

## COMMUNICATION

**TO: LOS ANGELES CITY COUNCIL**

**FILE NO. 11-1783**

**FROM: COUNCILMEMBER TONY CÁRDENAS, CHAIR  
HOUSING, COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**

COMMUNICATION FROM CHAIR, HOUSING, COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE relative to a request for authority to release a Request for Proposals (RFP) for tenant outreach and educational services for the City's Rent Escrow Account Program (REAP) and Utility Maintenance Program (UMP).

Recommendations for Council action:

1. AUTHORIZE the General Manager, Los Angeles Housing Department (LAHD), or designee, to issue and release a Request for Proposals (RFP) for Tenant Outreach Services contractors for the Rent Escrow Account Program (REAP) and Utility Maintenance Program (UMP) in substantial conformance with the draft RFP (Attachment II of the LAHD Transmittal dated October 3, 2011 contained in the Council File), subject to the approval of the City Attorney as to form, to commence on or about July 1, 2012 for a one-year period with an option to extend for two additional periods of up to one year each, subject to contractor performance and availability of funds.
2. INSTRUCT the General Manager, LAHD, or designee, to assess the responses of the subject RFP and submit the results with recommendations to the Mayor and the City Council, including funding levels and necessary implementing instructions.

Fiscal Impact Statement: The LAHD reports that there is no impact to the General Fund. There are no financial commitments required at this time. All subsequent contracts resulting from the RFP will be funded from the Code Enforcement Trust Fund and the Rent Stabilization Trust Fund.

Community Impact Statement: None submitted.

### SUMMARY

At a regular meeting held on November 23, 2011, the Chair of the Housing, Community and Economic Development Committee considered a transmittal from the LAHD dated October 3, 2011 relative to a request for authority to release a RFP for tenant outreach and educational services for the City's Rent Escrow Account Program (REAP) and Utility Maintenance Program (UMP).

After providing an opportunity for public comment, the Committee Chair recommended that Council approve the recommendations contained in the LAHD report. This matter is now forwarded to the Council for its consideration.

Respectfully submitted,

**TONY CÁRDENAS, CHAIR  
HOUSING, COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**

<u>MEMBER</u>	<u>VOTE</u>
CARDENAS:	YES
REYES:	ABSENT
ALARCON:	ABSENT
PERRY:	ABSENT
WESSON:	ABSENT

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**Not Official Until Council Acts**