

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: May 22, 2013

CAO File No. 0220-04062-0011
Council File No. 10-0366
Council District: All

To: The Council

From: Miguel A. Santana, City Administrative Officer *MAS*

Reference: Board of Police Commissioners Transmittal dated March 26, 2013

Subject: **2012-13 ANTI-HUMAN TRAFFICKING GRANT**

SUMMARY

The Los Angeles Police Department (LAPD) requests authority to accept the 2012-13 Anti-Human Trafficking Task Force Program Grant in the amount of \$200,000 for the period of October 1, 2012 through September 30, 2013 from the California Emergency Management Agency (CalEMA). This grant will reimburse the City for 30 percent of the cost of one Police Service Representative II currently employed and funded by the Department, in addition to other expenses relating to the Human Trafficking Task Force. There is no local match requirement.

The Los Angeles Metropolitan Task Force on Human Trafficking (LAMTF-HT) is a collaborative task force led by the LAPD which brings together the United States Attorney's Office, various other federal and state agencies, and a number of victim and social service organizations. The goals of the Task Force are to identify victims through proactive law enforcement tactics and cooperation, to increase the successful prosecution of traffickers through multi-jurisdictional law enforcement cooperation, to develop practical service protocols, to develop and provide training and support for law enforcement to proactively identify, rescue and place victims with service providers, and to ensure victim safety and access to needed services.

The LAPD will expend \$98,420 to pay for sworn overtime and \$40,807 will be used to pay for civilian salaries, fringe benefits, and overtime. The LAPD will use \$773 for supplies for outreach and community training, and \$10,000 for training and travel (related to training) expenses.

As part of the grant requirements, a portion of the total funding must be provided for the purpose of funding a non-governmental organization that serves the victims of human trafficking. The LAPD will sub-award \$50,000 to the Coalition to Abolish Slavery and Trafficking (CAST). CAST is the only participating member of the LAMTF-HT, dedicated to providing human trafficking victims comprehensive long-term services which include social services, legal services, and outreach and training. Subsequent to the release of the LAPD's Transmittal, the Department requested authority to enter into a Personal Services Agreement with the CAST for the period of October 1, 2012 through September 30, 2013 to provide comprehensive human trafficking victim services.

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Authorize the Chief of Police, or his designee, to:
 - a. Accept the 2012-13 Anti-Human Trafficking Task Force Program grant in the amount of \$200,000 for the period of October 1, 2012 through September 30, 2013 from the California Emergency Management Agency (CalEMA);
 - b. Negotiate and execute the grant award agreement on behalf of the City and submit all necessary documents relative to the grant award, subject to the review and approval of the City Attorney as to form and legality;
 - c. Negotiate and execute a Professional Services Agreement on behalf of the City, with the Coalition to Abolish Slavery and Trafficking (CAST) to provide comprehensive human trafficking victim services, for the period of October 1, 2012 through September 30, 2013 for a sum not to exceed \$50,000, subject to the review and approval of the City Attorney as to form and legality;
2. Authorize the Police Department to:
 - a. Spend up to the grant amount of \$200,000 in accordance with the grant agreement;
 - b. Submit grant reimbursement requests to the grantor and deposit grant receipts in Fund 339, Department 70, account number to be determined;
3. Authorize the Controller to:
 - a. Establish a grant receivable in Fund 339 in the amount of \$200,000 and establish an appropriation account, account number to be determined, titled "2012-13 Anti-Human Trafficking Task Force Program" within Fund 339, Department No.70;
 - b. Increase appropriations, as needed, from Fund No. 339/70, 2012-13 Anti-Human Trafficking Task Force Program, account number to be determined to Fund No. 100/70 in the accounts and amounts as follows:

| <u>Account Number</u> | <u>Account Name</u> | <u>Amount</u> |
|-----------------------|---------------------|---------------|
| 001092 | Overtime Sworn | \$73,815.00 |
| 001090 | Overtime General | \$9,147.75 |
| 001010 | Salaries General | \$15,465.75 |

- c. Transfer appropriation within Fund 339, Department No. 70, for related costs for the 2012-13 Anti-Human Trafficking Task Force Program:

From:

| <u>Account Number</u> | <u>Amount</u> |
|---|---------------|
| Appropriation Account Number to be Determined | \$5,991.75 |

To:

| <u>Account Number</u> | <u>Amount</u> |
|-----------------------|---------------|
| Related Costs | \$5,991.75 |

4. Instruct the City Clerk to place on the City Council agenda on July 1, 2013, or the first meeting day thereafter, the following instructions:

- a. Authorize the Controller to increase appropriations, as needed, from Fund No. 339/70, 2012-13 Anti-Human Trafficking Task Force Program, account number to be determined to Fund No. 100/70 in the accounts and amounts as follows:

| <u>Account Number</u> | <u>Account Name</u> | <u>Amount</u> |
|-----------------------|---------------------|---------------|
| 001092 | Overtime Sworn | \$24,605.00 |
| 001090 | Overtime General | \$3,049.25 |
| 001010 | Salaries General | \$5,155.25 |

- b. Authorize the Controller to transfer appropriation within Fund 339, Department No. 70, for related costs for the 2012-13 Anti-Human Trafficking Task Force Program:

From:

| <u>Account Number</u> | <u>Amount</u> |
|---|---------------|
| Appropriation Account Number to be Determined | \$1,997.25 |

To:

| <u>Account Number</u> | <u>Amount</u> |
|-----------------------|---------------|
| Related Costs | \$1,997.25 |

5. Authorize the LAPD to prepare Controller's instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize and instruct the Controller to implement the instructions.

FISCAL IMPACT STATEMENT

Acceptance of this grant will reimburse the City for 30 percent of the cost of one Police Service Representative II position. The remaining 70 percent will be funded by existing budgeted resources within the Police Department. There is no additional impact on the General Fund.

MAS:AS:04130129

Attachments

LOS ANGELES POLICE COMMISSION

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Attachments

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EXECUTIVE DIRECTOR

ALEXANDER A. BUSTAMANTE
INSPECTOR GENERAL

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March 26, 2013

BPC #13-0106

The Honorable Antonio Villaraigosa
Mayor, City of Los Angeles
City Hall, Room 303
Los Angeles, CA 90012

The Honorable City Council
City of Los Angeles
c/o City Clerk's Office

Dear Honorable Members:

RE: TRANSMITTAL OF THE GRANT APPLICATION AND AWARD ACCEPTANCE FOR
THE 2012-2013 ANTI-HUMAN TRAFFICKING TASK FORCE PROGRAM

At the regular meeting of the Board of Police Commissioners held Tuesday, March 26, 2013, the Board APPROVED the Department's report relative to the above matter.

This matter is being forwarded to you for approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

Handwritten signature of Maria Silva in cursive script.

MARIA SILVA
Commission Executive Assistant

Attachment

c: Chief of Police

**OPERATIONAL AGREEMENT
BETWEEN THE CITY OF LOS ANGELES POLICE DEPARTMENT (LAPD)
AND
THE COALITION TO ABOLISH SLAVERY & TRAFFICKING (CAST)
FOR
THE LOS ANGELES METROPOLITAN TASK FORCE
ON HUMAN TRAFFICKING**

This Operational Agreement is entered into between the City of Los Angeles Police Department (LAPD) and the Coalition to Abolish Slavery & Trafficking (CAST). This agreement outlines a cooperative effort to combat human trafficking.

I. Purpose of Agreement

This agreement establishes and delineates the mission of the Los Angeles Metropolitan Task Force on Human Trafficking (Task Force) in addressing the complex problem of human trafficking in the greater Los Angeles Metropolitan Area, which includes the City and County of Los Angeles; the respective duties of the LAPD and CAST; and the transfer of grant funds to CAST as a sub-recipient of the 2012 Cal EMA Anti-Human Trafficking Task Force Program.

II. Mission of the Task Force

The mission of this task force is to increase the identification of trafficking victims through proactive law enforcement tactics, to increase the successful prosecution of traffickers through multi-jurisdictional law enforcement cooperation, to develop a practical service protocol, to develop and provide training and support for law enforcement to proactively identify, rescue, and place victims with service providers, and to ensure victim safety and access to needed services. Other members of the task force include the United States Attorney's Office (USAO) and the Legal Aid Foundation of Los Angeles (LAFLA).

III. Composition of the Task Force

A. Participation

The Task Force will consist of sworn and non-sworn employees of participating law enforcement agencies. Included among the participants are detectives, officers and civilian staff members of the participating agencies.

B. Direction of Task Force

Responsibility for the overall policy and direction of the Task Force shall rest with the USAO and the LAPD. The LAPD Robbery-Homicide Division will provide a staff member to serve as Program Manager. The Program Manager will coordinate with the USAO and the LAPD on matters of mutual concern relating to policy and direction of the program.

Operational Agreement
Los Angeles Metropolitan Task Force on Human Trafficking

- C. Supervision of Task Force**
Day-to-day supervision of Task Force activities by its members at participating agencies is the responsibility of the respective agency heads or their designees.
- D. Personnel**
Decisions to dedicate and control personnel assigned to the Task Force shall remain with the participating agency heads or their designees, who will be kept fully apprised of all investigative developments by respective subordinates.
- E. Adding Participating Agencies**
Proposals to add new participating agencies to the Task Force may be made at any time by written notification to the Program Manager of the Task Force. Consideration of this matter will be included on the agenda for the next regularly scheduled Task Force meeting.

IV. Operation of Enhanced Crisis Response/Task Force

- A. LAPD Responsibilities**
As a collaborative partner in the Task Force, the LAPD will:

 1. Continue to provide a staff member to act as Program Manager, under the direction of the Commanding Officer, Robbery-Homicide Division. The percentage of dedicated time will be contingent upon the grant award amount LAPD receives for this program.
 2. Assist the Task Force to develop and implement a training program, written protocols, and resource material to enhance the information/resource sharing among law enforcement and other service providers to identify and assist human trafficking victims.
 3. Conduct an outreach strategy that will increase the public awareness of human trafficking as well as address how this crime can be eradicated.
 4. Collaborate with federal law enforcement agencies and service providers in the identification and rescue of human victims and provide enhanced enforcement efforts (e.g. investigation, surveillance, search warrant service, and collaborating with other law enforcement agencies) in those communities and provide comprehensive services to victims.
 5. Collect and report data that measures the Task Force results as required under this grant award. These reports shall include but not be limited to semi-annual progress reports, the final progress report, and financial reports.

**B. Coalition to Abolish Slavery and Trafficking (CAST)
Responsibilities:**

As a collaborative partner in the Task Force, the CAST will:

1. Provide comprehensive services to victims, such as shelter, food, medical and mental health care, legal services, ESL training and employment.
2. Collaborate with participating agencies, as well as other local and federal governmental agencies and non-governmental agencies, working to prosecute criminal cases against traffickers and/or provide other victim services.
3. Provide practical training to participating agencies, and other government and non-governmental organizations that may come into contact with trafficked persons.
4. Conduct an inclusive strategy that both increases the public awareness of human trafficking and also promotes the dignity and freedom of trafficked persons through community outreach and media advocacy.
5. Provide interpreters for non-English speaking clients, including but not limited to Spanish and Asian/Pacific Islander languages.
6. Respond to requests for information for data relevant to program goals and results from participating agencies as determined by the City of Los Angeles.

V. Transfer of Grant Funds

As compensation for services provided under this agreement, CAST will be reimbursed an amount not to exceed \$50,000 to fund an Emergency Response Coordinator. These funds are derived from the grant specified in this agreement and awarded to the City of Los Angeles as the grant recipient. CAST will submit reimbursement requests including supporting documentation (e.g. payroll sheets, invoices, etc.) at the end of each quarter (i.e. January-March, April-June, July-September, October-December).

VI. Non-Responsibility

Individual agency members of the Task Force will not be responsible or liable for acts performed by personnel of other member agencies or other government or non-governmental agencies in furtherance of or in relation to Task Force objectives or activities during the duration of this agreement. Each individual agency member of the task force agrees that it retains responsibility for the actions of its personnel in connection with Task Force activities.

VII. Duration

Operational Agreement
Los Angeles Metropolitan Task Force on Human Trafficking

The term of this agreement is October 1, 2012 through September 30, 2013, but may last beyond these dates at the sole discretion of the City of Los Angeles contingent on the availability of funds for the Task Force. This agreement will enter into effect on the date of the last signature of the agency officials authorized to bind the agencies.

This agreement may be modified at any time by written consent of all involved agencies. Modifications to this agreement shall have no effect unless such modifications are in writing and signed by an authorized representative of the parties hereto.

Any participating agency may withdraw from the Task Force as any time by written notification to the Program Manager of the Task Force. Any such withdrawal shall be effective 30 days after delivery of written notification of withdrawal to the Program Manager.

We, the undersigned, have read and agree with this agreement. We are committed to work together to achieve the stated objectives of the proposed project.



CHARLIE BECK
Chief of Police
Los Angeles Police Department

Date 1.30.13



KAY BUCK
Executive Director
Coalition to Abolish Slavery & Trafficking

Date 1-17-13