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December 5, 2012

Honorable Members of the City Council
City of Los Angeles
Room 395, City Hall

RE: FEES FOR ELECTION RECOUNTS

Honorable Councilmembers:

Summary

Los Angeles City Election Code Section 1400 (e) requires the City Clerk to recommend to the City Council, at least three months prior to each biennial Primary Nominating Election, the fees charged for a recount and the amount of the bond required of any registered voter demanding a recount. The City's next biennial Primary Nominating Election will be held on March 5, 2013. Voters may request the City Clerk to perform a manual or electronic recount of any race. The City Clerk Election Division has evaluated the cost of performing both manual and electronic tallies from prior elections and proposes a new fee structure to reflect those costs.

Manual Recount

Based on the staffing requirements necessary to conduct the one percent manual tally based on past elections, the City's manual recount fees would be $7,293 per day plus $0.11 for each ballot recounted manually. The daily rate includes costs for the setup, supervision of the tally and the executive recount board. The cost per ballot reflects staffing for tallying of ballots (computation details are shown in Attachment A).

Example:

COST OF MANUAL RECOUNT OF A COUNCIL DISTRICT RACE (30,000 ballots)		COST OF MANUAL RECOUNT OF A CITYWIDE RACE (450,000 ballots)	
Daily Rate (1 day @ $7,293/day):	$7,293	Daily Rate (9 days @ $7,293/day):	$65,637
Tally of 30,000 ballots @ $0.11/ea:	3,300	Tally of 450,000 ballots @ $0.11/ea:	49,500
Total:	$10,593	Total:	$115,137

Electronic Recount
Based on prior election tallies, the City's electronic recount fees would be a one-time fee of
$1,516 for the cost of setup. In addition, a fee of $0.11 will be charged for each ballot recounted
electronically (computation details are shown in Attachment B).

Example:

COST OF ELECTRONIC RECOUNT OF A COUNCIL DISTRICT RACE (30,000 ballots)		COST OF ELECTRONIC RECOUNT OF A CITYWIDE RACE (450,000 ballots)	
Setup:	$1,516	Setup:	$1,516
Tally of 30,000 ballots @ $0.11/ea:	3,300	Tally of 450,000 ballots @ $0.11/ea:	49,500
Total:	$4,816	Total:	$51,016

Recommendation
That the City Council instruct the City Attorney, with the assistance of the City Clerk, to prepare
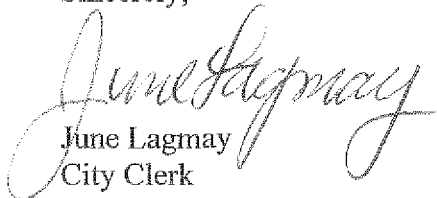the necessary ordinance to provide the following election recount fee schedule:

1. Amend the manual recount fees for any municipal election conducted by the City of
    Los Angeles to be $7,293 per day for each day that the recount is being conducted
    plus an additional $0.11 per ballot for each ballot recounted manually.

2. Amend the electronic recount fees for any municipal election conducted by the City
    of Los Angeles to be $1,516 plus an additional $0.11 per ballot for each ballot
    recounted electronically.

The bond requirement shall be in an amount set forth by the above fee schedule, depending on
whether a manual or electronic recount is required and the number of ballots.

Fiscal Impact Statement
Any recount costs will be paid by the requestor unless the recount results in a change in the
election outcome. No impact is anticipated to the General Fund.

Sincerely,

June Lagmay
City Clerk

Attachments

EXE-046-12

	Dept/Position	No. of Staff	No. of Hours	Hourly Rate	Net Salaries	CTO	Gross Salaries	Fringe Benefits	Central Services	Dept Admin	Total
	City Clerk					6.42%		56.67%	15.44%	18.58%	
	City Clerk (Part-time)					0.00%		10.01%	15.44%	18.58%	
	Mayor					16.39%		36.64%	15.97%	6.64%	
	City Attorney					18.09%		31.91%	36.93%	8.32%	
SUPERVISION	MA II	2	8	41.11	657.76	42.23	699.99	396.68	108.08	130.06	1,334.81
	SMA I	1	8	48.55	388.40	24.94	413.34	234.24	63.82	76.80	788.19
	SMA II	1	4	60.15	240.60	15.45	256.05	145.10	39.53	47.57	488.26
	Ch MA	1	4	74.47	297.88	19.12	317.00	179.65	48.95	58.90	604.49
SYSTEMS	SSA II	1	2	60.16	120.32	7.72	128.04	72.56	19.77	23.79	244.17
REVIEW	Dep Mayor	1	8	77.37	618.96	101.45	720.41	263.96	115.05	47.84	1,147.25
(Executive	Dep City Attny	1	8	76.71	613.68	111.01	724.69	231.25	267.63	60.29	1,283.87
Recount Board)	City Clerk	1	8	86.38	691.04	44.36	735.40	416.75	113.55	136.64	1,402.34
TOTAL (Daily Rate)											7,293.38
TALLY	Elec Asst III	3	8	16.33	391.92	-	391.92	39.23	60.51	72.82	564.48
TOTAL (Tally cost for 5,000 ballots)											564.48

The manual recount fees include:

1. A daily rate of $7,293.38 for the setup, supervision of the recount and the recount board; plus
2. A per ballot cost of $0.11 ($564.48/5,000) for each ballot recounted manually.

Notes:

1. Each recount board consisting of 3 members can count approximately 5,000 ballots per day.
2. A maximum of 10 recount boards can be administered at any given time.

12/3/2012

ATTACHMENT B
ELECTRONIC RECOUNT COSTS
WITH INDIRECT COSTS - CAP 33 (FY 2010-11)

	Dept/Position	No. of Hours	Hourly Rate	Net Salaries	CTO	Gross Salaries	Fringe Benefits	Central Services	Dept Admin	Total
	City Clerk				6.42%		56.67%	15.44%	18.58%	
	Mayor				16.39%		36.64%	15.97%	6.64%	
	City Attorney				18.09%		31.91%	36.93%	8.32%	
SET-UP	SSA II	3	60.16	180.48	11.59	192.07	108.84	29.66	35.69	366.25
	Sys Prgm I	3	51.04	153.12	9.83	162.95	92.34	25.16	30.28	310.73
	Prgm Analyst IV	3	48.30	144.90	9.30	154.20	87.39	23.81	28.65	294.05
	Prgm Analyst III	3	44.65	133.95	8.60	142.55	80.78	22.01	26.49	271.83
	Ch MA	1	74.47	74.47	4.78	79.25	44.91	12.24	14.72	151.12
	SMA II	1	60.15	60.15	3.86	64.01	36.28	9.88	11.89	122.06
TOTAL (Flat Rate)										1,516.05
TALLY	MA II	1	41.11	41.11	2.64	43.75	24.79	6.75	8.13	83.43
	Dir of Sys	1	74.47	74.47	4.78	79.25	44.91	12.24	14.72	151.12
	SSA II	1	60.16	60.16	3.86	64.02	36.28	9.89	11.90	122.08
	Sys Prgm I	1	51.04	51.04	3.28	54.32	30.78	8.39	10.09	103.58
	Prgm Analyst IV	1	48.30	48.30	3.10	51.40	29.13	7.94	9.55	98.02
	Prgm Analyst III	1	44.65	44.65	2.87	47.52	26.93	7.34	8.83	90.61
REVIEW (Executive Recount Board)	Dep Mayor	1	77.37	77.37	12.68	90.05	32.99	14.38	5.98	143.41
	Dep City Attny	1	76.71	76.71	13.88	90.59	28.91	33.45	7.54	160.48
	City Clerk	1	86.38	86.38	5.55	91.93	52.09	14.19	17.08	175.29
TOTAL (Tally and review costs for 10,000 ballots)										1,128.02

The electronic recount fees include:

1. A flat rate of $1,516.05 for the setup; plus
2. A per ballot cost of $0.11 ($1,128.02/10,000) for each ballot recounted electronically.

Note: Each card reader can process approximately 10,000 ballots per hour.