

HOUSING COMMITTEE REPORT relative to the selection of Handyworker program contractors and related actions.

Recommendations for Council action:

1. APPROVE AG Pacific Construction & Development Corp. (AGPC) as the recipient of the Handyworker Program contract for the Central Los Angeles Neighborhood Service Area (NSA), for an amount not to exceed \$125,462.
2. APPROVE AGPC as the recipient of the Handyworker Program contract for the North Valley NSA, for an amount not to exceed \$278,805.
3. APPROVE AGPC as the recipient of the Handyworker Program contract for the South Valley NSA, for an amount not to exceed \$236,985.
4. APPROVE WLCAC as the recipient of the Handyworker Program contract for the South Los Angeles NSA, for an amount not to exceed \$390,328.
5. APPROVE Habitat for Humanity as the recipient of the Handyworker Program contract for the Harbor NSA, for an amount not to exceed \$69,701.
6. APPROVE Pacific Asian Consortium in Employment (PACE) as the recipient of the Handyworker Program contract for the East Los Angeles NSA, for an amount not to exceed \$153,343.
7. APPROVE PACE as the recipient of the Handyworker Program contract for the West Los Angeles NSA, for an amount not to exceed \$139,403.
8. AUTHORIZE the General Manager, Housing and Community Investment Department (HCIDLA), or designee, to:
 - a. Negotiate and execute contracts with the contractors identified above, for the referenced amounts, for a one-year period from July 1, 2016 through June 30, 2017, with the option to extend the contracts for two additional one-year terms, subject to contractor performance reviews, future program funding, compliance with the contracting requirements instituted Department of Public Works, Bureau of Contract Administration, and the needs of the City and/or NSA, to be funded from Community Development Block Grant (CDBG) Fund No. 424/43, Account 43N588 Handyworker, subject to the approval of the City Attorney as to form and legality.
 - b. Negotiate a fixed rate fee and service schedule for each Handyworker Program contract (Attachment 2 to the HCIDLA report to the Mayor dated May 5, 2016).
 - c. Establish a Handyworker Operator Replacement List to be in effect for three years commencing July 1, 2016 to include Handyworker proposers that received a score of 70 or above including contractors not recommended for funding, as part of the 2015 Handyworker Program Request for Proposals (RFP).

- d. Amend contracts and reallocate funds to other Handyworker Program contractors listed on the Handyworker Operator Replacement List in the event that a contractor(s) is unable to fulfill contract obligations, subject to the approval of the City Attorney as to form and legality, and compliance with City contracting requirements.
- e. Prepare Controller instructions and make any necessary technical adjustments consistent with this action, subject to the approval of the City Administrative Officer (CAO); and, AUTHORIZE the Controller to implement these instructions.

Fiscal Impact Statement: The CAO reports that this action will not impact the General Fund. This action will be fully funding by CDBG funds.

Community Impact Statement: None submitted.

SUMMARY


In a report to the Mayor and Council dated June 14, 2016, the CAO states that HCIDLA requests authority to select qualified contractors for the Handyworker Program. Recommended contractors will assist eligible homeowners by providing free minor home repairs, accessibility improvements, and the installation of safety devices. Contracts will have a one-year term with the option to extend the contract for two additional one-year periods, subject to contractor performance reviews, future program funding and demand, and compliance with City contracting requirements. CDBG funding in the amount of \$1,419,054 is available for this program.

The CAO goes on to report that HCIDLA also requests approval of the Handyworker Operator Replacement List included in the Department's report to the Mayor dated May 5, 2016, and authority to negotiate a fixed rate fee and service schedule for the selected Handyworker contractors. The CAO recommends approval of HCIDLA's requests.

At its meeting held June 15, 2016, the Housing Committee discussed this matter with representatives of HCIDLA and the CAO. Staff discussed the RFP evaluation and selection processes. Committee members expressed concern regarding the capacity of contractors to serve more than two NSAs. It was stated that WLCAC has served the City of Los Angeles as a Handyworker contractor for decades. Committee recommended that Council approve the CAO's recommendations and the list of contractors recommended by HCIDLA and related actions, as amended to substitute WLCAC for AGPC as the Handyworker program contract recipient for the South Los Angeles NSA.

Respectfully Submitted,

HOUSING COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
CEDILLO: 	YES
FUENTES:	ABSENT

HUIZAR: ABSENT
PRICE: YES
HARRIS-DAWSON: YES

jaw

-NOT OFFICIAL UNTIL COUNCIL ACTS-