

## ORDINANCE NO. \_\_\_\_\_

An ordinance authorizing the employment of personnel in the Bureau of Sanitation of the City of Los Angeles.

**THE PEOPLE OF THE CITY OF LOS ANGELES  
DO ORDAIN AS FOLLOWS:**

Section 1. Employment authorization for Fiscal Year 2011-12 is hereby granted the Bureau of Sanitation for the designated number of positions in each code and title as provided in this ordinance.

BUREAU OF SANITATION

No.            Code            Title

(a) Regular Positions:

1	1107	Plant Equipment Trainee
10	1116	Secretary
3	1117-2	Executive Administrative Assistant II
1	1117-3	Executive Administrative Assistant III
1	1119-2	Accounting Records Supervisor II
3	1121-1	Delivery Driver I
2	1129	Personnel Records Supervisor
2	1170-1	Payroll Supervisor I
7	1201	Principal Clerk
25	1223-1	Accounting Clerk I
12	1223-2	Accounting Clerk II
3	1253	Chief Clerk
70	1358	Clerk Typist
83	1368	Senior Clerk Typist
1	1431-2	Programmer/Analyst II
1	1431-3	Programmer/Analyst III
3	1455-1	Systems Programmer I
3	1455-2	Systems Programmer II
1	1455-3	Systems Programmer III
38	1461-2	Communications Information Representative II
2	1470	Data Base Architect
1	1513-2	Accountant II

<u>No.</u>	<u>Code</u>	<u>Title</u>
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(a) Regular Positions:

1	1517-2	Auditor II
1	1518	Senior Auditor
24	1596-2	Systems Analyst II
11	1597-1	Senior Systems Analyst I
4	1597-2	Senior Systems Analyst II
1	1599	Systems Aide
2	1670-1	Graphics Designer I
1	1670-2	Graphics Designer II
1	1702-2	Emergency Preparedness Coordinator II
1	1726-1	Safety Engineering Associate I
3	1726-2	Safety Engineering Associate II
2	1731-1	Personnel Analyst I
3	1731-2	Personnel Analyst II
3	1785-2	Public Relations Specialist II
3	1786	Principal Public Relations Representative
1	1795-1	Senior Photographer I
1	1800-1	Public Information Director I
1	1800-2	Public Information Director II
1	1951	Agricultural Land Developer
1	2330	Industrial Hygienist
52	3112	Maintenance Laborer
170	3112-6	Maintenance Laborer
3	3115	Maintenance and Construction Helper
9	3115-6	Maintenance and Construction Helper
1	3126	Labor Supervisor
1	3127-2	Construction and Maintenance Supervisor II
24	3141	Gardener Caretaker
3	3143	Senior Gardener
2	3145	Park Maintenance Supervisor
20	3156	Custodian
2	3157-1	Senior Custodian I
1	3174	Senior Window Cleaner
1	3176	Custodian Supervisor
1	3182-1	Chief Custodian Supervisor I
1	3333-1	Building Repairer I
2	3338	Building Repairer Supervisor
1	3343	Cabinet Maker

<u>No.</u>	<u>Code</u>	<u>Title</u>
(a) Regular Positions:		
5	3344	Carpenter
2	3345	Senior Carpenter
1	3346	Carpenter Supervisor
12	3423	Painter
1	3424	Senior Painter
1	3426	Painter Supervisor
11	3433	Pipefitter
13	3443	Plumber
5	3444	Senior Plumber
1	3446	Plumber Supervisor
2	3525	Equipment Operator
32	3525-6	Equipment Operator
2	3527	Equipment Supervisor
6	3527-6	Equipment Supervisor
4	3558	Power Shovel Operator
650	3580-2	Refuse Collection Truck Operator II
1	3583	Truck Operator
8	3584	Heavy Duty Truck Operator
5	3584-6	Heavy Duty Truck Operator
2	3686	Communications Electrician
1	3743	Heavy Duty Equipment Mechanic
7	3763	Machinist
2	3766-2	Machinist Supervisor II
28	3771	Mechanical Helper
5	3773-2	Mechanical Repairer II
4	3774	Air Conditioning Mechanic
1	3775	Sheet Metal Worker
1	3781	Air Conditioning Mechanic Supervisor
6	3796	Welder
1	3798-2	Welder Supervisor II
4	3799	Electrical Craft Helper
31	3843	Instrument Mechanic
3	3844-1	Instrument Mechanic Supervisor I
2	3844-2	Instrument Mechanic Supervisor II
5	3863	Electrician
10	4100	Refuse Crew Field Instructor
37	4101	Refuse Collection Supervisor

<u>No.</u>	<u>Code</u>	<u>Title</u>
(a) Regular Positions:		
9	4102	Solid Resources Superintendent
1	4108-1	Solid Waste Disposal Superintendent I
2	4108-2	Solid Waste Disposal Superintendent II
210	4110-2	Wastewater Collection Worker II
17	4113	Wastewater Collection Supervisor
1	4118	Plant Guide
101	4123-1	Wastewater Treatment Operator I
28	4123-2	Wastewater Treatment Operator II
29	4123-3	Wastewater Treatment Operator III
15	4124	Senior Wastewater Treatment Operator
4	4126-1	Sanitation Solid Resources Manager I
3	4126-2	Sanitation Solid Resources Manager II
11	4128-1	Sanitation Wastewater Manager I
6	4128-2	Sanitation Wastewater Manager II
5	4128-3	Sanitation Wastewater Manager III
5	4289-1	Chief Environmental compliance Inspector I
1	4289-2	Chief Environmental Compliance Inspector II
91	4292	Environmental Compliance Inspector
19	4293	Senior Environmental Compliance Inspector
1	5113-1	Boat Captain I
1	5113-2	Boat Captain II
1	5131	Deck Hand
4	5613	Wastewater Treatment Electrician Supervisor
33	5614-1	Wastewater Treatment Mechanic I
17	5614-2	Wastewater Treatment Mechanic II
28	5615-1	Wastewater Treatment Electrician I
6	5615-2	Wastewater Treatment Electrician II
5	5617	Wastewater Treatment Mechanic Supervisor
2	5853	Electric Pumping Plant Operator
1	5923	Building Operating Engineer
1	6145-2	Video Technician II
6	7212-1	Office Engineering Technician I
1	7212-2	Office Engineering Technician II
2	7212-3	Office Engineering Technician III
5	7213	Geographic Information Specialist
1	7214-1	Geographic Information Systems Supervisor I
4	7225	Assistant Director Bureau of Sanitation

<u>No.</u>	<u>Code</u>	<u>Title</u>
(a) Regular Positions:		
4	7230-2	Control Systems Engineering Associate II
3	7230-3	Control Systems Engineering Associate III
1	7232	Civil Engineering Drafting Technician
1	7236	Director Bureau of Sanitation
5	7237	Civil Engineer
9	7242-1	Shift Superintendent Wastewater Treatment I
2	7242-2	Shift Superintendent Wastewater Treatment II
1	7243	Control Systems Engineer
25	7246-2	Civil Engineering Associate II
9	7246-3	Civil Engineering Associate III
2	7246-4	Civil Engineering Associate IV
4	7304-1	Environmental Supervisor I
2	7304-2	Environmental Supervisor II
7	7310-2	Environmental Specialist II
3	7310-3	Environmental Specialist III
3	7320	Environmental Affairs Officer
2	7525-2	Electrical Engineering Associate II
1	7525-4	Electrical Engineering Associate IV
1	7554-2	Mechanical Engineering Associate II
1	7561-1	Building Mechanical Engineer I
1	7561-2	Building Mechanical Engineer II
12	7830	Senior Chemist
32	7833-2	Chemist II
3	7840-1	Wastewater Treatment Laboratory Manager I
2	7840-2	Wastewater Treatment Laboratory Manager II
1	7840-3	Wastewater Treatment Laboratory Manager III
1	7854-1	Laboratory Technician I
44	7854-2	Laboratory Technician II
14	7856-2	Water Biologist II
4	7856-3	Water Biologist III
3	7857-2	Water Microbiologist II
1	7857-3	Water Microbiologist III
79	7871-2	Environmental Engineering Associate II
35	7871-3	Environmental Engineering Associate III
6	7871-4	Environmental Engineering Associate IV
35	7872	Environmental Engineer
14	7874	Senior Environmental Engineer

<u>No.</u>	<u>Code</u>	<u>Title</u>
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(a) Regular Positions:

5	7875	Principal Environmental Engineer
1	7929-1	Landscape Architect I
1	7933-2	Landscape Architectural Associate II
1	7933-3	Landscape Architectural Associate III
2	7935-1	Graphics Supervisor I
6	9167-1	Senior Personnel Analyst I
21	9171-1	Senior Management Analyst I
7	9171-2	Senior Management Analyst II
3	9182	Chief Management Analyst
41	9184-1	Management Analyst I
52	9184-2	Management Analyst II
1	9375	Director of Systems
3	9485	Senior Civil Engineer
2,739		

(b) To be Employed As Needed in Such Numbers as Required:

0717-2	Event Attendant II
1358	Clerk Typist
1502	Student Professional Worker
1537	Project Coordinator
1542	Project Assistant
3112-6	Maintenance Laborer
3580-2	Refuse Collection Truck Operator II
7203-1	Student Engineer I
7203-2	Student Engineer II
7203-3	Student Engineer III
7203-4	Student Engineer IV

(c) Seasonal Positions:

80	3112-6	Maintenance Laborer
3	3525-6	Equipment Operator
160	3580-2	Refuse Collection Truck Operator II
243		

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Sec. 1.1. Notwithstanding other provisions of this ordinance or of Los Angeles Administrative Code Section 4.108, a full eight-hour day of work shall be deemed to have been fully performed and completed on any day when any employee who is assigned to a refuse collection crew reports for duty at the time and place designated and fully performs all work assigned to him/her on that day. Compensation for overtime shall be allowed for time worked in any one day in excess of eight hours except that all time worked on legal holidays shall be compensated at the rate of time and one-half. Persons referred to in this section who are required to work on legal holidays shall receive not less than eight hours pay at the rate of time and one-half for each legal holiday worked.

Sec. 1.1.1. Compensation for all overtime pursuant to Section 1.1 of this ordinance shall be made in cash; provided, that subject to the approval of the Director of the Bureau, overtime worked may be compensated in time off as consistent with the Fair Labor Standards Act.

Sec. 1.1.2. The Director of the Bureau may prescribe varying work schedules consisting of 40 hours per week for all employees of the Bureau. These schedules may include as part of a five-day workweek Saturdays, Sundays and holidays. Notwithstanding any provision of the Los Angeles Administrative Code or Section 1.1 of this ordinance to the contrary, Sunday shall not be considered a holiday for any employee of the Bureau assigned to a work schedule that includes Sunday, and these employees shall be compensated at the regular rate of compensation for the first eight hours actually worked on a Sunday.

Sec. 1.2. The appointing authority may, subject to the provisions of Los Angeles Municipal Code Section 52.32, authorize the issuance and use of Uniform Departmental Badges to persons employed in the following class positions:

<u>Code</u>	<u>Title</u>
7875	Principal Environmental Engineer
7871	Environmental Engineering Associate
7872	Environmental Engineer
7874	Senior Environmental Engineer
4289	Chief Environmental Class Inspector
4292	Environmental Compliance Inspector
4293	Senior Environmental Compliance Inspector

Sec. 1.3. Effective July 1, 1999, Eugene Greene, while employed as a Landscape Architectural Associate III, Code 7933-3, and responsible for the Japanese Garden Program at the Tillman Water Reclamation Plant, shall receive salary at the appropriate step rate of the salary range for a Landscape Architect Associate IV, Code 7933-4.

Sec. 2. Upon approval from the Office of the City Administrative Officer, substitute authority positions may be filled using any class of position specified in Schedule "A" of the Los Angeles Administrative Code or approved Memoranda of Understanding (MOU). The approval shall specify the period during which the position shall be filled. The Office of the City Administrative Officer shall maintain a record of the positions approved for filling. Whenever the Office of the City Administrative Officer requires as a condition to the filling of a substitute position that a regular position be left vacant and the vacant regular position is authorized by the Council to receive adjusted compensation provided by the Notes of Schedule "A" of Los Angeles Administrative Code Sections 4.61 and 4.72 or an approved MOU, payment of the adjusted compensation may then be made to the person employed in the substitute position if he/she is otherwise qualified to receive adjusted compensation.

Sec. 2.1. No seasonal position authorized by this ordinance shall be filled unless the City Administrative Officer first approves. The approval shall specify the period during which the position shall be filled. The Office of the City Administrative Officer shall maintain a record of the positions approved for filling. Whenever the Office of the City Administrative Officer requires as a condition to the filling of a seasonal position that a regular position be left vacant and the vacant regular position is authorized by the Council to receive adjusted compensation provided by the Notes of Schedule "A" of Los Angeles Administrative Code Sections 4.61 and 4.72, payment of the adjusted compensation may then be made to the person employed in the substitute position if he/she is otherwise qualified to receive adjusted compensation. During the period in which seasonal positions are being utilized, no regular position of Maintenance Laborer, Code 3112-6, contained in Section 1(a), vacated as a result of the incumbent's appointment to a seasonal position of Truck Operator shall be filled.

Sec. 3. The appointing authority may employ persons and assign duties appropriate to the employee's classification and pay grade in any class of position specified in Schedule "A" of Los Angeles Administrative Code Section 4.61 in lieu of vacant positions in a related occupational series, including related training classes, or if not related, upon approval from the Office of the City Administrative Officer and the Personnel Department, which have been duly authorized in the appropriate department personnel ordinance or resolution of the Council, and which vacant positions have a salary or salary range equal to or higher than the salary or salary range for the class of position in which the persons are to be employed; provided, however, that at no time shall the total number of persons employed in the department, office or bureau exceed the total number of positions authorized. Whenever the class of position to be left unfilled as a condition to the filling of a position in accordance with this section is authorized by the Council to receive adjusted compensation provided by the Notes of Schedule "A" of Los Angeles Administrative Code Sections 4.61 and 4.72, payment of the adjusted compensation may then be made to the person employed in accordance with this section if he/she is otherwise qualified to receive adjusted compensation.




Sec. 4. The personnel authority contained in this ordinance shall be limited by the amount of money available on the records of the Controller for the payment of salaries and wages in the appropriate departmental account.

Sec. 5. Pursuant to the provisions of Charter Section 252, this ordinance shall become effective upon its publication and shall remain operative until superseded by ordinance.

Sec. 6. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

I hereby certify that the foregoing ordinance was introduced at the meeting of the Council of the City of Los Angeles JAN 11 2012, and was passed at its meeting of JAN 18 2012.

JUNE LAGMAY, City Clerk

By  \_\_\_\_\_ Deputy

Approved JAN 25 2012 \_\_\_\_\_

 \_\_\_\_\_ Mayor

Approved as to Form

CARMEN A. TRUTANICH, City Attorney

By  \_\_\_\_\_  
ZNA PORTLOCK HOUSTON  
Senior Assistant City Attorney

Date 11/29/11

File No. 11-1700-530

**DECLARATION OF POSTING ORDINANCE**

I, MARIA VIZCARRA, state as follows: I am, and was at all times hereinafter mentioned, a resident of the State of California, over the age of eighteen years, and a Deputy City Clerk of the City of Los Angeles, California.

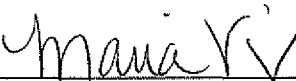
182026

**Ordinance No. 182026 – DPO 2011-12 – BUREAU OF SANITATION** - a copy of which is hereto attached, was finally adopted by the Los Angeles City Council on **January 18, 2012** and under the direction of said City Council and the City Clerk, pursuant to Section 251 of the Charter of the City of Los Angeles and Ordinance No. 172959, on **February 3, 2012** I posted a true copy of said ordinance at each of the three public places located in the City of Los Angeles, California, as follows: 1) one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; 2) one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; 3) one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

Copies of said ordinance were posted conspicuously beginning on **February 3, 2012** and will be continuously posted for ten or more days.

I declare under penalty of perjury that the foregoing is true and correct.

Signed this **3rd** day of **February 2012** at Los Angeles, California.

  
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Maria Vizcarra, Deputy City Clerk

**Ordinance Effective Date: February 13, 2012**

**Council File No. 11-1700-S30**