

CITY OF LOS ANGELES  
CALIFORNIA

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When making inquiries relative to  
this matter, please refer to the  
Council File No.

July 27, 2012

To All Interested Parties:

The City Council adopted the action(s), as attached, under Council File No. 11-1912-S1, at its meeting held July 25, 2012.

A handwritten signature in cursive script, appearing to read 'June Lagmay', is written in black ink.

City Clerk  
srb

#17  
7/25/12

**COMMUNICATION**

**TO: LOS ANGELES CITY COUNCIL**

**FILE NO. 11-1912-S1**

**FROM: COUNCILMEMBER BERNARD C. PARKS, CHAIR  
EDUCATION AND NEIGHBORHOODS COMMITTEE**

COMMUNICATION FROM CHAIR, EDUCATION AND NEIGHBORHOODS COMMITTEE relative to an implementation and expenditure plan for the 2012 Neighborhood Council elections.

Recommendations for Council action:

1. INSTRUCT the Department of Neighborhood Empowerment (DONE) to:
  - a. Report back within 90 days with details relative to Neighborhood Council (NC) encumbrances and expenditures for each NC relative to outreach activities for the 2012 NC elections.
  - b. Report back within 90 days after completion of the 2012 election with an after action report, to include, but not limited to, best practices, NC challenges, NC concerns, DONE expenditures, and any related matters.
2. INSTRUCT the City Clerk to report back with the results of a second survey (of Neighborhood Councils relative to conducting NC elections) and include recommendations on the administration of the 2014 NC elections.
3. INSTRUCT the City Administrative Officer (CAO), Chief Legislative Analyst (CLA), and DONE to report, with assistance from the Board of Neighborhood Commissioners, to develop a cost sharing plan for the 2014 election cycle.
4. INSTRUCT the CAO, the CLA, and DONE to implement the proposed cost sharing Recommendation No. 3 above in the 2012 election cycle if there are shortfalls in the NC election process.
5. NOTE and FILE the DONE reports dated June 4, 2012 and May 11, 2012 relative to its implementation and expenditure plan for the 2012 NC elections.

Fiscal Impact Statement: The CAO and the CLA reports that funding in the amount of \$550,696 for the 2012 NC elections is provided in the Department of Neighborhood Empowerment's 2012-13 Adopted Budget and is subject to Mayor and Council approval. The funding for the administration of the 2012 NC elections can be reduced, if a contribution in the amount of \$475 for each selection process/board affirmation and \$1,550 for each election process was required of Neighborhood Councils.

Community Impact Statement: None submitted.


SUMMARY

On July 24, 2012, the Chair of the Education and Neighborhoods Committee considered: a joint CAO and CLA report dated July 23, 2012 relative to the Department of Neighborhood Empowerment's plan for conducting the 2012 NC elections, an analysis of election funding, and a suggested contribution from NC's to partially offset the cost of administering the 2012 NC elections; and status reports from the Department of Neighborhood Empowerment dated June 4, 2012 and May 11, 2012 relative to implementation and expenditure plans for conducting the 2012 NC elections.

Representatives of the CAO and the CLA, and the General Manager of DONE, appeared before the Committee Chair to discuss the matter and respond to related questions. During the discussion, the CAO reported that \$556,696 is currently budgeted in DONE's 2012-13 Adopted Budget to conduct the 2012 NC elections, and an additional \$445,000 has been set aside by the NC's for election outreach. The Chair amended the recommendations in the joint CAO/CLA report to stipulate that the cost sharing plan for the 2014 NC election cycle also be implemented in the 2012 NC election cycle only in the event there are budgetary shortfalls in the election process.

After providing an opportunity for public comment, the Committee Chair recommended that the Council approve the recommendations in the joint CAO/CLA report as amended and to note and file the DONE status reports. This matter is now forwarded to the Council for its consideration.

Respectfully submitted,



COUNCILMEMBER BERNARD C. PARKS, CHAIR  
EDUCATION AND NEIGHBORHOODS COMMITTEE

<u>MEMBERS</u>	<u>VOTE</u>
PARKS:	YES
PERRY:	ABSENT
ZINE:	ABSENT

REW  
7/25/12  
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**Not Official Until Council Acts**

**ADOPTED**  
JUL 25 2012  
**LOS ANGELES CITY COUNCIL**