



MAJOR PROJECTS DIVISION

Los Angeles Housing Department

**LAHD**

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Antonio R. Villaraigosa, Mayor  
Douglas Guthrie, General Manager

January 5, 2012

Council File:	11-2120
Council District:	Citywide
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Honorable Antonio R. Villaraigosa  
Mayor, City of Los Angeles  
200 North Spring Street, Room 303  
Los Angeles, CA 90012

Honorable Members of the City Council  
City of Los Angeles  
200 North Spring Street, Room 395  
Los Angeles, CA 90012

Attention: Pamela Finley,  
Legislative Coordinator

Attention: Richard Williams,  
Legislative Assistant

**ADDENDUM TO THE LOS ANGELES HOUSING DEPARTMENT 11/29/11 REQUEST FOR (1) APPROVAL OF FUNDING RECOMMENDATIONS AND AUTHORITY TO EXECUTE CORRESPONDING CONTRACTS PURSUANT TO THE 2011 HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA) REQUEST FOR PROPOSALS (RFP); (2) AUTHORIZATION TO EXECUTE VARIOUS HOPWA CONTRACTS AND AMENDMENTS; AND (3) APPROVAL OF REVISIONS TO THE BY-LAWS OF THE LOS ANGELES COUNTYWIDE HOPWA ADVISORY COMMITTEE**

**SUMMARY**

On November 29, 2011, the General Manager of the Los Angeles Housing Department (LAHD) submitted a transmittal request for Mayor and City Council (1) approval for funding recommendations and authority to execute corresponding contracts pursuant to the 2011 HOPWA RFP; (2) authorization to execute various HOPWA contracts and amendments; and (3) approval of revisions to the By-Laws of the Los Angeles Countywide HOPWA Advisory Committee. The LAHD respectfully requests Mayor and City Council to include additional controller instructions by replacing the Controller Instructions under Recommendation G of page 3 of the transmittal as listed below:

- G. **AUTHORIZE** the City Controller to expend funds for the contracts between the City of Los Angeles and the agencies listed in Attachment A and C from Fund 569 not to exceed the amounts listed in Attachment A upon proper demand of the General Manager, LAHD, or designee.

i. Transfer appropriations within HOPWA Fund No. 569, Dept. 43, in the amount of \$40,000 as follows:

From:	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
	43H326	HOPWA Subsidy Assistance	\$40,000

To:	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
	43H406	HOPWA Supportive Services	\$20,000
	43H315	HOPWA Project Sponsor Admin.	\$20,000

ii. Establish a new account within Fund 569/43, funded from the 3% of LAHD General Administration as follows:

<u>Account No.</u>	<u>Account Name</u>
43H643	Consultant Fee

iii. Transfer appropriations within Fund 569/43 as follows:

From:	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
	43G314	HOPWA Technical Assistance	\$ 72,900.89
	43H414	HOPWA Technical Assistance	<u>30,000.00</u>
			\$102,900.89

To:	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
	43H643	Consultant Fee	\$102,900.89

iv. Expend funds not to exceed \$102,900.89 from the above fund and accounts upon proper written demand of the General Manager, or designee on an as needed basis.

v. Transfer expenditures within Fund 569/43 as follows:

From:	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
	43G314	HOPWA Technical Assistance	\$ 900.89
	43F314	HOPWA Technical Assistance	<u>72,000.00</u>
			\$ 72,900.89

To:	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
	43H643	Consultant Fee	\$ 72,900.89

vi. Based on the 37<sup>th</sup> Consolidated Plan, the total HOPWA entitlement amount was \$12,627,562; however only \$12,515,827 has been appropriated. Appropriate the difference of \$111,735 to Account 43H406, HOPWA Supportive Services.

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H. **AUTHORIZE** the General Manager, LAHD, or designee to prepare Controller instructions and enabling language, and to make any necessary technical adjustments and corrections consistent with the Mayor and the City Council action on this matter, subject to the approval of the City Administrative Officer (CAO), and authorize the Controller to implement these instructions.

Approved By:



RUSHMORE CERVANTES  
Executive Officer

RUSHMORE CERVANTES

11/11/11