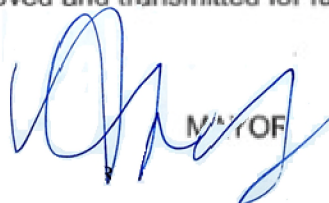


TRANSMITTAL

TO The City Council	DATE 3/29/17	COUNCIL FILE NO.
FROM The Mayor	COUNCIL DISTRICT ALL	

**First Amendment to Contract C-121850 with
Time Warner Cable Pacific West, LLC, doing business as Time Warner Cable
for Fiber Optic Digital Transmittal and Other Telecommunications Services**

Approved and transmitted for further processing.


MAYOR

(Ana Guerrero)

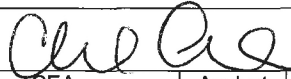
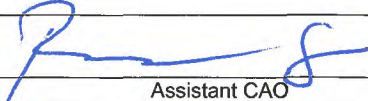
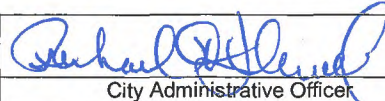
RHL:CEA:11170047

Report From
OFFICE OF THE CITY ADMINISTRATIVE OFFICER
Analysis of Proposed Contract
(\$25,000 or Greater and Longer than Three Months)

To: The Mayor	Date: 03-29-17	C.D. No. All	CAO File No.: 0150-09917-0001
Contracting Department/Bureau: Information Technology Agency (ITA)		Contact: Laura Ito (213) 978-3322	
Reference: ITA Transmittal dated March 15, 2017; referred by the Mayor for report			
Purpose of Contract: Fiber optic digital transmission and other telecommunications services for the Los Angeles Public Library			
Type of Contract: () New contract (X) Amendment		Contract Term Dates: July 1, 2013 through June 30, 2023 (three-year extension and two additional one-year extension options)	
Contract/Amendment Amount: \$2,500,000			
Proposed amount \$ 0 + Prior award(s) \$ 2,500,000 = Total \$ 2,500,000			
Source of funds: General funds budgeted within ITA's Communications Services Account			
Name of Contractor: Time Warner Cable Pacific West, LLC			
Address: 17777 Center Court Dr., 8 th Floor, Cerritos, CA 90703			
	Yes	No	N/A*
1. Council has approved the purpose	X		
2. Appropriated funds are available	X		
3. Charter Section 1022 findings completed			X
4. Proposals have been requested	X		
5. Risk Management review completed	X		
6. Standard Provisions for City Contracts included	X		
7. Workforce that resides in the City: 6.26%			
8. Contractor has complied with:			
	Yes	No	N/A*
a. Equal Employmt. Oppty./Affirm. Action	X		
b. Good Faith Effort Outreach**			X
c. Equal Benefits Ordinance	X		
d. Contractor Responsibility Ordinance	X		
e. Slavery Disclosure Ordinance	X		
f. Bidder Certification CEC Form 50	X		
*N/A = not applicable ** Contracts over \$100,000			

RECOMMENDATIONS

1. That the Council approve, and authorize the General Manager of the Information Technology Agency to execute, the First Amendment to Contract C-121850 with Time Warner Cable Pacific West, LLC doing business as Time Warner Cable, for fiber optic digital transmission services and telecommunications services, to extend the term of the Contract by three years for a revised contract term effective eight years from July 1, 2014 through June 30, 2021, subject to the approval of the City Attorney; and
2. That the Council authorize the General Manager of the Information Technology Agency to execute additional amendments to Contract C-121850, so long as all other terms and conditions remain the same, funds have been budgeted for this purpose, and all other legal requirements are met, subject to the approval of the City Attorney, to:
 - a. Extend the term of the Contract for up to an additional 24 months, in one-year increments; and
 - b. In the event of a company name change, to reflect the name change, subject to compliance with the City's contracting requirements, policies, and procedures.

 CEA	 Assistant CAO	 City Administrative Officer
Analyst	11170047	

COMMENTS

The Information Technology Agency (ITA) is requesting authority to execute an amendment to Contract C-121850 with Time Warner Cable Pacific West LLC, doing business as Time Warner Cable, (Time Warner) to extend the term of the contract by three years for fiber optic digital transmission services and telecommunications services for the Los Angeles Public Library system (Library) and telephone service for the Playa Vista Library. The First Amendment will also allow ITA to extend the term of the contract in one-year increments for up to an additional 24 months. If ITA exercises all extension options, the term of the contract would be ten years. There is no change to the contract compensation amount of \$2.5 million.

The annual cost of fiber service to the Library is \$1,073,952. Through the Federal Communications Commission's Schools and Libraries Program, known as the E-Rate program, the City is eligible to recover up to 90 percent of its cost, or \$966,557. In addition, the California Teleconnect Fund will provide a discount of \$53,698, which is 50 percent of the remaining obligation after the E-Rate reimbursement. It is estimated that the City will only incur annual costs of \$53,698 once all reimbursements have been received. The E-Rate program is administered by the Universal Service Administrative Company (USAC). ITA must submit an E-Rate application to the USAC, along with a fully executed amendment, by May 11, 2017 to be eligible to receive funding for 2017-18.

Time Warner has complied with all applicable City contracting requirements. Charter Section 1022 does not apply to the contract, as there is no defined labor component associated with the provision of telecommunication services. In accordance with the Los Angeles Administrative Code Section 10.5(a), Council approval is required because the term of the contract exceeds three years and the annual expenditures on the contract exceed \$145,566.

FISCAL IMPACT STATEMENT

Funding for this contract is provided in the Information Technology Agency's Communication Services account. There is no additional impact to the General Fund. The projected annual cost for these services is \$1,073,952; however, ITA will seek reimbursement for \$1,020,254 for a total anticipated cost of \$53,698. The recommendations in this report comply with the City's Financial Policies in that budgeted funds are available in the current fiscal year for anticipated contract expenditures and future expenditures are limited to the appropriation of funds in the budget.