

TRANSMITTAL

To:

THE COUNCIL

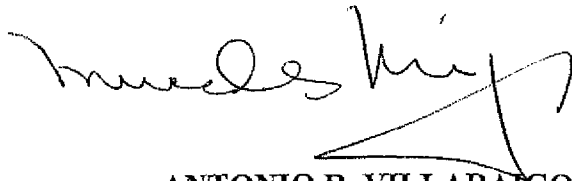
Date:

FEB 15 2013

From:

THE MAYOR

TRANSMITTED FOR YOUR CONSIDERATION. PLEASE SEE ATTACHED.



ANTONIO R. VILLARAIGOSA
Mayor



Los Angeles Housing Department

LAHD

HOUSING SERVICES DIVISION — HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA)
 1200 West 7th Street, 9th Floor, Los Angeles, CA 90017
 tel 213.808.8805 | fax 213.808.8965
 lahd.lacity.org



Antonio R. Villaraigosa, Mayor
 Mercedes M. Márquez, General Manager

OFFICE OF THE MAYOR
 REGISTERED

2013 FEB 14 PM 4:36
 CITY OF LOS ANGELES

Council File: 11-2120; 11-1593
 Council Districts: Citywide
Contact Persons:
 Suzette Flynn: 808-8932
 Rushmore Cervantes: 808-8405

February 07, 2013

Honorable Antonio R. Villaraigosa
 Mayor, City of Los Angeles
 200 North Spring Street, Room 303
 Los Angeles, CA 90012

Attention: Mandy Morales, Legislative Coordinator

COUNCIL TRANSMITTAL: REQUEST FOR AUTHORIZATION TO EXECUTE CONTRACT AMENDMENTS WITH AGENCIES PROVIDING SERVICES UNDER THE HOUSING OPPORTUNITIES FOR PERSONS WITH HIV/AIDS (HOPWA) PROGRAM

SUMMARY

The General Manager of the Los Angeles Housing Department (LAHD) requests authorization to execute contract amendments with 9 non-profit agencies that provide services under the Housing Opportunities for Persons with HIV/AIDS (HOPWA) program. The amendments will add funding for the current term of April 1, 2012 – March 31, 2013 for the following reasons: to increase the number of emergency beds for persons with HIV/AIDS in downtown Los Angeles by 20; increase the amount of monthly rental assistance the HOPWA program provides for its Project-Based Rental Assistance (PBRA) program; and increase the number of Housing Specialist and Residential Services Coordinator staff. Emergency housing provides facility-based short-term housing beds and services to homeless persons with HIV/AIDS. PBRA provides rental assistance to low-income tenants with HIV/AIDS living in affordable housing projects, which helps off-set the operating costs necessary to run the projects. Housing Specialists help low-income persons with HIV/AIDS find affordable housing, connects them to supportive services, and follows-up with their progress in maintaining their housing. Residential Coordinator staff work with tenants in affordable housing projects that house low-income persons with HIV/AIDS. Funding for the amendments is available from the current PY 2012-2013 HOPWA grant.

RECOMMENDATIONS

The General Manager, LAHD, respectfully recommends that:

1. Your office schedule this transmittal at the next available meeting(s) of the appropriate City Council committee(s) and forward it to City Council for review and approval immediately thereafter;

2. That the City Council:

A. **AUTHORIZE** the General Manager, LAHD, or designee, to negotiate and execute contract amendments with the 9 HOPWA agencies listed in Attachment 1 to add funds to their current contracts in the amounts stated in the Attachment, subject to approval by the City Attorney (Attachment 1, list of contractors; Attachment 2, draft contract amendments).

B. **AUTHORIZE** the City Controller to expend funds for the contracts between the City of Los Angeles and the agencies listed in Attachment 1 from Fund 569 not to exceed the amounts listed in Attachment 1 upon proper demand of the General Manager, LAHD, or designee.

(i.) Transfer appropriations within HOPWA Fund No. 569, Dept. 43, in the amount of \$1,296,880 as follows:

From:	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
	43J415	Reserve	\$1,178,366
	43J326	HOPWA Subsidy Assistance	118,514
			<u>\$1,296,880</u>

To:	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
	43J406	HOPWA Supportive Services	\$ 316,511
	43J319	HOPWA Project Sponsor Admin.	14,903
	43J440	HOPWA PSHP	965,466
			<u>\$ 1,296,880</u>

(ii.) Expend funds not to exceed \$1,296,880 from the above fund and accounts upon proper written demand of the General Manager, or designee on as needed basis.

C. **AUTHORIZE** the General Manager, LAHD, or designee to prepare Controller instructions and enabling language, and to make any necessary technical adjustments and corrections consistent with the Mayor and the City Council action on this matter, subject to the approval of the City Administrative Officer (CAO), and authorize the Controller to implement these instructions.

3. That the Mayor concur with the action of the City Council.

BACKGROUND

The City of Los Angeles Housing Department (LAHD) has been the recipient of the HOPWA grant under the Consolidated Plan since the 1990s. LAHD is the sole recipient of HOPWA funds in the County and services must be provided Countywide. The HOPWA program is designed to provide housing and supportive services to low-income persons living with HIV/AIDS and their families. Numerous studies have shown that housing stability enables people living with HIV/AIDS to obtain and adhere to life-saving medical care. Furthermore, it is a more significant predictor of health outcomes than individual characteristics such as demographics, drug and alcohol use, and receipt of social services¹.

Currently, LAHD contracts with 24 non-profit agencies and 4 Public Housing Authorities (PHAs) to provide housing and supportive services to low-income persons with HIV/AIDS countywide. Additionally, LAHD contracts with one HOPWA Technical Assistance/Resource Identification non-profit firm and one fiscal auditor to conduct fiscal risk assessments and annual monitoring of the HOPWA-funded agencies. These organizations were selected through the 2011 HOPWA RFP, with the exception of the PHAs, which are hired through sole-source contracts, and the Technical Assistance/Resource Identification firm which was selected in both the 2009 and 2012 Housing Studies RFP process. For all but three of the 30 HOPWA contractors, initial contracts were executed for a six-month term of October 1, 2011 – March 31, 2012, with the option to renew for two one-year terms and one six-month term, not to exceed a total of 36 months, subject to satisfactory contract performance as determined by LAHD, available funding, and on-going need (Council File 11-2120). First amendments were executed through the Consolidated Plan budget process for April 1, 2012 – March 31, 2013 (Council File 11-1593). Upon approval of the City Attorney, three of the PHA contractors had their initial contracts executed for an 18-month term of October 1, 2011 – March 31, 2013, rather than an initial contract of 6 months and an amendment for 12 months. Funding amounts for these two PHAs were also approved through Council Files 11-2120 and 11-1593.

For Program Year April 1, 2012 – March 31, 2013, the City received \$15,305,260 in HOPWA funds through the Consolidated Plan. All but \$1,178,366 was allocated to the current contractors, administration of the HOPWA program, and the Affordable Housing Trust Fund (AHTF) for permanent supportive housing development. This report is requesting allocation of the previously unallocated funds in the amount of \$212,900 to existing HOPWA contractors as detailed in Attachment 1, and the remaining amount of \$965,466 to the City's Affordable Housing Trust Fund (AHTF). HOPWA AHTF funds are awarded through the AHTF Notice of Funding Availability (NOFA) process, and leveraged with other monies to develop permanent supportive housing projects that have specific units dedicated to low-income persons with HIV/AIDS. Since 1998, 193 units for HOPWA clients have been created through this process.

¹ HIV/Housing Improving Health Outcomes, published by the National AIDS Housing Coalition (Kidder, D., Wolitski, R., Campsmith, M., Nakamura, G. (2007). *American Journal of Public Health*, 7(12):2238-2245.

REQUEST TO AMEND CURRENT HOPWA CONTRACTS

Under the Consolidated Plan, the HOPWA grant is separated into 6 major categories: Housing Subsidy Assistance, Supportive Services, Permanent Supportive Housing Development, Housing Placement Assistance Activities, Technical Assistance/Resource Identification, and Administration. LAHD is requesting authority to amend HOPWA contracts that provide services under the Supportive Services and Housing Subsidy categories, as follows:

1. HOPWA Supportive Services. Currently, LAHD contracts with 20 agencies to provide Housing Specialists and/or Residential Service Coordinators (RSCs) countywide. LAHD is proposing to amend contracts with 6 agencies to add funds to hire Housing Specialists or Residential Service Coordinator staff (See Attachment 1). Due to program goals and changes required by the U.S. Department of Housing and Urban Development (HUD), the current HOPWA contracts require Housing Specialists to engage in more thorough assessment and follow-up processes than in prior years. Additionally, HUD's income documentation requirements have become more rigorous. These additional requirements, coupled with the high needs of clients, have caused many contractors to be overwhelmed with their current workload. In fact, many agencies have begun maintaining waiting lists of clients seeking Housing Specialist services because they do not have the capacity to meet current demand. Additional staff beyond what was initially anticipated is needed to provide timely services to HOPWA clients.

Housing Specialists assist clients with their various housing needs. Their job duties include conducting assessments, searching for housing, assisting with application processes, securing rental assistance or move-in support, eviction prevention, and following up to ensure clients maintain their housing. Housing Specialists also make sure that the client is connected to supportive services such as medical care, food and nutrition services, employment services, life-skills training, mental health care, substance abuse counseling, and so forth.

HOPWA RSCs work in affordable housing projects that rent to low-income tenants with HIV/AIDS. Their tasks include initial assessments of tenants to determine housing and supportive services needs, meeting regularly with tenants to assess and track their progress, and ensuring tenants are receiving supportive services including medical and dental care, mental health counseling, substance abuse counseling when necessary, food and nutrition, benefits counseling, job training, and so forth. Additionally, RSCs organize group meetings and other support groups for the tenants, and provide direct support and assistance when tenants are having medical or other emergencies or difficulties.

LAHD's Technical Assistant/Resource Identification contractor, Shelter Partnership, conducted a survey of HOPWA agencies to determine additional staffing needs to handle the volume of clients. The 6 agencies listed in Attachment 1 were identified as needing additional Housing Specialist or RSC staff to adequately provide services to their clients.

2. **HOPWA Housing Subsidy** – The Housing Subsidy category encompasses several programs, all of which provide rental or operating subsidies for permanent, emergency, and transitional housing for persons living with HIV/AIDS. LAHD proposes to amend contracts with 3 agencies to add funds to provide additional services in the two following programs (see Attachment 1):

A. Emergency Housing. Due to the large percentage of HOPWA clients who are extremely low income and earn less than 30% of the AMI per year (\$17,950/year for 1 person) and who are homeless, it was determined that additional emergency beds for homeless HOPWA clients were necessary in downtown Los Angeles. According to the Los Angeles Homeless Services Authority (LAHSA) 2011 Homeless Count more than 8,000 homeless persons reside in the downtown area.

LAHD currently contracts with 10 agencies to provide emergency and transitional housing throughout the county. Of these agencies, 7 operate specialized programs that serve clients who are acutely ill or clients diagnosed with a substance use disorder or mental illness, in addition to their HIV-positive status. There is a need in the community for additional general short-term housing bed, which can be accessed by homeless persons with HIV/AIDS who may not have these specialized needs. Shelter Partnership surveyed the HOPWA emergency and transitional housing contractors to determine their capacity to provide additional beds if funding was made available. Two HOPWA agencies were identified to provide these additional beds: JWCH and Lamp Community, which currently provide 5 beds and 8 beds respectively in downtown Los Angeles. Effective January 1, 2013, JWCH has the capacity to add an additional 10 emergency shelter beds for a total of 15, and Lamp Community has the capacity to add an additional 10 emergency shelter beds for a total of 18. Together this increases the emergency shelter beds in downtown Los Angeles for HIV/AIDS clients from 13 to 33 beds.

B. Permanent Housing. For several years, the HOPWA program has provided funds for Project Based Rental Assistance (PBRA) for 35 units at two affordable housing projects that rent to low-income tenants with HIV/AIDS. The housing projects are operated by the Hollywood Community Housing Corporation (HCHC) and the West Hollywood Community Housing Corporation (WHCHC), which provide 22 units and 13 units, respectively, under the PBRA program. Tenants pay 30% of their income for rent and the HOPWA program pays the remainder. Because the tenant incomes in these 35 units are low to extremely low, they are unable to pay the full rents necessary to maintain and operate the housing. The PBRA program provides the rental subsidies, which are necessary to operate the affordable housing.

HOPWA has not increased the amount of PBRA provided to HCHC and WHCHC for several years. The current total monthly rents, which include both the tenant portion and the HOPWA PBRA portion, are less than 50% of the Fair Market Rent (FMR), as determined by HUD, and need to be increased to offset cost of living increases related to operating the housing. FMR in 2012 was \$1,173 per month for a one bedroom unit and \$973 per month

for single units (no bedroom, but has a kitchen). Total rents in the PBRA program are \$566 per month for a 1-bedroom unit and \$484 per month for a single.

The additional funding requested though this report would be retroactive to April 1, 2012, and would increase rents in the 35 HOPWA units by 25%. This increase would bring rents up to approximately 60% of the FMR, which is more in line with federal affordable rent limits allowed under the Home Investment Partnership (HOME) program. **Tenants would not pay any additional rent (unless their income increased) since their portion of the rent is always 30% of their income.**

For example: The current HOPWA PBRA total monthly rent for a 1-bedroom unit is \$566. The tenant's portion will vary depending on their income, but in this example, the tenant pays \$213 per month and the HOPWA PBRA program pays the remainder of \$353. With the proposed increase, the tenant will still pay \$213 but the HOPWA PBRA portion will increase to \$495, for a total monthly rent of \$708.

For a single apartment (no bedroom, but has a kitchen), the current HOPWA PBRA total rent is \$484 per month. The tenant's portion in this example is \$103 and the HOPWA PBRA payment is \$381. With the proposed increase, the tenant will still pay the same amount, but the HOPWA portion will increase to \$502, for a total monthly rent of \$605.

The HOPWA PBRA program is administered by the Housing Authority of the City of Los Angeles (HACLA) under a contract with the LAHD. HACLA enters into a Memorandum of Understanding (MOU) with HCHC and WHCHC to provide the monthly subsidies for the 35 units. LAHD is requesting authority to execute a first contract amendment with HACLA to add funding to increase the PBRA subsidies for HCHC and WHCHC retroactive to April 1, 2012 (Attachment 1).

FISCAL IMPACT


There is no impact to the General Fund. All funding is from the 2012-2013 HOPWA grant allocated to the City under the 38th Year Consolidated Plan.

Prepared by:




SUZETTE FLYNN
Director, Housing Services

Reviewed by:



RUSHMORE D. CERVANTES
Executive Officer

Approved by:



MERCEDES M. MÁRQUEZ
General Manager

MM:RC:SF

Attachments

- Attachment 1 – HOPWA Contractors
- Attachment 2 – Draft Contract Amendments

ATTACHMENT 1						
Program/HOPWA Agency	Contract Number	Initial Contract Amt. 10/1/11 - 3/31/12	Current Contract Amt. 4/1/12 - 3/31/13	Proposed 3-Mo Increase - 1/1/13 - 3/31/13	New Contract Total	Purpose
Supportive Services						
AIDS Project LA	C-120346	224,596	449,192	13,500	687,288	Add 1 Hsng Specialist
Catalyst Foundation	C-120289	77,841	155,682	13,000	246,523	Add 1 Hsng Specialist
Foothill AIDS Project	C-120256	42,007	84,014	13,000	139,021	Add 1 Hsng Specialist
Special Services for Groups	C-120676	40,000	80,000	12,000	132,000	Add 1 Hsng Specialist
Tarzana Treatment Center	C-120401	279,223	558,446	13,000	850,669	Add 1 Hsng Specialist
West Hollywood Community Housing	C-120345	52,185	104,370	16,200	172,755	Add 1 Residential Coordinator
Total Supportive Services		715,852	1,431,704	80,700	2,228,256	
Housing Subsidy – Emergency Housing						
JWCH	C-120288	88,362	176,724	49,000	314,086	Add 10 ER beds
LAMP	C-120290	187,677	375,354	21,000	584,031	Add 10 ER beds
Total Emergency Housing		276,039	552,078	70,000	898,117	
Housing Subsidy – Project Based Rental Assistance						
Housing Authority of the City of Los Angeles	C-120888	N/A	202,200	62,200	264,400	25% Increase in PBRA subsidy
Total Housing Subsidy		276,039	754,278	132,200	1,162,517	
TOTAL		991,891	2,185,982	212,900	3,390,773	

ATTACHMENT 2

Draft Contract Amendments

Supportive Services

AIDS Project Los Angeles
Catalyst Foundation
Foothill AIDS Project
Special Services for Groups
Tarzana Treatment Center
West Hollywood Community Housing

Housing Subsidy

JWCH
Lamp Community
Housing Authority of the City of Los Angeles

SECOND AMENDMENT
TO AGREEMENT NO. C-120346 OF CITY OF LOS ANGELES CONTRACTS
BETWEEN
THE CITY OF LOS ANGELES
AND
AIDS PROJECT LOS ANGELES
RELATING TO THE
HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA) PROGRAM
OTHER SUPPORTIVE SERVICES

THIS SECOND AMENDMENT to Agreement Number C-120346-1 of City of Los Angeles Contracts ("Amendment") is made and entered into by and between the City of Los Angeles, hereinafter referred to as the City and AIDS Project Los Angeles, hereinafter referred to as the Contractor.

WITNESSETH

WHEREAS, the City of Los Angeles has contracted with AIDS Project Los Angeles wherein the Contractor shall provide Other Supportive Services under the HOPWA Program to persons living with HIV/AIDS and their families, said Agreement is C-120346 of City Contract, executed on April 18, 2012, which together with all amendments thereto shall hereinafter be referred to as the Agreement; and

WHEREAS, Section 707 of the Agreement provides for amendments to the Agreement; and

WHEREAS, this Amendment is necessary and proper to continue this Program and to ensure uninterrupted services; and

WHEREAS, the City and the Contractor are desirous of amending the Agreement as authorized by the action of the Los Angeles City Council and Mayor (refer to Council File Number 11-1593, authorized by City Council on _____, and approved by the Mayor on _____), which authorized the General Manager of the Los Angeles Housing Department to prepare and execute an amendment to the Agreement for the purpose of: a) adding additional funds in the amount of Thirteen Thousand Five Hundred Dollars (\$13,500) for a new total amount of Six Hundred Eight-Seven Thousand Two Hundred Eighty-Eight Dollars (\$687,288); and b) making other changes as are required in connection with the foregoing, all as detailed elsewhere in this Amendment.

NOW THEREFORE, the City and Contractor agree that the Agreement be amended effective January 1, 2013, as follows:

AMENDMENT

§1. Amend Section 102, Representative of the Parties and Service Notices, by replacing "Interim General Manager" with "General Manager."

IN WITNESS WHEREOF, the City of Los Angeles Housing Department and the Contractor have caused this Agreement to be executed by their duly authorized representatives.

APPROVED AS TO FORM:

CARMEN A. TRUTANICH, City Attorney

By _____
Deputy/Assistant City Attorney

Date _____

Executed this _____ day of _____, 2013

For: THE CITY OF LOS ANGELES

Mercedes M. Márquez
General Manager
Los Angeles Housing Department

By _____
Print Name _____
Title _____

ATTEST:

JUNE LAGMAY, City Clerk

By _____
Deputy City Clerk

Date _____

Executed this _____ day of _____, 2013

For: AIDS PROJECT LOS ANGELES

By _____
Name: Craig E. Thompson
Title: Executive Director

(Contractor's Corporate Seal)

By _____
Name: Robyn Goldman
Title: Chief Financial Officer

City BTRC Number: 0000610766-0002-2
Internal Revenue Service Number: 95-3842506

Council File Number	Contract/Amendments	Effective Dates
11-2120	Original Contract	January 25, 2012
11-1593	First Amendment	October 15, 2012
	Second Amendment	

Said Agreement is Number C-120346-2 of City Contracts Amendment Second.

SECOND AMENDMENT
TO AGREEMENT NO. C-120289 OF CITY OF LOS ANGELES CONTRACTS
BETWEEN
THE CITY OF LOS ANGELES
AND
THE CATALYST FOUNDATION
RELATING TO THE
HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA) PROGRAM
OTHER SUPPORTIVE SERVICES

THIS SECOND AMENDMENT to Agreement Number C-120289-1 of City of Los Angeles Contracts ("Amendment") is made and entered into by and between the City of Los Angeles, hereinafter referred to as the City and The Catalyst Foundation, hereinafter referred to as the Contractor.

WITNESSETH

WHEREAS, the City of Los Angeles has contracted with The Catalyst Foundation wherein the Contractor shall provide Other Supportive Services under the HOPWA Program to persons living with HIV/AIDS and their families, said Agreement is C-120289 of City Contract, executed on April 4, 2012, which together with all amendments thereto shall hereinafter be referred to as the Agreement; and

WHEREAS, Section 707 Agreement provides for amendments to the Agreement; and

WHEREAS, this Amendment is necessary and proper to continue this Program and to ensure uninterrupted services; and

WHEREAS, the City and the Contractor are desirous of amending the Agreement as authorized by the action of the Los Angeles City Council and Mayor (refer to Council File Number 11-1593, authorized by City Council on _____, and approved by the Mayor on _____), which authorized the General Manager of the Los Angeles Housing Department to prepare and execute an amendment to the Agreement for the purpose of: a) adding additional funds in the amount of Thirteen Thousand (\$13,000) for a new total amount of Two Hundred Forty-Six Thousand Five Hundred Twenty-Three Dollars (\$246,523); and b) making other changes as are required in connection with the foregoing, all as detailed elsewhere in this Amendment.

NOW THEREFORE, the City and Contractor agree that the Agreement be amended effective January 1, 2013, as follows:

AMENDMENT

- §1. Amend Section 102, Representative of the Parties and Service Notices, by replacing "Interim General Manager" with "General Manager."

IN WITNESS WHEREOF, the City of Los Angeles Housing Department and the Contractor have caused this Agreement to be executed by their duly authorized representatives.

APPROVED AS TO FORM:
CARMEN A. TRUTANICH, City Attorney

Executed this _____ day of _____, 2013

By _____
Deputy/Assistant City Attorney

For: THE CITY OF LOS ANGELES

Mercedes M. Márquez
General Manager
Los Angeles Housing Department

Date _____

By _____
Print Name _____
Title _____

ATTEST:
JUNE LAGMAY, City Clerk

By _____
Deputy City Clerk

Executed this _____ day of _____, 2013

Date _____

For: THE CATALYST FOUNDATION

(Contractor's Corporate Seal)

By _____
Name: Susan Lawrence
Title: Chief Executive Officer

By _____
Name: Analilia Zaragoza
Title: Executive Director

City BTRC Number: 0000582530-0001-3
Internal Revenue Service Number: 77-0357456

Council File Number	Contract/Amendments	Effective Dates
11-2120	Original Contract	January 25, 2012
11-1593	First Amendment	September 13, 2012
	Second Amendment	

Said Agreement is Number C-120289 -2 of City Contracts Amendment Second

SECOND AMENDMENT
TO AGREEMENT NO. C-120256 OF CITY OF LOS ANGELES CONTRACTS
BETWEEN
THE CITY OF LOS ANGELES
AND
FOOTHILL AIDS PROJECT
RELATING TO THE
HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA) PROGRAM
OTHER SUPPORTIVE SERVICES – HOUSING SPECIALIST

THIS SECOND AMENDMENT to Agreement Number C-120256-1 of City of Los Angeles Contracts (“Amendment”) is made and entered into by and between the City of Los Angeles, hereinafter referred to as the City and Foothill AIDS Project, hereinafter referred to as the Contractor.

WITNESSETH

WHEREAS, the City of Los Angeles has contracted with Foothill AIDS Project wherein the Contractor shall provide Other Supportive Services – Housing Specialist under the HOPWA Program to persons living with HIV/AIDS and their families, said Agreement is C-120256 of City Contract, executed on March 27, 2012, which together with all amendments thereto shall hereinafter be referred to as the Agreement; and

WHEREAS, Section 707 of the Agreement provides for amendments to the Agreement; and

WHEREAS, this Amendment is necessary and proper to continue this Program and to ensure uninterrupted services; and

WHEREAS, the City and the Contractor are desirous of amending the Agreement as authorized by the action of the Los Angeles City Council and Mayor (refer to Council File Number 11-1593, authorized by City Council on _____, and approved by the Mayor on _____), which authorized the General Manager of the Los Angeles Housing Department to prepare and execute an amendment to the Agreement for the purpose of: a) adding additional funds in the amount of Thirteen Thousand (\$13,000) for a new total amount of One Hundred Thirty-Nine Thousand Twenty-One Dollars (\$139,021); and b) making other changes as are required in connection with the foregoing, all as detailed elsewhere in this Amendment.

NOW THEREFORE, the City and Contractor agree that the Agreement be amended effective January 1, 2013, as follows:

AMENDMENT

- §1. Amend Section 201, Representative of the Parties and Service Notices, by replacing "Interim General Manager" with "General Manager."

- §2. Amend Section 301, Compensation and Method of Payment, paragraph A, by deleting the total dollar amount of "Eighty-Four Thousand Fourteen Dollars (\$84,014)" and replacing it with the new amount of "Thirteen Thousand (\$13,000)". This amendment adds Thirteen Thousand Dollars (\$13,000) for a new total of One Hundred Thirty-Nine Thousand Twenty-One Dollars (\$139,021). The additional \$13,000 is to add one (1) Housing Specialist position.

- §3. Amend Section 301.B, Compensation of Payment, by replacing the expenditure period from "October 1, 2011 to March 31, 2012" to "April 1, 2012 to March 31, 2013".

- §4. Exhibit F, Budget, is hereby amended and replaced with a revised Budget. The revised Exhibit F is attached hereto and incorporated herein.

- §5. Except as herein amended, all terms and conditions of the Agreement shall remain in full force and effect.

- §5. This Amendment is executed in four (4) duplicate originals, each of which is deemed to be an original. This Amendment includes three (3) pages and One (1) Exhibit, which constitute the entire understanding and agreement of the parties.

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IN WITNESS WHEREOF, the City of Los Angeles Housing Department and the Contractor have caused this Agreement to be executed by their duly authorized representatives.

APPROVED AS TO FORM:
CARMEN A. TRUTANICH, City Attorney

Executed this _____ day of _____, 2013

By _____
Deputy/Assistant City Attorney

For: CITY OF LOS ANGELES
Mercedes M. Márquez
General Manager
Los Angeles Housing Department

Date _____

ATTEST:

JUNE LAGMAY, City Clerk

By _____
Print Name _____
Title _____

By _____
Deputy City Clerk

Executed this _____ day of _____, 2013

Date _____

For: Foothill AIDS Project

(Contractor's Corporate Seal)

By _____
Name: Maritza Tona
Title: CEO/President

By _____
Name: Camila Cristiani
Title: Chief Financial Officer

City BTRC Number: 707633-0001-1
Internal Revenue Service Number: 33-0431665

Council File Number	Contract/Amendments	Effective Dates
11-2120	Original Contract	January 25, 2012
11-1593	First Amendment	September 13, 2012
	Second Amendment	

Said Agreement is Number C-120256-2 of City Contracts Amendment Second

SECOND AMENDMENT
TO AGREEMENT NO. C-120676 OF CITY OF LOS ANGELES CONTRACTS
BETWEEN
THE CITY OF LOS ANGELES
AND
SPECIAL SERVICE FOR GROUPS, INC.
RELATING TO THE
HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA) PROGRAM
OTHER SUPPORTIVE SERVICES

THIS SECOND AMENDMENT to Agreement Number C-120676-1 of City of Los Angeles Contracts ("Amendment") is made and entered into by and between the City of Los Angeles, hereinafter referred to as the City and Special Service for Groups, Inc., hereinafter referred to as the Contractor.

WITNESSETH

WHEREAS, the City of Los Angeles has contracted with Special Service for Groups, Inc., wherein the Contractor shall provide Other Supportive Services under the HOPWA Program to persons living with HIV/AIDS and their families, said Agreement is C-120676 of City Contract, executed on July 7, 2012, which together with all amendments thereto shall hereinafter be referred to as the Agreement; and

WHEREAS, Section 707 of the Agreement provides for amendments to the Agreement; and

WHEREAS, this Amendment is necessary and proper to continue this Program and to ensure uninterrupted services; and

WHEREAS, the City and the Contractor are desirous of amending the Agreement as authorized by the action of the Los Angeles City Council and Mayor (refer to Council File Number 11-1593, authorized by City Council on _____, and approved by the Mayor on _____), which authorized the General Manager of the Los Angeles Housing Department to prepare and execute an amendment to the Agreement for the purpose of: a) adding additional funds in the amount of Twelve Thousand Dollars (\$12,000) for a new total amount of One Hundred Thirty-Two Thousand Dollars (\$132,000); and b) making other changes as are required in connection with the foregoing, all as detailed elsewhere in this Amendment.

NOW THEREFORE, the City and Contractor agree that the Agreement be amended effective January 1, 2013, as follows:

AMENDMENT

- §1. Amend Section 102, Representative of the Parties and Service Notices, by replacing "Interim General Manager" with "General Manager."

- §2. Amend the first sentence of Section 301, Compensation and Method of Payment, subsection A, by deleting the total dollar amount of "Eighty Thousand Dollars (\$80,000)" and replacing it with the new amount of "Twelve Thousand Dollars (\$12,000)." This amendment adds Twelve Thousand Dollars (\$12,000) for a new total of One Hundred Thirty-Two Thousand Dollars (\$132,000). The additional \$12,000 is to add one (1) Housing Specialist position.
- §3. Exhibit F, Budget, is hereby amended and replaced with a revised Budget. The revised Exhibit F is attached hereto and incorporated herein.
- §4. Except as herein amended, all terms and conditions of the Agreement shall remain in full force and effect.
- §5. This Amendment is executed in four (4) duplicate originals, each of which is deemed to be an original. This Amendment includes three (3) pages and one (1) exhibit, which constitute the entire understanding and agreement of the parties.

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IN WITNESS WHEREOF, the City of Los Angeles Housing Department and the Contractor have caused this Agreement to be executed by their duly authorized representatives.

APPROVED AS TO FORM:
CARMEN A. TRUTANICH, City Attorney

Executed this _____ day of _____, 2013

By _____
Deputy/Assistant City Attorney

For: CITY OF LOS ANGELES
Mercedes M. Márquez
General Manager
Los Angeles Housing Department

Date _____

By _____
Print Name _____
Title _____

ATTEST:
JUNE LAGMAY, City Clerk

By _____
Deputy City Clerk

Executed this _____ day of _____, 2013

Date _____

For: SPECIAL SERVICE FOR GROUPS, INC.

(Contractor's Corporate Seal)

By _____
Name: Herbert K. Hatanaka
Title: CEO/President

By _____
Name: Beth DeLos Santos
Title: Chief Financial Officer

City BTRC Number: BU 2000160
Internal Revenue Service Number: 33-0404729

Council File Number	Contract/Amendments	Effective Dates
11-2120	Original Contract	January 25, 2012
11-1593	First Amendment	September 13, 2012
	Second Amendment	

Said Agreement is Number C-120676 -2 of City Contracts Amendment Second

SECOND AMENDMENT
TO AGREEMENT NO. C-120401 OF CITY OF LOS ANGELES CONTRACTS
BETWEEN
THE CITY OF LOS ANGELES
AND
TARZANA TREATMENT CENTERS, INC.
RELATING TO THE
HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA) PROGRAM
EMERGENCY AND TRANSITIONAL HOUSING AND
SUPPORTIVE SERVICES IN PERMANENT HOUSING

THIS SECOND AMENDMENT to Agreement Number C-12040-1 of City of Los Angeles Contracts ("Amendment") is made and entered into by and between the City of Los Angeles, hereinafter referred to as the City and Tarzana Treatment Centers, Inc., a California nonprofit corporation, hereinafter referred to as the Contractor.

WITNESSETH

WHEREAS, the City of Los Angeles has contracted with Tarzana Treatment Centers, Inc., wherein the Contractor shall provide Emergency and Transitional Housing and Supportive Services in Permanent Housing under the HOPWA Program to persons living with HIV/AIDS and their families, said Agreement is Number C-120401 of City Contracts, executed on May 11, 2012, which together with all amendments thereto shall hereinafter be referred to as the Agreement; and,

WHEREAS, Section 707 of the Agreement provides for amendments to the Agreement; and

WHEREAS, this Amendment is necessary and proper to continue this Program and to ensure uninterrupted services; and

WHEREAS, the City and the Contractor are desirous of amending the Agreement as authorized by the action of the Los Angeles City Council and Mayor (refer to Council File Number 11-1593, authorized by City Council on _____, and approved by the Mayor on _____), which authorized the General Manager of the Los Angeles Housing Department to prepare and execute an amendment to the Agreement for the purpose of: a) adding additional funds in the amount of Thirteen Thousand Dollars (\$13,000) for a new total amount of Eight Hundred Fifty Thousand Six Hundred Sixty-Nine Dollars (\$850,669); and b) making other changes as are required in connection with the foregoing, all as detailed elsewhere in this Amendment.

NOW THEREFORE, the City and Contractor agree that the Agreement be amended effective January 1, 2013, as follows:

AMENDMENT

§1. Amend Section 102, Representatives of the Parties and Service Notices, by replacing "Interim General Manager" with "General Manager."

- §2. Amend the first sentence of Section 301, Compensation and Method of Payment, paragraph A, by deleting the total dollar amount of "Five Hundred Fifty-Eight Thousand Four Hundred Forty-Six and No Cents (\$558,446.00)" and replacing it with the new amount of "Thirteen Thousand Dollars (\$13,000)." This amendment adds Thirteen Thousand Dollars (\$13,000) for a new total of Eight Hundred Fifty Thousand Six Hundred Sixty-Nine Dollars (\$850,669). The additional \$13,000 is to add one (1) Housing Specialist position.
- §3. Exhibit F, Budget, is hereby amended and replaced with a revised Budget. The revised Exhibit F is attached hereto and incorporated herein.
- §4. Except as herein amended, all terms and conditions of the Agreement shall remain in full force and effect.
- §5. This Amendment is executed in four (4) duplicate originals, each of which is deemed to be an original. This Amendment includes three (3) pages and one (1) exhibit, which constitute the entire understanding and agreement of the parties.

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DRRAFF

IN WITNESS WHEREOF, the City of Los Angeles Housing Department and the Contractor have caused this Amendment to be executed by their duly authorized representatives.

APPROVED AS TO FORM:

Executed this _____ day of _____, 2013

CARMEN A. TRUTANICH, City Attorney

For: CITY OF LOS ANGELES

By _____
Deputy/Assistant City Attorney

Mercedes M. Márquez
General Manager
Los Angeles Housing Department

Date _____

By _____
Print Name _____
Title _____

ATTEST:

JUNE LAGMAY, City Clerk

Executed this _____ day of _____, 2013

By _____
Deputy City Clerk

For: TARZANA TREATMENT
CENTERS, INC.

Date _____

CARMEN A. TRUTANICH, City Attorney

By _____
Name: Albert Senella
Title: CEO/President

By _____

By _____
Name: Silvia Cadena
Title: Chief Financial Officer

(Contractor's Corporate Seal)

City BTRC Number: 113472-0001-0
Internal Revenue Service Number 94-2219349

Council File Number	Contract/Amendments	Effective Dates
11-2120	Original Contract	January 25, 2012
11-1593	First Amendment	October 12, 2012
	Second Amendment	

Said Agreement is Number C-120401 -2 of City Contracts Amendment Second

SECOND AMENDMENT
TO AGREEMENT NO. C-120345 OF CITY OF LOS ANGELES CONTRACTS
BETWEEN
THE CITY OF LOS ANGELES
AND
WEST HOLLYWOOD COMMUNITY HOUSING CORPORATION
RELATING TO THE
HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA) PROGRAM
SUPPORTIVE SERVICES IN PERMANENT HOUSING

THIS SECOND AMENDMENT to Agreement Number C-120345-1 of City of Los Angeles Contracts ("Amendment") is made and entered into by and between the City of Los Angeles, hereinafter referred to as the City and West Hollywood Community Housing Corporation, hereinafter referred to as the Contractor.

WITNESSETH

WHEREAS, the City of Los Angeles has contracted with West Hollywood Community Housing Corporation wherein the Contractor shall provide Supportive Services in Permanent Housing under the HOPWA Program to persons living with HIV/AIDS and their families, said Agreement is C-120345 of City Contract, executed on April 18, 2012, which together with all amendments thereto shall hereinafter be referred to as the Agreement; and

WHEREAS, Section 707 of the Agreement provides for amendments to the Agreement; and

WHEREAS, this Amendment is necessary and proper to continue this Program and to ensure uninterrupted services; and

WHEREAS, the City and the Contractor are desirous of amending the Agreement as authorized by the action of the Los Angeles City Council and Mayor (refer to Council File Number 11-1593, authorized by City Council on _____, and approved by the Mayor on _____), which authorized the General Manager of the Los Angeles Housing Department to prepare and execute an amendment to the Agreement for the purpose of: a) adding additional funds in the amount of Sixteen Thousand Two Hundred Dollars (\$16,200) or a new total amount of One Hundred Seventy-Two Thousand Seven Hundred Fifty-Five Dollars (\$172,755); and b) making other changes as are required in connection with the foregoing, all as detailed elsewhere in this Amendment.

NOW THEREFORE, the City and Contractor agree that the Agreement be amended effective January 1, 2013, as follows:

AMENDMENT

§1. Amend Section 102, Representative of the Parties and Service Notices, by replacing "Interim General Manager" with "General Manager."

IN WITNESS WHEREOF, the City of Los Angeles Housing Department and the Contractor have caused this Agreement to be executed by their duly authorized representatives.

APPROVED AS TO FORM:
CARMEN A. TRUTANICH, City Attorney

Executed this _____ day of _____, 2013

By _____
Deputy/Assistant City Attorney

For: CITY OF LOS ANGELES
Mercedes M. Márquez
General Manager
Los Angeles Housing Department

Date _____

ATTEST:
JUNE LAGMAY, City Clerk

By _____
Print Name _____
Title _____

By _____
Deputy City Clerk

Executed this _____ day of _____, 2013

Date _____

WEST HOLLYWOOD COMMUNITY
HOUSING CORPORATION

(Contractor's Corporate Seal)

By _____
Name: Robin Conerly
Title: Executive Director

By _____
Name: Ted Zaluski
Title: Chief Financial Officer

City BTRC Number: 286791-0001-9
Internal Revenue Service Number: 95-4122368

Council File Number	Contract/Amendments	Effective Dates
11-2120	Original Contract	January 25, 2012
11-1593	First Amendment	March 9, 2012
	Second Amendment	

Said Agreement is Number C-120345 -2 of City Contracts Amendment Second

SECOND AMENDMENT
TO AGREEMENT NO. C-120288 OF CITY OF LOS ANGELES CONTRACTS
BETWEEN
THE CITY OF LOS ANGELES
AND
JWCH INSTITUTE, INC.
RELATING TO THE
HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA) PROGRAM
EMERGENCY AND TRANSITIONAL HOUSING

THIS SECOND AMENDMENT to Agreement Number C-120288-1 of City of Los Angeles Contracts ("Amendment") is made and entered into by and between the City of Los Angeles, hereinafter referred to as the City and JWCH Institute, Inc. hereinafter referred to as the Contractor.

WITNESSETH

WHEREAS, the City of Los Angeles has contracted with JWCH Institute, Inc., wherein the Contractor shall provide Emergency and Transitional Housing under the HOPWA Program to persons living with HIV/AIDS and their families, said Agreement is C-120288 of City Contract, executed on April 4, 2012, which together with all amendments thereto shall hereinafter be referred to as the Agreement; and

WHEREAS, Section 707 of the Agreement provides for amendments to the Agreement; and

WHEREAS, this Amendment is necessary and proper to continue this Program and to ensure uninterrupted services; and

WHEREAS, the City and the Contractor are desirous of amending the Agreement as authorized by the action of the Los Angeles City Council and Mayor (refer to Council File Number 11-1593, authorized by City Council on _____, and approved by the Mayor on _____), which authorized the General Manager of the Los Angeles Housing Department to prepare and execute an amendment to the Agreement for the purpose of: a) adding additional funds in the amount of Forty-Nine Thousand Dollars (\$49,000) for a new total amount of Three Hundred Fourteen Thousand Eighty-Six Dollars (\$314,086); and b) making other changes as are required in connection with the foregoing, all as detailed elsewhere in this Amendment.

NOW THEREFORE, the City and Contractor agree that the Agreement be amended effective January 1, 2013, as follows:

AMENDMENT

- §1. Amend Section 102, Representative of the Parties and Service Notices, by replacing "Interim General Manager" with "General Manager."

IN WITNESS WHEREOF, the City of Los Angeles Housing Department and the Contractor have caused this Agreement to be executed by their duly authorized representatives.

APPROVED AS TO FORM:
CARMEN A. TRUTANICH, City Attorney

Executed this _____ day of _____, 2013

By _____
Deputy/Assistant City Attorney

For: THE CITY OF LOS ANGELES
Mercedes M. Marquez
General Manager
Los Angeles Housing Department

Date _____

By _____
Print Name _____
Title _____

ATTEST:

JUNE LAGMAY: City Clerk

By _____
Deputy City Clerk

Executed this _____ day of _____, 2013

Date _____

For: JWCH INSTITUTE, INC.

(Contractor's Corporate Seal)

By _____
Name: Al Ballesteros, MBA
Title: Chief Executive Officer

By _____
Name: Jeanne Lam
Title: Chief Financial Officer

City BTRC Number: 0000622764-0001-6
Internal Revenue Service Number: 95-2289916

Council File Number	Contract/Amendments	Effective Dates
11-2120	Original Contract	January 25, 2012
	First Amendment	November 8, 2012
	Second Amendment	

Said Agreement is Number C-120288 -2 of City Contracts Amendment Second

SECOND AMENDMENT
TO AGREEMENT NO. C-120290 OF CITY OF LOS ANGELES CONTRACTS
BETWEEN
THE CITY OF LOS ANGELES
AND
LAMP INC. DBA LAMP COMMUNITY
RELATING TO THE
HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA) PROGRAM
EMERGENCY AND TRANSITIONAL HOUSING
AND SUPPORTIVE SERVICES IN PERMANENT HOUSING

THIS SECOND AMENDMENT to Agreement Number C-120290-1 of City of Los Angeles Contracts ("Amendment") is made and entered into by and between the City of Los Angeles, hereinafter referred to as the City and Lamp Inc. dba Lamp Community, hereinafter referred to as the Contractor.

WITNESSETH

WHEREAS, the City of Los Angeles has contracted with Lamp Inc. dba Lamp Community wherein the Contractor shall provide Emergency and Transitional Housing and Supportive Services in Permanent Housing under the HOPWA Program to persons living with HIV/AIDS and their families, said Agreement is C-120290 of City Contract, executed on April 4, 2012, which together with all amendments thereto shall hereinafter be referred to as the Agreement; and

WHEREAS, Section 707 of the Agreement provides for amendments to the Agreement; and

WHEREAS, this Amendment is necessary and proper to continue this Program and to ensure uninterrupted services; and

WHEREAS, the City and the Contractor are desirous of amending the Agreement as authorized by the action of the Los Angeles City Council and Mayor (refer to Council File Number 11-1593, authorized by City Council on _____, and approved by the Mayor on _____), which authorized the General Manager of the Los Angeles Housing Department to prepare and execute an amendment to the Agreement for the purpose of: a) adding additional funds in the amount of Twenty-One Thousand Dollars (\$21,000) for a new total amount of Five Hundred Eighty-Four Thousand Thirty-One Dollars (\$584,031); and b) making other changes as are required in connection with the foregoing, all as detailed elsewhere in this Amendment.

NOW THEREFORE, the City and Contractor agree that the Agreement be amended effective January 1, 2013, as follows:

AMENDMENT

§1. Amend Section 102, Representative of the Parties and Service Notices, by replacing "Interim General Manager" with "General Manager."

IN WITNESS WHEREOF, the City of Los Angeles Housing Department and the Contractor have caused this Agreement to be executed by their duly authorized representatives.

APPROVED AS TO FORM:
CARMEN A. TRUTANICH, City Attorney

Executed this _____ day of _____, 2013

By _____
Deputy/Assistant City Attorney

For: THE CITY OF LOS ANGELES

Mercedes M. Márquez
General Manager
Los Angeles Housing Department

Date _____

By _____
Print Name
Mercedes M. Márquez

ATTEST:
JUNE LAGMAY, City Clerk

By _____
Deputy City Clerk

Executed this _____ day of _____, 2013

Date _____

For: LAMP INC. DBA LAMP COMMUNITY

By _____
Name: Donna Gallup
Title: Executive Director

(Contractor's Corporate Seal)

By _____
Name: Kim Carson
Title: Chief Financial Officer

City BTRC Number: 709713-04
Internal Revenue Service Number: 95-3993742

Council File Number	Contract/Amendments	Effective Dates
11-2120	Original Contract	January 25, 2012
11-1593	First Amendment	October 22, 2012
	Second Amendment	

Said Agreement is Number C-120290-2 of City Contracts Amendment Second

FIRST AMENDMENT
TO AGREEMENT NO. C-120888 OF CITY OF LOS ANGELES CONTRACTS
BETWEEN
THE CITY OF LOS ANGELES
AND
HOUSING AUTHORITY OF THE CITY OF LOS ANGELES
FOR THE
HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA) PROGRAM
TENANT BASED RENTAL ASSISTANCE AND
PROJECT BASED RENTAL ASSISTANCE PROGRAM

THIS FIRST AMENDMENT to Agreement Number C-120888 of City of Los Angeles Contracts ("Amendment") is made and entered into by and between the City of Los Angeles, hereinafter referred to as the City and Housing Authority of the City of Los Angeles, hereinafter referred to as the Contractor.

WITNESSETH

WHEREAS, the Los Angeles Housing Department, hereinafter called LAHD, has contracted with Housing Authority of the City of Los Angeles wherein the Contractor shall provide Tenant Based Rental Assistance and Project Based Rental Assistant under the HOPWA Program to persons living with HIV/AIDS and their families, said Agreement is C-120888 of City Contract, executed on April 18, 2012, which together with all amendments hereto shall hereinafter be referred to as the Agreement, and

WHEREAS, Section 707 of the Agreement provides for amendments to the Agreement; and

WHEREAS, this Amendment is necessary and proper to continue this Program and to ensure uninterrupted services, and

WHEREAS, City and the Contractor are desirous of amending the Agreement as authorized by the action of the Los Angeles City Council and Mayor (refer to Council File Number 11-2120, authorized by City Council on _____, and approved by the Mayor on _____), which authorized the General Manager of the Los Angeles Housing Department to prepare and execute an amendment to the Agreement for the purpose of: a) Adding to the Tenant Based Rental Assistant Program (PBRA) additional funds in the amount of Sixty-Two Thousand Two Hundred Dollars (\$62,200) for a new total amount of One Million Three Hundred Sixty-Four Thousand Four Hundred Dollars (\$1,364,400); and b) making other changes as are required in connection with the foregoing, all as detailed elsewhere in this Amendment.

NOW, THEREFORE, the City and the Contractor agree that the Agreement be amended effective January 1, 2013, as follows:

AMENDMENT

- §1. Amend Section 102, Representative of the Parties and Service Notices, by replacing "Interim General Manager" with "General Manager."

IN WITNESS WHEREOF, the City of Los Angeles and the Contractor have caused this Agreement to be executed by their duly authorized representatives.

APPROVED AS TO FORM:

Executed this _____ day of _____, 2013

CARMEN A TRUTANICH, City Attorney

By: _____
Deputy/Assistant City Attorney

For: City of Los Angeles
Los Angeles Housing Department

Date: _____

By: _____
MERCEDÉS MÁRQUEZ
General Manager

ATTEST:

JUNE LAGMAY, City Clerk

By: _____

Date: _____
Deputy City Clerk

Executed this _____ day of _____, 2013

For: Housing Authority of the
City of Los Angeles

ATTEST:

By: _____

By: _____
DOUGLAS GUTHRIE
President & CEO

Date: _____

(Contractor's Corporate Seal)

APPROVED AS TO FORM:

By: _____
Casey Chon, HACLA
Deputy City Attorney

Date: _____

City Business License Number: 0000288546

Internal Revenue Service EID Number: 95-6001623

Council File Number: 11-2120/11-1593 Date of Approval: March 9, 2011 & January 25, 2012
Said Agreement is Number C-120888 of City Contracts

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