

**CITY OF LOS ANGELES  
CALIFORNIA**

**JUNE LAGMAY**  
City Clerk

**HOLLY L. WOLCOTT**  
Executive Officer



**ANTONIO R. VILLARAIGOSA**  
MAYOR

Office of the  
CITY CLERK

**Council and Public Services**  
Room 395, City Hall  
Los Angeles, CA 90012  
General Information - (213) 978-1133  
Fax: (213) 978-1040

**SHANNON HOPPES**  
**Council and Public Services**  
Division

[www.cityclerk.lacity.org](http://www.cityclerk.lacity.org)

When making inquiries relative to  
this matter, please refer to the  
Council File Nos.  
[11-0112](#) and 11-0112-S1

June 13, 2012

Honorable Carmen A. Trutanich, City Attorney  
Michael LoGrande, Director of Planning  
Miguel A. Santana, City Administrative Officer  
Richard L. Benbow, General Manager, Community Development Department  
Millage Peaks, Fire Chief, Los Angeles Fire Department  
Robert R. "Bud" Ovrom, General Manager, Department of Building and Safety  
Antoinette D. Christovale, Director of Finance/City Treasurer, Office of Finance

At its meeting held on May 15, 2012 the Planning and Land Use Management (PLUM) Committee considered Motion (Huizar - Alarcón - et al) and Motion (Huizar - Alarcón) relative to recommendations for implementing "Clean Up, Green Up" strategies in Boyle Heights, Pacoima, and Wilmington and setting up a trust fund.

The Committee took the below actions:

1. Instructed the Planning Department, as the lead, with the assistance of the Departments of Public Works; Community Development Department; Fire Department; Building and Safety; Office of Finance, in consultation with the City Attorney and Project Consultants to report back in six months with recommendations to implement "Clean Up, Green Up" strategies/policy recommendations in Boyle Heights, Pacoima and Wilmington. The report should include, but not limited to, the following: a) Financial and Planning Incentives; b) Inspection and Enforcement Protocols; c) Administrative Funding Mechanism; d) Design Standards; e) Work plan should outline scope and tasks, schedule, personnel and resource requirements and any necessary budget analysis. It should also specify how the "Clean Up, Green Up" work plan fits within existing department priorities and leverages existing efforts.
2. Directed the City Administrative Officer to prepare a report to PLUM in six months, in consultation with the Planning Department, that provides a cost estimate to implement the "Clean Up, Green Up" strategies/policy recommendations in Boyle Heights; Pacoima; and Wilmington. As part of the budget analysis, the Planning Department should consider that \$100,000 may be available in a trust fund for this work.

3. Request City Attorney to prepare and present in six months an ordinance to create a “Clean Up, Green Up” Trust Fund.

Please prepare as a response as requested by the PLUM Committee. When this matter is scheduled for Committee consideration, your attendance, or that of your designee, is respectfully requested.

Sincerely,

Sharon Gin, Committee Clerk  
Planning and Land Use Management Committee  
213.978.1074  
Sharon.Gin@lacity.org

[11-0112\\_ltr\\_6-13-12.doc](#)

An Equal Employment Opportunity – Affirmative Action Employer