

TRANSMITTAL

0150-10671-0002

TO
The City Council

DATE
10/11/17

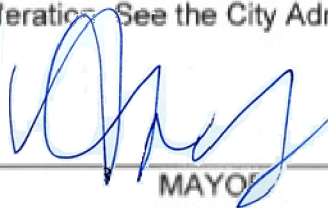
COUNCIL FILE NO.

FROM
The Mayor

COUNCIL DISTRICT

**Proposed Amendments to Increase Funding for the Evidence-Based Programs Contracts
for the Program Period April 1, 2017 through March 31, 2018**

Transmitted for your consideration. See the City Administrative Officer report attached.



(Ana Guerrero)

MAYOR

RHL:AC:08180008c

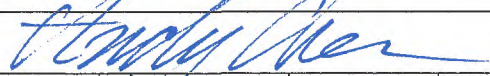
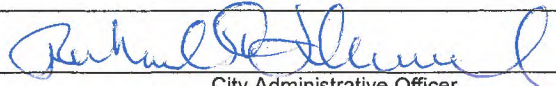
Report From
OFFICE OF THE CITY ADMINISTRATIVE OFFICER
Analysis of Proposed Contract
(\$25,000 or Greater and Longer than Three Months)

To: The Mayor	Date: 10-06-17	C.D. No. [Click here]	CAO File No.: 0150-10671-0002				
Contracting Department/Bureau: Department of Aging		Contact: Jennifer Ware					
Reference: Transmittal from the Department of Aging dated July 12, 2017, referred by Mayor for a report on July 18, 2017.							
Purpose of Contract: To add funding to contracts to provide evidence-based programs to seniors.							
Type of Contract: () New contract (X) Amendment, Contract No. [Various]		Contract Term Dates: April 1, 2017 to March 31, 2018 with two one-year options to renew					
Contract/Amendment Amount: \$847,998							
Proposed amount \$ 847,998 + Prior award(s) \$ 298,447 = Total \$ 1,146,445							
Source of funds: Community Development Block Grant, General Fund							
Name of Contractor: Various							
Address: Various							
	Yes	No	N/A	Contractor has complied with:	Yes	No	N/A
1. Council has approved the purpose	X			8. Business Inclusion Program		X	
2. Appropriated funds are available	X			9. Equal Benefits Ordinance	X		
3. Charter Section 1022 findings completed	X			10. First Source Hiring Ordinance	X		
4. Proposals have been requested	X			11. Contractor Responsibility Ordinance	X		
5. Risk Management review completed	X			12. Slavery Disclosure Ordinance	X		
6. Standard Provisions for City Contracts included	X			13. Bidder Certification CEC Form 50	X		
7. Workforce that resides in the City: %				14. Prohibited Contributors (Bidders) CEC Form 55	X		
* Applicable to contracts of \$1,000,000 or more				15. CA Iran Contracting Act of 2010*			X
				16. Arizona Policy	X		

RECOMMENDATIONS

That the Council, subject to approval of the Mayor:

1. Authorize the General Manager of the Los Angeles Department of Aging, or designee, to execute the proposed contract amendments with the Evidence Based Program service providers, included as Attachment 1, and to allocate the additional funds as described in Attachment 2;
2. Authorize the General Manager of the Los Angeles Department of Aging, or designee, to prepare Controller's Instructions for any technical adjustments that are consistent with Mayor and Council actions, subject to the approval of the City Administrative Officer, and authorize the City Controller to implement these instructions;
3. Authorize the Controller to expend funds upon proper demand of the General Manager of the Los Angeles Department of Aging, or designee.

	
AC Analyst 08180008c	City Administrative Officer

SUMMARY

In accordance with Executive Directive No. 3, the Department of Aging (Department) requests authority to execute amendments to increase funding to their service providers for the delivery of Evidence-Based Programs (EBP), with no extension of the term. The proposed agreements are included with this report as Attachment 1. The combined funding for the proposed amendments is \$847,998.

The purpose of the EBP is to provide older adults with programs that enhance wellness skills in a variety of areas, including self-management, healthier living, physical activity, and memory enhancement. The Council approved the Department's request to release a Request for Proposals (RFP) for the selection of Contractors to provide EBP services in November 2015 (C.F. 11-1896). The Council approved the Department's request to execute contracts with the successful bidders in June 2016, subject to the verification of all contract compliance documents (C.F. 11-1896).

Funding in the amount of \$298,447 for the original agreements was provided by the CDBG, 43rd Program Year, as part of the Aging Services Delivery System (C.F. 16-1091). To prevent a reduction in EBP services, additional funding of \$847,998 was provided by the City Council from the General Fund in the 2017-18 Adopted Budget (C.F. 17-0600). The Department requests authority to allocate the additional funds as described in Attachment 2.

In accordance with Charter Section 1022, the Personnel Department determined that City classifications cannot perform the work required for EBP services. To the best of our knowledge, the Contractors have complied with the City's contracting requirements, policies and procedures. The proposed agreement is subject to review by the City Attorney as to form.

Council approval of the proposed amendments is required because Council approved the original agreements.

FISCAL IMPACT

Funds for the proposed amendments are available in Fund 100, Department 2, Account 003040, as provided in the 2017-18 Adopted Budget. There is no additional impact on the General Fund. Approval of this agreement is in compliance with the City's Financial Policies as one-time funding is being used for one-time expenditures.

RHL:AC:08180008c

Attachments

FIRST AMENDMENT
TO AGREEMENT NUMBER OF CITY OF LOS ANGELES CONTRACTS
BETWEEN
THE CITY OF LOS ANGELES
AND
RELATING TO
THE EVIDENCE BASED PROGRAM

THIS FIRST AMENDMENT to Agreement Number of City of Los Angeles Contracts is made and entered into by and between the City of Los Angeles ("City") and , a California nonprofit corporation.

RECITALS

WHEREAS, the City and Contractor have entered into an Agreement wherein Contractor shall provide certain services. Said Agreement was effective April 1, 2017, which together with all amendment(s) thereto shall hereinafter be referred to as the Agreement; and

WHEREAS, Section 6 of the Standard Provisions for City Contracts provides for amendments; and

WHEREAS, the Agreement contemplates that modifications and closeout activities may be required after the time set forth in Section §201 of the Agreement; and

WHEREAS, the City and Contractor are desirous of amending the Agreement as authorized by the Los Angeles City Council and Mayor (refer to Council File Number dated) which authorizes the General Manager of the Los Angeles Department of Aging (LADOA), to prepare and execute an amendment to the Agreement for the purpose of:

- (a) Increasing the units of service to be provided by the Agreement by amending Section 202 Scope of Work and Contractor Responsibility subsections D and F
- (b) Amending §301 A. by adding additional funds in the amount of Fifty-Six Thousand Two Hundred Fifty Dollars (\$56,250) for a new contract total of Seventy-Five Thousand Dollars (\$75,000);
- (c) Updating the language in Section §104 Conditions Precedent to the Execution of the Contract;
- (d) Replacing Exhibit A Standard Terms and Provisions to reflect the most current city version updated ;
- (e) Replacing Exhibit I Budget Documents with Exhibit 1 Budget Documents to include the CDBG Funded budget and the City General Fund Budget
- (f) Making such changes as are required in connection with the foregoing, all as detailed elsewhere in this Agreement.

WHEREAS, this Agreement is necessary and proper to continue and/or complete certain activities authorized by this Agreement.

NOW, THEREFORE, the City and the Contractor agree that the Agreement be amended effective April 1, 2017 as follows:

AMENDMENT

1. Amend **§104 CONDITIONS PRECEDENT TO THE EXECUTION** subsection A by deleting it in its entirety and replacing it with the following:

§104 CONDITIONS PRECEDENT TO THE EXECUTION

- A. Prior to the execution of this Agreement, the Contractor shall submit to the City for approval in writing the following documents:
 1. Insurance Certificates - The requirements and instructions for completing, executing, and submitting evidence of insurance to the City are set forth in the City's Insurance Requirements, attached hereto as Exhibit "B" and incorporated herein by reference, and more fully described in §501 herein below.
 2. (IF APPLICABLE) A proposed depository agreement with a bank for the receipt of funds from the City under this agreement. The proposed depository agreement shall be on a form supplied by the City which sets forth the right of the City to exercise suspension of business upon proper notice to the bank by the City.
 3. A Code of Conduct that meets the requirements of §503(B) herein.
2. **§202, SCOPE OF WORK AND CONTRACTOR RESPONSIBILITY** subsections D and F, shall be amended to read:

§202 SCOPE OF WORK AND CONTRACTOR RESPONSIBILITY

D. Unduplicated Clients

1. The Contractor shall provide services in accordance with the following goals for unduplicated clients and program outcomes. These goals may be further detailed in subsections dealing with specific services provided by the Contractor.
 - a. 12 months unduplicated clients for the period of April 1, 2017 through March 31, 2018.
 - b. Minimum number of unduplicated clients shall be

F. Program Activities

The Contractor shall provide programming activities that reflect evidence based health promotion programs and risk reduction interventions in the areas of physical activity, depression, diabetes self-management, and nutrition. The Contractor shall offer no less than three (3) types of evidence based model programs annually; each program shall be offered no less than four (4) times per program year; and providers shall offer the following evidence based modules as follows:

1. Healthier Living/Chronic Disease Self-Management (CDSMP) module or Tomando Control de su Salud (Healthier Living, Spanish version)
2. Caregiver support or memory enhancement modules such as Savvy Caregiver (support for caregivers of people with dementia), Powerful Tools for Caregivers

(focuses on the needs of the Caregiver), and/or UCLA Memory Training, HomeMeds (addresses medication safety among older adults by connecting homecare and other community-based services to health providers

3. Physical Activity modules such as A Matter of Balance (fall prevention), Arthritis Foundation Exercise Program (physical activity for those with Arthritis), Arthritis Foundation Walk with Ease Program (walking exercise program), Active Start (physical activity class and support group), and/or Healthy Moves (in-home physical activity for frail senior)

The Contractor shall add Evidence Based Health Promotion options, if required by the LADOA, to the list of approved programs during the contract year.

Providers must have no less than 224 completers of the total classes provided for the program year for the Eastside ASA. A "completer" is defined as one that has completed a minimum of 75% of the number of sessions provided for each class, and who is:

- 62 years of age and older, OR
- An informal caregiver who is 18 years of age and older, OR
- A grandparent or older individual 55 years of age and older that is a relative caregiver for a child by blood, marriage or adoption.

3. Section §301 Paragraph A, Number 1, shall be amended to read:

A. Compensation

1. The City shall pay Contractor an amount not to exceed Seventy Five Thousand Dollars (\$75,000), for the complete and satisfactory performance of the Scope of Work. These funds shall be allocated from the CDBG Public Service funds and city general funds and shall be expended in accordance with the approved Budget. Contractor's right to receive compensation is conditioned upon approval of the Budget by the City, compliance with the City's indemnification and insurance requirements, satisfactory performance of the Scope of Work, and compliance with the terms and conditions contained herein.

FUNDING	April 1, 2017 Through March 31, 2018
CDBG – Public Service Funds (PY 2016-2017)	\$18,750
	July 1, 2017- March 31, 2018
City General Funds (FY 2016-2017)	\$56,250
TOTAL FUNDS	\$75,000

4. Replace EXHIBIT A STANDARD CITY PROVISIONS FOR CITY CONTRACTS (Rev. 8/16) with STANDARD CITY PROVISIONS FOR CITY CONTRACTS (Rev.)
5. Replace Exhibit I Budget Documents with Exhibit 1 budget documents;
6. Except as herein amended, all terms and conditions of the Agreement shall remain in full force and effect

7. This agreement is executed in three duplicate originals, each of which is deemed to be an original. The agreement includes _____ pages and revised budget documents (Exhibit 1), which constitutes the entire understanding and agreement of the parties.

11. SIGNATURE PAGE

IN WITNESS THEREOF, the City of Los Angeles and the Contractor have caused this Agreement to be executed by their duly appointed representatives.

APPROVED AS TO FORM AND LEGALITY:

MICHAEL N. FEUER, City Attorney

By: _____

Executed this ____ day of _____, 2017

Date

For: THE CITY OF LOS ANGELES

ATTEST:

LAURA TREJO
General Manager
Los Angeles Department of Aging

HOLLY L. WOLCOTT, City Clerk

By: _____
Deputy City Clerk

By: _____

Date: _____

Executed this ____ day of _____ 2017

(Contractor Corporate Seal)

For:

By: _____
Name:
Title:

ATTEST:

By: _____
Name:
Title:

D-U-N-S® Number
City Business License Number:
Internal Revenue Service Number:
Council File Number: ; Date of Approval:
Agreement Number of City Contracts, Amendment Number 1

2017 -2018 EVIDENCE BASED PROGRAM FUNDING			CDBG Funding	General City Fund	Total Funding
C-129310	San Fernando Valley Interfaith Council*	Northwest Valley	\$18,750	\$56,250	\$75,000
C-129310	San Fernando Valley Interfaith Council*	Northeast Valley	\$18,750	\$56,250	\$75,000
C-129310	San Fernando Valley Interfaith Council*	Mid Valley	\$18,750	\$56,250	\$75,000
C-129310	San Fernando Valley Interfaith Council*	Southeast Valley	\$18,750	\$56,250	\$75,000
C-129256	ONEgeneration	Southwest Valley	\$18,750	\$56,250	\$75,000
C-129257	Jewish Family Services	West Wilshire	\$18,750	\$56,250	\$75,000
C-129247	Watts Labor Community Action Committee**	South Central	\$18,750	\$56,250	\$75,000
C-129247	Watts Labor Community Action Committee**	Central	\$18,750	\$56,250	\$75,000
C-129232	Mexican American Opportunity Foundation	East Side	\$18,750	\$56,250	\$75,000
C-129258	Wilmington Jaycees Foundation	Harbor	\$18,750	\$56,250	\$75,000
C-129233	St. Barnabas Senior Center***	City	\$18,750	\$56,250	\$75,000
C-129233	St. Barnabas Senior Center***	Northside	\$18,750	\$56,250	\$75,000
C-129426	Partners In Care Foundation****	Citywide	\$17,197	\$4,248	\$21,445
C-129426	Partners In Care Foundation****	West Adams	\$18,750	\$56,250	\$75,000
C-129426	Partners In Care Foundation****	Southwestern	\$18,750	\$56,250	\$75,000
C-129387	WISE & Healthy Aging	City Wide	\$18,750	\$56,250	\$75,000
Total Funding			\$298,447	\$847,998	\$1,146,445

Total Contract Funding:

- C-129310 *San Fernando Valley Interfaith Council - \$300,000
C-129247 ** Watts Labor Community Action Committee - \$150,000
C-129233 *** St. Barnabas Senior Center - \$150,000
C-129426 **** Partners In Care Foundation - \$171,445

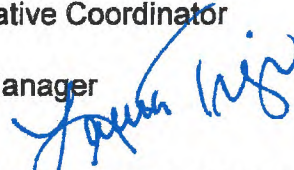
CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: July 12, 2017

To: Honorable Eric Garcetti, Mayor
City of Los Angeles

Attention: Mandy Morales, Legislative Coordinator

From: Laura Trejo, General Manager
Department of Aging



REQUEST APPROVAL TO AMEND THE 2017-2018 CONTRACTS OF EVIDENCE BASED PROGRAM SERVICE PROVIDERS FOR THE PURPOSE OF INCREASING FUNDING LEVELS FOR THE PROGRAM PERIOD APRIL 1, 2017 THROUGH MARCH 31, 2018

CONSIDERATION

Per Mayor's Executive Directive 3, the Los Angeles Department of Aging (LADOA) requests Mayor and the City Council's approval to amend the 2017-2018 contracts of Evidence Based Program (EBP) service providers for the purpose of increasing the funding allocation for the delivery of EBP services by \$56,250 from \$18,750 to \$75,000 (Attachment 1). The delivery of Citywide EBP services increases by \$4,248 from \$17,197 to \$21,445. The total increase of contract funding for the EBP programs is \$847,998 from \$298,447 to \$1,146,445.

RECOMMENDATIONS

The City Council, subject to the approval of the Mayor:

1. AUTHORIZE the General Manager of the LADOA, or designee, to execute contract amendments with Evidence Based Program service providers and allocate the additional funds (Amendment 1); and
2. Authorize the General Manager of the Los Angeles Department of Aging or designee to prepare Controller instructions for any technical adjustments that are consistent with Mayor and Council actions, subject to the approval of the City Administrative Officer, and authorize the Controller to implement these instructions.
3. Authorize the Controller to disburse funds to the contractors upon submission of proper demand from the General Manager of the Los Angeles Department of Aging or designee.

SUMMARY

In June 2016, approval was granted to the LADOA to contract with service providers for the delivery of EBP services throughout the 15 Aging Service Areas (ASAs) within the City of Los Angeles (CF 11-1896). Service providers were selected through a Request for Proposal process.

The LADOA was approved to contract with the successful service providers for the period beginning April 1, 2016 through March 31, 2017 with an option to extend the contract for up to three additional years in one year increments, at the discretion of the LADOA General Manager, and subject to the review and approval of the City Attorney. The current contract period, beginning on April 1, 2017 through March 31, 2018, is the first year of the three-year option.

Funding for the EBP is in the amount of \$75,000 per ASA. The source of the funding is Community Development Block Grant (CDBG) – Public Service funding and General Fund (GF) dollars.

The 43rd Year of the Consolidated Plan (CF 16-1091) was approved allocating \$298,447 for the delivery of EBP services for a total of \$18,750 per ASA (an additional \$17,197) was awarded to Partners In Care Foundation for the provision of technical assistance city wide). This funding allocation is for the program period April 1, 2017 through March 31, 2018. However, no GCP funding was allocated in the 43rd Year of the Consolidated Plan for this program period.

The 2017-2018 City Budget (CF 17-0600) includes GF funding in the amount of \$847,998 which restores the EBP allocation of \$75,000 in each of the ASAs and the \$21,445 for the delivery of citywide EBP services.

The LADOA seeks approval to amend the contracts of each EBP provider which will increase the contract amounts by \$56,250 from \$18,750 to \$75,000. Funding for the delivery of EBP services, citywide, will increase by \$4,248 from \$17,197 to \$21,445. Total contract funding for the EB program will increase by \$847,998 from \$298,447 to \$1,146,445. General Fund dollars in the amount of \$847,998 for the Evidence Based Programs were approved and allocated to the LADOA with the adoption of the 2017-2018 City Budget.

FISCAL IMPACT STATEMENT

The LADOA reports that its proposed actions will require the allocation of \$847,998 of General Fund dollars which was included in the 2017-2018 City of Los Angeles City Budget approved by the City Council and Mayor (CF 17-0600) dated May 25, 2017.

Page 3
Honorable Eric Garcetti
July 12, 2017

A copy of this transmittal is being forwarded to the City Attorney and president of the LADOA's Council on Aging for concurrent review and approval.

LT:JD:JW:ss:n/EDS 2017-18 EBP Amend 1 071217

Attachment

cc: City Attorney
City Administrative Officer
President, Council on Aging

FIRST AMENDMENT
TO AGREEMENT NUMBER OF CITY OF LOS ANGELES CONTRACTS
BETWEEN
THE CITY OF LOS ANGELES
AND
RELATING TO
THE EVIDENCE BASED PROGRAM

THIS FIRST AMENDMENT to Agreement Number of City of Los Angeles Contracts is made and entered into by and between the City of Los Angeles ("City") and , a California nonprofit corporation.

RECITALS

WHEREAS, the City and Contractor have entered into an Agreement wherein Contractor shall provide certain services. Said Agreement was effective April 1, 2017, which together with all amendment(s) thereto shall hereinafter be referred to as the Agreement; and

WHEREAS, Section 6 of the Standard Provisions for City Contracts provides for amendments; and

WHEREAS, the Agreement contemplates that modifications and closeout activities may be required after the time set forth in Section §201 of the Agreement; and

WHEREAS, the City and Contractor are desirous of amending the Agreement as authorized by the Los Angeles City Council and Mayor (refer to Council File Number dated) which authorizes the General Manager of the Los Angeles Department of Aging (LADOA), to prepare and execute an amendment to the Agreement for the purpose of:

- (a) Increasing the units of service to be provided by the Agreement by amending Section 202 Scope of Work and Contractor Responsibility subsections D and F
- (b) Amending §301 A. by adding additional funds in the amount of Fifty-Six Thousand Two Hundred Fifty Dollars (\$56,250) for a new contract total of Seventy-Five Thousand Dollars (\$75,000);
- (c) Updating the language in Section §104 Conditions Precedent to the Execution of the Contract;
- (d) Replacing Exhibit A Standard Terms and Provisions to reflect the most current city version updated ;
- (e) Replacing Exhibit I Budget Documents with Exhibit 1 Budget Documents to include the CDBG Funded budget and the City General Fund Budget
- (f) Making such changes as are required in connection with the foregoing, all as detailed elsewhere in this Agreement.

WHEREAS, this Agreement is necessary and proper to continue and/or complete certain activities authorized by this Agreement.

NOW, THEREFORE, the City and the Contractor agree that the Agreement be amended effective April 1, 2017 as follows:

AMENDMENT

1. Amend **§104 CONDITIONS PRECEDENT TO THE EXECUTION** subsection A by deleting it in its entirety and replacing it with the following:

§104 CONDITIONS PRECEDENT TO THE EXECUTION

- A. Prior to the execution of this Agreement, the Contractor shall submit to the City for approval in writing the following documents:
 1. Insurance Certificates - The requirements and instructions for completing, executing, and submitting evidence of insurance to the City are set forth in the City's Insurance Requirements, attached hereto as Exhibit "B" and incorporated herein by reference, and more fully described in §501 herein below.
 2. **(IF APPLICABLE)** A proposed depository agreement with a bank for the receipt of funds from the City under this agreement. The proposed depository agreement shall be on a form supplied by the City which sets forth the right of the City to exercise suspension of business upon proper notice to the bank by the City.
 3. A Code of Conduct that meets the requirements of §503(B) herein.

2. **§202, SCOPE OF WORK AND CONTRACTOR RESPONSIBILITY** subsections D and F, shall be amended to read:

§202 SCOPE OF WORK AND CONTRACTOR RESPONSIBILITY

D. Unduplicated Clients

1. The Contractor shall provide services in accordance with the following goals for unduplicated clients and program outcomes. These goals may be further detailed in subsections dealing with specific services provided by the Contractor.
 - a. 12 months unduplicated clients for the period of April 1, 2017 through March 31, 2018.
 - b. Minimum number of unduplicated clients shall be .

F. Program Activities

The Contractor shall provide programming activities that reflect evidence based health promotion programs and risk reduction interventions in the areas of physical activity, depression, diabetes self-management, and nutrition. The Contractor shall offer no less than three (3) types of evidence based model programs annually; each program shall be offered no less than four (4) times per program year; and providers shall offer the following evidence based modules as follows:

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2. Caregiver support or memory enhancement modules such as Savvy Caregiver (support for caregivers of people with dementia), Powerful Tools for Caregivers

(focuses on the needs of the Caregiver), and/or UCLA Memory Training, HomeMeds (addresses medication safety among older adults by connecting homecare and other community-based services to health providers

3. Physical Activity modules such as A Matter of Balance (fall prevention), Arthritis Foundation Exercise Program (physical activity for those with Arthritis), Arthritis Foundation Walk with Ease Program (walking exercise program), Active Start (physical activity class and support group), and/or Healthy Moves (in-home physical activity for frail senior)

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- 62 years of age and older, OR
- An informal caregiver who is 18 years of age and older, OR
- A grandparent or older individual 55 years of age and older that is a relative caregiver for a child by blood, marriage or adoption.

3. Section §301 Paragraph A, Number 1, shall be amended to read:

A. Compensation

1. The City shall pay Contractor an amount not to exceed Seventy Five Thousand Dollars (\$75,000), for the complete and satisfactory performance of the Scope of Work. These funds shall be allocated from the CDBG Public Service funds and city general funds and shall be expended in accordance with the approved Budget. Contractor's right to receive compensation is conditioned upon approval of the Budget by the City, compliance with the City's indemnification and insurance requirements, satisfactory performance of the Scope of Work, and compliance with the terms and conditions contained herein.

FUNDING	April 1, 2017 Through March 31, 2018
CDBG – Public Service Funds (PY 2016-2017)	\$18,750
	July 1, 2017- March 31, 2018
City General Funds (FY 2016-2017)	\$56,250
TOTAL FUNDS	\$75,000

4. Replace EXHIBIT A STANDARD CITY PROVISIONS FOR CITY CONTRACTS (Rev. 8/16) with STANDARD CITY PROVISIONS FOR CITY CONTRACTS (Rev.)
5. Replace Exhibit I Budget Documents with Exhibit 1 budget documents;
6. Except as herein amended, all terms and conditions of the Agreement shall remain in full force and effect

7. This agreement is executed in three duplicate originals, each of which is deemed to be an original. The agreement includes _____ pages and revised budget documents (Exhibit 1), which constitutes the entire understanding and agreement of the parties.

11. SIGNATURE PAGE

IN WITNESS THEREOF, the City of Los Angeles and the Contractor have caused this Agreement to be executed by their duly appointed representatives.

APPROVED AS TO FORM AND LEGALITY:

MICHAEL N. FEUER, City Attorney

By: _____

Executed this ____ day of _____, 2017

Date _____

For: THE CITY OF LOS ANGELES

ATTEST:

LAURA TREJO
General Manager
Los Angeles Department of Aging

HOLLY L. WOLCOTT, City Clerk

By: _____
Deputy City Clerk

By: _____

Date: _____

Executed this ____ day of _____ 2017

(Contractor Corporate Seal)

For:

By: _____
Name:
Title:

ATTEST:

By: _____
Name:
Title:

D-U-N-S® Number
City Business License Number:
Internal Revenue Service Number:
Council File Number: ; Date of Approval:
Agreement Number of City Contracts, Amendment Number 1