

# CITY OF LOS ANGELES

CALIFORNIA



ANTONIO R. VILLARAIGOSA  
MAYOR

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## OFFICE OF THE BOARD OF PUBLIC WORKS

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(213) 978-0261  
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ARLEEN P. TAYLOR  
EXECUTIVE OFFICER

<http://www.bpw.lacity.org>

February 6, 2013

#1 BOS

Mayor Antonio R. Villaraigosa  
Room 305  
City Hall  
Attn: Mandy Morales

City Council  
Room 395  
City Hall

Subject: AUTHORITY TO APPLY, ACCEPT, NEGOTIATE, AND EXECUTE AGREEMENTS FOR CONTRACT FUNDING FROM THE U.S. DEPARTMENT OF ENERGY AND LEONARDO TECHNOLOGIES, INC. FOR ALTERNATIVE FUEL VEHICLE PROGRAMMATIC SUPPORT OF THE LOS ANGELES CLEAN CITIES COALITION

As recommended in the accompanying report of the Director of the Bureau of Sanitation, which this Board has adopted, the Board of Public Works requests that the City Council, subject to concurrence of the Mayor, authorize the Director of the Bureau of Sanitation, or his designee, to execute and submit all documents, including, but not limited to, applications, agreements, or amendments, subject to the approval of the City Attorney as to form and legality, which may be necessary to secure the awarded grants in an amount not to exceed \$30,000 for alternative fuel vehicle programmatic support for the period, November 1, 2012 until November 15, 2013.


It is also requested, that the Bureau of Sanitation, or his designee, be authorized to receive contract funds and appropriate up to \$30,000 into the Environmental Affairs Trust Fund, Fund 537, Dept. 50, Account (FY 2013 Clean Cities – Programmatic Support).

It is further requested, that the Bureau of Sanitation, or his designee, be authorized to transfer and appropriate \$21,000 from the Environmental Affairs Trust Fund, Fund 537, Dept. 50, Account (FY 2013 Clean Cities – Programmatic Support) to Fund 100, Dept. 82, Account 1070, As-Needed Salaries.

### FISCAL IMPACT

There is no impact to the General Fund. Receipt of up to \$30,000 will offset costs otherwise provided by the Environmental Affairs Trust Fund. The total estimated cost for the project is \$30,000.

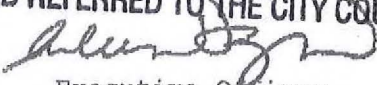
Respectfully submitted,

  
Arleen P. Taylor, Executive Officer  
Board of Public Works

APT:mp



DEPARTMENT OF PUBLIC WORKS  
BUREAU OF SANITATION  
BOARD REPORT No. 1  
February 6, 2013

ADOPTED BY THE BOARD  
PUBLIC WORKS OF THE CITY  
of Los Angeles California  
AND REFERRED TO THE MAYOR  
FEB - 6 2013  
AND REFERRED TO THE CITY COUNCIL  
  
Executive Officer

CD: All

AUTHORITY TO APPLY, ACCEPT, NEGOTIATE, AND EXECUTE AGREEMENTS FOR CONTRACT FUNDING FROM THE U.S. DEPARTMENT OF ENERGY AND LEONARDO TECHNOLOGIES, INC. FOR ALTERNATIVE FUEL VEHICLE PROGRAMMATIC SUPPORT OF THE LOS ANGELES CLEAN CITIES COALITION

### RECOMMENDATIONS

1. Approve and forward this report forthwith, with its transmittals, to the Mayor and the City Council, with the recommendation that the City Council, subject to concurrence of the Mayor, authorize the Director of the Bureau of Sanitation, or his designee, to execute and submit all documents, including, but not limited to, applications, agreements, or amendments, subject to the approval of the City Attorney as to form, which may be necessary to secure the awarded grants in an amount not to exceed \$30,000 for alternative fuel vehicle programmatic support for the period, November 1, 2012 until November 15, 2013.
2. Authorize the Bureau of Sanitation to receive contract funds and appropriate up to \$30,000 into the Environmental Affairs Trust Fund, Fund 537, Dept. 50, Account (FY 2013 Clean Cities – Programmatic Support).
3. Authorize the Bureau of Sanitation to transfer and appropriate \$21,000 from the Environmental Affairs Trust Fund, Fund 537, Dept. 50, Account (FY 2013 Clean Cities – Programmatic Support) to Fund 100, Dept 82, Account 1070, As-Needed Salaries.
4. Authorize the Controller to make technical adjustments as necessary.

### FISCAL IMPACT STATEMENT

There is no impact to the General Fund. Receipt of up to \$30,000 will offset costs otherwise provided by the Environmental Affairs Trust Fund. The total estimated cost for the project is \$30,000.

### TRANSMITTALS

1. A copy of the funding award letter (Transmittal 1).
2. A copy of the draft contract with a summary of deliverables required to qualify for funding from the U.S. DOE Clean Cities Program (Transmittal 2).



## DISCUSSION

The U.S. Department of Energy (U.S. DOE) Clean Cities Program advances the nation's economic, environmental, and energy security by supporting local actions to reduce petroleum consumption in transportation. A national network of nearly a hundred (100) Clean Cities coalitions brings together stakeholders in the public and private sectors to deploy alternative and renewable fuels, idle-reduction measures, fuel economy improvements, and emerging transportation technologies. The City of Los Angeles received the Clean Cities designation in 1996 from the U.S. DOE. The City has established similar goals of reducing emissions from the use of petroleum derived fuel. Since 1999, the City has increased the number of alternative fuel vehicles by an overall average of 19 percent.

As of July 1, 2010, the City's Bureau of Sanitation (Sanitation) became the lead agency for the Los Angeles Clean Cities Coalition (Coalition) (C.F. 94-2103) and has coordinated all the tasks required by the U.S. DOE Clean Cities Program. The mission of the Coalition is to support the City's effort to purchase clean fueled vehicles and to develop associated infrastructure.

The City's coordinator (Coordinator) convenes fleet manager and stakeholder meetings to introduce new alternative fuel vehicles and advanced technologies. Whenever possible, the new vehicles are made available for drive and ride events to assist the fleet managers with purchasing decisions. The coordinator also conducts an annual survey of vehicles, infrastructure, and emission reductions to monitor the City's progress in greening its fleets.

Each Clean Cities coalition must be re-designated every three years. Activities surrounding the re-designation of the Coalition will culminate later this year. The re-designation outlines the Coalition's ongoing goals and direction for the next three years. Sanitation is committed to continuing the U.S. DOE Clean Cities Program and will continue to coordinate the Coalition's activities with City-wide departmental fleet managers, non-profit groups, local utilities and agencies, such as the South Coast Air Quality Management District.

An award of \$30,000 has been offered by the U.S. DOE through its prime contractor, Leonardo Technologies, Inc. to help the City continue to support the Coalition for the period between November 1, 2012 and November 15, 2013 (Transmittal 1). Acceptance of this funding will allow the City to supplement staff time (\$21,000) and material costs (\$3,000) to promote clean air programs that improve air quality in Los Angeles. Estimated travel costs of \$6,000 will allow the Coordinator to attend two peer exchange or workshop events.

The U.S. DOE provides annual funding to each Clean Cities coalition in return for meeting the minimum requirements for programmatic support from the U.S. DOE Clean Cities Initiative (Transmittal 2). Approval of this report assists Sanitation to continue its commitment to increase the number of alternative fuel and advanced technology vehicles in its fleets and to generate air quality benefits in a cost-effective manner. This third contract amendment will bring the total award to \$90,000 over four years.

STATUS OF FINANCING

The contract for \$30,000 will expand current Los Angeles Clean Cities Coalition activities (C.F. 94-2103). Grant funds received from the U.S. DOE via Leonardo Technologies, Inc. will be deposited into the Environmental Affairs Trust Fund, Fund 537, Departmental Revenue Source 381100 (Reimbursement from Other Agencies General). Front funding will be provided by the Environmental Affairs Trust Fund.

Respectfully submitted,



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ENRIQUE C. ZALDIVAR, Director  
Bureau of Sanitation

APPROVED AS TO FUNDS:



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VICTORIA SANTIAGO, Director  
Office of Accounting

Prepared by: Melinda Bartlett  
(213) 485-3951

Bureau of Sanitation  
Board Report No. 1  
February 6, 2013

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**TRANSMITTAL 1**

**DEPARTMENT OF PUBLIC WORKS / BUREAU OF SANITATION**

**Notice of intent to award funding from the U.S.DOE Clean Cities Program:**

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November 1, 2012

Mr. Wayne King  
City of Los Angeles  
Public Works Department/Bureau of Sanitation, Regulatory Affairs Division  
1149 S. Broadway, 10<sup>th</sup> Floor  
Los Angeles, CA 90015

Subject: Notice of Intent to Award - Subcontract S085-CCC-PPM4002 Modification 03,  
Los Angeles Clean Cities Coalition

Mr. King,

As the prime contractor under the Department of Energy (DOE) Program and Performance Management, Leonardo Technologies Inc. (LTI) has recently approved and issued a Firm Fixed Price subcontract modification award the City of Los Angeles Clean Cities Coalition Program. The current effective period of performance of the existing subcontract agreement is 11/16/2009-10/31/2012. The monetary award to date is \$60,000.00.

DOE Clean Cities Coalition program office has approved continued award to your coalition for FY13 in the amount of \$30,000.00. The pending subcontract modification agreement extends the period of performance through 11/15/2013 and increases total subcontract value to \$90,000.00. As stated in the opening paragraph, your existing subcontract agreement has expired on 10/31/2011. Any incurred costs after that date shall be at your own risk until the pending subcontract modification is fully executed.

If you have any questions, please do not hesitate to contact at [pmccroskey@lti-global.com](mailto:pmccroskey@lti-global.com) or at 740-968-2222 x 104.

Sincerely,

PAUL G. MCCROSKEY II  
LTI Contracts Manager

Leonardo Technologies, Inc.

Arlington, VA    Bannock, OH    New York, NY    Bozeman, MT  
Pittsburgh, PA    Bedford, NH    Gaithersburg, MD    Atlanta, GA    Morgantown, WV

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## TRANSMITTAL 2

### DEPARTMENT OF PUBLIC WORKS / BUREAU OF SANITATION

Scope of work summary for funding from the U.S. DOE Clean Cities Program and contract documents, Contract Period (November 1, 2012 – November 15, 2013):

#### REPORTING

1. Complete Annual Coalition Questionnaire by 03/15/13; Quarterly Alternative Fuel Price Reports by 01/25, 04/12, 07/26, and 10/18/13 including responding to periodic data requests from U.S. Department of Energy (DOE) and other periodic data requests from Program Staff;
2. Provide Alternative Fuels and Advanced Vehicle Data Center/NREL updates on AFV refueling site openings, closings and status changes (public vs. private, hours, etc.) on an on-going basis;

#### COMPLIANCE AND INFORMATION

1. Remain in compliance with annual and/or 3 or 5-year re-designation process during the entire reporting period including completion of a required re-designation by 12/20/12;
2. Keep regional DOE Program Management Contact (PMC - Regional Manager) Manager and Coordinator Council members apprised of issues, developments, success stories, etc. via monthly regional conference calls, webcasts, e-mails, etc. must participate in a minimum of 6 per contract period;

#### MEETINGS

1. Organize/hold stakeholder meetings and/or events at a minimum of 4 per contract period;

#### DATA REQUEST

1. Review unresponsive alternative fuel station(s) data and provide feedback or alternative points of contact when requested by National Renewable Energy Laboratory (NREL) or their subcontractor
2. Provide data or information as need to other City Departments or the U.S.DOE staff concerning alternative fuel technologies, City participation, vehicle counts, emission reductions;

#### TRAINING OR PLANNING ACTIVITIES

1. Attend the DOE National or Regional Peer Exchange, and/or a regional/national industry conference which is deemed mission appropriate by regional DOE PMC (Regional Manager);
2. Participate in training or planning activities related to Clean Cities program tools;
3. Complete an annual operating plan;

#### OUTREACH

1. Conduct focused outreach to fleets and/or fuel providers at a minimum of 8 per contract period;
2. Engage in communications and outreach activities related to successes or media.