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**KRISTINA MORITA**  
ASSISTANT GENERAL MANAGER

April 20, 2012

The Honorable Paul Krekorian, Chair  
City Council Budget and Finance Committee  
c/o Erika Pulst, Office of the City Clerk  
Room 395, City Hall  
Los Angeles, CA 90012

**MAYOR'S PROPOSED BUDGET FOR FY 2012-13**

Dear Councilman Krekorian:

Thanks to the Mayor, City Council, Library Commission and the people of Los Angeles who supported Measure L, the Los Angeles Public Library restored six-day-a-week library service citywide in July 2011. The ongoing support of our elected officials is greatly appreciated by the Library and the people who visited our 73 libraries more than 12 million times last year. With your continued help, the Library will succeed in fulfilling the terms of Measure L over the next three years by gradually restoring service to 2009-10 levels and reimbursing the city for all related costs.

We share your commitment to implement Measure L and restore library services as promised to voters. Our schedule for the remaining three years of Measure L will provide these deliverables:

- FY 2012 – 13: restore service two evenings and Friday morning
- FY 2013 – 14: purchase additional books and materials
- FY 2014 – 15: restore service Sundays at 9 libraries

The following are items in the Mayor's Proposed 2012-13 Budget that will affect the Library and its operations:

### **Measure L Funds for the Library Budget**

In FY 2012-13, Measure L restores \$14,702,646 to the library budget. Of this amount, 55% (\$8,086,455) is designated to reimburse the General Fund for related costs and 45% (\$6,616,191) is designated for direct costs of library operations. This provides funding needed to re-open two nights a week at all libraries, and four hours on Fridays at branch libraries. As a result, branch library service hours will increase from 41.5 to 50 hours per week. Furthermore, the budget provides an additional \$550,803 for books and other library materials.

### **Managed Hiring Approval Needed to Restore Service**

Restoring the service hours indicated above is contingent upon receiving an exemption to the managed hiring process. The exemption is needed to hire the new positions authorized in the proposed budget. If the exemption is granted in this budget, the Library can restore service hours by mid-October 2012. Otherwise, restoring service hours will be delayed until the library receives the managed hiring exemption.

### **Office of Public Safety (OPS) Proposed Consolidation**

The Library Department operates 73 libraries totaling 1.5 million square feet. General Services Department's (GSD) Office of Public Safety (OPS) currently provides police and security services for these facilities.

The Library depends on critical OPS services to ensure the safety of staff and the public at libraries. OPS services include: monitoring the security and fire/life/safety alarm systems at all libraries; and providing security for fire watches, filming, library and third party special events, and city officials and visiting dignitaries.

A Memorandum of Agreement (MOA) with GSD guarantees the equivalent of 48 employees to provide library security services 24 hours a day, 7 days a week.

Any consolidation discussions should include input from Library staff. Any plan should guarantee that security provided to the Library will remain at the level stated in the MOA between the Library and GSD.

### **Reduction of Funding for the Central Library Parking Validation Program**

The proposed budget includes eliminating the Special Parking Revenue Fund (SPRF) reimbursement to the library for the Central Library Parking Subsidy (\$150,000). In 1995, the City Council established the Central Library Parking Validation Program for patrons who park in the West Lawn Garage. The discounted parking rate encourages

people to use the library, especially those who are otherwise are deterred by the high cost of parking. Approximately 90,000 library users benefit from this program annually.

The Library requests that \$150,000 be budgeted in its Office and Administrative Expense Account No. 6010 for this purpose. In order to fund this program, the library recommends that an additional \$150,000 be realized as a cash carryover from salary savings in the current fiscal year. If a dedicated funding source is not identified and the parking validation is eliminated, library users will be negatively impacted.

### **Alterations and Improvements Funding**

Funding in the amount of \$303,080 was provided in the Library's budget for miscellaneous alterations and improvements to the library's facilities. Funding was inadvertently budgeted in the Office and Administrative Expense Account No. 6010. Funds should have been budgeted in the Contractual Services Account No. 3040.

### **Recommendations**

In closing, we appreciate this budget's support for the library and the vital services it provides to the people of Los Angeles. We look forward to continuing our partnership with the Mayor and City Councilmembers to uphold the promise to voters and fulfill the terms of Measure L. The following recommendations summarize our requests for modifications to the Mayor's Proposed FY 2012-13 Budget:

1. Authorize an exemption to the managed hiring process for the positions authorized in the FY 2012-13 budget.
2. Recognize an additional \$150,000 (change \$1,000,000 to \$1,150,000) in unspent prior year funds (from salary savings in the current fiscal year). Appropriate \$150,000 to the Office and Administrative Expense Account No. 6010 in order to providing a dedicated funding source for the Library's Parking Validation Program.
3. Decrease the Office and Administrative Expense Account No. 6010 by \$303,080 and increase the Contractual Services Account No. 3040 by \$303,080. This will ensure funding for the alterations and improvements to library's facilities is budgeted in the correct account.

If you have questions or would like additional information, please contact me or the Library's Business Manager, Kyle Millager, at (213) 228-7515.

Sincerely,



Kristina Morita  
Assistant General Manager

The Honorable Paul Krekorian, Chair  
April 20, 2012  
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cc: Honorable City Councilmembers  
Board of Library Commissioners  
Gaye Williams, Chief of Staff, Mayor's Office  
Aileen Adams, Deputy Mayor of Strategic Partnerships  
Neil Guglielmo, Budget Director, Mayor's Office  
Gerry Miller, Chief Legislative Analyst  
Sharon Tso, Executive Officer, Chief Legislative Analyst  
Karen Kalfayan, Assistant Chief Legislative Analyst  
Miguel Santana, City Administrative Officer  
Elaine Owens-Sanchez, Senior Analyst, CAO  
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