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and
Director
BUREAU OF
CONTRACT ADMINISTRATION
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Honorable Paul Krekorian, Chair
Budget and Finance Committee
c/o Erika Pulst, City Clerk
200 N. Spring Street, Room 395
Los Angeles, CA 90012

April 23, 2012

Dear Councilmember Krekorian:

BUREAU OF CONTRACT ADMINISTRATION'S COMMENT ON THE MAYOR'S
PROPOSED BUDGET FOR FISCAL YEAR 2012-13

The Bureau of Contract Administration (BCA) recognizes the severity of the City's financial condition, and the reality that the City cannot afford to provide for all the needs of every department. The Bureau's General Fund reliance exists primarily on programs where bond provision, ordinance or other factors do not allow us to collect all associated overheads. Currently, the Bureau is approximately 95% fully funded with a 5% reliance on the General Fund.

We have reviewed the Mayor's proposed budget and acknowledge that service reductions will take place. The following comments identify potential service delivery impacts.

Equal Employment Opportunity and Enforcement (EEOE) and Centralized Certification (CCA)

The staff in this section, that provide services for council controlled departments, has been cut by 83% over the last five years. These cuts were associated with efforts to reduce dependence on the General Fund. The proposed staff reductions will severely impact the Bureau's ability to minimally administer the City's contracting ordinances and provide certification services.

Administrative Services

One position identified as vacant and with no affect on services is currently filled. The deletion will result in a layoff and affect our current service level. Understanding the current financial situation, the Bureau proposes that the position authority be restored without funding.

If you have any questions or need additional information, please contact Lawrence Williams at (213) 847-2466 or Katherine O'Connell at (213) 847-2483.

Councilmember Krekorian
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Sincerely,



JOHN L. REAMER, JR., Director
Bureau of Contract Administration

JLR:bes
bca 2012-13 budget and finance committee hearings

cc: Gerry Miller, Chief Legislative Analyst
Andrea Alarcón, Board of Public Works

