

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: July 27, 2018

CAO File No. 0220-00540-1281

Council File No. New

Council District: Citywide

To: The Mayor  
The Council

From: Richard H. Llewellyn, Jr., City Administrative Officer

Reference: Housing and Community Investment Department transmittal dated June 29, 2018; Received by the City Administrative Officer on July 5, 2018; Additional Information Received through July 24, 2018

Subject: **REQUEST FOR APPROVAL TO UTILIZE ADDITIONAL FORECLOSURE REGISTRY PROGRAM (FRP) PENALTY FEES FOR THE MODERATE INCOME PURCHASE ASSISTANCE (MIPA) HOMEOWNERSHIP PROGRAM**

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### RECOMMENDATION

That the Council, subject to the approval of the Mayor, adopt the recommendations included in the Housing and Community Investment Department transmittal dated June 29, 2017 relative to increasing homeownership opportunities by continuing to augment the Moderate Income Purchase Assistance (MIPA) Program.

### SUMMARY

The Housing and Community Investment Department (HCID) requests authority to continue the Moderate Income Purchase Assistance (MIPA) Program by utilizing \$2,316,042 of Foreclosure Registry penalty fees. Of this amount, HCID proposes to use \$2,000,000 for MIPA Program homebuyer loans and \$316,042 for salaries and related costs. If approved, HCID would continue the MIPA Program by funding a portion of seven existing staff members within the Homeownership Unit consisting of three Financial Development Officer Is, one Financial Development Officer II, one Management Analyst I, one Rehabilitation Construction Specialist II and one Senior Administrative Clerk. As proposed, these positions would be funded from the Community Development Block Grant (CDBG) (60 percent), the Municipal Housing Finance Fund (MHFF) (20 percent), and the Foreclosure Registry Program Fund would fund the portion of staff time spent on the MIPA Program (20 percent). The Department indicates that these positions are currently funded with CDBG (70%) and MHFF (30%). The HCID will report to the Mayor and Council if and when the Department determines that additional Foreclosure Registry penalty fees are available and could be effectively utilized by the MIPA Program in the future.

If the HCID request is approved, the Department projects that the MIPA Program would provide assistance to approximately 33 moderate-income households. Additional details relative to the MIPA program can be found in the HCID transmittal dated June 29, 2018. This Office concurs with the recommendations of the Department.

## **FISCAL IMPACT STATEMENT**

There is no impact to the General Fund. The recommendation in this report is in compliance with the City's Financial Policies in that the proposed continuation of the MIPA program will be fully funded by Foreclosure Registry Program penalty fees.

*RHL:ICS:02190004C*