

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: February 7, 2013

CAO File No. 0220-03695-0135

Council File No. 11-1256

Council District: All

To: The Mayor
The Council

From: Miguel A. Santana, City Administrative Officer *MAS*

Reference: Transmittal from the Mayor dated January 7, 2013; referred for report January 14, 2013

Subject: **REAPPROPRIATION OF FUNDS FOR FISCAL YEAR 2012-13 FOR THE URBAN AREAS SECURITY INITIATIVE (UASI) GRANT PROGRAMS 2010 AND 2011**

SUMMARY

The Mayor's Office of Homeland Security and Public Safety (Mayor's Office) requests authority to re-appropriate funds for the Urban Areas Security Initiative 2010 (UASI 10) and 2011 (UASI 11) grant awards from the United States Department of Homeland Security (DHS).

UASI 10

On July 19, 2011, the City Council accepted the UASI 10 award (C.F. 10-1166) in the amount of \$55,937,717 for a grant performance period of October 28, 2010 to April 30, 2013. Funding for the City of Los Angeles supports the Emergency Management Department (EMD), Information Technology Agency (ITA), Port of Los Angeles (POLA), Los Angeles Fire Department (LAFD), Los Angeles Police Department (LAPD), and the City Attorney's Office and the Mayor's Office for management and administration of the grant. No matching funds are required.

The Mayor's Office requests authority to re-appropriate a total of \$2,896,452.53 for the LAPD, ITA, EMD, LAFD, City Attorney's Office and Mayor's Office. Funding in the amount of \$2,034,620.57 is provided for the LAPD, ITA, EMD, and LAFD to continue work on various UASI projects. Attachment 1 in the Mayor's Transmittal dated January 7, 2013 provides a list of the approved UASI projects for these departments. The position authorities for the LAFD, ITA and EMD associated with the UASI 10 are provided in the 2012-13 Personnel Authority Resolution. The position authorities for the other departments are provided in the Departmental Personnel Ordinance (DPO). No additional position authorities are requested.

The federal grant guidelines allows up to five percent of the grant for management and administration. Funding in the amount of \$861,831.96 is provided for management and administration, which includes \$66,831.96 to reimburse the City Attorney's Office for direct salary costs for one Deputy City Attorney III, \$559,131.60 in Mayor's Office direct salary costs, and \$235,868.40 in related costs for the Mayor's Office.

UASI 11

On June 6, 2012, the City Council accepted the UASI 11 award (C.F. 11-1256) in the amount of \$58,035,381 for a grant performance period of November 18, 2011 to April 30, 2014. Funding for the City of Los Angeles supports the Emergency Management Department (EMD), Los Angeles Fire Department (LAFD), General Services Department (GSD), Information Technology Agency (ITA), Los Angeles Police Department (LAPD), Port of Los Angeles (POLA), Los Angeles World Airports (LAWA) and the City Attorney's Office and the Mayor's Office for management and administration of the grant. No matching funds are required.

The Mayor's Office requests authority to re-appropriate a total of \$2,596,478 for the LAPD, LAFD, EMD, City Attorney and Mayor's Office. Funding the amount of \$2,480,472.82 is provided for the LAPD, LAFD, and EMD to continue work on various UASI projects. Attachment 1 in the Mayor's Transmittal dated January 7, 2013 provides a list of the approved UASI projects for these departments. The position authorities associated for the LAFD and EMD associated with the UASI 11 are provided in the 2012-13 Personnel Authority Resolution. The position authorities for the other departments are provided in the Departmental Personnel Ordinance (DPO). No additional position authorities are requested.

The federal grant guidelines allows up to five percent of the grant for management and administration. Funding in the amount of \$125,038.10 is provided for the City Attorney's Office and Mayor's Office, which includes \$40,099.18 to reimburse the City Attorney's Office for direct salary costs for one Deputy City Attorney III and \$84,938.92 in related costs for the Mayor's Office.

RECOMMENDATIONS

That the Council:

1. Authorize the Controller to:

a. Transfer appropriations and create appropriation accounts within Fund 53V, UASI 10, as follows:

TRANSFER FROM:

| <u>Fund/Dept No.</u> | <u>Account No.</u> | <u>Account Title</u> | <u>Amount</u> |
|----------------------|--------------------|----------------------|------------------------|
| 53V/46 | 46H970 | LAPD | \$ 384,390.10 |
| 53V/46 | 46H132 | ITA | \$ 54,510.72 |
| 53V/46 | 46H935 | EMD | \$ 90,000.00 |
| 53V/46 | 46H938 | LAFD | \$ 1,505,719.75 |
| 53V/46 | 46H946 | Grant Mgmt & Admin | \$ 861,831.96 |
| TOTAL | | | \$ 2,896,452.53 |

TRANSFER TO:

| <u>Fund/Dept No.</u> | <u>Account No.</u> | <u>Account Title</u> | <u>Amount</u> |
|----------------------|--------------------|----------------------|------------------------|
| 53V/46 | 46J170 | LAPD | \$ 384,390.10 |
| 53V/46 | 46J132 | ITA | \$ 54,510.72 |
| 53V/46 | 46J135 | EMD | \$ 90,000.00 |
| 53V/46 | 46J138 | LAFD | \$ 1,401,909.72 |
| 53V/46 | 46J112 | City Attorney | \$ 66,831.96 |
| 53V/46 | 46J146 | Mayor | \$ 559,131.60 |
| 53V/46 | 46J299 | Related Costs | \$ 339,678.43 |
| TOTAL | | | \$ 2,896,452.53 |

b. Transfer appropriations from Fund 53V, UASI 10 to the General Fund to reimburse UASI 10 related expenditures as follows:

TRANSFER FROM:

| <u>Fund/Dept No.</u> | <u>Account No.</u> | <u>Account Title</u> | <u>Amount</u> |
|----------------------|--------------------|----------------------|------------------------|
| 53V/46 | 46J170 | LAPD | \$ 384,390.10 |
| 53V/46 | 46J132 | ITA | \$ 54,510.72 |
| 53V/46 | 46J135 | EMD | \$ 90,000.00 |
| 53V/46 | 46J138 | LAFD | \$ 1,401,909.72 |
| 53V/46 | 46J146 | Mayor | \$ 559,131.60 |
| TOTAL | | | \$ 2,489,942.14 |

TRANSFER TO:

| <u>Fund/Dept No.</u> | <u>Account No.</u> | <u>Account Title</u> | <u>Amount</u> |
|----------------------|--------------------|--------------------------|-----------------|
| 100/70 | 001092 | Salaries, Sworn Overtime | \$ 384,390.10 |
| 100/32 | 001010 | Salaries, General | \$ 54,510.72 |
| 100/35 | 001010 | Salaries, General | \$ 90,000.00 |
| 100/38 | 001098 | Salaries, Overtime | \$ 1,202,732.46 |
| 100/38 | 001012 | Salaries, Sworn | \$ 199,177.26 |
| 100/46 | 001020 | Salaries, Grant Reimb | \$ 559,131.60 |
| TOTAL | | | \$ 2,489,942.14 |

- c. Transfer up to \$103,810.03 from Fund 53V, Department 46, Account 46J299 to Fund 100, Department 38, Revenue Source Code 5346, for reimbursement of grant funded fringe benefits for the LAFD;
- d. Transfer up to \$235,868.40 from Fund 53V, Department 46, Account 46J299 to Fund 100, Department 46, Revenue Source Code 5346, for reimbursement of grant funded fringe benefits for the Mayor's Office;
- e. Transfer up to \$66,831.96 from Fund 53V, Department 46, Account 46J112 to Fund 100, Department 12, Revenue Source Code 5301, to reimburse the City Attorney for direct salary costs;

2. Authorize the Controller to:

- a. Transfer appropriations and create appropriation accounts within Fund 54M, UASI 11, as follows:

TRANSFER FROM:

| <u>Fund/Dept No.</u> | <u>Account No.</u> | <u>Account Title</u> | <u>Amount</u> |
|----------------------|--------------------|----------------------|-----------------|
| 54M/46 | 46H901 | LAPD | \$ 660,663.90 |
| 54M/46 | 46H902 | LAFD | \$ 1,615,039.00 |
| 54M/46 | 46H903 | EMD | \$ 195,737.00 |
| 54M/46 | 46H908 | Grant Mgmt & Admin | \$ 40,099.18 |
| 54M/46 | 46H299 | Related Costs | \$ 84,938.92 |
| TOTAL | | | \$ 2,596,478.00 |

TRANSFER TO:

| <u>Fund/Dept No.</u> | <u>Account No.</u> | <u>Account Title</u> | <u>Amount</u> |
|----------------------|--------------------|----------------------|-----------------|
| 54M/46 | 46J170 | LAPD Salaries | \$ 660,663.90 |
| 54M/46 | 46J138 | LAFD Salaries | \$ 1,583,978.74 |
| 54M/46 | 46J135 | EMD Salaries | \$ 195,737.00 |
| 54M/46 | 46J112 | City Attorney | \$ 40,099.18 |
| 54M/46 | 46J299 | Related Costs | \$ 115,999.18 |
| TOTAL | | | \$ 2,596,478.00 |

- b. Transfer appropriations from Fund 54M, UASI 11 to the General Fund to reimburse UASI 11 related expenditures as follows:

TRANSFER FROM:

| <u>Fund/Dept No.</u> | <u>Account No.</u> | <u>Account Title</u> | <u>Amount</u> |
|----------------------|--------------------|----------------------|-----------------|
| 54M/46 | 46J170 | LAPD Salaries | \$ 660,663.90 |
| 54M/46 | 46J138 | LAFD Salaries | \$ 1,583,978.74 |
| 54M/46 | 46J135 | EMD Salaries | \$ 195,737.00 |
| TOTAL | | | \$ 2,440,379.64 |

TRANSFER TO:

| <u>Fund/Dept No.</u> | <u>Account No.</u> | <u>Account Title</u> | <u>Amount</u> |
|----------------------|--------------------|--------------------------|-----------------|
| 100/70 | 001092 | Salaries, Sworn Overtime | \$ 660,663.90 |
| 100/38 | 001012 | Salaries, Sworn | \$ 109,593.74 |
| 100/38 | 001098 | Salaries, Sworn Overtime | \$ 1,474,385.00 |
| 100/35 | 001010 | Salaries, General | \$ 195,737.00 |
| TOTAL | | | \$ 2,440,379.64 |

- c. Transfer up to \$31,060.26 from Fund 54M, Department 46, Account 46J299 to Fund 100, Department 38, Revenue Source Code 5346, for reimbursement of grant funded fringe benefits for the LAFD;
 - d. Transfer up to \$84,938.92 from Fund 54M, Department 46, Account 46J299 to Fund 100, Department 46, Revenue Source Code 5346, for reimbursement of grant funded fringe benefits for the Mayor’s Office;
 - e. Transfer up to \$40,099.18 from Fund 54M, Department 46, Account 46J112 to Fund 100, Department 12, Revenue Source Code 5301, to reimburse the City Attorney for direct salary costs;
3. Authorize the Controller to transfer cash from Fund 53V, Department 46 and Fund 54M, Department 46, to reimburse the General Fund on an as-needed basis, upon presentation of proper documentation from the Los Angeles Fire Department, Los Angeles Police Department, Los Angeles Emergency Management Department, Information Technology Agency, and the City Attorney, subject to the Mayor’s Office of Homeland Security and Public Safety approval; and,
 4. Authorize the Mayor’s Office of Homeland Security and Public Safety to prepare Controller instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer, and instruct the Controller to implement the instructions.

FISCAL IMPACT STATEMENT

There is no General Fund impact as a result of these actions. Approval of the recommendations within this report will allow for the continued expenditures of the Fiscal Year 2010 Urban Areas Security Initiative (FY 10 UASI) and the Fiscal Year 2011 Urban Areas Security Initiative (FY 11 UASI) grants. These actions are in compliance with the City's Financial Policies in that budgeted appropriations will be balanced against receipts expected from the continuation of the grants.

MAS:MBC:04130077