


CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

0130-01993-0000

Date: June 4, 2010

To: The Mayor
The Council
Attn: Pamela Finley, Mayor's Office
Erica Pulst, City Clerk's Office

From: Miguel A. Santana, City Administrative Officer



Subject: **GRANTS PILOT PROGRAM – GRANT ACCEPTANCE PACKET FOR COUNTY OF LOS ANGELES IMPACT (LA IMPACT) PROGRAM GRANT**

Attached is the Grant Acceptance Packet for the California Emergency Management Agency (Cal EMA), County of Los Angeles IMPACT (LA IMPACT) Grant received by the City Attorney's Office. As a participant in the Grants Pilot Program, this department submitted the packet for review and analysis by the CAO Grants Oversight Unit and the appropriate CAO Analyst.

In accordance with the approved procedures for the Pilot, this Office reviewed the Packet for completeness, conducted a concise analysis and prepared a Fiscal Impact Statement. The Grant Acceptance Packet consists of the following:

- Review of Grant Award and Acceptance Determination
- Department Request for Acceptance of Grant Award
- Grant Award Notification and Acceptance
- Memorandum of Understanding
- Grant Application Notification and Summary Review

If you have any questions about the Grants Pilot Program or the procedures for the Grant Acceptance Packet, please contact Camilla Fong at 213-978-7681.

Attachments

MAS:ACA:CLF:04100175c

OFFICE OF THE CITY ADMINISTRATIVE OFFICER
Review of Grant Award and Acceptance Determination

Recipient City Department: Office Of The City Attorney		Award Notification Date: 05/03/2010
Grant Award Title: LA Impact		Grant Amount: \$427,538 Prior Grant Award(s): \$0
Awarding Agency: Los Angeles County		
Grant Agreement Number/Reference:	Performance Start Date: 07/01/2009	Performance End Date: 06/30/2010
Purpose: To investigate and abate targeted public nuisance properties, as well as prosecute individuals and/or entities that commit and/or permit criminal activity within these properties.		

Checklist for Grant Acceptance:	Yes	No	N/A	Comments
1. Authority for Grant Acceptance				
• Department requests acceptance of the Grant	X			() Terms/Conditions outlined in Award Notice/Grantor Agreement
2. Match Requirement Review				
• Match Sources Identification completed			X	() Obtain match requirements from Award Notice/Grantor Agreement
• Additional Funds requested			X	() Submit to CAO for review
3. Charter Section 1022 Determination				
• Charter Section 1022 findings completed			X	() Submit to CAO for review and determination
4. Provisions for Grant-Funded Contracts				
• Standard and Grantor Provisions or equivalent language is included			X	() Incorporate Provisions or Language into proposed agreement
• Pro Forma Agreement RFP <input type="checkbox"/> MOU <input type="checkbox"/> PSA <input type="checkbox"/>			X	() Submit to City Attorney for review and approval; copy to CAO
5. Personnel Authorities				
• Department has submitted a request for position(s)			X	() Review documents and make determination
6. Grant Implementation Recommendations				
• Department has submitted grant implementation instructions	X			() Submit to CAO for review
7. Controller Instructions for Fund/Accounts Set-Up				
• Department has requested Funds/Accounts Set-up	X			
8. Governing Body Resolution/Certification				
• Department has submitted Resolution/Certification	X			() Submit to CAO and City Attorney for review
9. Fiscal Impact Analysis				
• Department has submitted Fiscal Impact Statement	X			(X) Submit to CAO for review and determination
10. Grant Award Summary				

OFFICE OF THE CITY ADMINISTRATIVE OFFICER
Review of Grant Award and Acceptance Determination

Following a competitive process, the County of Los Angeles has awarded the LA IMPACT grant to the City Attorney's Office to investigate and abate public nuisance properties, as well as to prosecute individuals and/or entities that commit and/or permit criminal activity within these properties. Funding is provided from the Bureau of Justice for which Cal-EMA is the pass through agency to the County of Los Angeles. The grant period covers July 1, 2009 through June 30, 2010. The submittal and award notification included several delays which were unanticipated and beyond the control of the City Attorney's Office. The formal award letter was issued to LA IMPACT by Cal-EMA on May 3, 2010. The LA IMPACT task force is an anti-drug taskforce comprised of several law enforcement agencies, including the Los Angeles Police Department, Los Angeles District Attorney, and the Los Angeles City Attorney. Grant funds will provide full reimbursement for salary and fringe benefits for two positions and partial reimbursement for overhead. No matching funds are required in order to accept this grant. The City will cover the balance of the overhead costs (\$44,863) as reimbursement for full overhead costs is restricted under the federal grant guidelines. Funds will also be provided to contract out for all IT programming, and to purchase software, licenses, training/travel costs and one bulletproof vest. Existing position authorities currently General Funded, will be assigned to this grant. No additional funds are being requested as these are continuing positions and are included in the 2009-10 Adopted Budget.

OFFICE OF THE CITY ADMINISTRATIVE OFFICER
Review of Grant Award and Acceptance Determination

11. Recommendations

Pursuant to a review of departmental recommendations for this grant, please provide a complete list of necessary actions for implementation including acceptance of the award by the City, Controller instructions for fund and accounts set-up, coordination of project activities, etc.

That the Council, subject to the approval of the Mayor:

1. Authorize the City Attorney or his designee to submit the grant award in the amount of \$427,538 for the LA IMPACT Grant for the period of July 1, 2009 to June 30, 2010;
2. Authorize the City Attorney or his designee to approve and execute the grant award in the amount of \$427,538 on behalf of the City, subject to the approval of the City Attorney as to form and legality;
3. Authorize the City Attorney or his designee to accept the grant award in the amount of \$427,538 for funding the LA IMPACT Grant for the period of July 1, 2009 to June 30, 2010;
4. Authorize the Controller to:
 - a. Establish a receivable in the amount of \$427,538 within Fund 368, Department 12 from the County of Los Angeles;
 - b. Establish the following appropriation Account Nos within the Fund 368, Department 12

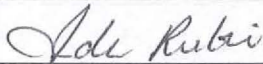
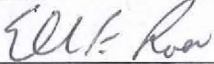
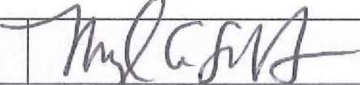
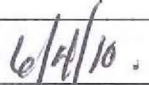
Account No. F631 Personnel Services	\$307,488
Account No. F633 Operating Expenses	\$120,050
 - c. Transfer \$217,045 from Fund 368, Department 12, Account F631 Personnel Services to Fund 100, Department 12, Account 1010 Salaries General;
 - d. Upon receipt of grant funds, transfer \$90,443 from Fund 368, Account F631 Personnel Services to Fund 100, Department 12, Account 4610 Reimbursement of Related Costs;
5. Request the City Attorney to submit invoices to the County of Los Angeles on a quarterly basis to ensure that expenditures are reimbursed in a timely manner;
6. Authorize the Office of the City Attorney to prepare Controller's instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the adjustments.

OFFICE OF THE CITY ADMINISTRATIVE OFFICER
 Review of Grant Award and Acceptance Determination

12. Fiscal Impact Statement

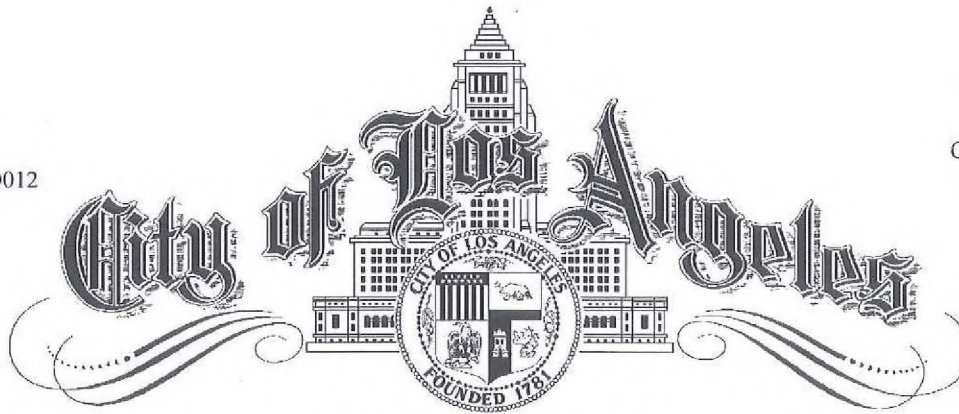
(X) Yes This Office finds that the Grant complies with City financial policies as follows (see below):
 () No This Office finds that the Grant does not comply with City financial policies as follows (see below):

The total cost of the 2009-10 LA IMPACT Grant program is \$472,401 of which \$427,538 will be fully reimbursed by the County of Los Angeles for salaries, expenses, fringe benefits, and partial overhead. The General Fund impact will be \$44,863 for the remaining general City overhead which is not eligible for reimbursement due to federal grant restrictions. There is no required match for this grant. The recommendations in this report are in compliance with the City's Financial Policies in that budgeted appropriations must be balanced against revenue, which includes available cash balances and revenues estimated to be received in the current year or proposed year.

			
CAO Analyst	Chief	CAO/Assistant CAO	Date

City Hall East
200 N. Main Street
Room 800
Los Angeles, CA 90012

(213) 978-8100 Tel
(213) 978-8312 Fax
CTrutanich@lacity.org
www.lacity.org/atty



CARMEN A. TRUTANICH
City Attorney

April 13, 2010

The Honorable Antonio Villaraigosa
Mayor of Los Angeles
City Hall
Los Angeles, CA 90012
Attention: Pamela Finley

Honorable City Council
City of Los Angeles
City Hall
Los Angeles, CA 90012
Attention: June Lagmay

Re: Acceptance of LA IMPACT Grant Award

Contact Persons: Michiko M. Reyes (213) 978-7020
Mary Clare Molidor (310) 575-8552

The City Attorney's Office is transmitting for your review and approval the LA IMPACT Grant Award to the Los Angeles City Attorney's Office. LA IMPACT is funded through a Bureau of Justice anti-drug abuse formula grant for which Cal EMA is the pass through agency to the County of Los Angeles. Following a competitive process at the County level, LA IMPACT has awarded the Los Angeles City Attorney's Office funding to investigate and abate public nuisance properties, as well as prosecute individuals and/or entities that commit and/or permit criminal activity (narcotics and gangs) within these properties.

The grant award allocated totals \$427,538 for a term of one year from July 1, 2009 to June 30, 2010. This provides reimbursable funding for one full-time prosecutor, one full-time paralegal, and one part-time IT programmer, who will carry out LA IMPACT abatement duties and responsibilities under existing position authorities. In addition, the grant award provides funding for computer equipment, databases development, software, and licensing agreements.

Established in 1991, LA IMPACT is an anti-drug enforcement consortium consisting of 57 police agencies contained in the County of Los Angeles, the Bureau of Narcotic Enforcement, the California Highway Patrol, Los Angeles City Attorney, Los Angeles District Attorney, Drug Enforcement Administration, and Bureau of Immigration and Customs Enforcement. LA IMPACT serves under the direction of local police chiefs, assisted by the California Department of Justice.

The Honorable Antonio Villaraigosa
Honorable City Council
April 13, 2010
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Los Angeles has become one of the top primary money laundering venues in the United States due to its location near a major world sea port, the proximity to the Mexican border, the presence of a major international airport, and proliferation of banks and other financial institutions. LA IMPACT targets, investigates, and prosecutes individuals who organize, direct, finance, or otherwise engage in medium-to-high level drug trafficking enterprises or money laundering, placing a high priority on those subjects engaged in the importation of drugs into Los Angeles. LA IMPACT also interdicts these illegal supply lines and seizes their drugs.

Through the LA IMPACT grant award, the Los Angeles City Attorney will use effective civil and criminal legal tools to curtail drug and gang activity occurring in Los Angeles neighborhoods. City prosecutors, assisted by support staff, will target properties where drug dealers and gang members regularly commit crimes as a component piece of the LA IMPACT strategy to make Los Angeles safer.

Acceptance of this grant award will significantly improve public safety and enhance the neighborhoods where nuisance properties sheltering criminal activity are located.

IT IS THEREFORE REQUESTED that the City Council and the Mayor:

1. Authorize the City Attorney or his designee to **SUBMIT** the grant award in the amount of \$427,538 for the LA IMPACT Grant for the period of July 1, 2009 – June 30, 2010.
2. Authorize the City Attorney or his designee to **APPROVE** the accompanying grant award between the City and the LA IMPACT and authorize the City Attorney or his designee to **EXECUTE** said grant award on behalf of the City, subject to the approval of the City Attorney as to form and legality.
3. Authorize the City Attorney or his designee to **ACCEPT** the grant award in the amount of \$427,538 for funding the LA IMPACT Grant for the period of July 1, 2009 – June 30, 2010.
4. **AUTHORIZE** the Controller to:
 - a. ESTABLISH a receivable in the amount of \$427,538 within Fund 368, Department 12.
 - b. **ESTABLISH** the following appropriation Account Nos within Fund 368, Department 12 :

Account F631, Personal Services -	\$383,451
Account F633, Operating Expenses -	\$ 44,087

The Honorable Antonio Villaraigosa
Honorable City Council
April 13, 2010
Page Three

- c. Transfer \$217,045 from Fund 368, Department 12, Account F631 Personal Services to Fund 100, Department 12, Account 1010 Salaries General.
 - d. Transfer \$54,090 from Fund 368, Department 12, Account F631 Personal Services to Fund 100, Department 32, Account 1010 Salaries General.
5. **AUTHORIZE** the Office of the City Attorney to prepare Controller's instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer.

Thank you for your consideration to this matter.

Sincerely,



Carmen A. Trutanich
City Attorney

cc: William Mangan
Michiko Reyes
Miguel Santana, CAO

City of Los Angeles Grant Award Notification and Acceptance

Recipient Department				
This Grant Award is: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation/Renewal <input type="checkbox"/> Supplemental <input type="checkbox"/> Revision <input checked="" type="checkbox"/> Sub-Allocation				
Grants Coordinator: LA IMPACT Task Force		E-Mail: Chuck Balo		Phone:
Project Manager: Mary Clare Molidor		E-Mail: mc.molidor@lacity.org		Phone: 213-575-8552
Department/Bureau/Agency: Los Angeles City Attorney				Date: 3/22/10
Grant Information				
Name of Grantor: Bureau of Justice Assistance - Byrne			Pass Through Agency: Cal EMA to LA County	
Grant Program Title: Anti-Drug Abuse Enforcement Program			Notification of Award Date: Spring, 2010	
Funding Source (Public or Private): <input checked="" type="checkbox"/> Federal <input type="checkbox"/> State <input type="checkbox"/> Local <input type="checkbox"/> Foundation <input type="checkbox"/> Corporation <input type="checkbox"/> Other		Grant Type: <input checked="" type="checkbox"/> Formula/Block <input checked="" type="checkbox"/> Competitive/Discretionary <input type="checkbox"/> Other		Funds Disbursement: <input type="checkbox"/> Advance <input checked="" type="checkbox"/> Reimbursement
Agency's Grant ID: CFDA # _____ Other ID # _____ eCivis ID# _____ CA 1056				
Match Requirement: <input checked="" type="checkbox"/> None <input type="checkbox"/> Recommended <input type="checkbox"/> Mandatory _____ Amount = _____ % Match Match Type: <input type="checkbox"/> Cash <input type="checkbox"/> In-Kind Identify Source of Match: _____				
Fiscal Information:		Awarded Funds \$427,538	Match/In-Kind Funds \$	Additional/Leveraged Funds \$
				Total Project Budget \$427,538
Approved Grant Budget Summary:				
Category	Awarded	Match	Additional	Explanation
Personnel				
Salaries	271,135			
Fringe Benefits	85,203			
Indirect	27,113			10% salary is max allowed per funding source
Equipment				
Materials/Supplies				
Travel				
Contractual Services				
Other	44,087			Related to developing database
Total:	427,538			
Approved Project				
Descriptive Title of Funded Project: LA IMPACT				
Performance Period Start/End Dates (Month/Day/Year): Start: 07/01/09 End: 06/30/10			Citywide: <input checked="" type="checkbox"/> Affected Council District(s): All Affected Congressional District(s): Citywide	
Purpose: <input type="checkbox"/> Capital/Infrastructure <input checked="" type="checkbox"/> Equipment <input checked="" type="checkbox"/> Program <input type="checkbox"/> Planning/Training <input type="checkbox"/> Pilot/Demonstration				
Identify Internal Partners (City Department/Bureau/Agency): LAPD				
Identify External Partners: The Los Angeles Interagency Metropolitan Apprehension Crime Task Force (LA IMPACT), is an anti-drug task force comprised of 57 County law enforcement agencies. LA IMPACT targets, investigates and prosecutes individuals who organize, direct, finance, or otherwise engage in medium-to-high level drug trafficking enterprises. LA IMPACT places a high priority on those subjects engaged in the importation of drugs, interdicting such illicit supply lines, and seizing their drugs.				
Summary				
Please provide a project summary including goals, objectives (metrics), specific outcomes, and briefly describe the activities that will be used to achieve these goals. You may attach an additional sheet of paper if necessary.				
The LA IMPACT Task Force is funded through a BJA anti-drug abuse formula grant for which Cal EMA is the pass through agency to the County. Following a competitive process at the County level, LA IMPACT has awarded the LACA funding to investigate public nuisance properties and to prosecute individuals and/or entities that commit and/or permit criminal activity (narcotics and gang) within these properties. Grant funds will provide for one full time prosecutor, one full time paralegal, and a part-time IT programmer to develop a database. Funds will also be provided to purchase: 1) all necessary software, licenses, and trainings to be utilized by on-site LA IMPACT personnel (which will remain property of the LACA's Office); 2) training/travel costs; and 3) a bullet proof vest.				

City of Los Angeles Grant Award Notification and Acceptance

Fiscal Impact Statement

Please describe how the acceptance of this grant will impact the General Fund. Provide details on any additional funding that may be required to implement the project/program funded by this grant.

The funds will be disbursed on a pro-rata basis when received by the LA IMPACT task force. The LACA reimbursement costs, which include ITA, will be disbursed over the course of a maximum of four quarters within the grant period. The LACA will submit quarterly invoices. No match is required. The grant funded positions will be co-located full-time at the LA IMPACT task force facility in the City of Commerce. Existing personnel will carry out new LA IMPACT related duties and responsibilities under current position authorities.

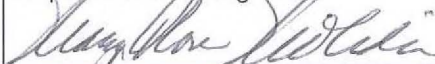
Acceptance Packet

The above named Department has received an award for the Grant Program identified above, accepts full responsibility for the coordination and management of all Grant funds awarded to the City, and will adhere to any policies, procedures and compliance requirements set forth by the Grantor and its related agencies or agents, as well as those of the City, and its financial and administrative departments. The following items comprise the Acceptance Packet and are attached for review by the CAO Grants Oversight Unit:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Grant Award Notification and Acceptance | <input type="checkbox"/> Copy of Award Notice |
| <input checked="" type="checkbox"/> Grant Project Cost Breakdown (Excel Document) | <input checked="" type="checkbox"/> Copy of Grant Agreement (if applicable) |
| <input checked="" type="checkbox"/> Detail of Positions and Salary Costs (Excel Document) | <input type="checkbox"/> Additional Documents (if applicable) |

Department Head Name:
Mary Clare Molidor, Deputy Chief

Department Head Signature:



Date:

4/7/2010

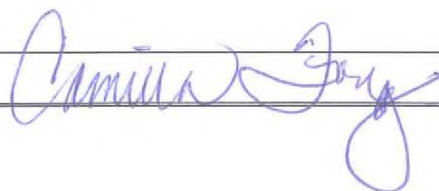
FOR CAO USE ONLY

The Office of the City Administrative Officer, Grants Oversight Unit has reviewed the information as requested, and has determined that the Acceptance Packet is:

- Complete The Acceptance Packet has been forwarded to appropriate CAO analyst
 Returned to Department (Additional information/documentation has been requested.)
 Flagged (See comments below.)

Comments:

CAO Grants Oversight Unit Signature:



Date:

4/22/10

**Grant Award Notification and Acceptance
Grant Project Cost Breakdown**

LA Impact Grant Reimbursement Funding for Project TOUGH					Department:	Los Angeles City Attorney
Grant Project Breakdown		Grant Funds	Additional Costs**		Total	Comments
			City Funds	Non-City Funds		
Salaries						
1010 Salaries General		271,135			271,135	
1020 Salaries Grant Reimbursed					0	
1070 Salaries As Needed					0	
1090 Overtime					0	
Salaries Total:		\$ 271,135			271,135	
Related Costs City Attorney						
	CAP Rate					
Fringe Benefits	31.67%	68,737			68,737	
Department Administration	10.00%	21,704			21,704	10% of salary is max allowed per funding source
Central Services					0	
Related Costs Total:		\$ 90,441	\$ -	\$ -	90,441	
Related Costs ITA						
	CAP Rate					
Fringe Benefits	30.44%	16,466			16,466	
Department Administration	10.00%	5,409			5,409	10% of salary is max allowed per funding source
Central Services					0	
Related Costs Total:		21,875	-	-	21,875	
Total Related Costs:		\$ 112,316	\$ -	\$ -	112,316	
Expense						
2120 Printing & Binding					0	
2130 Travel					0	
3040 Contractual Services					0	
3310 Transportation					0	
4160 Governmental Meetings					0	
6010 Office Supplies					0	
6020 Operating Supplies					0	
7300 Equipment					0	
Other (Database)		44,087			44,087	
Expenses Total:		\$44,087			44,087	

**Grant Award Notification and Acceptance
Grant Project Cost Breakdown**

Grand Total:		\$ 427,538	\$ -	\$ -	\$ 427,538	
	*Please use the full Cost Allocation Plan (CAP) rates unless disallowed by the Grantor. CAP rates should be applied to Gross Salaries (including Compensated Time Off.)					
	**Other sources of funding. Please indicate whether these funds are part of a match requirement and whether they are already provided or new funding is required.					

**Grant Award Notification and Acceptance
Detail of Positions Salary Costs for Grant**

Los Angeles City Attorney				Other Funding Sources								Comments
LA Impact Grant Reimbursement Funding for Project TOUGH				City				Non-City				
Job Classification	Total	New	Existing	Grant Funding		Reimbursable*		Non-Reimbursable**				
				No.	Cost	No.	Cost	No.	Cost	No.	Cost	
Deputy City Attorney III	1 FTE		1 FTE	1	135,791	1	135,791					
IT Programmer	1 PTE		1 PTE	1	54,090	1	54,090					
Paralegal II	1 FTE		1 FTE	1	81,254	1	81,254					
Total:					271,135		271,135					
<p>Indicate classification code by each position and percentage of time spent on this grant. The amounts shown here should only reflect salary costs. Related costs (fringe benefits, department administration and central services) are separate and when combined with salaries, will result in the full costs for personnel. *Reimbursable costs are savings to the City. These costs would include all currently City-funded positions working for the specified grant program activities that will be reimbursed by grant funds.</p> <p>**Non-reimbursable costs may not be reimbursed by the Grant but could be used as a Match or as additional costs needed to enhance the program.</p>												



MEMORANDUM OF UNDERSTANDING

for

L.A. IMPACT and Los Angeles City Attorney's Office "Project T.O.U.G.H."

Whereas the Los Angeles City Attorney's Office (Project T.O.U.G.H.) has entered into an agreement with the Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force (L.A. IMPACT) through the Anti-Drug Abuse Enforcement Program (ADA Grant) with the approval of CalEMA to become an ancillary group of L.A. IMPACT for the purpose of investigating public nuisance properties and prosecuting individuals and/or entities that commit and/or permit criminal activity (i.e., narcotics and gang) within those properties.

The following points describe the conditions under which L.A. IMPACT and the L.A. City Attorney's Office will carry out this joint operation during the 2009-2010 CalEMA grant:

- The L.A. City Attorney's Office understands and agrees that all funds associated to Project T.O.U.G.H. have been awarded to and will be administered solely by L.A. IMPACT.
- The L.A. City Attorney's Office reimbursement costs, which include ITA, will be disbursed over the course of a maximum of four quarters within the grant period. The L.A. City Attorney's Office will submit quarterly invoices upon execution of this MOU.
- Unless an extension for use of the grant funds is approved by Cal EMA past June 30, 2010, payments to the L.A. City Attorney's Office will be dispersed on a pro-rated basis when the grant funds are received by L.A. IMPACT.
- The L.A. City Attorney's Office personnel (TBD) will be co-located at the L.A. IMPACT facility in the City of Commerce on a full-time basis with an understanding, however, that City Attorney personnel will periodically need to be off-site to attend mandatory meetings and perform other essential job functions.
- The L.A. City Attorney's Office will be considered an ancillary task force group, designated as Group 16, and for purposes of chain of command shall fall within L.A. IMPACT and L.A. IMPACT's organizational chart.
- L.A. IMPACT will provide travel, training and equipment, including office supplies and computers, to the L.A. City Attorney's Office personnel as needed to complete project goals and objectives.
- L.A. IMPACT will provide the necessary funds (up to \$41,310) to the L.A. City Attorney's Office for the server, database and necessary software, licenses and trainings which will be utilized by the on-site Project T.O.U.G.H. personnel but will remain the property of the Los Angeles City Attorney's Office.
- L.A. IMPACT will provide one bullet proof vest to the L.A. City Attorney's Office personnel.
- All discrepancies / disputes between L.A. IMPACT and the L.A. City Attorney's Office will be resolved through the L.A. IMPACT Executive Board.
- The L.A. City Attorney's Office will maintain and provide all statistical data required by CalEMA for reporting requirements within 15 days after a quarter ends.



LOS ANGELES INTERAGENCY METROPOLITAN POLICE APPREHENSION CRIME TASK FORCE

The following is an estimate of the funds that L.A. IMPACT will reimburse towards salary and overhead costs for L.A. City personnel over the course of the grant period:

Personnel Services - Salaries

<u>Staffing</u>	<u>FTE</u>	<u>Annual Salary</u>
Deputy City Attorney III	1	\$147,255
IT Programmer	0.5	\$59,822
Paralegal II	1	<u>\$92,720</u>
		\$299,797

Personnel Services - Fringe Benefits

Deputy City Attorney III	\$43,005
IT Programmer	\$16,465
Paralegal II	<u>\$25,733</u>
	\$85,203

TOTAL ESTIMATED COST \$383,451

This MOU may be terminated by either L.A. IMPACT or the City of Los Angeles on account of the other's default in respect to any material provision of this document, however, that written notice of default shall be given to the defaulting party and the opportunity to cure the default within (30) calendar days or such other period designated in the notice as may be reasonable. If the default is not cured within the specified time or any written extension thereof, this MOU may be terminated upon (10) days written notice by the non-defaulting party.

All provisions contained within this MOU shall remain in full force and effect.

Executed this 2 day of MARCH, 2010 at Commerce, California.

L.A. IMPACT

Scott Pickwith
City of La Verne Police Department

CITY OF LOS ANGELES

William Mangan
Special Administrative Assistant

City of Los Angeles Grant Application Notification and Summary Review

Applicant Department					
This Application is: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation/Renewal <input type="checkbox"/> Supplemental <input type="checkbox"/> Revision <input checked="" type="checkbox"/> Sub-Allocation					
Grants Coordinator: LA IMPACT		E-Mail: Chuck Balo		Phone:	
Project Manager: Mary Clare Molitor		E-Mail: mc.molitor@lacity.org		Phone: 310-575-8552	
Department/Bureau/Agency: Los Angeles City Attorney			Date: 3/22/10		
Grant Information					
Name of Grantor: Bureau of Justice Assistance - Byrne			Pass Through Agency: Cal EMA		
Grant Program Title: Anti-Drug Abuse Enforcement Program			Submission Deadline: 10/2009 Date Application Submitted: 10/2009		
Funding Source (Public or Private): <input checked="" type="checkbox"/> Federal <input type="checkbox"/> State <input type="checkbox"/> Local <input type="checkbox"/> Foundation <input type="checkbox"/> Corporation <input type="checkbox"/> Other		Grant Type: <input checked="" type="checkbox"/> Formula/Block <input checked="" type="checkbox"/> Competitive/Discretionary <input type="checkbox"/> Other		Funds Disbursement: <input type="checkbox"/> Advance <input checked="" type="checkbox"/> Reimbursement	
Agency's Grant ID: CFDA # _____ Other ID # _____ eCivis ID# CA 1056					
Match Requirement: <input checked="" type="checkbox"/> None <input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Mandatory \$ _____ Amount = _____ % Match					
Match Type: <input type="checkbox"/> Cash <input type="checkbox"/> In-Kind Identify Source of Match: _____					
Fiscal Information:		Requested Funds \$427,438	Match/In-Kind Funds \$	Additional/Leveraged Funds \$	Total Project Budget \$427,538
Proposed Grant Budget Summary:					
Category	Requested	Match	Additional	Explanation	
Personnel	271,135				
Salaries					
Fringe Benefits	85,203				
Indirect	27,113			10% salary is max allowed per funding source	
Equipment					
Materials/Supplies					
Travel					
Contractual Services					
Other	44,087			Related to developing database	
Total:	427,538				
Are other City Departments applying for this grant? No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> If yes, identify other departments: LAPD					
Does the grant require City Council resolution approval? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If yes, attach document.					
Project To Be Funded					
Descriptive Title of Proposed Project: LA IMPACT					
Performance Period Start/End Dates (Month/Day/Year):			Citywide: <input checked="" type="checkbox"/>		
Start: 07/01/09 End: 06/30/10			Affected Council District(s): All		
			Affected Congressional District(s): All		
Purpose: <input type="checkbox"/> Capital/Infrastructure <input type="checkbox"/> Equipment <input checked="" type="checkbox"/> Program <input type="checkbox"/> Planning/Training <input type="checkbox"/> Pilot/Demonstration					
Does this project require new positions to be created? No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> If yes, describe position(s) and purpose:					
Identify Internal Partners (City Department/Bureau/Agency): LAPD					
Identify External Partners: CHP, Sheriff, District Attorney, US Attorney, DEA, BTF, ICE					
Describe the sustainability plan for continuation of the project/program after the grant expires: The position authority will remain and the duties will revert to general narcotics enforcement not tailored to LA IMPACT.					

City of Los Angeles Grant Application Notification and Summary Review

Summary

Please provide a project summary including goals, objectives (metrics), specific outcomes, and briefly describe the activities that will be used to achieve these goals. You may attach an additional sheet of paper if necessary.

The Los Angeles Interagency Metropolitan Apprehension Crime Task Force (LA IMPACT), is an anti-drug task force comprised of 57 County law enforcement agencies. LA IMPACT targets, investigates and prosecutes individuals who organize, direct, finance, or otherwise engage in medium-to-high level drug trafficking enterprises. LA IMPACT places a high priority on those subjects engaged in the importation of drugs, interdicting such illicit supply lines, and seizing their drugs.

The LA IMPACT Task Force is funded through a BJA anti-drug abuse formula grant for which Cal EMA is the pass through agency to the County. If successful in a competitive process at the County level, the LACA will be awarded funding by LA IMPACT for purposes of investigating public nuisance properties and prosecuting individuals and/or entities that commit and/or permit criminal activity (narcotics and gang) within these properties. Grant funds will provide for one full time prosecutor, one full time paralegal, and a part-time IT programmer to develop a database. Funds will also be provided to purchase: 1) all necessary software, licenses, and trainings to be utilized by on-site LA IMPACT personnel (which will remain property of the LACA's Office); 2) training/travel costs; and 3) a bullet proof vest.

Grant Feasibility Checklist

Yes	No	Criteria
x		City of Los Angeles meets eligibility requirements
x		Is the grant compatible with the Department's mission, goals and objectives?
x		Do the priorities and interests of the City match the funder?
x		Are sufficient time and resources available to develop a competitive proposal?
x		Will the grant leverage existing projects or programs?
x		If awarded, does the Department have the capacity/resources to implement the project?
x		Are the grant funds sufficient to achieve our objectives in the allotted time frame?
x		Is the proposed project/program budget realistic?
N/A		Has the Department identified matching or in-kind contributions required for this grant?
	x	Will this project or program require the City's commitment beyond the funding period?
x		Does this project require the City to have internal/external partners?

This grant fulfills: Mission and Purpose of Department Unmet Funding Priority for Department
 City of Los Angeles Goals & Objectives (Metrics) Community Need

Application Packet

The above named Department is applying for the Grant Program identified above, and if awarded, will accept full responsibility for the coordination and management of any funds awarded to the City relative to this Grant, and will adhere to any policies, procedures and compliance requirements set forth by the Grantor and its related agencies or agents, as well as those of the City, and its financial and administrative departments. The following items comprise the Application Packet and are attached for review and filing by the CAO Grants Oversight Unit:

- Grant Application Notification and Review
- Copy of Application
- Governing Body Resolution (if applicable)

Department Signature

Department Head Name:
Mary Clare Molidor

Department Head Signature:
Division Chief

Date:

4/7/2010

FOR CAO USE ONLY

The Office of the City Administrative Officer, Grants Oversight Unit has reviewed the information as requested, and has determined that the Application Packet is:

- Complete The Application Packet is on file in the CAO
- Returned to Department (Additional information/documentation has been requested.)
- Flagged (See comments below.)

Comments:

CAO Grants Oversight Unit Signature:



Date:

4/22/10

Tracking Status: Application Notification & Review Award Acceptance Grant Implementation Closeout