

LOS ANGELES POLICE COMMISSION

BOARD OF
POLICE COMMISSIONERS

ANDREA SHERIDAN ORDIN
PRESIDENT

JOHN W. MACK
VICE PRESIDENT

RAFAEL BERNARDINO, JR.
RICHARD DROOYAN
ROBERT M. SALTZMAN

MARIA SILVA
COMMISSION EXECUTIVE ASSISTANT I



ANTONIO R. VILLARAIGOSA
MAYOR

RICHARD M. TEFANK
EXECUTIVE DIRECTOR

ALEXANDER A. BUSTAMANTE
INSPECTOR GENERAL

EXECUTIVE OFFICE
POLICE ADMINISTRATION BUILDING
100 WEST FIRST STREET, SUITE 134
LOS ANGELES, CA 90012-4112

(213) 236-1400 PHONE
(213) 236-1410 FAX
(213) 236-1440 TDD

February 26, 2013

BPC #13-0069

The Honorable City Council
City of Los Angeles
c/o City Clerk's Office

Dear Honorable Members:

RE: DEOXYRIBONUCLEIC ACID (DNA) MONTHLY REPORT FOR DECEMBER 2012

At the regular meeting of the Board of Police Commissioners held Tuesday, February 26, 2013, the Board APPROVED the Department's report relative to the above matter.

This matter is being forwarded to you for approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

A handwritten signature in cursive script that reads "Maria Silva".

MARIA SILVA
Commission Executive Assistant

Attachment

c: Chief of Police

INTRADEPARTMENTAL CORRESPONDENCE

RECEIVED

86

FEB 20 2013

POLICE COMMISSION

February 22, 2013
8.6

REVIEWED

TO: Honorable Board of Police Commissioners

FROM: Chief of Police


EDWARD M. TEFANK
EXECUTIVE DIRECTOR
2/20/13
DATE

SUBJECT: DEOXYRIBONUCLEIC ACID (DNA) MONTHLY REPORT FOR
DECEMBER 2012

RECOMMENDED ACTIONS

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE this report.
2. That the Board TRANSMIT the attached DNA Monthly Report for December 2012, and the Progress Report on the City Controller's Office audit recommendations, to the Los Angeles City Council.

DISCUSSION

At the request of the Los Angeles City Council and the Public Safety Committee, this is the DNA Monthly Report for December 2012, and a progress report on the City Controller's Audit recommendations as it relates to the reduction of the backlog of the Sexual Assault Evidence Kits.

Should you have any questions, please contact Captain William P. Hayes, Commanding Officer, Robbery-Homicide Division, at (213) 486-6850.

Respectfully,



CHARLIE BECK
Chief of Police

BOARD OF
POLICE COMMISSIONERS
Approved February 26, 2013
Secretary Maria Silva

Attachments

INTRADPARTMENTAL CORRESPONDENCE

January 18, 2013

8.6

TO: Chief of Police

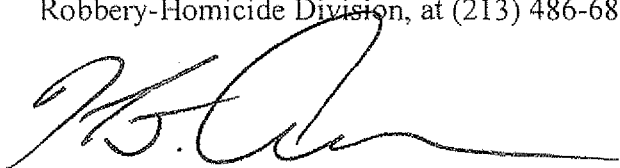
FROM: Chief of Detectives

SUBJECT: DNA MONTHLY REPORT FOR DECEMBER 2012

At the request of the Los Angeles City Council and the Public Safety Committee this is the DNA Monthly Report for December 2012, as it relates to the reduction of the backlog of the DNA Evidence Kits. The report will be posted and updated on a monthly basis on the Department's website.

Along with the monthly report is a progress report on the City Controller's Office audit recommendations as it relates to the backlog of the DNA Evidence Kits.

Should you have any questions, please contact Captain William P. Hayes, Commanding Officer, Robbery-Homicide Division, at (213) 486-6850.



KIRK J. ALBANESE, Deputy Chief
Chief of Detectives

Attachments

Overview of December 2012 Activities
January 4, 2013

The Los Angeles Police Department Serology/DNA Unit (SDU) is responsible for the analysis of biological evidence on all types of evidence and cases. This report represents the efforts of the SDU as it relates to the analysis of Sexual Assault Evidence Kits (SAEKs).

The December 2012 progress report indicates 256 SAEKs are either undergoing analysis or pending a request for analysis to Robbery-Homicide Division (RHD). Of these, 232 SAEKs are undergoing analysis using internal resources (197) or through outsourcing (35) to a contract laboratory. The remaining 24 SAEKs are pending the submission of a request for analysis; none involve a kit booked into evidence more than 30 days ago.

During the first week of December, the personnel assigned to the Male Screen Detail (MSD) of SDU implemented the High Throughput Male DNA Screening program, which was first discussed in the August 2012 Monthly DNA report. The program will lead to all SAEKs being examined in-house. Although the SDU anticipates that this program will ensure completion of all SAEKs within 90 days of the request date, the analysis turnaround times will not be fully reflected until the February 2013 DNA Monthly report.

Los Angeles Police Department

Sexual Assault Evidence Kit (SAEK)
Progress Report: December 31, 2012

Category	2011 YTD	2011 December	2012 YTD	2012 December
----------	-------------	------------------	-------------	------------------

SAEK RECEIVED

Total SAEK, Analysis In-Process or Pending a Request for Serology/DNA Analysis (RSDA)	N/A	503	N/A	256
Total SAEK, Booked by LAPD	1259	103	1263	77

PENDING ANALYSIS REQUEST

Total SAEK-RSDA Pending	[Shaded]	[Shaded]	N/A	24
Total SAEK-RSDA Pending, ≥ 30 Days from Booking	[Shaded]	[Shaded]	41	0

ANALYSIS IN-PROCESS

Total SAEK-Analysis Pending Completion – ALL	[Shaded]	[Shaded]	N/A	232
Analysis Pending Completion – Internal	[Shaded]	[Shaded]	N/A	197
Analysis Pending Completion – Outsource	N/A	63	N/A	35

Internal Analysis Initiated – Internal	[Shaded]	[Shaded]	1,324	67
Analysis Contracted Out – Outsource	936	63	672	33

Total No. of Days SAEK in Analysis since Request for Serology/DNA Analysis (RSDA)

Total Backlog: ≥ 90 Days	[Shaded]	[Shaded]	N/A	40
≥ 120 Days	[Shaded]	[Shaded]	N/A	0
≥ 150 Days	[Shaded]	[Shaded]	N/A	0
≥ 180 Days	[Shaded]	[Shaded]	N/A	0

ANALYSIS COMPLETE

Total SAEK Analysis Completed - ALL	1,476*	34*	1,551	95
SAEK Analysis Complete - Internal	138	27	647	73
SAEK Analysis Complete - Outsource	1,338*	7*	904	22
SAEK Unsuitable for Testing (Cat 4, Suspect Kit, Etc.)	217	0	214	10

SAEK TESTING RESULTS

DNA Profiles Uploaded to CODIS	907	154	918	74
---------------------------------------	-----	-----	-----	----

Total CODIS Hits	646	6	273	0
CODIS Hits – Case to Offender	633	6	258	0
CODIS Hits – Case To Case	13	0	15	0

Notes:

[Shaded] Shaded areas were not tabulated, as data was not available from previous year.

* SAEK in 2011 were tabulated as complete, based on a sub-contractor analysis report.

**Report on the Controller's Office, 2nd Follow-Up Audit of the
Forensic DNA Backlog Reduction Grant Program Recommendations
December 31, 2012**

BACKGROUND

On November 10, 2011, the Office of the Controller issued the 2nd Follow-Up Audit of the Forensic DNA Backlog Reduction Grant Program. The Audit identified several findings and recommendations. The Los Angeles Police Department (Department) was asked to prepare a response and include information regarding the steps the Department has taken or intends to take to address the recommendations and to clarify information.

The following numbered items have been completed from the Controller's Office 2nd Follow Up Audit Recommendations.

Recommendation No. 1

Ensure that any Sexual Assault Evidence Kits (SAEK) that will be analyzed or that require a technical review are included in the SAEK Progress Reports.

Recommendation No. 3

Ensure reconciling differences between Departmental records are properly accounted for and explained in the SAEK Progress Report in order to accurately reflect the number and processing status of SAEKs.

Recommendation No. 4

Review those DNA cases where a request for testing is pending and determine the proper disposition.

Recommendation No. 5

Formalize follow-up procedures to ensure DNA testing requests are made within 30 days of the date of the offense.

Recommendation No. 6

Ensure the protocol for requesting DNA testing is followed in order to accurately track the status of rape kits.

Recommendation No. 7

The Department should implement protocols to review the unfounded cases received subsequent to December 8, 2008 to ensure that any cases where DNA analysis should be performed are identified.

Recommendation No. 8

The Department should verify the data queries used to compile the SAEK Progress Reports to minimize any reporting differences.

**Report on the Controller's Office, 2nd Follow-Up Audit of the
Forensic DNA Backlog Reduction Grant Program Recommendations
December 31, 2012**

Recommendation No. 9

The Department should re-assess its resource needs (staffing and funding) to ensure the appropriate level of resources is available and maintained to prevent any future rape kit backlogs from occurring.

Recommendation No. 10

Communicate to policymakers any change to originally estimated funding levels that were designated for a specific purpose.

Recommendation No. 11

The Department should establish a formalized plan or timeline with interim milestones to track its progress in developing a comprehensive master database for Sexual Assault Evidence Kits.

The following numbered item remains and is an ongoing effort to reconcile from the Controller's Office 2nd Follow-Up Audit Recommendations.

Recommendation No. 2

Identify revisions that are necessary to various Departmental records (e.g., APIMS or SAEK Master List, etc.) to ensure the reported number and status of SAEKs is accurate.

Response:

The completion of this recommendation involves the development and implementation of the Evidence and Property Information Management System (EPIMS) in progress (Recommendation #11) and the continued utilization and development of the interim system, Robbery-Homicide Division Incident Tracking System.

The original due date of January 3, 2013 was extended to January 31, 2013. The extension information was e-mailed to all attending potential vendors at the Pre-Proposal conference as well as being posted on www.labavn.org.

LO. ANGELES POLICE COM. ISSION

BOARD OF
POLICE COMMISSIONERS

ANDREA SHERIDAN ORDIN
PRESIDENT

JOHN W. MACK
VICE PRESIDENT

RAFAEL BERNARDINO, JR.
RICHARD DROOYAN
ROBERT M. SALTZMAN

MARIA SILVA
COMMISSION EXECUTIVE ASSISTANT I



ANTONIO R. VILLARAIGOSA
MAYOR

RICHARD M. TEFANK
EXECUTIVE DIRECTOR

ALEXANDER A. BUSTAMANTE
INSPECTOR GENERAL

EXECUTIVE OFFICE
POLICE ADMINISTRATION BUILDING
100 WEST FIRST STREET, SUITE 134
LOS ANGELES, CA 90012-4112

(213) 236-1400 PHONE
(213) 236-1410 FAX
(213) 236-1440 TDD

January 8, 2013

BPC #13-0014

The Honorable City Council
City of Los Angeles
c/o City Clerk's Office

Dear Honorable Members:

RE: DEOXYRIBONUCLEIC ACID (DNA) MONTHLY REPORT FOR NOVEMBER 2012

At the regular meeting of the Board of Police Commissioners held Tuesday, January 8, 2013, the Board APPROVED the Department's report relative to the above matter.

This matter is being forwarded to you for approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

A handwritten signature in cursive script that reads "Maria Silva".

MARIA SILVA
Commission Executive Assistant

Attachment

c: Chief of Police

PUBLIC SAFETY

JAN 09 2013

INTRADEPARTMENTAL CORRESPONDENCE

RECEIVED

JAN 03 2013

POLICE COMMISSION

REVIEWED

January 4, 2013
8.6

TO: Honorable Board of Police Commissioners

FROM: Chief of Police

MOM [Signature]

EXECUTIVE DIRECTOR
1/3/13
DATE

SUBJECT: DEOXYRIBONUCLEIC ACID (DNA) MONTHLY REPORT FOR
NOVEMBER 2012

RECOMMENDED ACTIONS

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE this report.
2. That the Board TRANSMIT the attached DNA Monthly Report for November 2012, and the Progress Report on the City Controller's Office audit recommendations, to the Los Angeles City Council.

DISCUSSION

At the request of the Los Angeles City Council and the Public Safety Committee, this is the DNA Monthly Report for November 2012, and a progress report on the City Controller's Audit recommendations as it relates to the reduction of the backlog of the Sexual Assault Evidence Kits.

Should you have any questions, please contact Captain William P. Hayes, Commanding Officer, Robbery-Homicide Division, at (213) 486-6850.

Respectfully,

[Signature]

CHARLIE BECK
Chief of Police

BOARD OF
POLICE COMMISSIONERS
Approved *January 8, 2013*
Secretary *Maria Silva*

Attachments

INTRADEPARTMENTAL CORRESPONDENCE

December 18, 2012
8.6

TO: Chief of Police

FROM: Chief of Detectives

SUBJECT: DNA MONTHLY REPORT FOR NOVEMBER 2012

At the request of the Los Angeles City Council and the Public Safety Committee this is the DNA Monthly Report for November 2012, as it relates to the reduction of the backlog of the DNA Evidence Kits. The report will be posted and updated on a monthly basis on the Department's website.

Along with the monthly report is a progress report on the City Controller's Office audit recommendations as it relates to the backlog of the DNA Evidence Kits.

Should you have any questions, please contact Captain William P. Hayes, Commanding Officer, Robbery-Homicide Division, at (213) 486-6850.



KIRK J. ALBANESE, Deputy Chief
Chief of Detectives

Attachments

Overview of November 2012 Activities
December 5, 2012

The Los Angeles Police Department Serology/DNA Unit (SDU) is responsible for the analysis of biological evidence on all types of evidence and cases. This report represents the efforts of the SDU as it relates to the analysis of Sexual Assault Evidence Kits (SAEKs).

The November 2012 progress report indicates 274 SAEKs are either undergoing analysis or pending a request for analysis to Robbery-Homicide Division (RHD). Of these, 263 SAEKs are undergoing analysis using internal resources (239) or through outsourcing (24) to a contract laboratory. The remaining 11 SAEKs are pending the submission of a request for analysis; none involve a kit booked into evidence more than 30 days ago.

During the last week of November, the personnel assigned to the Male Screen Detail (MSD) completed their training. The MSD implemented the High Throughput Male DNA Screening program that was first discussed in the August 2012 Monthly DNA report. The work process went into production on December 3, 2012. The program will lead to all SAEKs being examined in-house. Although the SDU anticipates that this program will ensure completion of all SAEKs within 90 days of the request date, the analysis turnaround times will not be fully reflected until the February 2013 DNA Monthly report.

Los Angeles Police Department

Sexual Assault Evidence Kit (SAEK) Progress Report: November 30, 2012

Category	2011 YTD	2011 November	2012 YTD	2012 November
----------	-------------	------------------	-------------	------------------

SAEK RECEIVED

Total SAEK, Analysis In-Process or Pending a Request for Serology/DNA Analysis (RSDA)	N/A	433	N/A	274
Total SAEK, Booked by LAPD	1,156	72	1,186	83

PENDING ANALYSIS REQUEST

Total SAEK-RSDA Pending			N/A	11
Total SAEK-RSDA Pending, ≥ 30 Days from Booking			41	0

ANALYSIS IN-PROCESS

Total SAEK-Analysis Pending Completion – ALL			N/A	263
Analysis Pending Completion – Internal			N/A	239
Analysis Pending Completion – Outsource	N/A	75	N/A	24

Internal Analysis Initiated – Internal			1,257	92
Analysis Contracted Out – Outsource	873	75	639	6

Total No. of Days SAEK in Analysis since Request for Serology/DNA Analysis (RSDA)

Total Backlog: ≥ 90 Days			N/A	28
≥ 120 Days			N/A	12
≥ 150 Days			N/A	0
≥ 180 Days			N/A	0

ANALYSIS COMPLETE

Total SAEK Analysis Completed - ALL	1,442*	30*	1,456	72
SAEK Analysis Complete - Internal	111	30	574	41
SAEK Analysis Complete - Outsource	1,331*	0*	882	31
SAEK Unsuitable for Testing (Cat 4, Suspect Kit, Etc.)	217	1	204	12

SAEK TESTING RESULTS

DNA Profiles Uploaded to CODIS	753	35	844	36
--------------------------------	-----	----	-----	----

Total CODIS Hits	640	12	273	3
CODIS Hits – Case to Offender	627	9	258	2
CODIS Hits – Case To Case	13	3	15	1

Notes:

Shaded areas were not tabulated, as data was not available from previous year.

* SAEK in 2011 were tabulated as complete, based on a sub-contractor analysis report.

**Report on the Controller's Office, 2nd Follow-Up Audit of the
Forensic DNA Backlog Reduction Grant Program Recommendations**
November 30, 2012

BACKGROUND

On November 10, 2011, the Office of the Controller issued the 2nd Follow-Up Audit of the Forensic DNA Backlog Reduction Grant Program. The Audit identified several findings and recommendations. The Los Angeles Police Department (Department) was asked to prepare a response and include information regarding the steps the Department has taken or intends to take to address the recommendations and to clarify information.

The following numbered items have been completed from the Controller's Office 2nd Follow Up Audit Recommendations.

Recommendation No. 1

Ensure that any Sexual Assault Evidence Kits (SAEK) that will be analyzed or that require a technical review are included in the SAEK Progress Reports.

Recommendation No. 3

Ensure reconciling differences between Departmental records are properly accounted for and explained in the SAEK Progress Report in order to accurately reflect the number and processing status of SAEKs.

Recommendation No. 4

Review those DNA cases where a request for testing is pending and determine the proper disposition.

Recommendation No. 5

Formalize follow-up procedures to ensure DNA testing requests are made within 30 days of the date of the offense.

Recommendation No. 6

Ensure the protocol for requesting DNA testing is followed in order to accurately track the status of rape kits.

Recommendation No. 7

The Department should implement protocols to review the unfounded cases received subsequent to December 8, 2008 to ensure that any cases where DNA analysis should be performed are identified.

Recommendation No. 8

The Department should verify the data queries used to compile the SAEK Progress Reports to minimize any reporting differences.

**Report on the Controller's Office, 2nd Follow-Up Audit of the
Forensic DNA Backlog Reduction Grant Program Recommendations**
November 30, 2012

Recommendation No. 9

The Department should re-assess its resource needs (staffing and funding) to ensure the appropriate level of resources is available and maintained to prevent any future rape kit backlogs from occurring.

Recommendation No. 10

Communicate to policymakers any change to originally estimated funding levels that were designated for a specific purpose.

Recommendation No. 11

The Department should establish a formalized plan or timeline with interim milestones to track its progress in developing a comprehensive master database for Sexual Assault Evidence Kits.

The following numbered item remains and is an ongoing effort to reconcile from the Controller's Office 2nd Follow-Up Audit Recommendations.

Recommendation No. 2

Identify revisions that are necessary to various Departmental records (e.g., APIMS or SAEK Master List, etc.) to ensure the reported number and status of SAEKs is accurate.

Response:

The completion of this recommendation involves the development and implementation of the Evidence and Property Information Management System (EPIMS) in progress (Recommendation #11) and the continued utilization and development of the interim system, Robbery-Homicide Division Incident Tracking System.

Within a few weeks of the Pre-Proposal conference held on October 18, 2012, the EPIMS project's contract administrator received e-mails from potential contractors and subcontractors requesting that the Department extend the proposal due date because of the complexity of the project. The original due date of January 3, 2013 was extended to January 31, 2013. The extension information was e-mailed to all attending potential vendors at the Pre-Proposal conference as well as being posted on www.labavn.org.