

**TO THE COUNCIL OF THE
CITY OF LOS ANGELES**

Your **HOUSING, COMMUNITY AND ECONOMIC DEVELOPMENT** Committee

reports as follows:

HOUSING, COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE REPORT relative to approval of various contracting and fiscal authorities for the implementation of the Neighborhood Stabilization Program grants, and related actions.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the General Manager, Los Angeles Housing Department (LAHD), or designee, to:
 - a. Submit and apply for a Substantial Amendment and any other required documents between the U.S. Department of Housing and Urban Development (HUD) and the City for technical amendment to the Neighborhood Stabilization Plan (NSP) to add two additional census tracts (Census Tracts Nos. 187100 and 295101) to the NSP2 eligible target areas for grant activities under the terms of Funding Approval and Grant Agreement No. B-09-LN-CA-0046 between the City and HUD in the amount of \$100 million.
 - b. Execute the fourth amendment to the City's contract with ICF Incorporated, LLC, Contract No. C-117373, with the terms of the amendment described in Attachment A of the LAHD June 6, 2012 transmittal (contained in the Council File [CF] 10-0799), to increase the contract amount by \$150,000 from NSP2 funds, from \$200,000 to a new total contract amount not to exceed \$350,000 for third-party auditing and consultant services, subject to the review and approval of the City Attorney as to form and compliance with the City's contracting requirements.
 - c. Execute the fourth amendment to the City's contract with Barr & Clark, Contract No. C-116844, with the terms of the amendment described in Attachment B of the LAHD June 6, 2012 transmittal, to increase the contract amount by \$100,000 (\$50,000 from NSP1 funds and \$50,000 from NSP2 funds), from \$172,492 to a new total contract amount not to exceed \$272,492 for inspection, environmental risk assessment and consultant services, subject to the review and approval of the City Attorney as to form and compliance with the City's contracting requirements.
 - d. Execute the third amendment to the City's contract with Gold Coast Appraisals, Contract No. C-116852, with the terms of the amendment described in Attachment C of the LAHD June 6, 2012 transmittal, to increase the contract amount by \$20,000 from NSP2 funds, from \$130,000 to a new total contract amount not to exceed \$150,000 for property appraisal services, and extend the time of performance by 12 additional months for a new expiration date of December 31, 2013, subject to the review and approval of the City Attorney as to form and compliance with the City's contracting requirements.

- e. Execute the sixth amendment to the contract with Restore Neighborhoods LA, Inc., Contract No. C-115683 to include the following provisions without increase to the contract amount, subject to the review and approval of the City Attorney as to form and compliance with the City's contracting requirements:
 - 1) Amend Exhibit F, entitled "Applicable Census Tracts and Block Groups" to include all NSP-eligible target areas authorized by the Mayor and Council.
 - 2) Amend Exhibit G, entitled "Timeline and Performance Measures" to add the number of units consistent with all NSP funding allocations.
 - 3) Amend Exhibit H, entitled "Administrative BUdget" to amend the existing administrative budget amounts for NSP1, NSP2 and NSP3 to include the operating budget for informational purposes.
- 2. AUTHORIZE the General Manager, LAHD, and the General Manager of the Los Angeles Department of Building and Safety (LADBS), execute an Amendment to the Letter of Agreement between the departments to increase the amount by \$332,144 (from \$249,108 to \$581,252) to reflect compensation in Fiscal Year 2012-13 described in Attachment D of the LAHD June 6,2012 transmittal contained in Council File (CF) 10-0799, to reimburse the LADBS for the provision of services for projects funded through the NSP that are beyond the typical services provided for LADBS public counter engineering and inspections fees, subject to the review and approval of the City Attorney as to form and compliance with the City's contracting requirements.
- 3. AUTHORIZE the Controller to:
 - a. Establish a new account within NSP- ARRA Grant Fund 52J, Dept 43 as follows:

<u>Account</u>	<u>Name</u>
43J245	Professional Services Contracts

- b. Transfer appropriations within NSP - ARRA Grant Fund 52J, Department 43 as follows:

Transfer from:

<u>Account</u>	<u>Name</u>	<u>Amount</u>
43E818	NSP Program Operations	\$50,000
43E820	NSP Program Administration	<u>\$140,625</u>
	Total:	<u>\$190,625</u>

Transfer To:

<u>Account</u>	<u>Name</u>	<u>Amount</u>
43F844	Technical Services	\$50,000
43J245	Professional Service Contracts	<u>\$140,625</u>
	Total:	<u>\$190,625</u>

- c. Expend funds on an as-needed basis in an amount not to exceed \$140,625 in NSP Grant Fund 50T, Department 43, Account J245, Professional Services Contracts, for computer programming services authorized in CF 11-1963 to develop and maintain database and website management systems upon proper written demand by the General Manager, LAHD, or designee.
- d. Expend funds on an as-needed basis in an amount not to exceed \$50,000 in NSP Grant Fund 50T, Department 43, Account F844, Technical Services, upon proper written demand by the General Manager, LAHD, or designee.
- e. Establish a new account within NSP- ARRA Grant Fund 52J, Dept 43 as follows:

<u>Account</u>	<u>Name</u>
43J245	Professional Services Contracts

- f. Transfer appropriations within NSP - ARRA Grant Fund 52J, Department 43 as follows:

Transfer from:

<u>Account</u>	<u>Name</u>	<u>Amount</u>
43F304	Admin Reserve	\$336,500
43F868	NSP2/ARRA Program Operation	<u>\$70,000</u>
	Total:	\$406,500

Transfer To:

<u>Account</u>	<u>Name</u>	<u>Amount</u>
43J844	Technical Services	\$70,000
43G245	NSP II Professional Services Contracts	<u>\$336,500</u>
	Total:	\$406,500

- g. Expend funds on an as-needed basis in an amount not to exceed \$406,500 in NSP-ARRA Grant Fund 52J, Department 43 upon proper written demand by the General Manager, LAHD, or designee, as follows:
 - 1) Amount not to exceed \$50,000 in NSP - ARRA Grant Fund 52J, Department 43 Account J844, Technical Services, for Contract No. C-116844 for inspection, environmental risk assessment and consultant services described in Recommendation No. 1c above.
 - 2) Amount not to exceed \$20,000 in NSP - ARRA Grant Fund 52J, Department 43 Account J844, Technical Services, for C-116852 for property appraisal services described in Recommendation No. 1d above.
 - 3) Amount not to exceed \$150,000 in NSP - ARRA Grant Fund 52J, Department 43 Account G245, Professional Services Contracts, for Contract No. C-117373 for third party auditing and consultant services described in Recommendation No. 1b above.

- 4) Amount not to exceed \$186,500 in NSP - ARRA Grant Fund 52J, Department 43 Account G245, Professional Services Contracts, for computer programming services that were authorized in CF 11-1963 to develop and maintain database and website management systems.

- h. Establish new accounts within Fund 52J as follows:

<u>Account</u>	<u>Name</u>
43J108	Building and Safety
43J299	Related Costs

- i. Transfer appropriations within NSP - ARRA Grant Fund 52J, Department 43 as follows:

Transfer from:

<u>Account</u>	<u>Name</u>	<u>Amount</u>
43F304	Admin Reserve	\$332,14

Transfer To:

<u>Account</u>	<u>Name</u>	<u>Amount</u>
43J108	Building and Safety	\$202,131
43J299	Related Costs	<u>\$130,013</u>
Total:		\$332,144

- j. Expend funds on an as-needed basis in an amount not to exceed \$332,144.00 from the above funds and accounts in NSP - ARRA Grant Fund 52J, Department 43 upon proper written demand by the General Manager, LAHD, or designee.

- k. Increase appropriations within General Fund 100/08 for Budget Fiscal Year 2012-13 as follows:

<u>Account</u>	<u>Name</u>	<u>Amount</u>
1010	Salaries	\$200,451
3310	Transportation	<u>\$1,680</u>
Total:		\$202,131

4. AUTHORIZE the General Managers, LAHD and/or LADBS, or designees, to prepare Controller instructions and make any necessary technical adjustments that are consistent with the Mayor and Council action on this item, subject to the approval of the City Administrative Officer (CAO), and authorize the Controller to implement those instructions.

Fiscal Impact Statement: The CAO reports that approval of these recommendations will authorize the LAHD to begin program implementation associated with the Substantial Amendment relative to the Neighborhood Stabilization Program (NSP) Action Plan. The recommendations also provide various contracting authorities associated with the continued implementation of the NSP1 and NSP2 grants. These recommendations comply with the City's Financial Policies in that sufficient funds are available to pay for the requested authorities included in this report.

Community Impact Statement: None submitted.

SUMMARY

At its regular meeting held on June 27, 2012, the Housing, Community and Economic Development Committee considered an LAHD report dated June 6, 2012 and a CAO report dated June 27, 2012 relative to authorization to submit a substantial amendment to HUD to implement the City Neighborhood Stabilization Program (NSP2) funded by the American Reinvestment and Recovery Act of 2009 (ARRA), to add two additional census tracts to the NSP2 eligible target areas, amend four contracts, amend letter of agreement with the Los Angeles Department of Building and Safety, and related actions.

After providing an opportunity for public comment, the Committee recommended approval of the recommendations in the CAO report. This matter is now forwarded to the Council for its consideration.

Respectfully submitted,

HOUSING, COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
CARDENAS:	YES
REYES:	ABSENT
WESSON:	YES
ALARCON:	ABSENT
PERRY:	YES

REW
6/28/12
[10-0799](#).rpt_hced_6-27-12

Not Official Until Council Acts