

ERIC GARCETTI  
MAYOR

August 14, 2013

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have reappointed Ms. Elise Buik to the Los Angeles Homeless Services Authority for the term ending June 30, 2018. Ms. Buik's current term expired on June 30, 2013.

I certify that in my opinion Ms. Buik is qualified for the work that will devolve upon her, and that I make the reappointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink, appearing to read 'E. Garcetti', written over a horizontal line.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment

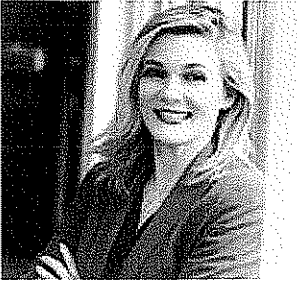
## COMMISSION APPOINTMENT FORM

**Name:** Elise Buik  
**Commission:** Los Angeles Homeless Services Authority  
**End of Term:** June 30, 2018

### Appointee Information

1. **Race/ethnicity:** Caucasian
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 4 - East
4. **Are you a registered voter?** Yes
5. **Prior commission experience:** Los Angeles Homeless Services Authority, Workforce Investment Board
6. **Highest level of education completed:**
7. **Occupation/profession:** President and CEO of United Way of Greater Los Angeles
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Reappointment
10. **Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Ethnicity	Gender	Appointment Date	Term Ends
Buik, Elise C.	East LA	4	Caucasian	F	24-Mar-11	30-Jun-13
Morrison, Kerry	Central	4	Caucasian	F	18-Aug-11	30-Jun-14
Pearson, Booker	West Los Angeles	11	Caucasian	M	26-Jun-12	30-Jun-17
Ripston, Ramona	West	11	Caucasian	F	14-Oct-05	30-Jun-17
Sauls, Kelvin	N/A	0	African American	M	20-Feb-13	30-Jun-17



*President & CEO*

*United Way of Greater Los Angeles*

In March 2005, Elise Buik made history by becoming the first female president and chief executive officer of United Way of Greater Los Angeles (UWGLA).

A native of Atlanta, Elise was initially attracted to Los Angeles because of its weather but ended up falling in love with the community and the immediate impact she was able to make at UWGLA. Prior to joining UWGLA, Elise spent seven years in the private sector as the marketing manager for a medical software company. She joined UWGLA in 1994 because of her strong belief in the organization and her personal desire and responsibility to improve the quality of life in Los Angeles County. Beginning her tenure in the marketing department, Elise worked her way up through the ranks, dedicating countless hours to help solve the pressing and rapidly growing social and economic issues facing Los Angeles County.

She has been instrumental in transforming UWGLA from its historical fundraising role into a community impact organization that identifies social issues, convenes experts, partners with other organizations and crafts innovative solutions and policy. Under her leadership, UWGLA has launched a strategic 10-year action plan called Creating Pathways Out of Poverty to help tackle poverty in L.A. County through ten comprehensive goals with community and programmatic results. This new plan focuses on the three critical issues driving the social and economic trends in the County: ending homelessness by providing housing stability, improving educational achievement and helping families gain financial stability. Elise has frequently stated that she finds it unacceptable that currently one in five children live in poverty and almost 50,000 people are homeless in Los Angeles County.

Elise presently serves on the City of Los Angeles Workforce Investment Board, as a Senior Fellow for the UCLA School of Public Affairs, on the advisory board for the USC School of Policy, Planning and Development Master of Public Administration program and on the boards of the Los Angeles Area Chamber of Commerce and Southern California Grantmakers. She was honored recently with the "2009 Nonprofit CEO of the Year" award from the Los Angeles Business Journal, the "Leadership Award" at Peace Over Violence's 37th Annual Humanitarian Awards and the "Non-profit Leadership & Responsibility Award" at the 28th annual Edmund G. "Pat" Brown Institute of Public Affairs Awards Dinner.

In addition to her civic and business duties, Elise is also a wife and mother to two small boys, Hudson and Davis. Being a mother has further strengthened her awareness and resolve that the future for her children is in peril if the public, private, business and non-profit sectors don't unite in their efforts to move more people out of poverty.



ERIC GARCETTI  
MAYOR

August 14, 2013

Ms. Elise Buik

Dear Ms. Buik:

I am pleased to inform you that I hereby reappoint you to the Los Angeles Homeless Services Authority for the term ending June 30, 2018. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Justin Gonzalez in my Office at (213) 364-0506 to make arrangements for you.

To begin the reappointment process, please review, sign and return the enclosed Ethics Pledge, Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. Even though you have filed a Form 700 before, you are required to complete and return a new and current form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Shannon Prior at the Ethics Commission at (213) 978-1960.


Ms. Elise Buik  
August 14, 2013  
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As part of the City Council confirmation process, you will need to meet with Tom LaBonge, your Councilmember, and Councilmember Cedillo, the Chair of the Housing Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your reappointment will be considered by the Housing Committee. Some time thereafter, you will be notified by the committee clerk when your reappointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Julie Ciardullo with the Mayor's staff will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Garcetti".

ERIC GARCETTI  
Mayor

EG:dlg

Attachment I  
Ms. Elise Buik  
August 14, 2013

### Nominee Check List

**I. Within seven days:**

Mail, fax or email the following forms to: Julie Ciardullo, Office of the Mayor, Office of External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or fax: 213-978-0720 or email: [julie.ciardullo@lacity.org](mailto:julie.ciardullo@lacity.org).

- \_\_\_\_\_ **Ethics Pledge**
- \_\_\_\_\_ **Remuneration Form**
- \_\_\_\_\_ **Undated Separation Forms**
- \_\_\_\_\_ **Background Check Release**
- \_\_\_\_\_ **Information Sheet/Voluntary Statistics**

**II. Within 21 days:**

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms in the mail from that office.*

- \_\_\_\_\_ **Statement of Economic Interest ("Form 700")**  
*IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.*
- \_\_\_\_\_ **Residence Verification Form**

**III. As soon as possible, the Mayor's Office will schedule a meeting with you and:**

- \_\_\_\_\_ **Your City Councilmember Tom LaBonge** (contact at 213-473-7004).
- \_\_\_\_\_ **Councilmember Cedillo, Chair of the Council Committee considering your nomination** (contact at 213-473-7001).

Staff in the Mayor's Office of External Affairs will assist you with these arrangements.