

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: November 6, 2013

CAO File No. 0130-01926-0003

Council File No. 11-1859

Council District: --

To: The Council

From: Miguel A. Santana, City Administrative Officer *MSH  
for*

Reference: Board of Police Commissioners Transmittal dated October 4, 2013

Subject: **2013-14 SELECTIVE TRAFFIC ENFORCEMENT PROGRAM GRANT**

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### SUMMARY

The Los Angeles Police Department (LAPD) is seeking retroactive approval to apply for and accept a \$1,500,000 grant award for the 2013-14 Selective Traffic Enforcement Program (STEP) and to execute a grant award agreement between the City and the State of California, Office of Traffic Safety (OTS) for the period October 1, 2013 through September 30, 2014. Grant funds will provide support for the implementation of the STEP to address traffic safety issues. This is a \$500,000 increase in grant funds from the 2012-13 STEP grant. There are no matching funds required.

In 2012, the LAPD reported that 203 deaths and 21,407 personal injuries occurred resulting from traffic-related collisions in the City. The primary goal of STEP is to utilize enforcement and innovative strategies to reduce the number of fatalities and injuries in traffic collisions. The LAPD will focus its efforts on Driving Under the Influence (DUI) enforcement and prevention; distracted driving; motorcycle safety and primary collision factor (speed, pedestrian and right-of-way violations) enforcement. In addition, enforcement operations and strategies will include: multi-agency DUI task force operations; suspended driver enforcement operations; DUI saturation patrols; and, red light and speed enforcement operations.

Under the grant agreement, the State will reimburse the City for expenses incurred as follows:

Sworn Overtime	\$1,486,000
Travel & Training	14,000
Total	<u>\$1,500,000</u>

All grant budgeted program activities will be conducted by LAPD personnel on an overtime basis. The LAPD notes that the overtime will be distributed throughout the department with the goal of improving traffic safety and reducing the number of people killed and seriously injured in traffic collisions in the City of Los Angeles. Staffing will be deployed as necessary to accomplish the stated goals and objectives of the grant. Overtime cost estimates were based on an average hourly rate range of \$35 to \$95 per hour. Reimbursement requests to the grantor will reflect actual costs expended for personnel to execute STEP activities. Travel costs include local travel for staff to

attend OTS approved conferences, seminars or training pertaining to traffic safety, injury prevention, sobriety testing and collision activities. All out-of-state travel activities must receive written approval from OTS.

The LAPD will front-fund the overtime and various expense items throughout the grant term and will reimburse their accounts for program expenditures upon receipt of grant reimbursements from the OTS. Acceptance of the grant does not require a direct match. Further details on the grant are provided in the attached correspondence from the Board of Police Commissioners dated October 4, 2013.

### RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Authorize the Chief of Police or designee to retroactively apply for and accept the 2013-14 Selective Traffic Enforcement Program (STEP) Grant in the amount of \$1,500,000 from the State of California, Office of Traffic Safety for the period of October 1, 2013 through September 30, 2014;
2. Authorize the Chief of Police or designee to execute the 2013-14 STEP Grant Agreement on behalf of the City and submit all necessary documents relative to the grant award and to negotiate, execute and submit any other necessary agreements and documents relative to the grant, subject to City Attorney approval as to form and legality;
3. Authorize the Los Angeles Police Department (LAPD) to submit grant reimbursement requests to the grantor and deposit grant receipts in the Police Department Grant Trust Fund No. 339, Department 70;
4. Authorize the LAPD to spend up to the grant amount of \$1,500,000 in accordance with the grant award agreement;
5. Authorize the Controller to:
  - a. Establish a grant receivable in Fund 339 in the amount of \$1,500,000 and establish an appropriation account, account number to be determined, within Fund 339, Department 70 for the receipt and disbursement of grant funds;
  - b. Increase appropriations on an as-needed basis as follows:

From:	<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
	339/70	70XXXX	2013-14 STEP Grant	\$1,000,000

To:	<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
	100/70	001092	Overtime Sworn	\$1,000,000

6. Authorize the City Clerk to place on the City Council agenda on July 1, 2014 or the first meeting day thereafter the following instructions:

Authorize the Controller to increase appropriations as needed from Fund 339, Department 70, of the 2013-14 STEP appropriation, as follows:

From:	<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
	339/70	70XXXX	2013-14 STEP Grant	\$486,000
To:	<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
	100/70	001092	Overtime Sworn	\$486,000

7. Authorize the LAPD to prepare Controller's instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize and instruct the Controller to implement the instructions.

### FISCAL IMPACT STATEMENT

Approval of the recommendations within this report will allow for the expenditure of the 2013-14 Selective Traffic Enforcement Grant award totaling \$1,500,000. There is no impact to the General Fund as a result of these actions. These actions are in compliance with the City's Financial Policies in that grant funds are sufficient to support the grant activities. There are no matching funds required.

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