



ANTONIO R. VILLARAIGOSA
MAYOR

December 18, 2012

Honorable Members of the City Council
c/o City Clerk
Room 395, City Hall

Re: Fiscal Year 2007-2008 Regional Catastrophic Preparedness Grant Program (FY 07/08 RCPGP) Appropriations Adjustment (Council File No. 12-0654)

Dear Honorable Members:

Transmitted herewith for City Council consideration are proposed financial transactions to close out the Fiscal Year 2007-2008 Regional Catastrophic Preparedness Grant Program (FY07/08 RCPGP) award from the United States Department of Homeland Security (DHS).

On November 17, 2009 (Council File No. 08-0897), the City Council formally accepted the FY07/08 RCPGP grant for \$6 million. On October 26, 2010, the City Council approved the grant extension period to August 29, 2011. On August 5, 2011, the California Emergency Management Agency (CalEMA) approved an extension for the FY07/08 RCPGP to January 31, 2012 and a subsequent extension to April 30, 2012 was approved by CalEMA on March 16, 2012 and adopted by City Council on May 29, 2012 (Council File No. 12-0654).

Before the close of the FY07/08 RCPGP grant, remaining funds totaling \$77,760.19 were identified from: (1) Cost savings in the amount of \$17,601.96 that had been designated for travel expenses to attend the National Regional Catastrophic Grant Program Conference, which was subsequently moved to September of 2012 and paid for with RCPGP 2009 funding; (2) an Emergency Management Department (EMD) contractual service agreement that was bid at a lower cost than anticipated for savings of \$9,972.04; and (3) an underage in actual expenditures from forecasted costs for EMD salary costs for planners assigned to RCPGP 2007-2008 projects in the amount of \$50,186.19.

These remaining funds were then obligated to partner jurisdictions in the amount of \$45,488.20 for planning personnel to complete Alliance planning deliverables within the region, fringe costs for management and administration personnel in the amount of \$338.82, and for LAPD salary costs for planners assigned to complete component deliverables specific to the law enforcement discipline in the amount of \$31,933.17.

RECOMMENDATIONS:

It is therefore requested that the City Council:

1. **Authorize** the Controller to:

- a. Transfer appropriations within Fund 51T, Department 46, for the reallocation of FY 2007-2008 RCPGP grant funds as follows:

Transfer From:

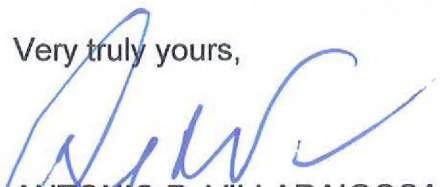
<u>Fund</u>	<u>Account</u>	<u>Description</u>	<u>Amount</u>
51T/46	46F507	Other-Management & Admin	\$ 17,601.96
51T/46	46F735	Contracts/Expenses – EMD	\$ 9,972.04
51T/46	46H135	EMD Salaries	<u>\$ 50,186.19</u>
Total:			<u>\$ 77,760.19</u>

Transfer To:

<u>Fund</u>	<u>Account</u>	<u>Description</u>	<u>Amount</u>
51T/46	46F511	Partner Jurisdictions	\$ 45,488.20
51T/46	46G299	Related Costs	\$ 338.82
51T/46	46H170	LAPD Salaries	<u>\$ 31,933.17</u>
Total:			<u>\$ 77,760.19</u>

2. **Authorize** the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the CAO, and authorize the Controller to implement the instructions.

Very truly yours,



ANTONIO R. VILLARAIGOSA
Mayor

ARV: njs