

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: March 26, 2013

CAO File No. 0220-00540-1030

Council File No. 11-2120

Council District: All

To: The Mayor  
The Council

From: Miguel A. Santana, City Administrative Officer

*MAS*  
*EW*

Reference: Los Angeles Housing Department (LAHD) Transmittal dated February 7, 2013; Received by the City Administrative Officer on February 20, 2013; Additional Information Provided Through March 18, 2013

Subject: **REQUEST TO AMEND CONTRACTS WITH SERVICE PROVIDERS UNDER THE 2012-13 HOUSING OPPORTUNITIES FOR PERSONS WITH HIV/AIDS (HOPWA) PROGRAM, APPROVAL OF REVISIONS TO THE 2013-14 HOPWA PROGRAM BUDGET AND AUTHORIZATION TO EXECUTE CORRESPONDING HOPWA CONTRACT AUTHORITIES FOR THE 39<sup>TH</sup> PROGRAM YEAR CONSOLIDATED PLAN – LOS ANGELES HOUSING DEPARTMENT (LAHD)**

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### SUMMARY

The Los Angeles Housing Department (LAHD) requests approval to amend contracts with nine current service providers under the 2012-13 Housing Opportunities for Persons with HIV/AIDS (HOPWA) Program along with the corresponding authority to execute the amended contracts. A total of \$1,178,366 of unallocated HOPWA funds will be utilized as follows: 1) increase the number of emergency beds for persons with HIV/AIDS in downtown Los Angeles from 13 to 33; 2) increase the amount of monthly rental assistance provided through the Project-Based Rental Assistance (PBRA) program by 25 percent; 3) increase the number of Housing Specialist and Residential Services Coordinator staff to ease the workload impacts on service provision, compliance and reporting requirements; and 4) develop permanent supportive housing projects. Additionally, LAHD requests the transfer of \$118,514 to cover contractual services expenditures. Lastly, LAHD seeks approval on revisions to the allocation amounts and contract authorities for the HOPWA Program under the 39<sup>th</sup> Program Year (PY) Housing and Community Development Consolidated Plan (Consolidated Plan). This Office recommends approval of the actions proposed in this Report.

The purpose of the HOPWA Program is to provide housing and supportive services to low-income persons living with HIV/AIDS and their families. Under the Consolidated Plan, LAHD has administered the HOPWA Program since the 1990s. As the sole recipient of HOPWA funds in Los Angeles County, LAHD is required to provide services countywide. LAHD currently contracts with 26 agencies, 24 non-profit organizations (NPOs) and four Public Housing Authorities (PHAs),

to provide these core services throughout Los Angeles County. Two additional contractors provide administrative support to the HOPWA Program, one for technical assistance and resource identification and the other for monitoring and fiscal risk assessments of all HOPWA-funded agencies. The PHAs were contracted on a sole-source basis, while the selection of all other agencies is the resultant outcome of the 2011 HOPWA Request for Proposals (RFP). Initial contracts for the 26 NPOs, two technical assistance contractors and one PHA were executed for a six-month term effective October 1, 2011 through March 31, 2012, with the option to renew for two one-year terms and one six-month term, not to exceed a total of 36 months, and subject to the availability of funds, on-going needs and satisfactory performance evaluations by LAHD (Council File 11-2120). First amendments were executed through the Consolidation Plan budget process for a one-year term effective April 1, 2012 through March 31, 2013 (Council File 11-1593). The City approved funding allocations and executed contracts with the three remaining PHAs for initial 18-month terms effective October 1, 2011 through March 31, 2013 (Council Files 11-2120 and 11-1593).

#### Proposed Contract Amendments

The City received \$15,305,260 in HOPWA funds through the 38<sup>th</sup> PY Consolidated Plan (April 1, 2012 through March 31, 2013). Of this amount, \$14,126,894 was allocated for HOPWA contractors, program administration and the Affordable Housing Trust Fund (AHTF) for permanent supportive housing development. The balance of \$1,178,366 was held in reserve pending input from the advisory committee process. LAHD is requesting authority to allocate a portion of the reserve funds (\$212,900) to execute amendments with nine contractors under the Supportive Services and Housing Subsidies categories of the HOPWA Program. The additional funds will allow enhanced services as follows: six agencies to add Housing Specialist or Residential Services Coordinator staff to facilitate supportive services to clients; two agencies to increase emergency shelter bed capacity by 20 beds; and one agency to increase rental assistance subsidies by 25 percent at 35 HOPWA units. See Attachment 1 of the LAHD Transmittal for a detailed breakdown of the allocation of these funds.

The remaining balance of \$965,466 would be allocated to the AHTF to support the development of permanent supportive housing projects. Current plans include the issuance of a Notice of Funding Availability for permanent supportive housing sometime in 2013. Additionally, LAHD is requesting \$118,514 that was over appropriated in the Housing Subsidy Assistance category be reallocated to the Supportive Services (\$103,611) and Service Provider & General (\$14,903) categories in order to adequately support contractual expenditures.

#### Revisions to the 39<sup>th</sup> PY Consolidated Plan - HOPWA Program

The 39<sup>th</sup> PY Consolidated Plan was approved on February 27, 2013 (Council File 12-1607). Subsequent to this action, LAHD conducted a further review of all HOPWA accounts and identified an additional \$1.5 million in program savings. This amount, when added to the \$1.2 million previously identified results in a revised total of \$2.7 million to be disbursed among the various HOPWA Program categories. This program savings amount is slightly higher than usual due to a couple of factors: 1) stricter eligibility requirements reduced the number of participants

for the Housing Subsidy Assistance Program – Short Term Rent, Mortgage, Utility, and 2) the declining income of HOPWA clients reduced the number of participants in the Permanent Housing Placement Grant Program. The use of program savings to finance the front end of HOPWA contracts will serve to alleviate cash flow issues for many of the service providers. The estimated HOPWA Entitlement of \$15.3 million plus \$2.7 million in program savings increases the budget total to \$18 million. The following chart shows a summary comparison of the original and revised HOPWA Program budget funding allocations.

<b>Proposed Budget:</b>		
<b>Housing Opportunities For Persons With AIDS (HOPWA)</b>		
39 <sup>th</sup> PY: April 13 – March 14	Original	Revised
<b>REVENUE</b>		
Entitlement	\$15,305,260	\$15,305,260
Program Income	0.00	0.00
Prior Year Savings	1,200,000	2,700,006
<b>Total Revenue</b>	<b>\$16,505,260</b>	<b>\$18,005,266</b>
<b>EXPENDITURES</b>		
Housing Subsidy Assistance	\$ 7,766,570	\$ 7,941,570
Supportive Services	5,210,801	5,175,010
Technical Assistance/ Resource Identification	525,000	525,000
Permanent Supportive Housing Development	1,173,126	2,523,437
Information Services	250,000	250,000
HMIS Development	125,000	125,000
Service Provider and General Administration	1,454,763	1,465,249
<b>Total Expenditures</b>	<b>\$16,505,260</b>	<b>\$18,005,266</b>

For more detailed information on the revised HOPWA allocations please see the following amended documents to the 39<sup>th</sup> PY Consolidated Plan: Attachment D: Proposed Budget for the Housing Opportunities for Person with AIDS (HOPWA) Resources and Expenditures and Attachment M: Contract Authorities for LAHD ESG/HOPWA/HOME/CDBG Programs. These documents were revised and submitted to this Office for inclusion to this Report.

Additionally, LAHD reported the successful retention of the non-profit organization Behavioral Health Services, a contractor under the HOPWA Emergency Shelter and Transitional Housing as well as the Supportive Services in Permanent Housing categories. LAHD requests the rescission of the old Attachments D and M approved on February 27, 2013 and the replacement and approval of the revised allocations listed in Attachment D dated March 18, 2013 and authority to negotiate and execute contracts in accordance with the revised list of proposed contractors and amounts in Attachment M dated March 18, 2013 and attached to this Report.

**RECOMMENDATIONS**

That the Council, subject to the concurrence of the Mayor:

1. Authorize the General Manager, LAHD, or designee, to negotiate and execute contract amendments substantially similar to Attachment 2 of the LAHD transmittal dated February 7, 2013, between the City and the nine proposed HOPWA service providers as identified in Attachment 1 of the LAHD transmittal dated February 7, 2013, subject to the review of the City Attorney as to form and compliance with City contracting requirements, for the three-month period effective January 1, 2013 through March 31, 2013 and for the funding amounts included in Attachment 1, subject to satisfactory contractor performance as determined by LAHD, available funding and ongoing need;
2. Authorize the Controller to:
  - a) Expend funds for the contracts between the City of Los Angeles and the agencies listed in Attachment 1 of LAHD's February 7, 2013 transmittal from Fund 569 not to exceed the amounts listed in Attachment 1 of LAHD's February 7, 2013 transmittal upon proper demand of the General Manager, LAHD, or designee;
  - b) Transfer appropriations within HOPWA Fund No. 569, Department 43, in the amount of \$1,296,880 as follows:

From:	Account No.	Account Title	Amount
	43J415	Reserve	\$1,178,366
	43J326	HOPWA Subsidy Assistance	118,514
		Total:	<u>\$1,296,880</u>

To:	Account No.	Account Title	Amount
	43J406	HOPWA Supportive Services	\$ 316,511
	43J319	HOPWA Project Sponsor Admin	14,903
	43J326	HOPWA PSHP	965,466
		Total:	<u>\$1,296,880</u>

- c) Expend the funds in an amount not to exceed \$1,296,880 upon presentation of proper demand from the General Manager, LAHD, or designee;
3. Rescind the HOPWA portions of the 39<sup>th</sup> Program Year (2013-14) Consolidated Plan Attachment D *Proposed Budget for the Housing Opportunities for Person with AIDS (HOPWA) Resources and Expenditures* approved on February 27, 2013 and replace and adopt the amended Attachment D dated March 18, 2013 attached to this Report;
4. Rescind the HOPWA portions of the 39<sup>th</sup> Program Year (2013-14) Consolidated Plan

Attachment M *Contract Authorities for LAHD ESG/HOPWA/HOME/CDBG Programs* approved on February 27, 2013 and replace and adopt the amended Attachment M dated March 18, 2013 and attached to this Report; and

5. Authorize the General Manager, LAHD, or designee, to prepare Controller instructions and enabling language, and to make any technical adjustments consistent with the Mayor and Council action on this matter, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

## **FISCAL IMPACT STATEMENT**

There is no impact on the General Fund. Approval of these recommendations will authorize the Los Angeles Housing Department (LAHD) to execute contract amendments with nine service providers for enhanced services, transfer appropriations within HOPWA consistent with these actions, and approve revised HOPWA funding recommendations and contracting authorities to the 39<sup>th</sup> Program Year (PY) Consolidated Plan. The funding source is previously approved federal HOPWA monies. These recommendations comply with the City's Financial Policies in that the full cost of these services will be paid through special funds sources.

*MAS:ACA:CLF:02130094c*

Attachments

PY 39 Housing and Community Development Consolidated Plan  
First Year Action Plan (2013-2014) REV 3.18.13

**PROPOSED BUDGET:  
HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA)**

	38 <sup>th</sup> PY Apr 12 – Mar 13	39 <sup>th</sup> PY Apr 13 – Mar 14	\$ Change	% Change
<b>REVENUE</b>				
Entitlement	15,305,260	15,305,260	0.00	0%
Program Income	0.00	0.00	0.00	0%
Prior Year Savings	0.00	2,700,006	2,700,006	100%
<b>Total Revenue</b>	<b>\$15,305,260</b>	<b>\$18,005,266</b>	<b>\$2,700,006</b>	<b>18%</b>
<b>EXPENDITURES</b>				
Housing Subsidy Assistance	6,914,420	7,941,570	1,027,150	15%
Supportive Services	4,660,022	5,175,010	514,988	11%
Technical Assistance/ Resource Identification	175,000	525,000	350,000	200%
Permanent Supportive Housing Development	1,965,466	2,523,437	557,971	28%
Information Services	241,800	250,000	8,200	3%
HMIS Development	0.00	125,000	125,000	100%
Service Provider and General Admin	1,348,552	1,465,249	116,697	9%
<b>Total Expenditures</b>	<b>\$15,305,260</b>	<b>\$18,005,266</b>	<b>\$2,700,006</b>	<b>18%</b>

**REVENUE**

The 39<sup>th</sup> Program Year (PY) Housing Opportunities for Persons with AIDS (HOPWA) budget proposes a total amount of \$18,005,266, which is the estimated HOPWA Entitlement, plus \$2,700,006 in program savings from prior years, an increase of 18%. This program serves the entire County of Los Angeles.

**Housing Subsidy Assistance – \$7,941,570**

HOPWA Subsidy Assistance programs give low-income persons living with HIV/AIDS, and their families, short and long-term financial assistance to help them access and retain affordable housing throughout Los Angeles County. This budget category includes Tenant-based Rental Assistance (TBRA), Project-based Rental Assistance (PBRA), Short-Term Rent, Mortgage and Utility Assistance Program (STRMU),

Scattered Site Rental Assistance, Permanent Housing Placement, Emergency Motel Vouchers and Transitional/Short Term Housing. The total amount for this budget category increased in the 38<sup>th</sup> PY due to guidance from HUD requiring the Permanent Housing Placement program funds (i.e. \$916,050) to be included in this line item; it was previously in the Housing Placement Assistance Activities category, which has been reduced accordingly and renamed Information Services. The Permanent Housing Placement Grant provides financial assistance for a security deposit and first month's rent, not to exceed twice the rent amount. It may be used in conjunction with subsidized or market rate housing. Four (4) local housing authorities implement the TBRA Program: the Housing Authority of the City of Los Angeles (HACLA), the Housing Authority of the County of Los Angeles (HACoLA), the Housing Authority of the City of Long Beach and the Pasadena Community Development Commission. The other program services are provided by community-based organizations selected through a competitive Request for Proposal (RFP) process.

**Supportive Services— \$5,175,010**

HOPWA Supportive Services programs assist low-income persons living with HIV/AIDS and their families to improve their access to housing, financial resources, employment, health care, and enhances their quality of life. The program includes supportive services for clients in permanent housing and housing locator services. Other services include meal preparation/delivery, food banks, meal vouchers, mental health counseling, benefits counseling, and legal assistance. Services are provided by project sponsors selected through a competitive Request for Proposal (RFP) process.

**Technical Assistance/ Resource Identification— \$525,000**

Contractors will be used to provide technical services and resource identification services related to the HOPWA program, including training for service providers and implementation of an HMIS-type database to track HOPWA clients and outcomes. Shelter Partnership will provide various services including strategic planning, proposal development, survey and program design, report writing, facilitating housing case management contractor trainings, advising LAHD on newly enacted federal regulations and provisions related to the HOPWA program, and other tasks as needed. This budget category has been increased significantly to provide sufficient funds for both RFP development, contractor training, and best practices research, and for the HMIS development, information, and grantee and contractor HIMS set-up and initial training.

Adsystem will create a Homeless Management Information System (HMIS) module for the HOPWA program; it currently provides similar services for the Los Angeles Homeless Services Authority (LAHSA), which under contract to LAHD, administers the City's homeless services programs. HMIS is the federally-mandated information system that is strongly recommended by HUD for use in HOPWA programs; the LAHSA version needs to be modified to incorporate health privacy concerns for HOPWA clients to comply with the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA). In addition to economic efficiencies in using Adsystem, we will be able to coordinate LAHSA's and HOPWA's HMIS which will enable better tracking of clients who are served by both LAHSA and HOPWA programs.

**Permanent Supportive Housing Development– \$2,523,437**

In years when the budget permits, HOPWA funds have been combined with other resources in the Affordable Housing Trust Fund NOFA, for Permanent Supportive Housing Program development, to be leveraged with CDBG and HOME funds, the State Multifamily Housing Program (MHP), HUD's 811 Program, Low Income Housing Tax Credits and other housing resources to develop affordable housing for persons living with HIV/AIDS and their families.

**Housing Information Services– \$250,000**

HOPWA Information Services provides funding for a website and hotline for clients seeking housing. The total amount for this budget category decreased in the 38<sup>th</sup> PY due to guidance from HUD requiring the Permanent Housing Placement program funds (i.e. \$916,050) to be included in the Housing Subsidy Assistance budget category instead of this line item.

**Housing Management Information Systems (HMIS) - \$125,000**

For the first time, in the 39<sup>th</sup> Program Year, HUD is allowing jurisdictions to set aside HOPWA program funds for grantee staff to develop and operate the HMIS system for HOPWA service contractors. This category will pay for LAHD systems staff to work in conjunction with Adsystem (mentioned above under Technical Services/Resource Identification category, to develop and implement the HOPWA HMIS module, including training for all contractors, tracking, contractor assistance, and so forth.

**Administrative Costs – \$1,465,249**

Oversight, management, monitoring, and coordination of the HOPWA grant-funded programs and activities. The HOPWA Program allows 10% of the grant to be used for administration: 7% must go to the project sponsors and 3% can be used by the grantee, the Los Angeles Housing Department. However, since three of the HOPWA line items are not given project sponsor administrative funds (i.e. *Technical Assistance, Housing Development, and HMIS*) the seven percent of administrative resources that would have applied to those funds is instead allocated to program costs. Therefore, the total amount of administrative funds for the HOPWA grant this year is less than the maximum 10%. Unfortunately, the LAHD cannot simply use the extra funds for its administrative costs since the percentages are set by statute.

The HOPWA funds are insufficient to pay for the full staffing and other costs needed to implement this countywide program, so CDBG funds must be used to supplement them. The HOPWA-funded auditing services provided to the non-profit project sponsors, which was previously included in the *Technical Assistance* line item, must now be paid from the Grantee (LAHD) HOPWA administrative funds, which further reduces the resources available to adequately operate this countywide program.



**REVISED 3.18.13.** LAHD is requesting authority to amend the Housing Opportunities for Persons with AIDS (HOPWA) contracts for an additional 12 months. All services are provided to low-income persons living with HIV/AIDS, many of whom are homeless. LAHD administers the HOPWA grant on behalf of the entire County of Los Angeles, as directed by Federal statute, which also requires that each HOPWA service provider be allocated administrative funds in addition to program dollars, which is shown in the charts below.

**HOUSING SUBSIDY ASSISTANCE CONTRACTS**

**Los Angeles Housing Department  
HOPWA - Emergency Hotel \$327,174**

Contract No.	Contractor	Existing Contract Amount	39th PY Amendment No.	Revised Total	39th PY Amendment No. 1 Program Funds	To HOPWA Fund 569 Account No.	39th PY Amendment No.1 Admin Funds	To HOPWA Fund 569 Account No.
Note 1*	TBD		\$351,800	\$351,800	\$327,174	43K326	\$24,626	43K315

\*Note 1: Contractors that will carry out the Emergency Hotel Program have not yet been chosen; the former contractor is no longer operating the program. Contractors eligible for this funding must already be providing HOPWA-funded *Other Supportive Services* and will also receive funds to provide the *Emergency Meal Program*. More than one contractor can receive these funds.

**Los Angeles Housing Department  
HOPWA Emergency Shelter and Transitional Housing-\$1,840,251**

Term of Performance: April 1, 2013 through March 31, 2014, 2nd Amendment, Service Area: Countywide.

Contract No.	Contractor	Existing Contract Amount	39th PY Amendment No. 2	Revised Total	39th PY Amendment No. 2 Program Funds	To HOPWA Fund 569 Account No.	39th PY Amendment No. 2 Admin Funds	To HOPWA Fund 569 Account No.
C-120360	Friends Research Institute Inc.	\$290,488	\$217,866	\$508,354	\$202,615	43K326	\$15,251	43K315
C-120268	Behavioral Health Services Inc	\$49,268	\$80,637	\$129,905	\$75,000	43K326	\$5,637	43K315
C-120288	JWCH Institute, Inc.	\$191,061	\$253,700	\$444,761	\$235,941	43K326	\$17,759	43K315
C-120290	LAMP Inc. DBA LAMP Community	\$361,383	\$350,922	\$712,305	\$326,357	43K326	\$24,565	43K315
C-120257	Project New Hope	\$320,790	\$213,860	\$534,650	\$198,890	43K326	\$14,970	43K315
C-120371	Alliance for Housing & Healing	\$312,558	\$208,378	\$520,936	\$193,792	43K326	\$14,586	43K315
C-120285	Single Room Occupancy Housing Corp.	\$187,743	\$171,339	\$359,082	\$159,345	43K326	\$11,994	43K315
C-120367	Southern California Alcohol and Drug Programs Inc	\$246,000	\$164,000	\$410,000	\$152,520	43K326	\$11,480	43K315
C-120333	Substance Abuse Foundation Long Beach Inc	\$233,545	\$144,815	\$378,360	\$134,678	43K326	\$10,137	43K315
C-120401	Tarzana Treatment Centers, Inc	\$356,677	\$173,240	\$529,917	\$161,113	43K326	\$12,127	43K315
	<b>SUBTOTAL</b>	<b>\$2,549,513</b>	<b>\$1,978,757</b>	<b>\$4,528,270</b>	<b>\$1,840,251</b>		<b>\$138,506</b>	

**Los Angeles Housing Department**  
**HOPWA – Long Term Rental Assistance-\$3,005,267**

Term of Performance: April 1, 2013 through March 31, 2014, 1st Amendment, Service Area: Countywide.

Contract No.	Contractor	Existing Contract Amount	39th PY Amendment No. 1	Revised Total	39th PY Amendment No. 1 Program Funds	To HOPWA Fund 569 Account No.	39th PY Amendment No. 1 Admin Funds	To HOPWA Fund 569 Account No.
C-120888	Housing Authority of the City of Los Angeles (Tenant-based)	\$1,100,000	\$1,200,000	\$2,300,000	1,116,000	43K326	\$84,000	43K315
C-120888	Housing Authority of the City of Los Angeles (Project-based)	\$264,400	\$391,470	\$655,870	\$364,067	43K326	\$27,403	43K315
C-121123	Housing Authority of the County of Los Angeles	\$457,000	\$410,000	\$867,000	\$381,300	43K326	\$28,700	43K315
C-120372	Housing Authority City of Long Beach	\$1,050,000	\$1,000,000	\$2,050,000	\$930,000	43K326	\$70,000	43K315
C-21052	The City of Pasadena, FKA Pasadena Community Development Commission	\$46,359	\$230,000	\$276,359	\$213,900	43K326	\$16,100	43K315
	<b>SUBTOTAL</b>	<b>\$2,917,759</b>	<b>\$3,231,470</b>	<b>\$6,149,229</b>	<b>\$3,005,267</b>	<b>43K326</b>	<b>\$226,203</b>	

**Los Angeles Housing Department**

**HOPWA – Short Term Rent, Mortgage and Utility Assistance (STRMU)-\$911,400**

Term of Performance: April 1, 2013 through March 31, 2014, 2nd Amendment, Service Area: Countywide.

Contract No.	Contractor	Existing Contract Amount	39th PY Amendment No. 2	Revised Total	39th PY Amendment No. 2 Program Funds	To HOPWA Fund 569 Account No.	39th PY Amendment No. 2 Admin Funds	To HOPWA Fund 569 Account No.
C-120371	Alliance for Housing & Healing DBA	\$1,713,819	\$980,000	\$2,693,819	\$911,400	43K326	\$68,600	43K315

**Los Angeles Housing Department**

**HOPWA – Scattered Site Master Leasing-\$941,428**

Term of Performance: April 1, 2013 through March 31, 2014, 2nd Amendment, Service Area: Countywide.

Contract No.	Contractor	Existing Contract Amount	39th PY Amendment No. 2	Revised Total	39th PY Amendment No. 2 Program Funds	To HOPWA Fund 569 Account No.	39th PY Amendment No. 2 Admin Funds	To HOPWA Fund 569 Account No.
C-120257	Project New Hope	\$571,597	\$506,142	\$1,077,739	\$470,714	43K326	\$35,428	43K315
C-120371	Alliance for Housing & Healing	\$571,109	\$506,142	\$1,077,251	\$470,714	43K326	\$35,428	43K315
	<b>SUBTOTAL</b>	<b>\$1,142,706</b>	<b>\$1,012,284</b>	<b>\$2,154,990</b>	<b>\$941,428</b>	<b>43K326</b>	<b>\$70,856</b>	

**Los Angeles Housing Department**  
**HOPWA – Permanent Housing Placement Grant \$916,050**

Term of Performance: April 1, 2013 through March 31, 2014, 2nd Amendment, Service Area: Countywide

Contract No.	Contractor	Existing Contract Amount	39th PY Amendment No. 2	Revised Total	39th PY Amendment No. 2 Program Funds	To HOPWA Fund 569 Account No.	39th PY Amendment No. 2 Admin Funds	To HOPWA Fund 569 Account No.
C-120371	Alliance for Housing & Healing DBA The Serra Project and Aid For AIDS	\$1,706,751	\$985,000	\$2,691,751	\$916,050	43K331	\$68,950	43K315

**SUPPORTIVE SERVICES CONTRACTS****Los Angeles Housing Department****HOPWA – Supportive Services in Permanent Housing \$2,311,716**

Term of Performance: April 1, 2013 through March 31, 2013, 2nd Amendment, Service Area: Countywide.

Contract No.	Contractor	Existing Contract Amount	39th PY Amendment No. 2	Revised Total	39th PY Amendment No. 2 Program Funds	To HOPWA Fund 569 Account No.	39th PY Amendment No. 2 Admin Funds	To HOPWA Fund 569 Account No.
C-120371	Alliance for Housing & Healing DBA The Serra Project and Aid For AIDS	\$297,099	\$198,066	\$495,165	\$184,201	43K306	\$13,865	43K315
C-120268	Behavioral Health Svcs	\$48,860	\$69,058	\$117,918	\$64,209	43K306	\$4,849	43K315
C-120360	Friends Research Institute, Inc.	\$128,277	\$85,518	\$213,795	\$79,532	43K306	\$5,986	43K315
C-120355	Hollywood Community Housing Corporation	\$411,165	\$274,110	\$685,275	\$254,922	43K306	\$19,188	43K315
C-120288	JWCH Institute	\$123,026	\$123,025	\$246,051	\$114,413	43K306	\$8,612	43K315
C-120290	LAMP Inc. DBA LAMP Community	\$222,648	\$148,432	\$371,080	\$138,042	43K306	\$10,390	43K315
C-120257	Project New Hope	\$453,561	\$302,374	\$755,935	\$281,208	43K306	\$21,166	43K315
C-120285	Single Room Occupancy Housing Corporation	\$535,740	\$418,510	\$954,250	\$389,214	43K306	\$29,296	43K315
C-120367	Southern California Alcohol & Drug Programs Inc.	\$75,627	\$50,418	\$126,045	\$46,889	43K306	\$3,529	43K315
C-120333	Substance Abuse Foundation of Long Beach Inc.	\$254,645	\$180,645	\$435,290	\$168,000	43K306	\$12,645	43K315
C-120401	Tarzana Treatment Centers, Inc.	\$493,992	\$450,206	\$944,198	\$418,692	43K306	\$31,514	43K315
C-120345	West Hollywood Community Housing Corporation	\$172,755	\$185,370	\$358,125	\$172,394	43K306	\$12,976	43K315
	<b>SUBTOTAL</b>	<b>\$3,217,395</b>	<b>\$2,485,732</b>	<b>\$5,703,127</b>	<b>\$ 2,311,716</b>		<b>\$174,016</b>	

**Los Angeles Housing Department**  
**HOPWA – Other Supportive Services \$2,863,294**

Term of Performance: April 1, 2013 through March 31, 2013, 2nd Amendment, Service Area: Countywide.

Contract No.	Contractor	Existing Contract Amount	39th PY Amendment No. 2	Revised Total	39th PY Amendment No. 2 Program Funds	To HOPWA Fund 569 Account No.	39th PY Amendment No. 2 Admin Funds	To HOPWA Fund 569 Account No.
C-120371	Alliance for Housing & Healing DBA The Serra Project and Aid For AIDS	\$768,072	\$623,367	\$1,391,439	\$579,731	43K306	\$43,636	43K315
C-120346	AIDS Project Los Angeles	\$687,288	\$624,692	\$1,311,980	\$580,964	43K306	\$43,728	43K315
C-120290	Catalyst Foundation	\$246,523	\$220,682	\$467,205	\$205,234	43K306	\$15,448	43K315
C-120402	Inner City Law Center	\$195,000	\$160,000	\$355,000	\$148,800	43K306	\$11,200	43K315
120287	Pets Are Wonderful Support (PAWS/LA)	\$165,000	\$116,600	\$281,600	\$108,438	43K306	\$8,162	43K315
C-120332	Project Angel Food	\$150,000	\$106,000	\$256,000	\$98,580	43K306	\$7,420	43K315
Note 2	TBD Emergency Meals		\$131,045	\$131,045	\$121,872	43K306	\$9,173	43K315
C-120676	AIDS Service Center Inc.	\$366,684	\$259,123	\$625,807	\$240,985	43K306	\$18,139	43K315
C-120354	Bienestar Human Services Inc	\$299,553	\$211,684	\$511,237	\$196,866	43K306	\$14,818	43K315
C-129676	Special Services for Groups Inc.	\$132,000	\$140,000	\$272,000	\$130,200	43K306	\$9,800	43K315
C-120372	Housing Authority City of Long Beach	\$306,513	\$276,603	\$583,116	\$257,241	43K306	\$19,362	43K315
C-120372	Foothill AIDS Project	\$139,021	\$149,014	\$288,035	\$138,583	43K306	\$10,431	43K315
Note 3	Deleted							
C-120331	Homeless Health Care Los Angeles	\$90,000	\$60,000	\$90,000	\$55,800	43K306	\$4,200	43K315
	<b>SUBTOTAL</b>	<b>\$3,545,654</b>	<b>\$3,078,810</b>	<b>\$6,624,464</b>	<b>\$2,863,294</b>	<b>43K306</b>	<b>\$215,517</b>	<b>43K315</b>

Note 2: Contractors that will carry out the Emergency Meals Program have not yet been chosen; the prior contractor is no longer operating the program. Contractors eligible for this funding must already be providing HOPWA *Other Supportive Services* and will also receive funds to provide the *Emergency Hotel Program* (See Note 1). More than one contractor can receive these funds.

Note 3: Deleted

**TECHNICAL ASSISTANCE/RESOURCE IDENTIFICATION CONTRACTS****Los Angeles Housing Department  
HOPWA – Technical Assistance \$525,000**

Term of Performance: April 1, 2013 through March 31, 2014, Various Amendment, Service Area: Countywide.

Contract No.	Contractor	Existing Contract Amount	39th PY Amendment	Revised Total	To HOPWA Fund 569 Account No.
Note 4	Shelter Partnership	pending	\$125,000	\$125,000	43K314
Note 5	Adsystem	pending	\$400,000	\$400,000	43K315
	<b>SUBTOTAL</b>		<b>\$525,000</b>	<b>\$525,000</b>	

Note 4: Shelter Partnership's (SP) contract, which received contract authority and was executed pursuant to LAHD's Housing Studies RFQ rather than the HOPWA RFP, expires as of 3/31/13. An entire new contract must be executed for PY 13-14, not an amendment. LAHD received approval through CF 12-1470 to execute an initial contract with SP for PY 13-14 for \$28,000 using HOPWA funds. However, this amount will be insufficient for all the work SP will be required to undertake related to developing and releasing a new HOPWA RFP. Therefore, LAHD has allocated additional funds to add to the contract after the initial contract is executed.

Note 5: In the 38th year Con Plan budget, LAHD allocated Technical Assistance/Resource Development funds to Adsystem to develop and implement the federal Homeless Management Information System (HMIS) customized to HOPWA requirements (e.g. HIPAA). However, a contract was not executed due to staff shortages and other HOPWA issues that took precedence. This year LAHD plans to execute the contract and has allocated funds for systems development, implementation, and training for a minimum of 24 HOPWA contractors.

**INFORMATION SERVICES CONTRACT****Los Angeles Housing Department  
HOPWA Housing Information Clearinghouse Services \$250,000**

Term of Performance: April 1, 2013 through March 31, 2014, 2nd Amendment, Service Area: Countywide.

Contract No.	Contractor	Existing Contract Amount	39th PY Amendment No. 2	Revised Total	39th PY Amendment No. 2 Program Funds	To HOPWA Fund 569 Account No.	39th PY Amendment No. 2 Admin Funds	To HOPWA Fund 569 Account No.
C-120287	Pets Are Wonderful Support /LA (PAWS)	\$390,767	\$268,817	\$659,584	\$250,000	43K331	\$18,817	43K315

**GENERAL ADMIN CONTRACT FOR FISCAL MONITORING****Los Angeles Housing Department  
HOPWA –Fiscal Monitoring \$75,000**

Term of Performance: April 1, 2013 through March 31, 2014, 1st Amendment, Service Area: Countywide.

Contract No.	Contractor	Existing Contract Amount	39th PY Amendment No. 1	Revised Total	To HOPWA Fund 569 Account No.
C-121020	KNL Support Services	\$90,000	\$75,000	\$165,000	43K643