

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

DATE: December 31, 2018

TO: Condition Compliance Unit
Department of City Planning
City Hall, 5th Floor, Mail Stop No. 395

FROM: Sharon Dickinson, Deputy City Clerk
Office of the City Clerk
Room 395, City Hall, Mail Stop No. 160

**SUBJECT: Public Convenience or Necessity (Caldera) Application
Council File No. 11-0330; CD 14**

An application requesting that the City Council make a finding of Public Convenience or Necessity for the sale of alcoholic beverages at Buzz, located at 460 South Spring Street has been filed with the Office of the City Clerk. Inasmuch as Council has directed that involved City Departments be informed of this process, you are asked to review the application.

The Council file and application can be reviewed on the City Clerk website at:
<http://www.lacouncilfile.com>

Written comments or reports may be addressed to the City Clerk, Room 395, City Hall, 200 North Spring Street, Los Angeles, CA 90012, Attention: Sharon Dickinson, Deputy City Clerk. Please reference the Council file number in your correspondence.

Please be advised that this matter will be scheduled for City Council consideration on or before January 22, 2019, based on Office of the City Clerk procedures. Your report should be submitted prior to the hearing date.

My contact information:
Sharon Dickinson
Deputy City Clerk
sharon.dickinson@lacity.org
(213) 978-1077