

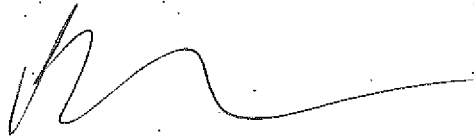
TRANSMITTAL

To: **THE COUNCIL**

Date: **MAY 24 2010**

From: **THE MAYOR**

TRANSMITTED FOR YOUR CONSIDERATION. PLEASE SEE ATTACHED.



Brett Messing for

ANTONIO R. VILLARAIGOSA
Mayor



ANTONIO R. VILLARAIGOSA
MAYOR

May 10, 2010

Council File: 09-2665 &
09-0600-S162
Council Districts: All
Contact Person & Phone:
Elizabeth Diaz
(213) 744-7210

The Honorable Antonio R. Villaraigosa
Mayor, City of Los Angeles
Room 303, City Hall
Attention: Pamela Finley, Legislative Coordinator

**REPORT BACK: STAFFING THE HUMAN RELATIONS COMMISSION WITHIN THE
COMMUNITY DEVELOPMENT DEPARTMENT (CDD)**

ACTION REQUESTED

The General Manager of the Community Development Department (CDD) or designee, respectfully requests this item be considered by the appropriate Committee(s) and forwarded to City Council for review and approval. Expedited action on the recommendations presented herein is requested to ensure the timely transition of the Human Relations Commission functions to CDD.

RECOMMENDATIONS

1. Authorize by Council Resolution authority, the employment of the following positions in the CDD for FY 2010-2011, to support the Human Relations Commission within the Community Development Department No. 22, subject to review and approval by the Personnel Department as to Civil Service classification, allocation, and as appropriate, exemption from civil service status.

<u>No. of Positions</u>	<u>Class Code</u>	<u>Class Title</u>
1	1538	Sr. Project Coordinator (exempt)
3	9207	Human Relations Advocate

2. Authorize the utilization of \$300,000 in Community Development Block Grant (CDBG) American Recovery and Reinvestment Act (ARRA) revenue for purposes of funding these positions.

3. Authorize the Controller to:

- a. Transfer appropriations within the Workforce Investment Act-ARRA Fund No. 51G as follows:

	Acct #	Title	Amount
From	F279	WIA-Rapid Response (ARRA)	159,872
To	F122	CDD	105,925
	F299	Related Costs	53,947

- b. Increase appropriations within Fund 100/22 as follows:

Acct #	Title	Amount
1010	Salaries-General	95,635
6010	Office & Admin Expense	1,782
6030	Leasing	8,508
Total		105,925

- c. Expend funds upon presentation of documentation and proper demand of the General Manager of CDD, or his designee.

4. Authorize the City Clerk to place in its calendar the following recommendations on July 1, 2010 or soon thereafter:

- a. Authorize the Controller to:

- i. Transfer appropriations within the Workforce Investment Act-ARRA Fund No. 51G as follows:

	Acct #	Title	Amount
From	F279	WIA-Rapid Response (ARRA)	179,617
To	G122	CDD	119,006
	G299	Related Costs	60,611

- ii. Increase appropriations within Fund 100/22 as follows:

Acct #	Title	Amount
1010	Salaries-General	107,446
6010	Office & Admin Expense	2,002
6030	Leasing	9,558
Total		119,006

iii. Transfer appropriations within the Community Development Block Grant-ARRA Fund No. 51N as follows:

	Acct #	Title	Amount
From	F204	LA City Works Academy	300,000
To	G122	CDD	198,767
	G299	Related Costs	101,233

iv. Increase appropriations within Fund 100/22 as follows:

Acct #	Title	Amount
1010	Salaries-General	179,459
6010	Office & Admin Expense	3,344
6030	Leasing	15,964
Total		198,767

v. Expend funds upon presentation of documentation and proper demand of the General Manager of CDD, or his designee.

5. Authorize the General Manager of CDD, or designee, to prepare Controller instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer, and instruct the Controller to implement the instructions.
6. Authorize the General Manager of CDD, or designee, to prepare and submit to the U.S. Housing and Urban Development Dept. (HUD) a substantial change amendment to the CDBG ARRA plan reflecting these actions.

BACKGROUND

The Human Relations Commission was established via Chapter 6 of Division 22 of the Los Angeles Administrative Code. The purpose of the Commission is to assist in assuring all people the opportunity for full and equal participation in the affairs of City government and promote the general welfare and safety of all residents in the Los Angeles Community through activities and programs designed to reduce discrimination, tension and violence and to advance inter-group relations. The Commission supports efforts to create a city free of racism and violence where residents may live and work in an environment of respect, mutual tolerance and human diversity. On March 2, 2010, City Council approved the restructure of the Human Services Department (HSD) (C.F. 09-0600-S162) which necessitated the reassignment of the Commission to another City department. The City Attorney has drafted an Ordinance that will reassign responsibility for the Commission to CDD. The action requested herein is to assist CDD in meeting that responsibility.

FISCAL IMPACT STATEMENT

The recommendations contained herein positively impact the City's General Fund. CDD proposes to fund the four positions identified herein for the 12-month period of April 1, 2010 through March 31, 2011 with CDBG ARRA funds and Workforce Investment Act (WIA) ARRA Rapid Response funds. Council approved utilization of WIA-ARRA funds on March 26, 2010. Through the transfer of staff to CDD special grant sources, the General Fund expense for salaries and direct benefits is reduced and moreover, the City general fund realizes revenue through the related costs contribution provided for central services expenses associated with these staff now being assigned to the CDD.

STAFFING OF THE HUMAN RELATIONS COMMISSION

In response to the March 5, 2010 motion introduced by Council Members Cardenas, Wesson and Hahn, CDD has identified funding to support the continued work of the Human Relations Commission and requests new Council resolution employment authority for one Senior Project Coordinator (exempt position) and three Human Relations Advocates (HRAs) to maintain the work of the HRC as follows:

- a) The Senior Project Coordinator will be responsible for planning, organizing, directing, and supervising the work of the Human Relations Advocates and for coordinating and administering the overall operations and activities of the Human Relations Commission.
- b) HRAs as Community Facilitators: maintain and when possible expand upon existing task forces including the Watts Gang Task Force;
- c) Monitor inter-group relations throughout the City;
- d) Provide policy recommendations to CDD, Mayor and City Council on the state of Human Relations within Los Angeles;
- e) Develop and provide human relations and leadership training to constituents;
- f) Establish dialogues with appropriate groups, individuals and/or neighborhoods, help plan and execute community activities, events and programs designed to reduce violence, resolve disputes and increase both understanding and respect and reduce racial tension;
- g) Advise and intervene appropriately when community problems rooted in human relations issues are reported; and,
- h) Investigate incidents of inter-group conflict or acts of hate

The costs of these four positions are identified below:

Item	CDBG-R	WIA-R	Total
Direct Salaries	153,973	174,240	328,213
Non-Labor	13,621	15,414	29,035

Item	CDBG-R	WIA-R	Total
Related Costs	86,856	98,289	185,145
GASP	45,550	51,546	97,096
Total	300,000	339,489	639,489

The availability of CDBG-R funds to support these positions is created by the reprogramming of \$300,000 for the LA City Works Academy within the Public Services category.



RICHARD L. BENBOW
General Manager