

CITY OF LOS ANGELES  
CALIFORNIA

**JUNE LAGMAY**  
City Clerk

**HOLLY L. WOLCOTT**  
Executive Officer



**ANTONIO R. VILLARAIGOSA**  
MAYOR

Office of the  
CITY CLERK

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**SHANNON HOPPE**  
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Division

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When making inquiries relative to  
this matter, please refer to the  
Council File No.

January 26, 2012

To All Interested Parties:

The City Council adopted the action(s), as attached, under Council File No. 11-2120,  
at its meeting held January 18, 2012.

A handwritten signature in cursive script that reads 'June Lagmay'.

City Clerk  
vm

Mayor's Time Stamp  
OFFICE OF THE MAYOR  
RECEIVED  
2012 JAN 20 PM 12:32  
CITY OF LOS ANGELES

City Clerk's Time Stamp  
CITY CLERK'S OFFICE  
2012 JAN 20 PM 12:21  
CITY CLERK  
BY \_\_\_\_\_ DEPUTY

SUBJECT TO THE MAYOR'S APPROVAL

COUNCIL FILE NO. 11-2120

COUNCIL DISTRICT \_\_\_\_\_

COUNCIL APPROVAL DATE JANUARY 18, 2012

RE: AUTHORITY TO A REQUEST FOR APPROVAL OF FUNDING RECOMMENDATIONS AND AUTHORITY TO EXECUTE CORRESPONDING CONTRACTS PURSUANT TO THE 2011 HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA) REQUEST FOR PROPOSALS (RFP), AUTHORIZATION TO EXECUTE VARIOUS HOPWA CONTRACTS AND AMENDMENTS, AND APPROVAL OF REVISIONS TO THE BY-LAWS OF THE LOS ANGELES COUNTYWIDE HOPWA ADVISORY COMMITTEE.

LAST DAY FOR MAYOR TO ACT JAN 30 2012  
(10 Day Charter requirement as per Charter Section 341)


**DO NOT WRITE BELOW THIS LINE - FOR MAYOR USE ONLY**

APPROVED  
✓

\*DISAPPROVED

\*Transmit objections in writing pursuant to Charter Section 341

DATE OF MAYOR APPROVAL OR DISAPPROVAL JAN 25 2012

  
\_\_\_\_\_  
MAYOR

vm

2012 JAN 26 AM 10:16  
CITY CLERK'S OFFICE  
CITY CLERK  
BY VM DEPUTY

**TO THE COUNCIL OF THE  
CITY OF LOS ANGELES**

Your **HOUSING, COMMUNITY AND ECONOMIC DEVELOPMENT** Committee

**reports as follows:**

HOUSING, COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE REPORT relative to authority to a request for approval of funding recommendations and authority to execute corresponding contracts pursuant to the 2011 Housing Opportunities for Persons with AIDS (HOPWA) Request for Proposals (RFP), authorization to execute various HOPWA contracts and amendments, and approval of revisions to the By-Laws of the Los Angeles Countywide HOPWA Advisory Committee.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. APPROVE the HOPWA Supportive Services funding recommendations in the six program categories identified in the Proposed Funding Recommendations Matrix (Attachment A of the Los Angeles Housing Department (LAHD) transmittal dated November 29, 2011 contained in the Council File).
2. AUTHORIZE the General Manager, LAHD, or designee to:
  - a. Retroactively execute contracts, substantially similar to Attachment B of the LAHD transmittal dated November 29, 2011, between the City and the 25 proposed HOPWA service providers as identified in Attachment A of the LAHD transmittal dated November 29 2011, subject to the review of the City Attorney as to form and compliance with City contracting standards, for the period October 1, 2011 through March 31, 2012, with an option to renew for two one-year terms and one six-month term, not to exceed a total of 36 months and in the initial funding amounts included in Attachment A, subject to satisfactory contractor performance as determined by LAHD, available funding and ongoing need.
  - b. Retroactively execute contracts, substantially similar to Attachment B of the LAHD transmittal dated November 29,2011, between the City and four public housing authorities (Housing Authority of the City of Los Angeles, Housing Authority of the County of Los Angeles, Housing Authority of Long Beach and Pasadena Community Development Commission) to provide Long Term Rental Assistance in accordance with the Attachment C of the LAHD transmittal dated November 29 2011, subject to the review of the City Attorney as to form and compliance with City contracting standards, for the six-month period of October 1, 2011 through March 31, 2012, with an option to renew for two one-year terms and one six-month term, not to exceed a total of 36 months and in the initial funding amounts included in Attachment C, subject to satisfactory contractor performance as determined by LAHD, available funding and ongoing need.

- c. Amend contract with the Housing Authority of the City of Los Angeles, Contract No. 115923, to extend the time of performance for 12 months retroactively from November 1, 2011 to October 31, 2012, for a total term of 48 months, to provide rental payments already encumbered under the Connections Tenant-Based Rental program, in accordance with Attachment E of the LAHD transmittal dated November 29, 2011, subject to the review of the City Attorney as to form and compliance with City contracting standards.
- d. Execute the fourth amendment to the contract of Shelter Partnership, a HOPWA technical assistance provider, Contract No. 116287, for an additional six-month period ending March 31, 2012, as indicated in Attachment D of the LAHD transmittal dated November 29, 2011, subject to the review of the City Attorney as to form and compliance with City contracting standards.

3. AUTHORIZE the Controller to:

- a. Expend funds for the contracts between the City of Los Angeles and the agencies listed in Attachments A and C of the LAHD transmittal dated November 29, 2011 from Fund 569 not to exceed the amounts listed in Attachment A of LAHD's November 29, 2011 transmittal upon proper demand of the General Manager, LAHD, or designee.
- b. Transfer appropriations within HOPWA Fund No. 569, Department 43, in the amount of \$40,000 as follows:

<u>From:</u>	<u>Account</u>	<u>Title</u>	<u>Amount</u>
	43H326	HOPWA Subsidy Assistance	\$40,000

<u>To:</u>	<u>Account</u>	<u>Title</u>	<u>Amount</u>
	43H406	HOPWA Supportive Services	\$20,000
	43H315	HOPWA Project Sponsor Admin	<u>\$20,000</u>
		Total:	\$40,000

- c. Establish a new account within HOPWA Fund No. 569, Department 43, funded from the three percent of LAHD General Administration in the amount \$102,900 as follows:

<u>From:</u>	<u>Account</u>	<u>Title</u>	<u>Amount</u>
	43G314	HOPWA Technical Assistance	\$72,900
	43G414	HOPWA Technical Assistance	<u>\$30,000</u>
		Total:	\$102,900

<u>To:</u>	<u>Account</u>	<u>Title</u>	<u>Amount</u>
	43G643	Consultant Fee	\$102,900

- d. Expend funds upon presentation of proper demand from the General Manager, LAHD, or designee in the total amount of \$102,900 from HOPWA Fund 569, Department 43, as follows:

<u>From:</u>	<u>Account</u>	<u>Title</u>	<u>Amount</u>
	43G314	HOPWA Technical Assistance	\$ 900
	43F314	HOPWA Technical Assistance	72,000
		Total:	\$72,900

<u>To:</u>	<u>Account</u>	<u>Title</u>	<u>Amount</u>
	43G643	Consultant Fee	\$102,900

4. APPROVE the revisions to the Los Angeles Countywide. HOPWA Advisory Committee Bylaws, approved by LACHAC in November 2011 and included as Attachment F to LAHD's November 29, 2011 transmittal, subject to the approval of the City Attorney as to form and legality.
5. AUTHORIZE the General Manager, LAHD, or designee, to amend the HOPWA Budget as needed to reflect the revised HOPWA entitlement amount of \$12,627,562, an increase of \$111,735 from the amount approved in the Program Year 37 Consolidated Plan.
6. AUTHORIZE the General Manager, LAHD, or designee, to prepare Controller's instructions and make any technical adjustments consistent with the Mayor and Council action on this matter, subject to the approval of the City Administrative Officer (CAO), and authorize the Controller to implement the instructions.

Fiscal Impact Statement: The CAO reports that there is no impact on the City's General Fund. Approval of these recommendations will authorize the Los Angeles Housing Department (LAHD) to execute contracts with vendors consistent with the outcome of the Request for Proposals (RFP) for the Housing Opportunities for Persons with AIDS (HOPWA) Program, execute contract amendments with two existing HOPWA Program service providers to extend the time of performance, approve changes to advisory committee bylaws and transfer appropriations within HOPWA consistent with these actions. The fund source is previously-approved federal HOPWA funds. All of these recommendations comply with the City's Financial Policies in that the full cost of these services will be paid through special fund sources.

Community Impact Statement: None submitted.

#### SUMMARY

At a regular meeting held on January 11, 2012, the Housing, Community and Economic Development Committee considered a transmittals from the LAHD dated November 29, 2011 and January 5, 2012 and a report from the CAO dated January 10, 2012 relative to a request for approval of funding recommendations and authority to execute corresponding contracts pursuant to the 2011 Housing Opportunities for Persons with AIDS (HOPWA) Request for Proposals (RFP), authorization to execute various HOPWA contracts and amendments, and approval of revisions to the By-Laws of the Los Angeles Countywide HOPWA Advisory Committee.

After providing an opportunity for public comment, the Committee recommended that Council approve the recommendations contained in the CAO report. This matter is now forwarded to the Council for its consideration.

Respectfully submitted,

HOUSING, COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
CARDENAS:	YES
REYES:	YES
ALARCON:	YES
PERRY:	ABSENT
WESSON:	YES

REW  
1/11/12  
11-2120\_rpl\_hced\_1-11-12

**Not Official Until Council Acts**

**ADOPTED**

JAN 18 2012

**LOS ANGELES CITY COUNCIL**