

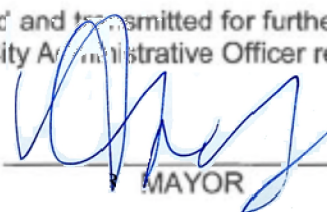
0220-00540-1166

TRANSMITTAL

TO The Council	DATE 4/18/16	COUNCIL FILE NO. 11-0363
FROM The Mayor		COUNCIL DISTRICT Citywide

Request to execute a Supplemental Agreement to Contract No. C-126092 with S.L. Franklin Enterprises, Inc. dba Urban Design Center for the continued provision of Proposition 1C grant consulting services

Approved and transmitted for further processing.
See the City Administrative Officer report attached.



MAYOR (Ana Guerrero)

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: April 15, 2016

CAO File No. 0220-00540-1166
Council File No. 11-0363
Council District: Citywide

To: The Mayor
The Council

From: Miguel A. Santana, City Administrative Officer



Reference: The Los Angeles Housing and Community Investment Department Transmittal dated March 14, 2016; Received by the City Administrative Officer on March 16, 2016

Subject: **REQUEST AUTHORITY TO EXECUTE A SUPPLEMENTAL AGREEMENT TO CONTRACT NO. C-126092 WITH S. L. FRANKLIN ENTERPRISES, INC. DBA URBAN DESIGN CENTER FOR GRANT CONSULTING SERVICES**

SUMMARY

In a transmittal dated March 14, 2016, the Los Angeles Housing and Community Investment Department (HCID) requests authority to execute a Supplemental Agreement to Contract No. C-126092 with S. L. Franklin Enterprises, Inc. dba Urban Design Center (Urban Design Center). The proposed Supplemental Agreement would extend the contract term by 19 months to commence retroactive to November 14, 2015 through June 30, 2017. Additionally, the proposed Supplemental Agreement would increase funds by \$170,000 for a revised compensation total of \$220,000. This Office recommends approval of the HCID request to execute a Supplemental Agreement to Contract No. C-126092 with Urban Design Center.

BACKGROUND

In 2006, a new housing-related program titled the Proposition (Prop) 1C Infill and Infrastructure Grant was created as a result of the California voter approved Prop1C ballot measure. The State of California (State) thereafter issued a Request for Proposals (RFP) for this program, and the Community Redevelopment Agency/Los Angeles (CRA/LA) submitted a grant application for the Crenshaw Amended and Mid-City Recovery Redevelopment Project Areas. The State issued an award letter to CRA/LA in May 2010.

In 2012, the \$14.6 Million Prop 1C grant was transferred to the HCID by the CRA/LA, as a result of the City of Los Angeles (City) having elected to opt-in as the Housing Successor Agency, and designating the HCID as the City's representative in carrying out the housing functions and responsibilities of the former CRA/LA pursuant to Section 34176(a) of the California Health and Safety Code. Half of the grant funds (approximately \$7.1 M) were allocated to Affordable Housing on Crenshaw Blvd. and the other half of the grant funds (approximately \$7.4 M) were allocated for

infrastructure improvements along Crenshaw Blvd. The HCID has indicated that the affordable housing component of the grant has been completed, but there was a delay in the streetscape component due to the construction of the Metro along Crenshaw and loss of continuity during the transfer from the CRA/LA.

On August 13, 2015, the City executed Contract No. C-126092 with Urban Design Center for the provision of grant consulting services, including management of the streetscape, related to the Crenshaw Amended and Mid-City Recovery Redevelopment Project Areas, as a result of a RFP related to Prop 1C consulting services issued by the CRA/LA. The Prop 1C grant expires June 2017 and the last date for submitting invoices to the State is February 2017. The contract's current three-month term expired on November 13, 2015. The proposed Supplemental Agreement would extend the contract term through the end of the grant period (June 2017) and allow the HCID to move forward with the project and prevent the loss of \$7 million in streetscape improvements along Crenshaw Blvd. The HCID has indicated that the project will be completed by June 2017, and that no further extension will be requested; however, should additional funds or time be required for the project, the HCID has indicated that they will proceed with a new procurement process.

The recommendations in this report are in compliance with the City's Financial Policies in that there is no additional cost to the City. A copy of the HCID transmittal, along with the proposed Supplemental Agreement, has been forwarded to the City Attorney for concurrent review and approval as to form and legality and compliance with the City's contracting requirements.

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Authorize the General Manager of the Los Angeles Housing and Community Investment Department (HCID), or designee, to execute a Supplemental Agreement to Contract (C-126092) with S.L. Franklin Enterprises, Inc. dba Urban Design Center, to increase the compensation by an amount of \$170,000, for a total contract amount not to exceed \$220,000, and to retroactively extend the term by 19 months from November 14, 2015 through June 30, 2017 to continue the provision of grant consulting services subject to approval of the City Attorney as to form and legality, and compliance with City contracting requirements;
2. Authorize the Controller to expend funds upon proper written demand of the General Manager of HCID, or designee, in an amount not to exceed \$220,000, from Crenshaw Mid-City Corridors Prop 1C CRA, Fund No. 55S, Account 43K009; and
3. Authorize the General Manager of HCID, or designee, to prepare Controller's instructions for any necessary technical adjustments consistent with the Mayor and City Council action on this matter, subject to the approval of the City Administrative Officer, and authorize the Controller to implement these instructions.

FISCAL IMPACT STATEMENT

There will be no impact to the General Fund. The proposed Supplemental Agreement will be funded by the Prop 1C Infill and Infrastructure Grant from the State Department of Housing and Community Development. The recommendations in this report are in compliance with the City's Financial Policies in that there is no additional cost to the City.

MAS:LJS:JST:02160070C