub from youth organization or group
- Pay check from youth organization or group
- A letter from a recreation center in the area
- A letter from a school counselor/advisor/teacher
- A letter from an after school program in the area
- Other similar documentation evidencing that stakeholder is a youth

PARK ADVOCATE/ENVIRONMENT REPRESENTATIVE

First, it must be determined that the individual is a stakeholder in the Neighborhood Council. The following forms of documentation shall be accepted as proof of employment, participation, and membership in any of these areas. Stakeholder needs to show one Picture ID **or** two forms of ID to prove identity. At least one form of ID must show participation, employment or interest in an environmental organization.

- Picture ID (work ID, school ID, club ID, membership ID, etc.)
- Valid CA Driver's License or identification card
- Passport
- Membership card for an environmental organization
- Pay stub/pay check showing name and address of park/environmental group or organization
- A letter on letterhead from park/environmental group or organization
- Business card from park/environmental group or organization
- Certificate with the group/organization name and address
- Receipt of dues with the group/organization name and address
- Environmental magazine subscription with your name and address
- Other similar documentation evidencing that stakeholder works, participates or shows interest in an environmental group/organization

HORSE OWNER REPRESENTATIVE

First, it must be determined that the individual is a stakeholder in the Neighborhood Council. The following forms of documentation shall be accepted as proof of horse ownership. Stakeholder needs to show one Picture ID or two forms of ID to prove identity. At least one form of ID must prove horse ownership.

- Picture ID (work ID, school ID, club ID, gym ID, credit card, etc.)
- Valid CA Driver's License
- Valid CA Identification Card
- Passport
- Membership card for a horse owners club
- Certificate of ownership
- A copy of a horse stable boarding agreement with owner's name
- Receipt from veterinarian with owner's name

AT-LARGE SEAT

A stakeholder within the NC's boundaries may run or vote for this seat. For some NCs this seat may also be the Factual Basis Seat.

- Valid CA Driver's License
- Valid CA Identification Card
- Picture ID (work ID, school, gym, club, credit card, etc.)
- Valid passport
- A copy of residential lease or rental agreement
- Social Security Card
- Los Angeles (LA) County Property Tax Bill
- Pay stub showing name and business name
- Paycheck showing name and business name
- Mortgage statement or rent receipt
- Current utility bill
- Self-affirmation to be eligible to vote for Neighborhood Councils that have chosen to use this format
- Any person who declares an interest on a factual basis on the neighborhood may run and vote for this seat

FACTUAL BASIS STAKEHOLDER SEAT

A stakeholder who declares a stake in the neighborhood and affirms the factual basis for it may run or vote for this seat.

- Valid CA Driver's License
- Valid CA Identification Card
- Picture ID (work ID, school, gym, club, credit card, etc.)
- Valid passport
- Self-affirmation to be eligible to vote for Neighborhood Councils that have chosen to use this format
- Receipts from businesses within the neighborhood

HOMELESS REPRESENTATIVE

A stakeholder who is homeless within the neighborhood may run or vote for this seat.

- Valid CA Driver's License
- Valid CA Identification Card
- A letter from shelter
- Self-affirmation to be eligible to vote for Neighborhood Councils that have chosen to use this format
- Receipts from businesses within the neighborhood

****Note: Voters and candidates may be required to show more than one form of documentation to verify eligibility as a stakeholder. The City of Los Angeles, Office of the City Clerk - Election Division has sole discretion on the acceptability of the document presented. If a voter does not have proof of Stakeholder status, then the voter will vote provisionally.***



The Office of the City Clerk – Election Division 2010 Neighborhood Council Election Candidate Guidelines

1. You may run for any Neighborhood Council (NC) Board Seat if you meet the candidacy requirements for the seat you are seeking.
2. You may distribute Vote-By-Mail (VBM) Applications.
3. You shall not be involved in the collection of VBM Applications.
4. You shall not use the City of Los Angeles Seal, City of Los Angeles Letterhead, the Office of the City Clerk Seal, the Election Division Logo, the Department of Neighborhood Empowerment (DONE) Logo or any other official NC designation created by DONE.
5. You shall not receive endorsements from the governing board of the NC.
6. You may receive endorsements from individual board members, acting as individual stakeholders.
7. You shall not use City facilities, equipment, supplies or other City resources for campaigning activities.
8. You shall not engage in negative campaigning (“mudslinging”) during your campaign.
9. You shall not post handbills on public property. You must observe all handbill posting laws (Sec. 28.04 Los Angeles Municipal Code).
10. You shall not engage in electioneering.
11. You may ask questions about election procedure and observe the election process.
12. You may report any illegal or fraudulent activity to the City Clerk - Election Division.
13. You shall adhere to all NC Election policies established by the City Clerk - Election Division.
14. You shall notify the City Clerk - Election Division if your stakeholder status changes, thereby disqualifying you from the NC seat you are seeking.



NOTICE OF WITHDRAWAL

I, _____, without qualification, hereby officially
withdraw my candidacy for the _____ Board Position at the
upcoming _____ Neighborhood Council Election
to be held on _____.
(month) (day) (year)

I hereby authorize the Office of the City Clerk - Election Division to remove my name
from the list of qualified candidates for the _____ Board
Position of the _____ Neighborhood Council.

Executed this _____ day of _____, 20 ____ at _____, California.

(Signature of Candidate)

Note: A Notice of Withdrawal is effective when it is filed with the Office of the City Clerk - Election Division by the Candidate Withdrawal deadline, 30 days prior to the established Election Day. Return this completed form to: City Clerk - Election Division, 555 Ramirez Street, Space 300, Los Angeles, CA 90012 or via fax to: (213) 978-0376.

Neighborhood Council Name



IMPORTANT REMINDERS

Please read the [NC NAME HERE] 2010 Election Procedures and Planning Template carefully for election rules and regulations.

Candidate Filing Packets and all verifying forms of identification must be received at the Election Division Office by 5:00 p.m. by the following dates:

- Candidate Filing Deadline: [DAY MONTH DATE, 2010]**
- Write-in Candidate Filing Deadline: [DAY MONTH DATE, 2010]**

Candidate Statements must be received at the Election Division Office by 5:00 p.m. by the following date:

- Candidate Statement Deadline: [DAY MONTH DATE, 2010]**

Notice of Withdrawal must be received at the Election Division Office by 5:00 p.m. by the following date:

- Notice of Withdrawal Deadline: [DAY MONTH DATE, 2010]**

IMPORTANT CONTACT INFORMATION

ELECTION DIVISION MAILING ADDRESS

City of Los Angeles
Office of the City Clerk - Election Division
555 Ramirez Street
3rd Floor, Space 300
Los Angeles, CA 90012

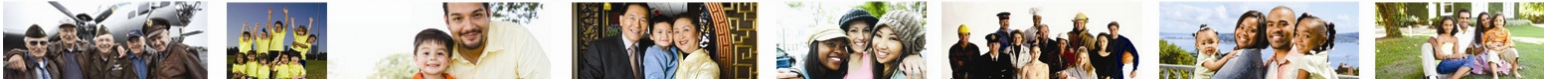
PHONE AND FAX NUMBERS

Phone: (213) 978-0444 or (888) 873-1000
Fax: (213) 978-0376

WEBSITES

<http://cityclerk.lacity.org/election/>
<http://cityclerk.lacity.org/election/ncdocs/website.pdf>

Office of the City Clerk Election Division



The City Clerk invites you and your Neighborhood Council board members to the Regional Stakeholder/Candidate Informational (SCI) Meetings.

The SCI Meeting is a means for providing candidates an opportunity to file for candidacy in your Region, and answer your questions about the upcoming elections.

We will be in your area meeting with:

Region A:

Canoga Park, Chatsworth, Granada Hills North, Granada Hills South, North Hills West, Northridge East, Northridge West, Porter Ranch, West Hills, Winnetka, Woodland Hills-Warner Center

Monday, December 7, 2009
(from 6:30 p.m. to 8:30 p.m.)

and

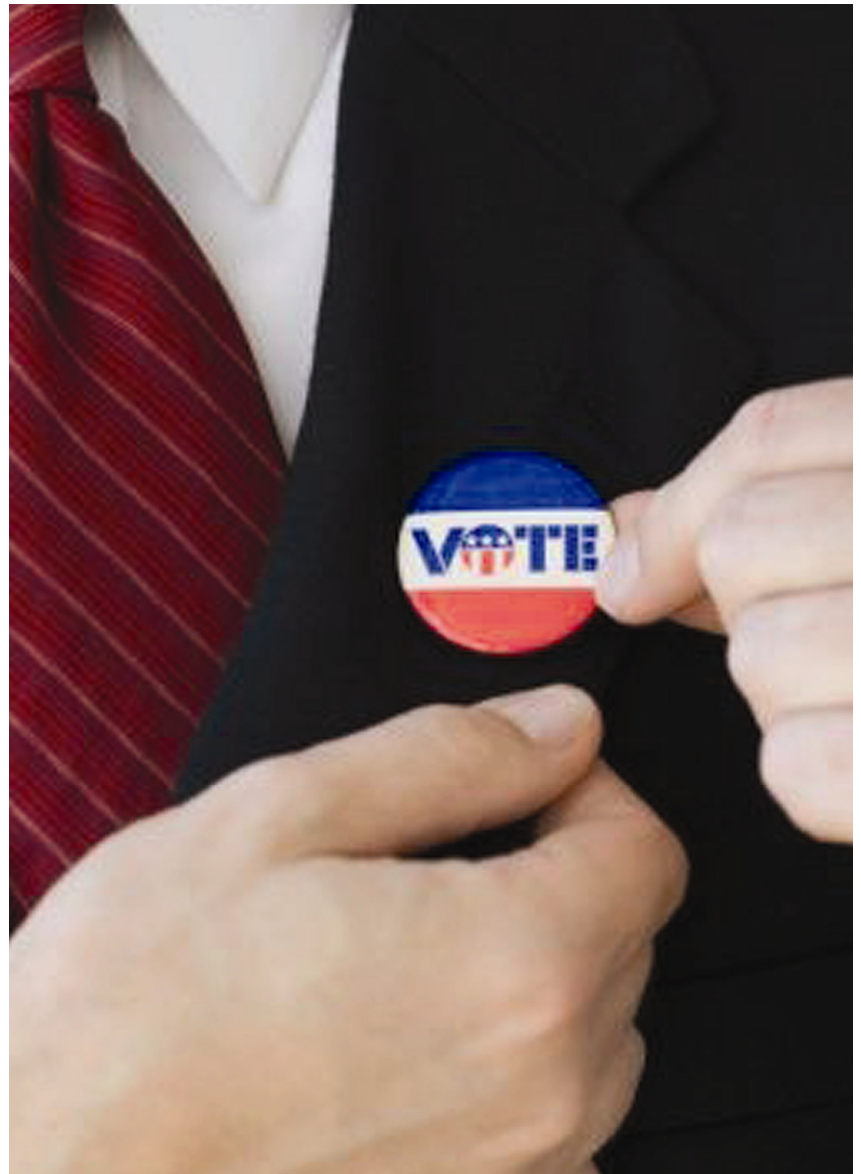
Saturday, December 12, 2009
(from 9:30 a.m. to 11:30 a.m.)

Address:

**Winnetka Recreation Center
Gymnasium
8401 Winnetka Avenue
Winnetka, CA 91306**

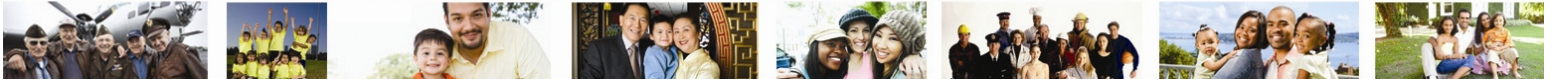
For more information on this meeting, please contact your Election Division Project Coordinator or our office:

**City Clerk - Election Division
Neighborhood Council Election Unit
(213) 978-0444
(888) 873-1000**



**Supporting
Neighborhood Council
Elections in your
Neighborhood.**

Office of the City Clerk Election Division



The City Clerk invites you and your Neighborhood Council board members to the Regional Stakeholder/Candidate Informational (SCI) Meetings.

The SCI Meeting is a means for providing candidates an opportunity to file for candidacy in your Region, and answer your questions about the upcoming elections.

We will be in your area meeting with:

Region B:

Arleta, Empowerment Congress North Area, Foothill Trails District, Mission Hills, North Hollywood Northeast, Pacoima, Panorama City, Sunland-Tujunga, Sun Valley, Sylmar

Monday, January 4, 2010
(from 6:30 p.m. to 8:30 p.m.)
and

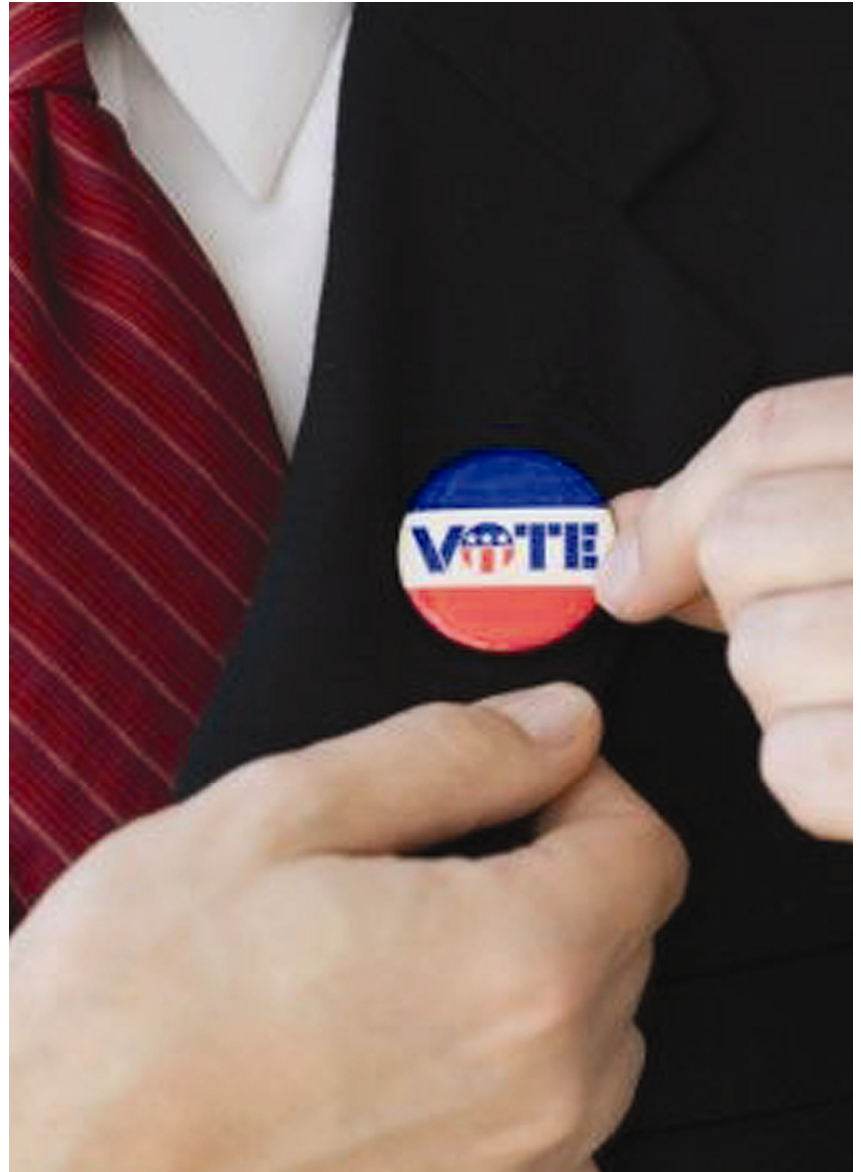
Saturday, January 23, 2010
(from 9:30 a.m. to 11:30 a.m.)

Address:

**Northeast Valley City Hall
7747 Foothill Boulevard
Tujunga, CA 91042**

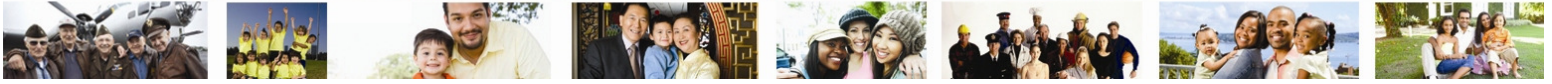
For more information on this meeting, please contact your Election Division Project Coordinator or our office:

**City Clerk - Election Division
Neighborhood Council Election Unit
(213) 978-0444
(888) 873-1000**



**Supporting
Neighborhood Council
Elections in your
Neighborhood.**

Office of the City Clerk Election Division



The City Clerk invites you and your Neighborhood Council board members to the Regional Stakeholder/Candidate Informational (SCI) Meetings.

The SCI Meeting is a means for providing candidates an opportunity to file for candidacy in your Region, and answer your questions about the upcoming elections.

We will be in your area meeting with:

Region C:

Encino, Greater Toluca Lake, Greater Valley Glen, Lake Balboa, Mid Town North Hollywood, Reseda, Sherman Oaks, Studio City, Tarzana, Valley Village, Van Nuys

Thursday, March 4, 2010
(from 6:30 p.m. to 8:30 p.m.)

and

Saturday, March 13, 2010
(from 9:30 a.m. to 11:30 a.m.)

Address:

**Lake Balboa Studios
7412 Balboa Boulevard
Lake Balboa, CA 91406**

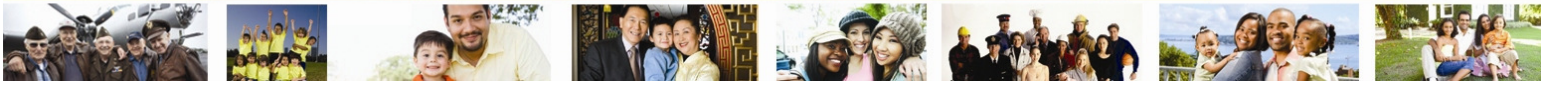
For more information on this meeting, please contact your Election Division Project Coordinator or our office:

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We will be in your area meeting with:

Region D:

Bel Air-Beverly Crest, Del Rey, Mar Vista, Palms, South Robertson, Venice, West Los Angeles, Westchester-Playa Del Rey, Westside

Wednesday, February 3, 2010*
(from 6:30 p.m. to 8:30 p.m.)

and

Saturday, February 6, 2010
(from 9:30 a.m. to 11:30 a.m.)

Address:

**Felicia Mahood Senior Center
11338 Santa Monica Boulevard
Los Angeles, CA 90025**

For more information on this meeting, please contact your Election Division Project Coordinator or our office:

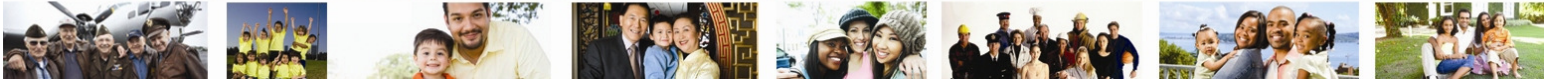
**City Clerk - Election Division
Neighborhood Council Election Unit
(213) 978-0444
(888) 873-1000**

**Rescheduled date due to severe weather conditions*



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The SCI Meeting is a means for providing candidates an opportunity to file for candidacy in your Region, and answer your questions about the upcoming elections.

We will be in your area meeting with:

Region E:

Central Hollywood, Greater Wilshire, Hollywood Hills West, Hollywood Studio District, Hollywood United, Mid City West, Olympic Park, P.I.C.O.

Wednesday, February 17, 2010
(from 6:30 p.m. to 8:30 p.m.)

and

Saturday, March 6, 2010
(from 9:30 a.m. to 11:30 a.m.)

Address:

Hollywood City Hall
6501 Fountain Avenue
Los Angeles, CA 90038

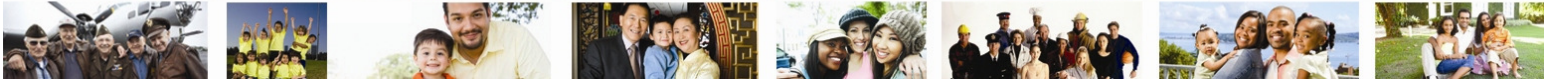
For more information on this meeting, please contact your Election Division Project Coordinator or our office:

City Clerk - Election Division
Neighborhood Council Election Unit
(213) 978-0444
(888) 873-1000



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Office of the City Clerk Election Division



The City Clerk invites you and your Neighborhood Council board members to the Regional Stakeholder/Candidate Informational (SCI) Meetings.

The SCI Meeting is a means for providing candidates an opportunity to file for candidacy in your Region, and answer your questions about the upcoming elections.

We will be in your area meeting with:

Region F:

Atwater Village, East Hollywood, Greater Echo Park Elysian, Greater Griffith Park, MacArthur Park, Pico Union, Rampart Village, Silver Lake, Wilshire Center-Koreatown

Tuesday, January 5, 2010

(from 6:30 p.m. to 8:30 p.m.)

and

Saturday, January 9, 2010

(from 9:30 a.m. to 11:30 a.m.)

Address:

Kolping House

1225 South Union Avenue

Los Angeles, CA 90015

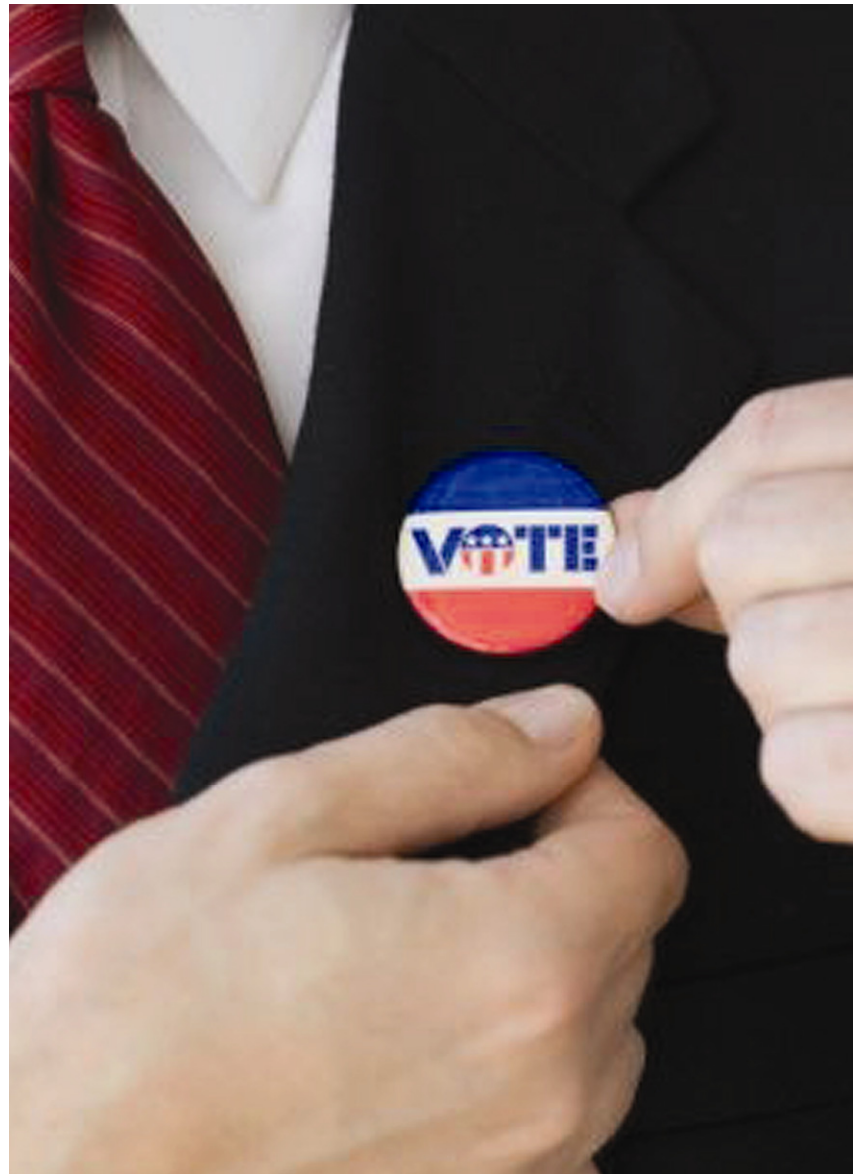
For more information on this meeting, please contact your Election Division Project Coordinator or our office:

City Clerk - Election Division

Neighborhood Council Election Unit

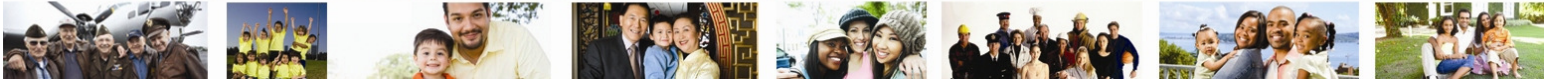
(213) 978-0444

(888) 873-1000



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Office of the City Clerk Election Division



The City Clerk invites you and your Neighborhood Council board members to the Regional Stakeholder/Candidate Informational (SCI) Meetings.

The SCI Meeting is a means for providing candidates an opportunity to file for candidacy in your Region, and answer your questions about the upcoming elections.

We will be in your area meeting with:

Region G:

Arroyo Seco, Boyle Heights, Eagle Rock, Elysian Valley, Riverside, Glassell Park, Greater Cypress Park, Historic Cultural, Historic Highland Park, LA-32, Lincoln Heights

Thursday, February 4, 2010
(from 6:30 p.m. to 8:30 p.m.)

and

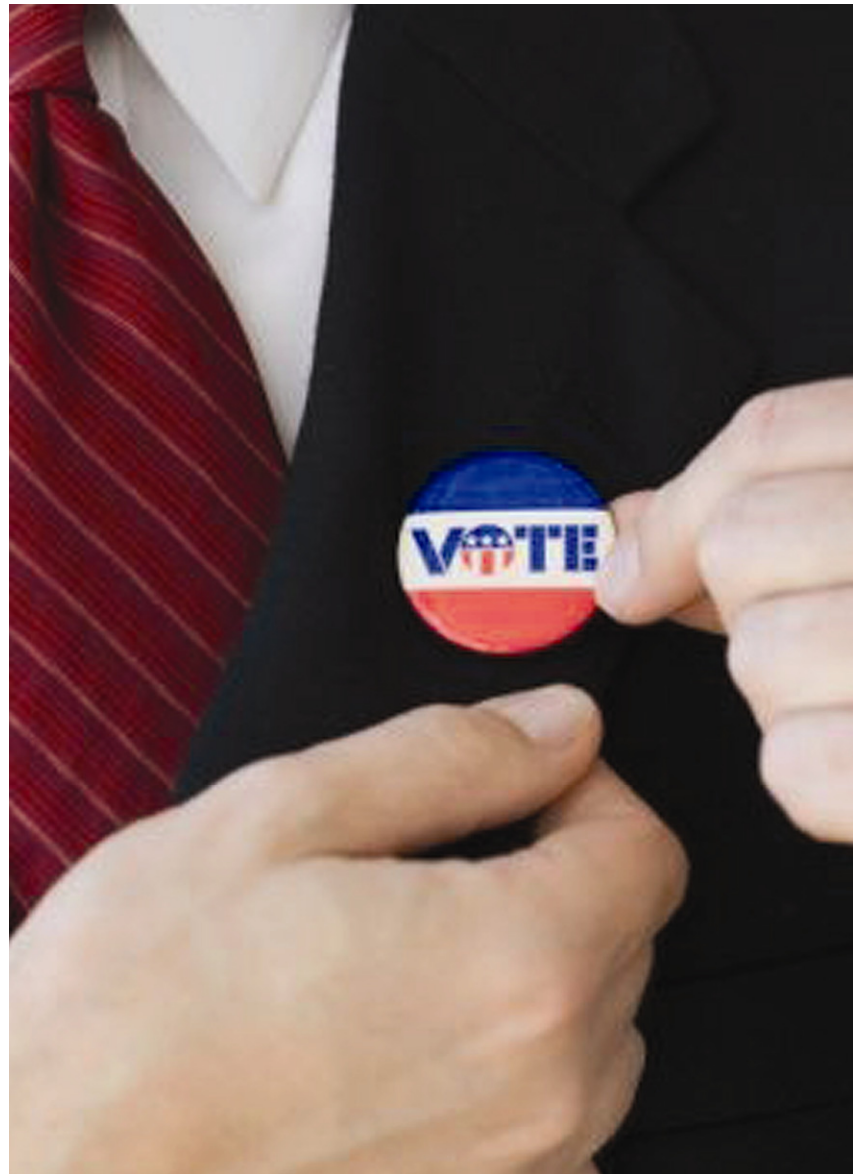
Saturday, February 20, 2010
(from 9:30 a.m. to 11:30 a.m.)

Address:

Piper Technical Center
555 Ramirez Street, Space 300
Los Angeles, CA 90012

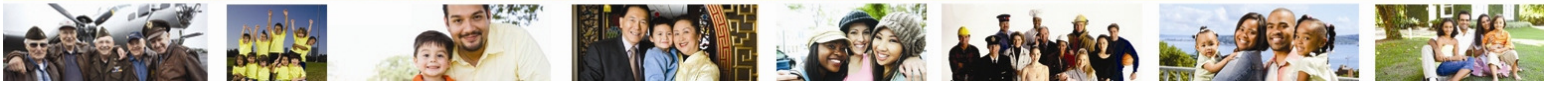
For more information on this meeting, please contact your Election Division Project Coordinator or our office:

City Clerk - Election Division
Neighborhood Council Election Unit
(213) 978-0444
(888) 873-1000



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The SCI Meeting is a means for providing candidates an opportunity to file for candidacy in your Region, and answer your questions about the upcoming elections.

We will be in your area meeting with:

Region H:

Central Alameda, Downtown Los Angeles, Empowerment Congress Central Area, Empowerment Congress West Area, Mid City, Park Mesa, South Central, UNNC, Voices of 90037, West Adams

Tuesday, April 6, 2010

(from 6:30 p.m. to 8:30 p.m.)

and

Saturday, April 17, 2010

(from 9:30 a.m. to 11:30 a.m.)

Address:

**Vineyard Recreation Center
2942 Vineyard Avenue
Los Angeles, CA 90016**

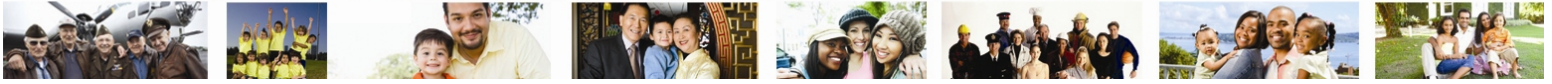
For more information on this meeting, please contact your Election Division Project Coordinator or our office:

**City Clerk - Election Division
Neighborhood Council Election Unit
(213) 978-0444
(888) 873-1000**



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Office of the City Clerk Election Division



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The SCI Meeting is a means for providing candidates an opportunity to file for candidacy in your Region, and answer your questions about the upcoming elections.

We will be in your area meeting with:

Region I:

CANNDU, Central San Pedro, Coastal San Pedro, Empowerment Congress Southeast Area, Empowerment Congress Southwest Area, Harbor City, Harbor Gateway North, Harbor Gateway South, Northwest San Pedro, Watts, Wilmington

Tuesday, March 16, 2010

(from 6:30 p.m. to 8:30 p.m.)

and

Saturday, April 3, 2010

(from 9:30 a.m. to 11:30 a.m.)

Address:

**Peck Park Community Center
560 N. Western Avenue
Rancho Palos Verdes, CA 90732**

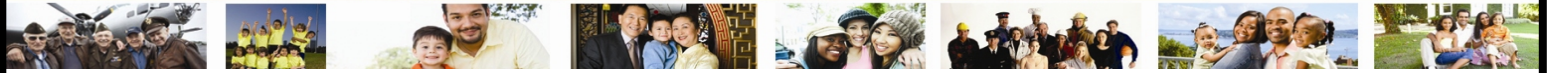
For more information on this meeting, please contact your Election Division Project Coordinator or our office:

**City Clerk - Election Division
Neighborhood Council Election Unit
(213) 978-0444
(888) 873-1000**



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Office of the City Clerk Election Division



Neighborhood Council (NC) Challenge Review Panel Volunteer Program

The Office of the City Clerk – Election Division is seeking NC stakeholders that are interested in volunteering for the Challenge Review Panel (Panel) for the 2010 NC Elections. Volunteers will take part in the electoral process while improving the quality of Los Angeles neighborhoods for residents.

PANELIST INFORMATION

The Panel will review official NC election challenges along with the City Clerk's findings and recommendations and will, by majority vote, make a final decision. Each panel will be comprised of three (3) voting members: two (2) NC Stakeholders and one (1) City Commissioner. In the event of any vacancies, City of Los Angeles employees (excluding the City Clerk – Election Division) will complete the panel.

REQUIREMENTS

In order to be considered for the Panel, applicants must meet the following criteria:

- be at least 18 years of age
- speak, read and write English
- attend one (1) mandatory orientation session
- provide own transportation
- participate on a **voluntary basis**
- be impartial
- keep Panel discussions and/or results confidential until the official decision is posted
- submit a completed Election Challenge Review Panel Application by the deadline
- sign a Loyalty Oath provided by the City Clerk

CHALLENGE REVIEW PANEL ASSIGNMENT

If selected, you will receive an appointment notice detailing the date and time your Panel will meet and review challenges. The Panel will meet at the Election Division Office and last approximately seven (7) hours. Panelists will be restricted from reviewing any challenges from NCs they have voted in or plan on voting in for the 2010 elections.

If you would like to participate in the Challenge Review Panel for the 2010 NC Elections or require additional information, you may contact our office at (213) 978-0444. Applications are also available on our website at <http://cityclerk.lacity.org/election/ncdocs/website.pdf>.

MANDATORY ORIENTATION SESSIONS

MARCH 31, 2010 or APRIL 7, 2010

6:30 P.M. – 7:30 P.M.

City Clerk – Election Division

Piper Technical Center

555 Ramirez St., Suite 300

Los Angeles, CA 90012



ELECTION CHALLENGE APPLICATION

I, Eric T. Rosenberg, hereby submit my challenge
(print full name)
for the Granada Hills North Neighborhood Council Election held
on March 2, 2010.
(month) (day) (year)

I affirm that I voted in this election and I hereby authorize the Office of the City Clerk - Election Division to review my submittal along with all enclosures for the following complaint:

Rahim Kazi, a candidate who ran for and won the District 2 seat, is not eligible for holding that seat on the Board per GHNNC's current Bylaws (approved by DONE/BONC in 2009). Evidence is attached to this form.

Remedy requested:

That the candidacy of Rahim Kazi be nullified, and that a new election be held with only eligible candidates running for the respective available seats, and that the City Clerk abide by the Bylaws approved by BONC/DONE.

Executed this 17th day of March, 20 10 at Granada Hills, California.

Signature

Address

City and Zip Code

Phone Number

Email

All Challenges must be received by the close of the Challenge Filing Period Closing.

Return this completed form along with enclosures to:

Office of the City Clerk - Election Division

Attn: Challenge Review Panel

P.O. Box 54377, Los Angeles, CA 90054-0377

Fax this form to (213) 978-0376

For more information call (213) 978-0444



2010 NEIGHBORHOOD COUNCIL ELECTION CHALLENGES

Election Date: Tuesday, March 2, 2010 Challenge Item No.:1A

Challenger: Eric Rosenberg

Neighborhood Council: Granada Hills North Neighborhood Council (GHNNC)

Allotted Discussion Time: 20 Minutes

CHALLENGE (*State the challenge and requested remedy verbatim - do not interpret or restate them.*)

Challenge:

Rahim Kazi, a candidate who ran for and won the District Two seat, is not eligible for holding that seat on the Board per GHNNC's current bylaws (approved by DONE/BONC in 2009).

Proposed Remedy:

That the candidacy of Rahim Kazi be nullified, and that a new election be held with only eligible candidates running for the respective available seats, and that the City Clerk abide by the bylaws approved by BONC/DONE.

FINDINGS (*Based on your investigation, what you have been able to determine. Only speak to the issues in these challenges and not how to resolve them in future elections.*)

The Office of the City Clerk – Election Division developed Policy No. 10, which states, "Any Department of Neighborhood Empowerment (DONE) approved bylaws received by the City Clerk – Election Division after 5:00 p.m. of June 1, 2009, will not be applied to the 2010 Neighborhood Council Elections." The Department of Neighborhood Empowerment (DONE) submitted bylaws on GHNNC's behalf by the stated deadline (See Attachment A). These bylaws (dated May 2009) defined stakeholders as those who, "live, work or own property within the neighborhood and affirmed a factual basis for it." (GHNNC May 2009 Bylaws, Article 5).

The GHNNC Board submitted their Stipulation Language Worksheet May 4, 2009 (See Attachment B). In Section 9, Governing Board and Composition, GHNNC states that District Two Stakeholders qualify to run and vote for the District Two seat.

On October 26, 2009, Project Coordinator Sofia Torres presented the Draft Election Procedures to the GHNNC Board. During the presentation, Ms. Torres requested that the Board contact her if any corrections needed to be made to the document no later than 130 days prior to their Election Day. Thereafter, a few boardmembers clarified areas that needed corrections. Corrections were made to the qualifications to run and vote for the Student Representative Seat and clarification regarding the council district GHNNC represented. These changes were made to the document and posted on the City Clerk's website at the inception of candidate filing (See Attachment C).

On December 12, 2009, Rahim Kazi attended the Region A Stakeholder Candidate Filing Informational Meeting. Mr. Kazi submitted a Candidate Filing Form which expressed his interest in running as a District Three Representative (See Attachment D). Mr. Kazi's address did not fall within District Three but did fall within the District Two boundaries. Mr. Kazi was contacted and informed of this and as a result accepted the change of his candidacy from District Three to District Two.

In January 2010, Ms. Torres was contacted by Sue DeVandry. Mrs. DeVandry contended that Mr. Kazi shouldn't be allowed to run as the District Two Representative because he was a resident and not a business owner. Ms. Torres researched the matter and concluded that the May 2009 bylaws did not prohibit Mr. Kazi from running as a District Two candidate. Ms. Torres contacted Mrs. DeVandry and informed her of the findings.

On January 19, 2010, Eric Rosenberg emailed Ms. Torres and expressed the same objection to Mr. Kazi's candidacy and cited GHNNC's September 2009 bylaws (See Attachment E). Mr. Rosenberg was informed that the Office of the City Clerk did not use bylaws that had been amended after the June 1, 2009 deadline. Mr. Rosenberg requested that the Office of the City Attorney review this issue and provide their opinion regarding the matter. On January 27, Deputy City Attorney Darren Martinez rendered his opinion and agreed with the City Clerk's position. Mr. Martinez mentioned that although the Board's intent was to require residential or worker candidates within District One and Two to run as District Three candidates, the bylaws never explicitly state this.

RECOMMENDATION *(Your recommendation as to how to ameliorate the issues that have been substantiated. No policy recommendations for future elections should be included in this section.)*

The Office of the City Clerk recommends that the GHNNC amend their bylaws to clearly reflect what their intent is on stakeholder's eligibility to run and vote for all seats. If the Board wants to restrict certain stakeholders from running for particular seats, they must detail these restrictions in their bylaws.

Mr. Kazi should remain the District Two Representative until the next scheduled election in 2012 when all board seat qualifications are detailed in GHNNC's amended bylaws.

MAJORITY VOTE:



YES



NO

ALTERNATE SANCTION *(To be completed by Challenge Review Panel, if necessary)*

N/A

UNANIMOUS VOTE:



YES



NO

PANELIST'S NAME *(Print)*

SIGNATURE

DATE

- 1.
- 2.
- 3.



4/24/10
4/24/2010
4/24/2010



ELECTION CHALLENGE APPLICATION

I, Glenn Bailey, hereby submit my challenge
(print full name)
for the Lake Balboa Neighborhood Council Election held
on May 27 2010.
(month) (day) (year)

I affirm that I voted in this election and I hereby authorize the Office of the City Clerk - Election Division to review my submittal along with all enclosures for the following complaint:

Steven Leffert was ineligible to be a candidate for Organizational Stakeholder Representative position (see attached)

Remedy requested:

Declare Steve Leffert ineligible as OSR candidate and disqualify him from taking office in this position. (see attached)

Executed this 15 day of June, 20 10 at Los Angeles, California.

Signature

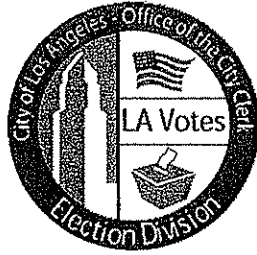
Address

City and Zip Code

Phone Number

Email

All Challenges must be received by the close of the Challenge Filing Period Closing.
Return this completed form along with enclosures to:
Office of the City Clerk - Election Division
Attn: Challenge Review Panel
P.O. Box 54377, Los Angeles, CA 90054-0377
Fax this form to (213) 978-0376
For more information call (213) 978-0444



2010 NEIGHBORHOOD COUNCIL ELECTION CHALLENGES

Election Date: Thursday, May 27, 2010 Challenge Item No.: 1

Challenger: Glen Bailey

Neighborhood Council: Lake Balboa Neighborhood Council (LBNC)

CHALLENGE *(State the challenge and requested remedy verbatim - do not interpret or restate them.)*

Challenge:

Steven Leffert was ineligible to be a candidate for the Organizational Stakeholder Representative (OSR) position. Mr. Leffert filed as an "authorized representative of UTLA." However, the submitted membership card indicates that he is a "retired life member" and his candidate statement states that he is a "retired teacher."

Proposed Remedy:

Declare Steve Leffert ineligible as OSR candidate and disqualify him from taking office in this position.

FINDINGS *(Based on your investigation, what you have been able to determine. Only speak to the issues in these challenges and not how to resolve them in future elections.)*

The Office of the City Clerk - Election Division developed the Lake Balboa Election Procedures using the certified bylaws for the Lake Balboa Neighborhood Council (See Attachment A). On Attachment B of the Election Procedures (See Attachment B), the qualifications to run for the Organizational Stakeholder Representative position is as follows, "any stakeholders who participate in a religious institution, educational institution, community organization, non-profit organization, neighborhood association, school/parent group, faith based group, senior group, youth group, arts association, service organization, boys and girls club, cultural group, or environmental group within the Council's boundaries who is 18 years or older.

Mr. Leffert submitted a membership card indicating that he is a retired life member and a signed letter from A.J. Duffy, UTLA President (Attachment C) attesting to the fact Mr.

Leffert is "authorized to represent UTLA," thus qualifying him as a participating member of an educational institution.

RECOMMENDATION *(Your recommendation as to how to ameliorate the issues that have been substantiated. No policy recommendations for future elections should be included in this section.)*

The Office of the City Clerk recommends that the Panel dismiss this challenge based on the supporting documentation Mr. Leffert submitted to our office.

Mr. Leffert should remain the Organizational Stakeholder Representative.

MAJORITY VOTE: YES NO

ALTERNATE SANCTION *(To be completed by Challenge Review Panel, if necessary)*

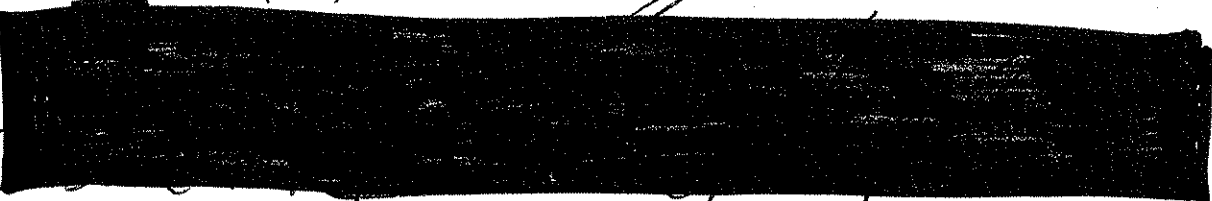
UNANIMOUS VOTE: YES NO

PANELIST'S NAME *(Print)*

SIGNATURE

DATE

- 1.
- 2.
- 3.





ELECTION CHALLENGE APPLICATION

I, STEPHEN EDWIN KNIGHT, hereby submit my challenge
(print full name)
for the DEL REY Neighborhood Council Election held
on APRIL 11, 2010.
(month) (day) (year)

I affirm that I voted in this election and I hereby authorize the Office of the City Clerk - Election Division to review my submittal along with all enclosures for the following complaint:
-SEE ATTACHMENT-

Remedy requested:

SEE ATTACHED

BY _____
CITY CLERK
ELECTION DIVISION
10 APR 27 AM 11:45

Executed this 22 day of APRIL, 2010 at LOS ANGELES, California.

Signature _____

Address _____

LOS ANGELES

City and Zip Code _____

Phone Number _____

Email _____

All Challenges must be received by the close of the Challenge Filing Period Closing.
Return this completed form along with enclosures to:
Office of the City Clerk - Election Division
Attn: Challenge Review Panel
P.O. Box 54377, Los Angeles, CA 90054-0377
Fax this form to (213) 978-0376
For more information call (213) 978-0444



2010 NEIGHBORHOOD COUNCIL ELECTION CHALLENGES

Election Date: Sunday, April 11, 2010 Challenge Item No.: 9

Challenger: Stephen Edwin Knight

Neighborhood Council: Del Rey Neighborhood Council (DRNC)

CHALLENGE (*State the challenge and requested remedy verbatim - do not interpret or restate them.*)

Challenge:

The DRNC Election ran out of ballots for Area G for a period of approximately one and one-half to two hours.

Proposed Remedy:

Hold a Special Election for Area G stakeholders in the center of Area G. The center of Area G is the Mar Vista Gardens Housing Center.

FINDINGS (*Based on your investigation, what you have been able to determine. Only speak to the issues in these challenges and not how to resolve them in future elections.*)

On Sunday, April 11, 2010, the City Clerk held the DRNC Election from 12:00 p.m. to 6:00 p.m. Kristine Flores, Inspector for the election, called Election Central (ECentral) to request more ballots. ECentral is the Election Day problem-solving headquarters that provides assistance and material support to pollworkers throughout Election Day. For each Regional Election Day, the Office of the City Clerk - Election Division makes available a hotline for pollworkers to call and report problems, request supplies or more pollworkers. Additionally, the Election Division will deploy roving Supervisors and have two re-supply trucks stationed in the field.

At approximately 2:20 p.m., the Inspector requested the delivery of additional Area G Ballots. At that time, there were 20 of the original 50 ballots issued left at the polling place. Based on the voter turnout of previous DRNC elections, the City Clerk projected a low voter turnout (See Attachment A) and printed 50 ballots for the Area ballots and 200 for the DRNC Ballot which is the factual basis stakeholder ballot. Approximately an hour after the initial call was made to ECentral, Area G Ballots were delivered to the polling location. Three voters had waited about 30 minutes before the Area G Ballots arrived and they were able to vote. Two voters (mother and daughter) could not wait for

the ballots to be delivered due to work. The Inspector informed these individuals that she would contact them once the Area G Ballots had been received. ECentral dispatched City personnel to provide the two individuals who had left with an opportunity to vote in curbside voting (See Attachment B). The Inspector was able to contact one of the voters (mother) who returned to the polling location to vote. However, she was not able to reach the daughter. Due to the special circumstances, a Vote-By-Mail (VBM) Ballot and envelope were issued to the mother to give to her daughter. The following day, various attempts were made to reach the voter to coordinate and schedule a pick up of the VBM ballot; messages were left on her voicemail, but neither the Inspector nor the Service Center Staff designated to pick up the ballot were able to contact the voter.

RECOMMENDATION *(Your recommendation as to how to ameliorate the issues that have been substantiated. No policy recommendations for future elections should be included in this section.)*

The Office of the City Clerk recommends that the challenge be dismissed as the matter was rectified by providing the two stakeholders with the opportunity to vote. Corrective action was taken by delivering the Area G Ballots in a timely manner and providing accommodations for the two voters, as an administrative solution. Furthermore, the Area G Ballot contained seven Officer seats and one Area Director seat with five of the eight seats being uncontested (See Attachment C). In this particular case, the margin between the candidates for the contested seats was too great for one vote to make a significant difference to the outcome of the election (See Attachment D). Therefore, the City Clerk recommends that no further action be taken.

MAJORITY VOTE:

YES

NO

ALTERNATE SANCTION *(To be completed by Challenge Review Panel, if necessary)*

UNANIMOUS VOTE:

YES

NO

PANELIST'S NAME *(Print)*

SIGNATURE

DATE

- 1.
- 2.
- 3.

[REDACTED]

[REDACTED]

June 5, 2010
6-5-2010
6-5-2010



ELECTION CHALLENGE APPLICATION

I, Sieglinde "Ziggy" Kruse, hereby submit my challenge
(print full name)
for the Hollywood Studio District Neighborhood Council Election held
on May 13th 2010.
(month) (day) (year)

I affirm that I voted in this election and I hereby authorize the Office of the City Clerk - Election Division to review my submittal along with all enclosures for the following complaint:

Please see attached document!

Remedy requested:

Please see attached document!

Executed this 18 day of May, 2010 at Los Angeles, California.

[Redacted Signature]
Signature
[Redacted Address]
Address
[Redacted City and Zip Code]
City and Zip Code
[Redacted Phone Number]
Phone Number
[Redacted Email]
Email

All Challenges must be received by the close of the Challenge Filing Period Closing.
Return this completed form along with enclosures to:
Office of the City Clerk - Election Division
Attn: Challenge Review Panel
P.O. Box 54377, Los Angeles, CA 90054-0377
Fax this form to (213) 978-0376
For more information call (213) 978-0444



2010 NEIGHBORHOOD COUNCIL ELECTION CHALLENGES

Election Date: Thursday, May 13, 2010 Challenge Item No.: 1-B

Challenger: Sieglinde "Ziggy" Kruse

Neighborhood Council: Hollywood Studio District (HSDNC)

CHALLENGE (*State the challenge and requested remedy verbatim - do not interpret or restate them.*)

The challenge states "[m]isleading information (a slate that included HSDNC Logo) was handed out at the polling place location by various board members, including the Chair of the Hollywood Studio District Neighborhood Council."

The requested remedies are to add the additional candidates listed on the "unofficial election results" to the board as elected board members or redo the entire election based on the misleading slate and ensure that no logo will be used in that election.

Please note that an accompanying challenge was also submitted, but was not accepted for review as it addressed items deemed not challengeable under City Clerk - Election Division Policy No. 29.

FINDINGS (*Based on your investigation, what you have been able to determine. Only speak to the issues in these challenges and not how to resolve them in future elections.*)

According to the challenge, a flyer was handed out to voters during the election that had the HSDNC designation on it (see Attachment A). The HSDNC polling place staff confirmed that voters were given this flyer outside of the 100-foot electioneering boundary and that versions were also made available to voters in Spanish and Armenian (see Attachment B).

According to Article XII, Section A of the 2010 HSDNC Election Procedures, "[t]he use of the City of Los Angeles Seal, the Office of the City Clerk Seal, the Election Division Logo, the Department of Neighborhood Empowerment Logo or any other official Neighborhood Council (NC) designation created by the Department of Neighborhood Empowerment is prohibited for use on candidate materials" (see Attachment C). The 2010 HSDNC Election Procedures do not state whether the use of all or part of a designation or logo on candidate materials is sufficient to constitute a violation of the procedures. However, the overall purpose of this provision is to prevent candidates

from campaigning under the expressed or implied endorsement or authorization of the City or NC.

The flyer in question contains information about the place, date and time of the election, as well as a sample ballot of the slate of candidates seeking election. At the top of the flyer, the name "Hollywood Studio District Neighborhood Council" appears in the same distinct style, size, and font that the HSDNC uses as part of its logo (see Attachment A). The HSDNC logo, in addition to the name of the NC, also contains a silhouette of a cameraman (see Attachment D).

According to the HSDNC Parliamentarian, the flyer in question was produced by the current HSDNC Chair, Maripat Donovan (see Attachment E). About 50-60 flyers were produced and it is estimated that 50 were handed out to voters on Election Day. During production, the cameraman was purposefully deleted to comply with Article XII, Section A of the 2010 HSDNC Election Procedures, but the rest of the logo was left intact. According to the Parliamentarian, the silhouette of the cameraman is the focal point of the HSDNC logo and that any use of the logo by the NC always incorporates the cameraman with the lettering (see Attachment F).

The candidates promoted by this slate were contacted via email for their input on this flyer. Of those that responded, all but one were aware that part of the logo was used, but contend that its use did not violate provisions of the 2010 HSDNC Election Procedures (see Attachment G).

The 2010 HSDNC Election Procedures clearly state that a designation used by a NC may not be used on candidate materials. In this instance, the logo "Hollywood Studio District Neighborhood Council" was purposefully used for a flyer to promote a slate of candidates. Although the silhouette of the cameraman was not used for the flyer, a significant and distinctive part of the logo was utilized to aid a select group of candidates.

RECOMMENDATION *(Your recommendation as to how to ameliorate the issues that have been substantiated. No policy recommendations for future elections should be included in this section.)*

The challenger has requested two remedies. The first requested remedy is to disqualify the slate candidates and award the other non-slate candidates the contested seats. The second requested remedy is to redo the entire election and ensure that no logo will be used in that election.

In regard to the latter remedy, the City Clerk believes that this is disproportionate to the violation of the 2010 HSNDC Election Procedures. Although a NC resource was improperly used, its use does not warrant the negation of the entire election.

Rather, the City Clerk believes that disqualification of all eight candidates affiliated with the slate promoted by the flyer is a proper remedy and that the next highest vote

getter(s) be awarded the seats or, if none, the HSDNC's vacancy clause is enacted. The eight candidates affiliated with the slate promoted by the flyer include:

At- Large Governors

Jenny R. Weatherholtz P. Jennifer Christie
Nathan A. French Edward V. Hunt
Anna Gyumushyan

Owner-Occupied Residential Property Owners Governors

Darren R. Crane

Community Property Owners Governors

Juri Ripinsky
Kiwon Ban

Please see Attachment H for further details.

MAJORITY VOTE: YES NO

ALTERNATE SANCTION *(To be completed by Challenge Review Panel, if necessary)*
Defaults to city Clerks original recommendation.

UNANIMOUS VOTE: YES NO

PANELIST'S NAME <i>(Print)</i>	SIGNATURE	DATE
1. [REDACTED]	[REDACTED]	7/7/2010
2. [REDACTED]	[REDACTED]	7/7/2010
3. [REDACTED]	[REDACTED]	7-7-10



ELECTION CHALLENGE APPLICATION

I, David Anthony Ubersax, hereby submit my challenge
(print full name)
for the East Hollywood Neighborhood Council Election held
on March 20, 2010.
(month) (day) (year)

I affirm that I voted in this election and I hereby authorize the Office of the City Clerk - Election Division to review my submittal along with all enclosures for the following complaint:

Candidate violated DORE guidelines by engaging in mud-slinging, and used City/EHRC inappropriately for politicking.

Remedy requested:

Disqualification of Candidate as elected (Sam K. Bushyau) to Business Representative Position

Executed this 6 day of April, 2010 at Los Angeles, California.

APR 7 AM 9:51

[Redacted Signature]
Signature
[Redacted Address]
Address
[Redacted City and Zip Code]
City and Zip Code
[Redacted Phone Number]
Phone Number
[Redacted Email]
Email

All Challenges must be received by the close of the Challenge Filing Period Closing.
Return this completed form along with enclosures to:
Office of the City Clerk - Election Division
Attn: Challenge Review Panel
P.O. Box 54377, Los Angeles, CA 90054-0377
Fax this form to (213) 978-0376
For more information call (213) 978-0444



ANTONIO R. VILLARAIGOSA
MAYOR

May 27, 2010

East Hollywood Neighborhood Council
P.O. Box 292359
Los Angeles, CA 90029
ATTN: Board Members

**2010 EAST HOLLYWOOD NEIGHBORHOOD COUNCIL (EHNC) ELECTION –
FINAL CHALLENGE RESULTS**

Dear EHNC Board Members,

On April 7, 2010, the Office of the City Clerk - Election Division (City Clerk) received an Election Challenge Application for the East Hollywood Neighborhood Council (EHNC) in which David Uebersax, an EHNC Stakeholder, challenged candidate-elect Sam Kbushyan for alleged misuse of City and Neighborhood Council (NC) logos.

After investigating the matter, the City Clerk compiled a report determining that Mr. Kbushyan, an EHCN candidate, sent an email in his personal capacity recommending that certain board members should be elected for the Greater Griffith Park Neighborhood Council and also included a flyer with his email that was prepared by the EHNC reminding voters of its March 20, 2010, election. Although Mr. Kbushyan forwarded an EHNC flyer that contained a City logo and City seal, Mr. Kbushyan did not use a Neighborhood Council logo or City seal on his personal campaign materials but merely forwarded an authorized flyer that had been prepared by EHNC. The forwarding of authorized flyers does not constitute a violation of the City's Election Procedures. Accordingly, the City Clerk recommended to the Neighborhood Council Election Challenge Panel (Panel) that the challenge should be dismissed and Mr. Kbushyan should remain the Business Representative until the next election.

The City Clerk's report was reviewed by the Panel on May 15, 2010 (See attached). The Panel, which is composed of two Neighborhood Council stakeholders and one City Commissioner ruled against the City Clerk's recommendation and instead voted for an alternate sanction. By unanimous vote, the Panel choose sanction #2 in the category of, "Use of City Agencies and NC Logo by Candidates", which reads, "[i]f the Candidate is found to have used the logo(s) of any

City agency or NC for campaign purposes, then disqualify the Candidate(s) (next highest vote getter, if none, vacancy clause enacted) and send a letter of determination to the Board, Challenger and Candidate(s).”

However, the City Clerk has determined that the Panel’s decision was clearly erroneous. Therefore, the Panel’s decision will be reversed. Ordinarily, under the City Clerk’s Election Procedures, the Panel’s decision would be final. However, the City Clerk has the authority to override a Panel’s decision when there is an insufficient factual basis to support the Panel’s decision or the uncontroverted facts fail to demonstrate a violation of the spirit and intent of a specific election procedure. Under Administrative Code section 22.816, the City Clerk may administer all aspects of the Neighborhood Council elections, including issuing directives and policies to preserve the integrity of the Neighborhood Council election process. Therefore, the City Clerk’s recommendation will stand and Mr. Kbushyan will remain the Business Representative until the next election. Accordingly, the City Clerk will notify Mr. Uebersax and Mr. Kbushyan of the revised decision.

The City Clerk’s decision is final. The challenge, along with the City Clerk’s recommendation and the City Clerk’s final decision will be posted on our website by Thursday, May 27, 2010. All Election Challenges for EHNC have been resolved. Accordingly, the NC is now free to seat the newly-elected board in accordance with City Clerk - Election Division Policy No. 22.

Should you have any questions regarding this matter, please contact this office at (213) 978-0444.

Sincerely,


Arleen P. Taylor, Chief
Election Division

Attachment



2010 NEIGHBORHOOD COUNCIL ELECTION CHALLENGES

Election Date: Saturday, March 20, 2010

Challenge Item No.: 9B

Challenger: David Anthony Uebersax

Neighborhood Council: East Hollywood Neighborhood Council (EHNC)

CHALLENGE (*State the challenge and requested remedy verbatim - do not interpret or restate them.*)

Challenge:

Reminder notice sent included logos for the Neighborhood Council (NC) and the City of Los Angeles.

Proposed Remedy:

Disqualification of candidate as elected to Business Representative Position and/or a restriction from the ability to serve on NC Boards in the future.

FINDINGS (*Based on your investigation, what you have been able to determine. Only speak to the issues in these challenges and not how to resolve them in future elections.*)

On Friday, March 19, 2010, Sam Kbushyan sent an email to stakeholders and attached an email with a reminder notice to vote in the EHNC election which included the NC logo, name of NC, location, date and time of the election (See Attachment A).

Article XII, Section A of the EHNC Election Procedures prohibits candidates from using the City of Los Angeles Seal, the Office of the City Clerk Seal, the Election Division Logo, the Department of Neighborhood Empowerment Logo or any other official Neighborhood Council designation created by the Department of Neighborhood Empowerment on candidate materials (See Attachment B).

According to Article XIX, Section A of the EHNC Election Procedures, a Neighborhood Council is responsible for informing stakeholders about the election. Based on the evidence provided in Attachment A, it appears that Mr. Kbushyan forwarded the reminder email that was initially issued by the EHNC, acting in its official capacity to outreach and inform the community about the election.

Sam Kbushyan has not violated any election campaigning procedures by using the NC logo and the City of Los Angeles Seal because it was the EHNC Board that initially sent out the reminder notification.

RECOMMENDATION (*Your recommendation as to how to ameliorate the issues that have been substantiated. No policy recommendations for future elections should be included in this section.*)

The Office of the City Clerk recommends that the challenge be dismissed as the candidate has adhered to the guidelines on the EHNC Election Procedures. Furthermore, Mr. Kbushyan should remain the Business Representative until the next scheduled election.

MAJORITY VOTE: YES NO

ALTERNATE SANCTION (*To be completed by Challenge Review Panel, if necessary*)

Sanction #2 Refer to List of Challengeable offences and Alternate Sanctions. category use of City Agencies and NC Logo (by candidate).

UNANIMOUS VOTE: YES NO

PANELIST'S NAME (*Print*)

SIGNATURE

DATE

1.			<u>May 15, 2010</u>
2.			<u>5/15/10</u>
3.			<u>5/15/10</u>



ELECTION CHALLENGE APPLICATION

I, LUCIO AGUIRRE FERNANDEZ hereby submit my challenge
(print full name)
 for the G, E, P, N, C Neighborhood Council Election held
 on MAR - 20 - 2010.
(month) (day) (year)

I affirm that I voted in this election and I hereby authorize the Office of the City Clerk - Election Division to review my submittal along with all enclosures for the following complaint: SEE ATTACHMENT

Remedy requested: TO DISQUALIFY DUE TO ELECTIONEERING

Executed this 5 day of APRIL, 20 10 at LOS ANGELES, California.

MAR 25 5 00 PM '10
 ELECTION DIVISION

[REDACTED]
 Signature
[REDACTED]
 Address
[REDACTED]
 City and Zip Code
[REDACTED]
 Phone Number
[REDACTED]
 Email
[REDACTED]

All Challenges must be received by the close of the Challenge Filing Period Closing.
 Return this completed form along with enclosures to:
 Office of the City Clerk - Election Division
 Attn: Challenge Review Panel
 P.O. Box 54377, Los Angeles, CA 90054-0377
 Fax this form to (213) 978-0376
 For more information call (213) 978-0444

JUNE LAGMAY
CITY CLERK

CITY OF LOS ANGELES
CALIFORNIA

OFFICE OF THE
CITY CLERK
ELECTION DIVISION

HOLLY L. WOLCOTT
EXECUTIVE OFFICER



SPACE 300
555 RAMIREZ STREET
LOS ANGELES, CA 90012
(213) 978-0444
FAX: (213) 978-0376

ARLEEN P. TAYLOR
CHIEF OF ELECTIONS

ANTONIO R. VILLARAIGOSA
MAYOR

May 25, 2010

Greater Echo Park Elysian Neighborhood Council
P.O. Box 26391
Los Angeles, CA 90026
ATTN: Board Members

**2010 GREATER ECHO PARK ELYSIAN NEIGHBORHOOD COUNCIL (GEPENC)
ELECTION – FINAL CHALLENGE RESULTS**

Dear GEPENC Board Members,

On April 6, 2010, the Office of the City Clerk - Election Division (City Clerk) received an Election Challenge Application for the GEPENC in which Lucio Aguirre Fernandez, a GEPENC Stakeholder, challenged candidate-elect Jose Sigala for alleged electioneering at the polling place on Election Day.

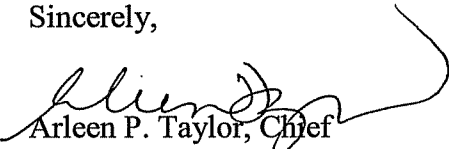
After investigating the matter, the City Clerk compiled a report including a recommendation stating that the challenge be dismissed. The City Clerk's recommendation stated that Mr. Sigala and other candidates complied with City Clerk - Election Division Policy No. 5. The full report was reviewed by a Neighborhood Council Election Challenge Review Panel (the Panel) (see attached). The Panel, composed of two Neighborhood Council stakeholders and one City Commissioner, is tasked with making the final ruling on each Election Challenge.

The Panel's final decision was to dismiss the challenge. Therefore, candidate-elect Jose Sigala should be allowed to take the Board Seat for which he was elected on March 20, 2010. Additionally, the City Clerk will notify Mr. Fernandez and Mr. Sigala of the Panel's decision.

All decisions made by the Panel are considered final. The challenge, along with the City Clerk's recommendation and the Panel's final decision will be posted on our website by Thursday, May 27, 2010. All Election Challenges for GEPENC have been resolved. Accordingly, the NC is now free to seat the newly-elected board in accordance with City Clerk - Election Division Policy No. 22.

Should you have any questions regarding this matter, please contact this office at (213) 978-0444.

Sincerely,



Arleen P. Taylor, Chief
Election Division

Attachment



2010 NEIGHBORHOOD COUNCIL ELECTION CHALLENGES

Election Date: Saturday, March 20, 2010

Challenge Item No.: 7A

Challenger: Lucio Aguirre Fernandez

Neighborhood Council: Greater Echo Park Elysian

CHALLENGE *(State the challenge and requested remedy verbatim - do not interpret or restate them.)*

Mr. Jose Sigala was electioneering on the northwest and southeast corner of where Boston Street intersects Edgeware Road.

Remedy Requested:

To disqualify Mr. Sigala due to Electioneering.

FINDINGS *(Based on your investigation, what you have been able to determine. Only speak to the issues in these challenges and not how to resolve them in future elections.)*

Currently, the Office of the City Clerk - Election Division Policy No. 5 states that electioneering within 100 feet from the door of the polling place where voters cast their ballots is prohibited. This policy is posted at all polling places and the 100 feet area is marked and closely monitored outside the polling place during polling hours.

On Election Day, prior to the opening of the polls, Mr. Sigala approached the (Polling Place) Inspector, Sandra Mendoza, inquiring about the 100 feet "No Electioneering" perimeter markings and was shown by the Inspector the marked areas from all angles of the polling place entrance.

Mr. Sigala then stationed himself just a few feet beyond the 100 feet "No Electioneering" zone. The "No Electioneering" perimeter ended just a few feet short of the curb of the southeast corner of the polling place.

Mr. Sigala was stationed at the southeast corner from the opening of polls to the closing of polls. Every time the Inspector did a routine check outside the polls, Mr. Sigala was beyond the 100 feet "No Electioneering Beyond this Point" signage and postings.

The Inspector monitored all candidates promoting themselves and/or their slates to enforce the "No Electioneering" perimeter. The inspections occurred intermittently between 10 to 15 minutes apart. Two polling staff were assigned to monitor the marked "No Electioneering" perimeter for activity and to prevent Electioneering.

For the latter part of the polling hours, an additional polling place staff member was posted outside of the polling place to fully dedicate his attention to keeping the "No Electioneering Beyond this Point" area clear of any potential candidate activity.

Enforcement of the "No Electioneering Beyond this Point" perimeter was also confirmed by City Clerk staff member, Isaias Cantu, who was inspecting polling sites during the region-wide election.

RECOMMENDATION *(Your recommendation as to how to ameliorate the issues that have been substantiated. No policy recommendations for future elections should be included in this section.)*

The City Clerk recommends that the challenge be dismissed. Mr. Sigala and other candidates complied with the City Clerk - Election Division's Policy No. 5 of "No Electioneering", therefore no action is required and this challenge should be dismissed.

MAJORITY VOTE: YES NO







ALTERNATE SANCTION *(To be completed by Challenge Review Panel, if necessary)*

UNANIMOUS VOTE: YES NO

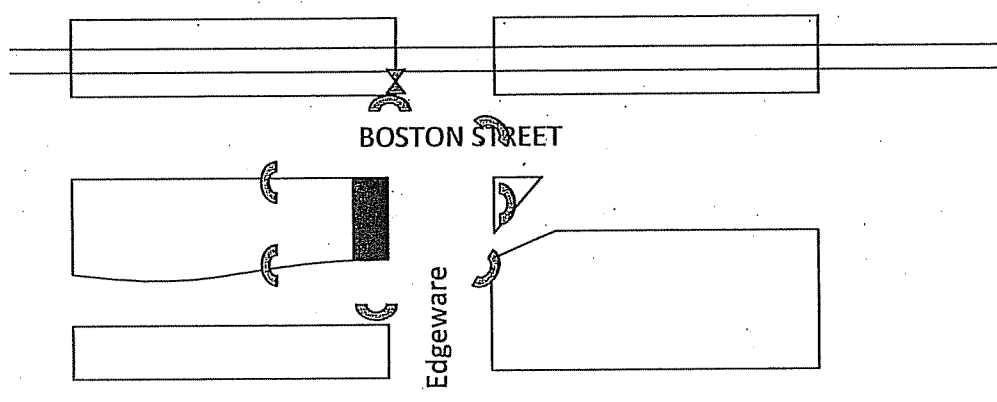
PANELIST'S NAME *(Print)*

SIGNATURE




DATE

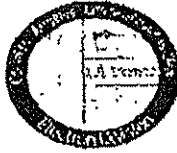
1.			May 15, 2010
2.			5/15/10
3.			5/15/10

Map of "No Electioneering Beyond this Point" Sign Postings



Legend:

-  Polling Place
-  Candidate (J Sigala)
-  No Electioneering End-zone



ELECTION CHALLENGE APPLICATION

I, Jane Frances Scott, hereby submit my challenge
(print full name)
 for the Pico Union Neighborhood Council Election held
 on March 20 2010.
(month) (day) (year)

I affirm that I voted in this election and I hereby authorize the Office of the City Clerk - Election Division to review my submittal along with all enclosures for the following complaint:

Erik Martell is not a homeowner, He is a
renter
 Remedy requested:
Validation with property deed with his name
on it.

Executed this 22 day of March, 2010 at Los Angeles, California.

2010 MAR 22 AM 10:44
 CITY CLERK
 ELECTION DIVISION

Signature _____
 Address _____
 City and Zip Code _____
 Phone Number _____
 Email _____

All Challenges must be received by the close of the Challenge Filing Period Closing.
 Return this completed form along with enclosures to:
 Office of the City Clerk - Election Division
 Attn: Challenge Review Panel
 P.O. Box 54377, Los Angeles, CA 90054-0377
 Fax this form to (213) 978-0376
 For more information call (213) 978-0444



2010 NEIGHBORHOOD COUNCIL ELECTION CHALLENGES

Election Date: Saturday, March 20, 2010

Challenge Item No.: 1-D

Challenger: Jane Francis Scott

Neighborhood Council: Pico Union (PUNC)

CHALLENGE (*State the challenge and requested remedy verbatim - do not interpret or restate them.*)

The challenge states that Erick Martell is not a homeowner, but a renter. The suggested remedy is that the City Clerk-Election Division invalidate Mr. Martell's qualifications to run and hold this seat.

FINDINGS (*Based on your investigation, what you have been able to determine. Only speak to the issues in these challenges and not how to resolve them in future elections.*)

Mr. Martell was an Area 1 - Resident Homeowner Representative candidate for the 2010 PUNC Board Member Election.

According to Article V, Section C of the PUNC Bylaws (Attachment A) and the Board Seat Description of the PUNC Election Procedures (Attachment B), candidates for the Resident Homeowner Representative seats must be stakeholders who are at least 18 years of age and own and occupy a residential property within the boundaries of the district seat for which they are running.

On January 19, 2010, Mr. Martell completed a Candidate Filing Form for the Area 1 - Resident Homeowner Representative for the 2010 PUNC Board Member Elections (Attachment C). Mr. Martell presented his California Driver's License, which listed 1739 South Catalina Street as his current address, to confirm his identity and residence. Mr. Martell also presented a copy of a grant deed for the property at 1739 South Catalina Street, which is located within Area 1 of the PUNC, to confirm his status as a homeowner. Mr. Martell is listed on the grant deed as a joint tenant in the property (Attachment D). In general, joint tenancy is a type of ownership of property by two or more people and a grant deed is a deed that is used to transfer ownership of property from one person to another. The grant deed proffered by Mr. Martell states that the property at 1739 South Catalina Street was to be legally transferred to him by his parents and was to be held in joint tenancy with three other family members.

However, on further investigation, it was determined that the deed that Mr. Martell provided to the City Clerk-Election Division was not signed or notarized at the time of filing. Mr. Martell was notified of this and was given the opportunity to provide the City Clerk-Election Division with supplemental documentation confirming he was the legitimate owner of the property at 1739 South Catalina Street at the time of candidate filing.

On April 29, 2010, Mr. Martell submitted a signed and notarized deed to the City Clerk-Election Division. However, the deed that Mr. Martell submitted was dated April 1, 2010, approximately 72 days after he filed for candidacy on January 19, 2010 (Attachment E). In order to qualify as a candidate for a NC board seat, a candidate must meet the board seat qualifications at the time of filing. The deed Mr. Martell provided on April 29 does not satisfy this requirement. Mr. Martell was once again notified and given the opportunity to provide the City Clerk-Election Division with supplemental documentation establishing that he was the legitimate owner of the property at 1739 South Catalina Street at the time of candidate filing.

On April 30, 2010 and again on May 3, 2010, Mr. Martell provided the City Clerk-Election Division a homeowner's insurance premium notice and policy (Attachment F). The premium notice and policy is addressed to Mr. Martell and several other presumed family members and was valid for a billing period between December 14, 2009 and December 14, 2011, which indicates that the policy was in place at the time of Mr. Martell's candidate filing. In general, possessing homeowner's insurance implies that the purchasers of the insurance had to provide the insurer proof of home ownership. However, since the policy does not *explicitly* prove that Mr. Martell is an owner of the property at 1739 South Catalina Street prior to April 1, 2010, coupled with the fact that Mr. Martell failed to produce a signed and notarized deed that was dated on or before January 19, 2010, the City Clerk-Election Division once again requested that Mr. Martell provide information to confirm his status as a homeowner at the time of candidate filing.

On May 4, 2010, Mr. Martell notified the City Clerk-Election Division that he wished to withdraw his candidacy from the 2010 PUNC Board Member Election due to unforeseen commitments and obligations (Attachment G). Mr. Martell submitted a Notice of Withdrawal to the City Clerk-Election Division on May 5, 2010 (Attachment H).

RECOMMENDATION *(Your recommendation as to how to ameliorate the issues that have been substantiated. No policy recommendations for future elections should be included in this section.)*

Since Mr. Martell withdrew his candidacy from 2010 PUNC Board Member Election before the City Clerk-Election Division could conclusively validate his status as a homeowner at the time he filed as a candidate, the City Clerk-Election Division recommends that Mr. Martell be formally disqualified and that the Area 1-Resident Homeowner Representative seat be awarded to the next highest vote getter, Sang Park. If Mr. Park does not accept this seat, then the City Clerk-Election Division



ELECTION CHALLENGE APPLICATION

I, Margarita Amador, hereby submit my challenge
(print full name)
 for the Boyle Heights Neighborhood Council Election held
 on April 29 2010.
(month) (day) (year)

I affirm that I voted in this election and I hereby authorize the Office of the City Clerk - Election Division to review my submittal along with all enclosures for the following complaint:

see attachment

Remedy requested:

removal as candidate of the 2010 BTNC elections.

Executed this 05 day of May, 20 10 at Los Angeles, California.

10 MAY -6 PM 4: 02
 CITY CLERK
 ELECTION DIVISION

Signature

Address

City and Zip Code

Phone Number

Email

All Challenges must be received by the close of the Challenge Filing Period Closing.
 Return this completed form along with enclosures to:
 Office of the City Clerk - Election Division
 Attn: Challenge Review Panel
 P.O. Box 54377, Los Angeles, CA 90054-0377
 Fax this form to (213) 978-0376
 For more information call (213) 978-0444



2010 NEIGHBORHOOD COUNCIL ELECTION CHALLENGES

Election Date: Thursday, April 29, 2010 Challenge Item No.: 1

Challenger: Margarita Amador

Neighborhood Council: Boyle Heights (BHNC)

CHALLENGE (*State the challenge and requested remedy verbatim - do not interpret or restate them.*)

The challenge states that "Manuel "Manny" Aldana, Quadrant 4 At-Large Representative is ineligible to run for a BHNC position based on Article IX - Section D-4 [sic] of the BHNC" and that "[Mr. Aldana] was removed from the previous BHNC board due to lack of attendance." The requested remedy is to remove Mr. Aldana as a candidate of the 2010 BHNC Elections. (**See Attachment A**)

FINDINGS (*Based on your investigation, what you have been able to determine. Only speak to the issues in these challenges and not how to resolve them in future elections.*)

On March 1, 2010, Mr. Aldana filed for the BHNC Quadrant 4 At-Large Seat in accordance with Article IX of the 2010 BHNC Election Procedures (**see Attachment B**). Prior to Mr. Aldana's filing, the challenger, Margarita Amador notified the BHNC Project Coordinator, Christopher Garcia, that Mr. Aldana had been removed from the BHNC board and was therefore ineligible to run for a seat on the BHNC (**see Attachment C**). In response, Mr. Garcia advised Ms. Amador that all challenges to a candidate's qualifications were to be made after the election and that all documentation supporting this claim was to be provided with the challenge (**see Attachment C**).

According to the BHNC Bylaws*, Article IX, Section D, subsection 4 "[i]f an Officer fails to consistently attend those meetings at which they are expected, the Executive Board shall remove the Officer and declare the seat vacant. Executive Officers are expected to attend all Executive Committee meeting, Board of Officers meetings and BHNC General meetings. Board Members are expected to attend all Board of Officers meetings and BHNC General meetings. Absence from four (4) consecutive meetings or seven (7) or more meetings during the previous twelve months shall be deemed a failure to consistently attend." (**See Attachment D**) According to Article IX, Section D, subsection 5 of the BHNC Bylaws, "[a] person removed from the Board is ineligible to serve on the Board for twelve (12) months from the date of removal."

According to attendance sheets submitted with this challenge, Mr. Aldana failed to attend at least eight (8) General Board Meetings held between August 26, 2008 and May 27, 2009 (see Attachment A). On May 28, 2009, Mr. Aldana was sent a letter from the BHNC Secretary and challenger, Ms. Amador, offering Mr. Aldana the opportunity to resign from his seat on the BHNC board before the board acted on the aforementioned bylaw clause regarding attendance (see Attachment A). On March 4, 2010, in response to an apparent grievance filed by Mr. Aldana with the BHNC on this matter, the BHNC Grievance Committee found that the BHNC exercised Article IX, Section D of the BHNC bylaws based on Mr. Aldana's lack of attendance and participation (see Attachment A).

Although the challenger has provided evidence that Mr. Aldana was notified that he was to be removed from the board if he did not voluntarily resign and that a grievance was processed by the BHNC on this matter, it is unknown to the City Clerk exactly when Mr. Aldana was removed from the Quadrant 4 At-Large Representative Seat by the BHNC and when the 12 month bar on serving on the board was set to begin and end. Furthermore, research of the available BHNC board meeting agendas and minutes fails to indicate when this issue was taken up and resolved by the BHNC board (see Attachment E).

During this investigation, the City Clerk had contacted Ms. Amador on several occasions and requested additional documentation establishing exactly when Mr. Aldana was removed from the BHNC board and what the 12 month bar on service was expected to be (see Attachment F). This information is crucial to substantiating Ms. Amador's claim as it is uncertain whether the 12 month bar on service has lapsed or not. To date, the requested information has not been provided by the challenger.

* Please note that the challenger submitted this challenge based on BHNC bylaws amended August 26, 2009. For the 2010 BHNC Elections, the City Clerk-Election Division has referred to the BHNC bylaws dated April 1, 2008. According to City Clerk-Election Division Policy: No. 10, all bylaws to be used for the 2010 NC Board Member Elections were to be submitted to the City Clerk-Election Division by June 1, 2009. Any revisions or amendments to bylaws made after this date were not to be applied retroactively. In this instance, there is no substantive difference between the two versions of the bylaws. However, for the sake of consistency, this report will refer solely to the BHNC bylaws dated April 1, 2008.

RECOMMENDATION (*Your recommendation as to how to ameliorate the issues that have been substantiated. No policy recommendations for future elections should be included in this section.*)

All challengers are required to submit all documentation and other evidentiary support to substantiate their claim(s). Since Ms. Amador has not been able to provide additional documentation or other evidence to further the City Clerk's investigation, the City Clerk recommends that this challenged be dismissed.

MAJORITY VOTE:

YES

NO

ALTERNATE SANCTION (To be completed by Challenge Review Panel, if necessary)

UNANIMOUS VOTE: YES NO

PANELIST'S NAME (Print)

SIGNATURE

DATE

- 1.
- 2.
- 3.

[REDACTED]

[REDACTED]

6/19/10
6/19/10
6/19/10



ELECTION CHALLENGE APPLICATION

I, Brian Frobisher, hereby submit my challenge
(print full name)
 for the Glassell Park Neighborhood Council Election held
 on April 29th 2010.
(month) (day) (year)

I affirm that I voted in this election and I hereby authorize the Office of the City Clerk - Election Division to review my submittal along with all enclosures for the following complaint:
 (NFN) Bradley does not reside in area 1 of the Glassell Park NC. ~ See Attachments

Remedy requested:
 Removal from newly elected board ~ disqualified

Executed this 3rd day of May, 2010 at Los Angeles, California.

Signature

Address

City and Zip Code

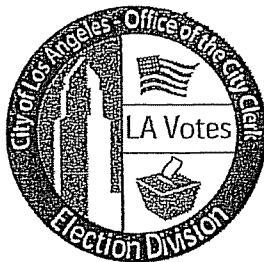
Phone Number

Email

All Challenges must be received by the close of the Challenge Filing Period Closing.
 Return this completed form along with enclosures to:
 Office of the City Clerk - Election Division
 Attn: Challenge Review Panel
 P.O. Box 54377, Los Angeles, CA 90054-0377
 Fax this form to (213) 978-0376
 For more information call (213) 978-0444

BY
 CITY CLERK
 ELECTION DIVISION

10 MAY --3 AM 9:47



2010 NEIGHBORHOOD COUNCIL ELECTION CHALLENGES

Election Date: Thursday, April 29, 2010

Challenge Item No.: 2 - Region G

Challenger: Brian Frobisher

Neighborhood Council: Glassell Park Neighborhood Council (GPNC)

CHALLENGE (*State the challenge and requested remedy verbatim - do not interpret or restate them.*)

Mr. Frobisher claims Bradley, GPNC Area 1 Candidate, does not reside in Area 1.

The remedy sought by Mr. Frobisher (the Challenger) is Bradley's removal from the newly-elected board.

FINDINGS (*Based on your investigation, what you have been able to determine. Only speak to the issues in these challenges and not how to resolve them in future elections.*)

Upon review of the challenger's claim, the City Clerk determined that candidate Bradley filed for Area 1 Representative for the GPNC Board.

Pursuant to the "Qualifications to Run for the Seat" outlined in the 2010 GPNC Election Procedures (Exhibit A, Attachment B) and Article V Section 3(c) of the GPNC Bylaws (Exhibit B), the documentation provided by Bradley met the Area Representative qualifications of residing in the area of Glassell Park that he wished to represent.

The types of documentation provided to the City Clerk supporting Bradley's stakeholder status were his California Driver's License which confirmed identity, age, and address, and a copy of a utility bill from the Department of Water and Power which re-confirmed the name and address declared on his Candidate Filing Form (See Exhibit C).

The challenger, Brian Frobisher did not submit supporting documentation to refute the candidate's declared Area 1 status.

Additionally, it was confirmed through the City Clerk's Systems Division GIS mapping that the address declared by the candidate is within the GPNC Area 1 boundaries (Exhibits D, E and F).

RECOMMENDATION *(Your recommendation as to how to ameliorate the issues that have been substantiated. No policy recommendations for future elections should be included in this section.)*

The Office of the City Clerk recommends that the challenge be dismissed and that the candidate, Bradley, retain the GPNC Area 1 seat as the candidate met the candidacy eligibility requirements under the GPNC EPs and GPNC Bylaws.

MAJORITY VOTE: YES NO


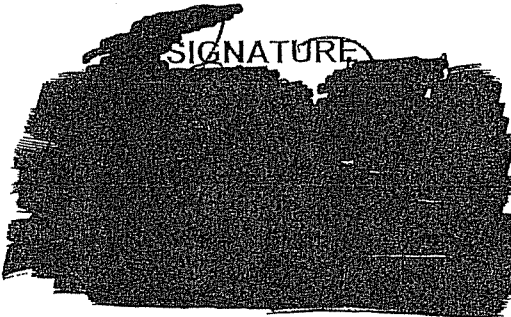


ALTERNATE SANCTION *(To be completed by Challenge Review Panel, if necessary)*

UNANIMOUS VOTE: YES NO

PANELIST'S NAME *(Print)*

SIGNATURE

DATE

1.			6/19/10
2.			6/19/10
3.			6/19/10



ELECTION CHALLENGE APPLICATION

I, DR. RICHARD DYKE, HHPNC PRESIDENT hereby submit my challenge
(print full name)
for the HISTORIC HIGHLAND PARK Neighborhood Council Election held
on APRIL 29, 2010
(month) (day) (year)

I affirm that I voted in this election and I hereby authorize the Office of the City Clerk - Election Division to review my submittal along with all enclosures for the following complaint:

SEE ATTACHED 10-PAGE COMPLAINT, PLUS ATTACHMENTS A-I.

Remedy requested:

SEE REMEDIES REQUESTED IN COMPLAINT.

Executed this 6th day of May, 20 10 at Los Angeles, California.

10 MAY -7 AM 9:06

CITY CLERK
ELECTION DIVISION

BY

Signature

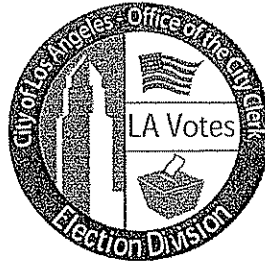
Address

City and Zip Code

Phone Number

Email

All Challenges must be received by the close of the Challenge Filing Period Closing.
Return this completed form along with enclosures to:
Office of the City Clerk - Election Division
Attn: Challenge Review Panel
P.O. Box 54377, Los Angeles, CA 90054-0377
Fax this form to (213) 978-0378
For more information call (213) 978-0444



2010 NEIGHBORHOOD COUNCIL ELECTION CHALLENGES

Election Date: Sunday, April 29, 2010 Challenge Item No.: 6B

Challenger: Dr. Richard Dyke

Neighborhood Council: Historic Highland Park NC (HHPNC)

CHALLENGE *(State the challenge and requested remedy verbatim - do not interpret or restate them.)*

Challenge:

The HHPNC Election Outreach Committee members (Committee), including the Chair, ran for offices while supervising election funds and having access to other election resources. The Committee violated HHPNC Bylaws which prohibits Committee members from being candidates. (The challenge category is "Electioneering by Candidates" but the actual complaint is "Candidate Eligibility" which is challengeable.)

Proposed Remedy:

Redo election.

FINDINGS *(Based on your investigation, what you have been able to determine. Only speak to the issues in these challenges and not how to resolve them in future elections.)*

On May 6, 2010, Dr. Richard Dyke challenged the candidacy of the Election Outreach Committee (Committee) members, including the Chair. His challenge alleged that there was a long standing ban against members of the Election Outreach Committee members running for office.

As evidentiary support, Dr. Dyke provided a draft copy of the 2005 HHPNC Election Procedures which stated in Article II, Section 1(A):

"The Ad Hoc Elections Committee shall be composed of seven (7) stakeholders who are not applying as candidates to the Governing Board. The election committee's duties include but are not limited to creating and establishing the election procedures and designating date, time and location of the election" (See Attachment A).

Similar language is contained in Article VI, Section 3 of the 2006 HHPNC Bylaws (as submitted to the City Clerk by the Department of Neighborhood Empowerment [DONE]) which state the following regarding the formation of the Ad Hoc Elections Committee:

"The Ad Hoc Elections Committee will be formed and meet only in conjunction with an election in order to plan, implement and supervise the elections of the Board and its Officers and to tabulate the votes and announce the election results. It shall be comprised of 7 stakeholders, none of whom are running for any office" (See Attachment B).

Furthermore, Dr. Dyke listed seven points in support of his assertion that the Election Outreach Committee, specifically Richard Marquez, Chair of the Committee, had used Neighborhood Council resources to advocate for specific candidates for the NC in addition to themselves and sway support to vote for his slate.

1. Mr. Marquez was responsible for overseeing the \$6500 allocated by the HHPNC Board for the hiring of an elections consultant.
2. The Chair of the Elections Outreach Committee, Mr. Marquez, supervised the internet website for the HHPNC (including the dissemination of eblast bulletins and email addresses).
3. Mr. Marquez and Teresa Bonsell ran for office and won, but should have known that they were restricted from doing so because of their participation on the Elections Outreach Committee.
4. Mr. Marquez, with the assistance of the Reform Agenda Committee, deliberately kept the HHPNC Board from considering the DONE request to develop an election outreach strategy and timeline.
5. A slate voter guide with two members of the Elections Outreach Committee was distributed.
6. An eblast/enewsletter was sent out on Election Day that encouraged its audience to get out and vote.
7. The Elections Outreach Committee did not adhere to the Brown Act.

The documents submitted by Dr. Dyke did not provide substantial evidence of wrongdoing done by Mr. Marquez, Ms. Bonsell or the members of the Reform Agenda Committee. Nevertheless, whether the seven issues are valid or not has no bearing on the issue being considered as a part of this challenge. The issue is whether the language in Article VI Section 3 of the Bylaws precludes membership of candidates on the committee or whether membership on the committee precludes a stakeholder from being a candidate.

The restriction in Article VI, Section 3 of the 2006 HHPNC Bylaws establishes that the Ad Hoc Election Committee shall be formed of non-candidates:

"It [Ad Hoc Elections Committee] shall be comprised of 7 stakeholders, none of whom are running for any office" (See Attachment B).

The formation is further supported by Article IV Section 10 that refers to the Ad Hoc Elections Committee:

"The Ad Hoc Elections Committee must be formed in accordance with Article VI, Section 3 of these bylaws within a reasonable and realistic timeframe in order to oversee and conduct the elections effectively" (See Attachment B).

Neither of these two clauses create any restrictions for being a candidate. Rather, they restrict participation on the Ad Hoc Elections Committee. It was the responsibility of the HHPNC Board to enforce their bylaws specific to the Ad Hoc Elections Committee membership. Pursuant to the bylaws, the HHPNC Board should have asked its Chair to step down or removed them from the Ad Hoc Elections Committee. This was an internal process established by the HHPNC. These are responsibilities of the HHPNC Board and not processes established by the City Clerk.

If the HHPNC Board wanted to add this condition to the candidacy eligibility requirements, they should have added the restriction to the candidate qualification requirements in their Bylaws. Alternatively, they could have notified the City Clerk during our meetings with them to discuss and prepare their Election Procedures. As the City Clerk received no such notification, the "Qualifications to Run for a Seat" on Attachment B of the 2010 HHPNC EPs only state:

*"Stakeholders who live, work, own property or declare a stake in the neighborhood and affirm the factual basis for it and who are 18 years or older"
(See Attachment C)*

This definition is what was used to qualify the Ad Hoc Elections Committee members, including the Chair, for candidacy in the 2010 HHPNC Elections.

The 2006 Bylaws were created when the Ad Hoc Elections Committee was responsible for conducting the HHPNC Election. The 2010 HHPNC Election was conducted by the City Clerk and the Election Outreach Committee was established as an Ad Hoc Committee to focus on election outreach activities. More importantly, the current 2009 HHPNC Bylaws has no restrictions for any of the members of its committees to run for office (see Attachment D) as the administration and implementation of the election is under the City Clerk's purview.

RECOMMENDATION *(Your recommendation as to how to ameliorate the issues that have been substantiated. No policy recommendations for future elections should be included in this section.)*

The Office of the City Clerk recommends that the challenge be dismissed as the named candidates did not violate 2010 HHPNC Election Procedures.

MAJORITY VOTE:

YES

NO

ALTERNATE SANCTION *(To be completed by Challenge Review Panel, if necessary)*

UNANIMOUS VOTE:

YES

NO

PANELIST'S NAME *(Print)*

SIGNATURE

DATE

- 1.
- 2.
- 3.





ELECTION CHALLENGE APPLICATION

I, Manuel Compta (print full name), hereby submit my challenge for the DLANC Neighborhood Council Election held on 6 25 2010 (month) (day) (year).

I affirm that I voted in this election and I hereby authorize the Office of the City Clerk - Election Division to review my submittal along with all enclosures for the following complaint:

MR. Gerald Phillips, Social Sec. Provider Dir., was ineligible at the time of election (6/25/10) due to his having given notice to his employer. Thus, there were ONLY 3 eligible candidates on the ballot.

Remedy requested: immediate investigation and declaration that the 3 candidates be declared principal directors.

Executed this 19th day of July, 2010 at L.A., California.

Signature [Redacted]
Address 660 Stanford St
LA 90021
City and Zip Code [Redacted]
Phone Number [Redacted]
Email [Redacted]

10 JUL 14 PM 12:27
CITY CLERK
ELECTION DIVISION

All Challenges must be received by the close of the Challenge Filing Period Closing. Return this completed form along with enclosures to:
Office of the City Clerk - Election Division
Attn: Challenge Review Panel
P.O. Box 54377, Los Angeles, CA 90054-0377
Fax this form to (213) 978-0376
For more information call (213) 978-0444



ELECTION CHALLENGE APPLICATION

I, Ronald Walker, hereby submit my challenge for the DLANC Neighborhood Council Election held on 6-25-2010

I affirm that I voted in this election and I hereby authorize the Office of the City Clerk - Election Division to review my submittal along with all enclosures for the following complaint:

Mr. Gerald Phillips, Social Svc. Provider Dir., was ineligible at the time of election due to his having given notice to his employer. Thus, there were only 3 eligible candidates on the ballot.

Remedy requested:

immediate investigation and declaration that the 3 candidates be declared principal directors.

Executed this 14 day of July, 2010 at LA, California.

Signature [Redacted]
Address 4518. Main Street
City and Zip Code LA 90013
Phone Number [Redacted]
Email [Redacted]

10 JUL 14 PM 2:42
CITY CLERK
ELECTION DIVISION

All Challenges must be received by the close of the Challenge Filing Period Closing.
Return this completed form along with enclosures to:
Office of the City Clerk - Election Division
Attn: Challenge Review Panel
P.O. Box 54377, Los Angeles, CA 90054-0377
Fax this form to (213) 978-0376
For more information call (213) 978-0444



ELECTION CHALLENGE APPLICATION

I, Coach RON, hereby submit my challenge for the DIANE Neighborhood Council Election held on 6 25 2010.

I affirm that I voted in this election and I hereby authorize the Office of the City Clerk - Election Division to review my submittal along with all enclosures for the following complaint:

Mr. Gerald Phillips, Social Svc. Provider Dir., was ineligible at the time of election (whs)10 due to his having given notice to his employer. Thus, there were only 3 eligible candidates on the ballot.

Remedy requested:

immediate investigation and declaration that the 3 candidates be declared principal directors.

Executed this 14th day of July, 2010 at LaFu, California.

10 JUL 14 PM 2:42

CITY CLERK ELECTION DIVISION

Signature [Redacted]
Address 512 S. Main St #229
City and Zip Code Los Angeles 90013
Phone Number [Redacted]
Email [Redacted]

All Challenges must be received by the close of the Challenge Filing Period Closing. Return this completed form along with enclosures to: Office of the City Clerk - Election Division Attn: Challenge Review Panel P.O. Box 54377, Los Angeles, CA 90054-0377 Fax this form to (213) 978-0378 For more information call (213) 978-0444



ELECTION CHALLENGE APPLICATION

I, Bobby May, hereby submit my challenge for the DLANC Neighborhood Council Election held on 6 25 2010.
(month) (day) (year)

I affirm that I voted in this election and I hereby authorize the Office of the City Clerk - Election Division to review my submittal along with all enclosures for the following complaint:

MR. Gerald Phillips, Social Sec. Provider Dir., was ineligible at the time of election (6/25/10) due to his having given notice to his employer. Thus, there were only 3 eligible candidates on the ballot.

Remedy requested:

immediate investigation and declaration that the 3 candidates be declared principal directors.

Executed this 4 day of July, 2010 at LA, California.

Signature

3525 W. 47 St

Address

Los Angeles 90013

City and Zip Code

Phone Number

Email

10 JUL 14 PM 2:42
CITY CLERK
ELECTION DIVISION

BY _____
All Challenges must be received by the close of the Challenge Filing Period Closing.
Return this completed form along with enclosures to:
Office of the City Clerk - Election Division
Attn: Challenge Review Panel
P.O. Box 54377, Los Angeles, CA 90054-0377
Fax this form to (213) 978-0378
For more information call (213) 978-0444



ELECTION CHALLENGE APPLICATION

I, THEODORE NEUBAUER, hereby submit my challenge
(print full name)
for the DIANE Neighborhood Council Election held
on 6 25 2010.
(month) (day) (year)

I affirm that I voted in this election and I hereby authorize the Office of the City Clerk - Election Division to review my submittal along with all enclosures for the following complaint:
MR. Phillips Gerald was ineligible at the time of election (6/25/10) due to his having given notice to his employer. Thus, there were only 3 eligible candidates on the ballot

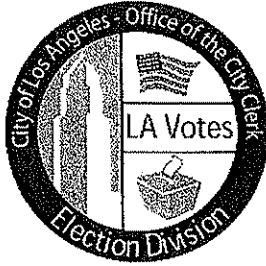
Remedy requested:
Immediate investigation and declaration that the 3 eligible candidates be declared election winners.

Executed this 14th day of JULY, 20 10 at LOS ANGELES California.

Signature
[REDACTED]
Address
121 E. 5TH ST.
City and Zip Code
LOS ANGELES 90013
Phone Number
[REDACTED]
Email
[REDACTED]

10 JUL 14 PM 12: 27
CITY CLERK
ELECTION DIVISION

All Challenges must be received by the close of the Challenge Filing Period Closing.
Return this completed form along with enclosures to:
Office of the City Clerk - Election Division
Attn: Challenge Review Panel
P.O. Box 54377, Los Angeles, CA 90054-0377
Fax this form to (213) 978-0376
For more information call (213) 978-0444



2010 NEIGHBORHOOD COUNCIL ELECTION CHALLENGES

Election Date: Friday, June 25, 2010

Challenge Item No.: 3A-E

Challenger: Manual Campito, Coach Ron, Ronald Walker, Bobby May and Theodore Neubauer

Neighborhood Council: Downtown Los Angeles Neighborhood Council (DLANC)

CHALLENGE (*State the challenge and requested remedy verbatim - do not interpret or restate them.*)

Challenge:

The Challengers, Manual Campito, Coach Ron, Ronald Walker, Bobby May and Theodore Neubauer, all claim Mr. Gerald Phillips, Social Service Provider Director candidate, was ineligible at the time of the DLANC Election due to Mr. Phillips' "having given notice to his employer".

Proposed Remedy:

The Challengers seek an immediate investigation and declaration of the other three candidates in this race as winners of the three open Social Service Provider Director seats.

FINDINGS (*Based on your investigation, what you have been able to determine. Only speak to the issues in these challenges and not how to resolve them in future elections.*)

Upon review of the Challenger's claim, the City Clerk determined that candidate Mr. Gerald Phillips filed for Social Service Provider Director for the DLANC Board.

Pursuant to the "Qualifications to Run for the Seat" outlined in Attachment B of the 2010 DLANC Election Procedures (see Attachment A) and Article IV Section 4.01 and Article VI Section 6.01 of the DLANC Bylaws (see Attachment B), the documentation provided by Mr. Phillips met the Social Service Providers Directors stakeholder eligibility requirements.

The types of documentation provided to the City Clerk supporting Mr. Phillips stakeholder status were his California Driver's License (see Attachment C), a business card and a letter from his employer (see Attachment D). These documents establish Mr.

Phillips' identity and age (CA Driver's License) and employment for a Social Service advocacy group (letter from his employer) with an address within the DLANC boundaries as declared on his Candidate Filing Form (see Attachment E).

The Challengers, Mr. Campito, Coach Ron, Mr. Walker, Mr. May and Mr. Neubauer, did not submit any supporting documentation or evidence to refute the candidate's declared Social Service Provider Director status.

RECOMMENDATION *(Your recommendation as to how to ameliorate the issues that have been substantiated. No policy recommendations for future elections should be included in this section.)*

The Office of the City Clerk recommends that the challenge be dismissed and that the candidate, Mr. Phillips, retain the Social Service Provider Director seat as the candidate met the candidacy eligibility requirements and provided supporting documentation in accordance with the DLANC Election Procedures.

MAJORITY VOTE:

YES

NO

ALTERNATE SANCTION *(To be completed by Challenge Review Panel, if necessary)*

UNANIMOUS VOTE:

YES

NO

PANELIST'S NAME *(Print)*

SIGNATURE

DATE

1.

[REDACTED]

[REDACTED]

8/14/2010

2.

[REDACTED]

[REDACTED]

8-14-2010

3.

[REDACTED]

[REDACTED]

8-14-2010



ELECTION CHALLENGE APPLICATION

I, Roxane Pearl Stern, hereby submit my challenge
(print full name)
for the Westwood Neighborhood Council Election held
on June 26, 2010.
(month) (day) (year)

I affirm that I voted in this election and I hereby authorize the Office of the City Clerk - Election Division to review my submittal along with all enclosures for the following complaint:

I witnessed numerous campaign violations by Team Westwood during the election. Those violations must invalidate the election results. I am concerned about the abnormally high VBM turnout which leads me to believe that there was fraud in this election, also.

Remedy requested: I request that the results of the June 26 Westwood NC election be postponed until an investigation of fraud by the Vote By Mail voters and violations of campaigning and electioneering are completed.. When violations are addressed and corrected, I request that a new election be held with total oversight in the process.

Executed this 6th day of July, 20 10 at Los Angeles, California

2010 JUL 13 PM 12:55
CITY CLERK
ELECTION DIVISION

BY

Signature [Redacted]
11053 Strathmore Dr.
Address
Los Angeles CA 90024
City and Zip Code
Phone Number [Redacted]
Email [Redacted]

All Challenges must be received by the close of the Challenge Filing Period Closing.
Return this completed form along with enclosures to:
Office of the City Clerk - Election Division
Attn: Challenge Review Panel
P.O. Box 54377, Los Angeles, CA 90054-0377

JUNE LAGMAY
CITY CLERK

CITY OF LOS ANGELES
CALIFORNIA

OFFICE OF THE
CITY CLERK
ELECTION DIVISION

HOLLY L. WOLCOTT
EXECUTIVE OFFICER



SPACE 300
555 RAMIREZ STREET
LOS ANGELES, CA 90012
(213) 978-0444
FAX: (213) 978-0376

ARLEEN P. TAYLOR
CHIEF OF ELECTIONS

ANTONIO R. VILLARAIGOSA
MAYOR

September 1, 2010

Westwood Neighborhood Council Transition Committee
334-B E. 2nd Street
Los Angeles, CA 90012

**2010 WESTWOOD NEIGHBORHOOD COUNCIL (WWNC) – FINAL ELECTION
CHALLENGE RESULTS**

Dear Westwood Neighborhood Council Transition Committee,

On July 13, 2010, the Office of the City Clerk - Election Division (City Clerk) received an Election Challenge Application from Roxane Pearl Stern for the WWNC Election. After initial review, the City Clerk determined that the challenge submitted alleging electioneering by "Team Westwood" was challengeable under City Clerk - Election Division Policy No. 29.

After investigating the matter, the City Clerk compiled a report including a recommendation that the challenge be dismissed, as all electioneering was dealt with on Election Day. The full report was reviewed by a Neighborhood Council Election Challenge Review Panel (the Panel) (see attached). The Panel, composed of two Neighborhood Council stakeholders and one City Commissioner, was tasked with making the final ruling on this Election Challenge. The Panel, subsequently, ruled against the City Clerk's recommendation. The Panel deemed that "Team Westwood" violated the WWNC Election Procedures and policies set by the City Clerk and voted unanimously to approve the challenge, to disqualify the entire slate of candidates from "Team Westwood" that won seats in the election, and to award those seats instead to the next highest vote getters.

City Clerk - Election Division Policy No. 29 states that "[i]n order to preserve the integrity of the Neighborhood Council election process and ensure that the challenge process is fair, the City Clerk's Office, in its discretion, may issue a new determination and set aside the Review Panel's decision when there are either (1) insufficient facts supporting the Review Panel's decision or (2) the uncontroverted facts fail to demonstrate a violation of the spirit and intent of a specific election procedure."

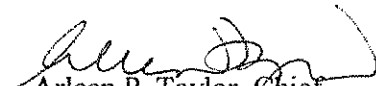
In this case, after a review of the specific challenges and supporting evidence submitted by the challenger, when reviewed along with the testimony of polling place staff at the WWNC Election and the policies currently in place concerning campaigning and electioneering, the City Clerk found that there were insufficient facts to support disqualifying the "Team Westwood" slate and that the uncontroverted facts that were available equally to the Review Panel and the City Clerk-Election Division didn't demonstrate a violation of the WWNC Election Procedures.

After much intense and careful deliberation, the City Clerk concluded that the Panel's decision is not consistent with the guidelines set forth in City Clerk - Election Division Policy No. 29. The City Clerk will therefore exercise its authority permitted in Policy No. 29 to set aside the Panel's decision and dismiss the challenge. The City Clerk's decision is considered final. Additionally, the City Clerk will notify Ms. Stern of the City Clerk's decision. All Election Challenges for WWNC have been resolved. Accordingly, the NC is now free to seat the newly-elected board in accordance with City Clerk - Election Division Policy No. 22. The challenge, along with the City Clerk's recommendation and the Panel's final decision, will be posted on our website by Thursday, September 2, 2010.

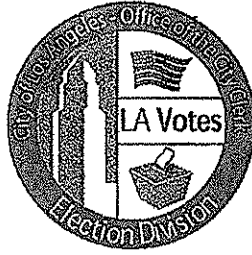
The City Clerk sincerely understands and appreciates the concerns about aggressive campaign tactics and the dangers of electioneering. Under the current NC election policies and procedures, activity utilized by the "Team Westwood" candidate slate and other candidates and candidate groups across all NCs throughout the City are not improper. As previously mentioned, the City Clerk is open to addressing these and other concerns for the future conduct of NC elections.

We thank you for your interest in the Neighborhood Council Election Process. For more information on the Neighborhood Council Election Process as defined in City Clerk - Election Division Policy No. 29, please visit our website at <http://cityclerk.lacity.org/election/ncdocs/website.pdf>. If you have any questions or concerns regarding this decision, please contact the Challenge Review Unit at (213) 978-0444.

Sincerely,


Arleen P. Taylor, Chief
Election Division

Attachment



2010 NEIGHBORHOOD COUNCIL ELECTION CHALLENGES

Election Date: Saturday, June 26, 2010

Challenge Item No.: 1C

Challenger: Roxane Pearl Stern

Neighborhood Council: Westwood (WWNC)

CHALLENGE (*State the challenge and requested remedy verbatim - do not interpret or restate them.*)

Challenge:

Observed two women wearing "Team Westwood" t-shirts in the corridor; next to each verifying Clerk there was a sheet of addresses for various businesses that was also provided to Team Westwood for self-affirming voters, electioneering by the Curbside voting location, Team Westwood signs in corridor, Team Westwood flyer left on the table where Clerks were stationed.

Proposed Remedy:

Decertify election results. Hold a new Election

FINDINGS (*Based on your investigation, what you have been able to determine. Only speak to the issues in these challenges and not how to resolve them in future elections.*)

The Office of the City Clerk accepted a list of shopping areas and addresses within the Westwood boundaries in the event that a voting stakeholder needed assistance with writing the stores' address in their Stakeholder Registration Form. The list was with the Registration Clerks at all times. In the event that a stakeholder wrote the name of a store with no address, the Registration Clerks would refer to the list of stores in order to find the exact address and ensure that the location fell within the boundaries. All locations were pinpointed using maps developed by the City Clerk. No voting stakeholder was presented this document when filling out their registration form. The list of addresses was simply used as a tool to expedite the registration process in the event that a stakeholder could not recall cross streets or exact addresses for locations included on their Stakeholder Registration Form.

The Office of the City Clerk - Election Division anticipated a high turnout for Westwood Neighborhood Council's first election. The 62 candidates who were running for 19 seats

formed several slates and turned out to promote their candidacy throughout the day. City Clerk staff established a "no electioneering beyond this point" perimeter by placing signs 100 feet from the door to the room in the Westwood Recreation Center where voting took place. All slates were informed that they needed to stay outside the 100 foot perimeter in accordance with City Clerk - Election Division Policy Number 5 (see Attachment A). Election Division staff continuously monitored the area to ensure that no voter was approached once inside the 100 feet.

Throughout the day, several voters carried small leaflets containing candidate's names and used these as voting guides once they were at the voting booths. Election staff periodically inspected all registration tables, voting booths and the general area in the polling place. Election staff disposed of the leaflets left behind by voters in the facility throughout the day.

Two individuals came in to vote while wearing Team Westwood t-shirts and both were asked to take off their shirt or flip it inside out. Upon being advised by the City Clerk personnel, both individuals complied. Election staff then went outside and approached the area where Team Westwood was stationed and informed them that anyone wearing a Team Westwood shirt would be asked to turn it inside out when they entered to vote. The Team Westwood slate agreed that the shirt could be perceived as a form of electioneering and complied with our instruction for the remainder of the day.

According to Policy Number 5 (Attachment A), "100 feet is measured from the door of the polling place," which was inside the Westwood Recreation Center. The Office of the City Clerk set-up a Curbside voting station outside of the recreation center by the parking area. Two City Clerk Representatives were always present to process voters and to assure that no member of a slate conversed with any curbside voter. While curbside stakeholders voted, no member of any slate solicited their vote or distributed any flyers urging them to vote for certain candidates. Campaigning outside of the 100 foot boundary is permissible during all Neighborhood Council Elections regardless of the perceived intrusion stakeholders may feel. Once voters entered the Westwood Recreation Center, they may not be approached by any member of any slate and election staff was present to assure this was the case.

RECOMMENDATION *(Your recommendation as to how to ameliorate the issues that have been substantiated. No policy recommendations for future elections should be included in this section.)*

The Office of the City Clerk recommends that the Panel dismiss this challenge as all electioneering was dealt with on Election Day. Further, the Challenger's proposed remedy is too severe for the perceived offense and no proof was provided that if true, these allegations would have changed the election outcome which had substantial victory margins. The offense and the disproportionate election results (Attachment B) far outweigh any change of outcome that would occur in a new election.

MAJORITY VOTE:

YES

NO

ALTERNATE SANCTION *(To be completed by Challenge Review Panel, if necessary)*

UNANIMOUS VOTE:

YES

NO

PANELIST'S NAME *(Print)*

SIGNATURE

DATE

1

2

3

Disqualify all candidates on the Team Westwood slate, and next highest vote getter, if none, vacancy clause enacted.



2010 NEIGHBORHOOD COUNCIL BOARD MEMBER ELECTIONS AFTER ACTION REPORT ATTACHMENT A LIST OF CHALLENGE EXHIBITS

The following is a list of exhibits that are included as part of each NC Election Challenge. All NC Election Challenges and accompanying exhibits are available upon request and can be accessed at the City Clerk's NC Election website at <http://cityclerk.lacity.org/election/ncdocs/website.pdf>.

REGION A

Granada Hills North

- Challenger's Supporting Documentation
- GHNNC Bylaws
- 2010 GHNNC Election Procedures Stipulation Language Worksheet
- GHNNC Board Seat Descriptions
- GHNNC Map
- Rahim Kazi's Candidate Filing Form
- Bylaw Amendment Approval Letter

REGION C

Lake Balboa

- Challenger's Supporting Documentation
- LBNC Bylaws
- LBNC Board Seat Descriptions
- Letter from United Teachers Los Angeles President

REGION D

Del Rey

- Challenger's Supporting Documentation

REGION E

Hollywood Studio District

- Challenger's Supporting Documentation
- Candidate Flyers
- 2010 HSDNC Election Procedures
- HSDNC Logo
- Email Correspondence between the City Clerk and HSDNC Parliamentarian
- HSDNC Documents with HSDNC Logo



2010 NEIGHBORHOOD COUNCIL BOARD MEMBER ELECTIONS AFTER ACTION REPORT ATTACHMENT A LIST OF CHALLENGE EXHIBITS

Hollywood Studio District, continued

2010 Election Day Language Assistance Request Form
City Clerk's Request Email to Candidates and Responses
Summary of Official Results for the 2010 HSDNC Board Member Election

REGION F

East Hollywood

Challenger's Supporting Documentation

Greater Echo Park Elysian

Challenger's Supporting Documentation

Pico Union

No exhibits were included in this challenge.

REGION G

Boyle Heights

Challenger's Supporting Documentation
2009 BHNC Bylaws
Manual Aldana, Jr.'s Candidate Filing Information
2010 BHNC Election Procedures
Email Correspondence between the City Clerk and the Challenger
2009 BHNC Bylaws
BHNC Meeting Agendas
City Clerk's Request Letter to Challenger
Additional Email Correspondence between the City Clerk and the Challenger

Glassell Park

Challenger's Supporting Documentation
2010 GPNC Election Procedures
GPNC Bylaws
Bradley's Candidate Filing Form
Maps of GPNC and Location of Bradley's Candidate Filing Address



2010 NEIGHBORHOOD COUNCIL BOARD MEMBER ELECTIONS AFTER ACTION REPORT ATTACHMENT A LIST OF CHALLENGE EXHIBITS

Historic Highland Park

Challenger's Supporting Documentation
2005 HHPNC Election Procedures
2005 HHPNC Bylaws
2010 HHPNC Election Procedures
2009 HHPNC Bylaws

REGION H

Downtown Los Angeles

2010 DLANC Election Procedures
DLANC Bylaws
Gerald Philip's California's Driver's License (Redacted)
Gerald Philip's Business Card for the Skid Row Housing Trust
Letter from the Skid Row Housing Trust
Gerald Philip's 2010 DLANC Candidate Filing Form

Westwood

Challenger's Supporting Documentation
City Clerk - Election Division Policy No. 5: Electioneering
Summary of Official Results for the 2010 WWNC Board Member Election