

# CITY OF LOS ANGELES

CALIFORNIA



ERIC GARCETTI  
MAYOR

**HOLLY L. WOLCOTT**  
City Clerk

**GREGORY R. ALLISON**  
Executive Office

When making inquiries relative to  
this matter, please refer to the  
Council File No.

Office of the  
CITY CLERK

**Council and Public Services**  
Room 395, City Hall  
Los Angeles, CA 90012  
General Information - (213) 978-1133  
Fax: (213) 978-1040

**SHANNON HOPPE**  
Division Manager

[www.cityclerk.lacity.org](http://www.cityclerk.lacity.org)

December 18, 2014

To All Interested Parties:

The City Council adopted the action(s), as attached, under Council File No. 12-0821, at its meeting held December 12, 2014.



City Clerk  
wrq

OFFICE OF THE MAYOR  
RECEIVED  
Mayor's Time Stamp  
2014 DEC 16 PM 2:14  
CITY OF LOS ANGELES

CITY CLERK'S OFFICE  
RECEIVED  
City Clerk's Time Stamp  
2014 DEC 16 PM 2:13  
CITY CLERK  
BY \_\_\_\_\_  
DEPUTY

SUBJECT TO THE MAYOR'S APPROVAL

COUNCIL FILE NO. 12-0821

COUNCIL DISTRICT \_\_\_\_\_

COUNCIL APPROVAL DATE December 12, 2014

RE: UPGRADE OF THE CITY'S VEHICLE MANAGEMENT SYSTEM

LAST DAY FOR MAYOR TO ACT DEC 26 2014  
(10 Day Charter requirement as per Charter Section 341)

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DO NOT WRITE BELOW THIS LINE - FOR MAYOR USE ONLY

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APPROVED

✓

\*DISAPPROVED

\_\_\_\_\_  
\*Transmit objections in writing  
pursuant to Charter Section 341

DATE OF MAYOR APPROVAL OR DISAPPROVAL 12/17/14

EG  
MAYOR

RECEIVED  
CITY CLERK'S OFFICE  
2014 DEC 17 PM 4:37  
CITY CLERK  
BY \_\_\_\_\_  
DEPUTY

INNOVATION, TECHNOLOGY AND GENERAL SERVICES COMMITTEE REPORT relative to the upgrade of the City's Vehicle Management System (VMS).

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the Department of General Services (GSD), Information Technology Agency (ITA), Los Angeles Fire Department (LAFD), and Los Angeles Police Department (LAPD) to execute a contract with AssetWorks under Charter Section 371(e)(2) and begin work on VMS Project with the understanding that an additional \$2.4 million will be needed (\$525,590 in Fiscal Year [FY] 2015-16 and \$1,829,000 in FY 2016-17) to complete the Project.

2. AUTHORIZE the Controller to transfer \$593,725 from the 2014-15 Unappropriated Balance to the following accounts within ITA Fund No. 100/32:

<u>Account:</u>	<u>Name:</u>	<u>Amount:</u>
003040	Contractual Services	\$343,225
006010	Office and Administrative Expense	\$160,500
007300	Equipment	\$90,000

3. AUTHORIZE the Controller to transfer \$1,120,165 from the 2014-15 Unappropriated Balance to the following accounts within GSD Fund No. 100/40:

<u>Account:</u>	<u>Name:</u>	<u>Amount:</u>
001010	Salaries General	\$171,676
003040	Contractual Services	\$933,489
006010	Office and Administrative Expense	\$15,000

4. AUTHORIZE the Controller to reappropriate \$1.4 million of the \$3.1 million from the FY 2014-15 Unappropriated Balance in the VMS line item to the same line item for FY 2015-16.

5. AUTHORIZE Resolution Authority for five positions within GSD and ITA as follows with additional positions to be requested in future budget years as identified in Attachment 5a of the August 11, 2014 Joint GSD/ITA/LAFD/LAPD report, attached to the Council file:

<u>Department</u>	<u>Position</u>	<u>No.</u>
ITA	Systems Programmer II (1455-2)	1
ITA	Data Base Architect (1470)	1
ITA	Programmer Analyst IV (1432-4)	1
GSD	Systems Analyst II (1596-2)	1
GSD	Management Analyst II (9184-2)	1

6. AUTHORIZE the ITA to hire a contractor as required to support the hosting of the VMS Project.

7. INSTRUCT the GSD, ITA, LAFD, and LAPD to:

- a. Submit a joint budget package in FY 2015-16 for \$525,590 for the remaining costs of Year 2 of the Project.
- b. Submit a budget request for FY 2016-17 in the amount of \$1,829,000 for staffing and expenses for Year 3 of the Project.

Fiscal Impact Statement: The GSD/ITA/LAFD/LAPD report that the total cost of the VMS Project is \$5.5 million over three years. In FY 2014-15, funding in the amount of \$3.1 million is provided in the Unappropriated Balance for VMS. This would result in a \$2.4 million project shortfall, which would occur by the second year of the Project. Total projected expenditures for the first year of the project in FY 2014-15 are estimated to be \$1.7 million. The Departments would require a reappropriation of the remaining \$1.4 million from funds in the Unappropriated Balance to fund the Project in year two. The projected expenses for year two of the project are estimated to be \$2.0 million and would require additional funding of \$525,590 by the Mayor and Council, followed by an additional \$1.8 million for year three of the project.

Community Impact Statement: None submitted.

**(Also referred to the Personnel and Animal Welfare and Budget and Finance Committees)**

Summary:

On August 26, 2014, the Innovation, Technology and General Services Committee considered an August 11, 2014 Joint GSD/ITA/LAFD/LAPD report relative to the upgrade of the City's VMS. According to the Departments, on May 14, 2013, the Information, Technology and General Services Committee (ITGS) directed the GSD, ITA, LAFD, LAPD, and the City Administrative Officer (CAO) to report with a detailed implementation plan including system costs, staffing needs, and to address LAPD security concerns. Council approved ITGS' direction to the Departments on May 28, 2013 (Council File No. 12-0821). The cost to completely fund this project is \$5.5 million. In FY 2013-14, \$3.1 million was placed in the Unappropriated Balance; however, as of this date, the project is underfunded by \$2.4 million. Additionally, this report is also in response to the Mayor's and Council's direction to report back on this subject in the 2014-15 budget (Council File No. 14-0600).

On June 5, 2012, Council instructed GSD, with input from the LAPD, LAFD and ITA, to report back on options for upgrading or replacing the City's current VMS and related motor pool and fuel management systems with new technologies to improve efficiencies and reduce costs (Council File No. 12-0821). On February 12, 2013, the Departments presented a report to ITGS outlining the cost for the staffing, purchase and implementation of VMS, Motor Pool Management System (MPMS) and the Fuel Management System (FMS).

Prior to submitting the February 2013 report to ITGS, GSD submitted a budget request for FY 2013-14 in the amount of \$3.1 million. This was the original cost submitted by AssetWorks for the system implementation, hosting of VMS for three years, installation and implementation of

MPMS. The budget request was approved and the funding was placed in the 2013-14 Unappropriated Balance. At the time of submission, the budget request did not include funding for positions for positions or communication equipment for MPMS network connections that the City must purchase for the installation to begin due to Citywide budget constraints. Currently, there is enough funding in the Unappropriated Balance to begin the Project, with the intent of submitting additional budget requests to fund the rest of the Project.

After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the recommendations contained in the August 11, 2014 Joint report, and detailed in the above recommendations. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

INNOVATION, TECHNOLOGY AND GENERAL SERVICES COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
BLUMENFIELD:	YES
BONIN:	ABSENT
O'FARRELL:	YES

EV  
12-0821\_rpt\_tgs\_8-26-2014

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**

**ADOPTED**  
*As Amended*  
DEC 12 2014  
*See attached Motion*  
**LOS ANGELES CITY COUNCIL**

PERSONNEL AND ANIMAL WELFARE COMMITTEE REPORT relative to the upgrade of the City's Vehicle Management System (VMS).

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the Department of General Services (GSD), Information Technology Agency (ITA), Los Angeles Fire Department (LAFD), and Los Angeles Police Department (LAPD) to execute a contract with AssetWorks under Charter Section 371(e)(2) and begin work on VMS Project with the understanding that an additional \$2.4 million will be needed (\$525,590 in Fiscal Year [FY] 2015-16 and \$1,829,000 in FY 2016-17) to complete the Project.
2. AUTHORIZE the Controller to transfer \$593,725 from the 2014-15 Unappropriated Balance to the following accounts within ITA Fund No. 100/32:

<u>Account:</u>	<u>Name:</u>	<u>Amount:</u>
001010	Salaries General	\$343,225
006010	Office and Administrative Expense	\$160,500
007300	Equipment	\$90,000

3. AUTHORIZE the Controller to transfer \$1,120,165 from the 2014-15 Unappropriated Balance to the following accounts within GSD Fund No. 100/40:

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001010	Salaries General	\$171,676
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006010	Office and Administrative Expense	\$15,000

4. AUTHORIZE the Controller to reappropriate \$1.4 million of the \$3.1 million from the FY 2014-15 Unappropriated Balance in the VMS line item to the same line item for FY 2015-16.
5. AUTHORIZE Resolution Authority for five positions within GSD and ITA as follows with additional positions to be requested in future budget years as identified in Attachment 5a of the August 11, 2014 Joint GSD/ITA/LAFD/LAPD report, attached to the Council file:

<u>Department</u>	<u>Position</u>	<u>No.</u>
ITA	Systems Programmer II (1455-2)	1
ITA	Data Base Architect (1470)	1
ITA	Programmer Analyst IV (1432-4)	1
GSD	Systems Analyst II (1596-2)	1
GSD	Management Analyst II (9184-2)	1

6. AUTHORIZE the ITA to hire a contractor as required to support the hosting of the VMS Project.
7. INSTRUCT the GSD, ITA, LAFD, and LAPD to:

- a. Submit a joint budget package in FY 2015-16 for \$525,590 for the remaining costs of Year 2 of the Project.
  - b. Submit a budget request for FY 2016-17 in the amount of \$1,829,000 for staffing and expenses for Year 3 of the Project.
8. AMEND Attachment 5a of the August 11, 2014 Joint GSD/ITA/LAFD/LAPD report, attached to the Council file, to change the position from one Programmer Analyst IV to one Senior Systems Analyst I.

Fiscal Impact Statement: The GSD/ITA/LAFD/LAPD report that the total cost of the VMS Project is \$5.5 million over three years. In FY 2014-15, funding in the amount of \$3.1 million is provided in the Unappropriated Balance for VMS. This would result in a \$2.4 million project shortfall, which would occur by the second year of the Project. Total projected expenditures for the first year of the project in FY 2014-15 are estimated to be \$1.7 million. The Departments would require a reappropriation of the remaining \$1.4 million from funds in the Unappropriated Balance to fund the Project in year two. The projected expenses for year two of the project are estimated to be \$2.0 million and would require additional funding of \$525,590 by the Mayor and Council, followed by an additional \$1.8 million for year three of the project.

Community Impact Statement: None submitted.

**(Also referred to the Innovation Technology and General Services and Budget and Finance Committees)**

Summary:

On September 16, 2014, your Committee considered an August 11, 2014 Joint GSD/ITA/LAFD/LAPD report relative to the upgrade of the City's VMS. According to the Departments, on May 14, 2013, the Information, Technology and General Services Committee (ITGS) directed the GSD, ITA, LAFD, LAPD, and the City Administrative Officer (CAO) to report with a detailed implementation plan including system costs, staffing needs, and to address LAPD security concerns. Council approved ITGS' direction to the Departments on May 28, 2013 (Council File No. 12-0821). The cost to completely fund this project is \$5.5 million. In FY 2013-14, \$3.1 million was placed in the Unappropriated Balance; however, as of this date, the project is underfunded by \$2.4 million. Additionally, this report is also in response to the Mayor's and Council's direction to report back on this subject in the 2014-15 budget (Council File No. 14-0600).

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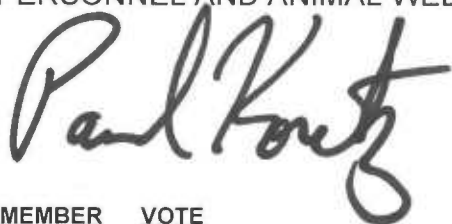


communication equipment for MPMS network connections that the City must purchase for the installation to begin due to Citywide budget constraints. Currently, there is enough funding in the Unappropriated Balance to begin the Project, with the intent of submitting additional budget requests to fund the rest of the Project.

After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the recommendations contained in the August 11, 2014 Joint report, as amended, and detailed in the above recommendations. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

PERSONNEL AND ANIMAL WELFARE COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
KORETZ:	YES
O'FARRELL:	YES
FUENTES:	YES

ARL  
12/2/14

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**

**ADOPTED**  
*As Amended*  
DEC 12 2014  
*see attached Motion*  
**LOS ANGELES CITY COUNCIL**



**AMENDING MOTION**

I HEREBY MOVE that Council AMEND the Innovation, Technology and General Service and Personnel and Animal Welfare Committees' reports as follows:

- a. Amend Recommendation No. 2 to change Account 003040 Contractual Services to Account 001010 Salaries General.
- b. Amend Attachment 5a on the Los Angeles Fire Department positions to change the position from Programmer Analyst IV to a Senior Systems Analyst I.

PRESENTED BY \_\_\_\_\_  
PAUL KORETZ  
Councilmember, 5th District

SECONDED BY \_\_\_\_\_  
HERB J. WESSON, JR  
Councilmember, 10th District

**ADOPTED**

DEC 12 2014

**LOS ANGELES CITY COUNCIL**

December 12, 2014

CF 12-0821