

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: December 12, 2011

CAO File No. 0130-01926-0001
Council File No. --
Council District: --

To: The Council

From: Miguel A. Santana, City Administrative Officer *Dit
RW*

Reference: Board of Police Commissioners Transmittal dated October 27, 2011

Subject: **2011-12 SELECTIVE TRAFFIC ENFORCEMENT PROGRAM GRANT**

SUMMARY

The Los Angeles Police Department (LAPD) is seeking retroactive approval to apply for and accept a \$2,000,000 grant award for the 2011-12 Selective Traffic Enforcement Program (STEP) and to execute grant award agreement between the City and the State of California, Office of Traffic Safety (OTS) for the period October 1, 2011 through September 30, 2012. Grant funds will provide support for the implementation of the STEP to address traffic safety issues. There are no matching funds required.

LAPD reported that in 2008 and 2009, there were over 200 deaths and 17,000 injuries resulting from traffic-related collisions in the City. The primary goal of STEP is to utilize enforcement and innovative strategies to reduce the number of fatalities and injuries in traffic collisions. The LAPD will focus its efforts on Driving Under the Influence (DUI) enforcement and prevention. In addition, enforcement operations and strategies will include: sobriety/driver's license checkpoints; suspended driver enforcement operations; DUI saturation patrols; Motorcycle safety enforcement; Red Light and speed enforcement operations; and, habitual DUI offender operations involving "hot sheet", "court sting", and "stakeout" strategies.

Under the grant agreement, the State will reimburse the City for expenses incurred as follows:

General Overtime	\$ 88,000
Sworn Overtime	1,511,600
Travel	12,000
Equipment (incl. trailer)	111,000
Computers and Office Supplies	277,400
Total	<u>\$2,000,000</u>

All grant budgeted program activities will be conducted by LAPD personnel on an overtime basis. Staffing will be deployed as necessary to accomplish the stated goals and objectives of the grant. Overtime cost estimates were based on an average hourly rate range of \$25 to \$105 per hour.

Reimbursement requests to the grantor will reflect actual costs expended for personnel to execute STEP activities. Travel costs include local travel for staff to attend OTS approved conferences, seminars or training pertaining to traffic safety, injury prevention, sobriety testing and collision activities. All out-of-state travel activities must receive written approval from OTS. STEP funds will be utilized for the purchase of a trailer for transport of DUI checkpoint supplies and to serve as a communication and command post. Computers and minor equipment including data recorders and Light Detection and Ranging Devices will be purchased to track grant activities and for speed enforcement operations. Sobriety checkpoint supplies such as traffic cones, signage, reflective vests, flares, heaters, fans and a canopy will also be purchased to implement the grant.

The LAPD will front fund the overtime, miscellaneous expense and equipment throughout the grant term and will reimburse their accounts for program expenditures upon receipt of grant reimbursements from the OTS. Acceptance of the grant does not require a direct match. Further details on the grant are provided in the attached correspondence from the Board of Police Commissioners dated October 27, 2011.

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Authorize the Chief of Police or designee to retroactively apply for and accept the 2011-12 Selective Traffic Enforcement Program (STEP) Grant in the amount of \$2,000,000 from the State of California, Office of Traffic Safety for the period of October 1, 2011 through September 30, 2012;
2. Authorize the Chief of Police or designee to execute the 2011-12 STEP Grant Agreement on behalf of the City and submit all necessary documents relative to the grant award and to negotiate, execute and submit any other necessary agreements and documents relative to the grant, subject to City Attorney approval as to form and legality;
3. Authorize the Los Angeles Police Department (LAPD) to submit grant reimbursement requests to the grantor and deposit grant receipts in the Police Department Grant Trust Fund No. 339, Department 70;
4. Authorize the LAPD to spend up to the grant amount of \$2,000,000 in accordance with the grant award agreement;
5. Authorize the Controller to:
 - a. Establish a grant receivable in Fund 339 in the amount of \$2,000,000 and establish an appropriation account, account number to be determined, within Fund 339, Department 70 for the receipt and disbursement of grant funds;
 - b. Increase appropriations on an as-needed basis as follows:

From:	<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
	339/70	70XXXX	2011-12 STEP Grant	\$1,200,000

To:	<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
	100/70	001090	General Overtime	\$ 66,000
		001092	Sworn Overtime	1,134,000

6. Authorize the LAPD to prepare Controller's instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize and instruct the Controller to implement the instructions.

FISCAL IMPACT STATEMENT

Approval of the recommendations within this report will allow for the expenditure of the 2011-12 Selective Traffic Enforcement Grant award totaling \$2,000,000. There is no impact to the General Fund as a result of these actions. These actions are in compliance with the City's Financial Policies in that grant funds are sufficient to support the grant activities.

MAS:AMY:04120057c

Attachment

LOS ANGELES POLICE COMMISSION

BOARD OF
POLICE COMMISSIONERS

RICHARD DROOYAN
PRESIDENT

JOHN W. MACK
VICE PRESIDENT

ROBERT M. SALIZMAN
ALAN J. SKOBIN
DEBRA WONG YANG

MARIA SILVA
COMMISSION EXECUTIVE ASSISTANT I



ANTONIO R. VILLARAIGOSA
MAYOR

RICHARD M. TEFANK
EXECUTIVE DIRECTOR

DJANGO SIBLEY
ACTING INSPECTOR GENERAL

EXECUTIVE OFFICE
POLICE ADMINISTRATION BUILDING
100 WEST FIRST STREET, SUITE 134
LOS ANGELES, CA 90012-4112

(213) 236-1400 PHONE
(213) 236-1410 FAX
(213) 236-1440 TDD

October 27, 2011

BPC #11-0411

The Honorable Antonio Villaraigosa
Mayor, City of Los Angeles
City Hall, Room 303
Los Angeles, CA 90012

The Honorable City Council
City of Los Angeles
c/o City Clerk's Office

Dear Honorable Members:

RE: TRANSMITTAL OF THE GRANT APPLICATION FOR THE FISCAL YEAR 2011-
2012 SELECTIVE TRAFFIC ENFORCEMENT PROGRAM GRANT FROM THE
CALIFORNIA OFFICE OF TRAFFIC SAFETY

At the regular meeting of the Board of Police Commissioners held Tuesday, October 25, 2011, the Board APPROVED the Department's report relative to the above matter.

This matter is being forwarded to you for approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

Handwritten signature of Maria Silva in cursive.

MARIA SILVA
Commission Executive Assistant

Attachment

c: Chief of Police

INTRADPARTMENTAL CORRESPONDENCE

BPC # 11-0411

RECEIVED

OCT 20 2011

October 19, 2011
1.17

REVIEWED POLICE COMMISSION

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police


RICHARD M. TEMANK
EXECUTIVE DIRECTOR
10/20/11
DATE

SUBJECT: TRANSMITTAL OF THE GRANT APPLICATION FOR THE FISCAL YEAR
2011-2012 SELECTIVE TRAFFIC ENFORCEMENT PROGRAM GRANT
FROM THE CALIFORNIA OFFICE OF TRAFFIC SAFETY

RECOMMENDED ACTIONS

1. That the Board of Police Commissioners (Board) TRANSMIT the attached grant application for the Fiscal Year (FY) 2011-2012 Selective Traffic Enforcement Program (STEP) from the California Office of Traffic Safety (OTS), pursuant to Administrative Code Section 14.6(a), to the Offices of the Mayor, City Administrative Officer, and Chief Legislative Analyst and to the City Clerk for committee and City Council consideration.
2. That the Board REVIEW and APPROVE this report.
3. That the Board REQUEST the Mayor and City Council to:
 - A. AUTHORIZE the Chief of Police or designee to ACCEPT the award of the FY 2011-2012 STEP Project from OTS in the amount of \$2,000,000 for the period of October 1, 2011, through September 30, 2012;
 - B. AUTHORIZE the Chief of Police or designee to execute the Grant Agreement on behalf of the City and submit the necessary documents relative to the grant award, subject to the approval of the City Attorney as to form and legality;
 - C. AUTHORIZE the Chief of Police to reapply for California OTS grants, on behalf of the City of Los Angeles as they become available;
 - D. AUTHORIZE the Los Angeles Police Department (LAPD) to utilize the STEP Project Grant funds in accordance with the FY 2011-2012 Grant Agreement to conduct driving under the influence (DUI)/driver's license checkpoints and DUI saturation patrols; to focus on repeat DUI offenders on probation, and repeat DUI violators who fail to appear in court or violate probation; and to conduct enforcement operations in order to reduce the number of motorcyclists killed and injured in traffic collisions, speed, aggressive driving, and seat belt enforcement. The grant funding will also allow for intersection operations for those that were identified with disproportionate numbers of traffic collisions;

- ✓ E. AUTHORIZE the Controller to set up a grant receivable in the amount of \$2,000,000 and establish an appropriation account, account number to be determined, within Fund No. 339, Department No. 70, for the disbursement of FY 2011-2012 STEP Project Grant funds;
- ✓ F. AUTHORIZE the LAPD to spend up to the grant amount of \$2,000,000 in accordance with the grant award agreement;
- G. AUTHORIZE the Controller to transfer appropriations as needed from the FY 2011-2012 Selective Traffic Enforcement Program, account number to be determined, Fund No. 339, Department No. 70, to Fund No. 100, Department No. 70, account numbers and amounts are as follows:
 - Account No. 001092, Overtime Sworn, \$1,134,000
 - Account No. 001090, Overtime Civilian, \$66,000; and ✓
- H. AUTHORIZE the LAPD to prepare the Controller's instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and AUTHORIZE the Controller to implement the instructions.

DISCUSSION

Over the past two years, approximately 30 people have been killed and over 2,000 people injured in DUI-related traffic collisions in the City. The STEP Project, which will be managed and coordinated through Traffic Coordination Section, Emergency Operations Division, will use overtime to deploy officers through innovative strategies to reduce persons killed and injured in traffic collisions through enforcement. The OTS awarded the Department \$2 million in grant funds to primarily focus on DUI enforcement and prevention. In addition, the grant will also fund Motorcycle Safety, Red Light and Speed Enforcement Operations, as well as Multi-Agency DUI Task Force Operations.

The grant funds will primarily be used for overtime, equipment and travel. Approximately \$1.6 million will be used for overtime for the following activities:

- Sobriety/Driver's License Checkpoints
- DUI Saturation Patrols
- Repeat DUI Offender Operations
- Speed Enforcement Details
- Red Light Enforcement Details
- Motorcycle Safety Details
- Los Angeles County Multi-Agency Avoid Checkpoints

The Honorable Board of Police Commissioners

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The remaining approximate amount of \$400,000 will be used to purchase equipment and fund grant-related travel. The primary purchases are as follows:

- DUI trailers
- Laser Speed Enforcement Devices
- Computer and technology equipment
- Educational material
- Travel/training

Grants awarded by the OTS are reimbursable grants that require zero matching funds from the Department. The content of the attached grant has been negotiated and approved by the OTS. The overtime and equipment will be distributed throughout the Department with the goal of improving traffic safety and reducing the number of people killed and seriously injured in traffic collisions in the City.

If you have any questions regarding this matter, please contact Chief Information Officer Maggie Goodrich, Commanding Officer, Information Technology Bureau, at (213) 486-0370.

Respectfully,



CHARLIE BECK
Chief of Police

Attachment

BOARD OF
POLICE COMMISSIONERS

Approved *October 25, 2011*
Secretary *Maria Silva*

OFFICE OF TRAFFIC SAFETY
GRANT AGREEMENT

Federal Fiscal Year 2012

10/1/2011 - 09/30/2012

GRANT NUMBER
20218

1. This Agreement is entered into between the Office of Traffic Safety and the City of Los Angeles Police Department.
2. Grant Period: 10/01/2011 to 09/30/2012
3. Federal Funds allocated under this Agreement shall not exceed: \$2,000,000.00
4. Grant Title: Selective Traffic Enforcement Program
5. Grant Description: To reduce the number of persons killed and injured in crashes involving alcohol, speed, red light running, and other primary collision factors, "best practice" strategies will be conducted on an overtime basis. The funded strategies may include: DUI/driver license checkpoints to deter potential drunk drivers and to educate the public; DUI saturation patrols to apprehend drunk drivers; "HOT Sheet" program and court stings. The program may also concentrate on speed, aggressive driving, seat belt enforcement, intersection operations with disproportionate numbers of traffic crashes and special enforcement operations encouraging motorcycle safety. These strategies are designed to earn media attention thus enhancing the overall deterrent effect.
6. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement:
 - Exhibit A – Budget Summary, Budget Estimate and Narrative
 - Exhibit A1 – Sub-Budget Summary, Sub-Budget Estimate and Narrative (if applicable)
 - Exhibit B – Goals and Objectives
 - Exhibit C – Problem Statement, Method of Procedure
 - Exhibit D – Certifications and Assurances
 - Exhibit E* – OTS Grant Program Manual

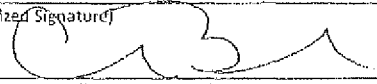
Items shown with an asterisk (), are hereby incorporated by reference and made part of this agreement as if attached hereto. These documents can be viewed at: www.ots.ca.gov/Grants/Grant_Administration/Program_Manual.asp

We, the officials named below, hereby swear under penalty of perjury under the laws of the State of California that we are duly authorized to legally bind the Grant recipient to the above described Grant terms and conditions.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

Grantee Agency

By (Authorized Signature)



DATE SIGNED (Do not type)

10-7-11

PRINTED NAME AND TITLE OF PERSON SIGNING

CHARLIE BECK, Chief

ADDRESS

100 West First Street, Los Angeles, California 90012

California Office of Traffic Safety

By (Authorized Signature)

DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Christopher J. Murphy, Director

ADDRESS

2208 Kausen Drive, Suite 300, Elk Grove, CA 95758

EXHIBIT A
BUDGET SUMMARY

COST CATEGORY	TOTAL COSTS
Personnel	\$1,599,600.00
Travel	\$12,000.00
Contractual Services	\$
Equipment	\$111,000.00
Other Direct Costs	\$277,400.00
Indirect Costs	\$
TOTAL GRANT AMOUNT	\$2,000,000.00

EXHIBIT A
BUDGET ESTIMATE AND NARRATIVE

This Grant Agreement is funded by the US Department of Transportation National Highway Traffic Safety Administration (NHTSA).

FUND NUMBER	CATALOG NUMBER	FUND DESCRIPTION
410 Impaired Driving Funds - HSP 2012	CFDA 20.601	Alcohol Impaired Driving Countermeasures Incentive Grants
402 General Funds - HSP 2012	CFDA 20.600	State/Community Highway Safety

PERSONNEL TOTAL COSTS \$1,599,600.00

Salaries -- May include wages, salaries, special compensations, or authorized absences such as annual leave and sick leave provided the cost for the individual employee is (a) reasonable for the services rendered, and (b) follows an appointment made in accordance with state or local laws and rules and meets federal requirements.

Regular	Fund Number	Total All Positions	Total % Benefits	Total All Benefits	Total Compensation
		\$	%	\$	\$
Subtotal		\$		\$	\$

Benefits

Narrative:

TOTAL (REGULAR POSITIONS AND BENEFITS) \$

Hourly	Fund Number	Total All Positions	Total % Benefits	Total All Benefits	Total Compensation
		\$	%	\$	\$
Subtotal		\$		\$	\$

Benefits

Narrative:

TOTAL (HOURLY POSITIONS AND BENEFITS): \$

OVERTIME

Budgeted grant activities will be conducted by agency personnel on an overtime basis.

Overtime for grant funded law enforcement operations may be conducted by personnel such as a Lieutenant, Sergeant, Corporal, Deputy, Officer, Probation Officer, Community Services Officer, Dispatcher etc., depending on the titles used by the agency and their city's paid overtime policy.

Personnel will be deployed as needed to accomplish the grant goals and objectives. Costs are estimated based on an overtime hourly rate range (not including benefits). Overtime reimbursement (overtime hourly rate and benefits) will reflect actual costs of the personnel conducting the appropriate operation up to the maximum range specified.

Overtime Hourly Rate Range \$25.00 to \$105.00

Overtime	Fund Number	Total All Positions	Total % Benefits	Total All Benefits	Total Compensation
12 Court Sting Operations @ \$4,700.00	402 General Funds - HSP 2012	\$56,400.00	%	\$0.00	\$56,400.00

Benefits

Overtime	Fund Number	Total All Positions	Total % Benefits	Total All Benefits	Total Compensation
52 DUI Saturation Patrols @ \$4,700.00	402 General Funds - HSP 2012	\$244,400.00	%	\$0.00	\$244,400.00

Benefits

Overtime	Fund Number	Total All Positions	Total % Benefits	Total All Benefits	Total Compensation
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80 DUI/DL Checkpoints @ \$14,000.00	410 Impaired Driving Funds - HSP 2012	\$1,120,000.00	%	\$0.00	\$1,120,000.00
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Benefits

Overtime	Fund Number	Total All Positions	Total % Benefits	Total All Benefits	Total Compensation
12 Motorcycle Safety Enforcement Operations @ \$4,200.00	402 General Funds - HSP 2012	\$50,400.00	%	\$0.00	\$50,400.00

Benefits

Overtime	Fund Number	Total All Positions	Total % Benefits	Total All Benefits	Total Compensation
12 Multi-Agency DUI Task Force Operations @ \$2,300.00	402 General Funds - HSP 2012	\$27,600.00	%	\$0.00	\$27,600.00

Benefits

Overtime	Fund Number	Total All Positions	Total % Benefits	Total All Benefits	Total Compensation
12 Red Light Enforcement Operations @ \$4,200.00	402 General Funds - HSP 2012	\$50,400.00	%	\$0.00	\$50,400.00

Benefits

Overtime	Fund Number	Total All Positions	Total % Benefits	Total All Benefits	Total Compensation
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12 Speed Enforcement Operations @ \$4,200.00	402 General Funds - HSP 2012	\$50,400.00	%	\$0.00	\$50,400.00
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Benefits

Subtotal		\$1,599,600.00		\$0.00	\$1,599,600.00
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TOTAL (OVERTIME POSITIONS AND BENEFITS)				\$1,599,600.00
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TRAVEL TOTAL COSTS \$12,000.00

Costs are included for appropriate staff to attend conferences and training events supporting the grant goals and objectives and/or traffic safety. Travel shall be claimed at the agency approved rate. Per diem may not be claimed for meals provided at conferences when registration fees are paid with OTS grant funds.

In State Travel: All conferences, seminars, or training not specifically identified in this Grant Agreement must be approved by OTS. Costs include local mileage for grant activities/meetings attended by appropriate staff.

Type	Fund Number	In State Travel Costs
In State Travel	402 General Funds - HSP 2012	\$12,000.00

Additional Anticipated Travel:
The Vehicular Homicide Conference.

Out of State Travel: All Out of State travel trips not specifically identified in this Grant Agreement must receive written approval from OTS.

Type	Fund Number	Out of State Travel Costs
Out of State Travel		\$

Additional Anticipated Travel:

CONTRACTUAL SERVICES TOTAL COSTS \$

Description	Contractual Services Costs
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	\$
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Narrative:

EQUIPMENT TOTAL COSTS **\$111,000.00**

Description	Fund Number	Equipment Costs
1 Traffic Collision Reconstruction System @ \$30000.00	402 General Funds - HSP 2012	\$30,000.00

Narrative: System reduces time and improves investigation to determine the cause and provide evidence. Includes laptop and software, electronic transit; distance measuring device and data recorders to diagram and record a scene and perform calculations.

Description	Fund Number	Equipment Costs
3 DUI Trailer(s) @ \$27000.00	402 General Funds - HSP 2012	\$81,000.00

Narrative: Trailer to transport DUI checkpoint supplies and to serve as a communication and command post. May include modifications and accessories such as a generator, lighting, paint and graphics.

OTHER DIRECT TOTAL COSTS **\$277,400.00**

Description	Fund Number	Other Direct Costs
1 DUI Checkpoint Supplies @ \$16400.00	402 General Funds - HSP 2012	\$16,400.00

Narrative: Supplies to conduct sobriety checkpoints. Include cones, signage, reflective vests (maximum of 10), generator, lighting, reflective banners, flares, PAS device supplies, heater, fan and canopy. Additional items may be purchased if approved by OTS.

Description	Fund Number	Other Direct Costs
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80 LIDAR Device @ \$3000.00	402 General Funds - HSP 2012	\$240,000.00
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Narrative: Light Detection And Ranging Devices (LIDAR) measure the speed of motorists and are used by law enforcement for speed enforcement operations.

Description	Fund Number	Other Direct Costs
6 Laptop Computer @ \$3000.00	402 General Funds - HSP 2012	\$18,000.00

Narrative: A laptop computer for tracking grant activities and producing required quarterly and final reports. Costs include software, accessories, and printer.

Description	Fund Number	Other Direct Costs
1 Other - Checkpoint Management Training @ \$3000.00	402 General Funds - HSP 2012	\$3,000.00

Narrative: POST-certified 8 hour overview on how to plan and manage a DUI checkpoint. Topics include surveying locations, staffing, physical layout, signage, safety considerations, post-checkpoint procedures, record-keeping, case law, and courtroom testimony.

INDIRECT TOTAL COSTS \$

Description	Fund Number	Indirect Costs

TOTAL GRANT AMOUNT \$2,000,000.00

EXHIBIT B
GOALS AND OBJECTIVES

Goals

Order	Goal ID #	Goal
1	5	To reduce the number of persons killed in traffic collisions.
2	6	To reduce the number of persons injured in traffic collisions.
3	7	To reduce the number of persons killed in alcohol-involved collisions.
4	8	To reduce the number of persons injured in alcohol-involved collisions.
5	52	To reduce the number of persons killed in drug involved collisions.
6	53	To reduce the number of persons injured in drug involved collisions.
7	9	To reduce the number of motorcyclists killed in traffic collisions.
8	10	To reduce the number of motorcyclists injured in traffic collisions.
9	11	To reduce the number of motorcyclists killed in alcohol-involved collisions.
10	12	To reduce the number of motorcyclists injured in alcohol-involved collisions.
11	13	To reduce hit & run fatal collisions.
12	14	To reduce hit & run injury collisions.
13	15	To reduce nighttime (2100 - 0259 hours) fatal collisions.
14	16	To reduce nighttime (2100 - 0259 hours) injury collisions.
15	40	To reduce fatal collisions involving red light runners.
16	41	To reduce injury collisions involving red light runners.
17	38	To reduce fatal collisions at intersections.
18	39	To reduce injury collisions at intersections.
19	44	To reduce fatal collisions where unsafe speed was the primary collision factor.
20	45	To reduce injury collisions where unsafe speed was the primary collision factor.
21	46	To increase seat belt use.

Objectives

Order	Objective ID #	Objective	User Input
1	25	To issue a press release announcing the kick-off of the grant by November 15 of the first grant year. The press releases and media advisories, alerts, and materials must be emailed to the OTS Public Information Officer at pio@ots.ca.gov, and copied to your OTS Coordinator, for approval 14 days prior to the issuance date of the release.	
2	225	To send all grant-related activity press releases, media advisories, alerts and general public materials to the OTS Public Information Officer (PIO) at pio@ots.ca.gov, with a copy to your OTS Coordinator. If an OTS template-based press release is used, the OTS PIO and Coordinator should be copied when the release is distributed to the press. If an OTS template is not used, a draft press release must first be sent to the OTS PIO for approval. Drafts should be sent for approval as early as possible to insure adequate turn-around time. Optimum lead time would be 10-20 days prior to the operation. Media communications reporting the results of grant activities such as checkpoints and saturation patrols are exempt from the advance approval requirement. Activities such as warrant or probation sweeps and court stings that could be compromised by advanced publicity are exempt from pre-publicity, but are encouraged to offer embargoed media coverage and to report results.	
3	34	To use the following standard language in all press, media, and printed materials: Funding for this program was provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration.	
4	55	To issue a press release prior to each motorcycle safety enforcement operation to raise awareness about motorcycle safety in general and to draw attention to the motorcycle safety enforcement operations. If you (grantee) choose not to use the OTS template, the press releases and media advisories, alerts, and materials must be emailed to the OTS Public Information Officer at pio@ots.ca.gov and copied to your OTS Coordinator for approval 14 days prior to the issuance date of the release.	
5	226	To email the OTS Public Information Officer at pio@ots.ca.gov, and copy your OTS Coordinator, at least 30 days in advance a short description of any significant grant related traffic safety event or program so that OTS has enough notice to arrange for attendance and/or participation in the event.	
6	227	To submit a draft or rough-cut of all printed or recorded material (brochures, posters, scripts, artwork, trailer graphics, etc.) to the OTS Public Information Officer at pio@ots.ca.gov, and copy your OTS Coordinator, for approval 14 days prior to the production or duplication.	

7	228	To include the OTS logo, space permitting, on grant funded print materials; consult your OTS Coordinator for specifics relating to this grant.	
8	144	To conduct pre- and post-seat belt usage rate surveys during the months of October (start of the grant) and September (end of the grant) of each grant year.	
9	39	To develop and maintain a "Hot Sheet" program to notify patrol and traffic officers to be on the lookout for identified repeat DUI offenders with a suspended or revoked license as a result of DUI convictions by December 31 of the first grant year. Updated Hot Sheets will be distributed to patrol and traffic officers every three to four weeks.	
10	263	To send ___ supervisory and other interested law enforcement personnel to the OTS sponsored "DUI Checkpoints -- Planning and Management" 8 hour, POST Certified training course by December 31.	Target number: 20
11	35	To conduct Standardized Field Sobriety Testing (SFST) training for ___ officers by January 31. Note: At least one sworn officer who has received NHTSA-certified SFST training should participate in each DUI/DL checkpoint conducted under this grant.	Target number: 200
12	264	To send ___ law enforcement personnel to the NHTSA "Advanced Roadside Impaired Driving Enforcement" (ARIDE) 16 hour, POST-Certified training by January 31.	Target number: 100
13	36	To submit a California Law Enforcement Challenge application to CHP according to instructions on the CHP website http://www.chp.ca.gov/features/clec.html and submit a copy of the application to CHP and the Office of Traffic Safety by the last Friday of March in each grant year.	
14	266	To report the procurement status of all equipment planned to be purchased as part of this grant.	
15	1	To conduct ___ DUI/DL Checkpoints. Note: To enhance the overall deterrent effect and promote high visibility, be sure to issue an advance press release for each checkpoint operation. For combination DUI/DL checkpoints, departments must issue press releases that mention DL's will be checked at the DUI/DL checkpoint. Also, according to the Attorney General's Office all DUI/DL checkpoint operations must have signs reading "DUI/Driver's License Checkpoint Ahead." . OTS does not fund or support independent DL checkpoints. Only on an exception basis and with OTS pre-approval will OTS fund checkpoint operations that begin prior to 1800 hours.	Target number: 80
16	6	To conduct ___ DUI Saturation Patrols.	Target number: 52
17	201	To conduct ___ highly publicized Motorcycle Safety enforcement operation(s) in areas or during events with a high number of motorcycle incidents or collisions resulting from unsafe speed, DUI, following too closely, unsafe lane changes, improper turning and other primary	Target number: 12

		collision factor violations by motorcyclists and other drivers.	
18	366	To track the number of DUID reports submitted to the City or District Attorney for case issuance. Note: "DUID reports" are defined as reports seeking criminal charges upon a suspect for violation of California Vehicle Code sections 23152(a) or 23153(a) without a corresponding violation of 23152(b) or 23153(b).	
19	367	To report the number of DUID reports returned to law enforcement where the City or District Attorney's Office declined to issue DUID charges against the suspect.	
20	368	To develop a tracking system that can track DUID report submissions and rejections and includes unique case identifiers and attributes (e.g. report number, suspect name, etc.).	
21	196	To conduct ___ enforcement operations targeting red light running.	Target number: 12
22	199	To conduct ___ enforcement operations at or near intersections with a disproportionate number of traffic collisions.	Target number: 0
23	200	To conduct ___ enforcement operations targeting drivers exhibiting excessive speed.	Target number: 12
24	19	To conduct ___ Court Sting operations to cite individuals driving from court after having their license suspended or revoked.	Target number: 12
25	194	To increase the police department's enforcement index ___ percentage points from ___.	Target Number 1: 5 Target Number 2: 2000
26	155	To increase total department-wide seat belt citations as a percent of total hazardous or moving citations issued ___ percentage points from ___.	Base Year Rate/Percentage: 15 Targeted percentage point increase: 5 Target number: 20
27	37	To collaborate with the county's "Avoid Coalition" by: participating in all planning and scheduling meetings and MADD/Avoid DUI Seminars; providing your county Avoid Coordinator (Host) with your agency's schedule of operations that occur during any Avoid operational campaign period; and reporting daily, during holiday Avoid efforts, to the county Avoid Coordinator your agency's DUI arrests & DUI fatality information for the Avoid media campaign.	
28		To participate in 12 multi-agency Avoid Sobriety/Driver's License Checkpoints by September 30, 2012.	
29		To conduct an 8 hour, Post Certified "DUI Checkpoints -- Planning and	

		Management training course.	
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EXHIBIT C
PROBLEM STATEMENT AND METHOD OF PROCEDURE

PROBLEM STATEMENT

Using local data (not OTS Rankings or SWITRS), complete the table below.

Collision Type	2007				2008				2009			
	Collisions		Victims		Collisions		Victims		Collisions		Victims	
Fatal	166		174		158		168		165		173	
Injury	22708		22735		20578		20589		20860		20868	
	Fatal	Injury	Killed	Injured	Fatal	Injury	Killed	Injured	Fatal	Injury	Killed	Injured
Alcohol Involved	19	1173	26	1182	11	1127	12	1128	12	1101	12	1103
Hit and Run	27	4605	28	4608	28	3952	30	3954	45	5170	45	5174
Nighttime (2100-0259 hours)	39	3178	43	3191	44	2867	48	2872	52	2861	56	2861

PROVIDE DETAILED ANSWERS TO THE FOLLOWING QUESTIONS AS PART OF THE PROBLEM STATEMENT:

1. Describe current traffic unit complement (number of personnel and classifications). If applicable, describe how the size of the traffic unit has fluctuated in the past five years and why.

In the past five years, there has been minimal change in the number of personnel assigned to traffic-related assignments. As of October 2010, the Los Angeles Police Department (Department) had 9,951 sworn peace officers of which 744 (seven percent) were assigned to the following traffic-related functions:

Captains: 4

Lieutenants: 10

Detectives: 22

Motorcycle Sergeants: 31

Sergeants (non-motorcycle): 45

Motorcycle Officers: 257

Follow-Up Investigator Officers (detective trainee): 36

Collision Investigator Officers: 216

Traffic Enforcement Officers (non-motorcycle): 40

Administrative Officers: 32

EXHIBIT C
PROBLEM STATEMENT AND METHOD OF PROCEDURE

Research Officers: 15

2. How many sobriety checkpoints did your department conduct between October 1, 2009 and September 30, 2010? (Include checkpoints from all funding sources, i.e. OTS grants or mini-grants, and department funded).

OTS Grant Number	AL09106	Number of Checkpoints (Not Avoid)	81
AVOID the	100	Number Of Checkpoints In Your Jurisdiction	0
Mini-Grant Number	SC11239	Number of Checkpoints	45
		Number of Department Funded Checkpoints (Not OTS Funded)	0

Additional information:

Between October 1, 2009, though September 30, 2010, Department personnel participated in 12 Los Angeles County Avoid checkpoints.

3. What is the average number of DUI arrests per checkpoint?
7
4. Does your Agency participate in an AVOID DUI program? (If yes, complete 4a).
 Yes No
- a. AVOID the 100 DUI Campaign in Los Angeles County
5. What percent of your DUI arrests between October 1, 2009 and September 30, 2010 were made as a result of a collision?
7%
6. What percent of your total fatal and injury collisions between October 1, 2009 and September 30, 2010 occurred at intersections?
0%
7. Describe the problem caused by red light running in your city.
Red-light related traffic collisions continue to be a major issue within Los Angeles. From October 1, 2009 through September 30, 2010, there were 2,321 red-light related traffic collisions in Los Angeles. In 2009, Department personnel issued 12,300 red-light citations.
8. What are your primary collision factors?
The primary collision factors in Los Angeles are DUI, speed, right of way, traffic signal and pedestrian violations.
9. Seat belt citations make up what percent of all hazardous citations issued?
16%
10. How many "hand held" cell phone usage while driving citations did your department issue between October 1, 2009 and September 30, 2010?

EXHIBIT C
PROBLEM STATEMENT AND METHOD OF PROCEDURE

1153

11. How many "texting" while driving citations did your department issue between October 1, 2009 and September 30, 2010?

256

METHOD OF PROCEDURE

Phase I: Program Preparation, Training and Implementation (1st Quarter of the Grant Year)

- The police department will develop operational plans to implement the "best practice" strategies outlined in the objectives section.
- A draft news release will be submitted to OTS to announce the grant program.
- All training needed to implement the program will be conducted this quarter.
- All grant related purchases needed to implement the program will be made this quarter.
- In order to develop the "Hot Sheets", research will be conducted to identify the "worst of the worst" repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. The Hot Sheets may include the driver's name, last known address, DOB, description, current license status, and the number of times suspended or revoked for DUI. Hot Sheets will be updated and distributed to traffic and patrol officers every three to four weeks.
- Implementation of the STEP program will be accomplished by deploying personnel at high collision locations.
- DUI/Driver's License checkpoint site locations will have a history of significant alcohol involved collisions and/or DUI arrests.

Phase II: Community Awareness (Throughout Grant Period)

- The police department will work to create media opportunities throughout the grant period to call attention to the innovative program strategies and outcomes.

Phase III: Data Collection & Reporting (Throughout Grant Period)

- The police department will submit a Quarterly Performance Report (QPR) and a separate quarterly data reporting form within 30 days following each calendar quarter.
- The final QPR, Data Form, Claim and Executive Summary are due to OTS 30 days following the grant's termination.
- Reports shall be completed and submitted in accordance with OTS requirements specified in the Grant Program Manual.

EXHIBIT C
PROBLEM STATEMENT AND METHOD OF PROCEDURE

Method of Evaluation

Using the data compiled during the grant, the Grant Director will: (1) briefly state the original problem, (2) specify the most significant goals and objectives, (3) highlight the most significant activities that contributed to the success of the program and the strategies used to accomplish the goals, and (4) describe the program's accomplishments as they related to the goals and objectives.