



OFFICE OF THE MAYOR
ANTONIO R. VILLARAIGOSA

August 17, 2012

Honorable Members of the City Council
c/o City Clerk
Room 395, City Hall

RE: CITY COMMISSIONER APPOINTEE WITHDRAWAL

Honorable Members:

Please be advised that I am in receipt of the attached letter from a commission appointee requesting withdrawal from further consideration.

Appointee: Mr. Kevin Norton
Appointment: Central Area Planning Commission
Email dated: August 1, 2012
Received by Office of the Mayor: August 1, 2012

Based upon our calculations, the Mayor's new 45 day commissioner appointment period expires:

Monday, September 17, 2012

On behalf of the Mayor, I respectfully request the City Council to receive and file this matter. I anticipate that the Mayor will name a new nominee within 45 days, pursuant to Charter Section 502.

Very truly yours,

Gaye Williams
Chief of Staff

Attachment