

**CITY OF LOS ANGELES
CALIFORNIA**

JUNE LAGMAY
City Clerk

HOLLY L. WOLCOTT
Executive Officer



ANTONIO R. VILLARAIGOSA
MAYOR

Office of the
CITY CLERK

Council and Public Services
Room 395, City Hall
Los Angeles, CA 90012
General Information - (213) 978-1133
Fax: (213) 978-1040

SHANNON HOPPES
Council and Public Services
Division

www.cityclerk.lacity.org

When making inquiries relative to
this matter, please refer to the
Council File Nos.
[11-0112](#) and 11-0112-S1

July 6, 2012

Honorable Carmen A. Trutanich, City Attorney
Michael LoGrande, Director of Planning
Miguel A. Santana, City Administrative Officer
Richard L. Benbow, General Manager, Community Development Department
Millage Peaks, Fire Chief, Los Angeles Fire Department
Robert R. "Bud" Ostrom, General Manager, Department of Building and Safety
Antoinette D. Christovale, Director of Finance/City Treasurer, Office of Finance

At its meeting held on May 15, 2012 the Planning and Land Use Management (PLUM) Committee considered Motion (Huizar - Alarcón - et al) and Motion (Huizar - Alarcón) relative to recommendations for implementing "Clean Up, Green Up" strategies in Boyle Heights, Pacoima, and Wilmington and setting up a trust fund. During this meeting the PLUM Committee had given the departments six months to submit a report back.

Please be advised that the Committee has revised the timeframe for department report back on this matter. The new due date for responses is now **August 1, 2012**. Please prepare a response as requested by the PLUM Committee. When this matter is scheduled for Committee consideration, your attendance, or that of your designee, is respectfully requested.

Below is a summary of the PLUM Committee actions:

1. Instructed the Planning Department, as the lead, with the assistance of the Departments of Public Works; Community Development Department; Fire Department; Building and Safety; Office of Finance, in consultation with the City Attorney and Project Consultants to report back with recommendations to implement "Clean Up, Green Up" strategies/policy recommendations in Boyle Heights, Pacoima and Wilmington. The report should include, but not be limited to, the following: a) Financial and Planning Incentives; b) Inspection and Enforcement Protocols; c) Administrative Funding Mechanism; d) Design Standards; e) Work plan should outline scope and tasks, schedule, personnel and resource requirements and any necessary budget analysis. It should also specify how the "Clean Up, Green Up" work plan fits within existing department priorities and leverages existing efforts.

2. Directed the City Administrative Officer to prepare a report to the PLUM Committee, in consultation with the Planning Department, that provides a cost estimate to implement the “Clean Up, Green Up” strategies/policy recommendations in Boyle Heights; Pacoima; and Wilmington. As part of the budget analysis, the Planning Department should consider that \$100,000 may be available in a trust fund for this work.
3. Requested City Attorney to prepare and present an ordinance to create a “Clean Up, Green Up” Trust Fund.

Sincerely,

Sharon Gin, Committee Clerk
Planning and Land Use Management Committee
213.978.1074
Sharon.Gin@lacity.org

[11-0112_ltr_7-6-12.doc](#)

An Equal Employment Opportunity – Affirmative Action Employer