

LOS ANGELES POLICE COMMISSION

BOARD OF
POLICE COMMISSIONERS

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EXECUTIVE DIRECTOR

NICOLE C. BERSHON
INSPECTOR GENERAL

EXECUTIVE OFFICE
POLICE ADMINISTRATION BUILDING
100 WEST FIRST STREET, SUITE 134
LOS ANGELES, CA 90012-4112

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June 1, 2011

BPC #11-0229

The Honorable Antonio Villaraigosa
Mayor, City of Los Angeles
City Hall, Room 303
Los Angeles, CA 90012

The Honorable City Council
City of Los Angeles
c/o City Clerk's Office

Dear Honorable Members:

RE: TRANSMITTAL OF THE GRANT APPLICATION FOR THE 2011 OFF-HIGHWAY
MOTOR VEHICLE GRANT

At the regular meeting of the Board of Police Commissioners held Tuesday, June 1, 2011, the Board APPROVED the Department's report relative to the above matter.

This matter is being forwarded to you for approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

Handwritten signature of Maria Silva in cursive script.

MARIA SILVA
Commission Executive Assistant

Attachment

c: Chief of Police

INTRADEPARTMENTAL CORRESPONDENCE

BPC #11-0220
RECEIVED
SE

MAY 25 2011

POLICE COMMISSION

May 23, 2011
1.17

REVIEWED

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police


RICHARD M. STEFANK
EXECUTIVE DIRECTOR
5/26/11
DATE

SUBJECT: TRANSMITTAL OF THE GRANT APPLICATION FOR THE 2011
OFF-HIGHWAY MOTOR VEHICLE GRANT

RECOMMENDED ACTIONS

1. That the Board of Police Commissioners (Board) TRANSMIT the grant application for the 2011 Off-Highway Motor Vehicle Recreation Program, pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst (CLA), and to the City Clerk for Committee and City Council consideration.
2. That the Board REVIEW and APPROVE this report.
3. That the Board TRANSMIT the report concurrently to the Mayor and City Council.
4. That the Board REQUEST the Mayor and City Council to:
 - A. AUTHORIZE the Chief of Police or designee to retroactively submit an application for the 2011 Off-Highway Motor Vehicle grant to the State of California, Department of Parks and Recreation;
 - B. AUTHORIZE the Chief of Police or designee to ACCEPT the award, if awarded, of the 2011 Off-Highway Motor Vehicle Recreation (OHMVR) Program in the amount of \$167,820 from the State of California, Department of Parks and Recreation, for the period of July 1, 2011 to June 30, 2012;
 - C. AUTHORIZE the Chief of Police or designee to negotiate and execute the Cooperative Agreement and submit any necessary documents relative to the grant award, subject to City Attorney approval as to form and legality;
 - D. AUTHORIZE the Controller to set up a grant receivable in the amount of \$167,820 and establish an appropriation account, account number to be determined, within Fund No. 339, Department No. 70 for the disbursements of OHMVR grant funds;
 - E. AUTHORIZE the Los Angeles Police Department (LAPD) to submit grant reimbursement requests to the grantor and deposit grant receipts in Fund No. 339, Department No. 70;

F. INSTRUCT the City Clerk to place on the Council Calendar on July 1, 2011, the following action relative to the 2011 Off Highway Motor Vehicle Grant:

1. AUTHORIZE the Controller to increase appropriations for OHMVR grant as needed from Fund No. 339, Department No. 70, Appropriation Account number to be determined, to Fund No. 100, Department No. 70, account number and amount as follows:

Overtime, Sworn	Account No. 001092	\$107,270
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2. AUTHORIZE the Controller to transfer appropriation within Fund No. 339, Department No. 70 for the related costs:

<u>From</u>	<u>Amount</u>
Account number to be determined	\$14,250

<u>To</u>	<u>Amount</u>
Related Cost	\$14,250

G. AUTHORIZE the Chief of Police or designee to modify the existing budget of \$167,820 for the period of July 1, 2011 to June 30, 2012; and

H. AUTHORIZE the LAPD to prepare Controller instructions for any technical adjustments, subject to the approval of the CAO, and AUTHORIZE and INSTRUCT the Controller to implement the instructions.

DISCUSSION

The LAPD submitted an application on May 2, 2011 to the California State, Department of Parks and Recreation, for the 2011 OHMVR grant program. If awarded, the LAPD will receive grant funding in the amount of \$167,820 for the period of July 1, 2011 to June 30, 2012. The OHMVR law enforcement project provides financial assistance to local and federal agencies for protection of life and property, including natural and cultural resources, related to OHMVR and motorized access to non-motorized recreation.

The LAPD has a highly specialized Off-Road Enforcement Team that enforces the illegal off-highway vehicle activity throughout the entire City of Los Angeles. The Off-Road Unit, consisting of two sergeants and eight officers, at Valley Traffic Division, works in partnership with the Los Angeles Fire Department for search and rescue efforts, public notification and enforcement on Red Flag days. In addition, joint operations will be conducted with the United States Department of Forestry inside the boundaries of the Angeles National Forest to prevent illegal Off-Highway Vehicle (OHV) activity and resource damage.

The OHMVR Program receives no support from the State's general fund; all funding comes from the OHV Trust Fund. Monies deposited into the OHV Trust Fund are generated by

user fees associated with OHV recreation, including: 1) Fuel taxes from gasoline consumed during off-highway recreation on public lands; 2) OHV registration fees; and 3) Entrance fees generated at the State Vehicular Recreation Areas.

The LAPD will utilize \$107,270 of grant funds for sworn overtime. A total of \$33,500 will be utilized to purchase an off-road vehicle, motorcycles, and a laptop computer. The LAPD will use \$12,800 to purchase materials and supplies from approved City vendors. Items to be purchased include safety equipment, emergency medical supplies and Global Positioning System devices. The LAPD will also utilize a total of \$14,250 for indirect cost expenses associated with the financial management of the grant.

The grant award requires a 25% in-kind match. The LAPD will satisfy the match utilizing a percentage of the salary for a Police Sergeant and a Police Officer.

If you have any questions, please contact Police Administrator Maggie Goodrich, Commanding Officer, Information Technology Bureau, at (213) 486-0370.

Respectfully,



CHARLIE BECK
Chief of Police

**BOARD OF
POLICE COMMISSIONERS**

Approved *May 31, 2011*
Secretary *Maria Selva*

Attachments

Law Enforcement

FOR OFFICE USE ONLY:

Version # _____

APP # _____

ITEM 1. Proposed Project

The City of Los Angeles has a highly specialized Off-Road Enforcement Team that enforces the illegal off highway vehicle activity throughout the entire City of Los Angeles (469.3 square miles). The Off-Road Enforcement Unit currently consists of two sergeants and eight officers. The Off-Road Unit is currently in the process of conducting cross training (POST) with the City of Santa Clarita to establish our own post recognized Off Road School. With the assistance of this OHV Grant we will be able to implement those cost needed to establish the program.

The Off -Road Enforcement Unit is currently funded by the City of Los Angeles. The OHV enforcement operations are conducted on random basis, throughout the week, weekends and holidays or as complaints arise. With the enormous amount of budget restraints on the City of Los Angeles, it is becoming very difficult for the unit to continue to operate and enforce illegal OHV operations. This Grant would assist the unit to continue its enforcement efforts, provide education for the OHV enthusiasts and the public on legal riding areas related to OHV activity.

The City plans on purchasing one Ford, Explored 4X4, to replace the existing 4x4. The vehicle is reaching its final stages of serviceability. In addition with the assistance of this grant we are requesting four dual purpose motorcycles that are critical pieces of equipment in our enforcement efforts. The motorcycles that we currently have are reaching their final stages of serviceability. With the current budget restraint that the City of Los Angeles is facing we are having difficulty funding the replacement of the dual purpose motorcycles.

The Unit is responsible to enforce violations of the California Penal Codes, California Vehicle Codes, California Health and Safety Codes, California Food and Agriculture Codes, California Streets and Highway Codes, California Code of Regulations and the Los Angeles Municipal Codes. The unit also works in partnership with the Los Angeles Fire Department for search and rescue efforts, public notification and enforcement on Red Flag days.

In addition, joint operations will be conducted with the United States Department of Forestry inside the boundaries of the Angeles National Forest to prevent illegal OHV activity and resource damage. We are also working in partnership with the Department of Water and Power to conduct enforcement surrounding the power lines and towers that traverse through the hillsides within the city limits.

The mountainous terrain bordering the City of Los Angeles has a great deal of protected open space where OHV's are prohibited, we have a constant problem with the "garage riders" trespassing on private lands in order to get to these open spaces. Weekly enforcement is a necessity to combat this ongoing problem. Most recently with all the wild fires that have engulfed our City hillsides we have made this a high priority to combat OHV vehicles illegally trespassing. OHV vehicles have the potential to start fires from lack of spark arrestors.

The Off-Road Unit also participates in various community gatherings, such as fairs, car shows sponsored by the department and at the request of patrol divisions throughout the City of Los Angeles. At these events we distribute educational materials to enhance community awareness and public safety with regard to the operation of off-highway vehicles. At these events we also direct the public on legal locations to safely enjoy OHV activity.

ITEM 2. Project Coverage

The area patrolled by the Los Angeles Police Department, Off-Road Enforcement Unit is unique, there are many hills that surround the city and ongoing development of new construction continues on the surrounding boarders. Unfortunately,

these areas are restricted zones and designated as a high fire danger zones or land that is privately owned or closed public lands. Therefore, the vehicle trespassing on private and public lands remain a constant problem and source of hundreds of citizen complaints. The terrain that surrounds the city is attractive to OHV enthusiasts, and therefore a large number of "garage riders" exist. These "garage riders" illegally ride their OHV's from their homes, down city streets and onto private and public lands which are closed to motor vehicles. The Off Road Enforcement Unit patrols these areas and routinely responds to "Search and Rescue" and "Lost" calls for service in the mountainous area

The Los Angeles Police Department, Off-Road Enforcement Unit is responsible for 469 square miles of land and 165 square miles of fire roads. The Off-Road Enforcement Unit responds to numerous citizen complaints for those entire areas and conducts routine patrols on all fire roads, trails, private land and State Parks that are within the city limits.

ITEM 3. Describe the frequency of the patrols

The Los Angeles Police Department, Off-Road Enforcement Unit will provide OHV enforcement patrols during the week, weekends and some holidays year round. This region is seldom impacted by inclement weather, therefore OHV patrols are needed year round. Enforcement operations will typically be conducted four times a month during daylight hours, however the hours and days of the week will vary slightly so as not to develop a pattern. In addition to the dedicated OHV patrol operations, our regular officers will continue to enforce OHV violations when they are able to safely make contact.

ITEM 4. Deployment of Personnel

The Los Angeles Police Department, Off-Road Enforcement Unit presently has two sergeants and eight officers assigned to the unit. The unit has five off-road motorcycles, one Ford pick-up truck (4x4), one Ford Explorer (4x4) and a helicopter support that is available to respond to the OHV enforcement team requests.

On a typical ten hour day (OHV enforcement shift), The Off-Road Enforcement Unit deploys one sergeant, four officers on dual purpose motorcycles, and one officer driving a 4x4 vehicle. On each operation the motorcycles will traverse approximately 80-100 miles of fire roads trails, and other areas frequented by off-road enthusiasts.

LE Certification

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Law Enforcement - Page 1

1. Identify areas with high priority law enforcement needs because of public safety, cultural resources, and sensitive environmental habitats, including wilderness areas and areas of critical environmental concerns:

Within our project area are large areas that were damaged by recent wildfires (Foothill Mountains). These areas have been a continuing problem with OHV's trespassing into the burned, closed areas and causing significant damage to the landscape. Re-vegetation in those areas is critical for prevention of mudslides. Also a portion of the Santa Clara River drains into the Los Angeles River which is home to the endangered Stickleback fish. There have been incidents of OHV's trespassing in these sensitive areas. We have also received numerous complaints about OHV enthusiasts riding their OHV's from their residence into the surrounding foothill mountains and trespassing onto privately owned lands.
2. Describe how the proposed Project relates to OHV Recreation and will sustain OHV Recreation, motorized off-highway access to non-motorized recreation, or OHV Opportunities associated with the Project Area:

The requested funds for the Project relate to, providing funds for enforcement of illegal OHV activity and the prevention of natural habitat.
3. Describe the Applicant's formal or informal cooperation with other law enforcement agencies:

We have a informal agreement with USFS/Los Angeles District and the Santa Clarita Sheriff's Department regarding illegal OHV activity. We are in the process of establishing a Memorandum Of Understanding (MOU) with USFS, working with Commander-Rita Wear.

Law Enforcement - Page 2

4. Does the Applicant recover a portion of the law enforcement costs directly associated with privately sponsored OHV events where sponsors have obtained a local permit? (Please select Yes or No) Yes No

Explain

The Los Angeles Police Department does not and has never recovered any cost from a privately sponsored OHV event.
5. The Applicant agrees to implement a public education program that includes information on safety programs available in the area and how to report OHV violations? (Please select Yes or No) Yes No
6. Describe the Applicant's OHV law enforcement training program including how the training program educates personnel to address OHV safety and natural and cultural resource protection:

All of our Motor Officers assigned to the Off Road Unit are currently certified by Post and continue to attend recertification annually. We have recently conducted cross training with the City Of Santa Clarita attending their 80 hour off road course and have completed the certification. Our Department is now in the process of establishing our own off road course. The Officers that have recently attended training with the Santa Clarita Sheriff's Department have been trained and hold the rank of "Tread Lightly" instructors. Therefore they are all

qualified to teach citizens on the "Tread Lightly" principles. The new instructors will educate the rest of the officers assigned to the Off Road Unit.

Law Enforcement - Page 3

7. Is the proposed project in accordance with local or federal plans and the OHMVR Division Strategic Plan? (Please select Yes or No) Yes No
8. LOCAL AGENCIES ONLY - Describe the Applicant's policies and/or agreements regarding enforcement on federal land: We have a verbal agreement and communicate often with USFS/Los Angeles District and the Santa Clarita Sheriff's Department regarding illegal OHV activity. We are in the process of establishing a Memorandum Of Understanding (MOU) with USFS, working with Commander-Rita Wear.
9. COUNTIES ONLY - Describe how the OHV in-lieu of tax funds are being used and whether the use of these fees complements the Applicant's project:

Law Enforcement - Page 4

10. APPLICANTS WHO MANAGE OHV RECREATION FACILITIES - Describe how your organization is meeting its operation and maintenance needs: not applicable
11. The Applicant agrees to enforce the registration of OHVs and the other provision of Division 16.5 commencing with Section 38000 of the vehicle code and to enforce other applicable laws regarding the operation of OHVs? (Please select Yes or No) Yes No

Project Cost Estimate

FOR OFFICE USE ONLY:		Version # _____	APP # _____
APPLICANT NAME :	Los Angeles Police Department / Valley Traffic Division, Off Road Unit		
PROJECT TITLE :	Law Enforcement	PROJECT NUMBER (Division use only) :	G10-03-66-L01
PROJECT TYPE :	<input type="checkbox"/> Acquisition <input type="checkbox"/> Development <input type="checkbox"/> Education & Safety <input type="checkbox"/> Ground Operations <input checked="" type="checkbox"/> Law Enforcement <input type="checkbox"/> Planning <input type="checkbox"/> Restoration		
PROJECT DESCRIPTION :	<p>The City of Los Angeles has a highly specialized Off-Road Enforcement Team that enforces the illegal off highway vehicle activity throughout the entire City of Los Angeles (469.3 square miles). The Off-Road Enforcement Unit currently consists of two sergeants and eight officers. The Off-Road Unit is currently in the process of conducting cross training (POST) with the City of Santa Clarita to establish our own post recognized Off Road School. With the assistance of this OHV Grant we will be able to implement those cost needed to establish the program.</p> <p>The Off -Road Enforcement Unit is currently funded by the City of Los Angeles. The OHV enforcement operations are conducted on random basis, throughout the week, weekends and holidays or as complaints arise. With the enormous amount of budget restraints on the City of Los Angeles, it is becoming very difficult for the unit to continue to operate and enforce illegal OHV operations. This Grant would assist the unit to continue its enforcement efforts, provide education for the OHV enthusiasts and the public on legal riding areas related to OHV activity.</p> <p>The City plans on purchasing one Ford, Explored 4X4, to replace the existing 4x4. The vehicle is reaching its final stages of serviceability. In addition with the assistance of this grant we are requesting four dual purpose motorcycles that are critical pieces of equipment in our enforcement efforts. The motorcycles that we currently have are r With the current budget restraint that the City of Los Angeles is facing we are having difficulty funding the repla</p> <p>The Unit is responsible to enforce violati California Vehicle Codes, California Health and Safety Codes, California Food and Agriculture Codes, California Streets and Highway Codes, California Code of Regulations and the Los Angeles Municipal Codes. The unit also works in partnership with the Los Angeles Fire Department for search and rescue efforts, public notification and enforcement on Red Flag days.</p> <p>In addition, joint operations will be conducted with the United States Department of Forestry inside the boundaries of the Angeles National Forest to prevent illegal OHV activity and resource damage. We are also working in partnership with the Department of Water and Power to conduct enforcement surrounding the power lines and towers that traverse through the hillsides within the city limits.</p>		

Project Cost Estimate for Grants and Cooperative Agreements Program - 2010/2011
 Agency: Los Angeles Police Department / Valley Traffic Division, Off Road Unit
 Application: Law Enforcement

4/25/2011

The mountainous terrain bordering the City of Los Angeles has a great deal of protected open space where OHV's are prohibited, we have a constant problem with the "garage riders" trespassing on private lands in order to get to these open spaces. Weekly enforcement is a necessity to combat this ongoing problem. Most recently with all the wild fires that have engulfed our City hillsides we have made this a high priority to combat OHV vehicles illegally trespassing. OHV vehicles have the potential to start fires from lack of spark arrestors.

The Off-Road Unit also participates in various community gatherings, such as fairs, car shows sponsored by the department and at the request of patrol divisions throughout the City of Los Angeles. At these events we distribute educational materials to enhance community awareness and public safety with regard to the operation of off-highway vehicles. At these events we also direct the public on legal locations to safely enjoy OHV activity.

	Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
DIRECT EXPENSES							
Program Expenses							
1	Staff						
	Sergeant Notes : This line denotes 450 hours of Sergeant's overtime pay at \$85.35 per hour. This grant request will pay for 360 hours of overtime and the remaining funds will be paid from LA City in-lieu funds.	450.000	85.030	HRS	30,611.00	7,653.00	38,264.00
	Law Enforcement Officers Notes : This line denotes 1,350 hours of Officer pay at \$70.98 per hour. This grant request will pay for 1080 Officer hours for deicated OHV enforcement operations. The remaining funds will be pain from LA City in-lieu funds.	1350.000	70.980	HRS	76,659.00	19,164.00	95,823.00
	Total for Staff				107,270.00	26,817.00	134,087.00
2	Contracts						

Project Cost Estimate for Grants and Cooperative Agreements Program - 2010/2011
 Agency: Los Angeles Police Department / Valley Traffic Division, Off Road Unit
 Application: Law Enforcement

4/25/2011

	Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
3	Materials / Supplies						
	Safety Equipment Notes : Safety Equipment Notes: Funds granted under "Safety Equipment" will be used for off-road safety equipment including, but not limited to, helmets, goggles, gloves, and boots.	10.000	500.000	EA	5,000.00	0.00	5,000.00
	Emergency Medical Supplies Notes : Emergency Medical Supplies Notes: Funds granted under "Emergency Medical Supplies" will be used for a first aid kit including bandages, band-aids, ace bandages, splints, ice packs, oxygen, etc. This first aid kit will be kept in the 4x4 trail vehicle that goes out on each off-road deployment. All members of the off-road unit are certified in basic first aid.	2.000	1000.000	EA	2,000.00	0.00	2,000.00
	Other-OHV Related Equipment Notes : OHV Related Equipment Notes: Funds granted under "OHV Related Equipment" will be used to purchase misc equipment required for OHV Enforcement and may include sirens, helmet communication systems, gear bags, portable navigation units, etc.	10.000	500.000	EA	5,000.00	0.00	5,000.00
	Other-GPS Units Notes : GPS Unit Notes: GPS, or Global Positioning System, devices (hand held/dash mounted) are used to navigate in unfamiliar locations, locate and map specific routes as well as pinpoint exact locations. These devices are critical in providing an exact location latitude/longitude when requesting additional resources and directing personnel equipment.	2.000	400.000	EA	800.00	0.00	800.00
	Total for Materials / Supplies				12,800.00	0.00	12,800.00

Project Cost Estimate for Grants and Cooperative Agreements Program - 2010/2011
 Agency: Los Angeles Police Department / Valley Traffic Division, Off Road Unit
 Application: Law Enforcement

4/25/2011

	Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
4	Equipment Use Expenses						
	Other-Vehicle Mileage Notes : Vehicle Mileage Notes: This 17,500 mile estimate includes all Dual-Purpose motorcycles and the 4x4 trail vehicle.	1.000	17500.000	MI	0.00	17,500.00	17,500.00
5	Equipment Purchases						
	Other-Ford Explorer Notes : Ford, Explorer 4x4 Notes: The Off Road Unit currently has two Off Road Vehicles assigned to the unit. One of the vehicles used is a Ford, Explorer 4x4 that is reaching its final stages of serviceability. The Vehicle is a critical part of the off-road deployment because it trails the dual purpose motorcycles, provides support (first aid, transportation of Arestee, carries LAPD forms, pulls trailer, etc). The City of Los Angeles plans on replacing this vehicle completely outfitted at an estimated cost of \$25000.00	1.000	25000.000	EA	0.00	25,000.00	25,000.00
	Other-Dual Purpose Motorcycles Notes : Other- Dual Purpose Motorcycles Notes: Dual Purpose Motorcycles are motorcycles that are street legal but also have components that make them suitable for use off road. These motorcycles are critical pieces of equipment in our enforcement efforts. The Los Angeles Police Department- Off Road Unit currently has five Kawasaki 400 (KLX) motorcycles that are nearing the end of their expected lives. This funding would be used to replace four of the five motorcycles at an estimated cost of \$8000.00 each, completely outfitted to our Police Department's specifications.	4.000	8000.000	EA	32,000.00	0.00	32,000.00
	Laptop Computers Notes : Laptop Computer Notes: The laptop computer will be used in the field during	1.000	1500.000	EA	1,500.00	0.00	1,500.00

Project Cost Estimate for Grants and Cooperative Agreements Program - 2010/2011
 Agency: Los Angeles Police Department / Valley Traffic Division, Off Road Unit
 Application: Law Enforcement

4/25/2011

Line Item	Qty	Rate	UOM	Grant Req.	Match	Total
deployments. It will be used to look up violation sections, educate the public and communicate with our Police Departments network while out in the field. It will also be used to record all deployments, time keeping, funds availability, vehicle maintenance records, etc.						
Total for Equipment Purchases				33,500.00	25,000.00	58,500.00
6 Others						
Other-Admin Sgt Notes : Other- Admin/ Sgt. Notes: This line item is a Los Angeles City match and includes 250 hrs of administrative work of a Sgt at \$85.03 per hour.	250.000	85.030	HRS	0.00	21,258.00	21,258.00
Training Notes : Training/Sgt. (2) Notes: This line item is a Los Angeles City match and includes the quarterly training days for two Seargents at \$85.03 per hour.	64.000	85.030	HRS	0.00	5,442.00	5,442.00
Training Notes : Training Officers (8) Notes: This line item is a Los Angeles City Match and includes mandated quarterly eight hour training days for eight officers at \$70.98 per hour. Each off-road Enforcement officer must complete post required certification.	256.000	70.980	HRS	0.00	18,171.00	18,171.00
Other-Admin Officer Notes : Admin Officer Notes: This line item is a Los Angeles City Match and includes 96 hours of an Administrative Officer at \$70.98 per hour. This includes administrative/bookkeeping and grant preparation.	96.000	70.980	HRS	0.00	6,814.00	6,814.00
Total for Others				0.00	51,685.00	51,685.00
Total Program Expenses				153,570.00	121,002.00	274,572.00

Project Cost Estimate for Grants and Cooperative Agreements Program - 2010/2011
 Agency: Los Angeles Police Department / Valley Traffic Division, Off Road Unit
 Application: Law Enforcement

4/25/2011

Line Item	Qty	Rate	UOM	Grant Req.	Match	Total	
TOTAL DIRECT EXPENSES				153,570.00	121,002.00	274,572.00	
INDIRECT EXPENSES							
Indirect Costs							
1	Indirect Costs						
	Indirect Costs-Grant Management Notes : Grant Management Notes: This line item is the Administration costs of managing the Grant.	1.000	14250.000	EA	14,250.00	0.00	14,250.00
Total Indirect Costs				14,250.00	0.00	14,250.00	
TOTAL INDIRECT EXPENSES				14,250.00	0.00	14,250.00	
TOTAL EXPENDITURES				167,820.00	121,002.00	288,822.00	

Project Cost Summary for Grants and Cooperative Agreements Program - 2010/2011
 Agency: Los Angeles Police Department / Valley Traffic Division, Off Road Unit
 Application: Law Enforcement

4/25/2011

	Line Item	Grant Req.	Match	Total	Narrative
DIRECT EXPENSES					
Program Expenses					
1	Staff	107,270.00	26,817.00	134,087.00	
2	Contracts	0.00	0.00	0.00	
3	Materials / Supplies	12,800.00	0.00	12,800.00	
4	Equipment Use Expenses	0.00	17,500.00	17,500.00	
5	Equipment Purchases	33,500.00	25,000.00	58,500.00	
6	Others	0.00	51,685.00	51,685.00	
Total Program Expenses		153,570.00	121,002.00	274,572.00	
TOTAL DIRECT EXPENSES		153,570.00	121,002.00	274,572.00	
INDIRECT EXPENSES					
Indirect Costs					
1	Indirect Costs	14,250.00	0.00	14,250.00	
Total Indirect Costs		14,250.00	0.00	14,250.00	
TOTAL INDIRECT EXPENSES		14,250.00	0.00	14,250.00	
TOTAL EXPENDITURES		167,820.00	121,002.00	288,822.00	

Environmental Review Data Sheet (ERDS)

FOR OFFICE USE ONLY:	Version # _____	APP # _____
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ITEM 1 and ITEM 2

ITEM 1

- a. ITEM 1 - Has a CEQA Notice of Determination (NOD) been filed for the Project? Yes No
(Please select Yes or No)

ITEM 2

- b. Does the proposed Project include a request for funding for CEQA and/or NEPA document preparation prior to implementing the remaining Project Deliverables (i.e., is it a two-phased Project pursuant to Section 4970.06.1(b)) (Please select Yes or No) Yes No

ITEM 3 - Project under CEQA Guidelines Section 15378

- c. ITEM 3 - Are the proposed activities a "Project" under CEQA Guidelines Section 15378? Yes No
(Please select Yes or No)
- d. The Application is requesting funds solely for personnel and support to enforce OHV laws and ensure public safety. These activities would not cause any physical change in the environment, or a reasonably foreseeable indirect physical change in the environment and are thus not a "Project" under CEQA. (Please select Yes or No) Yes No
- e. Other. Explain why proposed activities would not cause any physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, and are thus not a "Project" under CEQA. DO NOT complete ITEMS 4 - 10.

ITEM 4 - Impact of this Project on Wetlands

ITEM 5 - Cumulative Impacts of this Project

ITEM 6 - Soil Impacts

ITEM 7 - Damage to Scenic Resources

ITEM 8 - Hazardous Materials

- Is the proposed Project Area located on a site included on any list compiled pursuant to Section 65962.5 of the California Government Code (hazardous materials)? (Please select Yes or No) Yes No

If YES, describe the location of the hazard relative to the Project site, the level of hazard and the measures to be taken to minimize or avoid the hazards.

ITEM 9 - Potential for Adverse Impacts to Historical or Cultural Resources

- Would the proposed Project have potential for any substantial adverse impacts to historical or cultural resources? (Please select Yes or No) Yes No

Discuss the potential for the proposed Project to have any substantial adverse impacts to historical or cultural

resources.

ITEM 10 - Indirect Significant Impacts

CEQA/NEPA Attachment

PROJECT AGREEMENT

PROJECT AGREEMENT NUMBER:	PROJECT TYPE:
---------------------------	---------------

GRANTEE: _____

PROJECT TITLE: _____

PROJECT PERFORMANCE PERIOD: FROM: _____ THROUGH: _____

MAXIMUM AMOUNT PAYABLE SHALL NOT EXCEED: _____

THIS PROJECT AGREEMENT is made and entered into, by and between the State of California, acting by and through the Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division and Grantee.

The Grantee agrees to complete the Project as described in the Project Description. The Grantee's Application, the Off-Highway Motor Vehicle Act of 2003 and the California Code of Regulations, Division 3, Chapter 15, Sections 4970-4970.26 are hereby incorporated into this agreement by reference.

The parties hereto agree to comply with the terms and conditions of the following attachments which by reference are made a part of this Project Agreement.

ATTACHMENT 1 - PROJECT COST ESTIMATE: _____ page(s)

ATTACHMENT 2 - GENERAL PROVISIONS: _____ page(s)

GRANTEE	STATE OF CALIFORNIA
AUTHORIZED SIGNATURE: ➤ _____	AUTHORIZED SIGNATURE: ➤ _____
AUTHORIZED NAME: _____	AUTHORIZED NAME: _____
TITLE: _____	TITLE: _____
DATE: _____	DATE: _____

CERTIFICATION OF FUNDING (FOR STATE USE ONLY)				
CONTRACT NUMBER:	VENDOR NUMBER:	FUND:		
INDEX:	OBJECT CODE:	PCA:	CONTRACT AMOUNT:	APPROPRIATION:
ITEM:	CHAPTER:	STATUTE:	FISCAL YEAR:	

I hereby certify upon my own personal knowledge that budgeted funds are available for this encumbrance.

SIGNATURE OF DPR ACCOUNTING OFFICER:

DATE:

➤ _____