

FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: May 20, 2011

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Council File No. 10-0600  
Council District: All

To: Antonio R. Villaraigosa, Mayor  
Eric Garcetti, Council President  
Bernard C. Parks, Chair, Budget and Finance Committee

From: Miguel A. Santana, City Administrative Officer



Reference: 2010-11 Budget

Subject: **YEAR-END (FOURTH) FINANCIAL STATUS REPORT**

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**SUMMARY**

The Year-End Financial Status Report (FSR) provides an update on the current-year budget, the Reserve Fund, and the previously reported deficit. As detailed in this report, the current-year deficit has been eliminated without a transfer from the Reserve Fund. Additionally, changes to revenue and expenditures since the Third FSR in March are provided, as well as the corresponding impact to department shortfalls and the total Citywide deficit. Finally, this close-out report includes recommendations totaling \$112.0 million for appropriations, transfers and other budgetary adjustments for departments and funds to fully fund projected expenditures through year-end and to offset the remaining revenue shortfalls, thus balancing the current-year deficit.

**2010-11 Budget Deficit and Adopted Budget Balancing Measures**

The City began the fiscal year with a balanced budget with the adoption of the 2010-11 Budget. However, expenditure shortfalls were soon realized without the full implementation of adopted budget reductions by departments and the elimination and reduction of furlough requirements post budget adoption. Additionally, revenue was adversely impacted by the decision to discontinue the pursuit of a concession agreement for the City's parking assets and the inability to achieve new revenues included in the adopted budget. To maintain a balanced budget and protect the Reserve Fund, the City adopted several recommendations over the last few months to address these revenue shortfalls and expenditure increases. Had these solutions not been adopted, the 2010-11 deficit would have been as high as \$176 million.

The Third FSR projected a budget deficit of \$4.1 million with the adoption of recommendations made in the report (C.F. No. 10-0600-S60). As a result of additional expenditure reductions by departments since the Third FSR in March, the Citywide deficit has been eliminated. Recommendations in Sections 1 and 2 of this report include transactions that would address deficits reported for department and non-departmental accounts.

**2010-11 Projected Revenue**

Consistent with the revised revenue figures reported in the Mayor's Proposed Budget for Fiscal Year 2011-12, General Fund revenue is projected to be \$75.1 million below budget. This is a \$9.5 million improvement from the earlier projected shortfall of \$84.6 million reported in the Third FSR. Most of the current \$75.1 shortfall is related to issues addressed in the Third FSR and previous reports from this Office, which includes asset restructuring revenue from a proposed public/private partnership (P3) of city-owned parking structures and revenue from fines on foreclosed properties. The impact of the unrealized revenue from the P3 parking asset restructuring (\$53.2 million), fines on foreclosed properties (\$5 million) and other revenue sources (\$26.4 million) reported in the Third FSR are displayed below in Table 1.

Table 1. Revenue Shortfall Reported in the Third FSR  
(\$ thousands)

No Revenue from P3 Parking Assets	(\$53,204)
Fines on Foreclosed Properties	(5,000)
Documentary Transfer Tax -- Reduced Tax Receipts from Corporate Transfers and Slowing Real Estate Market	(9,000)
Parking Fines -- Fewer Citations	(8,946)
Other Adjustments	(8,427)
Revenue Shortfall in Third (March 18) FSR	(\$84,577)

Changes to revenue since the Third FSR are provided in Table 2, which reflects a \$10 million net change to Department receipts from actions approved in the Third FSR. More recent data concerning other revenue sources now suggests improvement to economy-sensitive accounts such as property, sales and business taxes. There are variations from budget in other accounts; some are projected to be above budget and some below budget.

Table 2. Change to Revenue Shortfall Reported in the Third FSR  
(\$ thousands)

Change to Third (March 18) FSR Revenue Shortfall	
Utility Users' Tax	(\$10,102)
Licenses, Permits, Fees and Fines -- Additional Gas Tax	
Overhead Reimbursement	10,000
Property Tax	5,962
All Other General Fund Revenue (Sales, business, hotel, parking taxes, interest and others)	3,658
Subtotal Change	\$9,518
Third FSR Revenue Shortfall	(\$84,577)
Fourth FSR Revenue Shortfall	(\$75,059)

Attachment 1-A provides the status of each General Fund Revenue. Attachment 1-B details changes in the Budget as reported in the Third FSR report and changes since the Third FSR covered in this report. Additional detail on 2010-11 revenue is available in the 2011-12 Revenue Outlook Supplement to the Proposed Budget.

**2010-11 Projected Department Expenditures and the Reserve for Economic Uncertainty**

Although the fiscal year began with a balance budget, the salary accounts of several departments that did not fully implement the budget reductions revealed significant deficits by the First FSR. Combined with the impact of ERIP-retiree and other benefit payouts, the elimination/reduction of furlough requirements post budget adoption, and employment levels that exceeded budget, the Office of the City Attorney, the General Services Department, the Fire Department and the Police Department reported deficits exceeding \$10 million (C.F. No 10-0600-S48). While these departments were able to reduce the size of their deficits over the course of the fiscal year through solutions proposed as in the Operational Plan and the Alternative Plan (C.F. Nos. 10-0600-S48 and 10-0139-S2), all will have received or will require additional General Fund appropriations to fund salary expenditures through year-end. Additionally, a new salary shortfall identified for the Bureau of Contract Administration also requires an appropriation; however this will be offset by future revenue received from the Los Angeles World Airports. Recommended appropriations in this report to close the remaining salary deficits for these departments total \$9.7 million.

More recently, other salary shortfalls in various departments have resulted from reduced furlough savings of some Coalition-represented employees in connection with the approved labor agreement; an appropriation of \$1.5 million is recommended to make these departments whole for the restored workdays. Finally, as reported in the Third FSR, the unanticipated increase in expenditures for election materials, fuel costs, bank fees, and the Solid Waste Fee Lifeline subsidy will require additional appropriations totally \$6.3 million.

Table 3. Expenditure Shortfalls  
(\$ thousands)

Unsolved Salary Deficits	\$9,735
Coalition Furlough Savings Offset	1,578
Expense Account Deficits	6,333
Total New Appropriations	\$17,646

Funding for all recommended appropriations is available within the Unappropriated Balance, Reserve for Economic Uncertainty account, with the remaining funding (\$75.5 million) to offset the projected revenue shortfall (\$75.1 million). The balance of the Reserve for Economic Uncertainty was realized with the transfer of department savings realized from the implementation of Operational Plan and the Alternative Plan, as well as the transfer of surplus funds recommended in the Third FSR and this report. It is because of the City's extensive efforts to reduce expenditures and identify unused funds that the necessity for a Reserve Fund transfer was eliminated, thereby preserving the Reserve Fund balance for the next fiscal year.

Table 4. Unappropriated Balance, Reserve for Economic Uncertainty  
(\$ thousands)

Reserve for Economic Uncertainty	\$73,102
Add: Recommended Transfers	20,015
Less: New Appropriations	(17,646)
Remaining Balance for Revenue Offset	\$75,471

## Reserve Fund

In the Third FSR, the Reserve Fund was reported at approximately \$190.9 million. The Reserve Fund balance is now estimated to be \$193.8 million, consisting of \$120.3 million in the Emergency Reserve and \$73.5 million in the Contingency Reserve, after accounting for 25.8 million in new receipts and other adjustments and \$22.9 million in new loans and transfers from the Fund. Attachment 2 provides detail on all pending and approved Reserve Fund transactions.

The current Reserve Fund balance of \$193.8 million represents approximately 4.43 percent of the Adopted Budget. Given the City's current fiscal constraints and the projected budget gap next fiscal year, it is essential that the City maintain and further strengthen the Reserve Fund to achieve a cushion of 5 percent of the General Fund budget as stated in the City's Financial Policy. An additional \$23.8 million should be added to the Reserve Fund to reach this 5 percent threshold. It is recommended that the City continue its deficit reduction efforts through solutions that exclude transfers out of the Reserve Fund. It is even more critical during periods of economic uncertainty, little or no growth in revenues and escalating costs to maintain a prudent Reserve Fund balance.

## Budgetary Adjustments

Budgetary adjustments totaling approximately \$112.0 million are recommended in Sections 1 and 2 of this report, which include:

- \$4.9 million in new appropriations;
- \$9.0 million for transfers between accounts within various departments and funds;
- \$14.4 million for transfers between departments and funds, including transfers for consolidated departments;
- \$21.1 million in transfers to the Unappropriated Balance (UB), Reserve for Economic Uncertainty;
- \$18.7 million in appropriations from the Unappropriated Balance, Reserve for Economic Uncertainty, including:
  - \$1.6 million in appropriations to the Animal Services Department and General Services Department to offset reduced salary savings from the furlough of Coalition-represented employees in conjunction with the recent ratification of contract amendments by certain bargaining units.
  - \$1.1 million in appropriations to the Information Technology Agency to offset reduced furlough savings of EAA-represented employee furlough, per the Operational Plan.

- \$9.7 million in appropriations to the City Attorney's Office, Department on Disability, General Services Department, Fire Department, and Bureau of Contract Administration to provide sufficient funding for salary expenses through the end of the year.
- \$6.3 million in appropriations to fund expenditures for election materials, fuel purchases, security services, bank fees and the Solid Waste Fee Lifeline subsidy.
- \$4.6 million in reduced special fund appropriations to Unappropriated Balance that had been set aside for payments to ERIP-retirees;
- \$3.8 million in appropriations to Departments of special funds within the Unappropriated Balance for payments to ERIP-retirees and reimbursement for related costs;
- \$12.0 million reauthorization for Municipal Improvement Corporation of Los Angeles (MICLA) funded purchases of equipment vehicles for the Departments of General Services, Recreation and Parks, Transportation and Zoo and the Bureau of Street Services;
- \$1.1 million in reduced department appropriations;
- \$5.9 million in General Fund reappropriations of current-year funds for next fiscal year;
- \$633,000 in General Fund reappropriations of prior-year funds;
- \$15.9 million in miscellaneous actions, including:
  - \$15.0 million for debt service payments.
  - \$900,000 for technical corrections.

## Attachments

- 1-A General Fund Estimates for 2010-11
- 1-B General Fund Changes in Estimates for 2010-11
- 2 Current Status of the Reserve Fund
- 3 Summary of Expenditure and Revenue Variations from Budget
- 4 Recommendations: New Appropriations
- 5 Recommendations: Transfers between Accounts within Departments and Funds
- 6 Recommendations: Transfers between Departments and Funds
- 7 Recommendations: Appropriations from the Unappropriated Balance (UB)
- 8 Recommendations: Transfers to the UB, Reserve for Economic Uncertainty
- 9 Proposed MICLA-Funded Fleet Equipment Replacement
- 10 Recommendations: Transfers to Consolidate Department Funds and Accounts
- 11-A Status of the Unappropriated Balance – General Accounts
- 11-B Status of the Unappropriated Balance – non-General Accounts
- 12 Employment Level Report
- 13 Voluntary Furlough Program – Recap by Department
- 14 Status of Fee Increases in the 2010-11 Budget
- 15 Gang Reduction and Youth Development Status Report of Expenditures/Payments

## **FINANCIAL STATUS REPORT RECOMMENDATIONS**

*(Refer to Discussion Sections 1 and 2)*

That the Council, subject to the approval of the Mayor:

1. Appropriate \$4,222,188.97 to Department accounts as specified in Attachment 4;
2. Transfer \$8,973,036.00 between accounts within various departments and funds as specified in Attachment 5;
3. Transfer \$8,546,802.44 between various departments and funds as specified in Attachment 6;
4. Appropriate \$27,066,414.00 to Department accounts from the Unappropriated Balance as specified in Attachment 7;
5. Transfer \$5,220,105.96 to the Unappropriated Balance, Reserve for Economic Uncertainty from Departmental and Non-Departmental accounts as specified in Attachment 8;

### City Administrative Officer

6. Authorize the City Clerk to place on the City Council agenda on July 1, 2011 or the first meeting day thereafter the following instructions:
  - a) Reappropriate an amount not to exceed \$200,000 from the unencumbered balance remaining in the City Administrative Officer Fund No. 100/10, Account 3040, Contractual Services to pay for actuarial studies to determine the costs and viability of proposed changes to the City's retirement plans and other as-needed cost studies;
  - b) Reappropriate an amount not to exceed \$150,000 from the unencumbered balance remaining in the City Administrative Officer Fund No. 100/10, Account 3040, Contractual Services to pay for the Inspector General for revenue collection;

### Community Development

7. Instruct the General Manager, Community Development Department (CDD) to facilitate a meeting between the City Administrative Officer, the Chief Legislative Analyst and the U.S. Department of Housing and Urban Development to develop a procedure that will allow the City to reconcile underpayments or overpayments for related costs due to changes in the CAP rate incurred for Community Development Block Grant work;
8. Authorize the Controller to appropriate and transfer State Enterprise Zone Voucher income within the Enterprise Zone Tax Credit (EZTC) Voucher Fund No. 48L/22 for Community Development Department (CDD) direct and indirect costs expenses. Ordinance No. 176632 authorizes the CDD to pay for costs associated with the EZTC Program from fees collected as follows:

a) Increase appropriations within the EZTC Voucher Fund No. 48L/22 as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
G122	CDD	\$44,980
G299	Related Costs	29,460
	Total	\$74,440

b) Increase appropriations within CDD Fund No. 100/22 as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
1010	Salaries General	\$42,370
3310	Transportation	70
6030	Rent	2,540
	Total	\$44,980

9. Authorize the Controller to transfer appropriations within the UDAG Miscellaneous Revenue Fund No. 356/22 to allow the CDD to make necessary adjustments to ensure compliance with salary limits established by federal guidelines:

- a) Transfer \$9,496 in appropriations within UDAG Miscellaneous Fund No. 356/22 (\$4,496 from Account No. E122 and \$5,000 from Account No. E299) to CDD, Account No. G122;
- b) Increase appropriations within the CDD Fund No. 100/22 Account No. 1010, Salaries General by \$9,496

10. Authorize the Controller to increase/decrease appropriations to allow CDD to transfer expenditures from the Workforce Investment Act (WIA) Fund No. 44A/22 to the Workforce Investment Act-American Recovery and Reinvestment Act (WIA-ARRA), as necessary, and to fully expend the WIA ARRA grant by June 30, 2011 as follows:

a) Increase appropriations within the WIA-ARRA Fund No. 51G/22 as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
G122	CDD	\$3,516,100
G299	Related Costs	1,282,320
	Total	\$4,798,420

b) Decrease appropriations within the WIA Fund No. 44A/22 as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
G122	CDD	\$3,516,100
G299	Related Costs	1,282,320
	Total	\$4,798,420

11. Authorize the Controller to transfer appropriations within the Office of Traffic Safety Grant (OTSG) Fund No. 45C/22 for CDD direct and indirect costs incurred in administering the Child Passenger Safety Program as follows:

- a) Transfer \$154,304 in appropriations within the OTSG Fund No. 45C/22 (\$128,098 from Account No. F122 and \$26,206 from Account No. F299) to:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
G122	CDD	\$128,098
G299	Related Costs	26,206
	Total	\$154,304

b) Increase appropriations within the CDD Fund No. 100/22 as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
1010	Salaries General	\$72,364
2120	Printing and Binding	300
2130	Travel	268
6010	Office and Admin Expense	8,150
6020	Operating Supplies	47,016
	Total	\$128,098

12. Authorize the Controller to appropriate funds within the Community Services Block Grant (CSBG) Fund No. 428/22 for CDD direct and indirect costs incurred in administering the Community Services Grant Program as follows:

a) Increase appropriations within the CSBG Fund No. 428/22 Account No. G122 CDD by \$252,428;

b) Increase appropriations within the CDD Fund No. 100/22 as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
1010	Salaries General	\$232,594
1070	Salaries As-Needed	9,161
2130	Travel	5,323
3040	Contractual Services	4,822
3310	Transportation	469
7300	Furniture Office Equipment	59
	Total	\$252,428

13. Authorize the Controller to appropriate funds within the Community Services Block Grant- American Recovery Reinvestment Act (CSBG-ARRA) Fund No. 51H/22 for CDD direct and indirect costs incurred in administering the grant as follows:

a) Transfer \$168,460 in appropriations within the CSBG-ARRA Fund No. 51H/22 (\$30,356 from Account No. F182 Public Works Sanitation, \$15,319 from Account No. F401 Family Source-Specialized Services and \$122,785 from Account No. F501 Family Development) to Account No. G122, CDD;

b) Increase appropriations within the CDD Fund No. 100/22 as follows:

<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
1010	Salaries General	\$165,350
3040	Contractual Services	266
6030	Rent	2,844
	Total	\$168,460



14. Authorize the Controller to transfer \$64,872 in appropriations within the CSBG-ARRA Fund No. 51H/22 from Account No. F402, Family Source Augmentation to Account No. G299, Related Costs to reimburse Recreations and Parks for related costs per Council File 10-0600-S51;

15. Authorize the Controller to appropriate within the Human Relations Commissioner (HRC) Trust Fund No. 52W/22 for CDD HRC-related activities as follows:

a) Establish new accounts within the Human Relations Commissioner Trust Fund No. 52W/22 and appropriate as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
G122	CDD	\$ 42,000
G360	Human Relations Com	<u>47,418</u>
	Total	\$ 89,418

b) Increase appropriations within Fund No. 100/22 as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
2120	Printing and Binding	\$ 4,000
2130	Travel	5,000
6010	Office & Admin Exp	<u>33,000</u>
	Total	\$ 42,000

16. Authorize the Controller to transfer appropriations to pay CDD Early Retirement Incentive Payout (ERIP) as follows:

a) Increase appropriations within the CSBG Fund No. 428/22 Account No. G122 CDD by \$18,031;

b) Increase appropriations within the CDD Fund No. 100/22 Account No. 1010, Salaries General by \$18,031;

17. Authorize the Controller to appropriate and transfer funds within the Section 108 Trust Fund No. 43F/22 to City Attorney to pay for direct and indirect costs incurred in administering the Section 108 Loan Program as follows:

a) Establish new account within the Section 108 Fund No. 43F/22 and appropriate as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
G112	City Attorney	\$126,492
G297	Related Cost-City	<u>85,015</u>
	Total	\$211,507

b) Increase appropriations within City Attorney Fund No. 100/12 Account No. 1020 Grant Salaries by \$126,492;

18. Authorize the Controller to appropriate and transfer funds within the Community Development Trust Fund No. 424/22 to Mayor's Office to pay for direct and indirect costs incurred in administering the Community Development Block Grant in the areas of economic development, public service and Contract administration as follows:

- a) Transfer \$207,680 in appropriations within Community Development Trust Fund No. 424/22 (\$148,780 from Account G122 and \$58,900 from account G299) to:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
G146	Mayor's Office	\$148,780
G296	Related Cost-Mayor	<u>58,900</u>
	Total	\$207,680

- b) Decrease appropriations within CDD Fund No. 100/22 Account No. 1010 Salaries by \$148,780;
- c) Increase appropriations within Mayor's Office Fund No. 100/46 Account 1070 Salaries As-Needed by \$148,780;

Controller

19. Transfer \$13,150 from the Reserve Fund to the Unappropriated Balance and therefrom to the Building and Safety Trust Fund No. 820/08, Available Cash Balance, and authorize the Controller to reissue a refund check in a like amount for a Department of Building and Safety Grading Permit Cash Bond;

Convention Center

20. Reduce appropriations by \$150,000 in General Services Fund No. 100/40, as detailed below; and thereafter reduce appropriations by a like amount in Convention Center Revenue Fund No. 725/48, Account No. 140G, General Services;

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
1010	Salaries General	\$40,000
1070	Salaries As-Needed	46,000
1090	Salaries Overtime	29,000
3040	Contractual Services	25,000
4430	Uniforms	<u>10,000</u>
	Total	\$150,000

Council

21. Authorize the City Clerk to place on the agenda for the first regular Council meeting after July 1, 2011, or shortly thereafter, the following instruction:
- Authorize the Controller to transfer all unencumbered funds from all funding sources in the Council District Community Services line-item in the General City Purposes Fund No. 100/56 on July 30, 2011 to Council Fund No. 100/28, Account No. 1010, Salaries General;
22. Decrease the appropriation by \$428,000 in Council District 15 Real Property Trust Fund No. 697/14, Account No. G015, Public Works, to correct an accounting error;
23. Transfer \$84,204 within Council District 15 Real Property Trust Fund No. 697/14 from Account No. E200, Pipeline Franchise Fee to Account No. G015, Public Works to correct an accounting error;

General Services

24. Authorize the City Clerk to place on the agenda for the first regular Council meeting after July 1, 2011, or shortly thereafter, the following instruction:

Reappropriate an amount not to exceed \$51,000 from the unencumbered balance remaining in the General Services Fund No. 100/40, Account 7300, Furniture Office and Tech Equipment and reappropriate an amount not to exceed \$184,340 from the unencumbered balance remaining in the General Services Fund No. 100/40, Account 7350, Other Operating Equipment, to purchase and install parking equipment at the Civic Center Complex.;

25. Instruct General Services to unencumber a total of \$572,000 from FY 2010, Water and Electricity Fund No. 100/60, Account No. 0021, General Services Water; and thereafter request the Controller to revert a like amount from the account to the Reserve Fund and appropriate therefrom to the General Services Fund No. 100/40, Account No. 3040, Contractual Services;

26. Approve the use of \$12,016,000 in Municipal Investment Corporation of Los Angeles (MICLA) financing included in the 2010-11 Budget for the purchase of 73 equipment vehicles for the Departments of General Services, Recreation and Parks, Street Services, Transportation and Zoo as detailed in Attachment 9;

Information Technology

27. Authorize the City Clerk to place on the agenda for the first regular Council meeting after July 1, 2011, or shortly thereafter, the following instructions:

Reappropriate an amount not to exceed \$660,593 from the unencumbered balance remaining in the Information Technology Agency Fund No. 100/32, Account No. 3040, Contractual Services, for support of the Financial Management System replacement project that was appropriated in 2010-11 but not committed; and

Reappropriate an amount not to exceed \$200,000 from the unencumbered balance remaining in the Information Technology Agency Fund No. 100/32, Account No. 6010, Office and Administrative Expense, for support of the Financial Management System replacement project that was appropriated in 2010-11 but not committed;

Mayor

28. Authorize the Controller to transfer appropriations in the amount of \$10,000 within the FY06 Ramona Gardens GRYD Fund No. 51L/46 into a new Account No. G603, entitled "Other – Community Events" from the accounts as specified below; and thereafter decrease appropriations in the amount of \$1,214 from Fund 100/46, Account No. 1020 Salaries Grant Reimbursed;

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
G146	Salaries – Mayor’s Office	\$ 1,214
F299	Fringe Benefits	<u>8,786</u>
	Total	\$10,000

29. Rescind and replace Council File No. 10-1573, Recommendations 7a and 7b as follows:
- a) Authorize the Mayor, or designee, to utilize up to \$250,000 from unexpended 35th Year CDBG funds previously allocated to Soledad Enrichment Agency (SEA) for reallocation to KUSH Reaching Out, Inc., contingent upon CBDO certification;
  - b) Authorize the Mayor, or designee, to negotiate and execute a Second Amendment with KUSH Reaching Out, Inc. (C-115273) for Watts GRYD Zone gang intervention services, designating 35th Year CDBG funds totaling up to \$250,000 and reducing the General Fund contribution by that same amount, for an unchanged total contract amount and term of performance, in substantial conformance with the pro forma contract attached to the Transmittal, subject to the approval of the City Attorney as to form and legality and compliance with the City's contracting requirements;

#### Neighborhood Empowerment

30. Authorize the Controller to revert \$61,000 from FY2008-09 available balance in the Neighborhood Empowerment (DONE) General Fund No. 100/47, Account No. 3040, Contractual Services to DONE Fund No. 44B/47; and reappropriate from DONE Fund No. 44B/47 to DONE General Fund No. 100/47, Account No. 1010, Salaries General;
31. Instruct the Department of Neighborhood Empowerment to report to the Budget and Finance Committee with a detailed reconciliation of any encumbrances related to the Neighborhood Council Funding Program for 2010-2011 as soon as the year-end closing is complete;

#### Personnel

32. Authorize the City Clerk to place on the agenda for the first regular Council meeting after July 1, 2011, or shortly thereafter, the following instruction:
- Reappropriate an amount not to exceed \$3,500,400 from the unencumbered balance remaining in the Unappropriated Balance, Fund 100/58, Account No. 0219, LINX Replacement (Risk Management System), in the same amount and into the same account as exists on June 30, 2011;
33. Authorize the City Clerk to place on the agenda for the first regular Council meeting after July 1, 2011, or shortly thereafter, the following instruction:
- Reappropriate an amount not to exceed \$1,000,000 from the unencumbered balance remaining in the Personnel Department's Fund No. 100/66, Account No. 3040, Contractual Services for the Alternative Dispute Resolution program;

#### Police

34. Authorize the Controller to prepare a Journal Voucher (JV) document up to \$78,029.64 to reclassify expenditures from the Revolving Training Fund (RTF) Fund No. 670/70, Account No. F002, Non Reimbursable Training to Narcotics Analysis Laboratory Trust Fund (NALTF) No. 863/70, Account No. E213, Travel and Training Plan 14 for the sum amount of all travel and training reimbursements processed through RTF while NALTF monies are unavailable;

35. Authorize the Controller to decrease appropriation accounts in United States Department of Justice Asset Forfeiture Trust Fund No. 44D/70 by \$100,063.42 and State of California Asset Forfeiture Asset Trust Fund No. 44F/70 by \$317,689.87, as detailed below, to reprogram funds for Fiscal Year 2011-12:

<u>FY</u>	<u>Fund</u>	<u>Acct. No.</u>	<u>Account Name</u>	<u>Amount</u>
2005	44D	W510	Replacement Furniture	\$ 72,047.86
2005	44D	W514	Replacement Computers	9.46
2005	44D	W515	Technology Improvements	5,761.64
2005	44D	W521	Furniture & Equipment - N. Valley	9,374.78
2005	44D	W522	Furniture & Equipment - W. Valley	12,495.98
2006	44D	Y514	Replacement Computers	373.70
Total				\$ 100,063.42
2001	44F	R403	Supplemental Police Account (SPA) - Equip	\$ 352.01
2002	44F	S406	SPA - Miscellaneous Operational Expense	1,486.49
2004	44F	V403	SPA - Equipment	259.77
2005	44F	WV43	SPA - Equipment	2,929.26
2005	44F	WV46	SPA - Miscellaneous Operational Expense	2,301.17
2005	44F	W403	SPA - Equipment	108,465.32
2005	44F	W406	SPA - Miscellaneous Operational Expense	198,257.02
2006	44F	Y516	Firearm Training Simul Lic PI Sc	3,638.83
Total				\$ 317,689.87

Public Works – Engineering

36. Reduce appropriations in the amount of \$500,000 in the Bureau of Engineering Fund No. 100/78, Account No. 1010, Salaries General; and thereafter reduce appropriations by \$500,000 in the Sewer Capital Fund No. 761/50, Account No. G178, PW-Engineering, to reflect salary savings in the fund by the Bureau;

Public Works – Sanitation

37. Transfer expenditures in the amount of \$450,000 from Solid Waste Resources Revenue Fund No. 508/50, Account No. G210, DWP Fees, to the Multifamily Bulky Item Fund No. 50D/50, Account No. G401, DWP Fees;

38. Encumber the General City Purposes Fund No. 100/56, Account Nos. 0855 and 0856 balances appropriated for the Solid Waste Lifeline Rate Program and Refuse Service for General Fund Departments to allow payment of invoices beyond July 1, 2011, which must reflect reimbursement obligations through June 30, 2010;

Public Works – Street Services

39. Rescind Recommendation No. 30 in the Third Financial Status Report (C.F. No. 10-0600-S60) to reappropriate \$1,996,123.21 in funds from the Community Development Trust Fund to the Bureau of Street Services for the Pico-Venice-Washington Boulevard (\$750,000), and Pico-Washington Boulevard (\$476,334.21 and \$769,789) streetscape projects, as recommended funding was not available;

Consolidated Departments

40. Transfer the administration of the First and Broadway Child Care Trust Fund No. 536/49 to the Recreation and Parks Department;

41. Reconcile the discrepancy of \$60,000 in cash receipts within the Vermont/Western Station Neighborhood Area Plan Child Care Trust Fund No. 45A per the October 31, 2010 cash reconciliation between the City and Kaiser Foundation Hospitals;

42. Transfer \$10,396.86 between accounts within and between various departments and funds as specified in Attachment 10;

43. Correct prior fiscal years reversion to the Reserve Fund in the amount of \$9,626.97 for Fund No. 100/49 and the actual amount for Fund No. 100/27 to the First and Broadway Child Care Trust Fund;

Capital Finance Administration

44. Authorize the Controller to transfer \$15,000,000 from MICLA Fund No. 26A/50 to US Bank to partially meet the City's 2011-12 debt service obligation resulting from the construction of the Police Administration Building;

Unappropriated Balance

45. Authorize the Controller to transfer \$6,516.73 in funds from the Unappropriated Balance Fund No. 100/58, Account No. 0037, Reserve for Economic Uncertainty, to a new appropriation account within the General City Purposes Fund No. 100/56 entitled Fire/Police Pensions Defrayal; and authorize the Controller to transfer \$6,516.73 therefrom to the Fire and Police Pensions Fund No. 915/64, Revenue Source 4712;

Water and Electricity

46. Unencumber all funds in accounts within the Water and Electricity Fund No. 100/60, as detailed below; and thereafter transfer appropriations totaling \$15,911,713 to the Unappropriated Balance Fund No. 100/58, Account No. 0037, Reserve for Economic Uncertainty to reflect direct payments to the Department of Water and Power made by the Department of Recreation and Parks:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
0071	Recreation and Parks Electricity	\$ 6,912,225.00
0072	Recreation and Parks Water	8,999,488.00
	Total	\$15,911,713.00

Technical

47. Authorize the City Administrative Officer to make technical corrections as necessary to those transactions included in this report to implement Mayor and Council intentions.

**FISCAL IMPACT STATEMENT**

The previously reported deficit of \$4.1 million has been eliminated reflecting revised projections for revenue and expenditures. Transfers, appropriations and other adjustments totaling approximately \$112.0 million are recommended in Sections 1 and 2 of this report, which if approved, will eliminate the shortfalls in department and non-departmental accounts. The Reserve Fund balance is now estimated to be \$193.8 million, consisting of \$120.3 million in the Emergency Reserve and \$73.5 million in the Contingency Reserve.

**DISCUSSION**

The Office of the City Administrative Officer (CAO) monitors the budget and transmits reports to the Mayor and Council detailing the City's current financial condition. This report provides an update on the current-year budget deficit, Citywide revenue and reserve fund status, and it highlights current issues of concern and the potential impact to the City. It provides an update on department revenues and expenditures, which includes recommendations totaling \$112.0 million for appropriations, transfers and other budgetary adjustments, and status reports on the City's spending and savings efforts. Reports on the employment levels, labor cost savings efforts, fee increases, the Municipal Improvement Corporation of Los Angeles (MICLA) Commercial Paper Program, fee waivers and subsidies, the Mayor's Gang Reduction and Youth Development program, and the State budget are included for informational purposes.

The following is a discussion regarding the recommendations included in the report and other budget related items. The discussion is presented in eight sections as follows:

Section 1. Status of Departmental Budgets .....	16
Section 2. Status of Non-Departmental Funds and Special Accounts .....	41
Section 3. Status of Employment and Labor Cost Savings Efforts .....	45
Section 4. Status of Fee Increases .....	45
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## 1. STATUS OF DEPARTMENTAL BUDGETS

This section addresses the status of department expenditures and revenues through March 2011, provides updated projections for year-end deficits and surpluses, and highlights issues of concern. Recommendations include: new appropriations, transfers between and within funds, reappropriations, and an authorization to spend Municipal Improvement Corporation of Los Angeles funds. Additionally, recommendations include \$2.7 million in appropriations from the Reserve for Economic Uncertainty to departments realizing reduced furlough savings of EAA- and Coalition-represented employees, \$9.7 million to various departments unable to offset other salary deficits internally, and \$6.3 million to fully fund other increases in expenditures.

Continued departmental deficit reductions have resulted from furloughs, vacancies, the Fire Department's Modified Coverage Plan, and transfers from the Unappropriated Balance and special funds. In the Third FSR only three departments—City Attorney, Fire Department, and Police Department—were projected to have significant deficits that would likely require additional appropriations to complete the year within budget. That number has since increased for several reasons, including reduced furlough savings of Coalition-represented employees, less-than-anticipated attrition, shortfalls or delays in projected reimbursements and the inability to absorb salary expenses within department budgets, such as added services and ERIP-retiree payouts.

To address these deficits, new appropriations of \$10.3 million are recommended for department salary accounts, which includes \$1.6 million in reduced Coalition furlough savings. Another \$4.1 million is recommended for department expenses for election materials, fuel, and bank fees



Table A. Change in Department Salary Surpluses/(Deficits)  
(\$ millions)

Departments	Post Third FSR	Change	Fourth FSR
Animal Services	-	(0.06)	(0.06)
City Attorney	(8.10)	4.61	(3.49)
— Pending Operational Plan Solutions	-	1.80	1.80
City Clerk — Election Materials	-	(0.40)	(0.40)
Disability	(0.03)	.02	(0.01)
Fire Department	(8.60)	2.60	(6.00)
General Services	(0.13)	(2.56)	(2.69)
— Fuel Costs		(1.28)	(1.28)
Information Technology	(0.11)	0.11	-
Police	(3.70)	4.70	1.00
Public Works – Contract Administration	(0.15)	(1.02)	(1.17)
Treasurer — Bank Fees	-	(2.14)	(2.14)
<i>Fourth FSR Departmental Deficit</i>	(20.82)	6.38	(14.44)
Add: Net Transfer to Departmental Accounts			14.44
Ending Balance: Department Account Surplus/(Deficit)			0.00

The Office is closely tracking the following issue which may impact the Fire Department budget:

**Department Salary Settlements:** As mentioned in previous FSRs, a pending lawsuit settlement may require that the Fire Department pay up to several million in back pay to sworn personnel. The timing of the payout for the settlement is not known at this time. Last year, funds totaling \$1.3 million were set aside to be recommended for reappropriation for the payout of this and other smaller settlements in a future financial status report.

#### A. Aging

##### No Recommendations

At this time, a year-end surplus of \$632,000 is projected for the salaries general account, \$623,000 in special funds and \$9,000 in General Funds. In the Third FSR, the Department's projected surplus was reported at \$745,000 in general and special funds. Due to increased grant funding, vacancies within the Department and furlough savings above the budgeted furlough target of \$72,700, the projected surplus in the Department's salaries general account has increased for each reporting period.

The Department has reprogrammed \$260,000 in grant funds and is working with grantors on an alternative uses for the remaining projected grant funded salary savings. However, \$183,000 in Older Workers Training Program funding and \$70,000 in Family Caregiver funding cannot be reprogrammed as a result of insufficient staffing and time to make use of the savings. These grant funds will be returned to the California Department of Aging.

## **B. Animal Services**

### **Attachment 5 – Transfers between Accounts within Departments and Funds**

### **Attachment 7 – Appropriations from the Unappropriated Balance**

### **Recommendation Nos. 2 and 4**

In the Third FSR, it was projected that the Department would finish the year within budget. A \$154,000 deficit in the salaries general account is now projected due to reduced furlough savings for Coalition-represented employees. This deficit may be offset by a \$97,000 surplus within the Department's contractual services account, which had been allocated for security costs associated with closing the Northeast Animal Care Center during FY 2010-11. These funds are available since the installation of security services are unnecessary in the current fiscal year.

The previously reported General Fund revenue shortfall is reflected in the revised revenue estimates. The Omnibus Dog Licensing Ordinance, for which revenue was not included in the budget, is currently being reviewed, while the City-wide Administrative Citation Program is pending Council consideration.

The following transactions are recommended:

- Transfer \$97,546 from the Contractual Services account to the Salaries General account to address a portion of the account deficit.
- In conjunction with the above recommendation, it is recommended that \$56,131 be transferred from the Unappropriated Balance, Reserve for Economic Uncertainty to the Department's Salaries General account to address the remaining deficit.

## **C. Building and Safety**

### **Attachment 6 – Transfers between Departments and Funds**

### **Recommendation No. 3**

With the approval of the transfer recommended below, the Department is currently projected to complete the year within budget as a result of furloughs, attrition, previously approved transfers, and an anticipated additional salary appropriation associated with the approved 37<sup>th</sup> Program Year Housing and Community Development Consolidated Plan. The Building and Safety Building Permit Enterprise Fund is currently exceeding budgeted revenue by approximately \$2 million, or 2 percent. The Department expects to meet its revised 2010-11 General Fund revenue projections as detailed in the Mayor's Proposed 2011-12 Budget.

The following transaction is recommended:

- Transfer \$192,000 from the Building and Safety Building Permit Enterprise Fund to the Department's Transportation Expense account to fund anticipated mileage expenditures. The Department is currently projecting a deficit in their Transportation Expense account totaling \$192,000 associated with anticipated increased Special Funded mileage expenditures. The

Department reports increased mileage expenditures of inspection staff associated with increased construction activity.

**D. City Administrative Officer  
Recommendation No. 6**

As reported in the Third FSR, the Office will complete the year within budget.

The following transaction is recommended:

- Reappropriate \$350,000 to the Office's Contractual Services account for the same purposes in Fiscal Year 2011-12. In March 2011, the Mayor and City Council approved appropriations for actuarial studies (\$200,000) and for an Inspector General for revenue collection (\$150,000) (C.F. No. 10-0600-S60). Due to the timing of the appropriation, these funds have not been spent.

**E. City Attorney**

**Attachment 5 – Transfers between Accounts within Departments and Funds**

**Attachment 6 – Transfers between Departments and Funds**

**Attachment 7 – Appropriations from the Unappropriated Balance**

**Recommendation No. 2, 3 and 4**

In the Third FSR with the approval of report recommendations, the Department's overall projected shortfall was estimated at \$8.1 million: \$6.4 million in salaries general and \$1.7 million in salaries proprietary. At this time the projected deficit is estimated at \$3.6 million and is attributed to a \$3.5 million shortfall in salaries general and an unexpected shortfall of \$127,000 in the contractual services expense account. The projected deficit reflects Council's recent action to appropriate approximately \$2.0 million from the Reserve for Economic Uncertainty to the Department's Salaries Proprietary account (C.F. No. 10-1454). After accounting for the transfer of pending revenue of \$1.8 million to the Consumer Projected Trust Fund per the Department's operational plan, the salary shortfall is approximately \$1.7 million, attributable to ERIP-retiree payouts that the Department was not able to absorb.

The following transactions are recommended:

- Transfer \$573,158 from the Salaries Grant Reimbursed account to Salaries General account to offset a portion of deficit.
- Transfer \$144,990 from Intellectual Property Trust Fund administered by the City Clerk's Office to the Salaries General account to pay for salary expenditures of staff who handle the City's intellectual property legal matters.
- Transfer \$3,030 from the City Attorney Grants fund to the Information Technology Agency's (ITA) Salaries As-Needed account for IT services required for the Victim Assistance Program. Council approved additional grant funds of \$129,808 for the program which included funding for contracted IT services. However, after discussion with ITA and the Police Department, several

security issues were identified, and it was determined that a student professional worker currently employed by ITA would perform the work.

- Transfer \$127,605 from the Liability Claims account to the Contractual Services Expense account to address an unexpected shortfall due to increased contractual costs for storage, retrieval and destruction of case files and records, on-line research, copier lease and usage. Based on the City Attorney's year-end analysis of claim settlements for this fiscal year, the Office of the City Attorney anticipates a \$1.1 million surplus in the Liability Claims account.
- Transfer \$1,692,237 from Unappropriated Balance, Reserve for Economic Uncertainty to the Salaries General account to address the remaining Salaries General deficit from payouts to ERIP-retirees.

#### **F. City Clerk**

##### **Attachment 5 – Transfers between Accounts within Departments and Funds**

##### **Attachment 7 – Appropriations from the Unappropriated Balance**

##### **Recommendation Nos. 2 and 4**

It is projected that the Department will complete the year within budget with the approval of the recommendations below.

The following transactions are recommended:

- Transfer \$90,000 from the Department's Salaries, As Needed account to the Salaries General account cover the cost of elections staff exempted from furloughs.
- Transfer of \$1.2 million in surplus funds from the Department's Salaries, As-Needed account to the Elections account to cover a portion of the estimated \$1.6 million shortfall for the printing election ballots and pamphlets. The actual shortfall will not be known until next fiscal year. As reported previously, due to the extraordinary number of ballot measures and accompanying legal text, the cost of producing the Voter Information Pamphlet (VIP) and the Official Sample Ballot (OSB) was expected to exceed the \$1.5 million allocated for the 2010-11 election budget. With the approval of the transfer, a \$400,000 deficit remains.
- Transfer \$400,000 from Unappropriated Balance, Reserve for Economic Uncertainty to the Department's Election account to cover the remaining election printing deficit.

#### **G. Community Development Department**

##### **Recommendation Nos. 7 through 18**

The Department is projected to complete the year within budgeted funding from grant resources. The Department is authorized to fill 306 positions (197 regular and 109 resolution authorities). As of April 31, 2011, 275 positions are filled (including three positions on loan) and 31 positions are vacant. The Department is in the process of filling five vacant positions. The projected total direct cost for 275 positions is approximately \$20.5 million and the related cost is \$8.1 million. The funding sources for the Department include the Community Development Block Grant (CDBG), the Community Services Block Grant (CSBG), the Workforce Investment Act (WIA), WIA-American Recovery and

Reinvestment Act (ARRA), CDBG-ARRA, the Energy Efficiency Conservation Block Grant and various smaller grants.

The Department's 2010-11 Adopted Budget Revenue Estimates was reduced by \$4.3 million, from \$12.4 million to \$8.1 million due to the change in the Cost Allocation Plan (CAP) rate from 56.41 percent (CAP 31) to 39.59 percent (CAP 32). The Department proposes to withhold an additional \$2.7 million from the 2010-11 General Fund reimbursements resulting in a further reduction in the Department's 2010-11 revenue from \$8.1 million to \$5.9 million to offset payments that were transferred for 2009-10 related costs for various grants. The Department paid these related costs in June 2010 based on the CAP 31 rate and has recalculated these costs at the CAP 32 rate.

In a report to the Council and Mayor, dated January 5, 2011 (C.F. No. 10-0600-S51) the Department stated that the General Fund was underpaid by approximately \$10 million for related costs reimbursements for CDBG and other grants work over the past ten-year period. No adjustments are proposed to reconcile these underpayments with the 2009-10 overpayments.

Our Office believes that the reconciliation of prior year underpayments and overpayments for the Department's General Fund reimbursements for related costs is still an outstanding issue. However, at this point the General Fund will absorb a one-time reduction of \$2.7 million in 2010-11 revenues. In light of the reduction in the City's entitlement amounts for the 37<sup>th</sup> Year Consolidation Plan this amount will be available for reprogramming to mitigate the impact of program and administrative costs. We request that the Department facilitate a meeting between the City Administrative Officer (CAO), the Chief Legislative Analyst (CLA), and the U.S. Department of Housing and Urban Development (HUD) to develop a procedure that will allow the City to reconcile underpayments or overpayments that occur due to changes in the CAP rate for related costs incurred for CDBG work.

CDD has incurred approximately \$6.8 million in related costs obligations for the period of July 2010 through April 2011. As of April 30, 2011, CDD has transferred \$4 million to the General Fund.

The following actions are recommended:

- Instruct the Department to facilitate a meeting between the CAO, CLA and HUD to develop a procedure that will allow the City to reconcile underpayments or overpayments that occur due to changes in the CAP rate for related costs incurred for CDBG work.
- Appropriate and transfer \$74,440 within Enterprise Zone Tax Credit (EZTC) Fund to the Department's operating budget to allow the Department to pay salary and operating costs associated with the administration of the EZTC Program with fees collected.
- Appropriate and transfer \$9,496 within the Urban Development Action Grants Miscellaneous Fund to the Department's operating budget for direct and indirect salaries as required to meet federal grant guidelines.
- Appropriate and transfer \$4,798,420 between the WIA and WIA-ARRA Funds to the Department's operating budget to provide adequate appropriations within WIA-ARRA for salary and operating costs and allow the Department to comply with directions from the State of California to fully expend WIA-ARRA funds by June 30, 2011.

- Appropriate and transfer \$154,304 within the Office of Traffic Safety Grant Fund to the Department's operating budget for salary and operating costs associated with the administration of the Child Passenger Safety Program.
- Appropriate and transfer \$252,428 within the CSBG Fund to the Department's operating budget for costs associated with the administration the grant.
- Appropriate and transfer \$168,460 within the CSBG-R Fund to the Department for the Department's administrative and program staff costs associated with the administration of the grant.
- Appropriate and transfer \$64,872 within the CSBG-R Fund to reimburse Recreation and Parks for related costs incurred to implement the grant.
- Appropriate and transfer \$89,418 within the Human Relations Commissioner Trust Fund to the Department for expenses incurred by the Human Relations Commission.
- Appropriate and transfer \$18,031 within the CSBG Fund to the Department for Early Retirement Incentive Payout for eligible employees.
- Appropriate and transfer \$211,507 within the Section 108 Trust Fund to the City Attorney for direct and indirect costs associated with the Section 108 Program.
- Appropriate and transfer \$207,680 within the CDBG Fund to the Mayor for direct and indirect salary costs incurred for economic development, public service and contract administration work.

#### **H. Controller Recommendation No. 19**

As reported in the Third FSR, the Controller is expected to have a balanced budget at year-end. If the Controller maintains its current staffing levels and does not proceed with its Phase II Hiring Plan, it is anticipated that the Controller will be able to fully offset the cost of the reduction in furlough savings resulting from the bargaining units that approved amendments to the Coalition Agreement.

The following transactions are recommended:

- Appropriate \$13,150 from the Reserve Fund to the Building and Safety Trust Fund and authorize a second refund for a Department of Building and Safety Grading Permit Cash Bond. According to the Controller, a refund was previously delivered to an heir-finding firm representing a person who misrepresented himself as the rightful owner of the funds. A second person with the same name has submitted a claim for these funds along with documents that support his claim. The City Attorney has advised that the proven claimant be paid as soon as possible. The City Attorney will attempt to reclaim the funds delivered to and processed by the heir-finding firm representing the false claimant.
- Transfers to the Controller's Office from the Planning Department and Office of Finance are also recommended in this report (Section 1.Q and 1.Z) The Council and Mayor authorized the Controller to establish a personnel pool of 90-day hires to address a resource shortage of accounting and financial reporting personnel (C.F. No. 10-1397). Funding in the amount of

\$250,000 was subsequently appropriated to the Controller's Salaries As-Needed account to fund this program. However, participating Departments are expected to reimburse the Controller for costs incurred. In 2010-11, the Controller anticipates reimbursements of up to \$24,406 from the Planning Department (\$10,189) and the Office of Finance (\$14,217). Any year-end savings in the Salaries As Needed account from this program are anticipated to be reappropriated in 2011-12 as part of the 2011-12 Budget actions.

#### **I. Convention Center**

**Attachment 5 – Transfers between Accounts within Departments and Funds**

**Attachment 7 – Appropriations from the Unappropriated Balance**

**Recommendation Nos. 2, 4 and 20**

The Third Financial Status Report reported an increase in special funds for the Convention Center Revenue Trust Fund. Total revenue is approximately \$25.7 million for 2010-11, and no additional increases are projected.

The following transactions are recommended:

- Transfer a total of \$657,866 from various accounts within the Department to the Salaries As-Needed to host the Electronic Entertainment Expo (E3) in June. The E3 show is typically one of the higher revenue generating events and requires a high demand of service orders.
- Appropriate \$356,000 in Convention Center Revenue Trust funds set aside in the Unappropriated Balance to the Department's Salaries General Account to pay for ERIP costs.
- Reduce appropriations in various General Services Department (GSD) accounts by \$150,000. A total of \$1.4 million was provided to the Department from the Convention Center Revenue Trust Fund for security services, which includes the \$500,000 appropriated in the Third FSR. Given the current rate of expenditure, it is recommended that appropriations be reduced by \$150,000. Any remaining special funds will revert back to the Trust Fund at year-end.

#### **J. Council**

**Recommendation Nos. 21 through 23**

The following transactions are requested by Council:

- Reappropriate funds within the General City Purposes, Council District Community Services line-item to the Council's Salaries General account.
- Transfer \$84,204 and decrease appropriations by \$428,000 within the Real Property Trust Fund to correct accounting errors within the Council District 15 Real Property Trust Fund.

#### **K. Cultural Affairs**

**No Recommendation**

The Department did not submit a report that provided sufficient time or information to allow this Office to adequately analyze and report on the Department's financial status. Based on a preliminary

analysis by this Office, it is projected that the Department will complete the year within budget with the approval of pending transfers and an appropriation of Community Development Block Grant (CDBG) funds. However, there is a potential deficit of \$63,000 in the salaries as-needed account should the CDBG funds not be awarded. If grant funds are not received, a transfer within the Arts and Cultural Facilities and Services Trust Fund will be required to complete the year.

**L. Disability**

**Attachment 7 – Appropriations from the Unappropriated Balance**

**Recommendation No. 4**

In the Third FSR, it was reported that the Department would have a \$35,000 deficit, attributed to a shortfall in the salaries general account. It is now projected that year-end deficit will be \$5,500, reflecting salaries general savings due to attrition and expense account reductions.

The following transaction is recommended:

- Transfer \$5,500 from the Unappropriated Balance, Reserve for Economic Uncertainty to the Salaries General account to fund payroll expenditures through the end of the fiscal year.

**M. El Pueblo**

**No Recommendation**

It is projected that the Department will complete the year within budget, as reported in the previous FSR.

**N. Emergency Management**

**No Recommendation**

It is projected that the Department will complete the year within budget with the appropriation of \$383,187 to the Department's salaries general account from 2007 Urban Areas Security Initiative and 2007-08 Regional Catastrophic Planning Grant funds (C.F. No. 10-1954).

**O. Employee Relations Board**

**No Recommendation**

As reported in the Third FSR, the Department is projected to complete the year within budget. A deficit projected for the salaries general account will be addressed with inter-departmental transfers from the contractual services and salaries as-needed accounts.

**P. Ethics Commission**

**No Recommendation**

As reported in the Third FSR with the approval of transactions recommended in that report, the Department is projected to complete year within budget.



## **Q. Finance**

### **Attachment 4 – New Appropriations**

### **Attachment 6 – Transfers between Departments and Funds**

### **Recommendation Nos. 1 and 3**

The Office of Finance (Finance) is projected to have a balanced budget at year-end. It is anticipated that Finance will be able to offset the cost of the reduction in furlough savings resulting from the bargaining units that approved amendments to the Coalition Agreement.

The following transactions are recommended:

- Appropriate \$35,000 of Transient Occupancy Tax revenue to the Department's Contractual Services account to upgrade the LATAX system for Los Angeles Tourism Marketing District. This revenue was provided to the Department to implement the District (C.F. No. 11-0378). The Department had previously transferred funds to the Information Technology Agency for the contract for the computer programming services. This appropriation will restore this funding to the Department.
- Transfer \$4,217.60 from the Department's Salaries General account to the Controller's Salaries, As-Needed account to pay for the accounting resource pool. The Council approved the establishment of a personnel pool of former city employees to address a resource shortage of accounting and financial reporting personnel to be administered by the Controller (C.F. No. 10-1397). Finance has received approval to hire two retired employees through this program and is required to reimburse the Controller's Office for the cost of these employees through the end of fiscal year 2010-11.

## **R. Fire**

### **Attachment 5 – Transfers between Accounts within Departments and Funds**

### **Attachment 6 – Transfers between Departments and Funds**

### **Attachment 7 – Appropriations from the Unappropriated Balance**

### **Recommendation Nos. 2 through 4**

In the Third FSR, an \$8.6 million deficit was reported for the Department. The deficit has since been reduced by \$2.6 million to \$6.0 million. Approximately \$1 million in this reduction is due to the agreement with United Firefighters of Los Angeles City (UFLAC) which reduced the projected expenditures in the constant staffing overtime account by limiting overtime accrual to hours worked. The deficit remaining is in the Constant Staffing Overtime account which is sufficient to cover payroll expenses through Pay Period 24 (May 21, 2011). The salaries general account, which was previously on budget, was impacted by reduced furlough savings for Coalition-represented employees for which a transfer of \$230,000 of surplus funds is recommended.

The revised revenue budget for this fiscal year is \$146 million, and the Department is currently reporting \$142 million in projected receipts. As previously reported, a pending lawsuit is estimated to cost several million in back wages. The amount and timing of the settlement is unknown.

The following transactions are recommended:

- Appropriate \$609,000 from the Department's Grant Fund, Measure B account to the Constant Staffing Overtime account to cover a portion of the account deficit.
- Transfer a total of \$3,092,456 from the Salaries Sworn, Sworn Bonus, Unused Sick Time, Salaries As-Needed, Overtime Sworn, Variably Staffed Overtime, Printing and Binding, Construction Expense, Contractual Services and Uniforms accounts, Office and Administrative Expense and Operating Supplies accounts to the Constant Staffing Overtime account to cover a portion of the projected deficit. Savings in these accounts are due to vacant positions, the Modified Coverage Plan (MCP), Uniform and other expense savings.
- Transfer \$230,000 from the Contractual Services account to the Salaries General account to cover a portion of the projected deficit in this account.
- Appropriate \$6,000,000 from the Unappropriated Balance, Reserve for Economic Uncertainty to fund payroll expenditures through the end of the year.
- A transfer of \$163,000 in funding set aside in the Unappropriated Balance for the implementation of the Department's Professional Standards Division is recommended in Section 2.G. This funding may be used to offset the Citywide deficit, which includes the shortfall in the Fire Department's Constant Staffing Overtime report.

#### **S. General Services**

##### **Attachment 4 – New Appropriations**

##### **Attachment 5 – Transfers between Accounts within Departments and Funds**

##### **Attachment 7 – Appropriations from the Unappropriated Balance**

##### **Recommendation Nos. 1, 2, 4, 24 through 26**

The Third FSR projected that the Department would finish the year within budget. However, due to lower than anticipated attrition (\$233,000), the inadvertent omission of the February ERIP obligation (\$750,000) in the Department's salary projections and reduced furlough savings for Coalition members (\$1,522,000), the Department is projecting a shortfall of \$2.5 million in their salaries general account. In addition, a shortfall of \$310,000 is projected in the As-Needed Salaries account as a result of unfunded increased security detail for elected officials implemented in response to Police Department security concerns.

The following transactions are recommended:

- Reappropriate \$235,340 in the Furniture, Office and Tech Equipment account (\$51,000) and Other Operating Equipment account (\$184,340) to purchase parking equipment for the Civic Center Complex. Partial funding for the purchase of parking equipment (\$88,959), with a goal of preventing illegal entry into the Civic Center Complex, was provided in the First FSR (10-0600-S48).
- Unencumber funds totaling \$572,000 in prior-year funds and reappropriate to the Contractual Services account for real estate services related to the Figueroa Plaza leasing operations. This is

the balance of funding that was provided for water and electricity payments in fiscal year 2009-10 for which all payments have been made.

- Appropriate \$1,713,000 from the Department's revenue accounts to the Department's Petroleum account to address a portion of the \$3 million deficit projected for the account. The Department received \$1.7 million in Alternative Fuel Rebates. In the Third FSR, \$2 million was appropriated from the Unappropriated Balance (UB) to the Department to offset a projected deficit in the Petroleum account based on the first six months of the fiscal year. The Adopted Budget allocated \$2 million in the UB to address uncertainties associated with rising fuel costs. The Third FSR reported that the increases in the price of fuel could result an additional shortfall of \$2 million. From February 11, 2011 to April 11, 2011, the cost of unleaded fuel increased by 25 percent and diesel fuel increased by 20 percent, which, assuming prices remain constant, has increased the deficit to \$3 million. With the appropriation, the remaining deficit is \$1,287,000.
- Appropriate \$1,287,000 to the Department's Petroleum account from the UB Reserve for Economic Uncertainty to fund the balance of the projected shortfall in petroleum expenditures.
- Transfer \$125,000 from the Department's Natural Gas, Travel and Transportation (\$74,000, \$45,000 and \$6,000, respectively) to offset the Department's deficit in the Salaries General account.
- Appropriate a total of \$310,000 from the UB Reserve for Economic Uncertainty to the Department's Salaries As-Needed account for increased security services.
- Appropriate a total of \$2,380,000 from the UB Reserve for Economic Uncertainty to the Department's Salaries General account to cover payroll expenditures through year-end. Approximately \$1.5 million of the Salaries General appropriation is to offset reduced furlough savings for Coalition-represented employees. The balance represents unrealized attrition and ERIP-retiree payouts that the Department was not able to absorb.
- Approve the use of \$12,016,000 in Municipal Investment Corporation of Los Angeles (MICLA) financing included in the 2010-11 Budget for the purchase of 73 vehicles for the Departments of General Services, Recreation and Parks, Street Services, Transportation and Zoo as detailed in Attachment 9. The street sweepers, aerial trucks and cranes and various dump and move truck tractors perform core functions such as street sweeping and traffic signal repair/replacement. Replacing this equipment complies with South Coast Air Quality Management District (SCAQMD) fleet rules, California Air Resources Board (CARB) regulations and City clean air policies. Failure to meet these regulations may result in penalties and potential grounding of equipment.

Debt service on the vehicles includes a 10 percent reserve fund and 2.5 percent costs of issuance (\$1,201,600 and \$300,400, respectively). This Office estimates that the City will need to borrow a total of \$13,518,000 at a 4.5 percent interest rate to finance the above projects. The total interest cost is \$2,540,000, and the estimated annual debt service is \$2,294,000 over seven years.

## **T. Housing**

### **Attachment 5 – Transfers between Accounts within Departments and Funds**

### **Attachment 6 – Transfers between Departments and Funds**

### **Recommendation Nos. 2 and 3**

In the Third FSR, it was projected that the Department would have a year-end special fund surplus of \$3.2 million. A special funds surplus totaling approximately \$5 million is now projected for the Department primarily due to interim appropriations from grant-funded sources and a high vacancy rate. Because the Department is special funded, it is exempted from furloughs. Additionally, the Department is currently exempted from the managed hiring process in order to provide transfer opportunities to employees in general funded positions in other departments.

The following transactions are recommended:

- Transfer \$15,000 in Special Fund salary savings to the Department's Transportation Expense account to address a projected year-end shortfall in this account associated with the reimbursement of moving expenses for the Department's General Manager.
- Transfer \$63,321 in available Special Fund Office and Administrative expense funds to GSD for postage reimbursement. Due to aggressive efforts to collect on past-due Systematic Code Enforcement Program and Rent Stabilization Ordinance fee accounts, the Department has exceeded its postage allocation. The sources of funds for this action are the Systematic Code Enforcement Fund (\$31,660.50) and the Rent Stabilization Fund (\$31,660.50).

## **U. Information Technology Agency**

### **Attachment 4 – New Appropriations**

### **Attachment 5 – Transfers between Accounts within Departments and Funds**

### **Attachment 7 – Appropriations from the Unappropriated Balance**

### **Recommendation Nos. 1, 2, 4 and 27**

In the Third FSR, a deficit of \$110,000 was projected for the Department, which assumed the pending \$1.1 million transfer of funds to cover reduced furlough savings for EAA-represented employee. It is now projected that the Department will complete the year within budget, assuming the approval of recommended appropriations.

The following transactions are recommended:

- Appropriate \$92,719 to the Department's Salaries General account from funds that the Los Angeles World Airports deposited into the General Fund in order to pay for communications services work performed by the Information Technology Agency in support of the new fire station at Los Angeles International Airport.
- Appropriate \$26,739 of Department of Water and Power (DWP) funds deposited into the General Fund to the Department's Hiring Hall and Communications accounts in order to pay for the installation of communications equipment in DWP vehicles.

- Transfer \$485,360 from various Department accounts to the Salaries General account to address the salary shortfall.
- In accordance with the Operational Plan, transfer \$1,110,283 from the Unappropriated Balance, Reserve for Economic Uncertainty, to the Department's Salaries General account to offset the reduced EAA furlough savings (C.F. No. 10-0600-S48).
- Reappropriate \$860,593 (\$660,593 in Contractual Services and \$200,000 in Office and Administrative Expenses) in unspent funds for the FMS Project to the Information Technology Agency 2011-12 Budget. These funds are dedicated to the Project as contingency but were not used. The funds will be used in 2011-12 to address the potential build out of training space, system enhancements and other unforeseen needs that emerge after the system is eliminated, or to implement enhancements that are not included in the current project budget.

## **V. Library**

### **Attachment 4 – New Appropriations**

### **Attachment 5 – Transfers between Accounts within Departments and Funds**

### **Recommendation Nos. 1 and 2**

In the Third FSR, a deficit of \$146,000 was projected for the salaries general account, due to lower attrition. A deficit of \$342,000 is now projected, due to current employment levels and less-than-anticipated attrition. This deficit will be eliminated with the approval of internal transfers and an increased appropriation from the available cash balance within the Library Fund.

The Department is projecting a deficit of \$369,346 in total revenue as of March 31, 2011. The Library presented a Fines and Fees Update to the Board of Library Commissioners on March 24, 2011; however they may not collect sufficient fees this Fiscal Year to mitigate the projected shortfall.

The following transactions are recommended:

- Appropriate \$1,222,796 available in the Library Fund to the Department's Various, Special account to pay invoices for custodial services and natural gas from Fiscal Year 2009-10. The Department advises that the prior year funds are available in the fund for this purpose.
- Appropriate \$181,935 from the Library Fund available cash balance to the Department's Salaries General account to address a portion of the account deficit.
- Transfer \$159,650 in surpluses from the Salaries, As-needed, Salaries, Overtime and Printing and Binding accounts to the Salaries, General account to address the remaining account deficit.

## **W. Mayor**

### **Recommendation Nos. 28 and 29**

The following transactions are requested by the Office of the Mayor:

- Transfer \$10,000 within the Fiscal Year 2006 Ramona Gardens GRYD (Gang Reduction and Youth Development) Fund to a new Community Events account.

- Substitute language in Council File No. 10-1573, recommendations 7.a and 7.b, that allocates \$250,000 in Community Development Block Grant (CDBG) Funds to KUSH Reaching Out, Inc, with language that allocates *up to* \$250,000.

#### **X. Neighborhood Empowerment Recommendation No. 30 and 31**

In the Third FSR, it was projected that the Department would complete the year within budget. The Department is now projected to have a year-end deficit of \$60,256 due to departmental reimbursements to the Community Development Department and the Los Angeles City Employee Retirement System for loaned employees. This deficit will be eliminated with the approval to transfer prior year funds available in the Neighborhood Empowerment Trust Fund to the Department.

The Neighborhood Council Empowerment Fund was projected to have a cash shortfall due to various transfers from 2009-10 Financial Status Reports to the Unappropriated Balance that were not reflected in the 2010-11 Adopted Budget. Recent Council Actions to the 2011-12 Mayor's Proposed Budget may impact the rate of expenditure and increase projected encumbrances, reducing the availability of funds that were identified to offset the projected cash shortfall. As a result it is estimated that the General Fund appropriation may need to be increased by \$1.5 million to eliminate any potential shortfall within the Neighborhood Empowerment Fund.

The following actions are recommended:

- Transfer unencumbered prior-year funds in the Neighborhood Empowerment Trust Fund to the Department's Salaries, General Account to offset the deficit and allow the Department to manage the increased workload for Neighborhood Council transactions.
- Instruct the Department to report to the Budget and Finance Committee with a detailed reconciliation of any encumbrances related to the Neighborhood Council Funding Program for 2010-2011 as soon as the year-end closing is complete.

#### **Y. Personnel**

##### **Attachment 5 – Transfers between Accounts within Departments and Funds Recommendation Nos. 2, 32 and 33**

In the Third FSR, it was projected that the Department would complete the year within budget with the approval of report recommendations. At this time, a \$145,000 surplus is projected for the Department, consisting of a \$210,000 surplus in the salaries general account offset by a \$65,000 shortfall in the salaries, as-needed account.

The following transactions are recommended:

- Transfer \$65,000 from the Department's Salaries General account to the Salaries As-Needed account. The Department is experiencing a high vacancy rate in custody care professionals and as a result has had to rely on As-Needed funds to cover staff shortfalls.

- Reappropriate up to \$3,500,400 from the remaining unencumbered balance in the Unappropriated Balance, LINX Replacement (Risk Management System). Funds remain unexpended due to delays in program implementation, but will be required next fiscal year.
- Reappropriate up to \$1,000,000 from the remaining unencumbered balance in the Personnel Department's Contractual Services account for the Alternative Dispute Resolution program. Unexpended funds are due to delays in program implementation, but will be required next fiscal year.

## **Z. Planning**

### **Attachment 6 – Transfers between Accounts within Departments and Funds Recommendation No. 3**

In the Third FSR, a year-end surplus of \$132,000 in the salaries general account was projected for the Department. The projected surplus has since increased to \$556,000, consisting of \$31,000 in General Fund and \$525,000 in various special funds, due to continuing furlough savings and vacancies within the Department. The Department has received authority to fill two accounting positions and one Management Analyst position.

The collection of Planning and Land Uses Fees in the Case Processing Special Revenue Fund continues to meet expectations. The Department recently submitted a draft ordinance to update the fees to full cost recovery to be implemented early in 2011-12. The previously reported General Fund revenue shortfalls are reflected in the revised revenue estimates.

The following transaction is recommended:

- Transfer \$10,189 from the Department's Salaries General account to the Controller's Salaries As-Needed account to pay for a Senior Accountant I assigned to the Planning Department from the Controller's Accounting Resource Pool. The Planning Department hired a Senior Accountant I through the Controller's Accounting Resource Pool to assist with Expedited billings and year-end closing activities.

## **AA. Police**

### **Attachment 5 – Transfers between Accounts within Departments and Funds**

### **Attachment 7 – Transfers to the Unappropriated Balance, Reserve for Economic Uncertainty Recommendation Nos. 2, 5, 34 and 35**

In the Third FSR, the Department's projected deficit was reported at \$3.7 million with the approval of recommendations in that report, including the appropriation of \$11.4 million from the Unappropriated Balance Reserve for Economic Uncertainty. It is now projected that the Department will complete the year with a surplus of \$1.5 million. The surplus consists of \$3.4 million in savings in the sworn salaries, sworn overtime, accumulated overtime and other accounts, offset by deficits totaling \$900,000 in the salaries general and contractual services account. The salaries general deficit is mainly due to the reduced furlough savings that will be realized for Coalition-represented employees.

With the approval of the Third FSR, Council suspended the hiring of new officers until the implementation of the new tier (Tier 6) established by the passage of Charter Amendment G by voters in March 2011 (C.F. No. 10-0600-S60). Through April 30, 2011, 185 Police Officers have been hired and attrition is 239, 36 higher than projected at this point. For Pay Period 23, anticipated total payroll is 9,900. LAPD is projecting attrition to be 26 Officers between May 2011 and June 30, 2011. This would lower payroll to 9,887.

The following actions are recommended:

- Approve an expenditure correction of up to \$78,029 to charge travel and training expenditures made against the Revolving Training Fund (RTF) against the Narcotics Analysis Laboratory Trust Fund (NALTF). These expenditures were processed through RTF while NALTF monies were unavailable. On April 18, 2011, Council approved the NALTF Expenditure Plan No. 15 which approved reimbursing RTF for front funding training costs. The expenditure correction recommendation was inadvertently omitted from the Public Safety Committee's report (C.F. No. 10-0600-S53).
- Decrease appropriations in various accounts in the United States Department of Justice Asset Forfeiture Trust Fund and State of California Asset Forfeiture Asset Trust Fund (\$100,063 and \$317,689, respectively) to allow the Department to reprogram funds for use in Fiscal Year 2011-12.
- Transfer a total of \$900,000 from the Department's Sworn Overtime account to the Salaries General and Office and Administrative Expense accounts (\$600,000 and \$300,000, respectively). Surplus funds are available in the sworn overtime account as a result of more effective use of overtime and compensated time off as well as transfers from other funds. These funds may be used to fund the restoration of workdays for Coalition-represented employees and the purchase of software for various servers, workstations and other hardware.
- Transfer a total of \$1 million from the Department's Salaries Sworn, Salaries Overtime and Accumulated Overtime accounts to the Unappropriated Balance, Reserve for Economic Uncertainty to address the Citywide deficit.

#### **BB. Public Works/Board**

##### **Attachment 5 – Transfers within Accounts between Departments and Funds Recommendation No. 2**

It is projected that the Board of Public Works will complete the year within budget. In the Third FSR, a year-end General Fund surplus of \$51,000 was projected for the Board of Public Works. It is now projected that the Board will have a \$490,000 surplus at year-end, consisting of \$103,000 in the General Fund and \$387,000 in special funds. Uncommitted special funds would revert at year-end. The additional salary savings is primarily due to the Board's 16 percent vacancy rate.

The following transaction is recommended:

- Transfer \$26,000 from the salaries general account to the overtime salaries account for accounting staff to prepare related cost information needed to bill CalTrans for Public Works



projects and to reduce the Board's accumulated overtime balance. Funding is provided by the Special Gas Tax Street Improvement Fund and the General Fund.

**CC. Public Works/Bureau of Contract Administration**  
**Attachment 6 – Transfers between Departments and Funds**  
**Attachment 7 – Appropriations from the Unappropriated Balance**  
**Recommendation Nos. 3 and 4**

In the Third FSR, a \$3.58 million year-end surplus was projected for the Bureau. At this time a \$4.35 million year-end net surplus is projected, comprised of a \$5.53 million special fund surplus and a \$1.18 million General Fund deficit.

The General Fund deficit is attributed to increased construction activity at the Los Angeles World Airports (LAWA), where construction crews are required to work six day, 24-hour schedules to meet accelerated project delivery deadlines. All costs are fully reimbursable from LAWA.

The \$5.52 million special fund net surplus is comprised of surpluses in the salaries general, overtime and transportation accounts and includes surpluses in Sewer Construction Maintenance (SCM) funds attributed to the deferral of projects within the Wastewater Capital Program and shortfalls in Proposition A and Proposition C funding which may be addressed with the approval of recommendations below. No actions are recommended for special fund surpluses which will revert at the end of the fiscal year.

The following transactions are recommended:

- Transfer \$653,000 in Proposition C funds to the Bureau's Salaries General account to fund salary costs in support of Transportation Grant Fund Annual Work Program projects.
- Transfer \$115,000 in Proposition A funds to the Bureau's Salaries General account to fund salary costs for increased construction activity attributable to increased construction activity on the Expo Line.
- Appropriate \$1,179,055 from the Unappropriated Balance, Reserve for Economic Uncertainty to the Salaries General account for construction work performed at the Los Angeles World Airport. Work is reimbursed by LAWA; although full reimbursement may not be realized this fiscal year.

**DD. Public Works/Bureau of Engineering**  
**Attachment 6 – Transfers between Departments and Funds**  
**Recommendation Nos. 3 and 36**

It is projected that the Bureau will have about \$3.5 million in uncommitted funds at year-end, primarily in special funds: \$2.9 million in salary accounts and \$615,000 in expense accounts. The General Fund amount is estimated to be approximately \$628,000. At this time, the projected General Fund savings are not recommended to be transferred since the Bureau may need the appropriations to reconcile expenditures by funding source after year-end closing. Accordingly, any unspent General Fund monies will revert after year-end reconciliation. Salary savings of \$500,000 in the Sewer Capital

Fund is recommended to be unappropriated to free up cash for the fund. Other special fund surpluses will revert to the appropriate funding sources after year-end reconciliation.

The following transactions are recommended:

- Reduce \$500,000 in Sewer Capital Fund appropriations to reflect special fund salary savings.
- Reduce the Salaries General appropriation in Municipal Improvement Corporation of Los Angeles (MICLA) front-funding for American Reinvestment and Recovery Act (ARRA) transportation projects in the Bureau of Contract Administration by \$10,000 and transfer to the Department of General Services for additional material testing services for reimbursable bridge projects.

#### **EE. Public Works/Bureau of Sanitation**

**Attachment 5 – Transfers between Accounts within Departments and Funds**

**Attachment 6 – Transfers between Departments and Funds**

**Attachment 7 – Appropriations from the Unappropriated Balance**

**Recommendation Nos. 1 through 4, 37 and 38**

In the Third FSR, a surplus of \$10.5 million was projected across special funds attributable to a 14 percent vacancy rate and expense savings. This surplus is now estimated at \$13.3 million. Where feasible special fund reimbursements to the General Fund for related costs have been increased.

The Third FSR reported a projected shortfall of \$3.6 million from the budget of \$16.6 million. The shortfall was attributed to an unanticipated lag in adoption of the final ordinance for the 2010-11 fee revision (65 percent subsidy) and a period of time where the number of subscribers exceeded the cap of 58,910. This Office also reported that a significant offset could be expected from participants who may no longer qualify for the program based on recertification efforts underway. The Bureau has been working with the Office of Finance and the Department of Water and Power to achieve more control over the subscription of new customers for the refuse fee subsidy. Because of these efforts, the shortfall has been revised to \$2.2 million, reflecting a current enrollment of 54,500 subscribers as a result of a freeze on the program, and an additional 24,000 ineligible participants that would be subscribed to the standard refuse rate as early as May 2011.

The following transactions are recommended:

- Approve an expenditure adjustment of \$450,000 front-funded by Solid Waste Resources Revenue Fund (SWRF) to the Multifamily Bulky Item Fund (MFBI) for payment to the Department of Water and Power (DWP) for the Multifamily Bulky Item Program share of customer billing and collection, as budgeted.
- Transfer \$2.2 million from the Unappropriated Balance, Reserve for Economic Uncertainty account to the General City Purposes (GCP), Solid Waste Fee Lifeline account. It is also recommended that the Controller encumber GCP balances corresponding to the Lifeline program and Refuse Service to General Funded Departments to allow invoices to be paid after the close of the fiscal year since reimbursement obligations must be reflected through June 30.

- Transfer \$195,000 in Landfill Maintenance Special Fund salary savings within the Bureau's Fund to pay the Department of Building and Safety for Local Enforcement Agency inspections of Bureau facilities.
- Transfer \$11,000 in SWRF expense savings within the Bureau's Fund to cover operational deficits.
- Appropriate \$100,000 in Integrated Solid Waste Management funds to the Board of Public Works, Office of Community Beautification for the Los Angeles River Rangers project, a Los Angeles Conservation Corps training program providing litter reduction coverage along a segment of river channel in the Glendale Narrows.
- Transfer \$72,145 in Household Hazardous Waste (HHW) Fund contractual services funding to reimburse the SWRF for collection services provided during special events. The BOS has opted to provide services in-house in lieu of vendor support.
- Transfer \$296,177 in CLARTS and SWRF funds for Community Amenities Fees associated with solid waste tonnages received from private haulers at CLARTS, as required under ordinance, for the period December 2010 to June 2011. These funds are administered by the City Clerk.
- Transfer \$17,591 in SCM contractual services funding to pay the Bureau of Street Services for street sweeping at the Hyperion, Donald Tillman and Los Angeles/Glendale treatment plants (\$17,446) and the Information Technology Agency for systemsupport (\$145).
- Reduce special fund Unappropriated Balance appropriations by a total of \$4,582,609 set aside for ERIP payouts in the Citywide Recycling, Solid Waste Resources, Integrated Solid Waste Management, Landfill Maintenance, Sewer Operations and Maintenance, and Sewer Capital Funds. These funds are no longer needed as a result of departments' ability to absorb ERIP costs within salary savings. These balances take into account disbursements made to the City Attorney (\$30,900 SCMO and 34,800 SCMC), General Services (\$424,556 SWRF and \$16,122 SCMO), Information Technology (\$7,688 SCMO and \$5,125 SCMC) and the Office of the Mayor (\$63,500 SCMO).
- Transfer an additional amount of \$371,900 in ERIP savings from Stormwater Pollution Abatement fund to offset the General Fund subsidy of \$5.3 million on related costs, instead of returning to the fund.

**FF. Public Works/Bureau of Street Lighting**  
**Attachment 6 – Transfers between Departments and Funds**  
**Recommendation No. 3**

In the Third FSR it was projected that the Bureau would have a special fund surplus of \$387,000. It is now projected that the Bureau will have a special funds surplus of approximately \$2.2 million, after accounting for interim appropriations and reimbursements anticipated later in the fiscal year, and with the approval of the recommended transfer. The majority of this surplus is overtime, contractual services, and street lighting supplies account funding attributed to special fund, off-budget projects that will not be complete by year end. These appropriations will revert to their respective special funds at year-end, and will be re-appropriated as necessary in a separate re-appropriation report.

Approximately \$600,000 in surplus is attributed to savings in the salaries general account due to a high vacancy rate in the Bureau. The Bureau continues to utilize Hiring Hall and overtime to keep maintenance and projects such as the Light Emitting Diode (LED) conversion on schedule.

The following transaction is recommended:

- Transfer \$150,000 from the Special Gas Tax Street Improvement Fund Stairway Walkway Unit 6 account to the Bureau of Street Lighting to complete stairway and walkway lighting improvements for the Cesar Chavez Stairway and St. Andrews Stairway projects. Funds are appropriated in the Gas Tax Capital Improvement Expenditure Program budget for stairway and walkway lighting along the City street system in order to enhance traffic and pedestrian safety.

### **GG.Public Works/Bureau of Street Services Recommendation No. 39**

A full analysis of the Bureau of Street Services' financial status was not able to be completed for inclusion in this report; an addendum may be released upon the receipt of requested information. The Bureau of Street Services is not anticipating any budgetary shortfalls in any accounts or funds administered by the Bureau. Based on initial salary projections, savings of approximately \$160,000 are projected. Special fund revenues for the Traffic Safety Fund and Street Damage Revenue Funds indicate possible deficits of \$322,000 and \$750,000, respectively. General Fund receipts also appear to be lower than projected; though processing overhead reimbursements related to Measure R, Proposition 1B, and Proposition A would bolster General Fund receipts. Our Office will work with the Bureau to minimize impacts on the General Fund and to avoid the creation of Reserve Fund loans.

The following action is recommended:

- Rescind the recommendation in the Third FSR (C.F. No. 10-0600-S60) to reappropriate \$1,996,123 in funds from the Community Development Trust Fund to the Bureau for the Pico-Venice-Washington Boulevard (\$750,000), and Pico-Washington Boulevard (\$476,334 and \$769,789) streetscape projects. Only \$626,747 of the funding was available to be reappropriated, leaving a shortfall of \$1,369,376. Funding for these projects will be addressed in a future report.

### **HH. Recreation and Parks No Recommendation**

As reported in the Third FSR, the Department is projected to complete the year within budget. The anticipated surplus of approximately \$3 million in salaries general reported previously has been used to offset the \$2.8 million reduction approved by Mayor and Council. The latest salary projection shows a surplus of \$2 million due to the continued managed hiring process. This surplus will be needed to offset unbudgeted expenses and potential revenue shortfalls.

The Department now projects a net revenue shortfall in the amount of \$1 million compared to the \$253,000 reported in the Mid-Year. The Department projects a \$400,000 Griffith Observatory

revenue shortfall due to reduced hours of operation. The Department also projects a shortfall in indirect costs reimbursements from golf operations due to lower employment level caused by attrition and ERIP. The Department also reports reduced reimbursements from the Harbor Department, in-house capital delivery plan, as well as slight decreases in revenues from camps and tennis. The Department increased its projections for the Administration revenue line item to recognize one-time grant and special fund reimbursements. Additionally, revenue from recreation centers is now projected to be \$1 million above budget. The Department also reports slight increases in revenues from parks and pools. The Department, with the assistance of this Office, will closely monitor the Department revenue streams and make necessary adjustments to spending levels through the end of the fiscal year.

## **II. Transportation**

### **Attachment 4 – New Appropriations**

### **Attachment 5 – Transfers between Accounts within Departments and Funds**

### **Attachment 6 – Transfers between Departments and Funds**

### **Attachment 7 – Appropriations from the Unappropriated Balance**

### **Recommendation Nos. 1 through 4**

It is projected that the Department will complete the year within budget, with the completion of transfers between funds and accounts that had been approved by the City Council and the Mayor.

The following transactions are recommended:

- Appropriate a total of \$345,000 from the West Los Angeles Transportation and Mitigation Fund to the Department's Salaries, General account to cover the salary costs for anticipated work for the duration of the fiscal year.
- Appropriate a total of \$100,000 from the Warner Center Transportation Improvement Fund to the Department's Salaries, General account to cover the salary costs for anticipated work for the duration of the fiscal year.
- Appropriate a total of \$405,000 from the Coastal Transportation Corridor Fund to the Department's Salaries, General account to cover the salary costs for anticipated work for the duration of the fiscal year.
- Transfer a total of \$930,000 from the Department's Salaries, Overtime and various expense accounts to the Department's Salaries, General account (\$845,000), Transportation account (\$30,000) and Operating Supplies account (\$30,000) in order to cover anticipated costs for the duration of the fiscal year.
- Transfer a total of \$4,209,500 from the Special Parking Revenue Fund to the Department's Salaries, General and Salaries, Overtime accounts (\$3,800,000 and \$350,000, respectively) and the City Attorney's Salaries, General account (\$59,500). As with the previous fiscal year, this transfer provides additional funding above the General Fund appropriation for the operation of the Department's parking operations functions, including meter repairs, installations and administration.

- Transfer a total of \$1,389,442 from the Proposition A Local Transit Assistance Fund, Metro Rail Annual Work Program to provide for the expenditures related to this Program for the Department of Transportation (\$1,000,000) and the Bureau of Engineering (\$389,442).
- Transfer a total of \$257,179 from the Local Transportation Fund to the Department's Salaries, General account (\$217,179) and Salaries, As-Needed account (\$40,000) for implementation of bicycle and pedestrian projects. Appropriations for projects were previously approved by the Mayor and City Council through various Transportation Development Act Article 3 funding reports.
- Transfer \$150,000 from the Measure R Local Return Fund to the Department's Salaries, Overtime account in order to provide for the costs associated with the Annual Sign Replacement Program. Use of funding for this purpose was previously approved by the Mayor and City Council (C.F. 10-0600-S49).
- Transfer \$51,000 from the Proposition C, Anti-Gridlock Fund to the Transportation Grant Fund Annual Work Program to cover the cost increase in the Olive/Pico Bus Stop Improvement project. This cost increase is due to an expanded project scope that includes reconstruction of 6 access ramps, the inclusion of 4" thick stamped and colored border adjacent to the curb and the islands, and the planting of three additional trees in the area. With this cost increase, the total project cost is \$525,000. No additional funds are required for this project.
- Transfer \$1,416 of Measure R Local Return funds from the Department's Salaries General account to the Treasurer's Office Salaries General account to reimburse one week's salary for an employee transferred from the Treasurer's Office.
- Appropriate a total of \$3,000,000 of Proposition A Local Transit Assistance Fund money set aside in the Unappropriated Balance in order to provide for the reimbursement of General Fund costs incurred by the Bureau of Street Services.

## **JJ. Treasurer**

### **Attachment 5 – Transfers between Accounts within Departments and Funds**

### **Attachment 7 – Appropriations from the Unappropriated Balance**

### **Recommendations Nos. 2 and 4**

Excluding anticipated Bank Service Fees expenditures, the Treasurer is expected to complete the year within budget. It is also anticipated that the Treasurer will be able to offset the cost of the reduction in furlough savings resulting from the bargaining units that approved amendments to the Coalition Agreement.

In the Third FSR, the Treasurer projected net year-end bank service fee expenditures at \$10.35 million, for which approximately \$7.5 million had been appropriated to the Department, consisting of the \$4.9 million budget appropriation, \$1.1 million Unappropriated Balance transfer and \$1.52 million in proprietary receipts. Of the remaining projected \$2.83 million shortfall, all but \$154,000 was projected to be reimbursable. Total reimbursements were estimated to be \$4.2 million.

Year-end expenditures are now projected at \$10.89 million (an increase of \$540,000), due to the rising number of banking transactions, prior year expenses and agent services. The needed

appropriation increased by a like amount to approximately \$3.37 million. It should be noted that projected reimbursements have declined from \$4.2 million to approximately \$3.2 million, and this decline in revenue is included in the revised revenue estimates.

There is a pending motion (C.F. No. 10-0600-S70) to appropriate approximately \$1.2 million to the Bank Fees account to provide sufficient funding until the release of this report, leaving a \$2.1 million shortfall in the account.

Table B. Bank Fee Appropriations and Expenditures

	<u>Projected Year-End</u>
Revised Bank Fee Expenditures	\$10,895,966
Original Department Appropriation	(\$4,900,000)
Unappropriated Balance Appropriation	(\$1,100,000)
Appropriations from Reimbursements	<u>(\$1,522,409)</u>
<i>Bank Fee Shortfall</i>	\$3,373,557
Pending Appropriation	(\$1,237,758)
Recommended Appropriation	<u>\$2,135,699</u>

The following transactions are recommended:

- Transfer \$120,000 from the Treasurer's Salaries General account to its Contractual Services account to pay for a pending contract to study the feasibility of an Interfund Borrowing Program in order to assist the City in saving on short-term financing costs, as well as to conduct a diagnostic study of treasury management activities as it relates to areas such as cash management, use of bank services, cash forecasting, investments, and treasury-related controls.
- Appropriate \$2,135,699 from the Unappropriated Balance, Reserve for Economic Uncertainty to the Bank Service Fees Account to cover bank service fee expenditures through June 30, 2011.

**KK. Zoo**

**No Recommendation**

The Department of the Zoo is expected to complete the year with a surplus of \$600,000, a slight decrease from the \$700,000 reported in the Third FSR. The revenue shortfall has improved from the \$278,000 that was previously reported. Revenue is now \$164,000 below budget through March 2011, due to weather and the resulting decrease in attendance. It is recommended that the surplus be held in reserve to address any potential revenue shortfalls and the operational and maintenance costs for new Exhibits.

**LL. Consolidated Departments**

**Recommendation Nos. 40 through 43**

In the face of budget shortfalls, the City Council and the Mayor approved to eliminate the Human Services Department (HSD) as of June 30, 2010 and to transfer functions to other City Departments (C.F. No.10-0706-S1). HSD was established in Fiscal Year 2010 as a result of prior consolidation of

three City Departments: Commission on Status of Women (CSW), Commission on Children, Youth and their Families (CCYF), and Human Relations Commission (HRC).

With the elimination of HSD, the three volunteer Commissions were transferred to the Community Development Department (CDD). The Young Women from Adversity to Resiliency (YWAR) program was transferred to the Mayor's Office. The responsibility to oversee the Joy Picus Child Care Center was moved to Recreation and Parks. HSD's major funding sources were the City General Fund, the Schiff Cardenas Act Fund (YWAR), and the First and Broadway Child Care Trust Fund. As reported in the First FSR, an analysis of funds, accounts and grants assigned to HSD as of October 31, 2010 was conducted to close out accounting of its financial operations; ensure a proper accounting of all assets, liabilities and fund balances; return unexpended cash in accordance with the provisions of each funding source; and, where applicable, transfer funds to the appropriate department.

The resulting accounting close out balances and adjustments are summarized below:

General Fund 100

Total uncommitted fund balance reverted to the Reserve Fund .....	\$ 47,450.73
Add: Reimbursement <i>due from</i> Fund 45D YWAR for grant expenditures paid within the General Fund .....	10,396.86
Less: Reimbursement <i>due to</i> Fund 536 for trust funds reverted to the Reserve Fund .....	<u>(95,003.51)</u>
Net decrease in the Reserve Fund .....	<u>(\$37,155.92)</u>

Schiff Cardenas (YWAR) Grant Fund 45D

Cash balance .....	\$42,340.29
Less: Reimbursement <i>due to</i> the Reserve Fund for Fund 45D YWAR grant expenditures paid out of the General Fund .....	<u>(10,396.86)</u>
Adjusted Cash Balance .....	<u>\$ 31,943.43</u>

First & Broadway Trust Fund 536

Cash Balance .....	\$ 265.71
Add: Reimbursement <i>due from</i> the Reserve Fund for trust funds reverted to the Reserve Fund.....	<u>95,003.51</u>
Adjusted Cash Balance .....	<u>\$ 95,269.22</u>

Vermont/Western Station Neighborhood Area Plan (SNAP) Fund 45A

Total annual installment payments per Kaiser (4 payments @ \$60,000) .....	\$240,000.00
Cash received from Kaiser per City .....	<u>(180,000.00)</u>
Difference to be accounted for.....	<u>\$ 60,000.00</u>

Installment payments received from Kaiser recorded as Revenue Source 4403	
<i>Interest Income – Other</i> .....	<u>\$120,000.00</u>
Should be accounted for as <i>Revenue Source Miscellaneous Revenue 4551</i> .....	<u>\$120,000.00</u>



The following transactions are recommended to close out the Human Services Department and other previously consolidated departments in accordance with Council File No. 10-0706-S1:

- Reimburse the Reserve Fund (\$10,397) from the Schiff Cardenas Act (YWAR) Fund for Fiscal Year 2009 YWAR expenditures paid out of CCYF general funds in Fiscal Year 2009.
- Establish a separate Fund Account for the Schiff Cardenas Act (YWAR) Fund under the Office of the Mayor for Fiscal Year 2010 and transfer all assets, liabilities and fund balance as of October 31, 2010 within the fund for CSW for Fiscal Years 2008 and 2009 (\$7,142 and \$12,909, respectively) and for HSD for Fiscal Year 2010 (\$11,892.81) to the new account.
- Transfer the administration of the First and Broadway Child Care Trust Fund to the Recreation and Parks Department.
- Correct Fiscal Years 2009 and 2010 reversion to the Reserve Fund in the amount of \$95,004 from the First and Broadway Child Care Trust Fund in 2008 and 2009 (\$9,627 and \$85,377, respectively).
- Transfer all assets and fund balance as of October 31, 2010 (\$95,269.22) within the First and Broadway Child Care Trust Fund under CCYF under the Recreation and Parks Department.
- Reconcile the discrepancy of \$60,000 in cash receipts per the October 31, 2010 cash reconciliation between the City and Kaiser Foundation Hospitals (Kaiser). CCYF administered Vermont/Western Station Neighborhood Area Plan (SNAP) Child Care Trust Fund which included the receipt of payments made by Kaiser in accordance with a Covenant and Agreement between it and the City.
- Correct the revenue source to which \$120,000 in installment payments received from Kaiser was credited (JV00706CF) from interest income to miscellaneous revenue in order to establish an adequate audit trail of principal payments within the Vermont/Western SNAP Trust Fund.

## **2. STATUS OF NON-DEPARTMENTAL FUNDS AND SPECIAL ACCOUNTS**

This section addresses the status of non-departmental funds, special accounts and programs. Recommendations include transfers to and from Unappropriated Balance, Reserve for Economic Uncertainty to address revenue and expenditure deficits and the authorization to make a \$15 million payment for debt service.

With the approval of the Third FSR, the Reserve for Economic Uncertainty was established within the Unappropriated Balance with a balance of \$74.33 million from the transfer of surplus funds and savings from departments. Since then, surpluses totaling \$20.41 million have been identified in various non-Department accounts to offset the remaining citywide deficit. (See Table C below and Attachment 3).

Table C. Change in Non-Departmental Surpluses/(Deficits)  
(\$ millions)

Funds/Accounts	Post Third FSR	Change	Fourth FSR
General City Purposes			
Pension, Soc Sec, and Retirement	-	0.40	0.40
Solid Waste Lifeline Fee	(3.60)	1.40	(2.20)
Human Resources Benefits	-	0.70	0.70
Unappropriated Balance	-	2.00	2.00
Water and Electricity	-	15.91	15.91
<i>Total Non-Department Account Surplus/(Deficit)</i>	<i>( 3.60)</i>	<i>20.41</i>	<i>16.81</i>
UB Reserve for Economic Uncertainty*	<u>74.33</u>	<u>(1.23)</u>	<u>73.10</u>
<i>Fourth FSR Non-Departmental Surplus</i>			<i>89.91</i>
Less: Net Transfer to Department Accounts			<u>(14.44)</u>
Ending Balance: UB Reserve for Economic Uncertainty			<u>75.47</u>

**A. Capital Finance Administration Fund  
Recommendation No. 44**

The City issued bonds in December 2006 to provide funding for the construction of the Police Administration Building (PAB). The bond proceeds were placed in MICLA Fund 26A, and earned interest during the PAB's construction period. As dictated in the bond documents, \$15 million of these interest earnings can be sent to the bond issuance's bank trustee (US Bank), which will use these monies to partially meet the PAB's 2011-12 debt service obligation of \$22.6 million. The remaining \$7.6 million of the debt service obligation has been included in the City's 2011-12 Proposed Budget.

The following action is recommended:

- Authorize the Controller to transfer \$15 million from MICLA Fund 26A to US Bank to partially meet the City's 2011-12 debt service obligation resulting from the construction of the Police Administration Building.

**B. General City Purposes Fund  
Attachment 8 – Transfers to the Unappropriated Balance, Reserve for Economic Uncertainty  
Recommendation No. 5**

A \$400,000 surplus is projected for the General City Purposes' Pensions Savings Plans and Social Security Contributions accounts.

The following actions are recommended:

- Transfer \$300,000 in savings from the Social Security Contribution account and \$100,000 from the Pension Saving Plan account to the Unappropriated Balance, Reserve for Economic Uncertainty to address the citywide deficit.

### **C. Human Resources Benefits Fund**

#### **Attachment 8 – Transfers to the Unappropriated Balance, Reserve for Economic Uncertainty Recommendation No. 5**

At this time, a surplus of \$700,000 is projected for the Human Resources Benefits fund. While no account deficits are projected at this time, extraordinary workers' compensation claims between now and the end of the year could increase funding needs.

The following transactions are recommended:

- Transfer \$500,000 in savings from the Police Health and Welfare Program account and \$200,000 from the Fire Health and Welfare Program account to the Unappropriated Balance, Reserve for Economic Uncertainty to address the citywide deficit.

### **D. Liability Claims Account**

#### **No Recommendation**

The 2010-11 Budget provided \$48,850,000 million to settle claims and pay judgments against the City, including those cases managed by the CAO. To date, the City has approved (or has pending for approval) \$37,182,764 million in payouts from the fund. A balance of \$1.1 million from the Liability Claims account for claims \$100,000 and under is anticipated based on the City Attorney's anticipated payout estimates through year-end. The City Attorney and the CAO will keep council apprised should any significant liability claim issues arise.

A transfer of \$127,605 is recommended from this account to offset the City Attorney's contractual services expense account (Section 2.E).

### **E. Reserve Fund**

#### **Attachment 2 - Current Status of the Reserve Fund**

The Reserve Fund balance is now estimated to be \$193.8 million, consisting of \$120.3 million in the Emergency Reserve and \$73.5 million in the Contingency Reserve after accounting for 25.8 million in new receipts and other adjustments and \$22.9 million in new loans and transfers from the Fund. The balance represents approximately 4.43 percent of the Adopted Budget. Attachment 2 provides detail on all pending and approved Reserve Fund transactions. As the Citywide deficit has been eliminated, an appropriation from the Reserve Fund to department accounts is not required.

**F. Special Parking Revenue Fund  
No Recommendation**

In the Third FSR, \$14 million in surplus funds within the Special Parking Revenue Fund were identified and approved by Council for transfer to the Reserve Fund and the Reserve for Economic Uncertainty. Of this amount \$11 million was exempted from the repayment requirement established by Section 5.117 of the Administrative Code. Revenue is on target to meet revised mid-year projections.

**G. Unappropriated Balance**

**Attachment 7 – Appropriations from the Unappropriated Balance**

**Attachment 8 – Transfers to the Unappropriated Balance, Reserve for Economic Uncertainty**

**Attachment 11-A – Status of Unappropriated Balance General Account**

**Attachment 11-B – Status of the Unappropriated Balance – non-General Accounts**

**Recommendation Nos. 5 and 45**

Of the original \$25,000 appropriation within the Unappropriated Balance (UB), General account, approximately \$5,171 remains. With the approval of \$21.1 million recommended transfers to and \$27.1 million from the Unappropriated Balance (UB), Reserve for Economic Uncertainty, the account balance will be \$75.1 million. (See Attachments 11-A and 11-B.) This amount is recommended to stay within the account to offset the remaining revenue shortfall.

The following transactions are recommended:

- Transfer of \$6,517 from the Unappropriated Balance, Reserve for Economic Uncertainty to the General City Purposes, Fire and Police Pension Defrayal account and transfer to the Fire and Police Pensions Fund to pay for the City's one percent Fire/Police Pension-Tier 5 contribution defrayal costs. The billing from the Fire and Police Pensions is for member service buybacks for the fiscal year ending 2009-10. The service periods which are covered in the purchase service contracts are from January 1, 2002 through June 30, 2006, which represent the time during which the City incurred the 1 percent obligation. The Tier 5 Fire and Police Pension plan includes an employee contribution rate of nine percent of pay; however, the City pays one percent of the participating employee's contribution rate contingent on the pension system remaining at least 100 percent actuarially funded for pension benefits.
- Transfer \$1,084,357 from the Budget Balancing Bridge and \$1,871,753 from the Early Retirement Incentive Program accounts within the UB to the Reserve for Economic Uncertainty account. This funding is what remains of previously identified savings under the Operational Plan.
- Transfer \$163,996 from the Professional Standards Division (Fire Department) account within the UB to the Reserve for Economic Uncertainty to offset the Citywide shortfalls. It should be noted that there is a pending report (C.F. No. 10-0638-S1) which recommends the appropriation of this funding to the Fire Department to fill resolution positions recommended in the report. However, the Department has indicated that it would not be able to fill positions before the end of this fiscal year.

## **H. Water and Electricity Fund Recommendation No. 46**

On July 1, 2010, the Department of Recreation and Parks (RAP) began paying its share of water and electricity costs directly to the Department of Water and Power. Therefore, the \$16 million in the Water and Electricity Fund allocated to RAP is no longer required. At this time, it is recommended that the total appropriation in the Water and Electricity Fund be reduced by \$16 million. The General Fund receipts have been adjusted to reflect this change in payment procedure.

The following transaction is recommended:

- Unencumber and transfer funds totaling \$15,911,713 appropriated in the Water and Electricity fund to the Unappropriated Balance, Reserve for Economic Uncertainty, in accordance with the change in procedure.

### **3. STATUS OF EMPLOYMENT AND LABOR COST SAVINGS EFFORTS**

#### **A. Employment Level Report Attachment 12 – Employment Level Report**

Citywide employment authority from all funding sources totaled 35,190 at the end of March 2011 for both civilian and sworn classes. There are 32,025 filled positions at the end of March, compared to the 32,115 reported in the 2010-11 Third Financial Status Report (end of December 2010). Departments reported a total of 3,165 vacant positions: 2,043 General Fund and 1,122 special funded. Most of the vacant special funded positions must be kept so due to revenue shortfalls or austerity measures.

#### **B. Status of Voluntary Furlough Program Attachment 13 – Voluntary Furlough Program Recap by Department**

As of May 16, 2011 (Pay Period 23), approximately \$1.8 million in savings has been achieved across City departments through voluntary furloughs. However, it is estimated that only 53 percent of this amount, approximately \$958,000, represents General Fund savings.

### **4. STATUS OF FEE INCREASES Attachment 14- Status of Fee Increases in the 2010-11 Budget**

Attachment 14 provides a status of fee increases included in the Adopted Budget, which includes revenue collected by the Bureau of Engineering and the Departments of Animal Services, Building and Safety, Fire and Police. To date, fee increases have been fully implemented for fines on foreclosed properties and brush clearance inspection and re-inspection fees. There are no changes to the fee schedule that was provided in the Third FSR.

## 5. STATUS OF THE MICLA COMMERCIAL PAPER PROGRAM

The City's Financial Policies instruct the City Administrative Officer (CAO) to periodically report on the status of the MICLA Commercial Paper (CP) Program. In June 2004, the Mayor and Council approved a \$200 million MICLA CP program to be used as temporary financing for approved capital construction projects and capital equipment purchases. In December 2009, the Mayor and Council approved an increase of \$100 million to expand the MICLA CP program from \$200 million to \$300 million.

During the past few months, MICLA CP was used towards the construction and improvements of the Alternative Fuel Infrastructure Facilities, Financial Management System, Neighborhood City Halls, Pachyderm Forest Exhibit, Vine St. Parking Garage, Aiso St. Parking Garage, and Transportation-ARRA projects. Capital equipment and replacement vehicles were purchased for the departments of Fire, General Services, Information Technology Agency and Police.

Below is the status of the MICLA CP Program through May 18, 2011:

<b>Reporting Period</b>	<b>Amount Outstanding</b>	<b>Range of Interest Rates</b>
03/10/11-05/18/11	\$187,670,000	0.18% to 0.34% (tax-exempt)
03/10/1-05/18/111	\$5,000,000	0.32% (taxable)
<i>Total:</i>	<i>\$192,670,000</i>	

## 6. STATUS OF FEE WAIVERS AND SUBSIDIES

### A. Special Event and Convention Center Fee Waivers

The Budget and Finance Committee instructed this Office to periodically report on the number and amount of Council-approved fee waivers (subsidies) associated with special events and with Convention Center meetings and events.

The Office of the City Clerk, which is responsible for the administration of fee waivers, reports that 97 fee waivers have been allocated from available funds, which includes 7 waivers from the previous fiscal year. The number does not include allocations that are under review by the Office of the Chief Legislative Analyst or motions that are pending Council approval. Approximately \$3.08 million in citywide special events and Council District fee subsidies remains for allocation, \$1.24 million and \$1.84 million, respectively.

No new Convention Center fee waivers have been approved since the Third FSR. As previously reported, Council has approved a \$1,500 Convention Center fee waiver for the Stop the Pain! Teen Summit on Dating Violence and Bullying Prevention event (C.F. No. 11-0324); a \$500 waiver for the Children's Defense Fund Resume Workshop and Career Fair (C.F. No. 10-1883); and a \$3,683 waiver for CASA of Los Angeles - Glamour Gowns 2011 (C.F. No. 10-1667).

## **B. Development Fee and Permit Subsidies**

In accordance with the City's Development Fee Subsidy Policy, this Office is required to report on the number and amount of Council-approved development fee subsidies. Council approved a subsidy in the amount of \$18,149 for the Devonshire Police Activity League Supporters project on March 29, 2011 (C.F. No. 08-0443). A fee subsidy for the Ride On project in the amount of \$9,259 was previously reported (C.F. No. 09-2144).

## **7. STATUS OF GANG REDUCTION AND YOUTH DEVELOPMENT PROGRAM Attachment 15 – Gang Reduction and Youth Development Status Report of Expenditures/Payment**

At the request of the Budget and Finance Committee (C.F. No. 09-0600-S203), the Mayor's Office provides an update on the status of current year Gang Reduction Program spending in the Financial Status Report. This Office was instructed to work with the Mayor's Office to review allocations from all funding sources.

Total funding for the Fiscal Year 2010-11 Gang Reduction Program in the Mayor's Gang Reduction and Youth Development (GRYD) Office is approximately \$25.6 million from the following sources: \$21 million from the General Fund and \$4.6 million from federal and state grants. Of this amount, \$1.6 million is allocated for GRYD salaries and administration and \$24 million for contracted agencies. Estimated General Fund expenditures (\$10.8 million) and encumbrances (\$11.9 million) through June 30, 2011 total \$22.7 million.

Attachment 15 outlines the distribution of funds to each of the GRYD contracted agencies. The GRYD Office is currently comprised of 31 positions as follows: 11 employees provide contract and fiscal management, 12 employees provide program development and implementation, 7 employees implement the Mayor's Summer Night Lights Program and the Young Women from Adversity to Resiliency (YWAR) program, and 1 employee provides administrative support. Funds allocated for the GRYD Office, administration and program staff consists of \$1.3 million in General Funds and \$414,000 in grant funds. Salary expenditures as of February 12, 2011 are \$976,000. Estimated salaries from February 13, 2011 to June 30, 2011 are \$598,000. Total actual and estimated salaries are \$1,575,000.

The 2010 Summer Night Lights (SNL) Program (July – September) was implemented in 24 parks and recreation centers across the City. As a result of the program and various partnerships we experienced a 40 percent drop in gang related crime in areas surrounding the City's SNL parks and recreation centers. An estimated 710,000 visits were made to the SNL sites with a total of 382,523 meals served to participants, which equates to 10,929 meals per night. In addition, over 1,000 jobs were made available through SNL, including 240 Youth Squad positions.

The preliminary Year 2 Evaluation findings (interim report) yielded positive results for our youth and GRYD communities. Findings included:

- Gang-related crimes declined substantially in the GRYD zones following program implementation and more steeply than in other areas of the City not receiving GRYD services;
- Gang-related crimes declined substantially in the SNL areas following implementation and more steeply than in other areas of the city not receiving GRYD services;
- Youth participating in GRYD prevention programs demonstrated substantial improvements in gang risk factors as measured by the YSET screening instrument;
- Youth participating in GRYD prevention programs demonstrated substantial improvements in reducing substance abuse, gang activities, violent crime/delinquent and non-violent/delinquent behaviors;
- Parents reported being more knowledgeable and proactive in their communities;
- Both LAPD from GRYD zone gang units and prevention and intervention services providers reported declines in gang visibility and gang violence and increases in the community's sense of safety as it related to gang violence

## 8. STATE BUDGET UPDATE

### A. Status of Budget

On May 16, 2011 the Governor issued the May Revise to the State Budget Proposal. After accounting for the budget solutions already adopted by the State Legislature, higher revenues, and updated spending projections, the State's deficit through June 30, 2012 has been reduced from \$26.6 billion to \$9.6 billion. The May Revise proposes \$10.8 billion in solutions to balance the budget and the creation of a \$1.2 billion reserve. The \$10.8 billion in budget solutions consist of a mixture of tax extensions, new revenue and the elimination of specific State Boards, Commissions, Task Forces and Offices.

The Governor maintained, but modified slightly, the proposal to extend taxes, despite a projected increase of \$6.6 billion in additional revenue. A five-year extension to the temporary 1 percent state sales and use tax rate and the temporary 0.50 percent increase in Vehicle License Fees (VLF) remains. In January, the Governor proposed to continue the 0.25 percent temporary surcharge on income tax for five years. This is now proposed for four years to begin in 2012.

*Additional State Revenue:* The changes in State revenue do not affect City revenue estimates. Although the May Revise identifies \$6.6 billion in net additional revenue through June 30, 2012, it is important to note the following:

- The revenue increase is mainly attributable to increases in personal income tax (PIT). The May Revise notes that, "it appears from withholding receipts and anecdotal evidence that wage growth among higher income groups that pay a higher tax rate far outstripped the growth in lower income levels." It is also reported that there are clear downside risks to the May Revision long-term forecast. For example, to the extent that future gains are earned by taxpayers who have large stocks of capital loss carryforwards, PIT revenue could be significantly weekend.



- The sales and use tax (SUT) forecast is little changed (+0.1 percent in 2010-11 and -0.6 percent in 2011-12).

In summary, the May Revise indicates that while a modest recovery is still underway more uncertainty looms. Weak real estate market conditions, depressed construction activity, and public sector fiscal problems remain the principal impediments for job growth. The earthquake in Japan is also of special concern to California because of the significant economic links to Japan. Lastly, it is reported that despite recent upbeat indications, the return to pre-recession conditions will be slow and steady.

The State Legislature is now expected to reconvene budget discussions to deliberate on the updated information from the Governor. The Legislature has typically not acted before the June 15 Constitutional deadline for passing a budget. This Office will continue to monitor the State budget proceedings and report back on any issues of impact to the City.

## **B. City Interests**

*Redevelopment:* The May Revise maintains the Governor's Budget proposal to eliminate redevelopment agencies and shift \$1.7 billion for state purposes. The California Redevelopment Association (CRA) has developed two alternative redevelopment proposals including:

- *Voluntary State Budget Assistance.* Redevelopment agencies would be granted extensions of their project life-spans in exchange for voluntarily contributing to local schools. This proposal could generate approximately \$1 billion for the budget.
- *Redevelopment Reform.* According to the California League of Cities (League), the League and CRA have worked with Sen. Roderick Wright (D-Los Angeles) on SB 286, a comprehensive redevelopment reform package. The measure proposes to significantly enhance accountability of redevelopment, limit redevelopment's footprint, and focus redevelopment on key priorities like job-creation, crime reduction, revitalization of rundown and blighted neighborhoods, and toxics cleanup and affordable housing.

The Assembly Republican Caucus (Caucus) recently issued a budget proposal which recognizes the CRA proposal as a viable option.

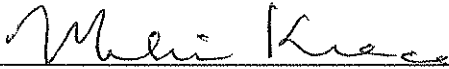
*Enterprise Zones:* The Governor's Budget proposed the elimination of enterprise zones. The May Revision instead retains these zones but proposes to implement a series of reforms. Proposed reforms include the redefining of the tax credits to apply only to firms that have increased their total employment. It also proposes to eliminate "retro-vouchering," which allows firms to collect tax credits regardless of whether the credits played a part in their hiring decisions.

*Realignment Funding:* The Governor continues to move forward with his State-local realignment plans (which mainly impacts counties) and pursuing a State Constitutional Amendment (SCA)1 x 1 as the funding mechanism for realignment and local law enforcement grants. The May Revise states that without the tax extensions to fund realignment, additional cuts will be necessary to achieve a fiscally sound budget. According to the League, this includes other aspects of public safety that would

be affected, including the inability for the state to supervise non-serious, non-violent parolees or return parole violators to jail unless they commit a new crime.

*Local Law Enforcement Grants:* Local law enforcement grants, including Citizens' Options for Public Safety (COPS) programs and booking fee subventions would be funded through the VLF extension, at \$504.4 million for the next four years. While the May Revise adds \$2 million to this category of funding, the additional monies represent separate local assistance programs under California Emergency Management Agency (CalEMA) and Department of Justice that were previously planned to receive realignment monies.

Other areas of interest to the City include the elimination of the Office of Gang and Youth Violence Prevention. This Office provides grants to various local governments to combat gang-related issues. The grants will continue to be administered by the California Emergency Management Agency.



Melissa Krance, Senior Administrative Analyst

APPROVED:



Raymond P. Ciranna, Assistant City Administrative Officer

MAS:RPC:BC/MCK: 01110064

Attachments

## Attachment 1-A

### General Fund Estimates for 2010-11

\$ Thousands

	Budget	Revised: 3rd Financial Status Report (March 18, 2011)	Current Estimate*
<b>Property Taxes</b>			
<i>Property Tax - 1%</i>	\$1,003,261	\$1,008,537	\$1,014,499
<i>VLF Swap</i>	311,578	312,872	312,872
<i>Sales Tax Replacement</i>	93,690	96,772	96,772
<b>Property Tax</b>	<b>\$1,408,529</b>	<b>\$1,418,181</b>	<b>\$1,424,143</b>
<b>Utility User Taxes</b>			
<i>Electric Users' Tax</i>	\$315,600	\$305,000	\$302,000
<i>Gas Users' Tax</i>	75,000	75,000	71,811
<i>Communication Users' Tax</i>	264,000	255,000	251,087
<b>Total Utility Users' Tax</b>	<b>\$654,600</b>	<b>\$635,000</b>	<b>\$624,898</b>
Licenses, Permits, Fees and Fines	778,177	699,172	710,068
Business Tax	411,960	420,561	424,036
Sales Tax	289,412	290,452	291,656
Documentary Transfer Tax	111,000	102,000	102,000
Power Revenue Transfer	257,000	258,815	258,815
Transient Occupancy Tax	122,700	130,194	127,193
Parking Fines	142,446	133,500	133,500
Parking Users' Tax	85,983	85,983	84,000
Franchise Income	45,541	45,541	46,700
State Motor Vehicle License Fees	12,000	13,792	13,792
Grant Receipts	9,200	12,378	12,198
Interest Income	12,400	12,436	14,890
Tobacco Settlement	11,300	9,500	9,500
Transfer from Telecommunications Fund	7,650	8,016	7,650
Residential Development Tax	1,700	1,500	1,500
Special Parking Revenue Transfer	10,000	10,000	10,000
<b>Subtotal General Fund</b>	<b>\$4,371,598</b>	<b>\$4,287,021</b>	<b>\$4,296,539</b>
Transfer from Reserve Fund	3,617	3,617	3,617
<b>Total General Fund</b>	<b>\$4,375,215</b>	<b>\$4,290,638</b>	<b>\$4,300,156</b>
Change from Budget **		(\$84,577)	(\$75,059)
Change from March 18, 2011 Report **			\$9,518

\* 2010-11 revised estimate as presented in 2011-12 Proposed Budget Detailed Statement of Receipts

\*\* A Comparison of changes between forecasts is presented in Attachment 1-B

## Attachment 1-B

### General Fund Changes in Estimates for 2010-11

\$ Thousands

	March 18, 2011 Estimates less Budget	Current Estimates Less Budget	Current Estimates Less March 18, Estimates
<b>Property Taxes</b>			
<i>Property Tax - 1%</i>	\$5,276	\$11,238	\$5,962
<i>VLF Swap</i>	1,294	1,294	
<i>Sales Tax Replacement</i>	3,082	3,082	
<b>Property Tax</b>	<b>\$9,652</b>	<b>\$15,614</b>	<b>\$5,962</b>
<b>Utility User Taxes</b>			
<i>Electric Users' Tax</i>	(\$10,600)	(\$13,600)	(\$3,000)
<i>Gas Users' Tax</i>		(3,189)	(3,189)
<i>Communication Users' Tax</i>	(9,000)	(12,913)	(3,913)
<b>Total Utility Users' Tax</b>	<b>(\$19,600)</b>	<b>(\$29,702)</b>	<b>(\$10,102)</b>
Licenses, Permits, Fees and Fines	(79,005)	(68,109)	10,896
Business Tax	8,601	12,076	3,475
Sales Tax	1,040	2,244	1,204
Documentary Transfer Tax	(9,000)	(9,000)	
Power Revenue Transfer	1,815	1,815	
Transient Occupancy Tax	7,494	4,493	(3,001)
Parking Fines	(8,946)	(8,946)	
Parking Users' Tax		(1,983)	(1,983)
Franchise Income		1,159	1,159
State Motor Vehicle License Fees	1,792	1,792	
Grant Receipts	3,178	2,998	(180)
Interest Income	36	2,490	2,454
Tobacco Settlement	(1,800)	(1,800)	
Transfer from Telecommunications Fund	366		(366)
Residential Development Tax	(200)	(200)	
Special Parking Revenue Transfer			
<b>Subtotal General Fund</b>	<b>(\$84,577)</b>	<b>(\$75,059)</b>	<b>\$9,518</b>
Transfer from Reserve Fund			
<b>Total General Fund</b>	<b>(\$84,577)</b>	<b>(\$75,059)</b>	<b>\$9,518</b>

\* 2010-11 revised estimate as presented in 2011-12 Proposed Budget Detailed Statement of Receipts

\*\* A Comparison of actual estimates is presented in Attachment 1-A

**Attachment 2**  
**STATUS OF RESERVE FUND AS OF APRIL 30, 2011**

Council File No. Item Description	Amount
<b>Balance Available, 7/1/2010</b>	\$ 171,490,968
<b>Less: Emergency Reserve Account</b>	120,318,000
<b>Contingency Reserve Account 7/1/2010</b>	\$ 51,172,968
<b>Loan Repayment and Other Receipts</b>	58,150,079
<b>Contingency Reserve Account</b>	\$ 109,323,047
 <b>Loans and Transfers Approved to Date</b>	
CAO memo LACVB	(846,178)
CAO memo LACVB	(674,885)
CAO memo LA Inc.	(553,950)
10-0600 Mid Yr Police Headquarters Facility	(18,100,000)
10-0600 Mid Yr Special Parking Revenue Fund Surplus	(4,000,000)
09-0600 YE Risk Management System (Linx) (reappropriation)	(3,600,400)
09-0648-S12 Capital Finance Administration Commercial Paper	(3,122,365)
09-0600 YE Alternative Dispute Resolution (reappropriation)	(1,346,000)
09-0600 YE Financial Management System	(1,296,448)
09-0600 YE Public Safety Systems Project	(523,136)
09-0600 YE Financial Management System	(500,000)
10-1520 Cash Balance Adjustment / General Ledger	(378,291)
10-0600 1st FSR E-Commerce Contract	(200,000)
10-0600 Mid Yr EOC reappropriation	(125,000)
09-0600 YE Fleet utilization study	(120,000)
09-0600 YE Communications Users' Tax Independent Audit	(100,000)
06-0010-S36 Kaitlyn Avila	(50,000)
07-0010-S46 Pulod Davlatnazarov/Vladimir Akkerman	(50,000)
10-0010-S18 Katrina Green Special Reward Trust Fund	(50,000)
07-0010-S22 Karina Michel Special Reward Trust Fund	(50,000)
07-0010-S41 Sunset Boulevard Hillside Burglaries Special Reward Trust Fund	(50,000)
10-0600 1st FSR UB General	(25,000)
10-0600 1st FSR CRA-funded cameras/equipment	(24,999)
10-1330-S2 55th Street and Grand Ave. Illegal Dumping Award	(1,000)
10-1330-S3 Wyandotte Street Illegal Dumping Award	(1,000)
10-1330-S1 La Tuna Canyon Illegal Dumping Award	(1,000)
09-2181-S1 Metropolitan Los Angeles Branch Engineering	(580)
11-0614 CD15 Reception for LAPD	(522)
11-0656 CD 13 reception for Latina Lawyers Association	(406)
10-2482 Solar Leadership Roundtable	(290)
<b>Loans and Transfers Approved to Date Subtotal</b>	<b>\$ (35,791,450)</b>
 <b>Proposed Loans and Transfers</b>	
10-0600 YE Building and Safety Grading Permit Cash Bond	(13,150)
<b>Proposed Loans and Transfers Subtotal</b>	<b>\$ (13,150)</b>
<b>Contingency Reserve Available Balance as of 4/30/2011</b>	<b>\$ 73,518,447</b>
<b>Total Emergency and Contingency Reserve Fund</b>	<b>\$ 193,836,447</b>

**Attachment 3**  
**Summary of Expenditure and Revenue Variations from Budget**

	Post Third FSR Surplus/(Deficit)	Changes since Third FSR	Year-End Reported Surplus/(Deficit)	Year-End Recommended Transfers	Year-End Balance Surplus/(Deficit)
<b>DEPARTMENTS</b>					
Animal Services		(56,131)	(56,131)	56,131	
City Attorney	(8,100,000)	4,607,763	(3,492,237)	1,692,237	(1,800,000)
City Attorney Pending Solutions		1,800,000	1,800,000		1,800,000
City Clerk		(400,000)	(400,000)	400,000	
Disability	(30,000)	24,500	(5,500)	5,500	
Fire Department	(8,600,000)	2,600,000	(6,000,000)	6,000,000	
General Services	(125,000)	(3,852,000)	(3,977,000)	3,977,000	
Personnel					
Police	(3,700,000)	4,700,000	1,000,000	(1,000,000)	
Public Works - Board					
Public Works - Contract Administration	(156,000)	(1,023,055)	(1,179,055)	1,179,055	
Public Works - Engineering					
Treasurer		(2,135,699)	(2,135,699)	2,135,699	
<b>SUBTOTAL DEPARTMENT DEFICIT</b>	<b>(20,821,000)</b>	<b>6,375,378</b>	<b>(14,445,622)</b>	<b>14,445,622</b>	<b>0</b>
<b>NON-DEPARTMENTAL FUNDS</b>					
General City Purposes (Solid Waste Lifeline Fee)	(3,600,000)	1,400,000	(2,200,000)	2,200,000	
General City Purposes (Soc. Sec. and Pension)		400,000	400,000	(400,000)	
Human Resources Benefits		700,000	700,000	(700,000)	
Water and Electricity		15,911,713	15,911,713	(15,911,713)	
Unappropriated Balance					
Multiple Account Surpluses		2,003,306	2,003,306	(2,003,306)	
Reserve for Economic Uncertainty	74,330,824	(1,229,050)	73,101,774	2,369,397	75,471,171
<b>SUBTOTAL NON-DEPARTMENTAL SURPLUS</b>	<b>70,730,824</b>	<b>19,185,969</b>	<b>89,916,793</b>	<b>(14,445,622)</b>	<b>75,471,171</b>
* City Attorney Pending Solutions	5,400,000	(5,400,000)			1,800,000
* Police Hiring Savings	725,000	(725,000)			
* Alternative Plan Dept and Non-Dept Solutions	6,733,627	(6,733,627)			
<b>TOTAL EXPENDITURE SURPLUS</b>	<b>62,768,451</b>	<b>12,702,720</b>	<b>75,471,171</b>	<b>0</b>	<b>75,471,171</b>
<b>Projected Revenue Loss (All Sources)</b>					
* Alternative Plan Revenue Solutions	4,662,075	(4,662,075)			0
* Ambulance Billing Revenue	6,000,000	(6,000,000)			0
* Gas Tax Related Cost	7,000,000	(7,000,000)			0
<b>TOTAL REVENUE DEFICIT</b>	<b>(66,881,925)</b>	<b>(8,177,075)</b>	<b>(75,059,000)</b>	<b>0</b>	<b>(75,059,000)</b>
<b>TOTAL CITYWIDE DEFICIT</b>	<b>(4,113,474)</b>	<b>4,525,645</b>	<b>412,171</b>	<b>0</b>	<b>412,171</b>

\*Realization of any proposed solutions reported in the Third FSR are reflected in department and non-departmental account balances and revenue.

**Attachment 4  
NEW APPROPRIATIONS**

REQUESTING DEPARTMENT	TRANSFER FROM		TRANSFER TO	
	FUND/ACCOUNT	AMOUNT	FUND/ACCOUNT	AMOUNT
Information Technology Agency <i>Communications Services LAWA</i>	<u>Fund 100/32, Information Technology Agency</u> RSC 4194, Service to Proprietary Departments - Airports	\$ 92,718.97	<u>Fund 100/32, Information Technology Agency</u> 1010, Salaries General	\$ 92,718.97
<i>Equipment Installations - DWP</i>	RSC 4195, Services to Proprietary Departments - Water	\$ 26,739.00	1100, Salaries, Hiring Hall 9350, Communications Services	\$ 25,539.00 \$ 1,200.00
	Subtotal	<u>\$ 26,739.00</u>	Subtotal	<u>\$ 26,739.00</u>
Finance <i>LATAX System Upgrade</i>	<u>Fund 100/39, Finance</u> RSC 4610, Reimbursements from Other Funds/Depts	\$ 35,000.00	<u>Fund 100/39, Finance</u> 3040, Contractual Services	\$ 35,000.00
General Services <i>Fuel Rebates</i>	<u>Fund 100/40, General Services</u> RSC 4551, Miscellaneous Receipts	\$ 1,713,000.00	<u>Fund 100/40, General Services</u> 3230, Petroleum Products	\$ 1,713,000.00
Library <i>GSD Invoices</i>	<u>Fund 300/40, Library</u> 1010, Available Cash	\$ 1,222,796.00	<u>Fund 300/40, Library</u> 9510, Various Special	\$ 1,222,796.00
<i>Salary Account Deficit</i>	1010, Available Cash	\$ 181,935.00	1010, Salaries General	\$ 181,935.00
Public Works - Sanitation <i>Los Angeles River Rangers</i>	<u>Fund 556/50, Integrated Solid Waste Mgmt Fund</u> 1010, Available Cash	\$ 100,000.00	<u>Fund 100/74, Board of Public Works</u> 3040, Contractual Services	\$ 100,000.00
Transportation <i>West Los Angeles Transportation Improvement and Mitigation Projects</i>	<u>Fund 681/94 WLA Transp Impro &amp; Miti Fund</u> 1010, Available Cash	\$345,000.00	<u>Fund 100/94, Transportation</u> 1010, Salaries General	\$345,000.00
<i>Warner Center Transportation Improvement and Mitigation Projects</i>	<u>Fund 573/94, Warner Center Trans Imp Trust</u> 1010, Available Cash	\$ 100,000.00	<u>Fund 100/94, Transportation</u> 1010, Salaries General	\$ 100,000.00
<i>Coastal Transportation Corridor Fund</i>	<u>Fund 447/94, Coastal Transp Corridor Trust Fund</u> 1010, Available Cash	\$ 405,000.00	<u>Fund 100/94, Transportation</u> 1010, Salaries General	\$ 405,000.00
<b>TOTAL ALL DEPARTMENTS AND FUNDS</b>		<b>\$ 4,222,188.97</b>		<b>\$ 4,222,188.97</b>

**Attachment 5**  
**TRANSFERS BETWEEN ACCOUNTS WITHIN DEPARTMENTS AND FUNDS**

REQUESTING DEPARTMENT	TRANSFER FROM		TRANSFER TO	
	FUND/ACCOUNT	AMOUNT	FUND/ACCOUNT	AMOUNT
Animal Services <i>Salaries General Deficit</i>	<u>Fund 100/06, Animal Services</u> 3040, Contractual Services	\$ 97,546.00	<u>Fund 100/06, Animal Services</u> 1010, Salaries, General	\$ 97,546.00
City Attorney <i>Salaries General Deficit</i>	<u>Fund 100/12, City Attorney</u> 1020, Salaries Grant Reimbursed	\$ 573,158.00	<u>Fund 100/12, City Attorney</u> 1010, Salaries General	\$ 573,158.00
City Clerk <i>Reduced Furloughs     for Elections Staff</i>	<u>Fund 100/14, City Clerk</u> 1070, Salaries, As-Needed	\$ 90,000.00	<u>Fund 100/14, City Clerk</u> 1010, Salaries, General	\$ 90,000.00
<i>Election Printing Costs</i>	<u>Fund 100/14, City Clerk</u> 1070, Salaries, As-Needed	\$ 1,200,000.00	<u>Fund 100/14, City Clerk</u> 4170, Elections	\$ 1,200,000.00
Convention Center <i>E3 Conference</i>	<u>Fund 100/48, Convention Center</u> 1010, Salaries General 1090, Salaries Overtime 3160, Maintenance, Materials & Supplies 3380, Electrical Services 6010, Office and Administrative 6020, Operating Supplies 9150, Modifications, Repairs & Addition 9190, Advertising, Travel and Promotional 9480, Building Operating Equipment	\$ 275,000.00 \$ 82,866.00 \$ 50,000.00 \$ 30,000.00 \$ 10,000.00 \$ 10,000.00 \$ 120,000.00 \$ 30,000.00 \$ 50,000.00	<u>Fund 100/48, Convention Center</u> 1070, Salaries, As Needed	\$ 657,866.00
	Subtotal	\$ 657,866.00	Subtotal	\$ 657,866.00
Fire <i>Constant Staffing Overtime Deficit</i>	<u>Fund 100/38, Fire</u> 1012, Salaries, Sworn 1030, Sworn Bonuses 1050, Unused Sick Time 1070, Salaries, As-Needed 1092, Overtime Sworn 1098, Variably Staffed Overtime 2120, Printing and Binding 3030, Construction Expense 3040, Contractual Services 4430, Uniforms 6010, Office and Administrative 6020, Operating Expense	\$ 1,600,000.00 \$ 68,812.00 \$ 69,176.00 \$ 84,468.00 \$ 100,000.00 \$ 600,000.00 \$ 50,000.00 \$ 75,000.00 \$ 20,000.00 \$ 75,000.00 \$ 150,000.00 \$ 200,000.00	<u>Fund 100/38, Fire</u> 1093, Constant Staffing Overtime	\$ 3,092,456.00
	Subtotal	\$ 3,092,456.00	Subtotal	\$ 3,092,456.00
<i>Salaries General Deficit</i>	3040, Contractual Services	\$ 230,000.00	1010, Salaries, General	\$ 230,000.00



**Attachment 5**  
**TRANSFERS BETWEEN ACCOUNTS WITHIN DEPARTMENTS AND FUNDS**

REQUESTING DEPARTMENT	TRANSFER FROM		TRANSFER TO	
	FUND/ACCOUNT	AMOUNT	FUND/ACCOUNT	AMOUNT
General Services <i>Salaries General Deficit</i>	<u>Fund 100/40, General Services</u>		<u>Fund 100/40, General Services</u>	
	3330, Natural Gas	\$ 74,000.00	1010, Salaries General	\$ 125,000.00
	2130, Travel	\$ 45,000.00		
	3310, Transportation	\$ 6,000.00		
	Subtotal	<u>\$ 125,000.00</u>	Subtotal	<u>\$ 125,000.00</u>
Housing Department <i>Transportation Expense</i>	<u>Fund 100/43, Housing</u>		<u>Fund 100/43, Housing</u>	
	1010, Salaries General	\$ 15,000.00	3310, Transportation	\$ 15,000.00
Information Technology Agency <i>Salaries General Deficit</i>	<u>Fund 100/32, Information Technology Agency</u>		<u>Fund 100/32, Information Technology Agency</u>	
	1090, Salaries Overtime	\$ 177,720.00	1010, Salaries General	\$ 485,360.00
	2120, Printing and Binding	\$ 7,640.00		
	9350, Communications	\$ 300,000.00		
	Subtotal	<u>\$ 485,360.00</u>	Subtotal	<u>\$ 485,360.00</u>
Library <i>Salaries General Deficit</i>	<u>Fund 300/44, Library</u>		<u>Fund 300/44, Library</u>	
	1070, Salaries, As-Needed	\$ 100,000.00	1010, Salaries, General	\$ 159,650.00
	1090, Salaries, Overtime	\$ 30,000.00		
	2120, Printing and Binding	\$ 29,650.00		
	Subtotal	<u>\$ 159,650.00</u>	Subtotal	<u>\$ 159,650.00</u>
Personnel <i>Custody Care Staffing</i>	<u>Fund 100/66, Personnel Department</u>		<u>Fund 100/66, Personnel Department</u>	
	1010, Salaries General	\$ 65,000.00	1070, Salaries As-Needed	\$ 65,000.00
Police <i>Salaries General Account Deficit and Software Purchase</i>	<u>Fund 100/70, Police</u>		<u>Fund 100/70, Police</u>	
	1092, Sworn Overtime	\$ 900,000.00	1010, Salaries General	\$ 600,000.00
			6010, Office and Administrative	300,000.00
	Subtotal	<u>\$ 900,000.00</u>	Subtotal	<u>\$ 900,000.00</u>
Public Works - Board of Public Works <i>Related Cost Billing and Payouts</i>	<u>Fund 100/74, Board of Public Works</u>		<u>Fund 100/74, Board of Public Works</u>	
	1010, Salaries General	\$ 26,000.00	1090, Salaries Overtime	\$ 26,000.00
Public Works - Sanitation <i>Landfill Maintenance \$195,000 and SWRF \$11,000</i>	<u>Fund 100/82, Sanitation</u>		<u>Fund 100/82, Sanitation</u>	
	1010, Salaries General	\$ 195,000.00	6010, Office and Administrative	\$ 5,000.00
	2120, Printing & Binding	\$ 5,000.00	6020, Operating Supplies & Expenses	\$ 201,000.00
	4430, Uniforms	\$ 6,000.00		
	Subtotal	<u>\$ 206,000.00</u>	Subtotal	<u>\$ 206,000.00</u>

**Attachment 5**  
**TRANSFERS BETWEEN ACCOUNTS WITHIN DEPARTMENTS AND FUNDS**

REQUESTING DEPARTMENT	FUND/ACCOUNT	TRANSFER FROM	AMOUNT	FUND/ACCOUNT	TRANSFER TO	AMOUNT
Transporation	<u>Fund 100/94, Transportation</u>			<u>Fund 100/94, Transportation</u>		
<i>General Fund Transfers</i>	1090, Overtime		\$ 400,000.00	1010, Salaries General		\$ 900,000.00
	2120, Printing and Binding		\$ 125,000.00	3310, Transportation		\$ 30,000.00
	3040, Contractual Services		\$ 255,000.00			
	3360, Signal Supplies		\$ 50,000.00			
	4430, Uniforms		\$ 65,000.00			
	6010, Office and Administrative		\$ 35,000.00			
	Subtotal		<u>\$ 930,000.00</u>	Subtotal		<u>\$ 930,000.00</u>
Treasurer	<u>Fund 100/96, Treasurer</u>			<u>Fund 100/96, Treasurer</u>		
<i>Liquidity Options Study</i>	1010, Salaries General		\$120,000.00	3040, Contractual Services		\$120,000.00
<b>TOTAL ALL DEPARTMENTS AND FUNDS</b>			<b>\$ 8,973,036.00</b>			
				<b>\$ 8,973,036.00</b>		

**Attachment 6**  
**TRANSFERS BETWEEN DEPARTMENTS AND FUNDS**

REQUESTING DEPARTMENT	TRANSFER FROM		TRANSFER TO	
	FUND/ACCOUNT	AMOUNT	FUND/ACCOUNT	AMOUNT
Building and Safety <i>Transportation Expense</i>	<u>Fund 48R/08, Building and Safety Building Permit Enterprise Fund</u> G200, Reserve for Unanticipated Costs	\$ 192,000.00	<u>Fund 100/08, Building and Safety</u> 3310, Transportation Expense	\$ 192,000.00
City Attorney <i>Intellectual Property Salary Costs</i>	<u>Fund 45V/14, Intellectual Property Fund</u> G112, LACEA	\$ 144,990.00	<u>Fund 100/12, City Attorney</u> 1010, Salaries General	\$ 144,990.00
<i>Victim Assistance Program</i>	<u>Fund 368/12, City Attorney Grants</u> G303, Operating Expenses	\$ 3,030.00	<u>Fund 100/32, ITA</u> 1070, Salaries As-Needed	\$ 3,030.00
<i>File Storage Costs</i>	<u>Fund 100/59, Liability Claims</u> 9760, Liability Claims \$100,000 and Under	\$ 127,605.00	<u>Fund 100/12, City Attorney</u> 3040, Contractual Services	\$ 127,605.00
Finance <i>Accounting Resource Pool</i>	<u>Fund 100/39, Finance</u> 1010, Salaries General	\$ 14,217.60	<u>Fund 100/26, Controller</u> 1070, Salaries As-Needed	\$ 14,217.60
Fire <i>Constant Staffing Overtime Deficit</i>	<u>Fund 335/38, Fire Department Grant</u> 900G, Measure B - Trauma Program	\$ 609,000.00	<u>Fund 100/38, Fire</u> 1093, Constant Staffing Overtime	\$ 609,000.00
Housing Department <i>Postage Expense</i>	<u>Fund 100/43, Housing</u> 6010, Office and Administrative	\$ 63,321.00	<u>Fund 100/40, General Services</u> 9130, Postage	\$ 63,321.00
Planning <i>Accounting Resource Pool</i>	<u>Fund 100/68, Planning</u> 1010, Salaries General	\$ 10,189.00	<u>Fund 100/26, Controller</u> 1070, Salaries As-Needed	\$ 10,189.00
Public Works - Contract Administration <i>Transportation Grant Fund Work Program</i>	<u>Fund 540/94, Proposition C Anti-Gridlock Transit Improvement</u> G655, Transportation Grant Fund Work Program	\$ 653,000.00	<u>Fund 100/76, Contract Administration</u> 1010, Salaries General	\$ 653,000.00
<i>Metro Rail Annual Work Program</i>	<u>Fund 385/94, Proposition A Local Return</u> G411, Metro Rail Annual Work Program	\$ 115,000.00	<u>Fund 100/76, Contract Administration</u> 1010, Salaries General	\$ 115,000.00

**Attachment 6**  
**TRANSFERS BETWEEN DEPARTMENTS AND FUNDS**

		TRANSFER FROM		TRANSFER TO	
REQUESTING DEPARTMENT	FUND/ACCOUNT	AMOUNT	FUND/ACCOUNT	AMOUNT	
Public Works - Engineering ARRA Transportation Projects (from BCA)	<u>Fund 100/76, Contract Administration</u> 1010, Salaries General (F298/50)	\$ 10,000.00	<u>Fund 298/50, MICLA CP*</u> G250, ARRA Projects	\$ 10,000.00	
ARRA Transportation Projects (to GSD)	<u>Fund 298/50, MICLA CP*</u> G250, ARRA Projects	\$ 10,000.00	<u>Fund 100/40, General Services</u> 1010, Salaries General 1090, Salaries Overtime	\$ 6,000.00 \$ 4,000.00	
	Subtotal	<u>\$ 10,000.00</u>	Subtotal	<u>\$ 10,000.00</u>	
Public Works - Sanitation Special Events Collections	<u>Fund 100/82, Sanitation</u> 3040, Contractual Services (HHW)	\$ 72,145.00	<u>Fund 508/50, Solid Waste Resources Revenue Fund</u> RSC 4610, Reimb from Other Funds/Depts	\$ 72,145.00	
Community Ammenities	<u>Fund 100/82, Sanitation</u> 3040, Contractual Services (SWRF)	\$ 293,040.00	<u>Fund 47S/14, CLARTS/City Clerk</u> 3040, Contractual Services	\$ 296,177.00	
	<u>Fund 47R/50, CLARTS Trust Fund</u> G330, Community Amenities Fee	\$ 3,137.00			
	Subtotal	<u>\$ 296,177.00</u>	Subtotal	<u>\$ 296,177.00</u>	
Street Sweeping and ITA Support	<u>Fund 760/50, Sewer Operations &amp; Maintenance Fund</u> G282, Sanitation Exp & Equip	\$ 17,590.84	<u>Fund 100/86, Street Services</u> RSC 4552, Reimbursement of Expenditures	\$ 17,446.00	
			<u>Fund 100/32, Information Technology Agency</u> 1100, Hiring Hall	\$ 144.84	
	Subtotal	<u>\$ 17,590.84</u>	Subtotal	<u>\$ 17,590.84</u>	
Public Works - Street Lighting Stairway & Walkway Lighting	<u>Fund 206/50, Special Gas Tax</u> F977, Stairway & Walkway Lighting Unit 6	\$ 150,000.00	<u>Fund 100/84, Street Lighting</u> 1090, Salaries Overtime 8780, Street Lighting Imprvmt/Supplies	\$ 60,000.00 \$ 90,000.00	
	Subtotal	<u>\$ 150,000.00</u>	Subtotal	<u>\$ 150,000.00</u>	
Transportation Annual Parking Operations	<u>Fund 363/94, Special Parking Revenue Fund (FY11)</u> 0060, Parking Meter and Off Street Administration	\$ 4,209,500.00	<u>Fund 100/94, Department of Transportation</u> 1010, Salaries 1090, Salaries Overtime	\$ 3,800,000.00 \$ 350,000.00	
			<u>Fund 100/12, City Attorney</u> 1010, Salaries	\$ 59,500.00	
	Subtotal	<u>\$ 4,209,500.00</u>	Subtotal	<u>\$ 4,209,500.00</u>	

**Attachment 6**  
**TRANSFERS BETWEEN DEPARTMENTS AND FUNDS**

REQUESTING DEPARTMENT	TRANSFER FROM		TRANSFER TO	
	FUND/ACCOUNT	AMOUNT	FUND/ACCOUNT	AMOUNT
<i>Transportation (continued)</i> <i>Metro Rail Annual Work Program</i>	<u>Fund 385/94, Proposition A Local Return</u>		<u>Fund 100/94, Transportation</u>	
	G411, Metro Rail Annual Work Program	\$ 1,389,442.00	1010, Salaries	\$ 750,000.00
			1090, Salaries Overtime	\$ 250,000.00
			<u>Fund 100/78, Engineering</u>	
			1010, Salaries General	\$ 387,742.00
		1090, Salaries Overtime	\$ 1,200.00	
		3310, Transportation	\$ 500.00	
	Subtotal	\$ 1,389,442.00	Subtotal	\$ 1,389,442.00
<i>Implementation of Bicycle Program and Pedestrian Program Projects</i>	<u>Fund 207/94, Local Transportation Fund</u>		<u>Fund 100/94, Transportation</u>	
	F325 Bicycle Studies-FY 2009-2010	\$ 40,000.00	1010, Salaries General	\$ 217,179.00
	A203 Bicycle Program-FY 2006-2007	\$ 5,606.00	1070, Salaries As-Needed	\$ 40,000.00
	E203 Bike Lane Program Citywide FY 2008-2009	\$ 116,769.00		
	G203 Bike Lane Program Citywide FY 2010-2011	\$ 51,693.00		
	G320 Pedestrian Safety Program, FY 2010-2011	\$ 43,111.00		
	Subtotal	\$ 257,179.00	Subtotal	\$ 257,179.00
<i>Annual Sign Replacement Program</i>	<u>Fund 51Q/94, Measure R Local Return</u>		<u>Fund 100/94, Transportation</u>	
	G50X, Annual Sign Replacement	\$ 150,000.00	1090, Salaries Overtime	\$ 150,000.00
<i>Olive/Pico Bus Stop Improvement</i>	<u>Fund 540/94, Proposition C Anti-Gridlock Fund</u>		<u>Fund 655/94, Transportation Grant Fund</u>	
	G655 Transportation Grant Fund Work Program	\$ 51,000.00	G338 Olive/Pico Bus Stop Improvement	\$ 51,000.00
<i>Salary Reimbursement</i> <i>Measure R Local Return</i>	<u>Fund 100/94, Transportation</u>		<u>Fund 100/96, Treasurer</u>	
	1010, Salaries General (F51Q/94)	\$ 1,416.00	1010, Salaries General	\$ 1,416.00
<b>TOTAL ALL DEPARTMENTS AND FUNDS</b>		<b>\$ 8,546,802.44</b>		<b>\$ 8,546,802.44</b>

\* In accordance with recommendations for salary appropriations to GSD from MICLA, authorize the Controller to transfer cash from MICLA on an as-needed basis to reimburse the General Fund upon proper documentation submitted by GSD and approval of the BOE and the Office of the CAO.

**Attachment 7**  
**APPROPRIATIONS FROM THE UNAPPROPRIATED BALANCE**

DEPARTMENT	APPROPRIATE FROM:	APPROPRIATE TO:	AMOUNT
Animal Services <i>Coalition Furlough Savings Offset</i>	<u>Fund 100/58, Unappropriated Balance</u> 0037, Reserve for Economic Uncertainty	<u>Fund 100/06, Animal Services</u> 1010, Salaries General	\$ 56,131.00
City Attorney <i>Salaries General Deficit</i>	<u>Fund 100/58, Unappropriated Balance</u> 0037, Reserve for Economic Uncertainty	<u>Fund 100/12, City Attorney</u> 1010, Salaries General	\$ 1,692,237.00
City Clerk <i>Printed Election Materials</i>	<u>Fund 100/58, Unappropriated Balance</u> 0037, Reserve for Economic Uncertainty	<u>Fund 100/14, City Clerk</u> 4170, Elections	\$ 400,000.00
Convention Center <i>Special Fund ERIP-Retiree Payouts</i> <i>(725/48/G158)</i>	<u>Fund 100/58, Unappropriated Balance</u> 0255, Early Retirement Incentive Program	<u>Fund 100/48, Convention Center</u> 1010, Salaries General	\$ 356,000.00
Disability <i>Salaries General Deficit</i>	<u>Fund 100/58, Unappropriated Balance</u> 0037, Reserve for Economic Uncertainty	<u>Fund 100/65, Disability</u> 1010, Salaries General	\$ 5,500.00
Fire <i>Constant Staffing Overtime Deficit</i>	<u>Fund 100/58, Unappropriated Balance</u> 0037, Reserve for Economic Uncertainty	<u>Fund 100/38, Fire</u> 1093, Overtime, Constant Staffing	\$ 6,000,000.00
General Services <i>Remaining Petroleum Deficit</i> <i>Security Services</i> <i>Salaries General Deficit and Coalition Furlough Offset</i>	<u>Fund 100/58, Unappropriated Balance</u> 0037, Reserve for Economic Uncertainty	Fund 100/40, General Services 3230, Petroleum Products 1070, Salaries As-Needed 1010, Salaries General	\$ 1,287,000.00 \$ 310,000.00 \$ 2,380,000.00
Information Technology Agency <i>EAA Furlough Savings Offset</i>	<u>Fund 100/58, Unappropriated Balance</u> 0037, Reserve for Economic Uncertainty	<u>Fund 100/32, Information Technology</u> 1010, Salaries General	\$ 1,110,283.00
Public Works - Contract Administration <i>LAWA Work</i>	<u>Fund 100/58, Unappropriated Balance</u> 0037, Reserve for Economic Uncertainty	<u>Fund 100/76, Contract Administration</u> 1010, Salaries General	\$ 1,179,055.00
Public Works - Sanitation <i>Solid Waste Fee Lifeline Subsidy Deficit</i>	<u>Fund 100/58, Unappropriated Balance</u> 0037, Reserve for Economic Uncertainty	<u>Fund 100/56, General City Purposes</u> 0855, Solid Waste Fee Lifeline Rate	\$ 2,200,000.00
<i>Special Fund ERIP-Reduced Appr. (46D/50)</i>	0255, Early Retirement Incentive Program	<u>Fund 46D/50, Citywide Recycling</u> 1010, Available Cash	\$ 27,900.00
<i>Special Fund ERIP-Reduced Appr. (508/50)</i>	0255, Early Retirement Incentive Program	<u>Fund 508/50, Solid Waste Resources</u> 1010, Available Cash	\$ 917,744.00

**Attachment 7**  
**APPROPRIATIONS FROM THE UNAPPROPRIATED BALANCE**

DEPARTMENT	APPROPRIATE FROM:	APPROPRIATE TO:	AMOUNT
Public Works - Sanitation (continued) Special Fund ERIP-Reduced Appr. (556/50)	0255, Early Retirement Incentive Program	<u>Fund 556/50, Integrated Solid Waste Mgmt.</u> 1010, Available Cash	\$ 17,000.00
Special Fund ERIP-Reduced Appr. (558/50)	0255, Early Retirement Incentive Program	<u>Fund 558/50, Landfill Maintenance</u> 1010, Available Cash	\$ 71,200.00
Special Fund ERIP-Reduced Appr. (760/50)	0255, Early Retirement Incentive Program	<u>Fund 760/50, Sewer Operations &amp; Maintenance</u> 1010, Available Cash	\$ 1,883,490.00
Special Fund ERIP-Reduced Appr. (761/50)	0255, Early Retirement Incentive Program	<u>Fund 761/50, Sewer Capital</u> 1010, Available Cash	\$ 1,665,275.00
Special Fund ERIP - Related Cost Reimb (511/50)	0255, Early Retirement Incentive Pgm (511/50)	<u>Fund 511/50, Stormwater Pollution Abatement</u> G299, Related Costs	\$ 371,900.00
Transportation Reimbursement of General Fund Costs for Bureau of Street Services (385/94/G158)	<u>Fund 100/58, Unappropriated Balance</u> 0260, Reserve for Future Transit Capital	<u>Fund 385/94 Proposition A Local Return</u> G207, Reimbursement of General Fund Costs	\$3,000,000.00
Treasurer Bank Fee Deficit	<u>Fund 100/58, Unappropriated Balance</u> 0037, Reserve for Economic Uncertainty	<u>Fund 100/58, Treasurer</u> 0243, Bank Fees	\$ 2,135,699.00
<b>TOTAL APPROPRIATIONS FROM THE UNAPPROPRIATED BALANCE</b>			<b>\$ 27,066,414.00</b>

### Attachment 8

#### TRANSFERS TO THE UNAPPROPRIATED BALANCE RESERVE FOR ECONOMIC UNCERTAINTY

DEPARTMENT	APPROPRIATE FROM:	APPROPRIATE TO:	AMOUNT
Police <i>Account surplus</i>	<u>Fund 100/70, Police</u>	<u>Fund 100/58, Unappropriated Balance</u>	
	1012, Salaries Sworn	0037, Reserve for Economic Uncertainty	\$ 300,000.00
	1092, Sworn Overtime		\$ 300,000.00
	1098, Accumulated Overtime		\$ 400,000.00
General City Purposes <i>Account surplus</i>	<u>100/56, General City Purposes</u>	<u>Fund 100/58, Unappropriated Balance</u>	
	0570, Social Security Contributions	0037, Reserve for Economic Uncertainty	\$ 300,000.00
	0577, Pension Savings Plan		\$ 100,000.00
Human Services Benefits <i>Account surplus</i>	<u>Fund 100/61, Human Resources Benefits</u>	<u>Fund 100/58, Unappropriated Balance</u>	
	9210, Fire Health and Welfare Program	0037, Reserve for Economic Uncertainty	\$ 200,000.00
	9220, Police Health and Welfare Program		\$ 500,000.00
Unappropriated Balance <i>Operational Plan Savings</i>	<u>Fund 100/58, Unappropriated Balance</u>	<u>Fund 100/58, Unappropriated Balance</u>	
	0254, Budget Balancing Bridge	0037, Reserve for Economic Uncertainty	\$ 1,084,357.00
	0255, Early Retirement Incentive Program (GF)		\$ 1,871,752.96
<i>Professional Standards</i>	<u>Fund 100/58, Unappropriated Balance</u>	<u>Fund 100/58, Unappropriated Balance</u>	
	0259, Professional Standards Division	0037, Reserve for Economic Uncertainty	\$ 163,996.00
<b>Total Transfers to the Unappropriated Balance, Reserve for Economic Uncertainty</b>			<b>\$ 5,220,105.96</b>



## Attachment 9

### FY 2010-2011 PROPOSED MICLA-FUNDED FLEET EQUIPMENT REPLACEMENT

#### Priority 1 Funding

EQUIPMENT CLASSIFICATION	UNIT COST	NUMBER	TOTAL COST	DEPT'S	MSRC ELIGIBLE
<b>Construction Equipment:</b> This equipment is the oldest construction equipment in the fleet and the most polluting engines which must be replaced in order to meet the CARB mandated in use off road diesel regulation (CCR Section 2449) by no later than March 1, 2013. Failure to replace this equipment timely will jeopardize the city by not meeting the emissions requirements of the regulation and incur potential fines and grounding of vital equipment that perform services for the City of LA.					
Paver Crawler	\$420,000	1	\$420,000	Bureau of Street Services	NO
Profiler Crawler	\$650,000	1	\$650,000	Bureau of Street Services	NO
Roller, Vibratory	\$50,000	4	\$200,000	Bureau of Street Services	NO
Roller, Vibratory, Heavy-duty	\$150,000	2	\$300,000	Bureau of Street Services	NO
Stump Cutter, Self-propelled	\$80,000	1	\$80,000	Bureau of Street Services	NO
Tractor, Crawler, Loader	\$60,000	2	\$120,000	Rec/Parks	NO
Tractor, LCG	\$40,000	5	\$200,000	Rec/Parks	NO
Tractor, Wheeled, Loader	\$80,000	6	\$480,000	Rec/Parks	NO
Tractor, Wheeled, Loader	\$200,000	2	\$400,000	Bureau of Street Services	NO
<b>Street Sweepers:</b> These street sweepers are the oldest and worst condition street sweepers in the fleet. They must be replaced to continue to provide vital health and safety requirements of clean and efficient streets maintained by the Bureau of Street Services. These street sweepers will replace older more polluting diesel engines with clean burning CNG engines which will help meet the Mayors goal of becoming the largest green city in the United States and meet the SCAQMD fleet rule 1186.1					
Sweeper, Street	\$330,000	15	\$4,950,000	Bureau of Street Services	YES
<b>Various Trailers:</b> These trailers all have the oldest most polluting engines and equipment mounted on the trailers. This equipment is mandated to be replaced by the CARB Portable Equipment Registration Program (PERP). This program is enforced by the SCAQMD and this equipment must be replaced immediately or the existing equipment to be replaced is subject to be taken out of service per the regulation.					
Trailer, Chipper	\$52,000	8	\$416,000	Bureau of Street Services	NO
Trailer, Compressor	\$25,000	7	\$175,000	Rec/Parks, Street Services, Zoo, DOT	NO
Trailer, Level Lift	\$55,000	1	\$55,000	Bureau of Street Services	NO
Trailer, Mixer	\$10,000	1	\$10,000	Rec/Parks	NO
Trailer, Stump Cutter	\$80,000	5	\$400,000	Rec/Parks, Street Services	NO
Trailer, Washer	\$20,000	1	\$20,000	Bureau of Street Services	NO
<b>Various Aerial Trucks:</b> These aerial trucks are the oldest and worst condition aerial trucks in the fleet. Replacement is absolutely necessary to continue to provide vital safety required services to the community and to mitigate costly continued maintenance of these highly specialized fleet trucks.					
Truck, Aerial, Articulated	\$300,000	3	\$900,000	Street Services, DOT	YES
Truck, Aerial, Telescopic	\$270,000	2	\$540,000	DOT	YES
<b>Truck Dumps, Truck Tractors:</b> These trucks are the oldest and worst condition dump trucks and truck tractors in the fleet. Replacement is absolutely necessary to continue to provide vital services to the community and to mitigate costly continued maintenance of these types of heavy duty trucks. These trucks are subject to the CARB on road heavy-duty vehicle emissions regulation (CCR Sections 2020 and 2022) and their engines are too old to place a diesel particulate trap filter on and must be replaced in Fiscal Year 10-11. These trucks will replace older more polluting diesel engines with clean burning CNG engines which will help meet the Mayor's goal of becoming the largest green city in the United States and meet the SCAQMD fleet rule 1196.					
Truck, Crane, Digger Derrick	\$350,000	1	\$350,000	GSD	YES
Truck, Super Dump, CNG	\$300,000	2	\$600,000	Bureau of Street Services	YES
Truck, Tractor, CNG	\$250,000	3	\$750,000	Bureau of Street Services	YES
<b>TOTAL</b>		<b>73</b>	<b>\$12,016,000</b>		

Justification Categories: Please note, all categories have the same priority level 1

**Attachment 10**  
**TRANSFERS TO CONSOLIDATE DEPARTMENT FUNDS AND ACCOUNTS**

CONSOLIDATED DEPARTMENT	TRANSFER FROM		TRANSFER TO	
	FUND/ACCOUNT	AMOUNT	FUND/ACCOUNT	AMOUNT
Commission on the Status of Women <i>Modify YWAR Funds to Reserve Fund</i>	<u>Fund 45D/49, Schiff Cardenas Act (CSW)</u> XXXX, Related Costs	10,396.86	<u>Fund 101/62, Reserve</u> 2535, Fund Balance-Correction of Prior Years	10,396.86
<b>TOTAL ALL DEPARTMENTS AND FUNDS</b>		<b>\$ 10,396.86</b>		<b>\$ 10,396.86</b>

**Attachment 11-A**  
**STATUS OF UNAPPROPRIATED BALANCE**  
**GENERAL ACCOUNT AS OF APRIL 30, 2011**

C.F.	Appropriations	Date	Amount
	1st FSR		\$ 25,000
<b>Approved Transfer</b>			
10-1418	Prime Minister of Belize Reception	8/13/2010	(1,160)
10-2436	Midnight Mission / Annual Thanksgiving Dinner Celebration / FI	9/29/2010	(666)
08-0144-S6	Farmers Market / South Lawn of City Hall	10/13/2010	(2,700)
10-1558	Grateful Hearts	10/20/2010	(555)
10-1642	Council District Nine Woodcraft Ranger Reception	10/27/2010	(522)
10-1643	Council District Nine Collage Dance Theatre	10/27/2010	(290)
08-2862-S1	CD 5 UCLA Day	10/26/2010	(696)
10-1704	Main Street Canoga Park Dia de los Muertos	11/5/2010	(555)
10-1884	Seventh Annual San Fernando Valley Christmas Celebration	12/14/2010	(667)
10-1643-S1	2010 Collage Dance Theatre Council District Nine	12/15/2010	(3,287)
11-0210	Midnight Mission for their Homeless Spring Barbecue	2/15/2011	(666)
11-0231	Council District Nine Trailblazer Reception	2/18/2011	(438)
11-0291	Los Angeles City College 10,000 Small Businesses Program	3/2/2011	(348)
09-0112-S3	Da Camera Society of Mount St. Mary's College	3/4/2011	(230)
10-0296-S1	Temple Aliyah Purium Carnival	3/8/2011	(666)
11-0442	Cherry Blossom Reception	3/25/2011	(464)
11-0443	48th Assembly District's Women's History Month Celebration	3/25/2011	(522)
10-0457-S1	Norooz Celebration	3/25/2011	(959)
10-0851-S1	Brentwood Science Magnet School	3/25/2011	(666)
11-0458	Midnight Mission Easter Passover Celebration	3/29/2011	(666)
11-0611	California Wellness Foundation/Institute of Americas	4/19/2011	(406)
11-0726	Little Tokyo! Arts District Farmers Market	5/3/2011	(2,700)
<b>Balance Available</b>			<u><u>5,171</u></u>

**Attachment 11-B**  
**STATUS OF UNAPPROPRIATED BALANCE NON-GENERAL ACCOUNT AS OF APRIL 30, 2011**

Council File No.	UB Non-General Accounts	Primary Department	Adopted Budget	Previous Transfer In/ Reapprop.	Amount Appropriated during year	Transfer Reserve for Economic Uncertainties	Approp/Trans Reserve for Economic Uncertainties	Available Balance (\$)
	<b>General Fund</b>							
	General (see Attachment 4A)			\$ 25,000	\$ (19,829)			\$ 5,171
3rd FSR	Animal Shelters	Animal Services	300,000			(300,000)		0
3rd FSR	Bank Fees	Treasurer	1,100,000		(1,100,000)			0
09-2729 (SMS); Controller Salaries As-Needed \$500K (Accountants shortage); MC \$3.582M; IG \$0.35M;								
3rd FSR	Budget Balancing Bridge	Various	13,167,000		(10,082,643)	(2,000,000)	(1,084,357)	0
2nd FSR	Early Retirement Incentive Program	Various	21,250,000		(19,378,247)		(1,871,753)	0
10-0132	East Valley Multi-Purpose Senior Center		35,000		(35,000)			0
3rd FSR	Expanded Library and RAP Volunteer Program	LIB and RAP	500,000			(500,000)		0
08-0178-S18	Gang Violence Reduction Effort	Mayor	1,046,013		(1,046,013)			0
3rd FSR	GSD Petroleum Products	GSD	2,000,000		(2,000,000)			0
3rd FSR	FLEX Benefits	HRB	13,400,000			(13,400,000)		0
2nd FSR	Litigation Expense Account	City Atty	750,000		(750,000)			0
1st FSR; 10-1817, 3rd FSR	Outside Counsel inc. Workers Comp	City Atty	3,250,000		(2,071,000)			1,179,000
3rd FSR	Professional Standards Division	Fire	1,413,996			(1,250,000)	(163,996)	0
3rd FSR	Water and Electricity	WE	2,400,000			(2,400,000)		0
3rd FSR	Service Reduction Mitigation		11,000,000			(11,000,000)		0
	A. Civil Fines on Foreclosed Properties							0
	B. Documentary Transfer Tax							0
	C. General Fund Commodities							0
1st FSR	D. General Fund Personal Services Contracts			151,483		(151,483)		0
	E. Parking Assets							0
	F. Ambulance Treatment, No Transport							0
	G. EMS Voluntary Fee							0
	H. Increase Dog License Fee							0
4th FSR Reapprop.	Risk Management System (Linx) (reappropriation)	Personnel		3,600,400	(100,000)			3,500,400
10-0600-S33	Financial Management System (reappropriation)	ITA		500,000	(500,000)			0
	Reserve for Economic Uncertainty		-	86,518,824	(13,417,050)	-	2,369,397	75,471,171
			\$ 71,612,009	\$ 90,795,707	\$ (50,499,782)	\$ (31,001,483)	\$ (750,709)	\$ 80,155,742

**Attachment 11-B**  
**STATUS OF UNAPPROPRIATED BALANCE NON-GENERAL ACCOUNT AS OF APRIL 30, 2011**

Council File No.	UB Non-General Accounts	Primary Department	Adopted Budget	Previous Transfer In/ Reapprop.	Amount Appropriated during year	Transfer Reserve for Economic Uncertainties	Approp/Trans Reserve for Economic Uncertainties	Available Balance (\$)
	<b>Special Funds</b>							
	Early Retirement Incentive Program							0
3rd FSR, 4th FSR	Solid Waste (Sch 2 Fund 508)		1,342,300		(424,556)		(917,744)	0
	Traffic Safety Fund (Sch 4 Fund 306)		248,400					248,400
3rd FSR	Special Gas Tax (Sch 5 Fund 206)		762,700		(17,145)			745,555
4th FSR	Stormwater (Sch 7 Fund 511)		371,900				(371,900)	0
2nd FSR, 3rd FSR	Community Dev Block (Sch 8 Fund 424)		398,800		(389,600)			9,200
	HOME Invest. (Sch 9 Fund 561)		103,900					103,900
	Mobile Source (Sch 10 Fund 528)		63,200					63,200
	Special Parking Rev (Sch 11 Fund 363)		485,400					485,400
2nd FSR, 4th FSR	Community Svcs (Sch 13 Fund 428)		28,300		(28,300)			0
3rd FSR, 4th FSR	Sewer Operation & Maint (Sch 14 Fund 760)		2,001,700		(118,210)		(1,883,490)	0
3rd FSR, 4th FSR	Sewer Capital (Sch 14 Fund 761)		1,705,200		(39,925)		(1,665,275)	0
4th FSR	Convention Center Rev (Sch 16 Fund 725)		382,200				(356,000)	26,200
3rd FSR	St. Lighting Maint (Sch 19 Fund 347)		451,900		(9,500)			442,400
3rd FSR	Telecomm Dev Acct (Sch 20 Fund 342)		21,700		(21,700)			0
10-0990, 2nd FSR	Workforce Invest (Sch 22 Fund 44A)		186,900		(186,900)			0
	Rent Stabilization (Sch 23 Fund 440)		78,800					78,800
3rd FSR	Arts and Cultural TF (Sch 24 Fund 480)		178,800		(178,800)			0
	Prop. A (Sch 26 Fund 385)		316,700					316,700
	Prop. C (Sch 27 Fund 540)		884,400					884,400
10-0990	ARRA Workforce (Sch 29 Fund 51G)		33,600		(33,600)			0
2nd FSR	ARRA Community Dev (Sch 29 Fund 51N)		8,600		(8,600)			0
4th FSR	Integrated Solid Waste (Sch 29 Fund 556)		17,000				(17,000)	0
4th FSR	Citywide Recycling (Sch 32 Fund 46D)		27,900				(27,900)	0
4th FSR	Landfill Maintenance (Sch 38 Fund 558)		71,200				(71,200)	0
1st FSR	BAS Enterprise (Sch 40 Fund 48R)		2,102,200		(2,102,200)			0
	Code Enforcement (Sch 42 Fund 41M)		175,200					175,200
10-0082-S2, 4th FSR	Reserve for Future Transit Capital	Prop A	15,018,497		(750,000)		(3,000,000)	11,268,497
			\$ 27,467,397	\$ -	\$ (4,309,036)	\$ -	\$ (8,310,509)	\$ 14,847,852
	<b>Grand Total</b>		\$ 99,079,406	\$ 90,795,707	\$ (54,808,818)	\$ (31,001,483)	\$ (9,061,218)	\$ 95,003,594

**Attachment 11-B**  
**STATUS OF UNAPPROPRIATED BALANCE NON-GENERAL ACCOUNT AS OF APRIL 30, 2011**

Council File No.	UB Non-General Accounts	Primary Department	Adopted Budget	Previous Transfer In/ Reapprop.	Amount Appropriated during year	Transfer Reserve for Economic Uncertainties	Approp/Trans Reserve for Economic Uncertainties	Available Balance (\$)
	<b>Reserve for Economic Uncertainties Account Detail</b>							
3rd FSR	Operational Plan Savings			23,108,610				23,108,610
3rd FSR	Alternative Plan Savings			7,187,272				7,187,272
3rd FSR	Ethics Trust Fund Surplus			483,043				483,043
3rd FSR	FLEX Benefit Savings			13,400,000				13,400,000
3rd FSR	Service Reduction Mitigation			11,151,483				11,151,483
3rd FSR	Remaining Water and Electricity			600,000				600,000
3rd FSR	Capital Improvement Expenditure Program (Alt Plan)			2,000,416				2,000,416
3rd FSR	Capital Finance (PAB) Surplus (Alt Plan + New)			18,100,000				18,100,000
3rd FSR	Human Resources Benefits Fund			2,900,000				2,900,000
3rd FSR	Special Parking Revenue Fund			4,000,000				4,000,000
3rd FSR	Recreation and Parks			2,800,000				2,800,000
3rd FSR	Appropriation to Police Department				(11,400,000)			(11,400,000)
Alt Plan	Council Reductions			788,000				788,000
10-1454	Appropriation to City Attorney				(2,017,050)			(2,017,050)
4th FSR	Police Sworn Salary Surplus						1,000,000	1,000,000
4th FSR	GCP Social Security and Pension Savings						400,000	400,000
4th FSR	HRB Police Health & Welfare						700,000	700,000
4th FSR	Water and Electricity Fund (RAP)						15,911,713	15,911,713
4th FSR	UB ERIP and Budget Balancing Bridge						2,956,110	2,956,110
4th FSR	UB Professional Standards Division (Fire)						163,996	163,996
4th FSR	Appropriation to Animal Services (Coalition Salaries)						(56,131)	(56,131)
4th FSR	Appropriation to City Attorney						(1,692,237)	(1,692,237)
4th FSR	Appropriation to City Clerk (Election Materials)						(400,000)	(400,000)
4th FSR	Appropriation to Disability						(5,500)	(5,500)
4th FSR	Appropriation to Fire						(6,000,000)	(6,000,000)
4th FSR	Appropriation to GSD (Coalition Salaries)						(3,977,000)	(3,977,000)
4th FSR	Appropriation to ITA (EAA Furlough Offset)						(1,110,283)	(1,110,283)
4th FSR	Appropriation to PW Contract Administration						(1,179,055)	(1,179,055)
4th FSR	Appropriation to Treasurer (Bank Fees)						(2,135,699)	(2,135,699)
4th FSR	Appropriation for Solid Waste Fee Lifeline						(2,200,000)	(2,200,000)
4th FSR	GCP Fire and Police Pension Defrayal						(6,517)	(6,517)
								0
	<b>Reserve for Economic Uncertainties Balance</b>			<b>\$ -</b>	<b>\$ 86,518,824</b>	<b>\$ (13,417,050)</b>	<b>\$ -</b>	<b>\$ 75,471,171</b>



## Attachment 13

## VOLUNTARY FURLOUGH FY 2010/11 - RECAP BY DEPARTMENT - 5/16/2011

Department	PP 1 - 19 (6/20-3/12)		PP 20 (3/13-3/26)		PP 21 (3/27-4/9)		PP 22 (4/10-4/23)		PP 23 (4/24-5/7)		Total	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Aging	55.5	\$ 1,984.38									55.5	\$1,984.38
Animal Services	229.5	\$ 5,529.17	-7.0	\$ (197.41)	-95.0	\$ (2,458.29)	26.0	\$ 578.88	9.0	\$ 185.40	162.5	\$3,637.75
Building & Safety	1,317.9	\$ 47,071.18	42.8	\$ 1,354.01	70.5	\$ 2,456.02	102.5	\$ 3,736.50	23.0	\$ 832.31	1,556.7	\$55,450.02
CAO	198.0	\$ 6,960.40	5.5	\$ 227.40	10.0	\$ 427.20	12.0	\$ 359.76	19.0	\$ 713.40	244.5	\$8,688.16
CDD	317.5	\$ 11,381.53	9.0	\$ 265.61	17.0	\$ 565.85	16.0	\$ 528.32	23.0	\$ 769.85	382.5	\$13,511.16
City Attorney	3,406.4	\$ 167,738.68	158.8	\$ 8,974.54	144.2	\$ 6,681.19	154.0	\$ 8,036.43	117.3	\$ 5,384.61	3,980.7	\$196,815.45
City Clerk	1,315.0	\$ 57,714.38	3.0	\$ 145.89	19.5	\$ 559.75	-13.0	\$ (253.71)	-5.0	\$ (74.91)	1,319.5	\$58,091.40
Controller	69.5	\$ 3,077.01			8.0	\$ 363.76	3.0	\$ 136.41			80.5	\$3,577.18
Council	7,400.5	\$ 233,011.79	673.5	\$ 21,622.94	381.5	\$ 12,789.54	617.5	\$ 19,199.46	337.5	\$ 10,995.98	9,410.5	\$297,619.71
Cultural Affairs	649.0	\$ 21,506.98	30.5	\$ 1,043.10	21.0	\$ 718.20	20.0	\$ 684.00	27.0	\$ 923.40	747.5	\$24,875.68
DONE	2.0	\$ 79.24									2.0	\$79.24
Emergency Mgmt	75.0	\$ 3,457.73									75.0	\$3,457.73
ERB	267.0	\$ 9,682.24	8.0	\$ 220.80					8.0	\$ 220.80	283.0	\$10,123.84
Ethics	722.0	\$ 28,910.54	56.0	\$ 2,246.16	56.0	\$ 1,891.68	80.0	\$ 2,702.40	80.0	\$ 2,702.40	994.0	\$38,453.18
Finance	271.0	\$ 8,226.07					8.0	\$ 239.20			279.0	\$8,465.27
Fire	221.0	\$ 5,434.12			8.0	\$ 178.80	8.0	\$ 239.84	8.0	\$ 178.80	245.0	\$6,031.56
General Services	1,405.5	\$ 45,779.29	70.0	\$ 2,281.36	48.5	\$ 1,529.96	50.0	\$ 1,518.11	64.0	\$ 1,907.27	1,638.0	\$53,015.99
Harbor	8.0	\$ 414.48									8.0	\$414.48
Housing	2,417.0	\$ 85,592.89	154.0	\$ 5,100.18	151.5	\$ 5,359.77	96.5	\$ 3,733.34	129.0	\$ 4,887.59	2,948.0	\$104,673.77
ITA	511.0	\$ 25,348.13	48.0	\$ 2,375.84	0.0	\$ 87.76	52.0	\$ 2,423.72	88.0	\$ 4,051.12	699.0	\$34,286.57
LACERS	87.0	\$ 4,156.71	30.0	\$ 1,048.84	17.0	\$ 495.21	28.0	\$ 936.42	20.0	\$ 627.04	182.0	\$7,264.22
Library	3,913.9	\$ 123,202.73	181.0	\$ 6,217.61	221.0	\$ 7,085.00	187.5	\$ 6,314.11	193.5	\$ 5,847.19	4,696.9	\$148,666.64
Mayor	44.0	\$ 2,034.56	8.0	\$ 369.92	8.0	\$ 369.92	16.0	\$ 739.84			76.0	\$3,514.24
Personnel	1,269.5	\$ 44,573.40	63.5	\$ 2,428.35	72.0	\$ 2,819.32	39.5	\$ 1,307.47	42.0	\$ 1,537.99	1,486.5	\$52,666.53
Planning	469.5	\$ 18,618.36	20.0	\$ 771.76	4.0	\$ 160.40	76.0	\$ 2,591.04	120.0	\$ 4,513.91	689.5	\$26,655.47
Police	4,357.8	\$ 151,232.46	302.6	\$ 11,793.38	441.4	\$ 14,512.37	520.7	\$ 17,525.88	96.7	\$ 5,861.73	5,719.2	\$200,925.82
PW Board	154.5	\$ 4,896.44			27.0	\$ 849.69					181.5	\$5,746.13
PW Con Admin	192.5	\$ 6,760.65	4.0	\$ 110.40	18.5	\$ 454.60	-9.5	\$ (749.25)	1.0	\$ 91.79	206.5	\$6,668.19
PW Engineering	2,721.5	\$ 107,864.86	194.0	\$ 7,385.86	220.0	\$ 8,862.18	182.5	\$ 6,726.95	195.5	\$ 8,487.15	3,513.5	\$139,327.00
PW Sanitation	2,541.5	\$ 89,295.66	170.5	\$ 5,860.20	113.0	\$ 4,063.39	149.5	\$ 5,006.57	127.0	\$ 4,095.61	3,101.5	\$108,321.43
PW Street Lighting	266.5	\$ 9,756.92	8.0	\$ 320.88	8.0	\$ 320.88	28.0	\$ 1,058.48	8.0	\$ 320.88	318.5	\$11,778.04
PW Street Services	501.5	\$ 14,486.53	27.0	\$ 854.81	105.0	\$ 3,491.68	107.0	\$ 3,299.75	18.5	\$ 842.22	759.0	\$22,974.99
Rec & Parks	2,778.0	\$ 87,496.46	115.5	\$ 4,227.65	136.5	\$ 4,332.28	125.5	\$ 3,990.41	148.0	\$ 4,164.43	3,303.5	\$104,211.23
Transportation	695.0	\$ 28,457.23	14.0	\$ 592.40	38.0	\$ 1,054.64	25.0	\$ 808.30	9.0	\$ 406.56	781.0	\$31,319.13
Treasurer	366.0	\$ 10,096.32									366.0	\$10,096.32
Zoo	150.5	\$ 4,873.72							3.0	\$ 108.30	153.5	\$4,982.02
<b>TOTAL</b>	<b>41,367.5</b>	<b>\$1,476,703.24</b>	<b>2,390.2</b>	<b>\$87,642.48</b>	<b>2,270.1</b>	<b>\$80,022.75</b>	<b>2,708.2</b>	<b>\$93,418.63</b>	<b>1,910.0</b>	<b>\$70,582.82</b>	<b>50,646.0</b>	<b>\$1,808,369.92</b>



**Attachment 14**  
**Status of Fee Increases Funding the 2010-11 Budget**

**General Fund**

<u>Department</u>	<u>Type of Fee</u>	<u>Proposed Change</u>	<u>Proposed Implementation Date</u>	<u>Effective Date</u>	<u>Notes</u>
Animal Services	Dog license fee	various changes, including 3-yr license and selling licenses on the internet.	July 1, 2010	Oct 1, 2010	\$600,000 was added to the 2010-11 budget. The fee changes went into effect in November; the online program will not be effect until the City Attorney's Office completes their review of the Department's Proposed Program and impacted
Animal Services	Administrative citation program	The net revenue change is \$125,000.	Towards the end of 2010-11		The administrative citation program is under review in the City Attorney's Office; any revenue generated from this program will not be credited to the Department. It is unlikely that this revenue will be recognized in FY 2010-11.
Animal Services	Dog license fee	increase the fee from \$15 to \$20, net revenue change is \$700,000.	October 10, 2010	Oct 10, 2010	The dog license increase was effective 10/10/10.
Building and Safety	Building Code Enforcement Fee	Net revenue change is \$1 million.	January 2011	February 3, 2011	\$1 million was added to the 2010-11 budget. The department believes the ordinance will be effective in January of 2011 and that \$700,000 in revenue will be collected by June 30, 2011. \$1.5 million is expected in 2011-12.
Building and Safety	Civil fines on foreclosed properties	Net revenue change is \$5 million.	July 1, 2010	July 8, 2010	\$5 million was added to the 2010-11 budget. Building and Safety reports that the revenue target is unattainable and cannot estimate if any revenue will be collected.
Fire	Brush Clearance Initial Inspection	Increase fee, net revenue change is \$1,400,000.	July 1, 2010	July 1, 2010	
Fire	Brush Clearance Re-inspection	Increase fee, net revenue change is \$650,000.	July 1, 2010	July 1, 2010	
Fire	Industrial Building Inspection	Increase fee, net revenue change is \$1 million.	Now next fiscal year		Revenue will not likely be received until next fiscal year.
Fire	Asbestos Inspection Fee	New fee, net revenue change \$150,000	July 1, 2010	July 1, 2010	
Fire	Above Ground Inspection fee	New fee, net revenue change \$150,000	January 1, 2011	January 2011	Revenue will not likely be received until next fiscal year.
Engineering	New fees	New fees, net revenue change \$225,000	Original expected implementation date was October 2010, then February 2011 and now next fiscal year.		New fees for: a) the issuance of a new and/or updated official addresses; b) review of street use permits; c) change of street names; d) closure of streets and alleys; e) review and approval of erosion control plans; f) review of waiver of highway dedication requirements; and, g) review of peak hour construction and holiday moratorium exemption requests. Due to City Attorney concerns, it is doubtful these fee changes will occur in 2010-11.
Police	False Alarm fee	Increase fee, net revenue change is \$700,000	July 2010, effective 11/18/2010	Effective 11/18/2010	The increased fee became effective 11/18/2010.

## Attachment 15

**MAYOR'S OFFICE OF GANG REDUCTION AND YOUTH DEVELOPMENT  
STATUS REPORT OF EXPENDITURES/ PAYMENTS  
Estimate thru 6/30/11**

LA Bridges	B	C Fund #	D Adopted Budget	E Encumbrances	F Payments / Expenditures	G = E - F Encumbered Balance	H = D - E Unencumbered Amount
LA Bridges I (Prevention)	Jul - Dec 08	F100	4,639,307	4,639,307	4,419,055	220,252	0
Cal State LA & Venice 2000	Jul - Dec 08	F100	98,000	98,000	85,337	12,663	0
LA Bridges II Intervention	Jul - Dec 08	F100	1,537,003	1,537,003	1,512,214	24,789	0
LA Bridges II Intervention	Jul - Dec 08	F50K/E200	874,879	874,879	774,072	100,807	0
		<b>Sub total</b>	<b>7,149,189</b>	<b>7,149,189</b>	<b>6,790,677</b>	<b>358,512</b>	<b>0</b>
LA Bridges II Extension	Jan - Mar 09	F100	948,620	948,620	897,551	51,069	0
LA Bridges II Extension	Jan - Mar 09	F50K/E200			11,738	(11,738)	0
		<b>Sub total</b>	<b>948,620</b>	<b>948,620</b>	<b>909,289</b>	<b>39,331</b>	<b>0</b>
		<b>TOTAL</b>	<b>8,097,809</b>	<b>8,097,809</b>	<b>7,699,966</b>	<b>397,843</b>	<b>0</b>

Contract 2008-2009	B	C Fund #	D Adopted Budget	E Encumbrances	F Payments / Expenditures	G = E - F Encumbered Balance	H = D - E Unencumbered Amount
Contract 2008-2009	Sep 08- Jun 09	F100/3040	7,499,996	7,499,996	5,771,307		1,728,689
	Sep 08- Jun 09	F40B/C201	400,000	400,000	389,528	10,472	10,472
	Sep 08- Jun 09	F50H/E807	400,000	400,000	340,579	0	59,421
	Sep 08- Jun 09	F50E/C205	400,000	400,000	346,999	53,001	53,001
Alma Family Services Cal Grip	Jan 09 - Jun 09	F50W/E931	500,000	500,000	357,921	0	142,079
Intervention-GZ (CIS)	Apr - Sept 09	F51A/E617	250,000	250,000	249,887	113	113
Intervention-GZ (SEA-BH)	Apr - Sept 09	F51M/F609	250,000	250,000	215,912	0	34,088
		<b>TOTAL</b>	<b>9,699,996</b>	<b>9,699,996</b>	<b>7,672,133</b>	<b>63,586</b>	<b>2,027,863</b>
** The unencumbered balance of \$1,728,689 transferred back into 3040 as 6/30/10 & re-appropriated into FY11				(1,728,689)			(1,728,689)
** The unencumbered grant balance of \$63,586 was transferred back into Grant funds by Regie Figueroa				(63,586)		(63,586)	(63,586)
** The unencumbered grant balance of \$235,588 was transferred back into Grant funds as 7/27/10				(235,588)			(235,588)
		<b>ADJUSTED TOTAL</b>	<b>9,699,996</b>	<b>7,672,133</b>	<b>7,672,133</b>	<b>0</b>	<b>0</b>

Contract 2009-2010	B	C Fund #	D Adopted Budget	E Encumbrances	F Payments / Expenditures	G = E - F Encumbered Balance	H = D - E Unencumbered Amount
Prevention Extension (1st)	Jul 09 - Jun 10	F100	11,506,000	11,281,000	9,063,143	2,227,857	225,000
**disencumbered \$225,000 from contract#114705M and put back into Fund 3040 as of 6/30/10							
Intervention Extension (NEW)	Oct 09 - Jun 10	F100	4,166,667	4,166,667	3,823,164	343,503	0
Non-GRYD - Intervention (NEW)	Oct 09 - Jun 10	F100	675,000	675,000	633,101	41,899	0
Non-GRYD - Prevention (NEW)	Oct 09 - Jun 10	F100	1,122,000	1,122,000	1,012,373	109,627	0
	Jul 09 - Jun 10	F50H/E807	254,000	254,000	254,000	0	0
	Jul 09 - Jun 10	F50W/E931	240,000	240,000	240,000	0	0
	Jul 09 - Jun 10	F50W/E923	30,000	30,000	30,000	0	0
Intervention-GZ (SEA-BH)	Oct 09 - Jun 10	F51M/F609	375,000	348,860	348,860	0	26,140
* The unencumbered grant bal of \$63,586 was transferred back into 51M on 1/11/11, HSPS will use this remaining fund							
		<b>Sub Total</b>	<b>18,368,667</b>	<b>18,117,527</b>	<b>15,394,641</b>	<b>2,722,886</b>	<b>251,140</b>
Summer Light Night (SNL)	Apr - Sept 09	F100	240,000	240,000	234,425	5,575	0
Summer Light Night (SNL)	Apr - Sept 09	50K/F300	540,000	540,000	501,960	38,040	0
		<b>Sub Total</b>	<b>780,000</b>	<b>780,000</b>	<b>736,385</b>	<b>43,615</b>	<b>0</b>
Special Fund-Homeboy	Sep 09 - Jun 10	K47/V203	240,000	240,000	240,000	0	0
Special Fund-Athena Software	Sep 09 - Jun 10	50H/F809	80,000	80,000	62,493	17,508	0
Special Fund-Advancement Pro	Jan 10 - Dec 10	F100	200,000	200,000	199,851	149	0
		<b>Sub Total</b>	<b>520,000</b>	<b>520,000</b>	<b>502,343</b>	<b>17,657</b>	<b>0</b>
Evaluation-Urban Institute	Apr 09-Mar 10	F100 / 3040	735,000	735,000	715,816	19,184	0
Evaluation-Urban Institute	Apr 09-Mar 10	F50E / C205	45,000	45,000	42,352	2,648	0
Evaluation-Urban Institute	Apr 09-Mar 10	F50H / E809	80,000	80,000	80,000	0	0
Evaluation-Urban Institute	Apr 09-Mar 10	F50W / E927	40,000	40,000	40,000	0	0
		<b>Sub Total</b>	<b>900,000</b>	<b>900,000</b>	<b>878,167</b>	<b>21,833</b>	<b>0</b>
		<b>TOTAL</b>	<b>20,568,667</b>	<b>20,317,527</b>	<b>17,511,537</b>	<b>2,805,990</b>	<b>251,140</b>
The unencumbered balance of \$225,000 fr LAM transferred back into Fund 3040 as 6/30/10 & re-appropriated into FY11							(225,000)
** The unencumbered grant balance of \$63,586 was transferred back into 51M on 1/11/11, HSPS will use this remaining fund							(26,140)
							<b>0</b>

**Attachment 15**

<b>Contract 2010-2011</b>	<b>B</b>	<b>C Fund #</b>	<b>D Adopted Budget</b>	<b>E Encumbrances</b>	<b>F Payments / Expenditures</b>	<b>G = E - F Encumbered Balance</b>	<b>H = D - E Unencumbered Amount</b>
Prevention Extension (2nd)	Jul 10 - Jun 11	F100	11,157,921	11,157,921	5,177,840	5,980,081	0
Prevention-Non GRYD (2nd)	Jul 10 - Jun 11	F100	1,500,000	1,500,000	676,688	823,312	0
Intervention Extension (2nd)	Jul 10 - Jun 11	F100	4,771,263	4,771,263	2,187,521	2,583,742	0
Intervention-Non GRYD (2nd)	Jul 10 - Jun 11	F100	650,000	650,000	295,828	354,172	0
2010 CSGP Newton (CIS)	Jul 10 - Jun 12	53F/G601	125,000	125,000	0	68,543	0
2010 CSGP SFV (CIS)	Jul 10 - Jun 12	53G/G601	100,000	100,000	74,293	25,707	0
CDBG 35th Year (Pending)	Jul 10 - Jun 11	grant	874,881	874,881	518,812	356,069	0
BH 2009 Earmark (pending)	Jul 10 - Jun 11	grant	218,000	0	0	0	218,000
2009 CalGRIP	Jul 10 - Jun 11	53J/G601	786,768	786,768	0	786,768	0
2010 CalGRIP	Jul 10 - Jun 11	53K/G601	190,000	190,000		190,000	0
Targeting Violence Crime	Jul 10 - Jun 11	50H/F807	62,088	62,088	62,088	0	0
	Jul 10 - Jun 11	F50W/E931	142,079	142,079	142,079	0	0
	Jul 10 - Jun 11	F50W/E923	12,000	12,000	12,000	0	0
Intervention-GZ (SEA-BH)	Jul 10 - Jun 11	F51M/F609	205,000	205,000	205,000	0	0
		<b>Sub Total</b>	<b>20,795,000</b>	<b>20,577,000</b>	<b>9,352,149</b>	<b>11,168,394</b>	<b>218,000</b>
Evaluation-Urban Institute	Jul 10 - Jun 11	F100 / 3040	825,000	419,323	0	419,323	405,677
Evaluation-Urban Institute	Jul 10 - Jun 11	F50E / C205	75,000	75,000	0	75,000	0
		<b>Sub Total</b>	<b>900,000</b>	<b>494,323</b>	<b>0</b>	<b>494,323</b>	<b>405,677</b>
		<b>TOTAL</b>	<b>21,695,000</b>	<b>21,071,323</b>	<b>9,352,149</b>	<b>11,662,717</b>	<b>623,677</b>

<b>Contract 2010-2011 (SNL/Special contracts)</b>	<b>B</b>	<b>C Fund #</b>	<b>D Adopted Budget</b>	<b>E Encumbrances</b>	<b>F Payments / Expenditures</b>	<b>G = E - F Encumbered Balance</b>	<b>H = D - E Unencumbered Amount</b>
Summer Light Night (SNL)	Jun 10-Sept 10	F100	1,035,000	315,000	310,598	4,402	720,000
Summer Light Night (SNL)	Jun 10-Sept 10	50k/G50K	1,124,881	1,124,881	1,038,816	86,065	0
Summer Light Night (SNL)	Jun 10-Sept 10	52Y	50,000	50,000	4,294	45,706	0
		<b>Sub Total</b>	<b>2,209,881</b>	<b>1,489,881</b>	<b>1,353,708</b>	<b>136,173</b>	<b>720,000</b>
Special Fund-Homeboy	Jul 10 - Jun 11	47K/V203	260,000	0	0	0	260,000
Special Fund-Athena Software	Jul 10 - Jun 11	50H/F809	30,000	0	0	0	30,000
Special Fund-Advancement Pro	Jan 11-Dec 11	100 -3040	200,000	0	0	0	200,000
Special Fund-USC			179,800	0	0	0	179,800
		<b>Sub Total</b>	<b>669,800</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>669,800</b>
		<b>TOTAL</b>	<b>2,879,681</b>	<b>1,489,881</b>	<b>1,353,708</b>	<b>136,173</b>	<b>1,389,800</b>
			24,574,681	22,561,204	10,705,857	11,798,890	2,013,477

**GRAND TOTAL 62,941,153 58,648,673 43,589,493 15,002,723 2,013,477**