

LOS ANGELES POLICE COMMISSION

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EXECUTIVE OFFICE
POLICE ADMINISTRATION BUILDING
100 WEST FIRST STREET, SUITE 134
LOS ANGELES, CA 90012-4112

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October 23, 2012

BPC #12-0408

The Honorable Antonio Villaraigosa
Mayor, City of Los Angeles
City Hall, Room 303
Los Angeles, CA 90012

The Honorable City Council
City of Los Angeles
c/o City Clerk's Office

Dear Honorable Members:

RE: TRANSMITTAL OF THE GRANT AWARD FOR THE FISCAL YEAR 2012-2013
SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) GRANT FROM THE
CALIFORNIA OFFICE OF TRAFFIC SAFETY

At the regular meeting of the Board of Police Commissioners held Tuesday, October 23, 2012, the Board APPROVED the Department's report relative to the above matter.

This matter is being forwarded to you for approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

A handwritten signature in cursive script that reads "Maria Silva".

MARIA SILVA
Commission Executive Assistant

Attachment

c: Chief of Police

INTRADPARTMENTAL CORRESPONDENCE

BPC #12-0408

RECEIVED 8B

OCT 17 2012

POLICE COMMISSION

October 9, 2012
1.17

REVIEWED

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police


RICHARD M. TEFANK
EXECUTIVE DIRECTOR
10/17/12
DATE

SUBJECT: TRANSMITTAL OF THE GRANT AWARD FOR THE FISCAL
YEAR 2012-2013 SELECTIVE TRAFFIC ENFORCEMENT PROGRAM
(STEP) GRANT FROM THE CALIFORNIA OFFICE OF TRAFFIC SAFETY

RECOMMENDED ACTIONS

1. That the Board of Police Commissioners (Board) TRANSMIT the attached grant application and award for the Fiscal Year (FY) 2012-2013 Selective Traffic Enforcement Program (STEP) from the California Office of Traffic Safety (OTS), pursuant to Administrative Code Section 14.6(a), to the Offices of the Mayor, City Administrative Officer (CAO), and Chief Legislative Analyst and to the City Clerk for committee and City Council consideration.
2. That the Board REVIEW and APPROVE this report.
3. That the Board REQUEST the Mayor and City Council to:
 - A. AUTHORIZE the Chief of Police or his designee to ACCEPT the award of the FY 2012-2013 STEP Project from OTS in the amount of \$1,000,000 for the period of October 1, 2012, through September 30, 2013;
 - B. AUTHORIZE the Chief of Police or his designee to execute the Grant Agreement on behalf of the City and submit the necessary documents relative to the grant award, subject to the approval of the City Attorney as to form and legality;
 - C. AUTHORIZE the Chief of Police to reapply for California OTS grants, on behalf of the City of Los Angeles as they become available;
 - D. AUTHORIZE the Los Angeles Police Department (LAPD) to utilize the STEP Project Grant funds in accordance with the FY 2012-2013 Grant Agreement to conduct Driving Under the Influence (DUI)/driver's license checkpoints and DUI saturation patrols; to focus on repeat DUI offenders on probation, and repeat DUI violators who fail to appear in court or violate probation; and to conduct enforcement operations in order to reduce the number of motorcyclists killed and injured in traffic collisions, speed, aggressive driving, and seat belt enforcement. The grant funding will also allow for intersection operations for those that were identified with disproportionate numbers of traffic collisions;

- E. AUTHORIZE the Controller to set up a grant receivable in the amount of \$1,000,000 and establish an appropriation account, account number to be determined, within Fund No. 339, Department No. 70, for the disbursement of FY 2012-2013 STEP Project Grant funds;
- F. AUTHORIZE the LAPD to spend up to the grant amount of \$1,000,000 in accordance with the grant award agreement;
- G. AUTHORIZE the Controller to transfer appropriations as needed from the FY 2012-2013 STEP, account number to be determined, Fund No. 339, Department No. 70, to Fund No. 100, Department No. 70, account number and amount are as follows:

Account No. 001092, Overtime Sworn, \$725,000

- H. AUTHORIZE the City Clerk to place on the City Council agenda on July 1, 2013 or the first meeting day thereafter the following instructions:

AUTHORIZE the Controller to increase appropriations as needed from Fund No. 339, Department No. 70, of the 2012-2013 STEP appropriation, account number to be determined, to Fund No. 100, Department No. 70, account number and amount as follows:

Account No. 001092, Overtime Sworn, \$255,100

- I. AUTHORIZE the LAPD to submit grant reimbursement requests to the grantor and deposit grant receipts into Fund No. 339, Department No. 70; and
- J. AUTHORIZE the LAPD to prepare the Controller's instructions for any technical adjustments, subject to the approval of the CAO, and AUTHORIZE and INSTRUCT the Controller to implement the instructions.

DISCUSSION

In 2011, 142 were killed and 17,527 people injured in traffic collisions in the City. The STEP Project, which will be managed and coordinated through Traffic Coordination Section, Emergency Operations Division, will use overtime to deploy officers through innovative strategies to reduce persons killed and injured in traffic collisions through enforcement. The OTS awarded the Department \$1 million in grant funds to focus on DUI, distracted driving, motorcycle safety and primary collision factor (speed, pedestrian and right of way violations) enforcement.

The grant funds will primarily be used for overtime, equipment and travel. Funding in the amount of \$980,100 will be used for overtime for the following activities:

- DUI Saturation Patrols,
- Distracted Driver Enforcement Details,
- Primary Collision Factor Enforcement Details,
- Motorcycle Safety Details, and
- Los Angeles County Multi-Agency Avoid Checkpoints

The remaining amount of \$19,900 will be used to purchase equipment and fund grant-related travel and training.

Grants awarded by the OTS are reimbursable grants that require zero matching funds from the Department. The content of the attached grant has been negotiated and approved by the OTS. The overtime and equipment will be distributed throughout the Department with the goal of improving traffic safety and reducing the number of people killed and seriously injured in traffic collisions in the City.

If you have any questions regarding this matter, please contact Chief Information Officer Maggie Goodrich, Commanding Officer, Information Technology Bureau, at (213) 486-0370.

Respectfully,



CHARLIE BECK
Chief of Police

Attachment

BOARD OF
POLICE COMMISSIONERS
Approved *October 23, 2016*
Secretary *Maria Silva*

INTRA DEPARTMENTAL CORRESPONDENCE

October 5, 2012
1.17

TO: Chief of Police

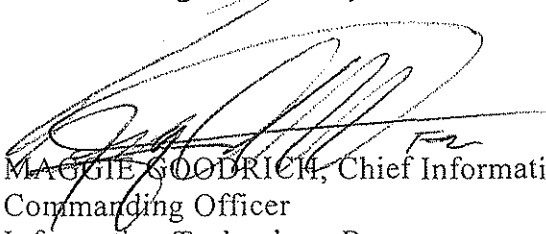
FROM: Commanding Officer, Information Technology Bureau

SUBJECT: TRANSMITTAL OF THE GRANT AWARD FOR THE FISCAL YEAR
2012-2013 SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP)
GRANT FROM THE CALIFORNIA OFFICE OF TRAFFIC SAFETY



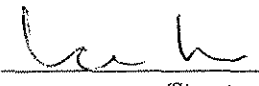
It is requested that the Chief of Police forward the attached correspondence to the Board of Police Commissioners. The report requests approval from the Mayor and City Council for the Los Angeles Police Department (LAPD) to submit the application and accept the grant award for the Fiscal Year 2012-2013 Selective Traffic Enforcement Program (STEP) Grant. Your approval would allow the LAPD to accept grant funding in the amount of \$1,000,000 from the Office of Traffic Safety for STEP. The award period will commence on October 1, 2012 and ends on September 30, 2013.

The LAPD will conduct Driving Under the Influence (DUI) saturation patrols in an effort to reduce the number of persons killed and injured in alcohol involved crashes. This program will also focus on repeat DUI offenders on probation who have had their licenses suspended or revoked through "Stakeout" and "Court Sting" operations, and warrant services details that will target repeat DUI violators who fail to appear in court or violate probation. Special enforcement operations will also be conducted for distracted driving, motorcycle safety, red light and speed, as well as multi-agency DUI task force operations. The grant will provide approximately \$980,000 to fund overtime for sworn employees to conduct the DUI saturation patrols and enforcement operations. In addition, approximately \$20,000 is included to purchase equipment and for grant-related travel and training.

If you have any questions regarding this matter, a member of your staff may contact Senior Management Analyst Stella Larracas, Grants Section, at (213) 486-0380.


MAGGIE GOODRICH, Chief Information Officer
Commanding Officer
Information Technology Bureau

Attachments

1. GRANT TITLE Selective Traffic Enforcement Program	
2. NAME OF APPLICANT AGENCY City of Los Angeles	4. GRANT PERIOD
3. AGENCY UNIT TO HANDLE GRANT Police Department	From: 10/1/2012 To: 9/30/2013
5. GRANT DESCRIPTION Time tested and best practice strategies will be used on an overtime basis to reduce the number of persons killed and injured in crashes involving alcohol, speed, red light running, and other primary collision factors. The funded strategies may include: DUI saturation patrols to apprehend impaired drivers; warrant service operations targeting repeat DUI violators who failed to appear in court or violate probation; stakeout operations for repeat DUI offenders; and the use of HOT Sheets to help law enforcement identify and apprehend the 'worst of the worst' DUI offenders. Court sting operations may also be used to arrest offenders who drive from court after having their license suspended or revoked. Law enforcement personnel will receive specialized training to detect and apprehend drivers under the influence of drugs (legal and illegal). Also, special patrols will be used to enforce CA's hand held and texting while driving laws. The program may also concentrate on speed, aggressive driving, seat belt enforcement, intersections with disproportionate numbers of traffic crashes and special enforcement operations encouraging motorcycle safety. The grant funded strategies are designed to earn media attention, thus enhancing the overall deterrent effect.	
6. FEDERAL FUNDS ALLOCATED UNDER THIS AGREEMENT SHALL NOT EXCEED: \$1,000,000.00	
The parties agree to comply with the terms and conditions of the following which are by this reference made a part of the Agreement: <ul style="list-style-type: none"> • Page 2 (OTS-38a) • Schedule A (OTS-38b) – Problem Statement, Goals and Objectives and Method of Procedure • Schedule B (OTS-38d) – Budget Estimate and Sub-Budget Estimate (if applicable) • Schedule B-1 (OTS-38f) – Budget Narrative and Sub-Budget Narrative (if applicable) • Schedule C (OTS-38g) – Quarterly Evaluation Data Form (if applicable) • Exhibit A – Federal Certifications and Assurances • Exhibit B* - OTS Grant Program Manual <p>*Items shown with an asterisk (*), are hereby incorporated by reference and made a part of this agreement as if attached hereto. These documents can be viewed at: www.ots.ca.gov/Grants//Grant_Administration/Program_Manual.asp.</p> <p>We, the officials named below, hereby swear under penalty of perjury under the laws of the State of California that we are duly authorized to legally bind the Grant recipient to the above described Grant terms and conditions.</p>	
7. APPROVAL SIGNATURES	
A. GRANT DIRECTOR	B. AUTHORIZING OFFICIAL OF APPLICANT AGENCY
NAME: Philip Fontanetta PHONE: 213-486-0680 TITLE: Captain FAX: 213-486-0710 ADDRESS: EMERGENCY OPERATIONS DIVISION 100 WEST FIRST STREET, ROOM 469 LOS ANGELES, CALIFORNIA 90012 E-MAIL: Philip.Fontanetta@lapd.lacity.org	NAME: Charlie Beck PHONE: 213-486-0150 TITLE: Chief of Police FAX: 213-486-0168 ADDRESS: 100 WEST FIRST STREET LOS ANGELES, CALIFORNIA 90012 E-MAIL: Charlie.Beck@lapd.lacity.org
 (Signature) 9/19/12 (Date)	 (Signature) 9-29-12 (Date)
C. FISCAL OR ACCOUNTING OFFICIAL	D. OFFICE AUTHORIZED TO RECEIVE PAYMENTS
NAME: Laura Luna PHONE: 213-486-8590 TITLE: Police Administrator FAX: 213-486-0299 ADDRESS: FISCAL OPERATIONS DIVISION 100 WEST FIRST STREET, ROOM 760 LOS ANGELES, CALIFORNIA 90012 E-MAIL: Laura.Luna@lapd.lacity.org	NAME: GRANTS SECTION ADDRESS: INFORMATION TECHNOLOGY BUREAU 100 WEST FIRST STREET, ROOM 842 LOS ANGELES, CALIFORNIA 90012
 (Signature) 9/28/12 (Date)	

GRANTS MADE EASY – STEP
(Overtime)

SCHEDULE A
Grant No. PT1330
Page 1

GRANT DESCRIPTION

PROBLEM STATEMENT

In 2010, California's traffic fatalities decreased 11.9 percent (3,081 vs. 2,715) – reaching their lowest level since the federal government began recording traffic fatalities in 1975. California 2009 Mileage Death Rate (MDR) – fatalities per 100 million miles traveled is 0.95, and marks the first time California has been below 1.0. California is much better than the national 1.14 MDR. Although the fatality rates have dropped for four consecutive years (2007-2010), total fatalities are projected to be up 3.5% in 2011.

Alcohol-impaired driving fatalities (fatalities in crashes involving a driver or motorcycle rider (operator) with a blood alcohol concentration (BAC) of 0.08 grams per deciliter (g/dL) or greater) dropped by 14.4 percent from 924 in 2009 to 791 in 2010. The 2010 figure is the lowest DUI death total ever. As a percent of total fatalities, alcohol-impaired fatalities decreased from 30 percent in 2009 to 29 percent in 2010. Unfortunately, this number has remained virtually unchanged in the past five years and DUI arrests have dropped in 2010 to 195,879 as compared to 208,531 in 2009. The 2010 DUI arrest figure represents more DUI arrests than any year between 1997-2005.

For the second year in row, OTS commissioned an observational survey of cell phone use by drivers within the state, looking for hand-held and hands-free talking as well as texting and other use of mobile devices while driving. The overall rate was 10.8 percent of drivers on the road using cell phones at any given daylight time, up from 7.3 percent in 2012. Although observed cell phone use increases were seen across all age groups, 16 to 25 year olds showed a dramatic rise, doubling from 9 percent to 18 percent.

The problem of drugged driving continues to rise. Based on data from the National Highway Traffic Safety Administration, 30 percent of all drivers who were killed in motor vehicle crashes in California in 2010 tested positive for legal and/or illegal drugs, a percentage that has been increasing since 2006.

Motorcycle fatalities decreased 10.7 percent from 394 in 2009 to 352 in 2010, but projections indicated over 400 motorcyclists were killed in 2011.

**GRANTS MADE EASY – STEP
(Overtime)**

**SCHEDULE A
Grant No. PT1330
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GRANT DESCRIPTION

Primary Collision Factor: Over the years, approximately 60 to 75 percent of fatal and injury-combined collisions involved various Primary Collision Factors (PCF) such as, DUI, speed, right-of-way, traffic signals and signs, pedestrian violations, and improper turning.

Statewide Primary Collision Factors	2010	
	Fatal	Injury
1. Improper Turning	512	21,764
2. Driving Under the Influence	470	12,477
3. Speed	394	48,999
4. Traffic Signals & Signs	362	5,460
5. Right of Way	167	24,897
Total	1,905	113,597
Total Fatal and Injury Collisions	162,569	

Using local data (not OTS Rankings or SWITRS), complete the table below.

Collision Type	2009				2010				2011			
	Collisions		Victims		Collisions		Victims		Collisions		Victims	
Fatal	165		173		163		170		155		159	
Injury	20,860		20868		19,146		19,157		19,731		19,744	
	Fatal	Injury	Killed	Injured	Fatal	Injury	Killed	Injured	Fatal	Injury	Killed	Injured
Alcohol Involved	12	1,101	12	1,103	10	891	10	896	15	985	16	988
Hit & Run	45	5,170	45	5,174	41	4,490	42	4,493	45	4,837	45	4,838
Nighttime (2100-0259 hours)	56	2,861	43	2,580	43	2,580	43	2,580	56	2,679	58	2,684
	Top 3 Primary Collision Factors								Fatal	Injury	Killed	Injured
#1	Unsafe Speed								26	3,575	27	3,580
#2	Right of Way								18	5,052	18	5,052
#3	Pedestrian								52	1,378	55	1,380

**GRANTS MADE EASY – STEP
(Overtime)**

**SCHEDULE A
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GRANT DESCRIPTION

OFFICE OF TRAFFIC SAFETY - 2010 RANKINGS

The OTS Rankings provide individual cities a way to compare their city's traffic safety statistics to those of other cities with similar-sized populations. Cities can use these comparisons to see what traffic safety areas they may have problems in and which they were doing well in. Identifying emerging or on-going traffic safety problem areas help cities plan how to combat the problems. It should be noted that OTS rankings are only indicators of potential problems; there are many factors that may either understate or overstate a city/county ranking that must be evaluated based on local circumstances.

The OTS Rankings are determined by the following: (1) Victim and collision data for the rankings is taken from the latest available California Highway Patrol (CHP) Statewide Integrated Traffic Records System (SWITRS) data; (2) Victim and collision rankings are based on rates of victims killed and injured or fatal and injury collisions per "1,000 daily-vehicle-miles-of-travel" (Caltrans data) and per "1,000 average population" (Department of Finance data) figures. This more accurately ensures proper weighting and comparisons when populations and daily vehicle miles traveled vary; (3) DUI arrest totals and rankings are calculated for cities only and are based on rates of non-CHP DUI arrests (Department of Justice data). This is so that local jurisdictions can see how their own efforts are working; and (4) Counties are assigned statewide rankings, while cities are assigned population group rankings.

NOTE: City rankings are for incorporated cities only. County Rankings include all roads – state, county and local – and all jurisdictions – CHP, Sheriff, Police and special. OTS Rankings are calculated so that the higher the number of victims or collisions per 1000 residents in a population group, the higher the ranking. Number 1 in the rankings is the highest, or "worst." So, for Group B, a ranking of 1/53 is the highest or worst, 27/53 is average, and 53/53 is the lowest or best. The same methodology also applies for DUI arrest rankings.

OFFICE OF TRAFFIC SAFETY - 2010 RANKINGS

AGENCY	NCIC	COUNTY	GROUP	POPULATION (AVG)	DVMT
Los Angeles	1942	LOS ANGELES COUNTY	A	3,801,618	41,579,000
<u>TYPE OF COLLISION</u>		VICTIMS KILLED AND INJURED		RANKING BY DAILY VEHICLE MILES TRAVELED	RANKING BY AVERAGE POPULATION
Total Fatal and		29,354		2/13	1/13
Alcohol		2,247		5/13	4/13
HBD Driver		141		6/13	7/13
HBD Driver 21-		657		6/13	4/13
Motorcyclists		895		2/13	2/13
Pedestrians.....		2,681		3/13	3/13
Pedestrians		371		6/13	5/13
Pedestrians		296		2/13	2/13
Bicyclists.....		2,040		3/13	2/13
Bicyclists		191		6/13	5/13
Composite				3/13	2/13
		COLLISIONS			
Speed		3,784		7/13	4/13
Nighttime.....		2,709		2/13	1/13
Hit and		3,275		1/13	1/13
	DUI ARRESTS	8132	0.36 %		6/13

GRANTS MADE EASY – STEP
(Overtime)

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GRANT DESCRIPTION

PERFORMANCE MEASURES

GRANT GOALS

1. To reduce the number of persons killed in traffic collisions.
2. To reduce the number of persons injured in traffic collisions.
3. To reduce the number of persons killed in alcohol-involved collisions.
4. To reduce the number of persons injured in alcohol-involved collisions.
5. To reduce the number of persons killed in drug-involved collisions.
6. To reduce the number of persons injured in drug-involved collisions.
7. To reduce the number of motorcyclists killed in traffic collisions.
8. To reduce the number of motorcyclists injured in traffic collisions.
9. To reduce the number of motorcyclists killed in alcohol-involved collisions.
10. To reduce the number of motorcyclists injured in alcohol-involved collisions.
11. To reduce hit & run fatal collisions.
12. To reduce hit & run injury collisions.
13. To reduce nighttime (2100 – 0259 hours) fatal collisions.
14. To reduce nighttime (2100 – 0259 hours) injury collisions.

GRANT OBJECTIVES

1. To issue a press release announcing the kick-off of the grant by November 15 of the first grant year. The press releases and media advisories, alerts, and materials should be emailed to the OTS Public Information Officer at pio@ots.ca.gov, and copied to your OTS Coordinator, for approval 14 days prior to the issuance date of the release.
2. To include, when appropriate, that an at fault driver was suspected of or was in fact drug impaired (if possible not the drug involved, e.g., marijuana, prescription drugs, etc.) when reporting to the media the details from a crash or crash investigation.
3. To send all grant-related activity press releases, media advisories, alerts and general public materials to the OTS Public Information Officer (PIO) at pio@ots.ca.gov, with a copy to your OTS Coordinator. If an OTS template-based press release is used, the OTS PIO and Coordinator should be copied when the release is distributed to the press. If an OTS template is not used, or is substantially changed a draft press release should first be sent to the OTS PIO for approval. Drafts should be sent for approval as early as possible to ensure adequate turn-around time. Optimum lead time would be 10-20 days prior to the operation. Media communications reporting the results of grant activities such as Enforcement Operations are exempt from the recommended advance approval process, but still should be copied to the OTS PIO and Coordinator when the release is distributed to the press. Activities such as warrant or probation sweeps and court stings

GRANTS MADE EASY – STEP
(Overtime)

SCHEDULE A
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GRANT DESCRIPTION

- that could be compromised by advanced publicity are exempt from pre-publicity, but are encouraged to offer embargoed media coverage and to report the results.
4. To use the following standard language in all press, media, and printed materials: Funding for this program was provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration.
 5. To issue a press release prior to each motorcycle safety enforcement operation to raise awareness about motorcycle safety in general and to draw attention to the motorcycle safety enforcement operations. If you (grantee) choose not to use the OTS template, the press releases and media advisories, alerts, and materials should be emailed to the OTS Public Information Officer at pio@ots.ca.gov, and copied to your OTS Coordinator, for approval 14 days prior to the issuance date of the release.
 6. To email the OTS Public Information Officer at pio@ots.ca.gov, and copy your OTS Coordinator, at least 30 days in advance a short description of any significant grant related traffic safety event or program so that OTS has enough notice to arrange for attendance and/or participation in the event.
 7. To submit a draft or rough-cut of all printed or recorded material (brochures, posters, scripts, artwork, trailer graphics, etc.), which is meant for general public use, to the OTS Public Information Officer at pio@ots.ca.gov, and copied to your OTS Coordinator, for approval 14 days prior to the production or duplication.
 8. To include the OTS logo, space permitting, on grant funded print materials; consult your OTS Coordinator for specifics relating to this grant.
 9. To develop and maintain a “Hot Sheet” program to notify patrol and traffic officers to be on the lookout for identified repeat DUI offenders with a suspended or revoked license as a result of DUI convictions by December 31 of the first grant year. Updated Hot Sheets should be distributed to patrol and traffic officers every three to four weeks.
 10. To conduct Standardized Field Sobriety Testing (SFST) training for 30 officers by January 31.
 11. To send 100 law enforcement personnel to the NHTSA “Advanced Roadside Impaired Driving Enforcement” (ARIDE) 16 hour POST-Certified training by January 31.
 12. To send 10 law enforcement personnel to the IACP-certified Drug Recognition Expert (DRE) training program by March 31.
 13. To submit (not required but encouraged by OTS) a California Law Enforcement Challenge application to CHP according to instructions on the CHP website <http://www.chp.ca.gov/features/clec.html> and submit a copy of the application to CHP and the Office of Traffic Safety by the last Friday of March.
 14. To conduct 70 DUI Saturation Patrols.
 15. To conduct 10 highly publicized Motorcycle Safety enforcement operation(s) in areas or during events with a high number of motorcycle incidents or collisions resulting from unsafe speed, DUI, following too closely, unsafe lane changes, improper turning and other primary collision factor violations by motorcyclists and other drivers.

GRANTS MADE EASY – STEP
(Overtime)

SCHEDULE A
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GRANT DESCRIPTION

16. To conduct 62 Distracted Driving enforcement operation(s) targeting drivers using hand held cell phones and texting.
17. To participate in the National Distracted Driving Awareness Month in April.
18. To participate in the statewide Click It or Ticket mobilization period in May.
19. To conduct 73 Traffic Enforcement operation(s), including but not limited to, primary collision factor violations.
20. To conduct 0 Warrant Service operation(s) targeting multiple DUI offenders who violate probation terms or fail to appear in court.
21. To conduct 0 Court Sting operation(s) to cite individuals driving from court after having their driver's license suspended or revoked.
22. To conduct 0 Stakeout operation(s) that employ police officers to observe the "worst of the worst" repeat DUI offender probationers with suspended or revoked driver licenses.
23. To collaborate with the county's "Avoid DUI Coalition" by: participating in all planning and scheduling meetings and MADD/Avoid DUI Seminars; providing your county Avoid Coordinator (Host) with your agency's schedule of operations that occur during any Avoid operational campaign period; and reporting daily, during holiday Avoid efforts, to the county Avoid Coordinator your agency's DUI arrests & DUI fatality information for the Avoid media campaign.
24. To participate in 10 Avoid Sobriety/Driver's License Checkpoints by September 30, 2011.

NOTE: Nothing in this "agreement" shall be interpreted as a requirement, formal or informal, that a particular police officer issue a specified or predetermined number of citations in pursuance of the goals and objectives hereunder.

METHOD OF PROCEDURE

Phase 1 – Program Preparation, Training and Implementation (1st Quarter of the Grant Year)

- The police department will develop operational plans to implement the "best practice" strategies outlined in the objectives section.
- A draft news release will be submitted to OTS to announce the grant program.
- All training needed to implement the program should be conducted this quarter.
- All grant related purchases needed to implement the program should be made this quarter.
- In order to develop the "Hot Sheets", research will be conducted to identify the "worst of the worst" repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. The Hot Sheets may include the driver's name, last known address, DOB, description, current license status, and

GRANTS MADE EASY – STEP
(Overtime)

SCHEDULE A
Grant No. PT1330
Page 7

GRANT DESCRIPTION

the number of times suspended or revoked for DUI. Hot Sheets should be updated and distributed to traffic and patrol officers at least monthly.

- Implementation of the STEP program will be accomplished by deploying personnel at high collision locations.

Phase 2 – Community Awareness (Throughout Grant Period)

- The police department will work to create media opportunities throughout the grant period to call attention to the innovative program strategies and outcomes.

Phase 3 – Data Collection & Reporting (Throughout Grant Period)

- The police department will submit a Quarterly Performance Report (QPR) and a separate quarterly Schedule C within 30 days following each calendar quarter.
- The final QPR, Schedule C, Claim and Executive Summary are due to OTS 30 days following the end of the grant period.
- Reports shall be completed and submitted in accordance with OTS requirements specified in the Grant Program Manual.

METHOD OF EVALUATION

Using the data compiled during the grant, the Grant Director will prepare the Executive Summary to accompany the final QPR. The Executive Summary will: (1) briefly state the original problem; (2) specify the most significant goals and objectives; (3) highlight the most significant activities that contributed to the success of the program and the strategies used to accomplish the goals; and (4) describe the program's accomplishments as they relate to the goals and objectives.

ADMINISTRATIVE SUPPORT

This program has full support of the City of Los Angeles. Every effort will be made to continue the activities after the grant conclusion.

SCHEDULE B
 DETAILED BUDGET ESTIMATE
 GRANT # PT1330
 PAGE 1

FUND NUMBER	CATALOG NUMBER (CFDA)	FUND DESCRIPTION
164AL	20.608	MINIMUM PENALTIES FOR REPEAT OFFENDERS FOR DRIVING WHILE INTOXICATED
402PT	20.600	STATE AND COMMUNITY HIGHWAY SAFETY

COST CATEGORY	FISCAL YEAR ESTIMATES			TOTAL COST TO GRANT
	CFDA	FY-1 10/1/12 thru 9/30/13		
A. PERSONNEL COSTS				
Positions and Salaries				
<u>Overtime</u>				
DUI Saturations	20.608	\$ 336,000.00		\$ 336,000.00
Avoid	20.608	\$ 23,500.00		\$ 23,500.00
Benefits @		\$ -		\$ -
Traffic Enforcement Operations	20.600	\$ 312,440.00		\$ 312,440.00
Motorcycle Operations	20.600	\$ 42,800.00		\$ 42,800.00
Distracted Driving Operations	20.600	\$ 265,360.00		\$ 265,360.00
Benefits @		\$ -		\$ -
Category Sub-Total		\$ 980,100.00		\$ 980,100.00
B. TRAVEL EXPENSE				
In-State	20.600	\$ 10,580.00		\$ 10,580.00
Out-of-State				\$ -
Category Sub-Total		\$ 10,580.00		\$ 10,580.00
C. CONTRACTUAL SERVICES				
				\$ -
				\$ -
Category Sub-Total		\$ -		\$ -

SCHEDULE B
 DETAILED BUDGET ESTIMATE
 GRANT # PT1330
 PAGE 2

D. EQUIPMENT				
				\$ -
Category Sub-Total		\$ -		\$ -
E. OTHER DIRECT COSTS				
				\$ -
Desktop Computers	20.600	\$ 7,820.00		\$ 7,820.00
Digital Camera	20.600	\$ 1,000.00		\$ 1,000.00
PAS Test and Calibration Supplies	20.608	\$ 500.00		\$ 500.00
Category Sub-Total		\$ 9,320.00		\$ 9,320.00
F. INDIRECT COSTS				
				\$ -
Category Sub-Total		\$ -		\$ -
GRANT TOTAL				
		\$ 1,000,000.00		\$ 1,000,000.00

SCHEDULE B-1

GRANT NO. PT1330

BUDGET NARRATIVE

Page 1

PERSONNEL COSTS

Overtime for grant funded law enforcement operations may be conducted by personnel such as a Lieutenant, Sergeant, Corporal, Deputy, Officer, Community Services Officer, Dispatcher, etc., depending on the titles used by the agency and the grantees overtime policy. Personnel will be deployed as needed to accomplish the grant goals and objectives.

Costs are estimated based on an overtime hourly rate range of \$36/hour to \$103/hour.

Overtime reimbursed will reflect actual costs of the personnel conducting the appropriate operation up to the maximum range specified.

No overtime benefits will be claimed in this grant.

TRAVEL EXPENSE

Costs are included for appropriate staff to attend conferences and training events supporting the grant goals and objectives and/or traffic safety. Local mileage for grant activities and meetings is included. Anticipated travel may include Governors Highway Safety Association Annual Meeting and the DUI Drug Enforcement Seminar. *All conferences, seminars or training not specifically identified in the Schedule B-1 (Budget Narrative) must be approved by OTS.*

All travel claimed must be at the agency approved rate. Per Diem may not be claimed for meals provided at conferences when registration fees are paid with OTS grant funds.

CONTRACTUAL SERVICES

None

EQUIPMENT

None

OTHER DIRECT COSTS

3 Desktop Computer(s) - for use in tracking grant activities and producing required reports. Costs may include monitor, printer, software and accessories.

1 Digital Camera - capture images while conducting grant related activities, such an enforcement operations, collision scenes, educational events/activities and to aid in prosecution of DUI cases. Costs may include accessories such as memory, carrying case and tripod.

SCHEDULE B-1

GRANT NO. PT1330

BUDGET NARRATIVE

Page 2

PAS Test and Calibration Supplies - Disposable mouthpieces and calibration supplies for Preliminary Alcohol Screening Devices used to assist officers in enhanced enforcement efforts related to DUI. PAS calibration supplies are used to ensure accuracy of the device.

INDIRECT COSTS

None

PROGRAM INCOME

There will be no program income generated from this grant.

**EXHIBIT A
CERTIFICATIONS AND ASSURANCES**

Failure to comply with applicable Federal statutes, regulations, and directives may subject Grantee Agency officials to civil or criminal penalties and/or place the State in a high risk grantee status in accordance with 49 CFR §18.12.

The officials named on the Grant Agreement, certify by way of signature on the Grant Agreement signature page, that the Grantee Agency complies with all applicable Federal statutes, regulations, and directives and State rules, guidelines, policies and laws in effect with respect to the periods for which it receives grant funding. Applicable provisions include, but are not limited to, the following:

- 23 U.S.C. Chapter 4 - Highway Safety Act of 1966, as amended
- 49 CFR Part 18 - Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments
- 23 CFR Chapter II - (§§1200, 1205, 1206, 1250, 1251, & 1252) Regulations governing highway safety programs
- NHTSA Order 462-6C - Matching Rates for State and Community Highway Safety Programs
- Highway Safety Grant Funding Policy for Field-Administered Grants

Certifications and Assurances

The Grantee Agency will implement activities in support of national highway safety goals to reduce motor vehicle related fatalities that also reflect the primary data-related crash factors within the State as identified by the State highway safety planning process, including:

- National law enforcement mobilizations,
- Sustained enforcement of statutes addressing impaired driving, occupant protection, and driving in excess of posted speed limits,
- An annual statewide safety belt use survey in accordance with criteria established by the Secretary for the measurement of State safety belt use rates to ensure that the measurements are accurate and representative,
- Development of statewide data systems to provide timely and effective data analysis to support allocation of highway safety resources.

The Grantee Agency shall actively encourage all relevant law enforcement personnel in the State to follow the guidelines established for vehicular pursuits issued by the International Association of Chiefs of Police that are currently in effect. (23 USC 402 (b) (1) (E))

Other Federal Requirements

Cash disbursements and balances will be reported in a timely manner as required by NHTSA. (49 CFR 18.21)

The same standards of timing and amount, including the reporting of cash disbursement and balances, apply to grantees as they do the State. (49 CFR 18.41)

Failure to adhere to these provisions may result in the termination of State drawdown privileges.

Equipment acquired under this Grant Agreement for use in highway safety program areas shall be used and kept in operation for highway safety purposes by the Grantee Agency; or the State, by formal agreement with appropriate

EXHIBIT A
CERTIFICATIONS AND ASSURANCES

officials of a political subdivision or State agency, shall cause such equipment to be used and kept in operation for highway safety purposes (23 CFR 1200.21);

The Grantee Agency will comply with all applicable State procurement procedures and will maintain a financial management system that complies with the minimum requirements of 49 CFR 18.20;

Federal Funding Accountability and Transparency Act

The State will comply with FFATA guidance, OMB Guidance on FFATA Subaward and Executive Compensation Reporting, August 27, 2010, (https://www.fsrc.gov/documents/OMB_Guidance_on_FFATA_Subaward_and_Executive_Compensation_Reporting_08272010.pdf) by reporting to FSRG.gov for each sub-grant awarded:

- Name of the entity receiving the award;
- Amount of the award;
- Information on the award including transaction type, funding agency, the North American Industry Classification System code or Catalog of Federal Domestic Assistance number (where applicable), program source;
- Location of the entity receiving the award and the primary location of performance under the award, including the city, State, congressional district, and country; , and an award title descriptive of the purpose of each funding action;
- A unique identifier (DUNS);
- The names and total compensation of the five most highly compensated officers of the entity if-- of the entity receiving the award and of the parent entity of the recipient, should the entity be owned by another entity;
 - (i) the entity in the preceding fiscal year received—
 - (I) 80 percent or more of its annual gross revenues in Federal awards; and(II) \$25,000,000 or more in annual gross revenues from Federal awards; and(ii) the public does not have access to information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986;
- Other relevant information specified by OMB guidance.

The Grantee Agency will comply with all Federal statutes and implementing regulations relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin (and 49 CFR Part 21); (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794) and the Americans with Disabilities Act of 1990 (42 USC § 12101, et seq. PL 101-336), which prohibits discrimination on the basis of disabilities (and 49 CFR Part 27); (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse and alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights

EXHIBIT A
CERTIFICATIONS AND ASSURANCES

Act of 1968 (42 U.S.C. §§ 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; The Civil Rights Restoration Act of 1987, which provides that any portion of a state or local entity receiving federal funds will obligate all programs or activities of that entity to comply with these civil rights laws; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

The Drug-free Workplace Act of 1988 (41 U.S.C. 702);:

The Grantee Agency will provide a drug-free workplace by:

- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- b. Establishing a drug-free awareness program to inform employees about:
 1. The dangers of drug abuse in the workplace.
 2. The grantee's policy of maintaining a drug-free workplace.
 3. Any available drug counseling, rehabilitation, and employee assistance programs.
 4. The penalties that may be imposed upon employees for drug violations occurring in the workplace.
- c. Making it a requirement that each employee engaged in the performance of the grant be given a copy of the statement required by paragraph (a).
- d. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
 1. Abide by the terms of the statement.
 2. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.
- e. Notifying the agency within ten days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction.
- f. Taking one of the following actions, within 30 days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted:
 1. Taking appropriate personnel action against such an employee, up to and including termination.
 2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by Federal, State, or local health, law enforcement, or other appropriate agency.
- g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f) above.

EXHIBIT A
CERTIFICATIONS AND ASSURANCES

Buy America Act

The Grantee Agency will comply with the provisions of the Buy America Act (49 U.S.C. 5323(j)) which contains the following requirements:

Only steel, iron and manufactured products produced in the United States may be purchased with Federal funds unless the Secretary of Transportation determines that such domestic purchases would be inconsistent with the public interest; that such materials are not reasonably available and of a satisfactory quality; or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Secretary of Transportation.

Political Activity (Hatch Act)

The Grantee Agency will comply, as applicable, with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

Certification Regarding Federal Lobbying

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The Grantee Agency official certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The Grantee Agency official shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including sub-contracts, sub-grants, and contracts under grant, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

EXHIBIT A
CERTIFICATIONS AND ASSURANCES

Restriction on State Lobbying

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

Certification Regarding Debarment And Suspension

Instructions for Primary Certification

1. By signing and submitting this Grant Agreement, the Grantee Agency official is providing the certification set out below.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The Grantee Agency official shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the Grantee Agency official to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the Grantee Agency official knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4. The Grantee Agency official shall provide immediate written notice to the department or agency to which this Grant Agreement is submitted if at any time the Grantee Agency official learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and coverage sections of 49 CFR Part 29. You may contact the department or agency to which this Grant Agreement is being submitted for assistance in obtaining a copy of those regulations.
6. The Grantee Agency official agrees by submitting this Grant Agreement that, should the covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The Grantee Agency official further agrees by submitting this Grant Agreement that it will include the clause

EXHIBIT A
CERTIFICATIONS AND ASSURANCES

titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the list of Parties Excluded from Federal Procurement and Non-procurement Programs.
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

**Certification Regarding Debarment, Suspension, and Other Responsibility Matters –
Primary Covered Transactions:**

1. The Grantee Agency official certifies to the best of its knowledge and belief, that its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;
 - b. Have not within a three-year period preceding this Grant Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of record, making false statements, or receiving stolen property;
 - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - d. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
2. Where the Grantee Agency official is unable to certify to any of the Statements in this certification, such Grantee Agency official shall attach an explanation to this Grant Agreement.

Instructions for Lower Tier Certification

EXHIBIT A
CERTIFICATIONS AND ASSURANCES

1. By signing and submitting this Grant Agreement, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this Grant Agreement is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definition and Coverage sections of 49 CFR Part 29. You may contact the person to whom this Grant Agreement is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this Grant Agreement that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. (See below)
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency

EXHIBIT A
CERTIFICATIONS AND ASSURANCES

with which this transaction originated may pursue available remedies, including suspension and/or debarment.

**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion –
Lower Tier Covered Transactions:**

1. The prospective lower tier participant certifies, by submission of this Grant Agreement, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this Grant Agreement.

Policy to Ban Text Messaging While Driving

In accordance with Executive Order 13513, Federal Leadership On Reducing Text Messaging While Driving, and DOT Order 3902.10, Text Messaging While Driving, Grantee Agencies are encouraged to:

1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted driving including policies to ban text messaging while driving-
 - a. Company-owned or –rented vehicles, or Government-owned, leased or rented vehicles; or
 - b. Privately-owned when on official Government business or when performing any work on or on behalf of the Government.
2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as-
 - a. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - b. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

Environmental Impact

The Grantee Agency official has reviewed the Grant Agreement and hereby declares that no significant environmental impact will result from implementing this traffic safety program. If, under a future revision, this program will be modified in such a manner that a program would be instituted that could affect environmental quality to the extent that a review and statement would be necessary, this office is prepared to take the action necessary to comply with the National Environmental Policy Act of 1969 (42 USC 4321 et seq.) and the implementing regulations of the Council on Environmental Quality (40 CFR Parts 1500-1517).

APPLICATION SUMMARY

Application Number 20951

Grant Type Grants Made Easy

Federal Fiscal Year FFY 2013

Type of Grant GME STEP Overtime Only

Applying Agency City of Los Angeles

Department Police

Title Selective Traffic Enforcement Program

Brief Description To reduce the number of persons killed and injured in crashes involving alcohol, speed, red light running, and other primary collision factors, "best practice" strategies will be conducted on an overtime basis. The funded strategies may include: DUI saturation patrols to apprehend drunk drivers; warrant service operations targeting DUI violators who failed to appear in court or violate probation; stakeouts, a "HOT Sheet" program and court stings. The program may also concentrate on speed, aggressive driving, seat belt enforcement, intersection operations with disproportionate numbers of traffic crashes and special enforcement operations encouraging motorcycle safety. These strategies are designed to earn media attention thus enhancing the overall deterrent effect.

Requested Amount \$1,506,120.00

INDIVIDUALS AUTHORIZING APPLICATION SUBMISSION

Name	Role	Phone	Email
Laura Luna	Fiscal Reviewer	213-486-8598	Laura.Luna@lapd.lacity.org
Larracas Stella	Agency Authorizer	213-486-0334	N3371@lapd.lacity.org

CONTACT INFORMATION

Agency	City of Los Angeles
Department	Police
Applicant Name	Donald Inman
Title	Traffic Grant Coordinator
Primary Phone	213-486-0703
Primary Email	30891@lapd.lacity.org
Address	Emergency Operations Division 100 West First Street, 4th Floor Los Angeles, California 90012 United States

GOALS AND OBJECTIVES

GOALS

To reduce the number of persons killed in traffic collisions.

To reduce the number of persons injured in traffic collisions.

To reduce the number of persons killed in alcohol-involved collisions.

To reduce the number of persons injured in alcohol-involved collisions.

To reduce the number of motorcyclists killed in traffic collisions.

To reduce the number of motorcyclists injured in traffic collisions.

To reduce the number of motorcyclists killed in alcohol-involved collisions.

To reduce the number of motorcyclists injured in alcohol-involved collisions.

To reduce hit & run fatal collisions.

To reduce hit & run injury collisions.

To reduce nighttime (2100 - 0259 hours) fatal collisions.

To reduce nighttime (2100 - 0259 hours) injury collisions.

To reduce the number of persons killed in drug involved collisions.

To reduce the number of persons injured in drug involved collisions.

OBJECTIVES

NUMBER

To conduct ___ DUI Saturation Patrols.

Target number: 96

To conduct ___ Warrant Service operations targeting multiple DUI offenders who violate probation terms or fail to appear in court.

Target number: 0

To conduct ___ Court Sting operations to cite individuals driving from court after having their license suspended or revoked.

Target number: 0

To issue a press release announcing the kick-off of the grant by November 15 of the first grant year. The press releases and media advisories, alerts, and materials should be emailed to the OTS Public Information Officer at pio@ots.ca.gov, and copied to your OTS Coordinator, for approval 14 days prior

to the issuance date of the release.

To use the following standard language in all press, media, and printed materials: Funding for this program was provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration.

To conduct Standardized Field Sobriety Testing (SFST) training for ___ officers by January 31. Note: At least one sworn officer who has received NHTSA-certified SFST training should participate in each DUI/DL checkpoint conducted under this grant. Target number: 30

To submit a California Law Enforcement Challenge application to CHP according to instructions on the CHP website <http://www.chp.ca.gov/features/clec.html> and submit a copy of the application to CHP and the Office of Traffic Safety by the last Friday of March in each grant year.

To collaborate with the county's "Avoid Coalition" by: participating in all planning and scheduling meetings and MADD/Avoid DUI Seminars; providing your county Avoid Coordinator (Host) with your agency's schedule of operations that occur during any Avoid operational campaign period; and reporting daily, during holiday Avoid efforts, to the county Avoid Coordinator your agency's DUI arrests & DUI fatality information for the Avoid media campaign.

To develop and maintain a "Hot Sheet" program to notify patrol and traffic officers to be on the lookout for identified repeat DUI offenders with a suspended or revoked license as a result of DUI convictions by December 31 of the first grant year. Updated Hot Sheets will be distributed to patrol and traffic officers every three to four weeks.

To conduct ___ Stakeout operations that employ police officers to observe the "worst of the worst" repeat DUI offender probationers with suspended or revoked driver licenses. Target number: 0

To issue a press release prior to each motorcycle safety enforcement operation to raise awareness about motorcycle safety in general and to draw attention to the motorcycle safety enforcement operations. If you (grantee) choose not to use the OTS template, the press releases and media advisories, alerts, and materials should be emailed to the OTS Public Information Officer at pio@ots.ca.gov and copied to your OTS Coordinator for approval 14 days prior to the issuance date of the release.

To conduct ___ traffic enforcement operations, including but not limited to, primary collision factor violations and vehicles with illegal street racing equipment. Target number: 96

To conduct ___ highly publicized Motorcycle Safety enforcement operation(s) in areas or during events with a high number of motorcycle incidents or collisions resulting from unsafe speed, DUI, following too closely, unsafe lane changes, improper turning and other primary collision factor violations by motorcyclists and other drivers. Target number: 12

To send all grant-related activity press releases, media advisories, alerts and

general public materials to the OTS Public Information Officer (PIO) at pio@ots.ca.gov, with a copy to your OTS Coordinator. If an OTS template-based press release is used, the OTS PIO and Coordinator should be copied when the release is distributed to the press. If an OTS template is not used, a draft press release should first be sent to the OTS PIO for approval. Drafts should be sent for approval as early as possible to insure adequate turn-around time. Optimum lead time would be 10-20 days prior to the operation. Media communications reporting the results of grant activities such as ENFORCEMENT OPERATIONS are exempt from the recommended advance approval process. Activities such as warrant or probation sweeps and court stings that could be compromised by advanced publicity are exempt from pre-publicity, but are encouraged to offer embargoed media coverage and to report results.

To email the OTS Public Information Officer at pio@ots.ca.gov, and copy your OTS Coordinator, at least 30 days in advance a short description of any significant grant related traffic safety event or program so that OTS has enough notice to arrange for attendance and/or participation in the event.

To submit a draft or rough-cut of all printed or recorded material (brochures, posters, scripts, artwork, trailer graphics, etc.) to the OTS Public Information Officer at pio@ots.ca.gov, and copy your OTS Coordinator, for approval 14 days prior to the production or duplication.

To include the OTS logo, space permitting, on grant funded print materials; consult your OTS Coordinator for specifics relating to this grant.

To send ___ law enforcement personnel to the NHTSA "Advanced Roadside Impaired Driving Enforcement" (ARIDE) 16 hour, POST- Certified training by January 31.

Target number: 100

To track the number of DUID reports submitted to the City or District Attorney for case issuance. Note: "DUID reports" are defined as reports seeking criminal charges upon a suspect for violation of California Vehicle Code sections 23152(a) or 23153(a) without a corresponding violation of 23152(b) or 23153(b).

To report the number of DUID reports returned to law enforcement where the City or District Attorney's Office declined to issue DUID charges against the suspect.

To develop a tracking system that can track DUID report submissions and rejections and includes unique case identifiers and attributes (e.g. report number, suspect name, etc.).

To conduct a minimum of ___ distracted driving enforcement operations targeting drivers using hand held cell phones and texting.

Target number: 96

APPLICATION BUDGET SUMMARY

Personnel Costs

LINE ITEM	YEAR 1	TOTAL BY LINE ITEM
Overtime	\$1,362,120.00	\$1,362,120.00

TOTAL BY CATEGORY		\$1,362,120.00
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Travel Expense

LINE ITEM	YEAR 1	TOTAL BY LINE ITEM
In State	\$12,000.00	\$12,000.00

TOTAL BY CATEGORY		\$12,000.00
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Equipment

LINE ITEM	YEAR 1	TOTAL BY LINE ITEM
Equipment	\$125,000.00	\$125,000.00

TOTAL BY CATEGORY		\$125,000.00
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Other Direct Costs

LINE ITEM	YEAR 1	TOTAL BY LINE ITEM
Other Direct Costs	\$7,000.00	\$7,000.00

TOTAL BY CATEGORY		\$7,000.00
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TOTAL	\$1,506,120.00	\$1,506,120.00
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APPLICATION BUDGET DETAIL

PERSONNEL

REGULAR	TOTAL ALL POSITIONS	TOTAL % BENEFITS	TOTAL ALL BENEFITS	TOTAL COMPENSATION
	\$	%	\$	\$
SUBTOTAL	\$		\$	\$
BENEFITS				

BUDGET NARRATIVE:

TOTAL (REGULAR POSITIONS AND BENEFITS) \$

HOURLY	TOTAL ALL POSITIONS	TOTAL % BENEFITS	TOTAL ALL BENEFITS	TOTAL COMPENSATION
	\$	%	\$	\$
SUBTOTAL	\$		\$	\$
BENEFITS				

BUDGET NARRATIVE:

TOTAL (HOURLY POSITIONS AND BENEFITS) \$

OVERTIME	TOTAL ALL POSITIONS	TOTAL % BENEFITS	TOTAL ALL BENEFITS	TOTAL COMPENSATION
96 Distracted Driving Enforcement Operations @ \$4,280.00	\$410,880.00	%	\$0.00	\$410,880.00

BENEFITS

BUDGET NARRATIVE: One sergeant and six officers for an eight-hour detail.

OVERTIME	TOTAL ALL POSITIONS	TOTAL % BENEFITS	TOTAL ALL BENEFITS	TOTAL COMPENSATION
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96 DUI Saturation Patrols @ \$4,800.00	\$460,800.00	%	\$0.00	\$460,800.00
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BENEFITS

BUDGET NARRATIVE: One sergeant and seven officers (one transport) for an eight-hour detail.

OVERTIME	TOTAL ALL POSITIONS	TOTAL % BENEFITS	TOTAL ALL BENEFITS	TOTAL COMPENSATION
96 Traffic Enforcement Overtime Operations @ \$4,280.00	\$410,880.00	%	\$0.00	\$410,880.00

BENEFITS

BUDGET NARRATIVE: One sergeant and six officers for an eight-hour detail.

OVERTIME	TOTAL ALL POSITIONS	TOTAL % BENEFITS	TOTAL ALL BENEFITS	TOTAL COMPENSATION
12 Motorcycle Safety Enforcement Operations @ \$4,280.00	\$51,360.00	%	\$0.00	\$51,360.00

BENEFITS

BUDGET NARRATIVE: One sergeant and six officers for an eight-hour detail.

OVERTIME	TOTAL ALL POSITIONS	TOTAL % BENEFITS	TOTAL ALL BENEFITS	TOTAL COMPENSATION
12 Multi-Agency DUI Task Force Operations @ \$2,350.00	\$28,200.00	%	\$0.00	\$28,200.00

BENEFITS

BUDGET NARRATIVE: One sergeant and two officers for a 10-hour detail.

SUBTOTAL	\$1,362,120.00	\$0.00	\$1,362,120.00
TOTAL (OVERTIME POSITIONS AND BENEFITS)			\$1,362,120.00
TOTAL PERSONNEL AMOUNT			\$1,362,120.00

TRAVEL

IN STATE TRAVEL	TOTAL FOR IN STATE TRAVEL
	\$12,000.00

Includes local mileage for grant activities/meetings attended by appropriate staff. Travel shall be claimed at the agency-approved rate. Per Diem may not be claimed for meals provided at conferences when registration fees are paid with OTS grant funds.

ADDITIONAL ANTICIPATED TRAVEL:

The Governors Highway Safety Association (GHSA) Annual Meeting and the California District Attorneys Association (CDAA) Vehicular Homicide Course.

JUSTIFICATION FOR ADDITIONAL TRAVEL:

Having representation at the GHSA Annual Meeting would permit Department managers the opportunity to discuss traffic issues that are prevalent within the City of Los Angeles. The benefits of attending the training would not only benefit the City of Los Angeles, but the State as well.

The CDAA Vehicular Homicide Course is an outstanding training course that has been well received by traffic detectives. The advanced training affords Department personnel the opportunity to receive training that enhances their skills in the investigation and prosecution of vehicular homicide cases.

OUT OF STATE TRAVEL	TOTAL FOR OUT OF STATE TRAVEL
	\$

Travel shall be claimed at the agency-approved rate. Per Diem may not be claimed for meals provided at conferences when registration fees are paid with OTS grant funds.

ADDITIONAL ANTICIPATED TRAVEL:

JUSTIFICATION FOR ADDITIONAL TRAVEL:

TOTAL TRAVEL COSTS	\$12,000.00
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CONTRACTUAL SERVICES*

DESCRIPTION	TOTAL CONTRACTUAL SERVICES COSTS
	\$

BUDGET NARRATIVE:

TOTAL CONTRACTUAL SERVICES COSTS	\$
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EQUIPMENT

DESCRIPTION	TOTAL EQUIPMENT COSTS
5 Changeable Message Sign Trailer(s) with Radar @ \$25000.00	\$125,000.00

DESCRIPTION: Trailer with a radar device and digital display to determine and display the speed of vehicles or post traffic safety information and messages.

BUDGET NARRATIVE: Five fully equipped changeable message sign trailers will be purchased to serve in a traffic calming capacity in or around school zones, work zones, or residential streets. This portable trailer is fully programmable and capable of displaying messages in alphanumeric text.

JUSTIFICATION: Speed is the leading primary collision factor for traffic collisions in the City of Los Angeles. In 2010, over 3,500 people were killed or injured in speed-related traffic collisions in the City of Los Angeles. To address this issue, the Department intends on using a two-fold approach in lowering the speeds of motorists; education and enforcement. The trailers will assist the Department in educating the public on the dangers of speeding when officers can not be present to conduct enforcement efforts.

TOTAL EQUIPMENT COSTS	\$125,000.00
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OTHER DIRECT COSTS

DESCRIPTION	TOTAL OTHER DIRECT COSTS
3 Desktop Computer @ \$2000.00	\$6,000.00

DESCRIPTION: Desktop computer. May include software, accessories and peripherals such as a monitor or printer.

BUDGET NARRATIVE: Three desktop computers will be purchased, including software, accessories, and peripherals (monitor and printer).

JUSTIFICATION: The desktop computers will be used for tracking grant activities and producing required quarterly and final reports. Computers will primarily be used by personnel assigned to

Traffic Coordination Section or Information Technology Bureau who are working in direct support of the program.

DESCRIPTION	TOTAL OTHER DIRECT COSTS
1 Digital Camera @ \$1000.00	\$1,000.00

DESCRIPTION: Digital camera. May include accessories such as memory, carrying case and tripod.

BUDGET NARRATIVE: Digital camera. The kit may include the digital camera, carrying case, tripod, media storage and cables.

JUSTIFICATION: One digital camera kit will be purchased to photograph grant-related activities that can be displayed in quarterly performance reports and the California Law Enforcement Challenge.

TOTAL OTHER DIRECT COSTS	\$7,000.00
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INDIRECT COSTS

DESCRIPTION	TOTAL INDIRECT COSTS
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TOTAL INDIRECT COSTS	\$
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TOTAL APPLICATION COSTS	\$1,506,120.00
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UPLOAD LIST

The following pages contain the following uploads provided by the applicant:

Upload Name
Problem Statement and Method of Procedure

EXHIBIT C
PROBLEM STATEMENT AND METHOD OF PROCEDURE

PROBLEM STATEMENT

Collision Type	2008				2009				2010			
	Collisions		Victims		Collisions		Victims		Collisions		Victims	
Fatal	158		168		165		173		163		170	
Injury	20,578		20,589		20,860		20,868		19,146		19,157	
	Fatal	Injury	Killed	Injured	Fatal	Injury	Killed	Injured	Fatal	Injury	Killed	Injured
Alcohol Involved	11	1,127	12	1,128	12	1,101	12	1,103	10	891	10	896
Hit and Run	28	3,952	30	3,954	45	5,170	45	5,174	41	4,490	42	4,493
Nighttime (2100-0259 hours)	44	2,867	30	2,872	52	2,861	56	2,861	43	2,580	43	2,580
Primary Collision Factors *	Fatal	Injury	Killed	Injured	Fatal	Injury	Killed	Injured	Fatal	Injury	Killed	Injured
#1-Speed	39	3,877	42	3,878	44	3,957	44	3,959	36	3,616	38	3,617
#2-Red-Light	10	2,036	11	2,038	12	1,990	12	1,991	13	1,726	13	1,730
#3-Pedesrian	48	1,676	50	1,676	43	1,675	43	1,675	51	1,618	52	1,618

PROVIDE DETAILED ANSWERS TO THE FOLLOWING QUESTIONS AS PART OF THE PROBLEM STATEMENT:

- Describe current traffic unit complement (number of personnel and classifications). If applicable, describe how the size of the traffic unit has fluctuated in the past five years and why.

In the past five years, there has been minimal change in the number of personnel assigned to traffic-related assignments. As of October 2011, the Los Angeles Police Department (Department) had 9,936 sworn peace officers of which 708 (seven percent) were assigned to the following traffic-related functions:

Captains: 4

Lieutenants: 10

Detectives: 22

Motorcycle Sergeants: 30

Sergeants (non-motorcycle): 45

EXHIBIT C
PROBLEM STATEMENT AND METHOD OF PROCEDURE

Motorcycle Officers: 257

Follow-Up Investigator Officers (detective trainee): 32

Collision Investigator Officers: 227

Traffic Enforcement Officers (non-motorcycle): 40

Administrative Officers: 32

Research Officers: 9

2. How many sobriety checkpoints did your department conduct between October 1, 2010 and September 30, 2011? (Include checkpoints from all funding sources, i.e. OTS grants or mini-grants, and department funded).

122

OTS Grant Number	AL1131	Number of Checkpoints (Not Avoid)	79
AVOID the 100		Number Of Checkpoints In Your Jurisdiction	0
Mini-Grant Number	SC12239	Number of Checkpoints	43
		Number of Department Funded Checkpoints (Not OTS Funded)	0

3. What is the average number of DUI arrests per checkpoint?

9.1

4. Does your Agency participate in an AVOID DUI program?

Yes No

5. What percent of your DUI arrests between October 1, 2010 and September 30, 2011 were made as a result of a collision?

7.2 percent

6. What percent of your total fatal and injury collisions between October 1, 2010 and September 30, 2011 occurred at intersections?

The Department does not maintain the requested information.

7. Describe the problem caused by red light running in your city.

Red-light related traffic collisions continue to be a major issue within Los Angeles. In 2010, there were 1,739 red-light related fatal and injury-related traffic collisions in Los Angeles.

8. How many "hand held" cell phone usage while driving citations did your department issue between October 1, 2010 and September 30, 2011?

53,391

EXHIBIT C
PROBLEM STATEMENT AND METHOD OF PROCEDURE

9. How many "texting" while driving citations did your department issue between October 1, 2010 and September 30, 2011?

4,204

METHOD OF PROCEDURE

Phase I: Program Preparation, Training and Implementation (1st Quarter of the Grant Year)

- The police department will develop operational plans to implement the "best practice" strategies outlined in the objectives section.
- A draft news release will be submitted to OTS to announce the grant program.
- All training needed to implement the program should be conducted this quarter.
- All grant related purchases needed to implement the program should be made this quarter.
- In order to develop the "Hot Sheets", research will be conducted to identify the "worst of the worst" repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. The Hot Sheets may include the driver's name, last known address, DOB, description, current license status, and the number of times suspended or revoked for DUI. Hot Sheets should be updated and distributed to traffic and patrol officers at least monthly.
- Implementation of the STEP program will be accomplished by deploying personnel at high collision locations.

Phase II: Community Awareness (Throughout Grant Period)

- The police department will work to create media opportunities throughout the grant period to call attention to the innovative program strategies and outcomes.

Phase III: Data Collection & Reporting (Throughout Grant Period)

- The police department will submit a Quarterly Performance Report (QPR) and a separate quarterly data reporting form within 30 days following each calendar quarter.
- The final QPR, Data Form, Claim and Executive Summary are due to OTS 30 days following the end of the grant period.
- Reports shall be completed and submitted in accordance with OTS requirements specified in the Grant Program Manual.

Method of Evaluation

Using the data compiled during the grant, the Grant Director will prepare the Executive Summary to accompany the final QPR. The Executive Summary will : (1) briefly state the original problem, (2) specify the most significant goals and objectives, (3) highlight the most significant activities that contributed to

EXHIBIT C
PROBLEM STATEMENT AND METHOD OF PROCEDURE

the success of the program and the strategies used to accomplish the goals, and (4) describe the program's accomplishments as they related to the goals and objectives.

Program Income

There is no Program Income in this grant.