# CITY OF LOS ANGELES
## INTER-DEPARTMENTAL CORRESPONDENCE

Date:  May 22, 2013 REF: ASB-110-13

To: Honorable Members of the City Council
Attn: Information Technology and General Services Committee

From: Claire Bartels, Chief Deputy Controller
Steve Reneker, General Manager, Information Technology Agency

Subject: **FINANCIAL MANAGEMENT SYSTEM: LONG-TERM SUPPORT CONTRACT AMENDMENTS**

The Office of the Controller (Controller) and the Information Technology Agency (ITA) request approval to execute two amendments to contracts with CGI Technologies and Solutions Incorporated (CGI) to establish a long-term, cost effective support model for the City's Financial Management System (FMS). As approved by the Information Technology Oversight Committee (ITOC) at its meeting held May 9, 2013, we recommend approval of the following two contract amendments:

- Contract Amendment No. 3 (CA #3) to Software Maintenance Contract No. C-114342 for new Enhanced Maintenance Services to provide off-site technical support services for a term of three years effective July 1, 2013 through June 30, 2016; and,

- Contract Amendment No. 8 (CA #8) to Professional Services Agreement No. C-114340 to provide three years of elective services to ITA and the Controller for an extended contract term effective July 1, 2013 through June 30, 2016. During the three years, ITA will receive one year of transitional training and two years of as-needed technical support, and the Controller will receive three years of software customizations and functional support.

A summary of the costs of the two proposed amendments is provided as Attachment B.

**BACKGROUND**
Used by all Council-controlled departments, FMS interfaces with Harbor and Los Angeles World Airports systems, has over 1,500 users across 40 departments, and is the official audited "system of record" for City of Los Angeles financials. Implemented in July 2011, FMS replaced multiple aging City systems, including the 24 year-old FMIS mainframe-based financial system. In the final year of the FMS Project, there were frequent discussions between ITA, Controller's Office, City Administrative Officer (CAO), City Legislative Analyst (CLA), and Mayor's Office on the best method to support and maintain the new FMS for the long-term. Options varied from full vendor support and hosting off-site (most expensive) to a hybrid model of City hosting with off-site supplemental vendor support in case of complex system issues (least expensive).

Based on the complexity of the new technology and the expected challenges in stabilizing the FMS system in its first two years, the City agreed to maintain a level of on-site vendor staffing through the system implementer (CGI) at a cost of approximately $1.3 million per year. Since July 2011, ITA and Controller staff, with the assistance of on-site and off-site CGI vendor staff, have resolved over 5,300 user service requests.

The City has two contracts with CGI for support of FMS. The first contract, No. C-114340, is a Personal Services Agreement originally executed for FMS implementation and is currently used to provide technical and functional CGI support, including the on-site CGI staff, for both ITA and the Controller's Office. The overall compensation of the current Contract No. C-114340 is not to exceed $22,425,459 and the contract currently expires on June 30, 2013. The second contract, No. C-114342, is a Software Maintenance Agreement through which the City makes the required $500,000 annual software maintenance payment to CGI. The overall compensation of the current Software Maintenance Agreement No. C-114342 is not to exceed $2,500,000 and the contract currently expires on June 30, 2016.

**ENHANCED MAINTENANCE SERVICES (CONTRACT AMENDMENT #3)**
Based on ITA experience, the current on-site vendor approach is not the best long-term, cost effective technical support strategy for FMS. The ITOC requested that ITA research alternatives for long-term support. Due to the need to protect the significant City investment in the system, proprietary nature of the software, lack of authorized support vendors, and core support services required by the City, it was determined that only CGI could provide the required support services. ITA identified that a short-term training investment in current ITA support staff along with the procurement of CGI's existing Enhanced Maintenance Service (EMS) is a solution that provides a cost effective, long-term support strategy for the City. Through this support model, ITA will provide the first level of response to technical issues and receive support from CGI through the EMS in the event the Department is unable to resolve the system issue. While significant technical challenges periodically occur, ITA and the Controller are confident that a reduction in the current levels of on-site vendor support could be achieved while minimizing impacts to the FMS system operation. A comparison of the costs of the current CGI support model and the proposed EMS is provided as Attachment A.

The EMS provides off-site CGI support through a centralized CGI Help Desk located in San Antonio, Texas. The annual cost for this service is $325,000. This is about one quarter (1/4) of the current cost of on-site CGI vendor services. In addition, EMS provides the following benefits not provided by CGI under the City's current contracts:

1. Extended support for customized FMS programming (i.e. vendor will fix system issues with both out-of-the box and custom programming).
2. A copy of the City FMS system at the secure CGI San Antonio Data Center, to be available for rapid system troubleshooting and problem resolution.
3. Pre-testing and bundling of FMS system patches.

4.  After-hour phone support for potential problems that occur during FMS Nightly Cycle processing. Depending on the nature of the issue, after-hour support calls could be forwarded from the San Antonio Call Center to CGI employees located elsewhere in the United States, Europe, or Asia.

During the course of discussions with the ITOC, ITA was requested to identify other CGI solutions that would ensure support was provided by CGI employees within the United States. CGI did provide an alternative support option where the City would be provided phone numbers for local CGI on-call consultants in case of a system issue. This alternative option would cost an additional $60,000 per year and provides significantly less support than the EMS package. For example, the alternative option does not maintain a copy of the City's FMS system for rapid troubleshooting, will not pre-test and bundle system patches, is a less formal arrangement than the EMS package, and is heavily reliant on the availability of local consultants during a system emergency. For these reasons, ITA recommended, and the ITOC approved, the use of the EMS package for the long-term support solution.

The proposed CA #3 to Software Maintenance Contract No. C-114342 would increase contract compensation by a total of $975,000, or $325,000 per year, for the EMS through the current contract expiration on June 30, 2016. Sufficient funds are included in the Mayor's Proposed 2013-14 Budget to cover the 2013-14 expenditures for the proposed CA #3 to Software Maintenance Contract No. C-114342. A draft of the proposed CA #3 is provided as Attachment C.


**TRANSITION TRAINING AND CITY CUSTOMIZATIONS (CONTRACT AMENDMENT #8)**

To facilitate the transition of FMS technical support from on-site CGI consultants to City ITA staff, ITA has incorporated a one-year transitional training program for current ITA staff ($500,000) and two additional years of ITA as-needed technical support ($25,000 per year). In addition, this contract amendment incorporates the annual Controller requirements for CGI services in the areas of FMS system customization and functional support ($325,000). As included in previous contract amendments, the Controller's Office annually reviews and requests system customizations from CGI. These customizations are contracted with the vendor and implemented to ensure the system is performing in accordance with City requirements.

Lastly, the proposed CA #8 will also amend the scope of work of the contract to reflect current year savings in the Controller's budget of $196,522 and realign $25,000 from customizations to functional support consistent with requirements for 2012-13. Controller and ITA staff achieved these savings through active issue management and internal system controls thereby reducing anticipated need for contractual support.

The proposed CA #8 to Personal Services Agreement No. C-114340 would increase contract compensation for future fiscal years by $1.475 million and decrease contract compensation for 2012-13 by $196,522, for a net total compensation increase of $1,378,478. The proposed CA #8 also extends the agreement by three years through June 30, 2016. Sufficient funds are included in the Mayor's Proposed 2013-14 Budget for ITA and the Controller's Office to fund the 2013-14 expenditures for the proposed CA #8 to Personal Services Agreement No. C-114340. A draft of the proposed CA #8 is provided as Attachment D.

**RECOMMENDATIONS**
That the Council:

1. Approve and authorize the General Manager of the Information Technology Agency (ITA), or his designee, to execute Amendment No. 3 to Software Maintenance Agreement No. C-114342 with CGI Technologies and Solutions, Incorporated (CGI) to increase contract compensation by $975,000 for Enhanced Maintenance Services, in substantial conformance with the draft amendment provided as Attachment C and subject to the availability of budgeted funds and approval of the City Attorney; and

2. Approve and authorize the General Manager of ITA, or his designee, to execute Amendment No. 8 to Professional Services Agreement No. C-114340 with CGI to extend the term of the contract by three years through June 30, 2016 and increase contract compensation by $1,378,478, in substantial conformance with the draft amendment provided as Attachment D and subject to the availability of budgeted funds and approval of the City Attorney, for additional functional and technical support as follows:

   a. Add deliverables not to exceed $500,000 for post-implementation transition training services and support in 2013-14;
   b. Add deliverables not to exceed $50,000 per year for post-implementation as-needed technical support for 2014-15 and 2015-16 for a maximum total of $100,000;
   c. Add deliverables not to exceed $325,000 per year for post-implementation customizations and functional support for three years for a maximum total of $975,000;
   d. Reduce the cost of existing deliverables for software customizations by ($221,522); and,
   e. Increase the cost of the existing deliverable for post-implementation functional support in an amount not to exceed $25,000.

**FISCAL IMPACT STATEMENT**

Approval of these recommendations will result in General Fund savings of $196,522 in 2012-13. Funding for future fiscal years is subject to appropriation in the City's annual budgetary process. Sufficient funding for proposed 2013-14 expenditures is included in the Mayor's Proposed Budget. As funds are available for current year expenditures and future fiscal year expenditures are subject to the availability of budgeted funds, the recommendations of this report are in compliance with the City's Financial Policies.

**Attachments**

Attachment A – Current vs. Proposed EMS Cost Comparison
Attachment B – Breakdown of Contract Amendment Items
Attachment C – Contract Amendment No. 3 to Software Maintenance C-114342
Attachment D – Contract Amendment No. 8 to PSA C-114340

cc:  Claire Bartels, Office of the Controller
     Faith Mok, Office of the Controller
     Todd Bouey, Office of the Controller
     Jody Yoxsimer, Office of the City Administrative Officer
     Melissa Fleming, Office of the City Administrative Officer
     Mandana Khatibshahidi, Office of the Chief Legislative Analyst
     Laurel Lightner, Office of the City Attorney
     Steve Reneker, General Manager, ITA
     Ted Ross, Assistant General Manager, ITA
     Jose Alvarez, ITA

# ATTACHMENT A

## Current Contractor Support vs. Proposed Enhanced Maintenance Service
## (Three-Year Cost Comparison)

|  | FY2013-14 | FY2014-15 | FY2015-16 | TOTAL |
|---|---|---|---|---|
| **Current On-Site CGI Support** | $1,290,240 | $1,290,240 | $1,290,240 | $3,870,720 |
| **Proposed Off-Site Support (EMS)** |  |  |  |  |
| Enhanced Maintenance Service Package (CA #3) | $325,000 | $325,000 | $325,000 | $975,000 |
| Transition Training Services for FY 2014 & As-Needed Technical Support (CA #8) | $500,000 | $50,000 | $50,000 | $600,000 |
| **TOTAL** | $825,000 | $375,000 | $375,000 | $1,575,000 |
|  |  |  |  |  |
| *Proposed City Savings* | *($465,240)* | *($915,240)* | *($915,240)* | *($2,295,720)* |

# ATTACHMENT B

## Breakdown of Contract Amendment Items

| | Dept | FY2013 | FY2014[2] | FY2015[2] | FY2016[2] | TOTAL |
|---|---|---|---|---|---|---|
| **CA #3 to Software Maintenance C-114342** | | | | | | |
| Enhanced Maintenance Services (EMS)  CA #3 to C-114342 | ITA | $          - | $   325,000 | $   325,000 | $ 325,000 | $   975,000 |
| **Subtotal for CA #3** | | | | | | **$   975,000** |
| | | | | | | |
| **CA #8 to Personal Services Agreement C-114340** | | | | | | |
| ITA Transition Training | ITA | $          - | $   500,000 | $          - | $          - | $   500,000 |
| Controller FMS Customizations and Functional Support[1] | CTR | $          - | $   325,000 | $   325,000 | $ 325,000 | $   975,000 |
| ITA "As-Needed" Support[1] | ITA | $          - | $          - | $   50,000 | $  50,000 | $   100,000 |
| Controller "As-Needed" Support | CTR | $    25,000 | $          - | $          - | $          - | $    25,000 |
| Reduction in price for software customizations for FY 2013 | CTR | $(221,522) | $          - | $          - | $          - | $(221,522)) |
| **Subtotal for CA #8** | | $(196,522) | $   825,000 | $   375,000 | $ 375,000 | **$1,378,478** |
| | | | | | | |
| **TOTAL (CA #3 & CA #8)** | | $(196,522) | **$ 1,150,000** | **$   700,000** | **$ 700,000** | **$2,353,478** |

**NOTES:**
1. FMS Customizations and Functional Support represent maximum contract ceilings. Actual expenditures depend on issues encountered during the fiscal year and identified customization and enhancement needs.
2. FY 2014, 2015 and 2016 funding pending availability in the Controller's and ITA's budgets.

## ATTACHMENT C

## THIRD AMENDMENT to AGREEMENT C-114342
## BETWEEN THE CITY OF LOS ANGELES
## AND
## CGI TECHNOLOGIES AND SOLUTIONS INC.

## PROPRIETARY SOFTWARE MAINTENANCE AGREEMENT

This Third Amendment of Contract C-114342 is entered into between the City of Los Angeles, California, a municipal corporation (hereinafter referred to as the "City" or "Customer") and CGI Technologies and Solutions Inc., a Delaware corporation (hereinafter referred to as "Contractor" or "CGI") with reference to the following facts:

**WHEREAS,** on or about September 1, 2008, the City and Contractor entered into a Maintenance Agreement (City Contract No. C-114342) whereby Contractor agreed to provide AMS Advantage®, now CGI Advantage® software standard support and maintenance services ("Maintenance Agreement"); and

**WHEREAS**, the City (CFs 07-2186-S1 and S2) authorized the Controller to execute the contract on behalf of the City; and

**WHEREAS**, CFs 07-2186-S1 and S2 transferred the City Project Management Office and the project management function form the Controller to the Information Technology Agency; and

**WHEREAS**, pursuant to the First Amendment to this Maintenance Agreement on or about September 9, 2008, this contract recognizes the project structure approved in the above Council files; and

**WHEREAS**, the parties entered into a Second Amendment pursuant to the Services Agreement in order to update the Due Dates for maintenance fees for the initial Maintenance Period to reflect the new revised Go-Live date of 07/01/11.

**WHEREAS**, the parties desire to enter into this Third Amendment pursuant to Paragraph 30 (Change Notices and Amendments) of the Services Agreement in order to add Enhanced Maintenance Services.

**NOW THEREFORE**, in consideration of the premises and of the covenants, representations and agreement set forth herein, the parties hereby covenant, represent and agree to amend the Maintenance Agreement as follows:

1. Enhanced Services is hereby added to the Maintenance Agreement. The Services to be provided are described in the attached Statement of Work 1.

2. Enhanced Maintenance Fees.

A. The fee for Enhanced Maintenance Services shall be Three Hundred Twenty Five Thousand Dollars ($325,000.00) annually and is payable in accordance with the following:

| Milestone | Payment Deliverable | Due Date | Deliverable Amount |
|---|---|---|---|
| Year 1 | Enhanced Maintenance (July 1, 2013 – June 30, 2014) | 07/01/13 | $325,000.00 |
| Year 2 | Enhanced Maintenance (July 1, 2014 – June 30, 2015) | 07/01/14 | $325,000.00 |
| Year 3 | Enhanced Maintenance (July 1, 2015 – June 30, 2016) | 07/01/15 | $325,000.00 |
| Total Payments – Enhanced Maintenance Services | | | $975,000.00 |

3. The Customer is required to maintain current Maintenance Services to be eligible for Enhanced Maintenance.

4. Customer may purchase additional Enhanced Maintenance Services for the CGI Advantage Software for subsequent Periods at prices to be mutually agreed by the parties.

5. Customer may terminate Enhanced Maintenance Services by giving sixty (60) days written notice to CGI prior to the start of the new Year.

6. Except as amended herein, all other terms and conditions of the Maintenance Agreement shall remain in full force and effect.

*[Signature page follows.]*

**IN WITNESS WHEREOF**, the parties hereto have caused this Third Amendment to be executed by their duly authorized representatives.

THE CITY OF LOS ANGELES
A Municipal Corporation

CGI Technologies and Solutions Inc.

By: _____
     STEVE RENEKER
     General Manager
     Information Technology Agency

By: _____
     DOREEN STURGIS
     Vice President

Date: _____

Date: _____

APPROVED AS TO FORM:
Carmen A. Trutanich, City Attorney

Attest: June Lagmay, City Clerk

By: _____
     Laurel L. Lightner
     Assistant City Attorney

By: _____
             Deputy

Date: _____

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**Effective Date of this Work Request:**

    This Work Request is effective as of July 1, 2013 through June 30, 2016.

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**Services to be Performed and Schedule of Performance:**

    The scope of the work will be limited to:

1. Enhanced Maintenance Services (EMS) - Patch Set Services:

   - Maintain a copy of the City's Advantage Financial and infoAdvantage production code base and representative City data (sensitive data elements scrubbed prior to transfer) at CGI facilities. CGI will provide a hard drive and data scrubbing scripts for the City to revise, execute, load data, and ship back to CGI

   - Issue and resolution support for the City's Advantage Financial and infoAdvanatage customizations

   - Ready-to-run City-specific code merges (Patch Sets) for City requested Advantage Financial and infoAdvantage defect resolutions

   - Patch Set content documentation and Patch Set testing guidelines documentation

   - Patch Set Delivery – A total of four (4) Patch Sets per year for the next three years. Additional Patch Sets may be requested for critical issues.

     - Baseline Advantage Financial resolutions (limited to 35 per year) and Custom Advantage Financial resolutions (limited to 15 per year) will be included. The City and CGI will mutually agree on which resolutions are considered custom.

     - Baseline infoAdvantage resolutions (limited to 10 per year) and Custom infoAdvantage resolutions (limited to 8 per year) will be included. The City and CGI will mutually agree on which resolutions are considered custom.

     - Mandatory Patches will be included at no additional costs and may occur outside of the patch delivery schedule.

     - Additional resolutions (over the above limits) will be covered at rate of $1,500 / resolution.

2. Enhanced Maintenance Services (EMS) – Extended Phone Support Services:

   - The City will be provided with a toll free number for CGI to report any urgent production application issue believed to be a software defect involving Advantage Financial or infoAdvantage.

   - This hotline is staffed 24x365 for issue submission and discussion of client provided artifacts. These artifacts will be used to initiate the issue resolution process, which will occur during EMS extended support hours.

- EMS extended support hours for issue resolution are generally Monday thru Friday 24 hours per day excluding major holidays observed by CGI, the list of which CGI will provide at the outset of each contract year.

- This service will be in effect starting with the effective date of the Agreement.

3. Enhanced Maintenance Services (EMS) – Discretionary Services

- CGI will expend up to 260 hours per year of services to provide the City with functional and technical support.

- These discretionary hours are available to the City effective with the effective date of the Agreement and do not rollover year over year. The Service hours will be performed remotely.

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**Deliverables and Schedule of Performance:**

- Patch Set Delivery: A total of four Patch Sets annually.

  - Tentative Patch Delivery Dates

    - Patch Set 1 – September 2013
    - Patch Set 2 – December 2013
    - Patch Set 3 – March 2014
    - Patch Set 4 – June 2014
    - Patch Set 5 – September 2014
    - Patch Set 6 – December 2014
    - Patch Set 7 – March 2015
    - Patch Set 8 – June 2015
    - Patch Set 9 – September 2015
    - Patch Set 10 – December 2015
    - Patch Set 11 – March 2016
    - Patch Set 12 – June 2016

  - All delivery dates will be mutually agreed upon by City and CGI

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**Compensation:**

EMS fees shall be payable based on the following schedule:

| | Term | Fee |
|---|---|---|
| Year 1 | July 1, 2013 - June 30, 2014 | $ 325,000 |
| Year 2 | July 1, 2014 - June 30, 2015 | $ 325,000 |
| Year 3 | July 1, 2015 - June 30, 2016 | $ 325,000 |

Payment Terms:

CGI will invoice on July 1 of each year of the three year term for the annual amount specified above, beginning July 1, 2013. Each invoice will be in the amount specified above. Payment is due within thirty (30) days of invoice date.

**Work Request Manager.**

The Work Request Manager is:

Jose Alvarez (Information Systems Manager, Financial
Management Systems)

**Resources and Responsibilities of the City:**

The City will provide the following resources and has the following responsibilities in supporting CGI's performance of the Services:

Services or Support: The City is responsible for the following tasks according to the project schedule above in "Deliverables and Schedule of Performance". If the City fails to perform its responsibilities in a commercially reasonable time for the respective City activity, prevents CGI from or delays CGI in performing the Services, CGI will be entitled to an equitable adjustment in the schedule for performance under this work request. In such event, the parties will mutually agree upon a Change Order documenting the adjustments.

- List of patch requests from available resolutions for each Patch Set at least eight (8) weeks prior to the Patch Set delivery date
- Code Installation – The City will be responsible for installing the code delivered by CGI to their test environment(s) and production environment. The City should only make updates to Advantage Financial and infoAdvantage application code via EMS Patch Sets.
- Acceptance Test – The City will be responsible for developing the acceptance test plan, populating the databases for acceptance test and conducting the acceptance tests in their environment. Upon receipt of a Patch Set, the City will install and test the contents of the Patch Set within 60 days reporting any issues to CGI via the standard Advantage Support Center issue submission portal. Any delay in acceptance testing may have an impact on future patch set schedules.

Facilities and Equipment: N/A

Environments: The City will test all patches in a test environment prior to moving them into production. The City will also make available the City's Advantage Financial and infoAdvantage production application code and scrubbed data after the migration of each Patch Set to production for CGI to update their environment.

Proprietary Materials: N/A

**Other Provisions:**

Enhanced Maintenance Services are provided under the provisions of the CGI Advantage Maintenance Agreement, dated September 1, 2008. The City is required to remain current on standard CGI Advantage Maintenance in order to receive Enhanced Maintenance Services.

ALL OTHER TERMS AND CONDITIONS REMAIN IN PLACE AND UNCHANGED.

**IN WITNESS WHEREOF**, the parties hereto have caused this Statement of Work No. 1 to be executed by their duly authorized representatives as of the Effective Date.

THE CITY OF LOS ANGELES  
A Municipal Corporation

CGI Technologies and Solutions Inc.

By: _____  
    STEVE RENEKER  
    General Manager  
    Information Technology Agency

By: _____  
    DOREEN STURGIS  
    Vice President

Date: _____

Date: _____

APPROVED AS TO FORM:  
Carmen A. Trutanich, City Attorney

Attest: June Lagmay, City Clerk

By: _____  
    Laurel L. Lightner  
    Assistant City Attorney

By: _____  
                  Deputy

Date: _____

## CONTRACT AMENDMENT NUMBER 8 TO AGREEMENT C-114340
## BETWEEN THE CITY OF LOS ANGELES
## AND
## CGI TECHNOLOGIES AND SOLUTIONS INC.
## FOR THE FINANCIAL MANAGEMENT SYSTEM

This Contract Amendment Number 8 to Agreement No. C-114340 (the "Agreement") is effective on the date of last signature (the "Effective Date"), by and between the City of Los Angeles, California, a municipal corporation (hereinafter referred to as the "CITY") and CGI Technologies and Solutions Inc. (hereinafter referred to as "Contractor" or "CGI"), with reference to the following facts.

A. On August 26, 2008 the City Clerk attested to the Agreement for the implementation of the Financial Management System, as defined therein, in the Project Price amount of Fourteen Million, Six Hundred Sixty-Seven Thousand, Four Hundred Eighty Dollars ($14,667,480).

B. On September 10, 2008 the City Clerk attested to the First Amendment, which transferred the oversight and administration of the Financial Management System Project from the Office of the Controller to the Information Technology Agency at no cost.

C. On December 17, 2009 the parties entered into Change Notice Number 1 in the amount of Six Hundred Thirty Thousand, Nine Hundred Twenty Dollars ($630,920) in order to (i) revise the Due Dates of select Deliverables to align with the approved Implementation Analysis Document (Deliverable 18); and (ii) add or modify performance of Services through the addition of new Deliverables and deletion of certain Deliverables and corresponding payment Milestones, and (iii) modify the scope of the Core Financial Software Modifications.

D. On April 30, 2010 the City Clerk attested to Contract Amendment Number 2 in the amount of Two Million, Nine Hundred Nine Thousand, Nine Hundred Eighty Dollars ($2,909,980) in order to (i) change the FMS go-live date to July 1, 2011, (ii) add or modify performance of Services through the addition of new Deliverables and updates to certain Deliverables and corresponding payment Milestones, and (iii) make certain other changes to the terms of the Agreement based on these changes in services and requirements.

E. On July 15, 2010 the parties entered into Change Notice Number 2 in the amount of One Hundred Seven Thousand, Six Hundred Eighty Dollars ($107,680) in order to (i) add or modify performance of Services through the addition of new Deliverables and corresponding payment Milestones and (ii)

modify the scope of the Core Financial Software Modifications for lockbox and tax intercept.

F.     On September 8, 2010 the City Clerk attested to Contract Amendment Number 3 in the amount of Five Hundred Sixty Thousand Dollars ($560,000) in order to: (i) add or modify performance of Services through the addition of new Deliverables to support the City's Centralized Accounts Receivable (AR) Reporting requirements and (ii) make certain other changes to the terms of the Agreement based on these changes in services and requirements.

G.     On November 3, 2010 the parties entered into Change Notice Number 3 in the amount of One Hundred Forty Thousand, Eight Hundred Dollars ($140,800) in order to: (i) add or modify performance of Services through the addition of new Deliverables 129.0 through 130.9 as listed in Exhibit L and corresponding payment milestones to provide assistance with Department-level FMS Planning and Deployment Support, and (ii) modify the Core Financial List of Key Contractor Personnel.

H.     On January 13, 2011 the City Clerk attested to Contract Amendment Number 4  in the amount of Three Hundred Eighty Three Thousand, Four Hundred Dollars ($383,400) in order to: (i) add or modify performance of Services through the addition of new Deliverable 131.0 and corresponding payment milestone to develop a Citywide Resources Impact/Skills Gap Analysis and Deliverables 59.1 through 59.15 and corresponding payment milestones to support SMS testing efforts and (ii) comply with applicable provisions of the City's First Source Hiring Ordinance (Los Angeles Administrative Code Section 10.44 et seq).

I.     On January 21, 2011 the parties entered into Change Notice Number 4  in the amount of Two Hundred Eleven Thousand, Five Hundred Twenty Dollars ($211,520) in order to: (i) add or modify performance of Services through the addition of new Deliverables 36.1, 41.2, 45.2 and 77.1 and corresponding payment Milestones and (ii) modify the scope of the Core Financial Software Modifications for a revised conversion approach and to modify the service contract budget program to allow for special date processing.

J.     On March 21, 2011 the parties entered into Change Notice Number 5 in the amount of Seventy-nine thousand, Forty Dollars ($79,040) in order to: (i) add or modify performance of Services through the addition of new Deliverables 36.2, 41.3, and 45.3 and corresponding payment Milestones, and (ii) modify the scope of the Core Financial Software Modifications to add an Authority field to the Appropriation Budget document and associated inquiry page.

K.     On August 5, 2011 the City Clerk attested to Contract Amendment Number 5 to reduce the amount by Seventy-One Thousand, Nine Hundred Twenty-Five Dollars ($71,925) in order to: (i) delete SMS application support

Deliverables 59.3 through 59.8, (ii) change the value of SMS application support Deliverables 59.1 and 59.2, and (iii) change the value of post-implementation support Deliverables 110.0 through 114.0.

L.      On January 3, 2012 the City Clerk attested to Contract Amendment Number 6 in the amount of One Million, Thirty Three Thousand, Eight Hundred Dollars ($1,033,800), in order to add or modify performance of Services through the addition of: (i) new project management and post-implementation support Deliverables 1.41 through 1.46 and 114.1 through 114.6 and (ii) Centralized Accounts Receivable Reporting User Acceptance Test and Go-Live support task Deliverable A3-11.0 and corresponding payment Milestones.

M.      On February 14, 2012 the parties entered into Change Notice Number 6 in the amount of One Hundred Ninety Thousand, Six Hundred Twenty-Four Dollars ($190,624) in order to: (i) add or modify performance of Services through the addition of new Deliverables 41.4 and 45.4 and corresponding payment Milestones, and (ii) modify the scope of the Core Financial Software Modifications.

N.      On July 19, 2012 the parties entered into Contract Amendment Number 7 in the amount of One Million, Five Hundred and Eighty Two Thousand, One Hundred and Forty Dollars ($1,582,140) in order to: (i) add or modify performance of Services through the addition of new FMS software modification Deliverables 41.5 and 45.5 and corresponding payment Milestones, and (ii) add or modify performance of Services through the addition of new post-implementation support Deliverables 114.7 through 114.18 and corresponding payment Milestones, and (iii) delete retirement/consolidation of City systems support Deliverables 128.10 through 128.12 and corresponding payment Milestones, and (iv) add or modify performance of Services through the addition of a new functional support Deliverable 132.0 and corresponding payment Milestones.

O.      As of the date of last signature the parties desire to enter into Contract Amendment Number 8 in the amount of One Million, Three Hundred and Sixty Eight Thousand, Four Hundred and Seventy Eight Dollars ($1,378,478) in order to: (i) modify the value and scope of FMS software modification Deliverables 41.5 and 45.5 and corresponding payment Milestones, and (ii) add new post-implementation transition training services and support Deliverables 114.19 through 114.30 and corresponding payment Milestones, and (iii) modify the value of functional support Deliverable 132.0 and corresponding payment Milestones, and (iv) add performance of Services through the addition of new technical support Deliverables 133.1 through 133.2 and corresponding payment Milestones, and (v) add performance of Services through the addition of new customizations and functional support Deliverables 134.1 through 134.3 and corresponding payment Milestones.

NOW, THEREFORE, in consideration of the foregoing and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree to this Contract Amendment Number 8 as follows:

1.    Definitions.  Capitalized terms used but not defined in this Contract Amendment Number 8 will have the meanings indicated for them in the Agreement.

2.    Increase in Project Price.  The Project Price identified in Subparagraph 19.5.1. (General) of Subparagraph 19.5 (PROJECT PRICE; CONTRACT SUM) of Paragraph 19 (PAYMENT TERMS) of the Agreement is hereby increased by One Million, Four Hundred and Eighteen Thousand, Four Hundred and Seventy Eight Dollars ($1,378,478) from Twenty Two Million, Four Hundred Twenty Five Thousand, Four Hundred Fifty Nine Dollars ($22,425,459) to Twenty Three Million, Eight Hundred and Three Thousand, Nine Hundred and Thirty Seven Dollars ($23,803,937).  The contingency amount, against which the City will write Change Notices, shall remain unchanged at Nine Hundred Eleven Thousand, Four Hundred and Sixty Three Dollars ($911,463).

3.    Changes to Core Financial Deliverables Definition.  Exhibit B (Core Financial Deliverables Definition) of the Agreement is hereby replaced in its entirety by a new Exhibit B (Core Financial Deliverables Definition) for Contract Amendment Number 8 that decreases the value of Deliverables 41.5 and 45.5, increases the value of 132.0, adds new Deliverables 114.19 through 114.30, 133.1 through 133.2, and 134.1 through 134.3, and is attached hereto and incorporated herein by this reference.

4.    Changes to Core Financial Project Plan.  Exhibit C (Core Financial Project Schedule and Plan) of the Agreement is hereby replaced in its entirety by a new updated Exhibit C (Core Financial Project Schedule and Plan) for Contract Amendment Number 8, which is attached hereto and incorporated herein by this reference, which adds new Deliverables 114.19 through 114.30, 133.1 through 133.2, and 134.1 through 134.3.

5.    Changes to Core Financial Software Modifications.  Exhibit E (Core Financial Software Modifications) of the Agreement is hereby replaced in its entirety by a new Exhibit E (Core Financial Software Modifications) for Contract Amendment Number 8 that adds Software Modification Number AR-024, GL-022, GL-022B, and CA-030, and is attached hereto and incorporated herein by this reference.

6.    Changes to Core Financial Pricing Schedule.  Exhibit L (Core Financial Pricing Schedule) of the Agreement is hereby replaced in its entirety by a new Exhibit L (Core Financial Pricing Schedule) for Contract Amendment Number 8 which modifies the value of Deliverables 41.5, 45.5, and 132.0, and

adds new Deliverables 114.19 through 114.30, 133.1 through 133.2, and 134.1 through 134.3, and is attached hereto and incorporated herein by this reference.

7.    <u>Amendments</u>. No amendment, modification, or supplement to this Contract Amendment Number 8 shall be binding on either party unless it is in writing and duly executed by the parties in interest at the time of the modification.

8.    <u>Entire Agreement</u>. Except as expressly and specifically changed hereby, the Agreement shall remain in full force and effect. There are no other agreements, representations, or warranties between or among the parties, written or oral, concerning the subject matter hereof.

9.    <u>Headings and Labels</u>. Article, section, and subsection titles and captions contained in this Contract Amendment Number 8 are inserted as a matter of convenience and for reference and in no way define, limit, extend, or describe the scope of this Contract Amendment Number 8 or the intent of any of its provisions.

10.    <u>Ratification</u>. Due to the need for the CONTRACTOR's services to be provided continuously on an ongoing basis, the CONTRACTOR may have provided services prior to the execution of this Agreement. To the extent that said services were performed in accordance with the terms and conditions of this Agreement, those services are hereby ratified. Except as amended herein, all other terms and conditions provided in the Contract shall remain in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto have caused this Contract Amendment Number 8 to be executed by their duly authorized representatives as of the Effective Date.


THE CITY OF LOS ANGELES                    CGI Technologies and Solutions Inc.
A Municipal Corporation


By: _____          By: _____
    STEVE RENEKER                             DOREEN STURGIS
    General Manager                            Vice President
    Information Technology Agency


Date: _____        Date: _____



APPROVED AS TO FORM:
Carmen A. Trutanich, City Attorney


                                  Attest: June Lagmay, City Clerk


By: _____          By: _____
    Laurel L. Lightner                                    Deputy
    Assistant City Attorney


Date: _____

# Exhibit B: Core Financial Deliverables Definition

The table below provides a list of deliverables to be completed by CGI for the FMS Project

| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| **Project Management** | | |
| 1.0 | Project Management Status Reports | Monthly Status Reports comprised of a compilation of weekly status reports for the month with an executive summary describing:<br>▪ Deliverables completed<br>▪ Risks and issues<br>▪ Key accomplishments<br>▪ Goals for Next Period<br>▪ Updated Project Plan<br>▪ Updated Issues Log<br>● Post Implementation Completion Report<br>● Updated matrix of work products/deliverables and their progress<br>● Project Plan, updated as project schedule, milestones, resource assignments and task dependencies evolve<br>● Status Minutes for key meetings<br>● Support for City staff in completing outreach activities:<br>   ▪ Updates to web site and newsletter<br>   ▪ Executive presentations<br>   ▪ End-user briefings |
| | | ● Project Management Office Support |
| | | ● Master Contact List with both CGI and City contacts listed. Contact list contains email, phone, and cell phone information. |
| 1.41 | Post-Implementation Project Management Support - January 2012 | ● Monthly Status Reports with an executive summary describing:<br>▪ Deliverables completed<br>▪ Risks and issues<br>▪ Key accomplishments<br>▪ Goals for Next Period<br>▪ Updated Project Plan<br>▪ Updated Issues Log<br>● Post Implementation Completion Report<br>● Project Plan, updated as project schedule, milestones, resource assignments and task dependencies evolve |

| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 1.42 | Post-Implementation Project Management Support - February 2012 | • Monthly Status Reports with an executive summary describing:<br>  ▪ Deliverables completed<br>  ▪ Risks and issues<br>  ▪ Key accomplishments<br>  ▪ Goals for Next Period<br>  ▪ Updated Project Plan<br>  ▪ Updated Issues Log<br>• Post Implementation Completion Report<br>• Project Plan, updated as project schedule, milestones, resource assignments and task dependencies evolve |
| 1.43 | Post-Implementation Project Management Support- March 2012 | • Monthly Status Reports with an executive summary describing:<br>  ▪ Deliverables completed<br>  ▪ Risks and issues<br>  ▪ Key accomplishments<br>  ▪ Goals for Next Period<br>  ▪ Updated Project Plan<br>  ▪ Updated Issues Log<br>• Post Implementation Completion Report<br>• Project Plan, updated as project schedule, milestones, resource assignments and task dependencies evolve |
| 1.44 | Post-Implementation Project Management Support - April 2012 | • Monthly Status Reports with an executive summary describing:<br>  ▪ Deliverables completed<br>  ▪ Risks and issues<br>  ▪ Key accomplishments<br>  ▪ Goals for Next Period<br>  ▪ Updated Project Plan<br>  ▪ Updated Issues Log<br>• Post Implementation Completion Report<br>• Project Plan, updated as project schedule, milestones, resource assignments and task dependencies evolve |
| 1.45 | Post-Implementation Project Management Support - May 2012 | • Monthly Status Reports with an executive summary describing:<br>  ▪ Deliverables completed<br>  ▪ Risks and issues<br>  ▪ Key accomplishments<br>  ▪ Goals for Next Period<br>  ▪ Updated Project Plan<br>  ▪ Updated Issues Log<br>• Post Implementation Completion Report<br>• Project Plan, updated as project schedule, milestones, resource assignments and task dependencies evolve |

| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 1.46 | Post-Implementation Project Management Support - June 2012 | • Monthly Status Reports with an executive summary describing:<br>  ▪ Deliverables completed<br>  ▪ Risks and issues<br>  ▪ Key accomplishments<br>  ▪ Goals for Next Period<br>  ▪ Updated Project Plan<br>  ▪ Updated Issues Log<br>• Post Implementation Completion Report<br>• Project Plan, updated as project schedule, milestones, resource assignments and task dependencies evolve |
| 2.0 | Kick-off Meeting (Core Team) | • Kick-off presentation materials<br>• One kick-off presentation to Core Financial team |
| 3.0 | Project Control Document | • Project Charter specifies project objectives, scope, assumptions, and overall timelines for project phases and deliverables |
| | | • Project Scope Management Plan describes the processes, procedures, tools, and roles and responsibilities for controlling scope changes during project implementation |
| | | • Software Change Control Plan includes processes for version control and development activities |
| | | • Risk Management Plan includes the risk identification and mitigation processes, tools, roles and responsibilities that will be used to manage and control project risks |
| | | • Issue Management Plan includes the processes, tools, roles and responsibilities that will be used to manage and control the timely resolution of project issues |
| | | • Quality Management Plan includes the processes, roles and responsibilities, and quality standards that will be used to ensure quality deliverables are produced |
| | | • Configuration Management Plan includes processes, procedures, tools, roles and responsibilities to be used to control and manage production changes during the project |
| | | • Project Documentation Standards includes the standard templates and format for the various documents and deliverables produced by the project |
| | | • Project Control Document Complete |
| 4.0 | City Staffing and Facilities Planning Support | • Provide support to the City's core project team to assess estimated City staffing levels and finalize work facilities planning<br>• Document results in the Resource Table |
| 5.0 | Detailed Project Plan | Detailed Project Plan containing:<br>  ▪ Project Roadmap<br>  ▪ Project Plan<br>  ▪ Resource Table<br>  ▪ Project Organization Chart<br>  ▪ Project Context Diagram |

| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 6.0 | Kick-off Meeting (City Departments) | • Kick-off presentation materials<br>• Kick-off presentations to groups of City Departments (Limited to four kick-off presentations) |
| **Envision Phase** | | |
| 7.0 | Prototype Environment | • Installation of AMS Advantage Financial software modules, infoAdvantage and applicable third party software in the Prototype Environment provided by CGI |
| | | • Software Configuration Checklist that identifies and describes the AMS Advantage Financial system control tables to be set-up and corresponding methods for populating tables<br>• System Control Tables Set-up |
| 8.0 | AMS Advantage 3 Financial Product Training for Core Project Team | • Project Team Training Curriculum and baseline Advantage Financial Training Materials |
| | | Product Training (Group 1) for Core Project Team 1 that reviews system functionality for prototyping. Training utilizes baseline materials and encompasses the following AMS Advantage Financial modules:<br>▪ Accounts Receivable<br>▪ Cost Accounting<br>▪ General Ledger<br>▪ Accounts Payable<br>▪ Security and Workflow<br>▪ infoAdvantage and Reporting |
| | | Product Training (Group 2) for Core Project Team 2 that reviews system functionality for prototyping. Training utilizes baseline materials and encompasses the following AMS Advantage Financial modules:<br>▪ Accounts Receivable<br>▪ Cost Accounting<br>▪ General Ledger<br>▪ Accounts Payable<br>▪ Security and Workflow<br>▪ infoAdvantage and Reporting |
| 9.0 | AMS Advantage 3 Financial Technical Training for Core Project Team | Training Curriculum and Materials for technical team training in the following areas:<br>▪ AMS Advantage Design Studio<br>▪ AMS Advantage Document Load Utility (SysManUtil)<br>▪ Pervasive Data Integrator<br>▪ Adobe Forms<br>▪ infoAdvantage |
| | | • Technical Training Sessions to review the above-mentioned areas |

| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 10.0 | Business Process Re-Engineering Preparation Support | • CGI will conduct a preliminary review of business process scenarios that the City has prepared to support the FMS project<br>• Provide the City with assistance and guidance for updating the business process scenarios to support prototyping activities<br>• Provide the City with assistance in identifying and documenting the current business processes and scenarios to support prototyping activities |
| 11.0 | Financial Application Prototype – General Ledger | General Ledger Prototype Scripts<br>  ▪ Data Set-up to support Prototype session including Reference tables, basic City Chart of Accounts, and Operational data<br>  ▪ Updated business requirements<br>  ▪ Requirements Traceability Matrix referencing prototype scripts to the business requirements<br>  ▪ Scheduled prototype sessions<br>• Prototype sessions for General Ledger<br>• Documented prototype issues and results<br>• Overview of the process and functionality to be prototyped at the beginning of each prototype session<br>• Prototype Script Results Document including steps to recreate scenario in system. |
| 12.0 | Financial Application Prototype – Accounts Payable | Accounts Payable Prototype Scripts<br>  ▪ Data Set-up to support Prototype session including Reference tables, basic City Chart of Accounts, and Operational data<br>  ▪ Updated business requirements<br>  ▪ Requirements Traceability Matrix referencing prototype scripts to the business requirements<br>  ▪ Scheduled prototype sessions<br>• Prototype sessions for Accounts Payable<br>• Documented prototype issues and results<br>• Overview of the process and functionality to be prototyped at the beginning of each prototype session<br>• Prototype Script Results Document including steps to recreate scenario in system |
| 13.0 | Financial Application Prototype – Accounts Receivable | Accounts Receivable Prototype Scripts<br>  ▪ Data Set-up to support Prototype session including Reference tables, basic City Chart of Accounts, and Operational data<br>  ▪ Updated business requirements<br>  ▪ Requirements Traceability Matrix referencing prototype scripts to the business requirements<br>  ▪ Scheduled prototype sessions<br>• Prototype sessions for Accounts Receivable<br>• Documented prototype issues and results<br>• Overview of the process and functionality to be prototyped at the beginning of each prototype session<br>• Prototype Script Results Document including steps to recreate scenario in system |

| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 14.0 | Financial Application Prototype – Cost Accounting | Cost Accounting Prototype Scripts<br>  ▪ Data Set-up to support Prototype session including Reference tables, basic City Chart of Accounts, and Operational data<br>  ▪ Updated business requirements<br>  ▪ Requirements Traceability Matrix referencing prototype scripts to the business requirements<br>  ▪ Scheduled prototype sessions<br>• Prototype sessions for Cost Accounting<br>• Documented prototype issues and results<br>• Overview of the process and functionality to be prototyped at the beginning of each prototype session<br>• Prototype Script Results Document including steps to recreate scenario in system |
| 15.0 | Technical Specifications Document | Technical Specifications Document contains the following:<br>  • Assumptions including transaction volumes and performance requirements<br>  • Additional hardware and software requirements to support implementation<br>  • Analyzed technical infrastructure and architecture standards<br>  • Developed system architecture<br>  • Recommendations for the acquisition of hardware and software required<br>• Open issues and action items |
| 16.0 | FMS Chart of Accounts Design | FMS Chart of Accounts Design including:<br>  ▪ Overview of the COA for the new FMS system, including Citywide, Organizational, Departmental, and Cost Accounting data elements<br>  ▪ Impact on Data Entry of Financial transactions |
| 17.0 | Fit Gap Analysis | Fit Gap Analysis Document comprised of the following:<br>  • High-level functional descriptions of software customizations<br>  • Application and reference table set-up requirements<br>  • An inventory of prototype issues and their resolution<br>  • Open issues and action items |
| 18.0 | Implementation Analysis Document | The Implementation Analysis Document is the accumulation of the Technical Assessment, Functional Analysis, and Implementation Assessment performed during the Envision Phase of the project. It consists of the following sections: |

| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| | | **Data Conversion Strategy** includes the following<br>▪ A list of tables to be populated and/or set-up for production operations<br>▪ Preliminary list of source systems and/or files from which data will be converted and the type of data converted<br>▪ Data cleansing considerations<br>▪ Approach for data conversion, including the use of AMS Advantage Financial document formats and rules<br>▪ Confirmation, replacement, and/or elimination of the tables identified in Exhibit G – Core Financial Conversions) and the organization of Data Conversion Software into iterations (i.e., logical groupings of work products)<br>▪ Data integrity rules for the final version of the tables<br>▪ Data conversion timing and sequence<br>▪ Required control reporting<br>▪ An indication of the proposed conversion method (automated or manual)<br>▪ Testing strategy, conditions, and cycles<br>▪ Description of any other impacts<br>▪ Participants (roles & responsibilities)<br>▪ Procedures for database population and refresh<br>▪ Any revisions to the costs of existing deliverables or addition of new deliverables will be mutually agreed upon by the City and CGI and documented via the Change Notice process. |
| | | **System Interface Strategy** with the following:<br>▪ Approach for system interfaces, including confirmation, replacement, and/or elimination of the interfaces identified in Exhibit F – Core Financial Interfaces) and the organization of interfaces into iterations (i.e., logical groupings for work products)<br>▪ Identification and description of the Financial documents used for Inbound interfaces<br>▪ Inventory of inbound and outbound interfaces and their corresponding Financial document (inbound)<br>▪ Any revisions to the costs of existing deliverables or addition of new deliverables will be mutually agreed upon by the City and CGI and documented via the Change Notice process. |
| | | **Reporting & Inquiry Strategy** includes:<br>▪ The number and types of predefined reports and queries<br>▪ An inventory of reports, the report title, report usage, frequency, distribution, and distribution methods<br>▪ Defined allocation of levels of effort and costs to the reports approved by the City for the FMS Project<br>▪ Defined iterations to organize Report Designs and Software into logical groupings of work products<br>▪ The costs for each defined iteration and any new deliverables will be mutually agreed upon by the City and CGI and documented via the Change Notice process. |

| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| | | Software Modification Strategy includes:<br>▪ Brief descriptions of the software customizations identified and agreed upon<br>▪ Testing strategy<br>▪ Description of impacts to other FMS Project functionality |
| | | Security & Workflow Strategy describes:<br>▪ Number of end-users for the City's financial system<br>▪ User Types and associated security settings<br>▪ An approach for roles and resource based security and approval procedures |
| | | Training and Documentation Strategy includes:<br>▪ The expected number of end users to be trained, the preliminary course titles and content, and the methods in which each training course will be delivered<br>▪ The types of documentation to be produced and the process for maintaining and distributing the materials. Materials include:<br>•Operational Guide<br>•Baseline Documentation<br>•Customized User Documentation<br>•Customized Online Help<br>•System Administration Guide |
| | | Transition Management Strategy contains:<br>▪ Types and planned frequency of end user communication activities<br>▪ Types and planned frequency of end user information dissemination<br>▪ Processes to coordinate activities between City and CGI project teams |
| | | Business Process Reengineering (BPR) Plan includes:<br>▪ Summary of potential opportunities identified<br>▪ Summary of potential improvements and benefits<br>▪ Recommendations for BPR effort<br>▪ BPR process to document Current State processes and develop Future State processes |
| | | Fit Gap Analysis Summary contains highlights of the Fit Gap Analysis |
| | | Requirements Traceability Matrix (RTM) with one of the following dispositions for each requirement:<br>▪ Fully met – with baseline functionality and a corresponding description of any application and/or reference table set-up requirements, if needed<br>▪ Software modification – where the business requirement can be partially or entirely met by a software customization<br>▪ Business process change – where the business requirement will be met by a change to current business process with no software customization required<br>▪ Eliminated – where the business requirement is no longer required |

| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| | | Implementation Roadmap and Plan includes:<br>▪ High-level Roadmap (Gantt Chart) of major phases and tasks<br>▪ Implementation Plan that includes non-technical implementation components and technical implementation components (e.g., processes standards, organization, dependencies, assumptions, and schedule for designing, developing and testing, etc.) |
| | | Executive Summary highlights the roadmap and implementation approach for the FMS project, planning assumptions, outstanding issues and action items |
| 19.0 | Documentum Implementation Strategy for FMS | Documentum Implementation Strategy includes:<br>▪ Business Process Review<br>▪ Gap Analysis<br>▪ Recommendation for Process Improvements<br>▪ Identification of Hardware/Software<br>▪ Strategy for Implementation<br>▪ Staffing Roles and Plan<br>▪ General Design Requirements<br>▪ Identification of the fixed-price deliverables to be completed as part of Advantage-Documentum Implementation Support<br>▪ The associated levels of effort and cost will be mutually agreed upon by the City and CGI and documented via the Change Notice process. |
| 20.0 | Organizational Change Management Plan | Organizational Change Management Plan includes:<br>▪ Results of visioning and stakeholder interviews<br>▪ Plan to conduct Change Readiness Assessment<br>▪ Change Management roles and responsibilities<br>▪ Assumptions and Dependencies<br>▪ Planned Change Management Activities |

| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| **Build Phase** | | |
| 21.0 | Chart of Accounts (COA) Guidelines Development | COA Guidelines comprised of:<br>■ Overview of COA for new FMS<br>■ Departmental impacts for the usage of the revised COA<br>■ Terminology and crosswalk between the legacy FMIS COA and new FMS COA<br>■ Impacts on the data entry of financial transactions |
| 23.0 | Business Process Re-Engineering (BPR) Mapping – Future State | Prepare association maps from Current State Processes to Future State Processes for the following areas:<br>■ Chart of Accounts<br>■ General Ledger<br>■ Accounts Receivable<br>■ Accounts Payable<br>■ Cost Accounting |
| 24.1 | Organizational Change Management Support – June 2009 – September 2009 | • Identification of internal and external factors that may impact change to Future State Processes<br>• Work with the City to determine tactics for mitigating these factors<br>• Monthly Organizational Change Management Status Reports<br>• Document agreed upon tactics and strategy<br>• Document risk and issues |
| 24.2 | Organizational Change Management Support – October 2009 | • Identification of internal and external factors that may impact change to Future State Processes<br>• Work with the City to determine tactics for mitigating these factors<br>• Monthly Organizational Change Management Status Report<br>• Document agreed upon tactics and strategy<br>• Document risk and issues |
| 24.3 | Organizational Change Management Support – November 2009 | • Identification of internal and external factors that may impact change to Future State Processes<br>• Work with the City to determine tactics for mitigating these factors<br>• Monthly Organizational Change Management Status Report<br>• Document agreed upon tactics and strategy<br>• Document risk and issues |
| 24.4 | Organizational Change Management Support – December 2009 | • Identification of internal and external factors that may impact change to Future State Processes<br>• Work with the City to determine tactics for mitigating these factors<br>• Monthly Organizational Change Management Status Report<br>• Document agreed upon tactics and strategy<br>• Document risk and issues |

FMS Project - City of Los Angeles, CA
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Exhibit B: Core Financial Deliverables Definition
Agreement No. C-114340, Contract Amendment No. 8
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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 24.5 | Organizational Change Management Support – January 2010 | • Identification of internal and external factors that may impact change to Future State Processes<br>• Work with the City to determine tactics for mitigating these factors<br>• Monthly Organizational Change Management Status Report<br>• Document agreed upon tactics and strategy<br>• Document risk and issues |
| 24.6 | Organizational Change Management Support – February 2010 | • Identification of internal and external factors that may impact change to Future State Processes<br>• Work with the City to determine tactics for mitigating these factors<br>• Monthly Organizational Change Management Status Report<br>• Document agreed upon tactics and strategy<br>• Document risk and issues |
| 24.7 | Organizational Change Management Support – March 2010 | • Identification of internal and external factors that may impact change to Future State Processes<br>• Work with the City to determine tactics for mitigating these factors<br>• Monthly Organizational Change Management Status Report<br>• Document agreed upon tactics and strategy<br>• Document risk and issues |
| 24.8 | Organizational Change Management Support – April 2010 | • Identification of internal and external factors that may impact change to Future State Processes<br>• Work with the City to determine tactics for mitigating these factors<br>• Monthly Organizational Change Management Status Report<br>• Document agreed upon tactics and strategy<br>• Document risk and issues |
| 24.9 | Organizational Change Management Support – May 2010 | • Identification of internal and external factors that may impact change to Future State Processes<br>• Work with the City to determine tactics for mitigating these factors<br>• Monthly Organizational Change Management Status Report<br>• Document agreed upon tactics and strategy<br>• Document risk and issues |
| 24.10 | Organizational Change Management Support – June 2010 | • Identification of internal and external factors that may impact change to Future State Processes<br>• Work with the City to determine tactics for mitigating these factors<br>• Monthly Organizational Change Management Status Report<br>• Document agreed upon tactics and strategy<br>• Document risk and issues |

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Exhibit B: Core Financial Deliverables Definition
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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 24.11 | Organizational Change Management Support – July 2010 | Support City staff in completing the mutually agreed upon work products assigned to CGI based on the City's communication plan<br>Work Products may include:<br>• Support City staff in the development of software demonstration scripts and database<br>• Support City staff in the drafts / edits of desk procedures<br>• Assist City staff with preparation for key communication events (e.g., Town Hall meetings, executive briefings, newsletter content)<br>• Assist City staff in documenting risk and issues |
| 24.12 | Organizational Change Management Support – August 2010 | Support City staff in completing the mutually agreed upon work products assigned to CGI based on the City's communication plan<br>Work Products may include:<br>• Support City staff in the development of software demonstration scripts and database<br>• Support City staff in the drafts / edits of desk procedures<br>• Assist City staff with preparation for key communication events (e.g., Town Hall meetings, executive briefings, newsletter content)<br>• Assist City staff in documenting risk and issues |
| 24.13 | Organizational Change Management Support – September 2010 | Support City staff in completing the mutually agreed upon work products assigned to CGI based on the City's communication plan<br>Work Products may include:<br>• Support City staff in the development of software demonstration scripts and database<br>• Support City staff in the drafts / edits of desk procedures<br>• Assist City staff with preparation for key communication events (e.g., Town Hall meetings, executive briefings, newsletter content)<br>• Assist City staff in documenting risk and issues |
| 24.14 | Organizational Change Management Support – October 2010 | Support City staff in completing the mutually agreed upon work products assigned to CGI based on the City's communication plan<br>Work Products may include:<br>• Support City staff in the development of software demonstration scripts and database<br>• Support City staff in the drafts / edits of desk procedures<br>• Assist City staff with preparation for key communication events (e.g., Town Hall meetings, executive briefings, newsletter content)<br>• Assist City staff in documenting risk and issues |

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May 17, 2013

Exhibit B: Core Financial Deliverables Definition
Agreement No. C-114340, Contract Amendment No. 8
B-12

| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 24.15 | Organizational Change Management Support – November 2010 | Support City staff in completing the mutually agreed upon work products assigned to CGI based on the City's communication plan<br>Work Products may include:<br>• Support City staff in the development of software demonstration scripts and database<br>• Support City staff in the drafts / edits of desk procedures<br>• Assist City staff with preparation for key communication events (e.g., Town Hall meetings, executive briefings, newsletter content)<br>• Assist City staff in documenting risk and issues |
| 24.16 | Organizational Change Management Support – December 2010 | Support City staff in completing the mutually agreed upon work products assigned to CGI based on the City's communication plan<br>Work Products may include:<br>• Support City staff in the development of software demonstration scripts and database<br>• Support City staff in the drafts / edits of desk procedures<br>• Assist City staff with preparation for key communication events (e.g., Town Hall meetings, executive briefings, newsletter content)<br>• Assist City staff in documenting risk and issues |
| 24.17 | Organizational Change Management Support – January 2011 | Support City staff in completing the mutually agreed upon work products assigned to CGI based on the City's communication plan<br>Work Products may include:<br>• Support City staff in the development of software demonstration scripts and database<br>• Support City staff in the drafts / edits of desk procedures<br>• Assist City staff with preparation for key communication events (e.g., Town Hall meetings, executive briefings, newsletter content)<br>• Assist City staff in documenting risk and issues |
| 24.18 | Organizational Change Management Support – February 2011 | Support City staff in completing the mutually agreed upon work products assigned to CGI based on the City's communication plan<br>Work Products may include:<br>• Support City staff in the development of software demonstration scripts and database<br>• Support City staff in the drafts / edits of desk procedures<br>• Assist City staff with preparation for key communication events (e.g., Town Hall meetings, executive briefings, newsletter content)<br>• Assist City staff in documenting risk and issues |

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CGI Technologies and Solutions, Inc.
May 17, 2013

Exhibit B: Core Financial Deliverables Definition
Agreement No. C-114340, Contract Amendment No. 8
B-13

| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 24.19 | Organizational Change Management Support – March 2011 | Support City staff in completing the mutually agreed upon work products assigned to CGI based on the City's communication plan<br>Work Products may include:<br>• Support City staff in the development of software demonstration scripts and database<br>• Support City staff in the drafts / edits of desk procedures<br>• Assist City staff with preparation for key communication events (e.g., Town Hall meetings, executive briefings, newsletter content)<br>• Assist City staff in documenting risk and issues |
| 24.20 | Organizational Change Management Support – April 2011 | Support City staff in completing the mutually agreed upon work products assigned to CGI based on the City's communication plan<br>Work Products may include:<br>• Support City staff in the development of software demonstration scripts and database<br>• Support City staff in the drafts / edits of desk procedures<br>• Assist City staff with preparation for key communication events (e.g., Town Hall meetings, executive briefings, newsletter content)<br>• Assist City staff in documenting risk and issues |
| 24.21 | Organizational Change Management Support – May 2011 | Support City staff in completing the mutually agreed upon work products assigned to CGI based on the City's communication plan<br>Work Products may include:<br>• Support City staff in the development of software demonstration scripts and database<br>• Support City staff in the drafts / edits of desk procedures<br>• Assist City staff with preparation for key communication events (e.g., Town Hall meetings, executive briefings, newsletter content)<br>• Assist City staff in documenting risk and issues |
| 24.22 | Organizational Change Management Support – June 2011 | Support City staff in completing the mutually agreed upon work products assigned to CGI based on the City's communication plan<br>Work Products may include:<br>• Support City staff in the development of software demonstration scripts and database<br>• Support City staff in the drafts / edits of desk procedures<br>• Assist City staff with preparation for key communication events (e.g., Town Hall meetings, executive briefings, newsletter content)<br>• Assist City staff in documenting risk and issues |
| 25.0 | Change Readiness Checklist | Prepare Change Readiness Checklist |
| 26.0 | Change Readiness Assessment and Results | Conduct Change Readiness Assessment and deliver Results |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 28.0 | AMS Advantage 3 Financial Software Installation – Development/Unit Test Environment | • Installation of AMS Advantage Financial software modules, infoAdvantage and applicable third party software in the Development/Unit Test Environment provided by the City |
| 29.0 | AMS Advantage 3 Financial Software Installation – Conversion Environment | • Installation of AMS Advantage Financial software modules, infoAdvantage and applicable third party software in the Conversion Environment provided by the City |
| 30.0 | AMS Advantage 3 Financial Software Installation – Conversion Staging Environment | • Installation of AMS Advantage Financial software modules, infoAdvantage and applicable third party software in the Conversion Staging Environment provided by the City |
| 31.0 | AMS Advantage 3 Financial Software Installation – System Test Environment | • Installation of AMS Advantage Financial software modules, infoAdvantage and applicable third party software in the System Test Environment provided by the City |
| 32.0 | Software Configuration – Development/Unit Test Environment | • Software Configuration Checklist that identifies and describes the AMS Advantage Financial system control tables to be set-up and corresponding methods for populating tables<br>• System Control Tables Set-up |
| 33.0 | Software Configuration – Conversion Environment | • Software Configuration Checklist that identifies and describes the AMS Advantage Financial system control tables to be set-up and corresponding methods for populating tables<br>• System Control Tables Set-up |
| 34.0 | Software Configuration – Conversion Staging Environment | • Software Configuration Checklist that identifies and describes the AMS Advantage Financial system control tables to be set-up and corresponding methods for populating tables<br>• System Control Tables Set-up |
| 35.0 | Software Configuration – System Test Environment | • Software Configuration Checklist that identifies and describes the AMS Advantage Financial system control tables to be set-up and corresponding methods for populating tables<br>• System Control Tables Set-up |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 36.0 | Reference Table Set-Up | Define and set-up reference tables to support build activities based on the Data Conversion Strategy defined in the Envision Phase for the following areas:<br>▪ Chart of Accounts<br>▪ General Ledger<br>▪ Accounts Receivable<br>▪ Accounts Payable<br>▪ Cost Accounting |
| 36.1 | Configuration Changes - PaySR Security and Expenditure Summary Conversion | ● Updates to Reference Table Set-Up document to establish new document codes to support PaySR security requirements<br>● Updates to Reference Table Set-Up document to support change in conversion approach to convert expenditure balances for continuing (Type 2) appropriations |
| 36.2 | Configuration Changes - General Ledger Document Codes and Event Types | ● Updates to Reference Table Set-Up document to revise the Journal Voucher and Internal Exchange Transaction document clones and to establish new Event Types |
| 37.0 | Concept Papers for Software Customizations | ● Concept Papers will be developed to provide an overview of the customizations identified for the FMS Project as a result of the prototyping and Fit-Gap Analysis tasks and to present the estimated cost for the design, development, and testing of the identified customizations.<br>● A Software Modification Plan will be developed to organize the customizations approved by the City into iterations (i.e., logical groupings of work products). The plan also outlines the processes, organization, dependencies, assumptions, and schedule for designing, developing and testing the City-approved software customizations.<br>● Any revisions to the list of Concept Papers and Software Customizations (summarized in Exhibit E – Core Financial Software Modifications) and the associated levels of effort and costs for Functional Design and Software Customizations will be mutually agreed upon by the City and CGI and documented via the Change Notice process. |
| 38.0 | Functional Designs for Software Customizations – Iteration I | ● For City-approved software customizations, CGI will provide the first group of Software Customization Functional Design Documents which contain purpose, design, potential unit test cases, and assumptions |
| 39.0 | Functional Designs for Software Customizations – Iteration II | ● For City-approved software customizations, CGI will provide the second group of Software Customization Functional Design Documents which contain purpose, design, potential unit test cases, and assumptions |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 40.0 | Functional Designs for Software Customizations – Iteration III | • For City-approved software customizations, CGI will provide the third group of Software Customization Functional Design Documents which contain purpose, design, potential unit test cases, and assumptions |
| 41.0 | Functional Designs for Software Customizations – Iteration IV | • For City-approved software customizations, CGI will provide the fourth group of Software Customization Functional Design Documents which contain purpose, design, potential unit test cases, and assumptions |
| 41.1 | Functional Designs for Software Customizations – Iteration V | • For City-approved software customizations, CGI will provide the fifth group of Software Customization Functional Design Documents which contain purpose, design, potential unit test cases, and assumptions |
| 41.2 | Functional Designs for Software Customizations – Iteration VI | • For City-approved software customizations, CGI will provide the sixth group of Software Customization Functional Design Documents which contain purpose, design, potential unit test cases, and assumptions |
| 41.3 | Functional Designs for Software Customizations – Iteration VII | • For City-approved software customizations, CGI will provide the seventh group of Software Customization Functional Design Documents which contain purpose, design, potential unit test cases, and assumptions |
| 41.4 | Functional Designs for Software Customizations – Iteration VIII | • For City-approved software customizations, CGI will provide the eighth group of Software Customization Functional Design Documents which contain purpose, design, potential unit test cases, and assumptions |
| 41.5 | Functional Designs for Software Customizations – Iteration IX | For City-approved software customizations, CGI will provide:<br>• The ninth group of Software Customization Functional Design Documents which contain purpose, design, potential unit test cases, and assumptions |
| 42.0 | Software Customizations – Iteration I | For City-approved software customizations, CGI will provide the first group of the following work products:<br>• Software Customization Technical Design Documents which identifies the software to be modified and pseudo-code that describes the modification<br>• Software Customization Developed, Unit Tested, and migrated to FMS environment<br>• System test performed and results presented to the City |
| 43.0 | Software Customizations – Iteration II | For City-approved software customizations, CGI will provide the second group of the following work products:<br>• Software Customization Technical Design Documents which identifies the software to be modified and pseudo-code that describes the modification<br>• Software Customization Developed, Unit Tested, and migrated to FMS environment<br>• System test performed and results presented to the City |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 44.0 | Software Customizations – Iteration III | For City-approved software customizations, CGI will provide the third group of the following work products:<br>• Software Customization Technical Design Documents which identifies the software to be modified and pseudo-code that describes the modification<br>• Software Customization Developed, Unit Tested, and migrated to FMS environment<br>• System test performed and results presented to the City |
| 45.0 | Software Customizations – Iteration IV | For City-approved software customizations, CGI will provide the fourth group of the following work products:<br>• Software Customization Technical Design Documents which identifies the software to be modified and pseudo-code that describes the modification<br>• Software Customization Developed, Unit Tested, and migrated to FMS environment<br>• System test performed and results presented to the City |
| 45.1 | Software Customizations – Iteration V | For City-approved software customizations, CGI will provide the fifth group of the following work products:<br>• Software Customization Technical Design Documents which identifies the software to be modified and pseudo-code that describes the modification<br>• Software Customization Developed, Unit Tested, and migrated to FMS environment<br>• System test performed and results presented to the City |
| 45.2 | Software Customizations – Iteration VI | For City-approved software customizations, CGI will provide the sixth group of the following work products:<br>• Software Customization Technical Design Documents which identifies the software to be modified and pseudo-code that describes the modification<br>• Software Customization Developed, Unit Tested, and migrated to FMS environment<br>• System test performed and results presented to the City |
| 45.3 | Software Customizations – Iteration VII | For City-approved software customizations, CGI will provide the seventh group of the following work products:<br>• Software Customization Technical Design Documents which identifies the software to be modified and pseudo-code that describes the modification<br>• Software Customization Developed, Unit Tested, and migrated to FMS environment<br>• System test performed and results presented to the City |
| 45.4 | Software Customizations – Iteration VIII | For City-approved software customizations, CGI will provide the eighth group of the following work products:<br>• Software Customization Technical Design Documents which identifies the software to be modified and pseudo-code that describes the modification<br>• Software Customization Developed, Unit Tested, and migrated to FMS environment<br>• System test performed and results presented to the City |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 45.5 | Software Customizations – Iteration IX | For City-approved software customizations, CGI will provide the ninth group of the following work products:<br>• Software Customization Technical Design Documents which identifies the software to be modified and pseudo-code that describes the modification<br>• Software Customization Developed, Unit Tested, and a software patch provided to the City<br>• System test performed and results presented to the City<br>• Support of as needed Regression Testing (optional) |
| 46.0 | Data Conversion Design | Data Conversion Maps containing source and target for converted data including transformation rules |
| 47.0 | Data Conversion Software – Iteration I | First group of the following Data Conversion work products:<br>• Data Conversion Software Developed, Unit Tested<br>• System test performed and results presented to the City |
| 48.0 | Data Conversion Software – Iteration II | Second group of the following Data Conversion work products:<br>• Data Conversion Software Developed, Unit Tested<br>• System test performed and results presented to the City |
| 49.0 | Data Conversion Software – Iteration III | Third group of the following Data Conversion work products:<br>• Data Conversion Software Developed, Unit Tested<br>• System test performed and results presented to the City |
| 50.0 | Data Conversion Software – Iteration IV | Fourth group of the following Data Conversion work products:<br>• Data Conversion Software Developed, Unit Tested<br>• System test performed and results presented to the City |
| 51.1 | Data Definition & Cleansing Support - May 2009 - April 2010 | Support first group of data cleansing preparation tasks by:<br>▪ Assisting City staff in preparing information and worksheets to facilitate data cleansing<br>▪ Assisting City staff in testing and reviewing data conversion issues and identifying corrective actions |
| 51.2 | Data Definition & Cleansing Support - May 2010 - June 2010 | Support second group of data cleansing preparation tasks by:<br>▪ Assisting City staff in preparing information and worksheets to facilitate data cleansing<br>▪ Assisting City staff in testing and reviewing data conversion issues and identifying corrective actions |
| 51.3 | Data Definition & Cleansing Support - July 2010 - August 2010 | Support third group of data cleansing preparation tasks by:<br>▪ Assisting City staff in preparing information and worksheets to facilitate data cleansing<br>▪ Assisting City staff in testing and reviewing data conversion issues and identifying corrective actions |
| 51.4 | Data Definition & Cleansing Support - September 2010 - October 2010 | Support fourth group of data cleansing preparation tasks by:<br>▪ Assisting City staff in preparing information and worksheets to facilitate data cleansing<br>▪ Assisting City staff in testing and reviewing data conversion issues and identifying corrective actions |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 51.5 | Data Definition & Cleansing Support - November 2010 - December 2010 | Support fifth group of data cleansing preparation tasks by:<br>• Assisting City staff in preparing information and worksheets to facilitate data cleansing<br>• Assisting City staff in testing and reviewing data conversion issues and identifying corrective actions |
| 51.6 | Data Definition & Cleansing Support - January 2011 - February 2011 | Support sixth group of data cleansing preparation tasks by:<br>• Assisting City staff in preparing information and worksheets to facilitate data cleansing<br>• Assisting City staff in testing and reviewing data conversion issues and identifying corrective actions |
| 51.7 | Data Definition & Cleansing Support - March 2011 - April 2011 | Support seventh group of data cleansing preparation tasks by:<br>• Assisting City staff in preparing information and worksheets to facilitate data cleansing<br>• Assisting City staff in testing and reviewing data conversion issues and identifying corrective actions |
| 51.8 | Data Definition & Cleansing Support - May 2011 - June 2011 | Support eighth group of data cleansing preparation tasks by:<br>• Assisting City staff in preparing information and worksheets to facilitate data cleansing<br>• Assisting City staff in testing and reviewing data conversion issues and identifying corrective actions |
| 52.0 | Interface Designs – Iterations I, II (Inbound) | Inbound Interface Design Documents which will guide the development of the first and second groups of Interface Software:<br>• Interface Design Documents, including purpose for interface, functional requirements, technical requirements, potential unit test cases, and assumptions<br>• Inbound designs map to standard Advantage documents |
| 53.0 | Interface Designs – Iterations III, IV (Inbound and Outbound) | Inbound and Outbound Interface Design Documents which will guide the development of the third and fourth groups of Interface Software:<br>• Interface Design Documents, including purpose for interface, functional requirements, technical requirements, potential unit test cases, and assumptions<br>• Inbound and Outbound designs support external system requirements provided by the City |
| 54.0 | Interface Designs – SMS Interfaces | Interface Design Documents, including purpose for interface, functional requirements, technical requirements, potential unit test cases, and assumptions |
| 55.1 | Interface Software – Iteration I – A (Inbound) | First group of the following Inbound Interface work products for Iteration I:<br>• Interfaces Developed, Unit Tested<br>• System test performed and results presented to the City |
| 55.2 | Interface Software – Iteration I – B (Inbound) | Second group of the following Inbound Interface work products for Iteration I:<br>• Interfaces Developed, Unit Tested<br>• System test performed and results presented to the City |
| 56.1 | Interface Software – Iteration II - A (Inbound) | First group of the following Inbound Interface work products for Iteration II:<br>• Interfaces Developed, Unit Tested<br>• System test performed and results presented to the City |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 56.2 | Interface Software – Iteration II - B (Inbound) | Second group of the following Inbound Interface work products for Iteration II:<br>• Interfaces Developed, Unit Tested<br>• System test performed and results presented to the City |
| 57.0 | Interface Software – Iteration III (Outbound) | Third group of the following Interface work products:<br>• Interfaces Developed, Unit Tested<br>• System test performed and results presented to the City |
| 58.0 | Interface Software – Iteration IV (Outbound) | Fourth group of the following Interface work products:<br>• Interfaces Developed, Unit Tested<br>• System test performed and results presented to the City |
| 59.0 | Interface Software - SMS | • Interfaces Developed, Unit Tested<br>• System test performed and results presented to the City |
| 59.1 | SMS Application Support - Month 1 | Provide SMS testing support in accordance with a technical plan that will be finalized jointly with the SMS Team:<br>• Work with the SMS team to finalize the technical plan<br>• Develop detailed test scripts and set up data to support the technical plan<br>• Work with SMS team to resolve issues identified during test execution<br>• Work with the SMS team to support conversion testing and data cleanup, unit testing, integration testing, and Department User Acceptance Testing efforts necessary for providing a stable SMS production environment and facilitating the Cutover to FMS Production System |
| 59.2 | SMS Application Support - Month 2 | Provide SMS testing support in accordance with a technical plan that will be finalized jointly with the SMS Team:<br>• Work with the SMS team to finalize the technical plan<br>• Develop detailed test scripts and set up data to support the technical plan<br>• Work with SMS team to resolve issues identified during test execution<br>• Work with the SMS team to support conversion testing and data cleanup, unit testing, integration testing, and Department User Acceptance Testing efforts necessary for providing a stable SMS production environment and facilitating the Cutover to FMS Production System |
| 59.9 | SMS-FMS Interface Support - Month 1 | • Assist with functional and technical issues in FMS arising from interface testing |
| 59.10 | SMS-FMS Interface Support - Month 2 | • Assist with functional and technical issues in FMS arising from interface testing |
| 59.11 | SMS-FMS Interface Support - Month 3 | • Assist with functional and technical issues in FMS arising from interface testing |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 59.12 | SMS-FMS Interface Support - Month 4 | • Assist with functional and technical issues in FMS arising from interface testing |
| 59.13 | SMS-FMS Interface Support - Month 5 | • Assist with functional and technical issues in FMS arising from interface testing |
| 59.14 | SMS-FMS Interface Support - Month 6 | • Assist with functional and technical issues in FMS arising from interface testing |
| 59.15 | SMS-FMS Interface Support - Month 7 | • Assist with functional and technical issues in FMS arising from interface testing |
| 60.0 | General Design – Advantage-Documentum Integration | • Identification of Documentum scope and diagram depicting process for FMS-Documentum integration.<br>• Concept paper for the integration between Advantage Financial and Documentum, which outlines a conceptual process flow of information between FMS and Documentum.<br>• Functional Design to specify the necessary business rules within FMS and Documentum, and to outline the anticipated metadata fields with which FMS attachments will be stored within Documentum. |
| 61.1 | Advantage-Documentum Implementation Support – Iteration A | Based on the Documentum concept papers and functional designs, CGI will:<br>• Develop FMS and Documentum software modifications<br>• System Test software modifications |
| 61.2 | Advantage-Documentum Implementation Support – Iteration B | Completion of the project tasks to implement the FMS and Documentum software modifications:<br>• Conduct system configuration (reference data, database)<br>• User acceptance test support<br>• Update of FMS training curriculum to include end user training for the Documentum repository for FMS attachments |
| 62.0 | Data Warehouse and Extract-Transform-Load (ETL) Designs | • Developed ETL Designs and Updated Data Model |
| 63.0 | Data Warehouse and ETL Software | • Developed and tested ETL software |
| 64.0 | Report Designs – Iteration I | First group of Report Designs:<br>• Report Design Documents, including purpose, design, potential unit test cases, and assumptions |
| 65.0 | Report Designs – Iteration II | Second group of Report Designs:<br>• Report Design Documents, including purpose, design, potential unit test cases, and assumptions |
| 66.0 | Report Designs – Iteration III | Third group of Report Designs:<br>• Report Design Documents, including purpose, design, potential unit test cases, and assumptions |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 67.0 | Report Designs – Iteration IV | Fourth group of Report Designs:<br>• Report Design Documents, including purpose, design, potential unit test cases, and assumptions |
| 68.0 | Report Software – Iteration I | First group of the following Report Software work products:<br>• Reports Developed, Unit Tested<br>• System test performed and results presented to the City |
| 69.0 | Report Software – Iteration II | Second group of the following Report Software work products:<br>• Reports Developed, Unit Tested<br>• System test performed and results presented to the City |
| 70.0 | Report Software – Iteration III | Third group of the following Report Software work products:<br>• Reports Developed, Unit Tested<br>• System test performed and results presented to the City |
| 71.0 | Report Software – Iteration IV | Fourth group of the following Report Software work products:<br>• Reports Developed, Unit Tested<br>• System test performed and results presented to the City |
| 72.0 | Adobe Forms Designs | Design Adobe Forms to support the following areas:<br>▪ Accounts Receivable<br>▪ Accounts Payable |
| 73.0 | Adobe Forms Software | • Adobe Forms Developed, Unit Tested<br>• System test performed and results presented to the City |
| 74.0 | AMS Advantage 3 Financial Software Installation – Integrated System Test Environment | • Installation of AMS Advantage Financial software modules, infoAdvantage and applicable third party software in the Integrated System Test Environment provided by the City |
| 75.0 | Software Configuration – Integrated System Test Environment | • Software Configuration Checklist that identifies and describes the AMS Advantage Financial system control tables to be set-up and corresponding methods for populating tables<br>• System Control Tables Set-up |
| 76.0 | Integrated System Test Plan | • Integrated System Test Plan consisting of the following:<br>  ▪ Identification of functionality to be tested<br>  ▪ Defined roles and responsibilities<br>  ▪ Updated tracking procedures |
| 77.0 | Integrated System Test Scripts and Results | • One Integrated System Test Kickoff Meeting<br>• Develop Integrated System Test Scripts and Expected Results<br>• Completed Integrated System Test, reviewed with City Acceptance Test team<br>• Integrated System Test Results Report |
| 77.1 | Supplemental Integrated System Test – Post Iteration VI Enhancement | • Re-execution of certain Integrated System Test scripts<br>• Execution of system assurance processes |

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|---|---|---|
| 78.0 | AMS Advantage 3 Financial Software Installation – User Acceptance Test Environment | • Installation of AMS Advantage Financial software modules, and applicable third party software in the User Acceptance Test Environments provided by the City |
| 79.0 | Software Configuration – User Acceptance Test Environment | • Software Configuration Checklist that identifies and describes the AMS Advantage Financial system control tables to be set-up and corresponding methods for populating tables<br>• System Control Tables Set-up |
| 80.0 | User Acceptance Test Support<br><br>(Month 1) | • Support for setting-up reference and test data in User Acceptance Test Environment<br>• Support for Development of User Acceptance Test Plan, Kickoff, and User Acceptance Test Activities<br>• Resolved issues reported during User Acceptance Testing<br>• Support for City's technical staff to facilitate User Acceptance Testing |
| 81.0 | User Acceptance Test Support<br><br>(Month 2) | • Support for setting-up reference and test data in User Acceptance Test Environment<br>• Support for User Acceptance Test Activities<br>• Resolved issues reported during User Acceptance Testing<br>• Support for City's technical staff to facilitate User Acceptance Testing |
| 82.0 | User Acceptance Test Support<br><br>(Month 3) | • Support for setting-up reference and test data in User Acceptance Test Environment<br>• Support for User Acceptance Test Activities<br>• Resolved issues reported during User Acceptance Testing<br>• Support for City's technical staff to facilitate User Acceptance Testing |
| 82.1 | User Acceptance Test Support<br><br>(Month 4) | • Support for setting-up reference and test data in User Acceptance Test Environment<br>• Support for User Acceptance Test Activities<br>• Resolved issues reported during User Acceptance Testing<br>• Support for City's technical staff to facilitate User Acceptance Testing |
| 82.2 | User Acceptance Test Support<br><br>(Month 5) | • Support for setting-up reference and test data in User Acceptance Test Environment<br>• Support for User Acceptance Test Activities<br>• Resolved issues reported during User Acceptance Testing<br>• Support for City's technical staff to facilitate User Acceptance Testing |
| 82.3 | User Acceptance Test Support<br><br>(Month 6) | • Support for setting-up reference and test data in User Acceptance Test Environment<br>• Support for User Acceptance Test Activities<br>• Resolved issues reported during User Acceptance Testing<br>• Support for City's technical staff to facilitate User Acceptance Testing |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 83.0 | AMS Advantage 3 Financial Software Installation – Training Environment | • Installation of AMS Advantage Financial software modules, infoAdvantage and applicable third party software in the Training Environment provided by the City |
| 84.0 | AMS Advantage 3 Financial Software Installation – Learning Environment | • Installation of AMS Advantage Financial software modules, infoAdvantage and applicable third party software in the Learning Environment provided by the City |
| 85.0 | Software Configuration – Training Environment | • Software Configuration Checklist that identifies and describes the AMS Advantage Financial system control tables to be set-up and corresponding methods for populating tables<br>• System Control Tables Set-up |
| 86.0 | Software Configuration – Learning Environment | • Software Configuration Checklist that identifies and describes the AMS Advantage Financial system control tables to be set-up and corresponding methods for populating tables<br>• System Control Tables Set-up |
| 87.0 | FMS Technical Support Training | Technical Support Training for:<br>▪ FMS Technical System Administrators<br>▪ FMS Technical / Operations staff |
| 88.0 | FMS System Administration Training | Security & Workflow Administration Training for:<br>▪ Central FMS System Administration Team<br>▪ Department/Agency Security Liaisons |
| 89.0 | End User Training Plan | • An assessment of training needs for AMS Advantage Financial and infoAdvantage to include:<br>▪ Structure and description of training courses<br>▪ Proposed course curriculum<br>▪ Target training groups<br>▪ Preliminary assessment of training volumes<br>▪ Resource needs<br>• Training Plan comprised of the results of the assessment plus:<br>▪ Description of the Train-the-Trainer Program<br>▪ End user training course catalog describing the training objectives, prerequisites and course content<br>▪ Description of methods for Train-the-Trainer and end user training<br>▪ Establishing and administration of the training environment<br>• Support the City in identifying training participants |
| 90.0 | End User Training Materials | • Training Manuals and materials for the courses. The Training Manuals are comprised of updated user documentation based on AMS Advantage training manuals and desk procedures developed by the City |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 91.0 | Train-the-Trainer Training | City Trainer Training:<br>• One Train-the-Trainer Kick-off session<br>• Train-the-Trainer orientation sessions and workshops<br>• Conduct and provide feedback on Training rehearsals<br>• Trainer assessment to identify and organize City trainers<br>• Intensive training on:<br> ▪ AMS Advantage functionality<br> ▪ Functional usage / navigation of infoAdvantage reports<br> ▪ Security & workflow (for end users and managers)<br><br>Training for Advanced End Users & Subject Matter Experts:<br>• Intensive training on:<br> ▪ AMS Advantage functionality<br> ▪ Functional usage / navigation of infoAdvantage reports<br> ▪ Security & workflow (for end users and managers) |
| 92.0 | End User Training Support<br><br>(Month 1) | • Support for City Trainers in scheduling and conducting end user training in accordance with the budgeted CGI hours stated in Exhibit J – Core Financial Training Volumes.<br>• 12 hours of instructor-led training allocated for each functional area course, augmented by other forms of training delivery defined in the Training Plan:<br> ▪ COA / Budget<br> ▪ General Ledger<br> ▪ Accounts Receivable<br> ▪ Accounts Payable<br> ▪ Cost Accounting |
| 93.0 | End User Training Support<br><br>(Month 2) | • Support for City Trainers in scheduling and conducting end user training in accordance with the budgeted CGI hours stated in Exhibit J – Core Financial Training Volumes.<br>• 12 hours of instructor-led training allocated for each functional area course, augmented by other forms of training delivery defined in the Training Plan:<br> ▪ COA / Budget<br> ▪ General Ledger<br> ▪ Accounts Receivable<br> ▪ Accounts Payable<br> ▪ Cost Accounting |
| 94.0 | End User Training Support<br><br>(Month 3) | • Support for City Trainers in scheduling and conducting end user training in accordance with the budgeted CGI hours stated in Exhibit J – Core Financial Training Volumes.<br>• 12 hours of instructor-led training allocated for each functional area course, augmented by other forms of training delivery defined in the Training Plan:<br> ▪ COA / Budget<br> ▪ General Ledger<br> ▪ Accounts Receivable<br> ▪ Accounts Payable<br> ▪ Cost Accounting |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 94.1 | End User Training Support<br><br>(Month 4) | • Support for City Trainers in scheduling and conducting end user training in accordance with the budgeted CGI hours stated in Exhibit J – Core Financial Training Volumes.<br>• 12 hours of instructor-led training allocated for each functional area course, augmented by other forms of training delivery defined in the Training Plan:<br>  ▪ COA / Budget<br>  ▪ General Ledger<br>  ▪ Accounts Receivable<br>  ▪ Accounts Payable<br>  ▪ Cost Accounting |
| 94.2 | End User Training Support<br><br>(Month 5) | • Support for City Trainers in scheduling and conducting end user training in accordance with the budgeted CGI hours stated in Exhibit J – Core Financial Training Volumes.<br>• 12 hours of instructor-led training allocated for each functional area course, augmented by other forms of training delivery defined in the Training Plan:<br>  ▪ COA / Budget<br>  ▪ General Ledger<br>  ▪ Accounts Receivable<br>  ▪ Accounts Payable<br>  ▪ Cost Accounting |
| 95.0 | AMS Advantage 3 Financial Software Installation – Production Environment | • Installation of AMS Advantage Financial software modules, and applicable third party software in the Production Technical Environments provided by the City |
| 96.0 | Software Configuration – Production Environment | • Software Configuration Checklist that identifies and describes the AMS Advantage Financial system control tables to be set-up and corresponding methods for populating tables<br>• System Control Tables Set-up |
| 97.0 | Performance Test Plan and Scripts | • One Performance Test Kickoff Meeting<br>• Performance Test Plan containing the following:<br>  ▪ Definition of performance targets to be tested<br>  ▪ Defined roles and responsibilities<br>  ▪ Updated tracking procedures<br>  • Develop Performance Test Scripts |
| 98.0 | Performance Test Results | • Completed Performance Test<br>• Performance Test Results Report, including performance issues, tuning recommendations and action items |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 99.0 | User & System Documentation | • Operational Guide<br>• Baseline Documentation<br>• Customized User Documentation<br>• Customized Online Help<br>• System Administration materials for the following areas:<br>  ▪ Ongoing administration of reference tables<br>  ▪ Ongoing user administration, including establishing and maintaining user IDs, as well as security and workflow profiles |
| 100.0 | Security and Workflow Setup Test | • Security & Workflow Test Kickoff Meeting<br>• Security & Workflow Test Plan containing:<br>  ▪ Test Scripts<br>  ▪ Set-up reference tables<br>  ▪ Defined Roles and Responsibilities<br>• Completed Security and Workflow Tests and Test Results |
| 101.0 | Security and Workflow Setup Support | • Security and workflow rules defined with City staff<br>• Support for the City in the following:<br>  ▪ Determination of Production Security Profiles<br>  ▪ Creation of Production User IDs<br>  ▪ Establishment Workflow Set-Up |
| 102.0 | Operational Readiness Checklist | • Operational Readiness Checklist for monitoring preparations and readiness of City operations to support production operations, including but not limited to:<br>  ▪ Back-up and recovery procedures<br>  ▪ Production operations (interfaces and reports)<br>  ▪ Technical infrastructure<br>  ▪ Connectivity and workstations<br>  ▪ Readiness of City systems to interface with Financial |
| 103.0 | Support for Operational Readiness Assessment | • Support for Operational Readiness Assessment:<br>  ▪ Monitor the progress of operational readiness items<br>  ▪ Identify and escalate issues and delays<br>  ▪ Implement corrective actions, as necessary |
| 104.0 | Implementation Readiness Checklist | • Implementation Readiness Checklist to monitor preparations and readiness of the City:<br>  ▪ Updated and published policies and procedures<br>  ▪ City Help Desk infrastructure and procedures |
| 105.0 | Support for Implementation Readiness Assessment | • Support for Implementation Readiness Assessment:<br>  ▪ Monitor the progress of implementation readiness items<br>  ▪ Identify and escalate issues and delays<br>  ▪ Implement corrective actions, as necessary |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| **Achieve Phase** | | |
| 106.0 | Mock Conversion | • Mock Conversion (minimum three iterations)<br>  ▪ Data Conversion Full Extract<br>  ▪ Data Conversion Duration Times<br>  ▪ Loaded data in Conversion Staging Environment<br>• Support Data Cleansing<br>• Resolved Issues from Mock Conversion |
| 107.0 | Production Data Conversion | • Final Conversion Plan<br>• Execute Production Data Conversion<br>• Final Data Reconciliation |
| 108.0 | Production Cutover | • Production Cutover Script, including detailed steps and assigned roles/responsibilities<br>• Production Cutover Readiness Assessment<br>• Support for Production Cutover Rehearsal<br>• Technical Support during Production Cutover<br>• Help Desk Setup Assistance<br>• Operations Hand-off to City staff<br>• Final Production Cutover Plan<br>• Perform Production Cutover |
| **Post-Implementation Phase** | | |
| 109.0 | Post Implementation Support – Month 1 (July 2011) | • Post Implementation Functional Use Monitoring |
| | | • Post Implementation Performance Characteristics Monitoring |
| | | • Post Implementation On-site Support (including End User Refresher Training Support) |
| | | • Production Incident Log<br>• Change Request Log |
| 110.0 | Post Implementation Support – Month 2 (Aug 2011) | • Post Implementation Functional Use Monitoring |
| | | • Post Implementation Performance Characteristics Monitoring |
| | | • Post Implementation On-site Support (including End User Refresher Training Support) |
| | | • Update Production Incident Log<br>• Update Change Request Log |
| 111.0 | Post Implementation Support – Month 3 (Sept 2011) | • Post Implementation Functional Use Monitoring |
| | | • Post Implementation Performance Characteristics Monitoring |
| | | • Post Implementation On-site Support (including End User Refresher Training Support) |
| | | • Update Production Incident Log<br>• Update Change Request Log |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 112.0 | Post Implementation Support – Month 4 (Oct 2011) | • Post Implementation Functional Use Monitoring |
| | | • Post Implementation Performance Characteristics Monitoring |
| | | • Post Implementation On-site Support (including End User Refresher Training Support) |
| | | • Update Production Incident Log<br>• Update Change Request Log |
| 113.0 | Post Implementation Support – Month 5 (Nov 2011) | • Post Implementation Functional Use Monitoring |
| | | • Post Implementation Performance Characteristics Monitoring |
| | | • Post Implementation On-site Support (including End User Refresher Training Support) |
| | | • Update Production Incident Log<br>• Update Change Request Log |
| 114.0 | Post Implementation Support – Month 6 (Dec 2011) | • Post Implementation Functional Use Monitoring |
| | | • Post Implementation Performance Characteristics Monitoring |
| | | • Post Implementation On-site Support (including End User Refresher Training Support) |
| | | • Update Production Incident Log<br>• Update Change Request Log |
| 114.1 | Post Implementation Support – Month 7 (Jan 2012) | • Post Implementation Functional Use Monitoring<br>• Post Implementation Performance Characteristics Monitoring<br>• Post Implementation On-site Support<br>• Update Production Incident Log<br>• Update Change Request Log |
| 114.2 | Post Implementation Support – Month 8 (Feb 2012) | • Post Implementation Functional Use Monitoring<br>• Post Implementation Performance Characteristics Monitoring<br>• Post Implementation On-site Support<br>• Update Production Incident Log<br>• Update Change Request Log |
| 114.3 | Post Implementation Support – Month 9 (Mar 2012) | • Post Implementation Functional Use Monitoring<br>• Post Implementation Performance Characteristics Monitoring<br>• Post Implementation On-site Support<br>• Update Production Incident Log<br>• Update Change Request Log |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 114.4 | Post Implementation Support – Month 10 (Apr 2012) | • Post Implementation Functional Use Monitoring<br>• Post Implementation Performance Characteristics Monitoring<br>• Post Implementation On-site Support<br>• Update Production Incident Log<br>• Update Change Request Log |
| 114.5 | Post Implementation Support – Month 11 (May 2012) | • Post Implementation Functional Use Monitoring<br>• Post Implementation Performance Characteristics Monitoring<br>• Post Implementation On-site Support<br>• Update Production Incident Log<br>• Update Change Request Log |
| 114.6 | Post Implementation Support – Month 12 (June 2012) | • Post Implementation Functional Use Monitoring<br>• Post Implementation Performance Characteristics Monitoring<br>• Post Implementation On-site Support<br>• Update Production Incident Log<br>• Update Change Request Log |
| 114.7 | Post Implementation Support – Month 13 (July 2012) | • Technical Management Support<br>   ◦ Attend weekly City-CGI Managers Meeting<br>   ◦ Prioritize technical issues and coordinate CGI support<br>• Post Implementation Batch Job / Interface Support<br>• Post Implementation Configuration / Code Management Support<br>• Post Implementation infoAdvantage Administration Support<br>• Post Implementation 3$^{rd}$ Party Upgrade Support (limited to Advantage-bundled 3$^{rd}$ party tools installed to support FMS)<br>• Post Implementation Performance Characteristics Monitoring and Support<br>• Update Production Incident Log<br>• Update Change Request Log |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 114.8 | Post Implementation Support – Month 14 (August 2012) | • Technical Management Support<br> • Attend weekly City-CGI Managers Meeting<br> • Prioritize technical issues and coordinate CGI support<br>• Post Implementation Batch Job / Interface Support<br>• Post Implementation Configuration / Code Management Support<br>• Post Implementation infoAdvantage Administration Support<br>• Post Implementation 3$^{rd}$ Party Upgrade Support (limited to Advantage-bundled 3$^{rd}$ party tools installed to support FMS)<br>• Post Implementation Performance Characteristics Monitoring and Support<br>• Update Production Incident Log<br>• Update Change Request Log |
| 114.9 | Post Implementation Support – Month 15 (September 2012) | • Technical Management Support<br> • Attend weekly City-CGI Managers Meeting<br> • Prioritize technical issues and coordinate CGI support<br>• Post Implementation Batch Job / Interface Support<br>• Post Implementation Configuration / Code Management Support<br>• Post Implementation infoAdvantage Administration Support<br>• Post Implementation 3$^{rd}$ Party Upgrade Support (limited to Advantage-bundled 3$^{rd}$ party tools installed to support FMS)<br>• Post Implementation Performance Characteristics Monitoring and Support<br>• Update Production Incident Log<br>• Update Change Request Log |
| 114.10 | Post Implementation Support – Month 16 (October 2012) | • Technical Management Support<br> • Attend weekly City-CGI Managers Meeting<br> • Prioritize technical issues and coordinate CGI support<br>• Post Implementation Batch Job / Interface Support<br>• Post Implementation Configuration / Code Management Support<br>• Post Implementation infoAdvantage Administration Support<br>• Post Implementation 3$^{rd}$ Party Upgrade Support (limited to Advantage-bundled 3$^{rd}$ party tools installed to support FMS)<br>• Post Implementation Performance Characteristics Monitoring and Support<br>• Update Production Incident Log<br>• Update Change Request Log |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 114.11 | Post Implementation Support – Month 17 (November 2012) | • Technical Management Support<br>   • Attend weekly City-CGI Managers Meeting<br>   • Prioritize technical issues and coordinate CGI support<br>• Post Implementation Batch Job / Interface Support<br>• Post Implementation Configuration / Code Management Support<br>• Post Implementation infoAdvantage Administration Support<br>• Post Implementation 3$^{rd}$ Party Upgrade Support (limited to Advantage-bundled 3$^{rd}$ party tools installed to support FMS)<br>• Post Implementation Performance Characteristics Monitoring and Support<br>• Update Production Incident Log<br>• Update Change Request Log |
| 114.12 | Post Implementation Support – Month 18 (December 2012) | • Technical Management Support<br>   • Attend weekly City-CGI Managers Meeting<br>   • Prioritize technical issues and coordinate CGI support<br>• Post Implementation Batch Job / Interface Support<br>• Post Implementation Configuration / Code Management Support<br>• Post Implementation infoAdvantage Administration Support<br>• Post Implementation 3$^{rd}$ Party Upgrade Support (limited to Advantage-bundled 3$^{rd}$ party tools installed to support FMS)<br>• Post Implementation Performance Characteristics Monitoring and Support<br>• Update Production Incident Log<br>• Update Change Request Log |
| 114.13 | Post Implementation Support – Month 19 (January 2013) | • Technical Management Support<br>   • Attend weekly City-CGI Managers Meeting<br>   • Prioritize technical issues and coordinate CGI support<br>• Post Implementation Batch Job / Interface Support<br>• Post Implementation Configuration / Code Management Support<br>• Post Implementation infoAdvantage Administration Support<br>• Post Implementation 3$^{rd}$ Party Upgrade Support (limited to Advantage-bundled 3$^{rd}$ party tools installed to support FMS)<br>• Post Implementation Performance Characteristics Monitoring and Support<br>• Update Production Incident Log<br>• Update Change Request Log |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 114.14 | Post Implementation Support – Month 20 (February 2013) | • Technical Management Support<br>  • Attend weekly City-CGI Managers Meeting<br>  • Prioritize technical issues and coordinate CGI support<br>• Post Implementation Batch Job / Interface Support<br>• Post Implementation Configuration / Code Management Support<br>• Post Implementation infoAdvantage Administration Support<br>• Post Implementation 3$^{rd}$ Party Upgrade Support (limited to Advantage-bundled 3$^{rd}$ party tools installed to support FMS)<br>• Post Implementation Performance Characteristics Monitoring and Support<br>• Update Production Incident Log<br>• Update Change Request Log |
| 114.15 | Post Implementation Support – Month 21 (March 2013) | • Technical Management Support<br>  • Attend weekly City-CGI Managers Meeting<br>  • Prioritize technical issues and coordinate CGI support<br>• Post Implementation Batch Job / Interface Support<br>• Post Implementation Configuration / Code Management Support<br>• Post Implementation infoAdvantage Administration Support<br>• Post Implementation 3$^{rd}$ Party Upgrade Support (limited to Advantage-bundled 3$^{rd}$ party tools installed to support FMS)<br>• Post Implementation Performance Characteristics Monitoring and Support<br>• Update Production Incident Log<br>• Update Change Request Log |
| 114.16 | Post Implementation Support – Month 22 (April 2013) | • Technical Management Support<br>  • Attend weekly City-CGI Managers Meeting<br>  • Prioritize technical issues and coordinate CGI support<br>• Post Implementation Batch Job / Interface Support<br>• Post Implementation Configuration / Code Management Support<br>• Post Implementation infoAdvantage Administration Support<br>• Post Implementation 3$^{rd}$ Party Upgrade Support (limited to Advantage-bundled 3$^{rd}$ party tools installed to support FMS)<br>• Post Implementation Performance Characteristics Monitoring and Support<br>• Update Production Incident Log<br>• Update Change Request Log |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 114.17 | Post Implementation Support – Month 23 (May 2013) | • Technical Management Support<br>  • Attend weekly City-CGI Managers Meeting<br>  • Prioritize technical issues and coordinate CGI support.<br>• Post Implementation Batch Job / Interface Support<br>• Post Implementation Configuration / Code Management Support<br>• Post Implementation infoAdvantage Administration Support<br>• Post Implementation 3$^{rd}$ Party Upgrade Support (limited to Advantage-bundled 3$^{rd}$ party tools installed to support FMS)<br>• Post Implementation Performance Characteristics Monitoring and Support<br>• Update Production Incident Log<br>• Update Change Request Log |
| 114.18 | Post Implementation Support – Month 24 (June 2013) | • Technical Management Support<br>  • Attend weekly City-CGI Managers Meeting<br>  • Prioritize technical issues and coordinate CGI support<br>• Post Implementation Batch Job / Interface Support<br>• Post Implementation Configuration / Code Management Support<br>• Post Implementation infoAdvantage Administration Support<br>• Post Implementation 3$^{rd}$ Party Upgrade Support (limited to Advantage-bundled 3$^{rd}$ party tools installed to support FMS)<br>• Post Implementation Performance Characteristics Monitoring and Support<br>• Update Production Incident Log<br>• Update Change Request Log |
| 114.19 | Post Implementation Transition Training Services and Support – Month 25 (July 2013) | • Technical Management Support<br>  • Attend weekly City-CGI Managers Meeting<br>  • Prioritize technical issues and coordinate CGI support<br>• Post Implementation Batch Job / Interface Support<br>• Post Implementation infoAdvantage Administration Support<br>• Update Production Incident Log<br>• Update Change Request Log |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 114.20 | Post Implementation Transition Training Services and Support – Month 26 (August 2013) | • Technical Management Support<br>  • Attend weekly City-CGI Managers Meeting<br>  • Prioritize technical issues and coordinate CGI support<br>• Post Implementation Batch Job / Interface Support<br>• Post Implementation infoAdvantage Administration Support<br>• Update Production Incident Log<br>• Update Change Request Log |
| 114.21 | Post Implementation Transition Training Services and Support – Month 27 (September 2013) | • Technical Management Support<br>  • Attend weekly City-CGI Managers Meeting<br>  • Prioritize technical issues and coordinate CGI support<br>• Post Implementation Batch Job / Interface Support<br>• Post Implementation infoAdvantage Administration Support<br>• Update Production Incident Log<br>• Update Change Request Log |
| 114.22 | Post Implementation Transition Training Services and Support – Month 28 (October 2013) | • Technical Management Support<br>  • Attend weekly City-CGI Managers Meeting<br>  • Prioritize technical issues and coordinate CGI support<br>• Post Implementation Batch Job / Interface Support<br>• Post Implementation infoAdvantage Administration Support<br>• Update Production Incident Log<br>• Update Change Request Log |
| 114.23 | Post Implementation Transition Training Services and Support – Month 29 (November 2013) | • Technical Management Support<br>  • Attend weekly City-CGI Managers Meeting<br>  • Prioritize technical issues and coordinate CGI support<br>• Post Implementation Batch Job / Interface Support<br>• Post Implementation infoAdvantage Administration Support<br>• Update Production Incident Log<br>• Update Change Request Log |
| 114.24 | Post Implementation Transition Training Services and Support – Month 30 (December 2013) | • Technical Management Support<br>  • Attend weekly City-CGI Managers Meeting<br>  • Prioritize technical issues and coordinate CGI support<br>• Post Implementation Batch Job / Interface Support<br>• Post Implementation infoAdvantage Administration Support<br>• Update Production Incident Log<br>• Update Change Request Log |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 114.25 | Post Implementation Transition Training Services and Support – Month 31 (January 2014) | • Technical Management Support<br>   • Attend weekly City-CGI Managers Meeting<br>   • Prioritize technical issues and coordinate CGI support<br>• Post Implementation Batch Job / Interface Support<br>• Post Implementation infoAdvantage Administration Support<br>• Update Production Incident Log<br>• Update Change Request Log |
| 114.26 | Post Implementation Transition Training Services and Support – Month 32 (February 2014) | • Technical Management Support<br>   • Attend weekly City-CGI Managers Meeting<br>   • Prioritize technical issues and coordinate CGI support<br>• Post Implementation Batch Job / Interface Support<br>• Post Implementation infoAdvantage Administration Support<br>• Update Production Incident Log<br>• Update Change Request Log |
| 114.27 | Post Implementation Transition Training Services and Support – Month 33 (March 2014) | • Technical Management Support<br>   • Attend weekly City-CGI Managers Meeting<br>   • Prioritize technical issues and coordinate CGI support<br>• Post Implementation Batch Job / Interface Support<br>• Post Implementation infoAdvantage Administration Support<br>• Update Production Incident Log<br>• Update Change Request Log |
| 114.28 | Post Implementation Transition Training Services and Support – Month 34 (April 2014) | • Technical Management Support<br>   • Attend weekly City-CGI Managers Meeting<br>   • Prioritize technical issues and coordinate CGI support<br>• Post Implementation Batch Job / Interface Support<br>• Post Implementation infoAdvantage Administration Support<br>• Update Production Incident Log<br>• Update Change Request Log |
| 114.29 | Post Implementation Transition Training Services and Support – Month 35 (May 2014) | • Technical Management Support<br>   • Attend weekly City-CGI Managers Meeting<br>   • Prioritize technical issues and coordinate CGI support<br>• Post Implementation Batch Job / Interface Support<br>• Post Implementation infoAdvantage Administration Support<br>• Update Production Incident Log<br>• Update Change Request Log |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 114.30 | Post Implementation Transition Training Services and Support – Month 36 (June 2014) | • Technical Management Support<br>   • Attend weekly City-CGI Managers Meeting<br>   • Prioritize technical issues and coordinate CGI support<br>• Post Implementation Batch Job / Interface Support<br>• Post Implementation infoAdvantage Administration Support<br>• Update Production Incident Log<br>• Update Change Request Log |
| 115.0 | Support for First Monthly Close (July/Aug 2011) | • Support for First Monthly Close in July and August 2011 |
| 117.0 | Knowledge Transfer – Month 2 (Aug 2011) | • Knowledge transfer from CGI to City operations, system administration, and training support staff |
| 118.0 | Knowledge Transfer – Month 3 (Sept 2011) | • Knowledge transfer from CGI to City operations, system administration, and training support staff |
| 119.0 | Knowledge Transfer – Month 4 (Oct 2011) | • Knowledge transfer from CGI to City operations, system administration, and training support staff |
| 120.0 | Knowledge Transfer – Month 5 (Nov 2011) | • Knowledge transfer from CGI to City operations, system administration, and training support staff |
| 121.0 | Knowledge Transfer – Month 6 (Dec 2011) | • Knowledge transfer from CGI to City operations, system administration, and training support staff |
| 122.0 | Support for 1099 Reporting - Calendar Year 2011 | Provide on-site support and resolution management during the development and processing of 2010 annual 1099 in the following areas:<br>▪ Setup 1099 Tables<br>▪ Test Execution and Review of 1099 Process<br>▪ Final Execution and Review of 1099 Process |
| 123.0 | Support for Annual Close – FY 2012 (May 2012) | Provide on-site support to assist with end of year closing and reporting activities in the following areas:<br>▪ Table Setup<br>▪ Batch Process Setup and Testing<br>▪ Reports Execution and Verification<br>▪ Results Reviewed and Issues Resolved |

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|---|---|---|
| 124.0 | Support for Annual Close – FY 2012 (June 2012) | Provide on-site support to assist with end of year closing and reporting activities in the following areas:<br>▪ Table Setup<br>▪ Batch Process Setup and Testing<br>▪ Reports Execution and Verification<br>▪ Results Reviewed and Issues Resolved |
| 125.0 | Support for Annual Close – FY 2012 (July 2012) | Provide on-site support to assist with end of year closing and reporting activities in the following areas:<br>▪ Table Setup<br>▪ Batch Process Setup and Testing<br>▪ Reports Execution and Verification<br>▪ Results Reviewed and Issues Resolved |
| 126.0 | Support for Annual Close – FY 2012 (Aug 2012) | Provide on-site support to assist with end of year closing and reporting activities in the following areas:<br>▪ Table Setup<br>▪ Batch Process Setup and Testing<br>▪ Reports Execution and Verification<br>▪ Results Reviewed and Issues Resolved |
| 127.0 | CAFR Reports Development & Implementation Support | The City and CGI will define the fixed-price deliverables to be completed as part of CAFR Reports Development & Implementation Support and document the levels of effort and costs for these deliverables via the Change Notice process. These deliverables may include support in the following areas:<br>⦿ Review of current CAFR procedures and software<br>⦿ Support of the City's CAFR reports development and implementation effort<br>⦿ Assistance with data extracts, testing, and reports design and analysis using FMS software, tools, and data as applicable for meeting the City's requirements as defined in Exhibit D - Core Financial Business Requirements |

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|---|---|---|
| **Additional Implementation Support Deliverables (Core Financial)** | | |
| 128.1 | Retirement / Consolidation of City Systems Support – Month 1 | • Technical and functional support to assist City in retiring redundant departmental systems |
| 128.2 | Retirement / Consolidation of City Systems Support – Month 2 | • Technical and functional support to assist City in retiring redundant departmental systems |
| 128.3 | Retirement / Consolidation of City Systems Support – Month 3 | • Technical and functional support to assist City in retiring redundant departmental systems |
| 128.4 | Retirement / Consolidation of City Systems Support – Month 4 | • Technical and functional support to assist City in retiring redundant departmental systems |
| 128.5 | Retirement / Consolidation of City Systems Support – Month 5 | • Technical and functional support to assist City in retiring redundant departmental systems |
| 128.6 | Retirement / Consolidation of City Systems Support – Month 6 | • Technical and functional support to assist City in retiring redundant departmental systems |
| 128.7 | Retirement / Consolidation of City Systems Support – Month 7 | • Technical and functional support to assist City in retiring redundant departmental systems |
| 128.8 | Retirement / Consolidation of City Systems Support – Month 8 | • Technical and functional support to assist City in retiring redundant departmental systems |
| 128.9 | Retirement / Consolidation of City Systems Support – Month 9 | • Technical and functional support to assist City in retiring redundant departmental systems |

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|---|---|---|
| 129.0 | Department-level FMS Planning Toolkit | Develop a document to assist the City's FMS Project team in working with departments to communicate the specific tasks to support the FMS project and provide methodology for tracking progress / resolving issues. This document will include:<br>• Departmental requirements and timelines for key FMS implementation areas (e.g., security set-up, training, departmental procedures development, etc.)<br>• Summarized information regarding the key changes in FMS to help educate and set department expectations.<br>• Defined roles and responsibilities for departments and FMS team<br>• Logs for tracking meetings and issues escalated by each department. |
| 130.1 | Department-level FMS Planning/ Deployment Support - Month 1 | Provide assistance to the City's FMS Project Team in completing the tasks defined in the Department-level FMS Planning Toolkit.<br><br>The CGI support to be provided in this deliverable includes:<br>• Accompanying the City team to department outreach sessions and providing subject matter expertise<br>• Assisting the City team in recording issues and questions raised by departments during outreach sessions.<br>• Distributing the compiled questions to the appropriate FMS staff on a periodic basis and tracking the status of issues (resolved, pending, etc.).<br>• Assisting the City team in resolving issues escalated by the departments during the outreach sessions<br>• Reviewing the City team's meeting minutes, as requested by the City |
| 130.2 | Department-level FMS Planning/ Deployment Support - Month 2 | Provide assistance to the City's FMS Project Team in completing the tasks defined in the Department-level FMS Planning Toolkit.<br><br>The CGI support to be provided in this deliverable includes:<br>• Accompanying the City team to department outreach sessions and providing subject matter expertise<br>• Assisting the City team in recording issues and questions raised by departments during outreach sessions.<br>• Distributing the compiled questions to the appropriate FMS staff on a periodic basis and tracking the status of issues (resolved, pending, etc.).<br>• Assisting the City team in resolving issues escalated by the departments during the outreach sessions<br>• Reviewing the City team's meeting minutes, as requested by the City |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 130.3 | Department-level FMS Planning/ Deployment Support - Month 3 | Provide assistance to the City's FMS Project Team in completing the tasks defined in the Department-level FMS Planning Toolkit.<br><br>The CGI support to be provided in this deliverable includes:<br>■ Accompanying the City team to department outreach sessions and providing subject matter expertise<br>■ Assisting the City team in recording issues and questions raised by departments during outreach sessions.<br>■ Distributing the compiled questions to the appropriate FMS staff on a periodic basis and tracking the status of issues (resolved, pending, etc.).<br>■ Assisting the City team in resolving issues escalated by the departments during the outreach sessions<br>■ Reviewing the City team's meeting minutes, as requested by the City |
| 130.4 | Department-level FMS Planning/ Deployment Support - Month 4 | Provide assistance to the City's FMS Project Team in completing the tasks defined in the Department-level FMS Planning Toolkit.<br><br>The CGI support to be provided in this deliverable includes:<br>■ Accompanying the City team to department outreach sessions and providing subject matter expertise<br>■ Assisting the City team in recording issues and questions raised by departments during outreach sessions.<br>■ Distributing the compiled questions to the appropriate FMS staff on a periodic basis and tracking the status of issues (resolved, pending, etc.).<br>■ Assisting the City team in resolving issues escalated by the departments during the outreach sessions<br>■ Reviewing the City team's meeting minutes, as requested by the City |
| 130.5 | Department-level FMS Planning/ Deployment Support - Month 5 | Provide assistance to the City's FMS Project Team in completing the tasks defined in the Department-level FMS Planning Toolkit.<br><br>The CGI support to be provided in this deliverable includes:<br>■ Accompanying the City team to department outreach sessions and providing subject matter expertise<br>■ Assisting the City team in recording issues and questions raised by departments during outreach sessions.<br>■ Distributing the compiled questions to the appropriate FMS staff on a periodic basis and tracking the status of issues (resolved, pending, etc.).<br>■ Assisting the City team in resolving issues escalated by the departments during the outreach sessions<br>■ Reviewing the City team's meeting minutes, as requested by the City |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 130.6 | Department-level FMS Planning / Deployment Support - Month 6 | Provide assistance to the City's FMS Project Team in completing the tasks defined in the Department-level FMS Planning Toolkit.<br><br>The CGI support to be provided in this deliverable includes:<br>▪ Accompanying the City team to department outreach sessions and providing subject matter expertise<br>▪ Assisting the City team in recording issues and questions raised by departments during outreach sessions.<br>▪ Distributing the compiled questions to the appropriate FMS staff on a periodic basis and tracking the status of issues (resolved, pending, etc.).<br>▪ Assisting the City team in resolving issues escalated by the departments during the outreach sessions<br>▪ Reviewing the City team's meeting minutes, as requested by the City |
| 130.7 | Department-level FMS Planning/ Deployment Support - Month 7 | Provide assistance to the City's FMS Project Team in completing the tasks defined in the Department-level FMS Planning Toolkit.<br><br>The CGI support to be provided in this deliverable includes:<br>▪ Accompanying the City team to department outreach sessions and providing subject matter expertise<br>▪ Assisting the City team in recording issues and questions raised by departments during outreach sessions.<br>▪ Distributing the compiled questions to the appropriate FMS staff on a periodic basis and tracking the status of issues (resolved, pending, etc.).<br>▪ Assisting the City team in resolving issues escalated by the departments during the outreach sessions<br>▪ Reviewing the City team's meeting minutes, as requested by the City |
| 130.8 | Department-level FMS Planning/ Deployment Support - Month 8 | Provide assistance to the City's FMS Project Team in completing the tasks defined in the Department-level FMS Planning Toolkit.<br><br>The CGI support to be provided in this deliverable includes:<br>▪ Accompanying the City team to department outreach sessions and providing subject matter expertise<br>▪ Assisting the City team in recording issues and questions raised by departments during outreach sessions.<br>▪ Distributing the compiled questions to the appropriate FMS staff on a periodic basis and tracking the status of issues (resolved, pending, etc.).<br>▪ Assisting the City team in resolving issues escalated by the departments during the outreach sessions<br>▪ Reviewing the City team's meeting minutes, as requested by the City |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 130.9 | Department-level FMS Planning/ Deployment Support - Month 9 | Provide assistance to the City's FMS Project Team in completing the tasks defined in the Department-level FMS Planning Toolkit.<br><br>The CGI support to be provided in this deliverable includes:<br>▪ Accompanying the City team to department outreach sessions and providing subject matter expertise<br>▪ Assisting the City team in recording issues and questions raised by departments during outreach sessions.<br>▪ Distributing the compiled questions to the appropriate FMS staff on a periodic basis and tracking the status of issues (resolved, pending, etc.).<br>▪ Assisting the City team in resolving issues escalated by the departments during the outreach sessions<br>▪ Reviewing the City team's meeting minutes, as requested by the City |
| 131.0 | Citywide Resources Impact / Skills Gap Analysis | Develop analysis document to assist City team in documenting Citywide accounting resources shortage and assessing impacts on FMS implementation. The analysis document will be comprised of:<br>▪ Accounting resource assessment based on interviews with Controller, CAO, and select departments<br>▪ Resource matrix summarizing impacts of accounting resource shortage and skills gap<br><br>The City will use the results of the analysis document to determine the schedule adjustments to be applied to the Citywide year-end processing calendar and options for supporting critical accounting functions using existing City resources. |
| 132.0 | Post Implementation "As Needed" Functional Support | Upon request by Controller Manager and agreement by CGI, provide functional support to the Controller's Office as follows:<br><br>• Provide assistance in reviewing functional requirements or configuration specifications<br><br>• Provide assistance in reviewing testing plan and approach for configuration changes<br><br>• Provide assistance in testing configuration changes<br><br>• Provide assistance in troubleshooting functional issues<br><br>• Hours-based deliverable not to exceed 468.75 support hours and invoiced in partial amounts as mutually agreed<br><br>• The Controller Manager will provide a 2 week notification time to CGI for relevant requests |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 133.1 | Post Implementation "As Needed" Technical Support (FY2015) | Upon request by ITA Manager and agreement by CGI, provide technical support to ITA including, but not limited to, the following:<br><br>• Provide assistance in reviewing technical requirements or configuration specifications<br>• Lead or provide assistance in the following areas:<br>    • Interface design and development<br>    • Reports design and development<br>    • Adobe forms design and development<br>    • Advantage batch job setup and configuration<br>• Provide assistance in troubleshooting technical issues<br>• Hours-based deliverable not to exceed 294.12 hours and invoiced in partial amounts as mutually agreed<br>• All work is pending funding availability for the FY<br>• The ITA Manager will provide a 2 week notification time to CGI for relevant requests |
| 133.2 | Post Implementation "As Needed" Technical Support (FY2016) | Upon request by ITA Manager and agreement by CGI, provide technical support to ITA including, but not limited to, the following:<br><br>• Provide assistance in reviewing technical requirements or configuration specifications<br>• Lead or provide assistance in the following areas:<br>    • Interface design and development<br>    • Reports design and development<br>    • Adobe forms design and development<br>    • Advantage batch job setup and configuration<br>• Provide assistance in troubleshooting technical issues<br>• Hours-based deliverable not to exceed 294.12 hours and invoiced in partial amounts as mutually agreed<br>• All work is pending funding availability for the FY<br>• The ITA Manager will provide a 2 week notification time to CGI for relevant requests |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 134.1 | Post Implementation Customizations and Functional Support (FY2014) | Upon request by Controller Manager and agreement by CGI, provide functional support to the Controller's Office including, but not limited to, the following:<br><br>• Provide assistance in reviewing functional requirements or configuration specifications<br><br>• Provide assistance in reviewing testing plan and approach for configuration changes<br><br>• Provide assistance in testing configuration changes<br><br>• Provide assistance in troubleshooting functional issues<br><br>• Provide Software Customization Functional Design Documents which contain purpose, design, potential unit test cases, and assumptions<br><br>• Provide Software Customization Developed, Unit Tested, and a software patch<br><br>• Provide Software Customization System Test Results<br><br>• Provide support of as needed Regression Testing<br><br>• Provide support to assist with end of year closing and reporting activities<br><br>• Provide support to Comprehensive Annual Financial Report (CAFR) activities<br><br>• Hours-based deliverable not to exceed 1,911.76 hours and invoiced in partial amounts as mutually agreed<br><br>• All work is pending funding availability for the FY<br><br>• The Controller Manager will provide a 2 week notification time to CGI for relevant requests |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 134.2 | Post Implementation Customizations and Functional Support (FY2015) | Upon request by Controller Manager and agreement by CGI, provide functional support to the Controller's Office including, but not limited to, the following:<br><br>● Provide assistance in reviewing functional requirements or configuration specifications<br><br>● Provide assistance in reviewing testing plan and approach for configuration changes<br><br>● Provide assistance in testing configuration changes<br><br>● Provide assistance in troubleshooting functional issues<br><br>● Provide Software Customization Functional Design Documents which contain purpose, design, potential unit test cases, and assumptions<br><br>● Provide Software Customization Developed, Unit Tested, and a software patch<br><br>● Provide Software Customization System Test Results<br><br>● Provide support of as needed Regression Testing<br><br>● Provide support to assist with end of year closing and reporting activities<br><br>● Provide support to Comprehensive Annual Financial Report (CAFR) activities<br><br>● Hours-based deliverable not to exceed 1,911.76 hours and invoiced in partial amounts as mutually agreed<br><br>● All work is pending funding availability for the FY<br><br>● The Controller Manager will provide a 2 week notification time to CGI for relevant requests |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| 134.3 | Post Implementation Customizations and Functional Support (FY2016) | Upon request by Controller Manager and agreement by CGI, provide functional support to the Controller's Office including, but not limited to, the following:<br><br>• Provide assistance in reviewing functional requirements or configuration specifications<br><br>• Provide assistance in reviewing testing plan and approach for configuration changes<br><br>• Provide assistance in testing configuration changes<br><br>• Provide assistance in troubleshooting functional issues<br><br>• Provide Software Customization Functional Design Documents which contain purpose, design, potential unit test cases, and assumptions<br><br>• Provide Software Customization Developed, Unit Tested, and a software patch<br><br>• Provide Software Customization System Test Results<br><br>• Provide support of as needed Regression Testing<br><br>• Provide support to assist with end of year closing and reporting activities<br><br>• Provide support to Comprehensive Annual Financial Report (CAFR) activities<br><br>• Hours-based deliverable not to exceed 1,911.76 hours and invoiced in partial amounts as mutually agreed<br><br>• All work is pending funding availability for the FY<br><br>• The Controller Manager will provide a 2 week notification time to CGI for relevant requests |

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# EXHIBIT B-A3: SUPPLEMENT TO CORE FINANCIAL DELIVERABLES DEFINITION

The table below provides a list of deliverables to be completed by CGI for the Centralized AR Reporting initiative within the FMS Project.

| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| A3-1.0 | Concept Design | <ul><li>Requirements confirmation with key stakeholders: Office of Finance, Office of the Mayor, Chief Legislative Analyst (CLA), City Administrative Office (CAO), Information Technology Agency (ITA), Office of the Controller.</li><li>High-level demonstration of FMS Accounts Receivable (AR) functionality and reporting tools that will provide the technical infrastructure of the Centralized AR Reporting solution.</li><li>Presentation of data requirements to City Departments who will be submitting reporting interface files and associated outreach sessions to confirm business rules for submission (i.e., valid revenue sources) and availability of data within their respective source systems.</li><li>Development of a Concept Design deliverable by CGI that will summarize the elaborated requirements and software functionality requested by the City. The City will review and approve the Concept Design deliverable and assess the need for additional funding and/or resources.</li></ul> |
| A3-2.0 | Functional Design for FMS Software Customizations | As defined in the Concept Design, CGI will provide the:<ul><li>Software Customization Functional Design Document which will contain purpose, design, potential unit test cases, and assumptions for two modifications.</li></ul> |
| A3-3.0 | FMS Software Customizations | As specified in the Functional Design, CGI will provide the:<ul><li>Software Customizations developed, unit tested, and migrated to FMS test environment</li><li>System Test performed and results presented to the City</li></ul> |
| A3-4.0 | Interface Designs | As defined in the Concept Design, CGI will provide the:<ul><li>Interface Design Documents, including purpose for interface, functional requirements, technical requirements, potential unit test cases, and assumptions to process the nine reporting interfaces to be developed / submitted by City departments</li><li>Inbound Designs mapped to a standardized file layout</li></ul> |
| A3-5.0 | Interface Software | As specified in the Interface Designs, CGI will provide the:<ul><li>Interface programs developed, unit tested</li><li>System Test performed and results presented to the City</li></ul> |
| A3-6.0 | Data Warehouse and Extract-Transform-Load (ETL) Designs | As defined in the Concept Design, CGI will provide the:<ul><li>ETL Designs</li><li>Table layouts for new data warehouse tables to support Centralized AR Reporting</li></ul> |

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| Deliverable # | Deliverable Name | Work Products and Description |
|---|---|---|
| A3-7.0 | Data Warehouse and ETL Software | As specified in the ETL and Data Warehouse Designs, CGI will provide the:<br>• ETL software and data warehouse tables developed, unit tested |
| A3-8.0 | Report Designs | As defined in the Concept Design, CGI will provide the:<br>• Report Design Documents, including purpose, design, potential unit test cases, and assumptions |
| A3-9.0 | Reports Software | As specified in the Report Designs, CGI will provide the:<br>• Seven (7) Reports developed, unit tested<br>• System Test performed and results presented to the City |
| A3-10.0 | Integrated Centralized AR Reporting System Test | Test Plan consisting of the following:<br>• Identification of Centralized AR Reporting functionality to be tested<br>• Defined roles and responsibilities for City and CGI<br>• One Test Kickoff Meeting<br>• System Test Scripts and Expected Results<br>• Completed test, reviewed with City Acceptance Test team<br>• System Test Results Report |
| A3-11.0 | User Acceptance Test and Go-Live Support | CGI CARR Project Lead will provide functional support and assistance to the City team in their completion of the following tasks:<br>• Planning, set up and execution of the CARR User Acceptance Test<br>• Planning, set up and execution of the CARR Production Cutover and Go-Live tasks<br>• CARR-related issue resolution and status reporting |

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## SP1-C Core Financial Project Plan 041808 v6.2 CITY

| ID | CGI Deliverabl | Task Name | Start | Finish |
|---|---|---|---|---|
| 1 | | **FMS Implementation Plan - July 2011 Go-Live (dated 10/3/11)** | **Mon 9/1/08** | **Tue 4/30/13** |
| 2 | | **ON-GOING PROJECT MANAGEMENT SUPPORT** | **Mon 10/6/08** | **Mon 7/9/12** |
| 3 | | Monthly Status Reports 1 (September 2008) | Mon 10/6/08 | Mon 10/6/08 |
| 4 | | Monthly Status Reports 2 (October 2008) | Wed 11/5/08 | Wed 11/5/08 |
| 5 | | Monthly Status Reports 3 (November 2008) | Fri 12/5/08 | Fri 12/5/08 |
| 6 | | Monthly Status Reports 4 (December 2008) | Mon 1/5/09 | Mon 1/5/09 |
| 7 | | Monthly Status Reports 5 (January 2009) | Thu 2/5/09 | Thu 2/5/09 |
| 8 | | Monthly Status Reports 6 (February 2009) | Thu 3/5/09 | Thu 3/5/09 |
| 9 | | Monthly Status Reports 7 (March 2009) | Mon 4/6/09 | Mon 4/6/09 |
| 10 | | Monthly Status Reports 8 (April 2009) | Tue 5/5/09 | Tue 5/5/09 |
| 11 | | Monthly Status Reports 9 (May 2009) | Fri 6/5/09 | Fri 6/5/09 |
| 12 | | Monthly Status Reports 10 (June 2009) | Tue 7/7/09 | Tue 7/7/09 |
| 13 | | Monthly Status Reports 11 (July 2009) | Fri 8/7/09 | Fri 8/7/09 |
| 14 | | Monthly Status Reports 12 (August 2009) | Mon 9/14/09 | Mon 9/14/09 |
| 15 | | Monthly Status Reports 13 (September 2009) | Tue 10/13/09 | Tue 10/13/09 |
| 16 | | Monthly Status Reports 14 (October 2009) | Thu 11/12/09 | Thu 11/12/09 |
| 17 | | Monthly Status Reports 15 (November 2009) | Mon 12/14/09 | Mon 12/14/09 |
| 18 | | Monthly Status Reports 16 (December 2009) | Tue 1/12/10 | Tue 1/12/10 |
| 19 | | Monthly Status Reports 17 (January 2010) | Wed 2/10/10 | Wed 2/10/10 |
| 20 | | Monthly Status Reports 18 (February 2010) | Wed 3/10/10 | Wed 3/10/10 |
| 21 | | Monthly Status Reports 19 (March 2010) | Mon 4/12/10 | Mon 4/12/10 |
| 22 | | Monthly Status Reports 20 (April 2010) | Wed 5/12/10 | Wed 5/12/10 |
| 23 | | Monthly Status Reports 21 (May 2010) | Mon 6/14/10 | Mon 6/14/10 |
| 24 | | Monthly Status Reports 22 (June 2010) | Mon 7/12/10 | Mon 7/12/10 |
| 25 | | Monthly Status Reports 23 (July 2010) | Wed 8/11/10 | Wed 8/11/10 |
| 26 | | Monthly Status Reports 24 (August 2010) | Mon 9/13/10 | Mon 9/13/10 |
| 27 | | Monthly Status Reports 25 (September 2010) | Tue 10/12/10 | Tue 10/12/10 |
| 28 | | Monthly Status Reports 26 (October 2010) | Wed 11/10/10 | Wed 11/10/10 |
| 29 | | Monthly Status Reports 27 (November 2010) | Mon 12/13/10 | Mon 12/13/10 |
| 30 | | Monthly Status Reports 28 (December 2010) | Wed 1/12/11 | Wed 1/12/11 |
| 31 | | Monthly Status Reports 29 (January 2011) | Tue 2/8/11 | Tue 2/8/11 |
| 32 | | Monthly Status Reports 30 (February 2011) | Tue 3/8/11 | Tue 3/8/11 |
| 33 | | Monthly Status Reports 31 (March 2011) | Fri 4/8/11 | Fri 4/8/11 |
| 34 | | Monthly Status Reports 32 (April 2011) | Mon 5/9/11 | Mon 5/9/11 |
| 35 | | Monthly Status Reports 33 (May 2011) | Wed 6/8/11 | Wed 6/8/11 |
| 36 | | Monthly Status Reports 34 (June 2011) | Fri 7/8/11 | Fri 7/8/11 |
| 37 | | Monthly Status Reports 35 (July 2011) | Mon 8/8/11 | Mon 8/8/11 |
| 38 | | Monthly Status Reports 36 (August 2011) | Fri 9/9/11 | Fri 9/9/11 |
| 39 | | Monthly Status Reports 38 (September 2011) | Mon 10/10/11 | Mon 10/10/11 |
| 40 | | Monthly Status Reports 39 (October 2011) | Tue 11/8/11 | Tue 11/8/11 |
| 41 | | Monthly Status Reports 40 (November 2011) | Thu 12/8/11 | Thu 12/8/11 |
| 42 | | Monthly Status Reports 41 (December 2011) | Mon 1/9/12 | Mon 1/9/12 |
| 43 | | Post-Implementation Project Management Support (January 2012) | Wed 2/8/12 | Wed 2/8/12 |
| 44 | | Post-Implementation Project Management Support (February 2012) | Thu 3/8/12 | Thu 3/8/12 |
| 45 | | Post-Implementation Project Management Support (March 2012) | Mon 4/9/12 | Mon 4/9/12 |
| 46 | | Post-Implementation Project Management Support (April 2012) | Tue 5/8/12 | Tue 5/8/12 |
| 47 | | Post-Implementation Project Management Support (May 2012) | Fri 6/8/12 | Fri 6/8/12 |
| 48 | | Post-Implementation Project Management Support (June 2012) | Mon 7/9/12 | Mon 7/9/12 |
| 49 | 1 | CGI Deliverable: Project Mgt Status Reports [delivered and billed monthly] | Mon 10/6/08 | Mon 7/9/12 |
| 50 | | **ENVISION PHASE & CHART OF ACCOUNTS** | **Mon 9/1/08** | **Thu 9/17/09** |
| 51 | | **Project Management (Initial Set-Up & Kick-Off)** | **Mon 9/1/08** | **Wed 5/27/09** |
| 52 | | **Kickoff Meeting (FMS Project at Council Chambers)** | **Mon 9/8/08** | **Thu 9/18/08** |
| 53 | | Finalize Date for Initial Kick-off Meeting | Mon 9/8/08 | Tue 9/9/08 |
| 54 | | Identify and Invite List of Attendees for Intial Kick-Off Meeting | Mon 9/8/08 | Fri 9/12/08 |
| 55 | | Prepare Kick-off Meeting Materials | Mon 9/8/08 | Wed 9/10/08 |
| 56 | | Review Kick-off Materials | Thu 9/11/08 | Mon 9/15/08 |
| 57 | | Update Kick-off Materials | Tue 9/16/08 | Tue 9/16/08 |
| 58 | | Conduct Initial Kick-Off Meeting | Thu 9/18/08 | Thu 9/18/08 |
| 59 | 2 | CGI Deliverable: Kick-Off Meeting | Thu 9/18/08 | Thu 9/18/08 |
| 60 | | **Project Control Document** | **Tue 9/2/08** | **Thu 11/6/08** |
| 61 | | **Develop Initial Draft based on Advantage Project Methodology** | **Tue 9/2/08** | **Mon 9/15/08** |
| 62 | | Draft Project Charter | Tue 9/2/08 | Mon 9/15/08 |
| 63 | | Draft Project Scope Management Plan | Tue 9/2/08 | Mon 9/15/08 |
| 64 | | Draft Software Change Control Plan | Tue 9/2/08 | Mon 9/15/08 |
| 65 | | Draft Risk Management Plan | Tue 9/2/08 | Mon 9/15/08 |
| 66 | | Draft Issue Management Plan | Tue 9/2/08 | Mon 9/15/08 |
| 67 | | Draft Quality Management Plan | Tue 9/2/08 | Mon 9/15/08 |
| 68 | | Draft Configuration Management Plan | Tue 9/2/08 | Mon 9/15/08 |
| 69 | | Draft Project Documentation Standards | Tue 9/2/08 | Mon 9/15/08 |
| 70 | | **CGI Executive QA Review** | **Mon 9/15/08** | **Fri 9/19/08** |
| 71 | | Conduct CGI Executive QA Review | Mon 9/15/08 | Wed 9/17/08 |
| 72 | | Update Document based on CGI Executive QA Review & Submit to City | Thu 9/18/08 | Fri 9/19/08 |
| 73 | | Review & Provide Comments to Project Control Document (1st Review) | Mon 9/22/08 | Fri 10/10/08 |
| 74 | | Conduct 2nd Review with City Team | Thu 10/30/08 | Thu 10/30/08 |
| 75 | | Update Project Control Document | Fri 10/31/08 | Tue 11/4/08 |
| 76 | | Approve Project Control Document | Wed 11/5/08 | Thu 11/6/08 |
| 77 | 3 | CGI Deliverable: Project Control Document | Thu 11/13/08 | Thu 11/13/08 |
| 78 | | **Load Project Templates (based on Advantage Project Methodology)** | **Tue 9/2/08** | **Wed 9/10/08** |
| 79 | | **Prepare / Load Project Management Templates** | **Tue 9/2/08** | **Wed 9/3/08** |
| 80 | | Monthly Status Report | Tue 9/2/08 | Wed 9/3/08 |
| 81 | | Weekly Team Status Report | Tue 9/2/08 | Wed 9/3/08 |
| 82 | | Deliverable Transmittal Memo | Tue 9/2/08 | Wed 9/3/08 |
| 83 | | Meeting Agenda and Minutes | Tue 9/2/08 | Wed 9/3/08 |
| 84 | | Memorandum | Tue 9/2/08 | Wed 9/3/08 |

| ID | CGI Deliverable | Task Name | Start | Finish |
|---|---|---|---|---|
| 85 | | Issue Paper | Tue 9/2/08 | Wed 9/3/08 |
| 86 | | Risk Paper | Tue 9/2/08 | Wed 9/3/08 |
| 87 | | Change Request Form | Tue 9/2/08 | Wed 9/3/08 |
| 88 | | Change Notice Form | Tue 9/2/08 | Wed 9/3/08 |
| 89 | | PowerPoint Presentation template | Tue 9/2/08 | Wed 9/3/08 |
| 90 | | **Prepare / Load Project Deliverables Templates** | **Tue 9/2/08** | **Wed 9/10/08** |
| 91 | | General Project Deliverable Template | Tue 9/2/08 | Tue 9/2/08 |
| 92 | | Project Deliverable Templates (per Deliverables Definition - Exhibit B) | Tue 9/2/08 | Wed 9/10/08 |
| 93 | | **Set-Up Project Repositories & Website** | **Mon 9/1/08** | **Mon 10/6/08** |
| 94 | | **FMS Project Website Set-Up** | **Tue 9/2/08** | **Mon 10/6/08** |
| 95 | | Develop FMS Project Website | Tue 9/2/08 | Mon 9/29/08 |
| 96 | | Upload Introductory Project Content | Tue 9/30/08 | Mon 10/6/08 |
| 97 | | **FMS Project Server Set-Up** | **Tue 9/2/08** | **Mon 9/29/08** |
| 98 | | Set-Up FMS Project Server | Tue 9/2/08 | Mon 9/29/08 |
| 99 | | **FMS Project Sharepoint Repository Set-Up** | **Mon 9/1/08** | **Tue 9/23/08** |
| 100 | | Establish FMS Project Sharepoint Repository | Mon 9/1/08 | Mon 9/1/08 |
| 101 | | Set-Up Sharepoint Folders per PCD | Mon 9/1/08 | Mon 9/1/08 |
| 102 | | Load Start-Up Documentation | Mon 9/1/08 | Fri 9/5/08 |
| 103 | | Set-Up CGI Team Users | Mon 9/1/08 | Tue 9/2/08 |
| 104 | | Set-Up City Team Users | Thu 9/4/08 | Mon 9/8/08 |
| 105 | | Access & Test from FMS Project Facility | Tue 9/9/08 | Wed 9/10/08 |
| 106 | | Conduct Sharepoint Walk-thru | Tue 9/23/08 | Tue 9/23/08 |
| 107 | | **City Staffing and Facilities Planning Support** | **Tue 9/2/08** | **Mon 10/27/08** |
| 108 | | Assist with Project Staffing and Facilities Planning | Tue 9/2/08 | Mon 10/27/08 |
| 109 | 4 | CGI Deliverable: City Staffing and Facilities Planning Support | Mon 10/27/08 | Mon 10/27/08 |
| 110 | | **Detailed Project Plan** | **Mon 9/1/08** | **Tue 10/28/08** |
| 111 | | **Develop Detailed Project Plan (Envision Phase)** | **Mon 9/1/08** | **Tue 10/28/08** |
| 112 | | Develop Initial Project Plan Draft | Mon 9/1/08 | Wed 9/3/08 |
| 113 | | Update Project Plan based on Concurrent Reviews & Discussion with City | Mon 9/1/08 | Tue 10/28/08 |
| 114 | | **Develop Detailed Project Plan Components - DRAFTS** | **Mon 9/1/08** | **Mon 9/29/08** |
| 115 | | Develop Project Roadmap | Tue 9/2/08 | Mon 9/15/08 |
| 116 | | Develop Resource Table | Tue 9/2/08 | Mon 9/15/08 |
| 117 | | Develop Project Organization Chart | Tue 9/2/08 | Mon 9/15/08 |
| 118 | | Develop Context Diagram | Mon 9/1/08 | Fri 9/12/08 |
| 119 | | Review Project Plan & Plan Components | Tue 9/2/08 | Mon 9/22/08 |
| 120 | | Update Detail Project Plan & Components | Tue 9/23/08 | Thu 9/25/08 |
| 121 | | Approve Detail Project Plan | Fri 9/26/08 | Mon 9/29/08 |
| 122 | 5 | CGI Deliverable: Detailed Project Plan | Thu 11/13/08 | Thu 11/13/08 |
| 123 | | **Systems Implementation 101 - Department SMEs** | **Tue 9/2/08** | **Thu 9/25/08** |
| 124 | | Schedule / Invite Department SME Attendees | Tue 9/2/08 | Mon 9/15/08 |
| 125 | | Prepare Systems Implementation 101 Presentation | Wed 9/10/08 | Tue 9/23/08 |
| 126 | | Set-Up & Test Meeting Facilities | Wed 9/24/08 | Wed 9/24/08 |
| 127 | | Conduct Systems Implementation Session for Department SMEs | Thu 9/25/08 | Thu 9/25/08 |
| 128 | | **Conduct Project Briefing Meeting # 1 (Build Phase Kick-Off)** | **Wed 4/1/09** | **Wed 4/8/09** |
| 129 | | Extend Invitations | Wed 4/1/09 | Wed 4/1/09 |
| 130 | | Prepare Materials | Thu 4/2/09 | Fri 4/3/09 |
| 131 | | Conduct Briefing for FMS Team | Wed 4/8/09 | Wed 4/8/09 |
| 132 | | **Conduct Project Briefing Meeting # 2 (Town Hall Meeting - Fit-Gap)** | **Tue 4/7/09** | **Thu 4/30/09** |
| 133 | | Schedule / Invite Meeting Attendees from City Departments | Mon 4/13/09 | Mon 4/13/09 |
| 134 | | Prepare Briefing Materials | Tue 4/7/09 | Tue 4/28/09 |
| 135 | | Set-Up & Test Meeting Facilities | Wed 4/29/09 | Wed 4/29/09 |
| 136 | | Conduct Project Briefing | Thu 4/30/09 | Thu 4/30/09 |
| 137 | | **Conduct Project Briefing Meeting # 3 (Town Hall Meeting - COA)** | **Mon 4/6/09** | **Wed 5/27/09** |
| 138 | | Schedule / Invite Meeting Attendees from City Departments | Mon 4/6/09 | Fri 4/17/09 |
| 139 | | Prepare Briefing Materials | Mon 4/20/09 | Tue 5/26/09 |
| 140 | | Set-Up & Test Meeting Facilities | Wed 5/27/09 | Wed 5/27/09 |
| 141 | | Conduct Project Briefing | Wed 5/27/09 | Wed 5/27/09 |
| 142 | 6 | CGI Deliverable: Kick-Off Meetings (City Departments & Project Team) | Wed 5/27/09 | Wed 5/27/09 |
| 143 | | **ENVISION PHASE & COA Development** | **Mon 9/1/08** | **Thu 9/17/09** |
| 144 | | **ENVISION PHASE (KEY DELIVERABLES)** | **Mon 9/1/08** | **Fri 5/29/09** |
| 145 | | **Prototype Environment** | **Mon 9/1/08** | **Tue 9/16/08** |
| 146 | | Schedule Advantage & Third Party Software Installation | Mon 9/1/08 | Mon 9/1/08 |
| 147 | | Install Advantage Software | Mon 9/1/08 | Mon 9/1/08 |
| 148 | | Establish Internet Connectivity from City's Intranet | Wed 9/10/08 | Fri 9/12/08 |
| 149 | | Test Advantage & Third Party Software Installation | Mon 9/15/08 | Mon 9/15/08 |
| 150 | | Confirm Successful Advantage and Third Party Software Installation | Tue 9/16/08 | Tue 9/16/08 |
| 151 | 7 | CGI Deliverable: Prototype Environment | Wed 9/17/08 | Wed 9/17/08 |
| 152 | | **Business Process Re-Engineering Preparation Support** | **Mon 9/8/08** | **Tue 11/4/08** |
| 153 | | Complete Business Process Mappings | Mon 9/8/08 | Fri 9/26/08 |
| 154 | | Review Business Process Mappings & Merge into RTM | Mon 9/15/08 | Tue 11/4/08 |
| 155 | 10 | CGI Deliverable: Business Process Re-Engineering Preparation Support | Tue 11/4/08 | Tue 11/4/08 |
| 156 | | **Financial Application Prototype - General Ledger** | **Fri 9/12/08** | **Fri 1/9/09** |
| 157 | | **Prepare for Application Prototyping** | **Fri 9/12/08** | **Fri 12/19/08** |
| 158 | | Develop Initial Requirements-Traceability-Matrix (RTM) | Fri 9/12/08 | Fri 10/17/08 |
| 159 | | Merge City Business Process Mappings into Prototyping Sessions | Mon 10/6/08 | Mon 11/17/08 |
| 160 | | Draft Prototyping Scripts | Mon 10/6/08 | Fri 12/5/08 |
| 161 | | Set-Up Prototyping Data | Thu 11/20/08 | Fri 12/19/08 |
| 162 | | **Conduct Application Prototyping** | **Tue 11/25/08** | **Fri 12/19/08** |
| 163 | | Conduct Prototyping Sessions | Tue 11/25/08 | Fri 12/19/08 |
| 164 | | **Document Application Prototyping Results** | **Mon 11/10/08** | **Fri 1/9/09** |
| 165 | | Document Application Fit, Gaps & Areas for Process Improvements | Mon 11/10/08 | Fri 1/9/09 |
| 166 | | Update RTM with Prototyping Results & Script Reference | Mon 11/10/08 | Fri 1/9/09 |
| 167 | | Review and confirm prototyped requirements, configuration settings and pote | Mon 11/10/08 | Fri 1/9/09 |

# SP1-C Core Financial Project Plan 041808 v6.2 CITY

| ID | CGI Deliverable | Task Name | Start | Finish |
|---|---|---|---|---|
| 168 | | Review Prototyping Results & RTM (on-going concurrent review) | Mon 11/10/08 | Fri 1/9/09 |
| 169 | 11 | CGI Deliverable: Financial Application Prototype – General Ledger | Fri 1/9/09 | Fri 1/9/09 |
| 170 | | **Financial Application Prototype - Accounts Payable** | **Fri 9/12/08** | **Fri 1/9/09** |
| 171 | | **Prepare for Application Prototyping** | **Fri 9/12/08** | **Fri 12/19/08** |
| 172 | | Develop Initial Requirements-Traceability-Matrix (RTM) | Fri 9/12/08 | Fri 10/17/08 |
| 173 | | Merge City Business Process Mappings into Prototyping Sessions | Mon 10/6/08 | Mon 11/17/08 |
| 174 | | Draft Prototyping Scripts | Mon 10/6/08 | Fri 12/5/08 |
| 175 | | Set-Up Prototyping Data | Thu 11/20/08 | Fri 12/19/08 |
| 176 | | **Conduct Application Prototyping** | **Wed 11/5/08** | **Fri 12/19/08** |
| 177 | | Conduct Prototyping Sessions | Wed 11/5/08 | Fri 12/19/08 |
| 178 | | **Document Application Prototyping Results** | **Mon 11/10/08** | **Fri 1/9/09** |
| 179 | | Document Application Fit, Gaps & Areas for Process Improvements | Mon 11/10/08 | Fri 1/9/09 |
| 180 | | Update RTM with Prototyping Results & Script Reference | Mon 11/10/08 | Fri 1/9/09 |
| 181 | | Review and confirm prototyped requirements, configuration settings and pote | Mon 11/10/08 | Fri 1/9/09 |
| 182 | | Review Prototyping Results & RTM (on-going concurrent review) | Mon 11/10/08 | Fri 1/9/09 |
| 183 | 12 | CGI Deliverable: Financial Application Prototype – Accounts Payable | Fri 1/9/09 | Fri 1/9/09 |
| 184 | | **Financial Application Prototype - Accounts Receivable** | **Fri 9/12/08** | **Fri 1/9/09** |
| 185 | | **Prepare for Application Prototyping** | **Fri 9/12/08** | **Fri 12/19/08** |
| 186 | | Develop Initial Requirements-Traceability-Matrix (RTM) | Fri 9/12/08 | Fri 10/17/08 |
| 187 | | Merge City Business Process Mappings into Prototyping Sessions | Mon 10/6/08 | Mon 11/17/08 |
| 188 | | Draft Prototyping Scripts | Mon 10/6/08 | Fri 12/5/08 |
| 189 | | Set-Up Prototyping Data | Thu 11/20/08 | Fri 12/19/08 |
| 190 | | **Conduct Application Prototyping** | **Wed 11/5/08** | **Fri 12/19/08** |
| 191 | | Conduct Prototyping Sessions | Wed 11/5/08 | Fri 12/19/08 |
| 192 | | **Document Application Prototyping Results** | **Mon 11/10/08** | **Fri 1/9/09** |
| 193 | | Document Application Fit, Gaps & Areas for Process Improvements | Mon 11/10/08 | Fri 1/9/09 |
| 194 | | Update RTM with Prototyping Results & Script Reference | Mon 11/10/08 | Fri 1/9/09 |
| 195 | | Review and confirm prototyped requirements, configuration settings and pote | Mon 11/10/08 | Fri 1/9/09 |
| 196 | | Inventory and disposition City AR systems | Mon 11/10/08 | Fri 1/9/09 |
| 197 | | Review Prototyping Results & RTM (on-going concurrent review) | Mon 11/10/08 | Fri 1/9/09 |
| 198 | 13 | CGI Deliverable: Financial Application Prototype – Accounts Receivable | Fri 1/9/09 | Fri 1/9/09 |
| 199 | | **Financial Application Prototype - Cost Accounting** | **Fri 9/12/08** | **Fri 1/9/09** |
| 200 | | **Prepare for Application Prototyping** | **Fri 9/12/08** | **Fri 12/19/08** |
| 201 | | Develop Initial Requirements-Traceability-Matrix (RTM) | Fri 9/12/08 | Fri 10/17/08 |
| 202 | | Merge City Business Process Mappings into Prototyping Sessions | Mon 10/6/08 | Mon 11/17/08 |
| 203 | | Draft Prototyping Scripts | Mon 10/6/08 | Fri 12/5/08 |
| 204 | | Set-Up Prototyping Data | Thu 11/20/08 | Fri 12/19/08 |
| 205 | | **Conduct Application Prototyping** | **Wed 11/5/08** | **Fri 12/19/08** |
| 206 | | Conduct Prototyping Sessions | Wed 11/5/08 | Fri 12/19/08 |
| 207 | | **Document Application Prototyping Results** | **Mon 11/10/08** | **Fri 1/9/09** |
| 208 | | Document Application Fit, Gaps & Areas for Process Improvements | Mon 11/10/08 | Fri 1/9/09 |
| 209 | | Update RTM with Prototyping Results & Script Reference | Mon 11/10/08 | Fri 1/9/09 |
| 210 | | Review and confirm prototyped requirements, configuration settings and pote | Mon 11/10/08 | Fri 1/9/09 |
| 211 | | Review Prototyping Results & RTM (on-going concurrent review) | Mon 11/10/08 | Fri 1/9/09 |
| 212 | 14 | CGI Deliverable: Financial Application Prototype – Cost Accounting | Fri 12/12/08 | Fri 12/12/08 |
| 213 | | **Technical Specifications Document** | **Wed 9/10/08** | **Mon 3/23/09** |
| 214 | | **Review / Revise / Amend Exhibit I - Current Infrastructure Recommendations** | **Wed 9/10/08** | **Fri 10/3/08** |
| 215 | | Conduct Preliminary Review & Discussions | Wed 9/10/08 | Tue 9/23/08 |
| 216 | | Follow-Up on Issues and Action Items | Mon 9/22/08 | Fri 10/3/08 |
| 217 | | **Develop Technical Specifications Document** | **Thu 10/2/08** | **Fri 10/24/08** |
| 218 | | Develop Skeleton Draft / Outline | Thu 10/2/08 | Wed 10/8/08 |
| 219 | | Develop Initial Draft | Thu 10/2/08 | Wed 10/8/08 |
| 220 | | Conduct CGI Exec QA Review | Mon 10/20/08 | Fri 10/24/08 |
| 221 | | Review Technical Specifications Document | Mon 10/27/08 | Mon 11/17/08 |
| 222 | | Update Technical Specifications Document | Mon 11/24/08 | Thu 2/26/09 |
| 223 | | Review / Update & Approve Technical Specifications Document | Fri 2/27/09 | Mon 3/23/09 |
| 224 | 15 | CGI Deliverable: Technical Specifications Document | Mon 3/23/09 | Mon 3/23/09 |
| 225 | | **FMS Chart of Accounts Design** | **Mon 9/29/08** | **Wed 5/27/09** |
| 226 | | **COA Design & Budget Model Draft** | **Mon 9/29/08** | **Fri 2/20/09** |
| 227 | | **COA Due Diligence Meetings** | **Tue 10/7/08** | **Thu 10/23/08** |
| 228 | | Cost Accounting Elements | Tue 10/7/08 | Tue 10/7/08 |
| 229 | | Budget Controls and CAO Needs | Tue 10/14/08 | Tue 10/14/08 |
| 230 | | Financial and Centralized Reporting | Wed 10/15/08 | Wed 10/15/08 |
| 231 | | Procurement (SMS) Specific Elements | Thu 10/23/08 | Thu 10/23/08 |
| 232 | | Payroll (PaySR) Specific Elements | Thu 10/23/08 | Thu 10/23/08 |
| 233 | | Departmental COA Elements | Thu 10/23/08 | Thu 10/23/08 |
| 234 | | **Action Plan and Sample COA and Crosswalk** | **Mon 9/29/08** | **Mon 10/27/08** |
| 235 | | Draft Action Plan and Sample COA and Crosswalk | Mon 9/29/08 | Fri 10/24/08 |
| 236 | | Project Team & Due Diligence Participants Review | Mon 10/27/08 | Mon 10/27/08 |
| 237 | | POC Review - Action Plan | Mon 10/27/08 | Mon 10/27/08 |
| 238 | | **COA Scenario Template & PowerPoint Presentation** | **Thu 10/23/08** | **Thu 10/30/08** |
| 239 | | Draft Template & PowerPoint Presentation | Thu 10/23/08 | Mon 10/27/08 |
| 240 | | Project Team Review | Mon 10/27/08 | Tue 10/28/08 |
| 241 | | POC Review | Wed 10/29/08 | Thu 10/30/08 |
| 242 | | **Conduct Requirements Sessions with Groupings of Departments** | **Thu 11/13/08** | **Thu 11/20/08** |
| 243 | | Conduct Session & Document Results | Thu 11/13/08 | Thu 11/20/08 |
| 244 | | **COA Design (includes Build activities)** | **Mon 11/24/08** | **Fri 2/20/09** |
| 245 | | Develop Initial COA Structure Including Impact on Data Entry | Mon 11/24/08 | Tue 1/27/09 |
| 246 | | Review COA Design Draft | Tue 1/27/09 | Tue 2/17/09 |
| 247 | | Update COA Design Draft | Fri 1/30/09 | Fri 2/20/09 |
| 248 | | Review / Update & Approve FMS Chart of Accounts Design | Fri 2/27/09 | Wed 5/27/09 |
| 249 | 16 | CGI Deliverable: FMS Chart of Accounts Design | Wed 5/27/09 | Wed 5/27/09 |
| 250 | | **Fit-Gap Analysis Document** | **Mon 12/8/08** | **Mon 3/23/09** |

| ID | CGI Deliverabl₁ | Task Name | Start | Finish |
|---|---|---|---|---|
| 251 | | **Fit-Gap Analysis Document Draft** | **Mon 12/8/08** | **Fri 2/20/09** |
| 252 | | Develop Options for Each Gap Identified (Business Process, Customizations | Mon 12/8/08 | Thu 1/15/09 |
| 253 | | Develop Draft Fit-Gap Analysis and Recommendations | Mon 12/8/08 | Wed 1/14/09 |
| 254 | | Review Fit-Gap Analysis and Recommendations | Thu 1/15/09 | Thu 2/5/09 |
| 255 | | Update Fit-Gap Analysis and Recommendations | Fri 2/6/09 | Fri 2/20/09 |
| 256 | | Approve / Update & Approve Fit-Gap Analysis Document | Fri 2/27/09 | Mon 3/23/09 |
| 257 | 17 | CGI Deliverable: Fit-Gap Analysis | Mon 3/23/09 | Mon 3/23/09 |
| 258 | | **Implementation Analysis Document** | **Mon 12/1/08** | **Fri 5/15/09** |
| 259 | | **Implementation Analysis Document Draft** | **Mon 12/1/08** | **Thu 2/26/09** |
| 260 | | Develop Data Conversion Strategy | Mon 12/1/08 | Thu 2/26/09 |
| 261 | | Develop System Interface Strategy | Mon 12/1/08 | Thu 2/26/09 |
| 262 | | Develop Reporting & Inquiry Strategy | Mon 12/1/08 | Thu 2/26/09 |
| 263 | | Develop Software Modification Strategy | Mon 12/1/08 | Thu 2/26/09 |
| 264 | | Develop Security & Workflow Strategy | Mon 12/1/08 | Thu 2/26/09 |
| 265 | | Develop Training and Documentation Strategy | Mon 12/1/08 | Thu 2/26/09 |
| 266 | | Develop Transition Management Strategy | Mon 12/1/08 | Thu 2/26/09 |
| 267 | | Develop Business Processing Reengineering Plan | Mon 12/1/08 | Thu 2/26/09 |
| 268 | | Develop Fit Gap Analysis Summary | Mon 12/1/08 | Thu 2/26/09 |
| 269 | | Update Requirements Traceability Matrix (RTM) | Mon 12/1/08 | Thu 2/26/09 |
| 270 | | Develop Implementation Roadmap and Plan | Mon 12/1/08 | Thu 2/26/09 |
| 271 | | Develop Executive Summary | Wed 12/10/08 | Thu 2/26/09 |
| 272 | | Review / Update & Approve Implementation Analysis Document (IAD) | Fri 2/27/09 | Fri 5/15/09 |
| 273 | 18 | CGI Deliverable: Implementation Analysis Document | Fri 5/29/09 | Fri 5/29/09 |
| 274 | | **Documentum Implementation Strategy** | **Mon 11/3/08** | **Fri 5/15/09** |
| 275 | | **Documentum Implementation Strategy Draft** | **Mon 11/3/08** | **Fri 2/6/09** |
| 276 | | Interview Controller's Office (understand current project & usage) | Mon 11/3/08 | Fri 11/7/08 |
| 277 | | **Confirm Documentum Business Requirements** | **Mon 11/10/08** | **Mon 12/29/08** |
| 278 | | Attend Advantage Prototyping Sessions / Compile Process Improvem₁ | Mon 11/10/08 | Wed 12/10/08 |
| 279 | | Compile Documentum Business Requirements & Disposition | Mon 11/10/08 | Wed 12/10/08 |
| 280 | | Conduct Documentum Implementation Option Analysis | Thu 12/11/08 | Mon 12/29/08 |
| 281 | | **Develop Documentum Implementation Strategy** | **Mon 12/8/08** | **Fri 2/6/09** |
| 282 | | Develop Documentum Implementation Priorities | Mon 1/5/09 | Fri 1/16/09 |
| 283 | | Summarize Priority Areas for Process Improvements | Mon 1/5/09 | Fri 1/16/09 |
| 284 | | Identify Hardware / Software Requirements | Mon 1/5/09 | Fri 1/16/09 |
| 285 | | Identify Staffing Roles, Develop Plan, & Allocate Build Phase Hours | Mon 12/8/08 | Fri 2/6/09 |
| 286 | | Review / Update & Approve Documentum Implementation Strategy | Fri 2/27/09 | Fri 5/15/09 |
| 287 | 19 | CGI Deliverable: Documentum Implementation Strategy for FMS | Fri 5/29/09 | Fri 5/29/09 |
| 288 | | **Organizational Change Management Plan** | **Mon 11/3/08** | **Mon 3/23/09** |
| 289 | | **Organizational Change Management Plan Draft** | **Mon 11/3/08** | **Thu 2/26/09** |
| 290 | | **Review FMS Project Documentation** | **Mon 11/10/08** | **Mon 11/17/08** |
| 291 | | Review FMS Project Documentation (Plan, Scripts, Studies) | Mon 11/10/08 | Mon 11/17/08 |
| 292 | | **Conduct Visioning Session(s)** | **Mon 11/3/08** | **Mon 12/8/08** |
| 293 | | Identify Key Stakeholders | Mon 11/3/08 | Fri 11/7/08 |
| 294 | | Facilitate Visioning Session(s) | Tue 11/18/08 | Thu 11/20/08 |
| 295 | | Participate in Visioning Session(s) | Tue 11/18/08 | Thu 11/20/08 |
| 296 | | Document & Analyze Results from Visioning Session(s) | Tue 11/18/08 | Wed 12/3/08 |
| 297 | | Present Results from Visioning Session(s) | Thu 12/4/08 | Mon 12/8/08 |
| 298 | | **Create Organizational Change Management Plan** | **Mon 12/8/08** | **Thu 2/26/09** |
| 299 | | Review Prototyping Results and Initial Fit-Gap Analysis Draft | Mon 12/8/08 | Wed 12/31/08 |
| 300 | | Develop Tools for Planning, Communicating & Executing Change Mar₁ | Fri 1/2/09 | Fri 1/23/09 |
| 301 | | Draft Organizational Change Management Plan | Mon 12/22/08 | Thu 2/26/09 |
| 302 | | Review / Update & Approve Organizational Change Management Plan | Fri 2/27/09 | Mon 3/23/09 |
| 303 | 20 | CGI Deliverable: Organizational Change Management Plan | Mon 3/23/09 | Mon 3/23/09 |
| 304 | | **ENVISION PHASE (RE-SCHEDULED TRAINING TASKS)** | **Tue 9/2/08** | **Thu 9/17/09** |
| 305 | | **AMS ADVANTAGE 3 Financial Product Training for Core Project Team** | **Tue 9/2/08** | **Thu 5/14/09** |
| 306 | | **Prepare for Product Training** | **Tue 9/2/08** | **Mon 9/15/08** |
| 307 | | Prepare & Schedule Training Room | Tue 9/2/08 | Wed 9/10/08 |
| 308 | | Identify and Inform Participants for Product Training | Tue 9/2/08 | Mon 9/15/08 |
| 309 | | **Conduct Release 3.7 Product Training** | **Thu 9/25/08** | **Thu 10/2/08** |
| 310 | | General System Overview & Navigation | Thu 9/25/08 | Thu 9/25/08 |
| 311 | | Chart of Accounts & Budget Control | Tue 9/30/08 | Tue 9/30/08 |
| 312 | | General Accounting | Tue 9/30/08 | Tue 9/30/08 |
| 313 | | Security & Workflow and Reporting | Wed 10/1/08 | Wed 10/1/08 |
| 314 | | Accounts Payable | Wed 10/1/08 | Wed 10/1/08 |
| 315 | | Accounts Receivable | Thu 10/2/08 | Thu 10/2/08 |
| 316 | | Cost Accounting (Jobs, Projects & Grants) | Thu 10/2/08 | Thu 10/2/08 |
| 317 | | **Conduct Release 3.8 Product Training** | **Tue 9/2/08** | **Thu 5/14/09** |
| 318 | | Schedule Training Room and Invite Participants | Mon 5/4/09 | Fri 5/8/09 |
| 319 | | Prepare Training Materials | Mon 5/4/09 | Thu 5/14/09 |
| 320 | | Conduct Training Session 1 (May 14) | Tue 9/2/08 | Tue 9/2/08 |
| 321 | | Conduct Training Session 2 (May 21) | Wed 11/12/08 | Wed 11/12/08 |
| 322 | 8 | CGI Deliverable: AMS Advantage 3 Financial Product Training for Core Project Team | Thu 5/21/09 | Thu 5/21/09 |
| 323 | | **AMS ADVANTAGE 3 Financial Technical Training for Core Project Team** | **Mon 6/8/09** | **Thu 9/17/09** |
| 324 | | Pervasive Data Integrator (PDI) | Mon 6/8/09 | Wed 6/10/09 |
| 325 | | InfoAdvantage | Tue 9/15/09 | Thu 9/17/09 |
| 326 | | Versata/Design Studio | Tue 7/28/09 | Thu 7/30/09 |
| 327 | | Advantage Document Load Utility (SysManUtil) | Wed 7/15/09 | Wed 7/15/09 |
| 328 | | Adobe Forms | Tue 7/14/09 | Thu 7/16/09 |
| 329 | 9 | CGI Deliverable: AMS Advantage 3 Financial Technical Training for Core Project Team | Thu 9/17/09 | Thu 9/17/09 |
| 330 | | **Chart of Accounts (COA) Guidelines Development** | **Mon 2/23/09** | **Fri 6/5/09** |
| 331 | | Develop overview of Chart of Accounts (COA) for FMS and crosswalk old codes to new c | Mon 2/23/09 | Tue 2/24/09 |
| 332 | | Identify impacts to departments from new COA | Wed 2/25/09 | Thu 2/26/09 |
| 333 | | Define document entry guidelines and expected use of COA | Fri 2/27/09 | Thu 3/12/09 |

| ID | CGI Deliverabl | Task Name | Start | Finish |
|---|---|---|---|---|
| 334 | | Prepare sample COA setup instructions and sample load forms | Fri 3/13/09 | Mon 6/1/09 |
| 335 | | Conduct first week of outreach sessions | Mon 6/1/09 | Fri 6/5/09 |
| 336 | 21 | CGI Deliverable: Chart of Accounts (COA) Guidelines Development | Fri 6/5/09 | Fri 6/5/09 |
| 337 | | **BUILD & ACHIEVE PHASES** | **Tue 9/2/08** | **Tue 4/30/13** |
| 338 | | **BUILD PHASE** | **Tue 9/2/08** | **Tue 7/5/11** |
| 339 | | **Application Software Customizations** | **Mon 4/6/09** | **Mon 2/15/10** |
| 340 | | **Designs** | **Mon 4/6/09** | **Fri 1/8/10** |
| 341 | | **Concept Papers for Software Customizations** | **Mon 4/6/09** | **Mon 8/17/09** |
| 342 | | Develop Concept Papers | Mon 4/6/09 | Tue 6/30/09 |
| 343 | | Create Software Modification Plan | Mon 6/22/09 | Tue 6/30/09 |
| 344 | | Approve Concept Papers | Wed 7/1/09 | Mon 8/17/09 |
| 345 | 37 | CGI Deliverable: Concept Papers for Software Customizations | Mon 8/17/09 | Mon 8/17/09 |
| 346 | | **Functional Designs for Software Customizations - Iteration I** | **Wed 6/24/09** | **Fri 8/28/09** |
| 347 | | Prepare Software Modification Functional Design | Wed 6/24/09 | Fri 7/31/09 |
| 348 | | Team Lead Approval | Mon 8/17/09 | Fri 8/21/09 |
| 349 | | DPM and PM Approval | Mon 8/24/09 | Fri 8/28/09 |
| 350 | 38 | CGI Deliverable: Functional Designs for Software Customizations - Iteration | Fri 8/28/09 | Fri 8/28/09 |
| 351 | | **Functional Designs for Software Customizations - Iteration II** | **Mon 8/3/09** | **Fri 9/25/09** |
| 352 | | Prepare Software Modification Functional Design | Mon 8/3/09 | Fri 9/11/09 |
| 353 | | Team Lead Approval | Mon 9/14/09 | Fri 9/18/09 |
| 354 | | DPM and PM Approval | Mon 9/21/09 | Fri 9/25/09 |
| 355 | 39 | CGI Deliverable: Functional Designs for Software Customizations - Iteration | Fri 9/25/09 | Fri 9/25/09 |
| 356 | | **Functional Designs for Software Customizations - Iteration III** | **Mon 9/28/09** | **Fri 11/20/09** |
| 357 | | Prepare Software Modification Functional Design | Mon 9/28/09 | Thu 11/5/09 |
| 358 | | Team Lead Approval | Fri 11/6/09 | Fri 11/13/09 |
| 359 | | DPM and PM Approval | Mon 11/16/09 | Fri 11/20/09 |
| 360 | 40 | CGI Deliverable: Functional Designs for Software Customizations - Iteration | Fri 11/20/09 | Fri 11/20/09 |
| 361 | | **Functional Designs for Software Customizations - Iteration IV** | **Mon 11/9/09** | **Fri 1/8/10** |
| 362 | | Prepare Software Modification Functional Design | Mon 11/9/09 | Wed 12/23/09 |
| 363 | | Team Lead Approval | Mon 12/28/09 | Fri 1/1/10 |
| 364 | | DPM and PM Approval | Mon 1/4/10 | Fri 1/8/10 |
| 365 | 41 | CGI Deliverable: Functional Designs for Software Customizations - Iteration | Fri 1/8/10 | Fri 1/8/10 |
| 366 | | **Software** | **Mon 7/6/09** | **Mon 2/15/10** |
| 367 | | **Software Customizations – Iteration I** | **Mon 7/6/09** | **Mon 9/14/09** |
| 368 | | Develop, Unit Test, and System Test Software Customizations | Mon 7/6/09 | Fri 8/28/09 |
| 369 | | Team Lead Approval | Mon 8/31/09 | Fri 9/4/09 |
| 370 | | DPM and PM Approval | Tue 9/8/09 | Mon 9/14/09 |
| 371 | 42 | CGI Deliverable: Software Customizations – Iteration I | Mon 9/14/09 | Mon 9/14/09 |
| 372 | | **Software Customizations – Iteration II** | **Fri 8/14/09** | **Mon 10/19/09** |
| 373 | | Develop, Unit Test, and System Test Software Customizations | Fri 8/14/09 | Fri 10/2/09 |
| 374 | | Team Lead Approval | Mon 10/5/09 | Fri 10/9/09 |
| 375 | | DPM and PM Approval | Tue 10/13/09 | Mon 10/19/09 |
| 376 | 43 | CGI Deliverable: Software Customizations – Iteration II | Mon 10/19/09 | Mon 10/19/09 |
| 377 | | **Software Customizations – Iteration III** | **Mon 10/5/09** | **Wed 12/16/09** |
| 378 | | Develop, Unit Test, and System Test Software Customizations | Mon 10/5/09 | Wed 12/2/09 |
| 379 | | Team Lead Approval | Thu 12/3/09 | Wed 12/9/09 |
| 380 | | DPM and PM Approval | Thu 12/10/09 | Wed 12/16/09 |
| 381 | 44 | CGI Deliverable: Software Customizations – Iteration III | Wed 12/16/09 | Wed 12/16/09 |
| 382 | | **Software Customizations – Iteration IV** | **Thu 12/3/09** | **Mon 2/15/10** |
| 383 | | Develop, Unit Test, and System Test Software Customizations | Thu 12/3/09 | Mon 2/1/10 |
| 384 | | Team Lead Approval | Tue 2/2/10 | Mon 2/8/10 |
| 385 | | DPM and PM Approval | Tue 2/9/10 | Mon 2/15/10 |
| 386 | 45 | CGI Deliverable: Software Customizations – Iteration IV | Mon 2/15/10 | Mon 2/15/10 |
| 387 | | **Technical Environments** | **Tue 3/17/09** | **Tue 11/30/10** |
| 388 | | **FMS Test Environments** | **Tue 3/17/09** | **Fri 6/18/10** |
| 389 | | **Development / Unit Test Environment** | **Tue 3/17/09** | **Fri 5/29/09** |
| 390 | | **AMS ADVANTAGE 3 Financial Software Installation - Development/Unit** | **Tue 3/17/09** | **Fri 5/29/09** |
| 391 | | Establish Development/Unit Test Environment | Tue 3/17/09 | Fri 5/29/09 |
| 392 | 28 | CGI Deliverable: AMS Advantage 3 Financial Software Installation - D | Fri 5/29/09 | Fri 5/29/09 |
| 393 | | **Software Configuration - Development/Unit Test Environment** | **Fri 5/15/09** | **Fri 5/29/09** |
| 394 | | Create Software Configuration Checklist | Fri 5/15/09 | Fri 5/15/09 |
| 395 | | Set up System Control Tables Data (load Day Zero) | Mon 5/18/09 | Tue 5/19/09 |
| 396 | | Update System Control Tables & Conduct Functional "Shakedown" Te | Wed 5/20/09 | Fri 5/29/09 |
| 397 | 32 | CGI Deliverable: Software Configuration - Development/Unit Test Env | Fri 5/29/09 | Fri 5/29/09 |
| 398 | | **Conversion Environment** | **Wed 5/27/09** | **Tue 7/28/09** |
| 399 | | **AMS ADVANTAGE 3 Financial Software Installation - Conversion Enviro** | **Wed 5/27/09** | **Tue 7/28/09** |
| 400 | | Establish Conversion Environment | Wed 5/27/09 | Tue 6/30/09 |
| 401 | 29 | CGI Deliverable: AMS Advantage 3 Financial Software Installation - C | Tue 7/28/09 | Tue 7/28/09 |
| 402 | | **Software Configuration - Conversion Environment** | **Wed 5/27/09** | **Tue 7/28/09** |
| 403 | | Create Software Configuration Checklist | Wed 5/27/09 | Wed 5/27/09 |
| 404 | | Set up System Control Tables Data (load Day Zero) | Thu 5/28/09 | Fri 5/29/09 |
| 405 | | Update System Control Tables & Conduct Functional Shakedown Tes | Mon 6/1/09 | Tue 6/2/09 |
| 406 | 33 | CGI Deliverable: Software Configuration - Conversion Environment | Tue 7/28/09 | Tue 7/28/09 |
| 407 | | **Conversion Staging Environment** | **Mon 8/3/09** | **Fri 8/28/09** |
| 408 | | **AMS ADVANTAGE 3 Financial Software Installation - Conversion Stagin** | **Mon 8/3/09** | **Fri 8/28/09** |
| 409 | | Establish Conversion Staging Environment | Mon 8/3/09 | Fri 8/28/09 |
| 410 | 30 | CGI Deliverable: AMS Advantage 3 Financial Software Installation - C | Fri 8/28/09 | Fri 8/28/09 |
| 411 | | **Software Configuration - Conversion Staging Environment** | **Mon 8/24/09** | **Fri 8/28/09** |
| 412 | | Create Software Configuration Checklist | Mon 8/24/09 | Mon 8/24/09 |
| 413 | | Set up System Control Tables Data | Tue 8/25/09 | Wed 8/26/09 |
| 414 | | Update System Control Tables & Conduct Functional Shakedown Tes | Thu 8/27/09 | Fri 8/28/09 |
| 415 | 34 | CGI Deliverable: Software Configuration - Conversion Staging Enviror | Fri 8/28/09 | Fri 8/28/09 |
| 416 | | **System Test Environment** | **Mon 6/1/09** | **Tue 7/28/09** |

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| ID | CGI Deliverabli | Task Name | Start | Finish |
|----|-----|-----------|-------|--------|
| 417 | | AMS ADVANTAGE 3 Financial Software Installation - System Test Envir | Mon 6/1/09 | Tue 7/28/09 |
| 418 | | Establish System Test Environment | Mon 6/1/09 | Tue 6/30/09 |
| 419 | 31 | CGI Deliverable: AMS Advantage 3 Financial Software Installation - S | Tue 7/28/09 | Tue 7/28/09 |
| 420 | | Software Configuration - System Test Environment | Wed 6/24/09 | Tue 7/28/09 |
| 421 | | Create Software Configuration Checklist | Wed 6/24/09 | Wed 6/24/09 |
| 422 | | Set up System Control Tables Data | Thu 6/25/09 | Fri 6/26/09 |
| 423 | | Update System Control Tables & Conduct Functional Shakedown Tes | Mon 6/29/09 | Tue 6/30/09 |
| 424 | 35 | CGI Deliverable: Software Configuration - System Test Environment | Tue 7/28/09 | Tue 7/28/09 |
| 425 | | Training Environment | Fri 9/25/09 | Mon 10/19/09 |
| 426 | | AMS ADVANTAGE 3 Financial Software Installation - Training Environm | Fri 9/25/09 | Mon 10/19/09 |
| 427 | | Establish Training Environment | Fri 9/25/09 | Thu 10/8/09 |
| 428 | | Team Lead Approval | Fri 10/9/09 | Fri 10/16/09 |
| 429 | | DPM and PM Approval | Mon 10/19/09 | Mon 10/19/09 |
| 430 | 83 | CGI Deliverable: AMS ADVANTAGE 3 Financial Software Installation | Mon 10/19/09 | Mon 10/19/09 |
| 431 | | Software Configuration - Training Environment | Tue 10/6/09 | Mon 10/19/09 |
| 432 | | Create Software Configuration Checklist | Tue 10/6/09 | Tue 10/6/09 |
| 433 | | Set up System Control Tables Data | Wed 10/7/09 | Thu 10/8/09 |
| 434 | | Team Lead Approval | Fri 10/9/09 | Fri 10/16/09 |
| 435 | | DPM and PM Approval | Mon 10/19/09 | Mon 10/19/09 |
| 436 | 85 | CGI Deliverable: Software Configuration - Training Environment | Mon 10/19/09 | Mon 10/19/09 |
| 437 | | Learning Environment | Fri 9/25/09 | Mon 10/19/09 |
| 438 | | AMS ADVANTAGE 3 Financial Software Installation - Learning Environn | Fri 9/25/09 | Mon 10/19/09 |
| 439 | | Establish Learning Environment | Fri 9/25/09 | Thu 10/8/09 |
| 440 | | Team Lead Approval | Fri 10/9/09 | Fri 10/16/09 |
| 441 | | DPM and PM Approval | Mon 10/19/09 | Mon 10/19/09 |
| 442 | 84 | CGI Deliverable: AMS ADVANTAGE 3 Financial Software Installation | Mon 10/19/09 | Mon 10/19/09 |
| 443 | | Software Configuration - Learning Environment | Tue 10/6/09 | Mon 10/19/09 |
| 444 | | Create Software Configuration Checklist | Tue 10/6/09 | Tue 10/6/09 |
| 445 | | Set up System Control Tables Data | Wed 10/7/09 | Thu 10/8/09 |
| 446 | | Team Lead Approval | Fri 10/9/09 | Fri 10/16/09 |
| 447 | | DPM and PM Approval | Mon 10/19/09 | Mon 10/19/09 |
| 448 | 86 | CGI Deliverable: Software Configuration - Learning Environment | Mon 10/19/09 | Mon 10/19/09 |
| 449 | | Integrated System Test Environment | Mon 11/2/09 | Fri 11/20/09 |
| 450 | | AMS ADVANTAGE 3 Financial Software Installation - Integrated System | Wed 11/4/09 | Fri 11/20/09 |
| 451 | | Establish Integrated System Test Environment | Wed 11/4/09 | Tue 11/10/09 |
| 452 | | Team Lead Approval | Thu 11/12/09 | Wed 11/18/09 |
| 453 | | DPM and PM Approval | Thu 11/19/09 | Thu 11/19/09 |
| 454 | 74 | CGI Deliverable: AMS Advantage 3 Financial Software Installation - Ir | Fri 11/20/09 | Fri 11/20/09 |
| 455 | | Software Configuration for Integrated System Test Environment | Mon 11/2/09 | Fri 11/20/09 |
| 456 | | Create Software Configuration Checklist | Mon 11/2/09 | Mon 11/2/09 |
| 457 | | Set up System Control Tables Data | Tue 11/3/09 | Mon 11/9/09 |
| 458 | | Team Lead Approval | Tue 11/10/09 | Tue 11/17/09 |
| 459 | | DPM and PM Approval | Wed 11/18/09 | Wed 11/18/09 |
| 460 | 75 | CGI Deliverable: Software Configuration for Integrated System Test E | Fri 11/20/09 | Fri 11/20/09 |
| 461 | | User Acceptance Test Environment | Fri 5/28/10 | Fri 6/18/10 |
| 462 | | AMS ADVANTAGE 3 Financial Software Installation - User Acceptance 1 | Fri 5/28/10 | Fri 6/18/10 |
| 463 | | Establish Acceptance Test Environment | Fri 5/28/10 | Thu 6/10/10 |
| 464 | | Team Lead Approval | Fri 6/11/10 | Thu 6/17/10 |
| 465 | | DPM and PM Approval | Fri 6/18/10 | Fri 6/18/10 |
| 466 | 78 | CGI Deliverable: AMS Advantage 3 Financial Software Installation - U | Fri 6/18/10 | Fri 6/18/10 |
| 467 | | Software Configuration - User Acceptance Test Environment | Mon 6/7/10 | Fri 6/18/10 |
| 468 | | Create Software Configuration Checklist | Mon 6/7/10 | Mon 6/7/10 |
| 469 | | Set up System Control Tables Data | Tue 6/8/10 | Thu 6/10/10 |
| 470 | | Team Lead Approval | Fri 6/11/10 | Thu 6/17/10 |
| 471 | | DPM and PM Approval | Fri 6/18/10 | Fri 6/18/10 |
| 472 | 79 | CGI Deliverable: Software Configuration - User Acceptance Test Envii | Fri 6/18/10 | Fri 6/18/10 |
| 473 | | FMS Production Environment | Mon 9/27/10 | Tue 11/30/10 |
| 474 | | AMS ADVANTAGE 3 Financial Software Installation - Production Environment | Mon 9/27/10 | Tue 11/30/10 |
| 475 | | Establish Production Environment | Mon 9/27/10 | Mon 11/22/10 |
| 476 | | Team Lead Approval | Tue 11/23/10 | Thu 11/25/10 |
| 477 | | DPM and PM Approval | Tue 11/30/10 | Tue 11/30/10 |
| 478 | 95 | CGI Deliverable: AMS Advantage 3 Financial Software Installation - Product | Tue 11/30/10 | Tue 11/30/10 |
| 479 | | Software Configuration - Production Environment | Mon 9/27/10 | Mon 11/22/10 |
| 480 | | Create Software Configuration Checklist | Mon 9/27/10 | Fri 11/5/10 |
| 481 | | Set up System Control Tables Data | Mon 11/8/10 | Fri 11/12/10 |
| 482 | | Team Lead Approval | Mon 11/15/10 | Wed 11/17/10 |
| 483 | | DPM and PM Approval | Mon 11/22/10 | Mon 11/22/10 |
| 484 | 96 | CGI Deliverable: Software Configuration - Production Environment | Mon 11/22/10 | Mon 11/22/10 |
| 485 | | System Interfaces | Tue 9/2/08 | Fri 5/28/10 |
| 486 | | FMS Interface Software | Tue 9/2/08 | Tue 12/8/09 |
| 487 | | Designs | Tue 9/2/08 | Mon 10/19/09 |
| 488 | | Interface Designs - Iterations I, II (Inbound) | Tue 9/2/08 | Mon 10/19/09 |
| 489 | | Interface Designs Iteration I | Tue 9/2/08 | Mon 7/27/09 |
| 490 | | Develop Interface Designs | Mon 6/15/09 | Mon 7/27/09 |
| 491 | | Team Lead Approval | Tue 9/2/08 | Mon 9/8/08 |
| 492 | | DPM and PM Approval | Tue 9/2/08 | Mon 9/8/08 |
| 493 | | Interface Designs Iteration II | Mon 6/15/09 | Mon 8/10/09 |
| 494 | | Develop Interface Designs | Mon 6/15/09 | Mon 7/27/09 |
| 495 | | Team Lead Approval | Tue 7/28/09 | Mon 8/3/09 |
| 496 | | DPM and PM Approval | Tue 8/4/09 | Mon 8/10/09 |
| 497 | 52 | CGI Deliverable: Interface Designs - Iterations I, II (Inbound) | Mon 10/19/09 | Mon 10/19/09 |
| 498 | | Interface Designs - Iterations III, IV (Outbound) | Mon 6/15/09 | Mon 10/5/09 |
| 499 | | Interface Designs Iterations III | Mon 6/15/09 | Fri 8/7/09 |

| ID | CGI Deliverabl | Task Name | Start | Finish |
|---|---|---|---|---|
| 500 | | Develop Interface Designs | Mon 6/15/09 | Fri 7/24/09 |
| 501 | | Team Lead Approval | Mon 7/27/09 | Fri 7/31/09 |
| 502 | | DPM and PM Approval | Mon 8/3/09 | Fri 8/7/09 |
| 503 | | **Interface Designs Iterations IV** | **Tue 6/30/09** | **Mon 10/5/09** |
| 504 | | Develop Interface Designs | Tue 6/30/09 | Mon 9/21/09 |
| 505 | | Team Lead Approval | Tue 9/22/09 | Mon 9/28/09 |
| 506 | | DPM and PM Approval | Tue 9/29/09 | Mon 10/5/09 |
| 507 | 53 | CGI Deliverable: Interface Designs - Iterations III, IV (Outbound) | Mon 10/5/09 | Mon 10/5/09 |
| 508 | | **Interface Designs - SMS Interfaces (all interfaces)** | **Mon 4/27/09** | **Fri 8/28/09** |
| 509 | | Develop Inbound Interface Designs | Mon 4/27/09 | Fri 6/26/09 |
| 510 | | Develop Outbound Interface Designs | Mon 6/22/09 | Fri 8/14/09 |
| 511 | | Team Lead Approval | Fri 8/14/09 | Fri 8/21/09 |
| 512 | | DPM and PM Approval | Fri 8/21/09 | Fri 8/28/09 |
| 513 | 54 | CGI Deliverable: Interface Designs - SMS Interfaces | Fri 8/28/09 | Fri 8/28/09 |
| 514 | | **Software** | **Mon 7/13/09** | **Tue 12/8/09** |
| 515 | | **Interface Software - Iteration I-A (Inbound)** | **Mon 7/13/09** | **Tue 9/15/09** |
| 516 | | Develop, Unit Test, & Validation Test | Mon 7/13/09 | Mon 8/31/09 |
| 517 | | Team Lead Approval | Tue 9/1/09 | Tue 9/8/09 |
| 518 | | DPM and PM Approval | Wed 9/9/09 | Tue 9/15/09 |
| 519 | 55.1 | CGI Deliverable: Interface Software - Iteration I - A (Inbound) | Tue 9/15/09 | Tue 9/15/09 |
| 520 | | **Interface Software - Iteration I-B (Inbound)** | **Mon 8/10/09** | **Wed 9/30/09** |
| 521 | | Develop, Unit Test, & Validation Test | Mon 8/10/09 | Wed 9/16/09 |
| 522 | | Team Lead Approval | Thu 9/17/09 | Wed 9/23/09 |
| 523 | | DPM and PM Approval | Thu 9/24/09 | Wed 9/30/09 |
| 524 | 55.2 | CGI Deliverable: Interface Software - Iteration I - B (Inbound) | Wed 9/30/09 | Wed 9/30/09 |
| 525 | | **Interface Software - Iteration II-A (Inbound)** | **Tue 10/13/09** | **Tue 12/8/09** |
| 526 | | Develop, Unit Test, & Validation Test | Tue 10/13/09 | Fri 11/20/09 |
| 527 | | Team Lead Approval | Mon 11/23/09 | Tue 12/1/09 |
| 528 | | DPM and PM Approval | Wed 12/2/09 | Tue 12/8/09 |
| 529 | 56.1 | CGI Deliverable: Interface Software - Iteration II - A (Inbound) | Tue 12/8/09 | Tue 12/8/09 |
| 530 | | **Interface Software - Iteration II-B (Inbound)** | **Tue 8/18/09** | **Fri 10/9/09** |
| 531 | | Develop, Unit Test, & Validation Test | Tue 8/18/09 | Fri 9/25/09 |
| 532 | | Team Lead Approval | Mon 9/28/09 | Fri 10/2/09 |
| 533 | | DPM and PM Approval | Mon 10/5/09 | Fri 10/9/09 |
| 534 | 56.2 | CGI Deliverable: Interface Software - Iteration II - B (Inbound) | Fri 10/9/09 | Fri 10/9/09 |
| 535 | | **Interface Software - Iteration III (Outbound)** | **Thu 8/27/09** | **Fri 10/30/09** |
| 536 | | Develop, Unit Test, & Validation Test | Thu 8/27/09 | Fri 10/16/09 |
| 537 | | Team Lead Approval | Mon 10/19/09 | Fri 10/23/09 |
| 538 | | DPM and PM Approval | Mon 10/26/09 | Fri 10/30/09 |
| 539 | 57 | CGI Deliverable: Interface Software - Iteration III | Fri 10/30/09 | Fri 10/30/09 |
| 540 | | **Interface Software - Iteration IV (Outbound)** | **Fri 8/14/09** | **Mon 10/19/09** |
| 541 | | Develop, Unit Test, & Validation Test | Fri 8/14/09 | Fri 10/2/09 |
| 542 | | Team Lead Approval | Mon 10/5/09 | Fri 10/9/09 |
| 543 | | DPM and PM Approval | Tue 10/13/09 | Mon 10/19/09 |
| 544 | 58 | CGI Deliverable: Interface Software - Iteration IV | Mon 10/19/09 | Mon 10/19/09 |
| 545 | | **Interface Software - SMS (Inbound & Outbound)** | **Fri 8/7/09** | **Thu 10/29/09** |
| 546 | | Develop, Unit Test, & Validation Test | Fri 8/7/09 | Thu 10/15/09 |
| 547 | | Team Lead Approval | Thu 10/15/09 | Thu 10/22/09 |
| 548 | | DPM and PM Approval | Thu 10/22/09 | Thu 10/29/09 |
| 549 | 59 | CGI Deliverable: Interface Software - Iteration SMS | Mon 10/19/09 | Mon 10/19/09 |
| 550 | | **Department Interface Development** | **Tue 9/2/08** | **Fri 5/28/10** |
| 551 | | **Inbound Interfaces** | **Wed 8/5/09** | **Thu 3/4/10** |
| 552 | | **Iteration I-A** | **Wed 8/5/09** | **Thu 11/19/09** |
| 553 | | Distribute Design and Mapping (Outreach) | Wed 8/5/09 | Wed 8/5/09 |
| 554 | | Complete Mapping Spreadsheet | Wed 8/5/09 | Wed 9/2/09 |
| 555 | | Complete Departmental Design | Wed 9/2/09 | Thu 10/1/09 |
| 556 | | Complete Modifications and Submit Sample File | Wed 9/30/09 | Thu 10/29/09 |
| 557 | | **Unit Test (Cycle 1 Testing)** | **Wed 10/28/09** | **Thu 11/19/09** |
| 558 | | Review and Provide Feedback on Sample File | Wed 10/28/09 | Wed 11/4/09 |
| 559 | | Resolve Issues | Wed 11/4/09 | Thu 11/19/09 |
| 560 | | Load Sample File and Resolve Issues | Wed 11/4/09 | Thu 11/19/09 |
| 561 | | **Iteration I-B** | **Fri 8/21/09** | **Fri 12/11/09** |
| 562 | | Distribute Design and Mapping (Outreach) | Fri 8/21/09 | Fri 8/21/09 |
| 563 | | Complete Mapping Spreadsheet | Fri 8/21/09 | Mon 9/21/09 |
| 564 | | Complete Departmental Design | Mon 9/21/09 | Tue 10/20/09 |
| 565 | | Complete Modifications and Submit Sample File | Tue 10/20/09 | Wed 11/18/09 |
| 566 | | **Unit Test (Cycle 1 Testing)** | **Wed 11/18/09** | **Fri 12/11/09** |
| 567 | | Review and Provide Feedback on Sample File | Wed 11/18/09 | Wed 11/25/09 |
| 568 | | Resolve Issues | Wed 11/25/09 | Fri 12/11/09 |
| 569 | | Load Sample File and Resolve Issues | Wed 11/25/09 | Fri 12/11/09 |
| 570 | | **Iteration II-A** | **Fri 11/13/09** | **Thu 3/4/10** |
| 571 | | Distribute Design and Mapping (Outreach) | Fri 11/13/09 | Fri 11/13/09 |
| 572 | | Complete Mapping Spreadsheet | Fri 11/13/09 | Tue 12/15/09 |
| 573 | | Complete Departmental Design | Tue 12/15/09 | Thu 1/14/10 |
| 574 | | Complete Modifications and Submit Sample File | Thu 1/14/10 | Thu 2/11/10 |
| 575 | | **Unit Test (Cycle 1 Testing)** | **Thu 2/11/10** | **Thu 3/4/10** |
| 576 | | Review and Provide Feedback on Sample File | Thu 2/11/10 | Thu 2/18/10 |
| 577 | | Resolve Issues | Thu 2/18/10 | Thu 3/4/10 |
| 578 | | Load Sample File and Resolve Issues | Thu 2/18/10 | Thu 3/4/10 |
| 579 | | **Iteration II-B** | **Thu 9/3/09** | **Mon 12/28/09** |
| 580 | | Distribute Design and Mapping (Outreach) | Thu 9/3/09 | Thu 9/3/09 |
| 581 | | Complete Mapping Spreadsheet | Thu 9/3/09 | Fri 10/2/09 |
| 582 | | Complete Departmental Design | Fri 10/2/09 | Mon 11/2/09 |

| ID | CGI Deliverabl( | Task Name | Start | Finish |
|---|---|---|---|---|
| 583 | | Complete Modifications and Submit Sample File | Mon 11/2/09 | Thu 12/3/09 |
| 584 | | **Unit Test (Cycle 1 Testing)** | **Thu 12/3/09** | **Mon 12/28/09** |
| 585 | | Review and Provide Feedback on Sample File | Thu 12/3/09 | Thu 12/10/09 |
| 586 | | Resolve Issues | Thu 12/10/09 | Mon 12/28/09 |
| 587 | | Load Sample File and Resolve Issues | Thu 12/10/09 | Mon 12/28/09 |
| 588 | | **Outbound Interfaces** | **Tue 9/2/08** | **Fri 5/28/10** |
| 589 | | **Iteration III** | **Tue 8/11/09** | **Fri 3/26/10** |
| 590 | | Distribute Designs (Outreach) | Tue 8/11/09 | Tue 10/13/09 |
| 591 | | **Unit Test (Cycle 1 Testing)** | **Wed 10/14/09** | **Fri 3/26/10** |
| 592 | | Provide Cycle 1 Sample Files to Departments | Wed 10/14/09 | Tue 10/20/09 |
| 593 | | Resolve Issues | Wed 10/21/09 | Wed 3/24/10 |
| 594 | | Approve Sample File | Thu 3/25/10 | Fri 3/26/10 |
| 595 | | **Iteration IV - Central Repository** | **Thu 8/13/09** | **Fri 5/28/10** |
| 596 | | Work with departments and determine access needs | Thu 8/13/09 | Fri 10/23/09 |
| 597 | | Migrate to FMS environments | Mon 10/26/09 | Fri 5/28/10 |
| 598 | | **SMS Interfaces** | **Tue 9/2/08** | **Tue 1/27/09** |
| 599 | | Distribute Designs (Outreach) | Tue 9/2/08 | Tue 9/2/08 |
| 600 | | **Unit Test (Cycle 1 Testing)** | **Tue 9/2/08** | **Tue 1/27/09** |
| 601 | | Provide Cycle 1 Sample Files to SMS Team | Tue 9/2/08 | Mon 9/8/08 |
| 602 | | Resolve Issues | Tue 9/9/08 | Fri 1/23/09 |
| 603 | | Approve Sample File | Mon 1/26/09 | Tue 1/27/09 |
| 604 | | **Data Conversion** | **Mon 4/20/09** | **Thu 6/30/11** |
| 605 | | **Data Conversion Software** | **Mon 5/11/09** | **Tue 12/29/09** |
| 606 | | **Designs** | **Tue 6/16/09** | **Wed 9/30/09** |
| 607 | | **Data Conversion Design - General Ledger and Budget** | **Mon 7/27/09** | **Fri 8/28/09** |
| 608 | | Prepare Data Conversion Design | Mon 7/27/09 | Fri 8/28/09 |
| 609 | | **Data Conversion Design - Accounts Payable** | **Tue 6/16/09** | **Fri 8/14/09** |
| 610 | | Prepare Data Conversion Design | Tue 6/16/09 | Fri 8/14/09 |
| 611 | | **Data Conversion Design - Accounts Receivable** | **Mon 6/22/09** | **Fri 8/28/09** |
| 612 | | Prepare Data Conversion Design | Mon 6/22/09 | Fri 8/28/09 |
| 613 | | **Data Conversion Design - Cost Accounting** | **Tue 6/23/09** | **Fri 8/28/09** |
| 614 | | Prepare Data Conversion Design | Tue 6/23/09 | Fri 8/28/09 |
| 615 | | Team Lead Approval | Thu 9/17/09 | Wed 9/23/09 |
| 616 | | DPM and PM Approval | Thu 9/24/09 | Wed 9/30/09 |
| 617 | 46 | CGI Deliverable: Data Conversion Design | Wed 9/30/09 | Wed 9/30/09 |
| 618 | | **Software** | **Mon 5/11/09** | **Tue 12/29/09** |
| 619 | | **Data Conversion Software - Iteration I** | **Mon 5/11/09** | **Fri 6/12/09** |
| 620 | | Develop and test PDI software | Mon 5/11/09 | Fri 6/12/09 |
| 621 | 47 | CGI Deliverable: Data Conversion Software - Iteration I | Fri 6/12/09 | Fri 6/12/09 |
| 622 | | **Data Conversion Software - Iteration II** | **Mon 6/29/09** | **Fri 8/14/09** |
| 623 | | Develop and test PDI software | Mon 6/29/09 | Fri 8/14/09 |
| 624 | 48 | CGI Deliverable: Data Conversion Software - Iteration II | Fri 8/14/09 | Fri 8/14/09 |
| 625 | | **Data Conversion Software - Iteration III** | **Mon 8/17/09** | **Mon 10/19/09** |
| 626 | | Develop and test PDI software | Mon 8/17/09 | Fri 10/2/09 |
| 627 | | Team Lead Approval | Mon 10/5/09 | Fri 10/9/09 |
| 628 | | DPM and PM Approval | Tue 10/13/09 | Mon 10/19/09 |
| 629 | 49 | CGI Deliverable: Data Conversion Software - Iteration III | Mon 10/19/09 | Mon 10/19/09 |
| 630 | | **Data Conversion Software - Iteration IV** | **Tue 9/22/09** | **Tue 12/29/09** |
| 631 | | Develop and test PDI software | Tue 9/22/09 | Fri 12/11/09 |
| 632 | | Team Lead Approval | Mon 12/14/09 | Fri 12/18/09 |
| 633 | | DPM and PM Approval | Mon 12/21/09 | Tue 12/29/09 |
| 634 | 50 | CGI Deliverable: Data Conversion Software - Iteration IV | Tue 12/29/09 | Tue 12/29/09 |
| 635 | | **Manual Reference Table Set-Up** | **Mon 1/4/10** | **Fri 2/19/10** |
| 636 | | Define and Set-Up Reference Table for Chart of Accounts | Mon 1/4/10 | Fri 2/5/10 |
| 637 | | Define and Set-Up Reference Table for General Ledger | Mon 1/4/10 | Fri 2/5/10 |
| 638 | | Define and Set-Up Reference Table for Accounts Receivable | Mon 1/4/10 | Fri 2/5/10 |
| 639 | | Define and Set-Up Reference Table for Accounts Payable | Mon 1/4/10 | Fri 2/5/10 |
| 640 | | Define and Set-Up Reference Table for Cost Accounting | Mon 1/4/10 | Fri 2/5/10 |
| 641 | | Team Lead Approval | Mon 2/8/10 | Fri 2/12/10 |
| 642 | | DPM and PM Approval | Mon 2/15/10 | Fri 2/19/10 |
| 643 | 36 | CGI Deliverable: Reference Table Set-Up | Fri 2/19/10 | Fri 2/19/10 |
| 644 | | **Data Definition & Cleansing** | **Mon 4/20/09** | **Thu 6/30/11** |
| 645 | | **Toolkit and Crosswalk Reference Data Setup - Initial Submissions** | **Mon 4/20/09** | **Thu 7/1/10** |
| 646 | | **Central Toolkits and Crosswalks** | **Mon 4/20/09** | **Mon 6/15/09** |
| 647 | | **Review, cleanse and compile new COA** | **Mon 4/20/09** | **Mon 6/15/09** |
| 648 | | Chart of Accounts | Mon 4/20/09 | Mon 6/15/09 |
| 649 | | **Department Toolkits and Crosswalks** | **Tue 6/2/09** | **Thu 7/1/10** |
| 650 | | Distribute Toolkits and Crosswalks to Departments | Tue 6/2/09 | Wed 6/30/10 |
| 651 | | **Departments to Populate and Submit Toolkits and Crosswalks** | **Tue 6/2/09** | **Thu 7/1/10** |
| 652 | | Chart of Accounts | Tue 6/2/09 | Thu 7/1/10 |
| 653 | | Accounts Receivable | Thu 10/1/09 | Wed 6/30/10 |
| 654 | | Cost Accounting | Fri 8/14/09 | Tue 3/30/10 |
| 655 | | Facilitate Lab Sessions for Departments | Tue 6/2/09 | Mon 7/13/09 |
| 656 | | Provide Functional Feedback/ Resolve Issues | Tue 6/2/09 | Thu 7/1/10 |
| 657 | | Load Toolkits & Resolve Technical Issues | Tue 6/2/09 | Thu 7/1/10 |
| 658 | | **Controller Review of Object and Revenue Inferences** | **Mon 11/16/09** | **Wed 6/23/10** |
| 659 | | Generate FMS report | Mon 11/16/09 | Fri 3/5/10 |
| 660 | | Controller Staff Review | Mon 3/8/10 | Wed 6/9/10 |
| 661 | | Notifiy department and update toolkits as necessary | Thu 6/10/10 | Wed 6/23/10 |
| 662 | | **Toolkit and Crosswalk Reference Data Setup - Updates for Department UAT** | **Mon 10/18/10** | **Fri 11/26/10** |
| 663 | | Distribute FMS Updated Toolkits Back to Depts for Reference | Mon 10/18/10 | Fri 10/29/10 |
| 664 | | Notify Depts of New Controller Guidelines and Instructions for Toolkit Updat( | Mon 10/18/10 | Fri 10/29/10 |
| 665 | | **Central Toolkits and Crosswalks Submission** | **Mon 11/1/10** | **Fri 11/5/10** |

| ID | CGI Deliverabl | Task Name | Start | Finish |
|---|---|---|---|---|
| 666 | | Chart of Accounts | Mon 11/1/10 | Fri 11/5/10 |
| 667 | | **Department Toolkits and Crosswalks Submission** | **Mon 11/1/10** | **Fri 11/19/10** |
| 668 | | Chart of Accounts | Mon 11/1/10 | Fri 11/19/10 |
| 669 | | Accounts Receivable | Mon 11/1/10 | Fri 11/19/10 |
| 670 | | Cost Accounting | Mon 11/1/10 | Fri 11/19/10 |
| 671 | | Load Toolkits & Resolve Issues | Mon 11/1/10 | Fri 11/26/10 |
| 672 | | **Data Cleansing Preparation & Department Communication** | **Tue 7/7/09** | **Wed 6/30/10** |
| 673 | | **General Ledger** | **Mon 10/5/09** | **Fri 10/30/09** |
| 674 | | **Open Appropriation Clean-up** | **Mon 10/5/09** | **Fri 10/30/09** |
| 675 | | Extract Records from FMIS | Mon 10/5/09 | Mon 10/5/09 |
| 676 | | Notification and Distribution of Extracts to Departments | Tue 10/6/09 | Fri 10/30/09 |
| 677 | | **Open FMIS Encumbrance Balances Clean-up** | **Mon 10/5/09** | **Fri 10/30/09** |
| 678 | | Extract Records from FMIS | Mon 10/5/09 | Mon 10/5/09 |
| 679 | | Notification and Distribution of Extracts to Departments | Tue 10/6/09 | Fri 10/30/09 |
| 680 | | **Open SMS Encumbrance Balances** | **Mon 10/5/09** | **Fri 10/30/09** |
| 681 | | Extract Records from FMIS | Mon 10/5/09 | Mon 10/5/09 |
| 682 | | Notification and Distribution of Extracts to Departments | Tue 10/6/09 | Fri 10/30/09 |
| 683 | | **Accounts Receivable** | **Mon 1/4/10** | **Wed 6/30/10** |
| 684 | | **Open Receivables clean-up** | **Mon 1/4/10** | **Fri 1/15/10** |
| 685 | | Extract records from ARS | Mon 1/4/10 | Fri 1/8/10 |
| 686 | | Notification and distribution to Departments | Mon 1/11/10 | Fri 1/15/10 |
| 687 | | **Open ITI clean-up** | **Tue 5/4/10** | **Wed 6/30/10** |
| 688 | | Extract records from ARS | Tue 5/4/10 | Mon 5/31/10 |
| 689 | | Notification and distribution to Departments | Thu 5/13/10 | Wed 6/30/10 |
| 690 | | **Customer Clean-up** | **Mon 1/4/10** | **Fri 1/29/10** |
| 691 | | Extract records from ARS | Mon 1/4/10 | Fri 1/8/10 |
| 692 | | Notification and distribution to Departments | Mon 1/11/10 | Fri 1/29/10 |
| 693 | | **Accounts Payable** | **Tue 7/7/09** | **Tue 6/15/10** |
| 694 | | **Vendor** | **Tue 7/7/09** | **Wed 12/30/09** |
| 695 | | Extract and provide duplicate commodity vendors to SMS | Tue 7/7/09 | Tue 7/7/09 |
| 696 | | Extract and provide duplicate non-commodity vendors to Contrc | Tue 7/7/09 | Tue 7/7/09 |
| 697 | | **Resolve Invalid BTRC Errors** | **Wed 12/30/09** | **Wed 12/30/09** |
| 698 | | Provide Listing of Vendors with Invalid BTRCs to OOF | Wed 12/30/09 | Wed 12/30/09 |
| 699 | | **Resolve Inactive BTRC Errors** | **Wed 12/30/09** | **Wed 12/30/09** |
| 700 | FMS | Provide Listing of Vendors with Inactive BTRCs to OOF | Wed 12/30/09 | Wed 12/30/09 |
| 701 | | **Reporting Code (Contracts)** | **Thu 10/29/09** | **Mon 11/23/09** |
| 702 | | Extract Selected data | Thu 10/29/09 | Fri 10/30/09 |
| 703 | | Provide Data To Controller | Mon 11/2/09 | Mon 11/23/09 |
| 704 | | **Bond Amotization Schedule** | **Wed 2/17/10** | **Tue 6/15/10** |
| 705 | FMS | Extract Selected data | Wed 2/17/10 | Thu 4/29/10 |
| 706 | | Provide Data to Treasurer | Wed 6/9/10 | Tue 6/15/10 |
| 707 | | **Data Cleansing Management of Load of Errors** | **Thu 7/1/10** | **Thu 6/30/11** |
| 708 | | Valid Fund Department Combination (VFD) | Thu 7/1/10 | Fri 6/24/11 |
| 709 | | Appropriation (APPR) | Thu 7/1/10 | Fri 6/24/11 |
| 710 | | Valid Appropriation Object Combination (VAOBJ) | Thu 7/1/10 | Fri 6/24/11 |
| 711 | | Prior Year Budget Balances (BGAA) | Thu 7/1/10 | Fri 6/24/11 |
| 712 | | APPR - JVA | Thu 7/1/10 | Fri 6/24/11 |
| 713 | | VBTC | Thu 7/1/10 | Fri 6/24/11 |
| 714 | | Vendor (VCC) | Thu 7/1/10 | Fri 6/24/11 |
| 715 | | Reporting Code (RPT) | Thu 7/1/10 | Thu 6/30/11 |
| 716 | | Sub Reporting (SRPT) | Thu 7/1/10 | Thu 6/30/11 |
| 717 | | Customer (VCC) | Thu 7/1/10 | Thu 6/30/11 |
| 718 | | Contract Budget (BGB9CON) - STP1A | Thu 7/1/10 | Fri 6/24/11 |
| 719 | | Contract Budget (BGB9CON) - STP2A | Thu 7/1/10 | Fri 6/24/11 |
| 720 | | Contract Budget (BGB9CON) - STP1B | Thu 7/1/10 | Fri 6/24/11 |
| 721 | | Contract Budget (BGB9CON) - STP2B | Thu 7/1/10 | Fri 6/24/11 |
| 722 | | Contract Budget (BGB9CON) - STP1C | Thu 7/1/10 | Fri 6/24/11 |
| 723 | | Contract Budget (BGB9CON) - STP3A | Thu 7/1/10 | Fri 6/24/11 |
| 724 | | Contract Budget (BGB9CON) - STP3B | Thu 7/1/10 | Fri 6/24/11 |
| 725 | | Open Encumbrances (GAE) | Thu 7/1/10 | Fri 6/24/11 |
| 726 | | Open Encumbrances (GAEAE) | Thu 7/1/10 | Fri 6/24/11 |
| 727 | | Open Encumbrances (GAEID) | Thu 7/1/10 | Fri 6/24/11 |
| 728 | | Open Encumbrances (GAENV) | Thu 7/1/10 | Fri 6/24/11 |
| 729 | | Open Encumbrances (GAETL) | Thu 7/1/10 | Fri 6/24/11 |
| 730 | | Open Encumbrances (JVSMS) | Thu 7/1/10 | Fri 6/24/11 |
| 731 | | Customer Account (CACT) - Open Receivables | Thu 7/1/10 | Fri 6/24/11 |
| 732 | | Customer Account (CACT) - Closed Receivables | Thu 7/1/10 | Thu 6/30/11 |
| 733 | | Receivables (RE) | Thu 7/1/10 | Fri 6/24/11 |
| 734 | | Internal Transfers (ITI) | Thu 7/1/10 | Fri 6/24/11 |
| 735 | | Cash Receipt for Receivables (CRRE) | Thu 7/1/10 | Thu 6/30/11 |
| 736 | | Auto Netting Process | Thu 7/1/10 | Thu 6/30/11 |
| 737 | | Invoice Inquiry (INVQ) | Thu 7/1/10 | Thu 6/30/11 |
| 738 | | Collection Agency Referral (COLLR) | Thu 7/1/10 | Fri 6/24/11 |
| 739 | | Beginning Balance (JVA) - Cash Balance | Thu 7/1/10 | Thu 6/30/11 |
| 740 | | Beginning Balance (JVA) - Reserve for Encumbrance | Thu 7/1/10 | Thu 6/30/11 |
| 741 | | BR&I (CUSIP) | Thu 7/1/10 | Fri 6/24/11 |
| 742 | | BR&I (Bond Payments) | Thu 7/1/10 | Fri 6/24/11 |
| 743 | | BR&I (Payment Schedule) | Thu 7/1/10 | Fri 6/24/11 |
| 744 | | Beginning Balance (JVA) - Final Balances | Thu 7/1/10 | Thu 6/30/11 |
| 745 | | Beginning Balance (JVA) - Reversals | Thu 7/1/10 | Thu 6/30/11 |
| 746 | | JVA - Res Enc Rev | Thu 7/1/10 | Thu 6/30/11 |
| 747 | | **Data Definition & Cleansing Support** | **Mon 4/20/09** | **Wed 6/29/11** |
| 748 | | Prepare information and worksheets to facilitate cleansing | Mon 4/20/09 | Fri 4/23/10 |
| 749 | | Assist City staff in testing and reviewing data conversion issues | Mon 4/20/09 | Fri 4/30/10 |

| ID | CGI Deliverabl | Task Name | Start | Finish |
|---|---|---|---|---|
| 750 | | Team Lead Approval | Mon 5/3/10 | Wed 5/5/10 |
| 751 | | DPM and PM Approval | Thu 5/6/10 | Fri 5/7/10 |
| 752 | 51.1 | CGI Deliverable: Data Definition & Cleansing Support - May 2009 - April 201 | Fri 5/7/10 | Fri 5/7/10 |
| 753 | | Continue the provision of data cleansing support | Mon 5/3/10 | Wed 6/30/10 |
| 754 | | Assisting City staff in preparing information and worksheets to facilitate data | Mon 5/3/10 | Wed 6/30/10 |
| 755 | | Assisting City staff in testing and reviewing data conversion issues | Mon 5/3/10 | Wed 6/30/10 |
| 756 | | Team Lead Approval | Thu 7/1/10 | Mon 7/5/10 |
| 757 | | DPM and PM Approval | Tue 7/6/10 | Wed 7/7/10 |
| 758 | 51.2 | CGI Deliverable: Data Definition & Cleansing Support - May 2010 - June 20° | Wed 7/7/10 | Wed 7/7/10 |
| 759 | | Continue the provision of data cleansing support | Thu 7/1/10 | Tue 8/31/10 |
| 760 | | Assisting City staff in preparing information and worksheets to facilitate data | Thu 7/1/10 | Tue 8/31/10 |
| 761 | | Assisting City staff in testing and reviewing data conversion issues | Thu 7/1/10 | Tue 8/31/10 |
| 762 | | Team Lead Approval | Wed 9/1/10 | Fri 9/3/10 |
| 763 | | DPM and PM Approval | Mon 9/6/10 | Tue 9/7/10 |
| 764 | 51.3 | CGI Deliverable: Data Definition & Cleansing Support - July 2010 - August 2 | Tue 9/7/10 | Tue 9/7/10 |
| 765 | | Continue the provision of data cleansing support | Wed 9/1/10 | Fri 10/29/10 |
| 766 | | Assisting City staff in preparing information and worksheets to facilitate data | Wed 9/1/10 | Fri 10/29/10 |
| 767 | | Assisting City staff in testing and reviewing data conversion issues | Wed 9/1/10 | Fri 10/29/10 |
| 768 | | Team Lead Approval | Mon 11/1/10 | Wed 11/3/10 |
| 769 | | DPM and PM Approval | Thu 11/4/10 | Fri 11/5/10 |
| 770 | 51.4 | CGI Deliverable: Data Definition & Cleansing Support - September 2010 - O | Fri 11/5/10 | Fri 11/5/10 |
| 771 | | Continue the provision of data cleansing support | Mon 11/1/10 | Fri 12/31/10 |
| 772 | | Assisting City staff in preparing information and worksheets to facilitate data | Mon 11/1/10 | Fri 12/31/10 |
| 773 | | Assisting City staff in testing and reviewing data conversion issues | Mon 11/1/10 | Fri 12/31/10 |
| 774 | | Team Lead Approval | Mon 1/3/11 | Wed 1/5/11 |
| 775 | | DPM and PM Approval | Thu 1/6/11 | Fri 1/7/11 |
| 776 | 51.5 | CGI Deliverable: Data Definition & Cleansing Support - November 2010 - De | Fri 1/7/11 | Fri 1/7/11 |
| 777 | | Continue the provision of data cleansing support | Mon 1/3/11 | Mon 2/28/11 |
| 778 | | Assisting City staff in preparing information and worksheets to facilitate data | Mon 1/3/11 | Mon 2/28/11 |
| 779 | | Assisting City staff in testing and reviewing data conversion issues | Mon 1/3/11 | Mon 2/28/11 |
| 780 | | Team Lead Approval | Tue 3/1/11 | Thu 3/3/11 |
| 781 | | DPM and PM Approval | Fri 3/4/11 | Mon 3/7/11 |
| 782 | 51.6 | CGI Deliverable: Data Definition & Cleansing Support - January 2011 - Febr | Mon 3/7/11 | Mon 3/7/11 |
| 783 | | Continue the provision of data cleansing support | Tue 3/1/11 | Fri 4/29/11 |
| 784 | | Assisting City staff in preparing information and worksheets to facilitate data | Tue 3/1/11 | Fri 4/29/11 |
| 785 | | Assisting City staff in testing and reviewing data conversion issues | Tue 3/1/11 | Fri 4/29/11 |
| 786 | | Team Lead Approval | Mon 5/2/11 | Wed 5/4/11 |
| 787 | | DPM and PM Approval | Thu 5/5/11 | Fri 5/6/11 |
| 788 | 51.7 | CGI Deliverable: Data Definition & Cleansing Support - March 2011 - April 2 | Fri 5/6/11 | Fri 5/6/11 |
| 789 | | Continue the provision of data cleansing support | Mon 5/2/11 | Fri 6/24/11 |
| 790 | | Assisting City staff in preparing information and worksheets to facilitate data | Mon 5/2/11 | Fri 6/24/11 |
| 791 | | Assisting City staff in testing and reviewing data conversion issues | Mon 5/2/11 | Fri 6/24/11 |
| 792 | | Team Lead Approval | Sat 6/25/11 | Mon 6/27/11 |
| 793 | | DPM and PM Approval | Tue 6/28/11 | Wed 6/29/11 |
| 794 | 51.8 | CGI Deliverable: Data Definition & Cleansing Support - May 2011 - June 20° | Wed 6/29/11 | Wed 6/29/11 |
| 795 | | **Business Process Mapping** | **Mon 3/2/09** | **Mon 9/14/09** |
| 796 | | Understand - Review Business Process Impacts from Fit-Gap Analysis | Mon 3/2/09 | Fri 3/6/09 |
| 797 | | Assess - Schedule / Prioritize "To-Be" Diagrams for Development | Mon 3/9/09 | Fri 3/13/09 |
| 798 | | **Design / Approve  "To-Be" Diagrams** | **Mon 3/16/09** | **Mon 9/14/09** |
| 799 | | Develop "To-Be" Diagrams (as update to "As-Is" or New Diagram) | Mon 3/16/09 | Fri 8/28/09 |
| 800 | | Team Lead Approval | Mon 8/31/09 | Fri 9/4/09 |
| 801 | | DPM and PM Approval | Tue 9/8/09 | Mon 9/14/09 |
| 802 | 23 | CGI Deliverable: Business Process Re-Engineering Mapping - Future State | Fri 8/28/09 | Fri 8/28/09 |
| 803 | | **Data Warehouse & Reports** | **Mon 6/1/09** | **Mon 2/21/11** |
| 804 | | **Data Warehouse and ETL** | **Fri 11/20/09** | **Mon 5/31/10** |
| 805 | | **Data Warehouse and Extract-Transform-Load (ETL) Design** | **Fri 11/20/09** | **Mon 5/31/10** |
| 806 | | **Data Warehouse Design** | **Fri 11/20/09** | **Mon 5/17/10** |
| 807 | | Iteration 1 | Fri 11/20/09 | Mon 2/1/10 |
| 808 | | Iteration 2a | Mon 1/4/10 | Mon 2/1/10 |
| 809 | | Iteration 2b | Mon 2/1/10 | Mon 3/15/10 |
| 810 | | Iteration 3 | Tue 3/16/10 | Mon 5/17/10 |
| 811 | | Iteration 4 | Fri 4/16/10 | Mon 5/17/10 |
| 812 | | Team Lead Approval | Tue 5/18/10 | Mon 5/24/10 |
| 813 | | DPM and PM Approval | Tue 5/25/10 | Mon 5/31/10 |
| 814 | 62 | CGI Deliverable: Data Warehouse and Extract-Transform-Load (ETL) Desigi | Mon 5/31/10 | Mon 5/31/10 |
| 815 | | **Data Warehouse and ETL Software** | **Fri 11/20/09** | **Mon 5/31/10** |
| 816 | | **Data Warehouse Development & Unit Test** | **Fri 11/20/09** | **Tue 5/18/10** |
| 817 | | Iteration 1 | Fri 11/20/09 | Mon 2/1/10 |
| 818 | | Iteration 2a | Mon 1/4/10 | Mon 2/1/10 |
| 819 | | Iteration 2b | Tue 2/2/10 | Tue 3/16/10 |
| 820 | | Iteration 3 | Wed 3/17/10 | Tue 5/18/10 |
| 821 | | Iteration 4 | Fri 4/16/10 | Mon 5/17/10 |
| 822 | | Team Lead Approval | Tue 5/18/10 | Mon 5/24/10 |
| 823 | | DPM and PM Approval | Tue 5/25/10 | Mon 5/31/10 |
| 824 | 63 | CGI Deliverable: Data Warehouse and ETL Software | Mon 5/31/10 | Mon 5/31/10 |
| 825 | | **Reports** | **Mon 6/1/09** | **Mon 2/21/11** |
| 826 | | **Develop Reporting Plan** | **Mon 6/1/09** | **Mon 7/5/10** |
| 827 | | Summarize City reporting requirements | Mon 2/1/10 | Thu 2/18/10 |
| 828 | | Define strategy for FMS team and business owner participation | Mon 2/1/10 | Thu 2/18/10 |
| 829 | | **Corporate Reports** | **Mon 6/1/09** | **Wed 9/30/09** |
| 830 | | Disposition existing corporate reports | Mon 6/1/09 | Mon 8/31/09 |
| 831 | | Define new corporate reports | Tue 9/1/09 | Mon 9/14/09 |
| 832 | | Prioritize development of corporate reports | Tue 9/15/09 | Wed 9/30/09 |
| 833 | | **Ad Hoc Reports** | **Mon 2/1/10** | **Mon 7/5/10** |

| ID | CGI Deliverable | Task Name | Start | Finish |
|---|---|---|---|---|
| 834 | | Develop training regimine in Business Objects for departments | Mon 2/1/10 | Mon 5/31/10 |
| 835 | | Identify requirements for custom ad hoc reporting universes | Mon 3/1/10 | Wed 6/30/10 |
| 836 | | Prioritize development of custom ad hoc universes | Mon 7/5/10 | Mon 7/5/10 |
| 837 | | Evaluate Business Objects Dash Board technology | Mon 3/1/10 | Fri 5/21/10 |
| 838 | | **Historical Reporting** | **Mon 6/1/09** | **Fri 3/5/10** |
| 839 | | Determine scope of historical reporting | Mon 6/1/09 | Mon 8/31/09 |
| 840 | | Define solution for developing historical reports | Tue 9/1/09 | Wed 9/30/09 |
| 841 | | Incorporate Legacy 20 years Data into FMS InfoAdvantage | Mon 1/4/10 | Fri 3/5/10 |
| 842 | | **Define approach for testing reports** | **Mon 2/1/10** | **Thu 2/18/10** |
| 843 | | Identify scope and testing phases | Mon 2/1/10 | Thu 2/18/10 |
| 844 | | Reporting timeline and key milestones | Fri 2/19/10 | Fri 2/19/10 |
| 845 | | City Obligation: Reporting Plan | Mon 2/1/10 | Fri 5/28/10 |
| 846 | | **Reports Design and Software Development** | **Mon 6/29/09** | **Mon 2/21/11** |
| 847 | | **Designs** | **Mon 6/29/09** | **Fri 1/21/11** |
| 848 | | **Report Designs - Iteration I** | **Mon 6/29/09** | **Tue 9/15/09** |
| 849 | | Develop Report Designs | Mon 6/29/09 | Mon 8/31/09 |
| 850 | | Team Lead Approval | Tue 9/1/09 | Tue 9/8/09 |
| 851 | | DPM and PM Approval | Wed 9/9/09 | Tue 9/15/09 |
| 852 | 64 | CGI Deliverable: Report Designs - Iteration I | Tue 9/15/09 | Tue 9/15/09 |
| 853 | | **Report Designs - Iteration II** | **Mon 9/21/09** | **Mon 11/30/09** |
| 854 | | Develop Report Designs | Mon 9/21/09 | Thu 11/12/09 |
| 855 | | Team Lead Approval | Fri 11/13/09 | Thu 11/19/09 |
| 856 | | DPM and PM Approval | Fri 11/20/09 | Mon 11/30/09 |
| 857 | 65 | CGI Deliverable: Report Designs - Iteration II | Mon 11/30/09 | Mon 11/30/09 |
| 858 | | **Report Designs - Iteration III** | **Mon 12/21/09** | **Tue 5/25/10** |
| 859 | | Develop Report Designs | Mon 12/21/09 | Tue 5/11/10 |
| 860 | | Team Lead Approval | Wed 5/12/10 | Tue 5/18/10 |
| 861 | | DPM and PM Approval | Wed 5/19/10 | Tue 5/25/10 |
| 862 | 66 | CGI Deliverable: Report Designs - Iteration III | Tue 5/25/10 | Tue 5/25/10 |
| 863 | | **Report Designs - Iteration IV** | **Mon 10/18/10** | **Fri 1/21/11** |
| 864 | | Develop Report Designs | Mon 10/18/10 | Fri 12/31/10 |
| 865 | | Team Lead Approval | Mon 1/3/11 | Fri 1/14/11 |
| 866 | | DPM and PM Approval | Mon 1/17/11 | Fri 1/21/11 |
| 867 | 67 | CGI Deliverable: Report Designs - Iteration IV | Fri 1/21/11 | Fri 1/21/11 |
| 868 | | **Software** | **Wed 9/23/09** | **Mon 2/21/11** |
| 869 | | **Report Software - Iteration I** | **Wed 9/23/09** | **Mon 11/30/09** |
| 870 | | Develop, Unit Test, and System Test Reports | Wed 9/23/09 | Thu 11/12/09 |
| 871 | | Team Lead Approval | Fri 11/13/09 | Thu 11/19/09 |
| 872 | | DPM and PM Approval | Fri 11/20/09 | Mon 11/30/09 |
| 873 | 68 | CGI Deliverable: Report Software - Iteration I | Mon 11/30/09 | Mon 11/30/09 |
| 874 | | **Report Software - Iteration II** | **Mon 12/28/09** | **Mon 3/15/10** |
| 875 | | Develop, Unit Test, and System Test Reports | Mon 12/28/09 | Mon 3/1/10 |
| 876 | | Team Lead Approval | Tue 3/2/10 | Mon 3/8/10 |
| 877 | | DPM and PM Approval | Tue 3/9/10 | Mon 3/15/10 |
| 878 | 69 | CGI Deliverable: Report Software - Iteration II | Mon 3/15/10 | Mon 3/15/10 |
| 879 | | **Report Software - Iteration III** | **Wed 5/26/10** | **Tue 9/14/10** |
| 880 | | Develop, Unit Test, and System Test Reports | Wed 5/26/10 | Tue 8/31/10 |
| 881 | | Team Lead Approval | Wed 9/1/10 | Tue 9/7/10 |
| 882 | | DPM and PM Approval | Wed 9/8/10 | Tue 9/14/10 |
| 883 | 70 | CGI Deliverable: Report Software - Iteration III | Tue 9/14/10 | Tue 9/14/10 |
| 884 | | **Report Software - Iteration IV** | **Mon 10/25/10** | **Mon 2/21/11** |
| 885 | | Develop, Unit Test, and System Test Reports | Mon 10/25/10 | Mon 1/31/11 |
| 886 | | Team Lead Approval | Tue 2/1/11 | Mon 2/14/11 |
| 887 | | DPM and PM Approval | Tue 2/15/11 | Mon 2/21/11 |
| 888 | 71 | CGI Deliverable: Report Software - Iteration IV | Mon 2/21/11 | Mon 2/21/11 |
| 889 | | **Adobe Forms** | **Mon 1/11/10** | **Tue 2/15/11** |
| 890 | | **Adobe Forms Planning** | **Mon 1/11/10** | **Fri 6/4/10** |
| 891 | | **General Ledger Forms** | **Mon 1/11/10** | **Fri 6/4/10** |
| 892 | | Confirm journal voucher as only GL Adobe Form requirement | Mon 1/11/10 | Fri 2/12/10 |
| 893 | | Analyze journal voucher printing needs and document requirements | Mon 1/11/10 | Fri 4/2/10 |
| 894 | | Conduct Controller's Office outreach to recommend forms | Mon 5/17/10 | Fri 5/21/10 |
| 895 | | Document and submit form requirements | Mon 5/24/10 | Fri 6/4/10 |
| 896 | | **Accounts Receivable Forms** | **Mon 1/11/10** | **Fri 5/28/10** |
| 897 | | Analyze department invoices and document requirements | Mon 1/11/10 | Fri 2/12/10 |
| 898 | | Conduct department outreach to recommend forms | Mon 5/17/10 | Fri 5/21/10 |
| 899 | | Document and submit generic invoice requirements | Mon 2/22/10 | Fri 3/5/10 |
| 900 | | Document and submit custom invoice requirements | Mon 4/19/10 | Fri 5/28/10 |
| 901 | | Review and approve form development needs, identify resources and schedule | Mon 3/22/10 | Fri 3/26/10 |
| 902 | | **Adobe Forms Software** | **Thu 4/1/10** | **Tue 2/15/11** |
| 903 | | **Iteration I - CGI designed forms** | **Thu 4/1/10** | **Fri 1/14/11** |
| 904 | | Develop Adobe Forms Designs | Thu 4/1/10 | Fri 12/31/10 |
| 905 | | Team Lead Approval | Mon 1/3/11 | Fri 1/7/11 |
| 906 | | DPM and PM Approval | Mon 1/10/11 | Fri 1/14/11 |
| 907 | 72 | CGI Deliverable: Adobe Forms Designs | Fri 1/14/11 | Fri 1/14/11 |
| 908 | | **Iteration II - City designed forms** | **Mon 11/1/10** | **Thu 1/13/11** |
| 909 | | Develop Adobe Forms Designs | Mon 11/1/10 | Thu 12/30/10 |
| 910 | | Team Lead Approval | Fri 12/31/10 | Thu 1/6/11 |
| 911 | | DPM and PM Approval | Fri 1/7/11 | Thu 1/13/11 |
| 912 | | City Obligation: Adobe Forms Designs | Thu 1/13/11 | Thu 1/13/11 |
| 913 | | **Iteration III - City designed forms** | **Fri 12/31/10** | **Fri 2/11/11** |
| 914 | | Develop Adobe Forms Designs | Fri 12/31/10 | Mon 1/31/11 |
| 915 | | Team Lead Approval | Tue 2/1/11 | Fri 2/4/11 |
| 916 | | DPM and PM Approval | Mon 2/7/11 | Fri 2/11/11 |

| ID | CGI Deliverabl | Task Name | Start | Finish |
|----|------|-----------|-------|--------|
| 917 | | City Obligation: Adobe Forms Designs | Fri 2/11/11 | Fri 2/11/11 |
| 918 | | **Iteration I - CGI Forms Development** | **Thu 4/1/10** | **Fri 1/28/11** |
| 919 | | Develop Iteration I Adobe Forms | Thu 4/1/10 | Fri 12/17/10 |
| 920 | | Unit & System Test Iteration I Adobe Forms | Mon 12/20/10 | Fri 1/14/11 |
| 921 | | Team Lead Approval | Mon 1/17/11 | Fri 1/21/11 |
| 922 | | DPM and PM Approval | Mon 1/24/11 | Fri 1/28/11 |
| 923 | 73 | CGI Deliverable: Adobe Forms Software | Fri 1/28/11 | Fri 1/28/11 |
| 924 | | **Iteration II - City Forms Development** | **Mon 11/8/10** | **Tue 2/15/11** |
| 925 | | Develop Iteration II Adobe Forms | Mon 11/8/10 | Mon 1/24/11 |
| 926 | | Unit & System Test Iteration II Adobe Forms | Mon 11/15/10 | Tue 2/1/11 |
| 927 | | Team Lead Approval | Wed 2/2/11 | Tue 2/8/11 |
| 928 | | DPM and PM Approval | Wed 2/9/11 | Tue 2/15/11 |
| 929 | | City Obligation: Adobe Forms Software | Tue 2/15/11 | Tue 2/15/11 |
| 930 | | **Security & Workflow** | **Wed 3/10/10** | **Thu 6/30/11** |
| 931 | | City Obligation: Develop FMS Security & Workflow Plan | Tue 6/1/10 | Mon 8/23/10 |
| 932 | | **Collect and Review Current Internal Control Plan (FMIS)** | **Wed 3/10/10** | **Thu 4/8/10** |
| 933 | | Meet with Controller's Office FMIS security team | Wed 3/10/10 | Wed 3/10/10 |
| 934 | | Gather and Compile current Internal Control Plan (FMIS) | Thu 3/11/10 | Thu 4/8/10 |
| 935 | | **Define Overall Strategy and Approach (Make Key Decisions)** | **Tue 4/27/10** | **Wed 5/12/10** |
| 936 | | Identify Security and Workflow Council Members | Tue 4/27/10 | Tue 4/27/10 |
| 937 | | Compile list of questions and issues for Security and Workflow Council to define o\ | Tue 4/27/10 | Tue 4/27/10 |
| 938 | | Meet with Security and Workflow Council to define overall strategy and approach | Wed 5/12/10 | Wed 5/12/10 |
| 939 | | Update Security and Workflow Based on Customizations and Enhancements | Mon 11/1/10 | Fri 4/29/11 |
| 940 | | **Resource Discovery** | **Thu 5/13/10** | **Tue 5/18/10** |
| 941 | | Identify the resources (i.e. Pages, Documents, Reference tables and Inquiries) tha | Thu 5/13/10 | Tue 5/18/10 |
| 942 | | Modify CGI's Security Analysis Spreadsheet (SAS) with pages and documents the | Thu 5/13/10 | Tue 5/18/10 |
| 943 | | **Define Security Roles** | **Thu 5/20/10** | **Fri 9/24/10** |
| 944 | | Identify Known Central Job Functions | Thu 5/20/10 | Wed 6/9/10 |
| 945 | | Identify Known Decentralized Job Functions | Thu 5/20/10 | Wed 6/9/10 |
| 946 | | Identify Security Roles Based on Job Functions | Thu 5/20/10 | Wed 6/9/10 |
| 947 | | Link Job Functions to Security Roles | Thu 5/20/10 | Wed 6/9/10 |
| 948 | | Identify any Resource Specific Roles Required | Thu 5/20/10 | Wed 6/9/10 |
| 949 | | Create functional role matrix, including all base security roles with descriptions. | Thu 5/20/10 | Wed 6/9/10 |
| 950 | | Modify Security Analysis Spreadsheet (SAS) with Security Roles. | Thu 5/20/10 | Fri 9/24/10 |
| 951 | | Functional team sign-off of initial Security Roles | Wed 6/2/10 | Fri 9/24/10 |
| 952 | | **Identify Field Level Security** | **Wed 8/11/10** | **Fri 12/17/10** |
| 953 | | Instruct and guide the Functional Team to gather requirements for known Data Field Level Security, Row Security and User Interface (UI) Field Security. | Wed 8/11/10 | Wed 8/11/10 |
| 954 | | The Functional Teams submit requirements for known Data Field Level Security, Row Security and User Interface (UI) Field Security to Security and Workflow | Wed 8/11/10 | Fri 9/10/10 |
| 955 | | Review, analyze & revalidate Data Field Level Security, Row Security and User Int | Mon 9/13/10 | Fri 12/17/10 |
| 956 | | Load Data Field Level Security, Row Security and User Interface (UI) Field Security requirements to Security Analysis Spreadsheet and make any online | Mon 9/20/10 | Fri 12/17/10 |
| 957 | | **Identify Organizational Authority** | **Wed 8/11/10** | **Fri 1/28/11** |
| 958 | | Identify current Organizational Authority utilized in FMIS. | Wed 8/11/10 | Mon 9/6/10 |
| 959 | | Instruct the Functional Team to gather requirements for known Organizational Authority and Restrictions and reach out directly to Departments, as needed. | Wed 8/11/10 | Fri 1/14/11 |
| 960 | | Review all requirements, consolidate, and determine implementation approach, including whether table or component level security will be used to secure the | Mon 9/13/10 | Fri 1/28/11 |
| 961 | | Load Organizational Authority and Restrictions requirements to Security Analysis Spreadsheet and make any online configuration setup adjustments | Mon 9/20/10 | Fri 1/28/11 |
| 962 | | **Identify Override Levels** | **Tue 9/14/10** | **Wed 5/4/11** |
| 963 | | Pre-gather and analyze Override Levels Requirements and determine approach (p | Tue 9/14/10 | Fri 1/28/11 |
| 964 | | Instruct Functional Team to gather requirements for Override Levels and related authority requirements and reach out directly to Departments, as needed | Mon 2/14/11 | Fri 4/8/11 |
| 965 | | The Functional Teams submit Override Levels and related authority requirements t | Mon 4/11/11 | Thu 4/21/11 |
| 966 | | Load Override Levels and related authority requirements to Security Analysis Spre | Fri 4/22/11 | Wed 5/4/11 |
| 967 | | **Define Batch, Administrative and Interface Roles in the System.** | **Fri 10/1/10** | **Fri 1/7/11** |
| 968 | | Identify Security Roles to access Batch Jobs and Reports (Central vs. Department | Fri 10/1/10 | Fri 1/7/11 |
| 969 | | Identify Security Roles for Interface files and update SAS | Fri 10/1/10 | Fri 1/7/11 |
| 970 | | Identify Security Roles for Systems Administration and update SAS | Fri 10/1/10 | Fri 1/7/11 |
| 971 | | **Link Final Security Roles to Resource Groups and Security Indicators within SAS** | **Fri 1/28/11** | **Thu 2/10/11** |
| 972 | | Adjust/Finalize FMS Resources to Security Roles mappings along with identified S | Fri 1/28/11 | Thu 2/10/11 |
| 973 | | **Receive Input from Functional Leads** | **Wed 6/2/10** | **Thu 11/11/10** |
| 974 | | Functional Team review initial Security Roles and Resource Mapping Setup. | Wed 6/2/10 | Thu 11/11/10 |
| 975 | | **Workflow Set-up** | **Tue 8/10/10** | **Wed 2/23/11** |
| 976 | | Create spreasheet template which will be used to collect workflow rules and param | Tue 8/10/10 | Wed 8/18/10 |
| 977 | | Establish Approval Roles | Fri 8/20/10 | Fri 1/21/11 |
| 978 | | Identify Fields to trigger Approval Rules | Fri 8/20/10 | Thu 10/28/10 |
| 979 | | Establish field values to trigger Approval | Fri 8/20/10 | Thu 10/28/10 |
| 980 | | Define standard comments to be associated with Approval Rules. | Fri 8/20/10 | Wed 9/29/10 |
| 981 | | Establish organizational values priority when system identifies applicable Approval | Fri 8/20/10 | Wed 9/29/10 |
| 982 | | Define the Approval Rules (IWF08) within SAS | Fri 8/20/10 | Fri 1/21/11 |
| 983 | | Load and Configure Workflow Online | Mon 1/24/11 | Wed 2/23/11 |
| 984 | | Setup document code for approval on DCTRL (each document must be flag for wor | Mon 1/24/11 | Wed 2/23/11 |
| 985 | | **Functional Team Review of Workflow Processes and Setup** | **Mon 11/1/10** | **Fri 1/28/11** |
| 986 | | Functional Leads review and refinement of Approval Roles and Approval Rules. | Mon 11/1/10 | Fri 1/28/11 |
| 987 | | Update the Security Analysis Spreadsheet with adjusted Workflow processes. | Mon 11/1/10 | Fri 1/28/11 |
| 988 | | **Security & Workflow Council Security & Workflow Design Sign-off** | **Wed 9/22/10** | **Tue 5/31/11** |
| 989 | | Security and Workflow Council sign-off on the Security Roles. | Wed 9/22/10 | Wed 9/22/10 |
| 990 | | Security and Workflow Council sign-off on the Field Level and Organizational Secu | Wed 4/20/11 | Tue 5/31/11 |
| 991 | | Security and Workflow Council sign-off on the Override Security. | Wed 4/20/11 | Tue 5/31/11 |
| 992 | | Security and Workflow Council and Technical Team sign-off on Batch, Administrati | Wed 4/20/11 | Tue 5/31/11 |

| ID | CGI Deliverable | Task Name | Start | Finish |
|---|---|---|---|---|
| 993 | | Security and Workflow Council sign-off on the Workflow Roles and Workflow desig | Wed 4/20/11 | Tue 5/31/11 |
| 994 | | Load Security and Workflow Data into IST | Wed 2/16/11 | Wed 2/23/11 |
| 995 | | Convert SAS data to XML data. | Wed 2/16/11 | Tue 2/22/11 |
| 996 | | Load the XML data to FMS testing environment | Wed 2/23/11 | Wed 2/23/11 |
| 997 | | Set up field level security | Wed 2/23/11 | Fri 2/25/11 |
| 998 | | Populate the FMS IST Environment with Field Level Security | Wed 2/23/11 | Fri 2/25/11 |
| 999 | | Complete Security and Workflow Test Deliverable (CGI Deliverable) | Mon 12/20/10 | Fri 3/18/11 |
| 1000 | | CGI will create Security and Workflow System Test Plan/Scripts | Mon 12/20/10 | Fri 1/7/11 |
| 1001 | | CGI will System test Security and Workflow setup in IST. | Mon 2/28/11 | Fri 3/18/11 |
| 1002 | | Make the appropriate set-up adjustments as issues with Security and Workflow set | Mon 2/28/11 | Fri 3/18/11 |
| 1003 | | Update Security and Workflow Analysis Spreadsheet(s) for changes | Mon 2/28/11 | Fri 3/18/11 |
| 1004 | | Complete Security and Workflow UAT Test Scripts | Mon 1/31/11 | Fri 2/25/11 |
| 1005 | | Create UAT Test Scripts. | Mon 1/31/11 | Fri 2/25/11 |
| 1006 | | Execute UAT testing (various phases based on the UAT Plan) | Tue 7/6/10 | Fri 4/8/11 |
| 1007 | | Setup userids for Project UAT | Tue 7/6/10 | Wed 7/7/11 |
| 1008 | | Setup userids for Central UAT | Tue 9/21/10 | Wed 9/22/10 |
| 1009 | | Setup user roles for Departmental UAT participants per the User Acceptance Test | Tue 1/4/11 | Fri 1/7/11 |
| 1010 | | Migrate Security and Workflow to UAT environment. | Mon 3/21/11 | Wed 3/23/11 |
| 1011 | | User Acceptance Testing of the UDOC process and other key Security and Workflow processes according to the Security and Workflow Test Scripts in IST | Mon 2/28/11 | Fri 3/18/11 |
| 1012 | | Conduct Departmental UAT sessions per the User Acceptance Test Plan. | Thu 3/24/11 | Thu 3/31/11 |
| 1013 | | Functional teams and UAT participants provide advice and direction on any amenc | Thu 3/24/11 | Thu 3/31/11 |
| 1014 | | Update SAS security requirements and workflow rules | Fri 4/1/11 | Fri 4/8/11 |
| 1015 | | Department Outreach - FMS Security Roles and Workflow Design | Mon 8/30/10 | Fri 1/14/11 |
| 1016 | | Identify Department Security Coordinator | Tue 12/7/10 | Wed 12/15/10 |
| 1017 | | Prepare a FMS Security Roles and Workflow Design PowerPoint presentation | Mon 8/30/10 | Tue 8/31/10 |
| 1018 | | Liason Meeting | Wed 9/8/10 | Wed 9/8/10 |
| 1019 | | SME and as needed Department Review of Security Roles and Workflow Desi | Thu 9/16/10 | Fri 1/14/11 |
| 1020 | | Create SME Security and Workflow Survey Question | Thu 9/16/10 | Fri 9/24/10 |
| 1021 | | Send out Survey to SMEs | Mon 9/27/10 | Wed 12/8/10 |
| 1022 | | Collect and Analyze Surveys | Mon 10/4/10 | Fri 1/14/11 |
| 1023 | | Meet with specialized departments | Mon 12/13/10 | Fri 1/14/11 |
| 1024 | | User Set-up | Fri 4/1/11 | Fri 6/24/11 |
| 1025 | | Conduct user security role survey | Fri 4/1/11 | Fri 5/13/11 |
| 1026 | | Configure LDAP in Production | Wed 6/1/11 | Thu 6/2/11 |
| 1027 | | Link LDAP to FMS Security System in Production | Fri 6/3/11 | Mon 6/6/11 |
| 1028 | | Upload users and migrate Security and Workflow setup to the Production environm | Tue 6/7/11 | Wed 6/8/11 |
| 1029 | | Gather final user list from Departments (any updates to orginal list) | Wed 6/1/11 | Thu 6/16/11 |
| 1030 | | Amend user information online | Mon 6/20/11 | Fri 6/24/11 |
| 1031 | | Verify user roles in the system | Mon 6/20/11 | Fri 6/24/11 |
| 1032 | | Security and Workflow Maintenance Planning | Mon 4/11/11 | Thu 6/30/11 |
| 1033 | | Establish process to maintain FMS Security and Workflow going forward after the I | Tue 4/19/11 | Thu 6/30/11 |
| 1034 | | Establish Change Control process for FMS Security and Workflow. | Mon 4/11/11 | Fri 6/24/11 |
| 1035 | | Establish daily procedures to ensure system assurance. | Mon 4/11/11 | Fri 6/24/11 |
| 1036 | | City Obligation: Develop infoAdvantage Security Plan (deleted task) | Tue 2/1/11 | Tue 2/1/11 |
| 1037 | | Documentum Repository | Wed 9/2/09 | Thu 9/30/10 |
| 1038 | | General Design | Wed 9/2/09 | Fri 2/19/10 |
| 1039 | | Develop FMS Documentum Integration Concept Paper | Wed 9/2/09 | Fri 2/19/10 |
| 1040 | | Draft concept paper | Wed 9/2/09 | Fri 12/18/09 |
| 1041 | | FMS project team review | Mon 12/21/09 | Tue 12/29/09 |
| 1042 | | Controller's Office & ITA review | Wed 12/30/09 | Thu 2/4/10 |
| 1043 | | FMS project final review and approval | Fri 2/5/10 | Fri 2/19/10 |
| 1044 | | Develop Functional Design for Advantage-related Modifications | Thu 9/10/09 | Fri 2/19/10 |
| 1045 | | Draft functional design | Thu 9/10/09 | Thu 1/14/10 |
| 1046 | | FMS project team review | Fri 1/15/10 | Thu 1/28/10 |
| 1047 | | FMS project final review and approval | Wed 2/3/10 | Fri 2/19/10 |
| 1048 | | Develop Functional Design for Documentum-related Modifications | Wed 9/2/09 | Fri 2/19/10 |
| 1049 | | Draft functional design | Wed 9/2/09 | Fri 12/18/09 |
| 1050 | | FMS project team review | Mon 12/21/09 | Tue 12/29/09 |
| 1051 | | FMS project final review and approval | Wed 2/3/10 | Fri 2/19/10 |
| 1052 | 60 | CGI Deliverable 60: General Design - Advantage-Documentum Integration | Fri 2/19/10 | Fri 2/19/10 |
| 1053 | | Software Development | Mon 2/1/10 | Mon 7/19/10 |
| 1054 | | Development | Mon 2/1/10 | Tue 6/8/10 |
| 1055 | | Create Initial Object Model | Wed 3/3/10 | Wed 3/31/10 |
| 1056 | | Create Registered Tables for any lookup values | Mon 2/15/10 | Wed 3/17/10 |
| 1057 | | Create Taxonomy generation Scripts | Mon 2/15/10 | Wed 3/17/10 |
| 1058 | | Customize DFS to create an authentication Service. | Mon 2/1/10 | Wed 3/3/10 |
| 1059 | | Create a Service to Import a Document and save its metadata | Tue 2/16/10 | Mon 3/29/10 |
| 1060 | | Create a Service to Retrieve Content | Tue 3/30/10 | Wed 4/14/10 |
| 1061 | | Create a Service to Update Meta data | Thu 4/15/10 | Fri 4/30/10 |
| 1062 | | Modify Authentication Service to incorporate FMS encryption | Fri 5/28/10 | Tue 6/8/10 |
| 1063 | | Integrate Documentum with SM software drop (FMS) | Mon 5/3/10 | Fri 5/7/10 |
| 1064 | | Testing | Tue 4/20/10 | Mon 7/19/10 |
| 1065 | | Develop Test Scripts | Tue 4/20/10 | Mon 6/7/10 |
| 1066 | | System Test | Tue 6/8/10 | Tue 6/29/10 |
| 1067 | | Team Lead Approval | Tue 6/29/10 | Mon 7/5/10 |
| 1068 | | DPM and PM Approval | Tue 7/13/10 | Mon 7/19/10 |
| 1069 | 61.1 | CGI Deliverable: Advantage-Documentum Implementation Support - A | Mon 7/19/10 | Mon 7/19/10 |
| 1070 | | Documentum Repository Support | Mon 9/28/09 | Thu 9/30/10 |
| 1071 | | Configure and Setup Development and Test Env | Mon 9/28/09 | Fri 6/11/10 |
| 1072 | | Create Development User accounts | Tue 6/1/10 | Fri 6/11/10 |
| 1073 | | Setup VM Environment for Content Server | Mon 9/28/09 | Fri 10/9/09 |
| 1074 | | Setup and Create Version resource in Subversion | Mon 2/1/10 | Mon 2/15/10 |

| ID | CGI Deliverabl | Task Name | Start | Finish |
|---|---|---|---|---|
| 1075 | | Setup VM Environment for Apache, Webtop, DA | Mon 9/28/09 | Thu 10/15/09 |
| 1076 | | Setup VM Environment DFS | Mon 9/28/09 | Thu 10/15/09 |
| 1077 | | Setup and Configure any Build and or Deployment scripts | Mon 9/28/09 | Fri 2/26/10 |
| 1078 | | **Security Design & Set-Up** | **Mon 6/14/10** | **Fri 7/9/10** |
| 1079 | | Create User Roles and Groups | Mon 6/14/10 | Fri 6/25/10 |
| 1080 | | Create and assign ACL to groups and roles. | Mon 6/14/10 | Fri 6/25/10 |
| 1081 | | Setup any folder level security | Mon 6/28/10 | Fri 7/9/10 |
| 1082 | | **Documentum User Acceptance Test** | **Tue 7/20/10** | **Thu 9/30/10** |
| 1083 | | Documentum User Acceptance Testing | Tue 7/20/10 | Thu 9/16/10 |
| 1084 | | Documentum User Acceptance Test Support | Tue 7/20/10 | Thu 9/16/10 |
| 1085 | | Update FMS training curriculum to include end user training for attachments | Tue 8/3/10 | Mon 8/16/10 |
| 1086 | | Team Lead Approval | Fri 9/17/10 | Thu 9/23/10 |
| 1087 | | DPM and PM Approval | Fri 9/24/10 | Thu 9/30/10 |
| 1088 | 61.2 | CGI Deliverable: Advantage-Documentum Implementation Support - B | Thu 9/30/10 | Thu 9/30/10 |
| 1089 | | **Integrated System Test** | **Wed 1/6/10** | **Mon 8/16/10** |
| 1090 | | **Integrated System Test Plan** | **Wed 1/6/10** | **Fri 2/19/10** |
| 1091 | | **Develop System Test Plan** | **Wed 1/6/10** | **Fri 2/5/10** |
| 1092 | | Define Testing Components and Approach | Wed 1/6/10 | Fri 1/8/10 |
| 1093 | | Define Roles and Responsibilities | Mon 1/11/10 | Mon 1/11/10 |
| 1094 | | Define Test Script Template | Tue 1/12/10 | Wed 1/13/10 |
| 1095 | | Define Testing Scope | Thu 1/14/10 | Mon 1/18/10 |
| 1096 | | Define Interface Testing Procedures | Thu 1/14/10 | Mon 1/18/10 |
| 1097 | | Define Defect Tracking Procedures | Tue 1/19/10 | Mon 2/1/10 |
| 1098 | | Define Testing Schedule | Tue 1/19/10 | Fri 2/5/10 |
| 1099 | | Communicate Testing Requirements/Schedule with Departments | Mon 2/1/10 | Fri 2/5/10 |
| 1100 | | Team Lead Approval | Mon 2/8/10 | Fri 2/12/10 |
| 1101 | | DPM and PM Approval | Mon 2/15/10 | Fri 2/19/10 |
| 1102 | 76 | CGI Deliverable: Integrated System Test Plan | Fri 2/19/10 | Fri 2/19/10 |
| 1103 | | **Integrated System Test Scripts and Results** | **Mon 2/8/10** | **Mon 8/16/10** |
| 1104 | | Conduct System Test Kickoff Meeting | Mon 3/1/10 | Tue 3/2/10 |
| 1105 | | **Develop Integrated System Test Scripts** | **Mon 2/8/10** | **Fri 4/2/10** |
| 1106 | | Develop GL and Budget Scripts | Mon 2/8/10 | Fri 4/2/10 |
| 1107 | | Develop CGA Scripts | Mon 2/8/10 | Fri 4/2/10 |
| 1108 | | Develop AP Scripts | Mon 2/8/10 | Fri 4/2/10 |
| 1109 | | Develop AR Scripts | Mon 2/8/10 | Fri 4/2/10 |
| 1110 | | **Conduct Integrated System Test** | **Wed 3/3/10** | **Fri 7/23/10** |
| 1111 | | Execute IST Scripts | Wed 3/3/10 | Fri 7/23/10 |
| 1112 | | Develop Integrated System Test Results Report | Mon 7/26/10 | Mon 8/2/10 |
| 1113 | | Team Lead Approval | Tue 8/3/10 | Mon 8/9/10 |
| 1114 | | DPM and PM Approval | **Mon 8/16/10** | **Mon 8/16/10** |
| 1115 | 77 | CGI Deliverable: Integrated System Test Scripts and Results | Mon 8/16/10 | Mon 8/16/10 |
| 1116 | | **User Acceptance Test** | **Thu 4/1/10** | **Mon 3/14/11** |
| 1117 | | **User Acceptance Test Plan** | **Thu 4/1/10** | **Wed 6/30/10** |
| 1118 | | Review IST Test Plan and Leverage for UAT effort | Thu 4/1/10 | Fri 4/9/10 |
| 1119 | | **Develop User Acceptance Test Plan** | **Mon 4/12/10** | **Wed 5/5/10** |
| 1120 | | Define Testing Components and Approach | Mon 4/12/10 | Wed 4/14/10 |
| 1121 | | Define Roles and Responsibilities | Thu 4/15/10 | Wed 4/21/10 |
| 1122 | | Define Test Script Templates | Thu 4/22/10 | Fri 4/23/10 |
| 1123 | | Define Testing Scope and Scenarios | Mon 4/26/10 | Wed 4/28/10 |
| 1124 | | Define Interface Testing Procedures | Mon 4/26/10 | Wed 4/28/10 |
| 1125 | | Define Defect Tracking Procedures | Thu 4/29/10 | Wed 5/5/10 |
| 1126 | | Define scope of Security & Workflow testing in UAT | Mon 4/26/10 | Wed 5/5/10 |
| 1127 | | Define Testing Schedule (including Dept Participation) | Mon 4/26/10 | Wed 5/5/10 |
| 1128 | | Define Dept Logistics (invitations, attendance tracking, etc.) | Thu 4/29/10 | Wed 5/5/10 |
| 1129 | | Define Communication Strategy (for Project Team and Department Phases) | Mon 4/26/10 | Wed 5/5/10 |
| 1130 | | Team Lead Approval | Mon 5/10/10 | Fri 5/14/10 |
| 1131 | | DPM and PM Approval | Mon 5/17/10 | Fri 5/21/10 |
| 1132 | | Support Acceptance Test Activities (Month 1) | Mon 5/3/10 | Mon 5/31/10 |
| 1133 | | Support Acceptance Test Activities (Month 2) | Tue 6/1/10 | Wed 6/30/10 |
| 1134 | | City Obligation: User Acceptance Test Plan | Fri 5/21/10 | Fri 5/21/10 |
| 1135 | 80 | CGI Deliverable: User Acceptance Test Support (Month 1) | Mon 5/31/10 | Mon 5/31/10 |
| 1136 | 81 | CGI Deliverable: User Acceptance Test Support (Month 2) | Wed 6/30/10 | Wed 6/30/10 |
| 1137 | | **User Acceptance Test Scripts** | **Thu 7/1/10** | **Fri 7/16/10** |
| 1138 | | **Review IST Test Scripts for UAT Purposes** | **Thu 7/1/10** | **Wed 7/7/10** |
| 1139 | | Review GL and Budget Scripts | Thu 7/1/10 | Wed 7/7/10 |
| 1140 | | Review CGA Scripts | Thu 7/1/10 | Wed 7/7/10 |
| 1141 | | Review AP Scripts | Thu 7/1/10 | Wed 7/7/10 |
| 1142 | | Review AR Scripts | Thu 7/1/10 | Wed 7/7/10 |
| 1143 | | **Develop Additional UAT Test Scripts (as needed)** | **Thu 7/1/10** | **Fri 7/16/10** |
| 1144 | | Develop GL and Budget Scripts | Thu 7/1/10 | Fri 7/16/10 |
| 1145 | | Develop CGA Scripts | Thu 7/1/10 | Fri 7/16/10 |
| 1146 | | Develop AP Scripts | Thu 7/1/10 | Fri 7/16/10 |
| 1147 | | **User Acceptance Test (Project Team)** | **Thu 7/1/10** | **Tue 8/31/10** |
| 1148 | | Execute scripts for Logical Days 0 - 3 | Tue 7/6/10 | Fri 7/9/10 |
| 1149 | | Execute scripts for Logical Days 4 - 5 | Mon 7/12/10 | Fri 7/16/10 |
| 1150 | | Execute scripts for Logical Days 6 - 7 | Mon 7/19/10 | Fri 7/23/10 |
| 1151 | | Execute scripts for Logical Day 8 | Mon 7/26/10 | Wed 7/28/10 |
| 1152 | | Execute scripts for Logical Day 9 | Thu 7/29/10 | Tue 8/3/10 |
| 1153 | | Execute scripts for Logical Day 10 | Wed 8/4/10 | Mon 8/9/10 |
| 1154 | | Execute scripts for Logical Day 11 | Tue 8/10/10 | Thu 8/12/10 |
| 1155 | | Execute scripts for Logical Day 12 | Fri 8/13/10 | Mon 8/16/10 |
| 1156 | | Execute scripts for Logical Day 13 | Tue 8/17/10 | Thu 8/19/10 |
| 1157 | | Execute scripts for Logical Days 14 - 15 | Fri 8/20/10 | Wed 8/25/10 |
| 1158 | | Execute scripts for Logical Days 16 - 17 | Thu 8/26/10 | Tue 8/31/10 |

| ID | CGI Deliverabl | Task Name | Start | Finish |
|---|---|---|---|---|
| 1159 | | Provide Defect Tracking and Feedback | Tue 7/6/10 | Tue 8/31/10 |
| 1160 | | Resolve Defects and Re-Test | Tue 7/6/10 | Tue 8/31/10 |
| 1161 | | Support Acceptance Test Activities (Month 3) | Thu 7/1/10 | Fri 7/30/10 |
| 1162 | | Support Acceptance Test Activities (Month 4) | Mon 8/2/10 | Tue 8/31/10 |
| 1163 | 82 | CGI Deliverable: User Acceptance Test Support (Month 3) | Fri 7/30/10 | Fri 7/30/10 |
| 1164 | 82.1 | CGI Deliverable: User Acceptance Test Support (Month 4) | Tue 8/31/10 | Tue 8/31/10 |
| 1165 | | **User Acceptance Test (Central Users)** | **Wed 9/1/10** | **Fri 10/29/10** |
| 1166 | | Execute scripts for Week 1 | Mon 9/13/10 | Fri 9/17/10 |
| 1167 | | Execute scripts for Week 2 | Mon 9/20/10 | Fri 9/24/10 |
| 1168 | | Execute scripts for Week 3 | Mon 9/27/10 | Fri 10/1/10 |
| 1169 | | Execute scripts for Week 4 | Mon 10/4/10 | Fri 10/8/10 |
| 1170 | | Execute scripts for Week 5 | Mon 10/11/10 | Fri 10/15/10 |
| 1171 | | Execute scripts for Week 6 | Mon 10/18/10 | Fri 10/22/10 |
| 1172 | | Provide Defect Tracking and Feedback | Mon 9/13/10 | Fri 10/29/10 |
| 1173 | | Resolve Defects and Re-Test | Mon 9/13/10 | Fri 10/29/10 |
| 1174 | | Support Acceptance Test Activities (Month 5) | Wed 9/1/10 | Thu 9/30/10 |
| 1175 | | Support Acceptance Test Activities (Month 6) | Fri 10/1/10 | Fri 10/29/10 |
| 1176 | 82.2 | CGI Deliverable: User Acceptance Test Support (Month 5) | Thu 9/30/10 | Thu 9/30/10 |
| 1177 | 82.3 | CGI Deliverable: User Acceptance Test Support (Month 6) | Fri 10/29/10 | Fri 10/29/10 |
| 1178 | | **User Acceptance Test (City Departments)** | **Mon 1/31/11** | **Mon 3/14/11** |
| 1179 | | Execute scripts for Week 1 | Mon 1/31/11 | Fri 2/4/11 |
| 1180 | | Execute scripts for Week 2 | Mon 2/7/11 | Fri 2/11/11 |
| 1181 | | Execute scripts for Week 3 | Mon 2/14/11 | Fri 2/18/11 |
| 1182 | | Execute scripts for Week 4 | Mon 2/21/11 | Fri 2/25/11 |
| 1183 | | Provide Defect Tracking and Feedback | Mon 1/31/11 | Fri 3/4/11 |
| 1184 | | Resolve Defects and Re-Test | Mon 1/31/11 | Fri 3/4/11 |
| 1185 | | City Obligation: Develop User Acceptance Test Results Report | Mon 3/7/11 | Mon 3/14/11 |
| 1186 | | **Performance Test** | **Mon 11/1/10** | **Fri 3/18/11** |
| 1187 | | **Performance Test Plan and Scripts** | **Mon 11/1/10** | **Tue 12/28/10** |
| 1188 | | Conduct Performance Test Kickoff Meeting | Mon 11/1/10 | Tue 11/2/10 |
| 1189 | | Develop Performance Test Plan | Wed 11/3/10 | Tue 11/23/10 |
| 1190 | | Develop Performance Test Scripts | Wed 11/24/10 | Tue 12/14/10 |
| 1191 | | Team Lead Approval | Wed 12/15/10 | Tue 12/21/10 |
| 1192 | | DPM and PM Approval | Wed 12/22/10 | Tue 12/28/10 |
| 1193 | 97 | CGI Deliverable: Performance Test Plan and Scripts | Tue 12/28/10 | Tue 12/28/10 |
| 1194 | | **Performance Test Results** | **Wed 12/29/10** | **Fri 3/18/11** |
| 1195 | | Execute Performance Test Activities | Wed 12/29/10 | Tue 2/22/11 |
| 1196 | | Conduct Performance Test Review | Wed 2/23/11 | Fri 3/4/11 |
| 1197 | | Team Lead Approval | Mon 3/7/11 | Fri 3/11/11 |
| 1198 | | DPM and PM Approval | Mon 3/14/11 | Fri 3/18/11 |
| 1199 | 98 | CGI Deliverable: Performance Test Results | Fri 3/4/11 | Fri 3/4/11 |
| 1200 | | **Policies & Procedures** | **Mon 2/8/10** | **Mon 5/9/11** |
| 1201 | | **Develop policies and procedures plan** | **Mon 2/8/10** | **Fri 5/28/10** |
| 1202 | | Definition of policies and procedures | Mon 2/8/10 | Fri 3/19/10 |
| 1203 | | Scope / level of detail | Mon 2/8/10 | Fri 3/19/10 |
| 1204 | | Mechanism for publishing / communicating policies and procedures | Mon 2/8/10 | Fri 3/19/10 |
| 1205 | | Inventory additions and changes to City policies and procedures | Mon 2/8/10 | Fri 3/19/10 |
| 1206 | | Define timeline | Mon 2/8/10 | Fri 3/19/10 |
| 1207 | | Policies and procedures approval process | Mon 2/8/10 | Fri 3/19/10 |
| 1208 | | Team Lead and QA Approval | Mon 3/22/10 | Wed 3/24/10 |
| 1209 | | SME Review and Approval | Thu 3/25/10 | Mon 3/29/10 |
| 1210 | | DPM and PM Approval | Mon 5/24/10 | Fri 5/28/10 |
| 1211 | | **Implement Policy and Procedures Tracking and Development Reporting** | **Sat 5/1/10** | **Fri 5/28/10** |
| 1212 | | Implement policy and procedures tracking tool | Sat 5/1/10 | Fri 5/28/10 |
| 1213 | | **Policies & Procedures Development** | **Mon 3/1/10** | **Thu 2/3/11** |
| 1214 | | **Initial policies and procedures** | **Mon 3/1/10** | **Wed 6/30/10** |
| 1215 | | Accounts Payable Procedures | Mon 3/1/10 | Tue 3/30/10 |
| 1216 | | Accounts Receivable Procedures | Mon 3/1/10 | Wed 6/30/10 |
| 1217 | | General Ledger Procedures | Mon 3/1/10 | Wed 6/30/10 |
| 1218 | | Cost Accounting Procedures | Mon 3/1/10 | Wed 6/30/10 |
| 1219 | | **Finalized policies and procedures** | **Thu 7/1/10** | **Thu 2/3/11** |
| 1220 | | Accounts Payable Procedures | Thu 7/1/10 | Thu 2/3/11 |
| 1221 | | Accounts Receivable Procedures | Thu 7/1/10 | Thu 2/3/11 |
| 1222 | | General Ledger Procedures | Thu 7/1/10 | Thu 2/3/11 |
| 1223 | | Cost Accounting Procedures | Thu 7/1/10 | Thu 2/3/11 |
| 1224 | | City Obligation: Completed Policies and Procedures | Fri 10/1/10 | Fri 10/1/10 |
| 1225 | | **Technical and Enterprise Policies & Procedures** | **Tue 2/1/11** | **Mon 5/9/11** |
| 1226 | | Develop technical and enterprise policy and procedure list | Tue 2/1/11 | Mon 2/28/11 |
| 1227 | | Develop technical and enterprise policies and procedures | Tue 3/1/11 | Mon 4/25/11 |
| 1228 | | Review and approve policies and procedures | Tue 4/26/11 | Mon 5/9/11 |
| 1229 | | City Oblidagation: Develop technical and enterprise policies and procedures | Mon 5/9/11 | Mon 5/9/11 |
| 1230 | | **User & System Documentation** | **Mon 11/1/10** | **Fri 2/25/11** |
| 1231 | | Prepare Operational Guide | Mon 11/1/10 | Fri 12/10/10 |
| 1232 | | Obtain Baseline Adv 3.8 User Documentation (including sub-release documentation, as r | Mon 11/1/10 | Fri 11/12/10 |
| 1233 | | Prepare Customized User Documentation | Mon 11/15/10 | Fri 12/31/10 |
| 1234 | | Prepare Customized Online Help | Mon 1/3/11 | Fri 2/11/11 |
| 1235 | | Create System Administration Materials | Mon 12/13/10 | Fri 1/21/11 |
| 1236 | | Team Lead Approval | Mon 2/14/11 | Fri 2/18/11 |
| 1237 | | DPM and PM Approval | Mon 2/21/11 | Fri 2/25/11 |
| 1238 | 99 | CGI Deliverable: User & System Documentation | Fri 2/25/11 | Fri 2/25/11 |
| 1239 | | **Training** | **Tue 9/1/09** | **Thu 6/30/11** |
| 1240 | | **FMS System Administration Training** | **Tue 2/15/11** | **Fri 4/15/11** |
| 1241 | | Prepare and Deliver System Administration Training | Tue 2/15/11 | Fri 4/15/11 |
| 1242 | | Attend System Administration Training | Tue 4/12/11 | Fri 4/15/11 |

| ID | CGI Deliverable | Task Name | Start | Finish |
|---|---|---|---|---|
| 1243 | 88 | CGI Deliverable: FMS System Administration Training | Fri 4/15/11 | Fri 4/15/11 |
| 1244 | | **End User Training Plan** | **Tue 9/1/09** | **Mon 11/1/10** |
| 1245 | | Develop Training Course Catalog | Tue 9/1/09 | Fri 11/13/09 |
| 1246 | | Define learning objectives and audience type for each class | Tue 9/1/09 | Thu 12/31/09 |
| 1247 | | Perform an Assessment of Training Needs | Fri 9/17/10 | Mon 11/1/10 |
| 1248 | | Develop End User Training Plan | Tue 9/8/09 | Fri 1/29/10 |
| 1249 | | Team Lead Approval | Mon 2/1/10 | Fri 2/5/10 |
| 1250 | | DPM and PM Approval | Mon 2/8/10 | Fri 2/12/10 |
| 1251 | 89 | CGI Deliverable: End User Training Plan | Fri 2/12/10 | Fri 2/12/10 |
| 1252 | | **End User Training Materials** | **Tue 9/1/09** | **Mon 2/14/11** |
| 1253 | | Prepare User Training Manuals | Tue 9/1/09 | Thu 9/30/10 |
| 1254 | | **Complete Supplemental Training Materials** | **Mon 7/12/10** | **Mon 1/31/11** |
| 1255 | | Develop Lesson Plans | Mon 7/12/10 | Fri 10/29/10 |
| 1256 | | Develop Class Guide | Mon 8/2/10 | Thu 9/30/10 |
| 1257 | | Develop Quick Reference Guides | Wed 9/1/10 | Thu 9/30/10 |
| 1258 | | Develop and Refine Training Exercises | Wed 9/1/10 | Mon 1/31/11 |
| 1259 | | Team Lead Approval | Tue 2/1/11 | Mon 2/7/11 |
| 1260 | | DPM and PM Approval | Tue 2/8/11 | Mon 2/14/11 |
| 1261 | | City Obligation: End User Training Materials (Lesson Plans, Class Guides) | Mon 2/14/11 | Mon 2/14/11 |
| 1262 | 90 | CGI Deliverable: End User Training Materials | Mon 2/14/11 | Mon 2/14/11 |
| 1263 | | **End User Training Profile / Recruitment / Set-Up** | **Mon 9/6/10** | **Fri 5/27/11** |
| 1264 | | Conduct Stakeholder Profile and Outreach Activity | Mon 11/1/10 | Fri 12/24/10 |
| 1265 | | Identify and Recruit City Trainers | Mon 9/6/10 | Fri 10/29/10 |
| 1266 | | Schedule Training in Citywide Training Management System and Register Student | Mon 1/17/11 | Fri 5/27/11 |
| 1267 | | City Obligation: Training Schedule | Fri 5/27/11 | Fri 5/27/11 |
| 1268 | | **Train-the-Trainer Training** | **Mon 11/1/10** | **Thu 2/3/11** |
| 1269 | | Conduct a Train-the-Trainer Kick-Off Session | Mon 11/1/10 | Tue 11/2/10 |
| 1270 | | Compile train the trainer materials (including training notes for each course) | Mon 11/1/10 | Fri 11/5/10 |
| 1271 | | Conduct Training Rehearsals and Provide Feedback | Mon 11/8/10 | Fri 11/19/10 |
| 1272 | | Complete Logistics and Preparation for Train-the-Trainer | Mon 11/1/10 | Fri 1/21/11 |
| 1273 | | Delivery of Training to City Trainers | Mon 11/22/10 | Thu 1/20/11 |
| 1274 | | Team Lead Approval | Fri 1/21/11 | Thu 1/27/11 |
| 1275 | | DPM and PM Approval | Fri 1/28/11 | Thu 2/3/11 |
| 1276 | 91 | CGI Deliverable: Train-the-Trainer Training | Thu 2/3/11 | Thu 2/3/11 |
| 1277 | | City Obligation: List of City Trainers, Dates, Classes and Tracking of Attendees | Mon 1/31/11 | Mon 1/31/11 |
| 1278 | | **End User Training Delivery** | **Tue 3/1/11** | **Fri 6/17/11** |
| 1279 | | Prepare and Lead End User Training Delivery | Tue 3/1/11 | Fri 6/17/11 |
| 1280 | | City Obligation: List of City Trainees, Dates, Classes and Tracking of Attendees | Fri 6/17/11 | Fri 6/17/11 |
| 1281 | | **End User Training Support** | **Tue 2/1/11** | **Thu 6/30/11** |
| 1282 | | Support End User Training (Month 1) | Tue 2/1/11 | Mon 2/28/11 |
| 1283 | | Support End User Training (Month 2) | Thu 3/3/11 | Fri 4/8/11 |
| 1284 | | Support End User Training (Month 3) | Fri 4/8/11 | Mon 5/9/11 |
| 1285 | | Support End User Training (Month 4) | Mon 5/9/11 | Wed 6/8/11 |
| 1286 | | Support End User Training (Month 5) | Wed 6/8/11 | Thu 6/30/11 |
| 1287 | 92 | CGI Deliverable: End User Training Support (Month 1) | Mon 2/28/11 | Mon 2/28/11 |
| 1288 | 93 | CGI Deliverable: End User Training Support (Month 2) | Fri 4/8/11 | Fri 4/8/11 |
| 1289 | 94 | CGI Deliverable: End User Training Support (Month 3) | Mon 5/9/11 | Mon 5/9/11 |
| 1290 | 94.1 | CGI Deliverable: End User Training Support (Month 4) | Wed 6/8/11 | Wed 6/8/11 |
| 1291 | 94.2 | CGI Deliverable: End User Training Support (Month 5) | Thu 6/30/11 | Thu 6/30/11 |
| 1292 | | **Change Management** | **Mon 2/2/09** | **Tue 7/5/11** |
| 1293 | | **Communications - Fiscal Years 2009, 2010** | **Mon 2/2/09** | **Wed 6/30/10** |
| 1294 | | Develop Calendar of Communications Events | Mon 2/2/09 | Thu 4/16/09 |
| 1295 | | Maintain Calendar of Events | Mon 4/20/09 | Mon 5/31/10 |
| 1296 | | **Organizational Readiness Surveys** | **Mon 2/2/09** | **Fri 7/31/09** |
| 1297 | | Conduct User and System Inventory Survey | Mon 2/2/09 | Fri 4/24/09 |
| 1298 | | Conduct Application Portfolio System Survey | Mon 3/2/09 | Fri 6/19/09 |
| 1299 | | Conduct Reporting Survey | Wed 7/1/09 | Fri 7/31/09 |
| 1300 | | Baseline Survey | Mon 3/9/09 | Fri 6/12/09 |
| 1301 | | Design and Re-launch Website | Mon 6/1/09 | Fri 7/31/09 |
| 1302 | | Ongoing Website Maintenance and Upload of Documents | Mon 8/3/09 | Wed 6/30/10 |
| 1303 | | Develop and Publish FMS Newsletter (Monthly and Quarterly) | Mon 3/2/09 | Thu 12/31/09 |
| 1304 | | Conduct Department Liaison Meetings – May 2009 - May 2010 | Fri 5/1/09 | Mon 5/31/10 |
| 1305 | | Conduct Town Hall Meetings - April 2009 - May 2010 | Wed 4/1/09 | Mon 5/31/10 |
| 1306 | | **Communications - Fiscal Year 2011** | **Thu 6/24/10** | **Fri 7/1/11** |
| 1307 | | POC Meetings | Thu 7/1/10 | Fri 7/1/11 |
| 1308 | | General Manager Meetings | Fri 7/2/10 | Fri 7/1/11 |
| 1309 | | Electronic Postcards | Thu 7/1/10 | Sat 6/25/11 |
| 1310 | | Scorecards | Thu 6/24/10 | Fri 7/1/11 |
| 1311 | | **Electronic Assessments** | **Mon 8/16/10** | **Mon 6/27/11** |
| 1312 | | Electronic Assessment - Baseline | Mon 8/16/10 | Fri 9/10/10 |
| 1313 | | Electronic Assessment - Interim | Mon 12/6/10 | Fri 1/7/11 |
| 1314 | | Electronic Assessment - Go Live | Tue 3/15/11 | Wed 5/18/11 |
| 1315 | | Electronic Assessment - Post Imp | Thu 5/19/11 | Mon 6/27/11 |
| 1316 | | Open Houses | Mon 9/13/10 | Fri 2/18/11 |
| 1317 | | Department Liaison Meetings | Wed 6/9/10 | Tue 6/14/11 |
| 1318 | | Town Hall Meetings | Wed 8/25/10 | Wed 3/23/11 |
| 1319 | | **OR Team Status Reporting** | **Thu 10/1/09** | **Tue 7/5/11** |
| 1320 | 24.1 | CGI Deliverable: Organizational Change Management Support – June 2009 – Sep | Thu 10/1/09 | Wed 10/7/09 |
| 1321 | 24.2 | CGI Deliverable: Organizational Change Management Support – October 2009 | Sun 11/1/09 | Fri 11/6/09 |
| 1322 | 24.3 | CGI Deliverable: Organizational Change Management Support – November 2009 | Tue 12/1/09 | Mon 12/7/09 |
| 1323 | 24.4 | CGI Deliverable: Organizational Change Management Support – December 2009 | Fri 1/1/10 | Thu 1/7/10 |
| 1324 | 24.5 | CGI Deliverable: Organizational Change Management Support – January 2010 | Mon 2/1/10 | Fri 2/5/10 |
| 1325 | 24.6 | CGI Deliverable: Organizational Change Management Support – February 2010 | Mon 3/1/10 | Fri 3/5/10 |
| 1326 | 24.7 | CGI Deliverable: Organizational Change Management Support – March 2010 | Wed 3/31/10 | Tue 4/6/10 |

| ID | CGI Deliverabl | Task Name | Start | Finish |
|---|---|---|---|---|
| 1327 | 24.8 | CGI Deliverable: Organizational Change Management Support – April 2010 | Fri 4/30/10 | Thu 5/6/10 |
| 1328 | 24.9 | CGI Deliverable: Organizational Change Management Support – May 2010 | Mon 5/31/10 | Fri 6/4/10 |
| 1329 | 24.10 | CGI Deliverable: Organizational Change Management Support – June 2010 | Wed 6/30/10 | Tue 7/6/10 |
| 1330 | 24.11 | CGI Deliverable: Organizational Change Management Support – July 2010 | Mon 8/2/10 | Fri 8/6/10 |
| 1331 | 24.12 | CGI Deliverable: Organizational Change Management Support – August 2010 | Tue 8/31/10 | Mon 9/6/10 |
| 1332 | 24.13 | CGI Deliverable: Organizational Change Management Support – September 2010 | Thu 9/30/10 | Wed 10/6/10 |
| 1333 | 24.14 | CGI Deliverable: Organizational Change Management Support – October 2010 | Mon 11/1/10 | Fri 11/5/10 |
| 1334 | 24.15 | CGI Deliverable: Organizational Change Management Support – November 2010 | Tue 11/30/10 | Mon 12/6/10 |
| 1335 | 24.16 | CGI Deliverable: Organizational Change Management Support – December 2010 | Fri 12/31/10 | Thu 1/6/11 |
| 1336 | 24.17 | CGI Deliverable: Organizational Change Management Support – January 2011 | Mon 1/31/11 | Fri 2/4/11 |
| 1337 | 24.18 | CGI Deliverable: Organizational Change Management Support – February 2011 | Mon 2/28/11 | Fri 3/4/11 |
| 1338 | 24.19 | CGI Deliverable: Organizational Change Management Support – March 2011 | Thu 3/31/11 | Wed 4/6/11 |
| 1339 | 24.20 | CGI Deliverable: Organizational Change Management Support – April 2011 | Mon 5/2/11 | Fri 5/6/11 |
| 1340 | 24.21 | CGI Deliverable: Organizational Change Management Support – May 2011 | Wed 6/1/11 | Tue 6/7/11 |
| 1341 | 24.22 | CGI Deliverable: Organizational Change Management Support – June 2011 | Fri 7/1/11 | Tue 7/5/11 |
| 1342 | | **Change Readiness Assessment** | **Tue 3/29/11** | **Mon 6/13/11** |
| 1343 | | **Change Readiness Checklist** | **Tue 3/29/11** | **Mon 5/2/11** |
| 1344 | | Prepare Change Readiness Checklist | Tue 3/29/11 | Mon 4/18/11 |
| 1345 | | Team Lead Approval | Tue 4/19/11 | Mon 4/25/11 |
| 1346 | | DPM and PM Approval | Tue 4/26/11 | Mon 5/2/11 |
| 1347 | 25 | CGI Deliverable: Change Readiness Checklist | Mon 5/2/11 | Mon 5/2/11 |
| 1348 | | **Change Readiness Assessment and Results** | **Tue 5/3/11** | **Mon 6/13/11** |
| 1349 | | Conduct Change Readiness Assessment and Deliver Results | Tue 5/3/11 | Wed 6/1/11 |
| 1350 | | Team Lead Approval | Thu 6/2/11 | Wed 6/8/11 |
| 1351 | | DPM and PM Approval | Thu 6/9/11 | Mon 6/13/11 |
| 1352 | 26 | CGI Deliverable: Change Readiness Assessment and Results | Mon 6/13/11 | Mon 6/13/11 |
| 1353 | | **Operational Readiness Assessment** | **Tue 4/5/11** | **Fri 5/27/11** |
| 1354 | | **Operational Readiness Checklist** | **Tue 4/5/11** | **Mon 5/2/11** |
| 1355 | | Prepare Operational Readiness Checklist | Tue 4/5/11 | Mon 4/18/11 |
| 1356 | | Team Lead Approval | Tue 4/19/11 | Mon 4/25/11 |
| 1357 | | DPM and PM Approval | Tue 4/26/11 | Mon 5/2/11 |
| 1358 | 102 | CGI Deliverable: Operational Readiness Checklist | Mon 5/2/11 | Mon 5/2/11 |
| 1359 | | **Support for Operational Readiness Assessment** | **Mon 5/2/11** | **Fri 5/27/11** |
| 1360 | | Operational Readiness Assessment Support | Mon 5/2/11 | Fri 5/13/11 |
| 1361 | | Team Lead Approval | Mon 5/16/11 | Fri 5/20/11 |
| 1362 | | DPM and PM Approval | Mon 5/23/11 | Fri 5/27/11 |
| 1363 | 103 | CGI Deliverable: Support for Operational Readiness Assessment | Fri 5/27/11 | Fri 5/27/11 |
| 1364 | | **Implementation Readiness Assessment** | **Tue 4/5/11** | **Thu 5/26/11** |
| 1365 | | **Implementation Readiness Checklist** | **Tue 4/5/11** | **Mon 5/2/11** |
| 1366 | | Prepare Implementation Readiness Checklist | Tue 4/5/11 | Mon 4/18/11 |
| 1367 | | Team Lead Approval | Tue 4/19/11 | Mon 4/25/11 |
| 1368 | | DPM and PM Approval | Tue 4/26/11 | Mon 5/2/11 |
| 1369 | 104 | CGI Deliverable: Implementation Readiness Checklist | Mon 5/2/11 | Mon 5/2/11 |
| 1370 | | **Support for Implementation Readiness Assessment** | **Mon 5/2/11** | **Thu 5/26/11** |
| 1371 | | Implementation Readiness Assessment Support | Mon 5/2/11 | Thu 5/12/11 |
| 1372 | | Team Lead Approval | Fri 5/13/11 | Thu 5/19/11 |
| 1373 | | DPM and PM Approval | Fri 5/20/11 | Thu 5/26/11 |
| 1374 | 105 | CGI Deliverable: Support for Implementation Readiness Assessment | Thu 5/26/11 | Thu 5/26/11 |
| 1375 | | **TRANSITION / READINESS AND NEW FMS ENHANCEMENTS** | **Fri 9/12/08** | **Tue 4/30/13** |
| 1376 | | **City Report Planning and Development** | **Fri 9/12/08** | **Wed 6/8/11** |
| 1377 | | **Historical Data Warehouse Implementation Plan** | **Fri 9/12/08** | **Thu 7/29/10** |
| 1378 | | **Re-initialized Production Server** | **Thu 11/26/09** | **Mon 11/30/09** |
| 1379 | | Reinitialize CMS Repository | Thu 11/26/09 | Mon 11/30/09 |
| 1380 | | Deploy InfoAdvantage Custom HTML Pages | Thu 11/26/09 | Mon 11/30/09 |
| 1381 | | **Import BO 6.5 items to BO XI** | **Sat 9/12/09** | **Mon 9/14/09** |
| 1382 | | Import BO Universers, Reports, Groups and Users | Sat 9/12/09 | Mon 9/14/09 |
| 1383 | | **Rebuild Oracles tables to accept NULLS values Only** | **Sat 9/12/09** | **Mon 9/14/09** |
| 1384 | | Modify Oracle load statements & reload data to Oracle tables | Sat 9/12/09 | Mon 9/14/09 |
| 1385 | | **Testing of Dept's User Personal reports for statistics** | **Sat 9/12/09** | **Mon 9/14/09** |
| 1386 | | Testing of CTR's Users Personal Reports | Sat 9/12/09 | Mon 9/14/09 |
| 1387 | | **Establish Department Roll-out Plan** | **Sat 9/12/09** | **Mon 9/14/09** |
| 1388 | | Controller identifies & prepares actual Department Roll-out Plan with dates | Sat 9/12/09 | Mon 9/14/09 |
| 1389 | | **Setup Public Folders** | **Sat 9/12/09** | **Mon 9/14/09** |
| 1390 | | Create Department folders | Sat 9/12/09 | Mon 9/14/09 |
| 1391 | | **Setup BO Security and Row-level Restrictions** | **Sat 9/12/09** | **Mon 9/14/09** |
| 1392 | | Setup Enterprise security using new Inheritance features | Sat 9/12/09 | Mon 9/14/09 |
| 1393 | | Establish row restrictions for Universe classes (tables) for each Dept Group | Sat 9/12/09 | Mon 9/14/09 |
| 1394 | | **Modify BO Universes** | **Wed 9/2/09** | **Mon 9/14/09** |
| 1395 | | Replace DB2-specific statements and Functions with Oracle equivalent | Sat 9/12/09 | Mon 9/14/09 |
| 1396 | | Modify CCAS Universe to mask SS# | Wed 9/2/09 | Wed 9/2/09 |
| 1397 | | **Re-Test and Re-Modification of Corporate Reports** | **Sat 9/12/09** | **Mon 9/14/09** |
| 1398 | | Modify and re-test 29 Corporate Reports (if needed) | Sat 9/12/09 | Mon 9/14/09 |
| 1399 | | **Perform Regression Testing** | **Sat 9/12/09** | **Mon 9/14/09** |
| 1400 | | Re-run of all reports | Sat 9/12/09 | Mon 9/14/09 |
| 1401 | | **Perform Performance Testing** | **Sat 9/12/09** | **Mon 9/14/09** |
| 1402 | | Compare the run-time of Corporate reports between 6.5 and XI | Sat 9/12/09 | Mon 9/14/09 |
| 1403 | | **Implementation of FMIS BO XI Production** | **Sat 9/12/09** | **Mon 9/14/09** |
| 1404 | | Notification to All Departments | Sat 9/12/09 | Mon 9/14/09 |
| 1405 | | Actual Implementation Go-live date | Sat 9/12/09 | Mon 9/14/09 |
| 1406 | | **Post-Production Issues** | **Sat 9/12/09** | **Mon 9/14/09** |
| 1407 | | Send To by "Inbox" and "Email" | Sat 9/12/09 | Mon 9/14/09 |
| 1408 | | **Post-Production Modifications for User Reports** | **Fri 9/4/09** | **Fri 9/4/09** |
| 1409 | | Fix Users personal reports to use Webi only | Fri 9/4/09 | Fri 9/4/09 |

| ID | CGI Deliverabl | Task Name | Start | Finish |
|---|---|---|---|---|
| 1410 | | Convert ARS DB2 Tables to Oracle tables | Sat 9/12/09 | Mon 9/14/09 |
| 1411 | | Analyze and create ARS database structures | Sat 9/12/09 | Mon 9/14/09 |
| 1412 | | Load ARS tables to Oracle table | Sat 9/12/09 | Mon 9/14/09 |
| 1413 | | Add 20 years historical ledgers to Oracle Databases | Sat 9/12/09 | Mon 9/14/09 |
| 1414 | | Create and analyze Historical database structures | Sat 9/12/09 | Mon 9/14/09 |
| 1415 | | Load Historical Ledgers to Oracle table | Sat 9/12/09 | Mon 9/14/09 |
| 1416 | | Setup FMS Development Environment (InfoAdvantage Server) | Sat 9/12/09 | Mon 9/14/09 |
| 1417 | | Replicate FMIS Oracle databases to Development instance | Sat 9/12/09 | Mon 9/14/09 |
| 1418 | | Create a separate Oracle DB to included both Current and Historical data | Sat 9/12/09 | Mon 9/14/09 |
| 1419 | | Migrate BO XI objects to FMS Development Environment | Fri 9/12/08 | Mon 9/14/09 |
| 1420 | | Migrate FMIS Universes, Users and Groups | Sat 9/12/09 | Mon 9/14/09 |
| 1421 | | Migrate FMIS Corporate reports and User Reports | Sat 9/12/09 | Mon 9/14/09 |
| 1422 | | Reorganization of BO Folder Structure | Fri 9/12/08 | Fri 9/12/08 |
| 1423 | | Testing of migrated objects | Fri 9/12/08 | Fri 9/12/08 |
| 1424 | | Provide Portal for users to access FMS InfoAdvantage | Fri 9/12/08 | Fri 9/12/08 |
| 1425 | | Modification and testing of Converted ARS Oracle tables | Fri 9/12/08 | Fri 9/12/08 |
| 1426 | | Modify and/or create Universes to use new ARS oracle tables | Fri 9/12/08 | Fri 9/12/08 |
| 1427 | | Modify and test BO Reports | Fri 9/12/08 | Fri 9/12/08 |
| 1428 | | Create Procedures to refresh ALL tables before implementation | Fri 9/12/08 | Fri 9/12/08 |
| 1429 | | Add new tables and setup Universe | Mon 1/4/10 | Fri 2/26/10 |
| 1430 | | Add new FMIS tables | Mon 1/4/10 | Mon 1/4/10 |
| 1431 | | Add new CCAS tables | Sat 1/16/10 | Mon 1/18/10 |
| 1432 | | Add new ARS tables | Mon 1/11/10 | Mon 1/11/10 |
| 1433 | | Setup FMIS Universe | Wed 1/13/10 | Wed 1/20/10 |
| 1434 | | Setup CCAS Universe | Mon 1/18/10 | Fri 2/26/10 |
| 1435 | | Setup ARS Universe | Thu 1/21/10 | Tue 1/26/10 |
| 1436 | | Modify Corporate Reports to accommodate new FMIS tables | Mon 2/1/10 | Fri 2/12/10 |
| 1437 | | Modify Corporate Reports to accommodate new CCAS tables | Mon 2/8/10 | Fri 2/19/10 |
| 1438 | | Modify Corporate Reports to accommodate new ARS tables | Mon 2/15/10 | Fri 2/26/10 |
| 1439 | | Modification and testing of 20 years historical ledgers | Wed 1/27/10 | Mon 5/31/10 |
| 1440 | | Modify and/or create Universes to include historical ledger tables | Wed 1/27/10 | Mon 5/31/10 |
| 1441 | | Modify and test BO Reports using Historical data | Wed 1/27/10 | Tue 4/20/10 |
| 1442 | | Setup Login Security Security | Tue 4/27/10 | Mon 5/10/10 |
| 1443 | | Establish Security Policy compatible with Advantage Financial | Tue 4/27/10 | Mon 5/10/10 |
| 1444 | | Perform Regression Testing | Tue 4/27/10 | Thu 6/10/10 |
| 1445 | | Re-run of all reports both legacy and FMS | Tue 4/27/10 | Thu 6/10/10 |
| 1446 | | Perform Performance Testing | Tue 4/27/10 | Mon 6/7/10 |
| 1447 | | Compare the run-time of ALL reports (Legacy & FMS) | Tue 4/27/10 | Mon 6/7/10 |
| 1448 | | Establish Migration Plan from Development to Production | Tue 5/25/10 | Mon 6/21/10 |
| 1449 | | Coordinate with CGI the migration to Production | Tue 5/25/10 | Mon 6/21/10 |
| 1450 | | Controller prepares Roll-out Plan as part of Production Implemtation | Tue 5/25/10 | Mon 6/21/10 |
| 1451 | | Rollout to departments | Wed 6/30/10 | Wed 6/30/10 |
| 1452 | | Notification to Departments | Wed 6/30/10 | Wed 6/30/10 |
| 1453 | | Actual Implementation Go-live date | Wed 6/30/10 | Wed 6/30/10 |
| 1454 | | Implementation of Final FMS Infoadvantage to Production | Wed 6/30/10 | Wed 6/30/10 |
| 1455 | | Shut-down BO 6.5 server | Wed 6/30/10 | Wed 6/30/10 |
| 1456 | | InfoAdv DNS switch to BO XI | Wed 6/30/10 | Wed 6/30/10 |
| 1457 | | BO XI Seminars | Wed 6/30/10 | Thu 7/29/10 |
| 1458 | | Introduce new users to BO XI | Wed 6/30/10 | Thu 7/29/10 |
| 1459 | | MERLIN Adaptation | Wed 9/1/10 | Wed 6/8/11 |
| 1460 | | Phase 1 - Discovery/Adaptation | Wed 9/1/10 | Tue 12/21/10 |
| 1461 | | Map FMIS Attributes to FMS | Wed 9/1/10 | Tue 12/21/10 |
| 1462 | | Analyze Fact & Dimension Tables | Wed 9/1/10 | Tue 12/21/10 |
| 1463 | | Develop MERLIN Module to Validate Fact/Dim Business Rules | Wed 9/1/10 | Tue 12/21/10 |
| 1464 | | Modify Meta Layer | Wed 9/1/10 | Tue 12/21/10 |
| 1465 | | Phase 2 - Optimization | Wed 12/22/10 | Fri 2/18/11 |
| 1466 | | Refine MERLIN Code Base/Performance Optimization | Wed 12/22/10 | Tue 1/4/11 |
| 1467 | | Refine Security Protocol | Wed 1/5/11 | Tue 1/18/11 |
| 1468 | | Refine User Account Management Procedures (cancelled) | Tue 1/18/11 | Tue 1/18/11 |
| 1469 | | Stress Test | Wed 2/2/11 | Fri 2/18/11 |
| 1470 | | Phase 3 - Decision Support | Mon 2/21/11 | Wed 6/8/11 |
| 1471 | | Develop Cost Accounting Module | Mon 2/21/11 | Wed 3/2/11 |
| 1472 | | Develop GL Module | Mon 2/21/11 | Wed 3/2/11 |
| 1473 | | Develop Budget v Actual Module | Thu 3/3/11 | Mon 3/14/11 |
| 1474 | | Develop Vendor Analyzer (cancelled) | Mon 3/14/11 | Mon 3/14/11 |
| 1475 | | Develop Budget Analyzer (cancelled) | Mon 3/14/11 | Mon 3/14/11 |
| 1476 | | Develop Work Order Analyzer (cancelled) | Thu 4/7/11 | Thu 4/7/11 |
| 1477 | | Develop Year-end Module (cancelled) | Thu 4/7/11 | Thu 4/7/11 |
| 1478 | | Develop AR Module (cancelled) | Thu 4/7/11 | Thu 4/7/11 |
| 1479 | | Develop GL FMS/FMIS Integrated Module | Mon 5/16/11 | Thu 5/26/11 |
| 1480 | | Develop CA FMS/FMIS Integrated Module | Fri 5/27/11 | Wed 6/8/11 |
| 1481 | | Develop SMS Module (cancelled) | Wed 6/8/11 | Wed 6/8/11 |
| 1482 | | Iteration V Priority 1 Reports | Wed 9/1/10 | Mon 1/31/11 |
| 1483 | | Priority 1 Report Designs | Wed 9/1/10 | Fri 1/14/11 |
| 1484 | | Develop Report Designs | Wed 9/1/10 | Fri 12/31/10 |
| 1485 | | Team Lead Approval | Mon 1/3/11 | Fri 1/7/11 |
| 1486 | | DPM and PM Approval | Mon 1/10/11 | Fri 1/14/11 |
| 1487 | | City Obligation: Report Designs - Iteration V, Priority 1 | Fri 1/14/11 | Fri 1/14/11 |
| 1488 | | Priority 1 Report Software | Wed 9/1/10 | Mon 1/31/11 |
| 1489 | | Develop, Unit Test, and System Test Reports | Wed 9/1/10 | Mon 1/17/11 |
| 1490 | | Team Lead Approval | Tue 1/18/11 | Mon 1/24/11 |
| 1491 | | DPM and PM Approval | Tue 1/25/11 | Mon 1/31/11 |
| 1492 | | City Obligation: Report Software - Iteration V, Priority 1 | Mon 1/31/11 | Mon 1/31/11 |

| ID | CGI Deliverabl | Task Name | Start | Finish |
|---|---|---|---|---|
| 1493 | | Nightly Cycle | Mon 11/2/09 | Mon 6/6/11 |
| 1494 | | FTP Server Setup (Non - Production) | Mon 11/2/09 | Thu 11/12/09 |
| 1495 | | Setup Department Folders | Mon 11/2/09 | Tue 11/3/09 |
| 1496 | | Create Department Users | Wed 11/4/09 | Tue 11/10/09 |
| 1497 | | Distribute FTP information to Departments | Wed 11/11/09 | Thu 11/12/09 |
| 1498 | | Nightly Cycle Planning | Tue 7/6/10 | Mon 6/6/11 |
| 1499 | | Nightly Cycle Configuration Plan | Tue 7/6/10 | Mon 7/19/10 |
| 1500 | | Nightly Cycle Diagrams | Tue 7/20/10 | Mon 8/9/10 |
| 1501 | | Job Parameters and Frequency Spreadsheet | Mon 10/18/10 | Fri 10/29/10 |
| 1502 | | Nightly Cycle Support Procedure | Tue 5/24/11 | Mon 6/6/11 |
| 1503 | | Nightly Cycle Development | Fri 11/12/10 | Mon 12/13/10 |
| 1504 | | Develop UNIX Scripts | Mon 11/15/10 | Fri 11/26/10 |
| 1505 | | Setup folder structure and security in UNIX environment | Fri 11/12/10 | Thu 12/9/10 |
| 1506 | | New folder structure in UNIX environment | Fri 12/10/10 | Mon 12/13/10 |
| 1507 | | Setup Control-M Jobs | Mon 11/15/10 | Wed 12/8/10 |
| 1508 | | Nightly Cycle Testing | Tue 11/30/10 | Wed 1/5/11 |
| 1509 | | Test UNIX Scripts | Tue 11/30/10 | Mon 12/27/10 |
| 1510 | | Test Control-M Setup | Wed 12/8/10 | Wed 1/5/11 |
| 1511 | | Change Notice #2: Supplemental Application Software Customizations | Thu 7/1/10 | Fri 1/14/11 |
| 1512 | | Designs | Thu 7/1/10 | Tue 11/30/10 |
| 1513 | | Concept Papers for Software Customizations | Thu 7/1/10 | Wed 9/1/10 |
| 1514 | | Develop Concept Papers | Thu 7/1/10 | Wed 8/25/10 |
| 1515 | | Approve Concept Papers | Thu 8/26/10 | Wed 9/1/10 |
| 1516 | | Functional Designs for Software Customizations - Iteration V | Thu 9/2/10 | Tue 11/30/10 |
| 1517 | | Prepare Software Modification Functional Design | Thu 9/2/10 | Fri 11/19/10 |
| 1518 | | Team Lead Approval | Mon 11/22/10 | Thu 11/25/10 |
| 1519 | | DPM and PM Approval | Fri 11/26/10 | Tue 11/30/10 |
| 1520 | 41.1 | CGI Deliverable: Functional Designs for Software Customizations - Iteration | Tue 11/30/10 | Tue 11/30/10 |
| 1521 | | Software | Mon 11/1/10 | Fri 1/14/11 |
| 1522 | | Software Customizations – Iteration V | Mon 11/1/10 | Fri 1/14/11 |
| 1523 | | Develop, Unit Test, and System Test Software Customizations | Mon 11/1/10 | Fri 12/31/10 |
| 1524 | | Team Lead Approval | Mon 1/3/11 | Fri 1/7/11 |
| 1525 | | DPM and PM Approval | Mon 1/10/11 | Fri 1/14/11 |
| 1526 | 45.1 | CGI Deliverable: Software Customizations – Iteration V | Fri 1/14/11 | Fri 1/14/11 |
| 1527 | | Change Notice #3: Department-level FMS Support | Mon 9/20/10 | Tue 7/19/11 |
| 1528 | | Change Notice #3: Department-level FMS Planning Toolkit | Mon 9/20/10 | Fri 11/19/10 |
| 1529 | | Develop departmental requirements and timelines for key FMS implementation are | Mon 9/20/10 | Fri 10/29/10 |
| 1530 | | Define roles and responsibilities for departments and FMS team | Mon 11/1/10 | Fri 11/12/10 |
| 1531 | | Develop logs for tracking meetings and issues escalated by each departments | Mon 11/15/10 | Fri 11/19/10 |
| 1532 | 130.0 | CGI Deliverable: Department-level FMS Planning Toolkit Department-level FMS PI | Fri 11/19/10 | Fri 11/19/10 |
| 1533 | | Change Notice #3: Department-level FMS Planning / Deployment Support | Mon 11/1/10 | Tue 7/19/11 |
| 1534 | 131.1 | CGI Deliverable: Department-level FMS Planning/Deployment Support - Month 1 | Mon 11/1/10 | Tue 11/30/10 |
| 1535 | 131.2 | CGI Deliverable: Department-level FMS Planning/Deployment Support - Month 2 | Wed 12/1/10 | Fri 12/31/10 |
| 1536 | 131.3 | CGI Deliverable: Department-level FMS Planning/Deployment Support - Month 3 | Mon 1/3/11 | Mon 1/31/11 |
| 1537 | 131.4 | CGI Deliverable: Department-level FMS Planning/Deployment Support - Month 4 | Tue 2/1/11 | Mon 2/28/11 |
| 1538 | 131.5 | CGI Deliverable: Department-level FMS Planning/Deployment Support - Month 5 | Tue 3/1/11 | Thu 3/31/11 |
| 1539 | 131.6 | CGI Deliverable: Department-level FMS Planning/Deployment Support - Month 6 | Fri 4/1/11 | Fri 4/29/11 |
| 1540 | 131.7 | CGI Deliverable: Department-level FMS Planning/Deployment Support - Month 7 | Mon 5/2/11 | Tue 5/31/11 |
| 1541 | 131.8 | CGI Deliverable: Department-level FMS Planning/Deployment Support - Month 8 | Wed 6/1/11 | Fri 6/24/11 |
| 1542 | 131.9 | CGI Deliverable: Department-level FMS Planning/Deployment Support - Month 9 | Sat 6/25/11 | Tue 7/19/11 |
| 1543 | | Contract Amendment #4 | Wed 12/1/10 | Thu 6/30/11 |
| 1544 | | Citywide Resources Impact / Skills Gap Analysis | Wed 12/1/10 | Wed 12/15/10 |
| 1545 | | Conduct Accounting Resource Assessment and Determine Resource Shortage & S | Wed 12/1/10 | Wed 12/15/10 |
| 1546 | 131.0 | CGI Deliverable: Citywide Resources Impact/Skills Gap Analysis | Wed 12/15/10 | Wed 12/15/10 |
| 1547 | | SMS Application and Interface Support | Wed 12/1/10 | Thu 6/30/11 |
| 1548 | | SMS Application Support - Month 1 | Wed 12/1/10 | Fri 12/31/10 |
| 1549 | 59.1 | CGI Deliverable: SMS Application Support - Month 1 | Fri 12/31/10 | Fri 12/31/10 |
| 1550 | | SMS Application Support - Month 2 | Mon 1/3/11 | Mon 1/31/11 |
| 1551 | 59.2 | CGI Deliverable: SMS Application Support - Month 2 | Mon 1/31/11 | Mon 1/31/11 |
| 1552 | | SMS-FMS Interface Support - Month 1 | Wed 12/1/10 | Fri 12/31/10 |
| 1553 | 59.9 | CGI Deliverable: SMS-FMS Interface Support - Month 1 | Fri 12/31/10 | Fri 12/31/10 |
| 1554 | | SMS-FMS Interface Support - Month 2 | Mon 1/3/11 | Mon 1/31/11 |
| 1555 | 59.10 | CGI Deliverable: SMS-FMS Interface Support - Month 2 | Mon 1/31/11 | Mon 1/31/11 |
| 1556 | | SMS-FMS Interface Support - Month 3 | Tue 2/1/11 | Mon 2/28/11 |
| 1557 | 59.11 | CGI Deliverable: SMS-FMS Interface Support - Month 3 | Mon 2/28/11 | Mon 2/28/11 |
| 1558 | | SMS-FMS Interface Support - Month 4 | Tue 3/1/11 | Thu 3/31/11 |
| 1559 | 59.12 | CGI Deliverable: SMS-FMS Interface Support - Month 4 | Thu 3/31/11 | Thu 3/31/11 |
| 1560 | | SMS-FMS Interface Support - Month 5 | Fri 4/1/11 | Fri 4/29/11 |
| 1561 | 59.13 | CGI Deliverable: SMS-FMS Interface Support - Month 5 | Fri 4/29/11 | Fri 4/29/11 |
| 1562 | | SMS-FMS Interface Support - Month 6 | Mon 5/2/11 | Tue 5/31/11 |
| 1563 | 59.14 | CGI Deliverable: SMS-FMS Interface Support - Month 6 | Tue 5/31/11 | Tue 5/31/11 |
| 1564 | | SMS-FMS Interface Support - Month 7 | Wed 6/1/11 | Thu 6/30/11 |
| 1565 | 59.15 | CGI Deliverable: SMS-FMS Interface Support - Month 7 | Thu 6/30/11 | Thu 6/30/11 |
| 1566 | | Change Notice #4: Supplemental Application Software Customizations and Reconfigurati | Mon 1/24/11 | Mon 5/9/11 |
| 1567 | | Reconfiguration | Mon 1/24/11 | Thu 3/31/11 |
| 1568 | | Adjust configuration to support expenditure summary conversion | Mon 1/24/11 | Thu 3/17/11 |
| 1569 | | Adjust configuration to support new document clones (PaySR security) | Mon 1/24/11 | Thu 3/17/11 |
| 1570 | | Team Lead Approval | Fri 3/18/11 | Thu 3/24/11 |
| 1571 | | DPM and PM Approval | Fri 3/25/11 | Thu 3/31/11 |
| 1572 | 36.1 | CGI Deliverable: Configuration Changes - PaySR Security and Expenditure Summ. | Thu 3/31/11 | Thu 3/31/11 |
| 1573 | | Designs | Mon 1/24/11 | Mon 3/14/11 |
| 1574 | | Concept Papers for Software Customizations | Mon 1/24/11 | Fri 2/11/11 |
| 1575 | | Develop Concept Papers | Mon 1/24/11 | Fri 2/4/11 |

| ID | CGI Deliverabl | Task Name | Start | Finish |
|---|---|---|---|---|
| 1576 | | Approve Concept Papers | Mon 2/7/11 | Fri 2/11/11 |
| 1577 | | **Functional Designs for Software Customizations - Iteration VI** | **Mon 2/14/11** | **Mon 3/14/11** |
| 1578 | | Prepare Software Modification Functional Design | Mon 2/14/11 | Fri 3/4/11 |
| 1579 | | Team Lead Approval | Mon 3/7/11 | Wed 3/9/11 |
| 1580 | | DPM and PM Approval | Thu 3/10/11 | Mon 3/14/11 |
| 1581 | 41.2 | CGI Deliverable: Functional Designs for Software Customizations - Iteration | Mon 3/14/11 | Mon 3/14/11 |
| 1582 | | **Software** | **Tue 3/1/11** | **Mon 5/9/11** |
| 1583 | | **Software Customizations – Iteration VI** | **Tue 3/1/11** | **Mon 5/9/11** |
| 1584 | | Develop, Unit Test, and System Test Software Customizations | Tue 3/1/11 | Mon 4/25/11 |
| 1585 | | Team Lead Approval | Tue 4/26/11 | Mon 5/2/11 |
| 1586 | | DPM and PM Approval | Tue 5/3/11 | Mon 5/9/11 |
| 1587 | 45.2 | CGI Deliverable: Software Customizations – Iteration VI | Mon 5/9/11 | Mon 5/9/11 |
| 1588 | | **Supplemental Integrated System Test – Post Iteration VI Enhancement** | **Tue 4/12/11** | **Mon 5/9/11** |
| 1589 | | Re-execute certain Integrated System Test scripts | Tue 4/12/11 | Thu 4/21/11 |
| 1590 | | Execute system assurance processes | Fri 4/22/11 | Mon 4/25/11 |
| 1591 | | Team Lead Approval | Tue 4/26/11 | Mon 5/2/11 |
| 1592 | | DPM and PM Approval | Tue 5/3/11 | Mon 5/9/11 |
| 1593 | 77.1 | CGI Deliverable: Supplemental Integrated System Test – Post Iteration VI Enhance | Mon 5/9/11 | Mon 5/9/11 |
| 1594 | | **Change Notice #5: Supplemental Application Software Customizations and Reconfigurati** | **Mon 2/14/11** | **Mon 5/9/11** |
| 1595 | | **Reconfiguration** | **Mon 2/14/11** | **Thu 3/31/11** |
| 1596 | | Adjust configuration to JV and IET clones and Event Types | Mon 2/14/11 | Thu 3/17/11 |
| 1597 | | Team Lead Approval | Fri 3/18/11 | Thu 3/24/11 |
| 1598 | | DPM and PM Approval | Fri 3/25/11 | Thu 3/31/11 |
| 1599 | 36.2 | CGI Deliverable: Configuration Changes - General Ledger Document Codes and E | Thu 3/31/11 | Thu 3/31/11 |
| 1600 | | **Designs** | **Mon 2/14/11** | **Fri 4/15/11** |
| 1601 | | **Concept Papers for Software Customizations** | **Mon 2/14/11** | **Fri 3/4/11** |
| 1602 | | Develop Concept Papers | Mon 2/14/11 | Fri 2/25/11 |
| 1603 | | Approve Concept Papers | Mon 2/28/11 | Fri 3/4/11 |
| 1604 | | **Functional Designs for Software Customizations - Iteration VII** | **Mon 3/7/11** | **Fri 4/15/11** |
| 1605 | | Prepare Software Modification Functional Design | Mon 3/7/11 | Thu 4/7/11 |
| 1606 | | Team Lead Approval | Fri 4/8/11 | Tue 4/12/11 |
| 1607 | | DPM and PM Approval | Wed 4/13/11 | Fri 4/15/11 |
| 1608 | 41.3 | CGI Deliverable: Functional Designs for Software Customizations - Iteration | Fri 4/15/11 | Fri 4/15/11 |
| 1609 | | **Software** | **Mon 4/4/11** | **Mon 5/9/11** |
| 1610 | | **Software Customizations – Iteration VII** | **Mon 4/4/11** | **Mon 5/9/11** |
| 1611 | | Develop, Unit Test, and System Test Software Customizations | Mon 4/4/11 | Mon 4/25/11 |
| 1612 | | Team Lead Approval | Tue 4/26/11 | Mon 5/2/11 |
| 1613 | | DPM and PM Approval | Tue 5/3/11 | Mon 5/9/11 |
| 1614 | 45.3 | CGI Deliverable: Software Customizations – Iteration VII | Mon 5/9/11 | Mon 5/9/11 |
| 1615 | | **Change Notice #6: Post-Implementation Software Customizations** | **Mon 12/12/11** | **Mon 4/30/12** |
| 1616 | | **Designs** | **Mon 12/12/11** | **Tue 3/6/12** |
| 1617 | | **Concept Papers for Software Customizations** | **Mon 12/12/11** | **Fri 1/20/12** |
| 1618 | | Develop Concept Papers | Mon 12/12/11 | Fri 1/13/12 |
| 1619 | | Approve Concept Papers | Mon 1/16/12 | Fri 1/20/12 |
| 1620 | | **Functional Designs for Software Customizations - Iteration VIII** | **Mon 1/23/12** | **Tue 3/6/12** |
| 1621 | | Prepare Software Modification Functional Design | Mon 1/23/12 | Fri 2/24/12 |
| 1622 | | Team Lead Approval | Mon 2/27/12 | Wed 2/29/12 |
| 1623 | | DPM and PM Approval | Thu 3/1/12 | Mon 3/5/12 |
| 1624 | 41.4 | CGI Deliverable: Functional Designs for Software Customizations - Iteration | Tue 3/6/12 | Tue 3/6/12 |
| 1625 | | **Software** | **Wed 2/29/12** | **Mon 4/30/12** |
| 1626 | | **Software Customizations – Iteration VIII** | **Wed 2/29/12** | **Mon 4/30/12** |
| 1627 | | Develop, Unit Test, and System Test Software Customizations | Wed 2/29/12 | Fri 4/13/12 |
| 1628 | | Team Lead Approval | Mon 4/16/12 | Fri 4/20/12 |
| 1629 | | DPM and PM Approval | Mon 4/23/12 | Fri 4/27/12 |
| 1630 | 45.4 | CGI Deliverable: Software Customizations – Iteration VII | Mon 4/30/12 | Mon 4/30/12 |
| 1631 | | **Contract Amendment #7: FY2013 Post-Implementation Software Customizations** | **Wed 1/23/13** | **Tue 4/30/13** |
| 1632 | | **Designs** | **Wed 1/23/13** | **Wed 3/6/13** |
| 1633 | | **Functional Designs for Software Customizations - Iteration IX** | **Wed 1/23/13** | **Wed 3/6/13** |
| 1634 | | Prepare Software Modification Functional Design | Wed 1/23/13 | Tue 2/26/13 |
| 1635 | | Team Lead Approval | Wed 2/27/13 | Fri 3/1/13 |
| 1636 | | DPM and PM Approval | Fri 3/1/13 | Tue 3/5/13 |
| 1637 | 41.5 | CGI Deliverable: Functional Designs for Software Customizations - Iteration | Wed 3/6/13 | Wed 3/6/13 |
| 1638 | | **Software** | **Thu 2/28/13** | **Tue 4/30/13** |
| 1639 | | **Software Customizations – Iteration IX** | **Thu 2/28/13** | **Tue 4/30/13** |
| 1640 | | Develop, Unit Test, and System Test Software Customizations | Thu 2/28/13 | Fri 4/12/13 |
| 1641 | | Team Lead Approval | Tue 4/16/13 | Mon 4/22/13 |
| 1642 | | DPM and PM Approval | Tue 4/23/13 | Mon 4/29/13 |
| 1643 | 45.5 | CGI Deliverable: Software Customizations – Iteration IX | Tue 4/30/13 | Tue 4/30/13 |
| 1644 | | **ACHIEVE PHASE** | **Mon 2/28/11** | **Fri 7/8/11** |
| 1645 | | **Production Cutover** | **Mon 2/28/11** | **Fri 7/8/11** |
| 1646 | | **Mock Conversion** | **Mon 2/28/11** | **Tue 6/21/11** |
| 1647 | | **Toolkit and Crosswalk Reference Data Setup - Final Updates for Mock Conver** | **Mon 2/28/11** | **Fri 5/13/11** |
| 1648 | | Distribute FMS Updated Toolkits Back to Depts for Reference | Mon 2/28/11 | Fri 3/4/11 |
| 1649 | | Notify Depts of New Controller Guidelines and Instructions for Toolkit Updat | Mon 2/28/11 | Fri 3/4/11 |
| 1650 | | **Central Toolkits and Crosswalks Submission** | **Mon 3/7/11** | **Fri 3/11/11** |
| 1651 | | Chart of Accounts (no required submissions from Controller) | Mon 3/7/11 | Fri 3/11/11 |
| 1652 | | **Department Toolkits and Crosswalks Submission** | **Mon 3/7/11** | **Fri 3/25/11** |
| 1653 | | Chart of Accounts | Mon 3/7/11 | Fri 3/25/11 |
| 1654 | | Accounts Recievable | Mon 3/7/11 | Fri 3/25/11 |
| 1655 | | Cost Accounting | Mon 3/7/11 | Fri 3/25/11 |
| 1656 | | Load Toolkits & Resolve Issues | Mon 3/7/11 | Fri 4/1/11 |
| 1657 | | MILESTONE: Freeze Toolkits | Fri 5/13/11 | Fri 5/13/11 |
| 1658 | | **Mock Conversion #1** | **Fri 4/1/11** | **Thu 4/14/11** |

| ID | CGI Deliverabl | Task Name | Start | Finish |
|---|---|---|---|---|
| 1659 | | Retrieve FMIS / ARS data extracts | Fri 4/1/11 | Fri 4/1/11 |
| 1660 | | Execute mock conversion | Fri 4/1/11 | Thu 4/7/11 |
| 1661 | | Compile statistics and communicate load errors to departments | Fri 4/1/11 | Thu 4/14/11 |
| 1662 | | **Mock Conversion #2** | **Fri 4/15/11** | **Thu 4/21/11** |
| 1663 | | Execute mock conversion | Fri 4/15/11 | Thu 4/21/11 |
| 1664 | | Compile statistics and communicate load errors to departments | Fri 4/15/11 | Thu 4/21/11 |
| 1665 | | **Mock Conversion #3** | **Mon 5/2/11** | **Mon 5/16/11** |
| 1666 | | Retrieve FMIS / ARS data extracts | Mon 5/2/11 | Mon 5/2/11 |
| 1667 | | Execute mock conversion | Tue 5/3/11 | Mon 5/9/11 |
| 1668 | | Compile statistics and communicate load errors to departments | Tue 5/3/11 | Mon 5/16/11 |
| 1669 | | **Mock Conversion #4** | **Tue 5/17/11** | **Mon 5/30/11** |
| 1670 | | Execute mock conversion | Tue 5/17/11 | Mon 5/23/11 |
| 1671 | | Compile statistics and communicate load errors to departments | Tue 5/17/11 | Mon 5/30/11 |
| 1672 | | Refine cutover plan | Tue 5/31/11 | Tue 6/21/11 |
| 1673 | 106 | CGI Deliverable: Mock Conversion | Tue 6/21/11 | Tue 6/21/11 |
| 1674 | | **Production Data Conversion** | **Wed 6/1/11** | **Fri 7/8/11** |
| 1675 | | **Final Conversion (Execution)** | **Wed 6/1/11** | **Fri 7/8/11** |
| 1676 | | Finalize Conversion Plan | Wed 6/1/11 | Tue 6/7/11 |
| 1677 | | Freeze on processing SMS documents | Mon 6/13/11 | Mon 6/13/11 |
| 1678 | | Freeze on processing FMIS requisitions | Wed 6/1/11 | Wed 6/1/11 |
| 1679 | | Freeze on processing FMIS encumbrances | Mon 6/13/11 | Mon 6/13/11 |
| 1680 | | Freeze on processing FMIS payments | Wed 6/22/11 | Wed 6/22/11 |
| 1681 | | Convert static chart of accounts / initialize tables | Wed 6/1/11 | Wed 6/1/11 |
| 1682 | | Convert temporary balance sheet balances | Sat 6/18/11 | Sat 6/18/11 |
| 1683 | | Convert vendors | Sat 6/18/11 | Wed 6/22/11 |
| 1684 | | Convert prior year budget balances | Thu 6/23/11 | Thu 6/23/11 |
| 1685 | | Convert contracts and contract balances | Thu 6/23/11 | Mon 6/27/11 |
| 1686 | | Convert dynamic chart of accounts | Tue 6/28/11 | Thu 6/30/11 |
| 1687 | | Convert open receivables | Mon 6/27/11 | Mon 6/27/11 |
| 1688 | | Load new year expenditure budgets from BRASS | Tue 6/7/11 | Tue 6/7/11 |
| 1689 | | Load new year revenue budgets | Wed 6/1/11 | Thu 6/9/11 |
| 1690 | | Final Data Reconciliation | Tue 7/5/11 | Fri 7/8/11 |
| 1691 | 107 | CGI Deliverable: Production Data Conversion | Fri 7/1/11 | Fri 7/1/11 |
| 1692 | | **Production Cutover** | **Tue 4/5/11** | **Sat 6/25/11** |
| 1693 | | Develop Production Cutover Scripts | Tue 4/5/11 | Sat 6/25/11 |
| 1694 | | Conduct Production Cutover Readiness Assessment | Tue 4/5/11 | Sat 6/25/11 |
| 1695 | | Provide Support for Production Cutover Rehearsal | Tue 4/5/11 | Sat 6/25/11 |
| 1696 | | Provide Help Desk Setup Assistance | Tue 4/5/11 | Sat 6/25/11 |
| 1697 | | Oversee Operations Hand-Off to City Staff | Tue 4/5/11 | Sat 6/25/11 |
| 1698 | | Perform Production Cutover | Tue 4/5/11 | Sat 6/25/11 |
| 1699 | 108 | CGI Deliverable: Production Cutover | Sat 6/25/11 | Sat 6/25/11 |
| 1700 | | | | |
| 1701 | | **FMS POST-IMPLEMENTATION SUPPORT PLAN** | **Fri 7/1/11** | **Wed 6/29/16** |
| 1702 | | **FMS Technical Support Training** | **Mon 8/1/11** | **Fri 8/19/11** |
| 1703 | | Prepare and Deliver Technical Support Training | Mon 8/1/11 | Fri 8/12/11 |
| 1704 | | Attend Technical Support Training | Mon 8/15/11 | Fri 8/19/11 |
| 1705 | 87 | CGI Deliverable: FMS Technical Support Training | Fri 8/19/11 | Fri 8/19/11 |
| 1706 | | **Post-Implementation Change Management Tasks** | **Mon 10/3/11** | **Fri 11/18/11** |
| 1707 | | Electronic Assessment – Post-Imp | Mon 10/3/11 | Fri 11/18/11 |
| 1708 | | **Post Implementation Support** | **Fri 7/1/11** | **Mon 6/30/14** |
| 1709 | | **Post Implementation Support - Month 1 (July 2011)** | **Fri 7/1/11** | **Fri 7/29/11** |
| 1710 | | Support Post Implementation Functional Use Monitoring | Sun 7/3/11 | Fri 7/29/11 |
| 1711 | | Support Post Implementation Performance Characteristics Monitoring | Fri 7/1/11 | Wed 7/27/11 |
| 1712 | | Provide Post Implementation On-site Support (including End User Refresher Training Support) | Fri 7/1/11 | Wed 7/27/11 |
| 1713 | | Develop a Production Incident Log | Fri 7/1/11 | Wed 7/27/11 |
| 1714 | | Develop a Change Request Log | Fri 7/1/11 | Wed 7/27/11 |
| 1715 | 109 | CGI Deliverable: Post Implementation Support - Month 1 (July 2011) | Wed 7/27/11 | Wed 7/27/11 |
| 1716 | | **Post Implementation Support - Month 2 (Aug 2011)** | **Mon 8/1/11** | **Wed 8/31/11** |
| 1717 | | Support Post Implementation Functional Use Monitoring | Mon 8/1/11 | Wed 8/31/11 |
| 1718 | | Support Post Implementation Performance Characteristics Monitoring | Mon 8/1/11 | Wed 8/31/11 |
| 1719 | | Provide Post Implementation On-site Support (including End User Refresher Training Support) | Mon 8/1/11 | Wed 8/31/11 |
| 1720 | | Update Production Incident Log | Mon 8/1/11 | Wed 8/31/11 |
| 1721 | | Update Change Request Log | Mon 8/1/11 | Wed 8/31/11 |
| 1722 | 110 | CGI Deliverable: Post Implementation Support - Month 2 (Aug 2011) | Wed 8/31/11 | Wed 8/31/11 |
| 1723 | | **Post Implementation Support - Month 3 (Sept 2011)** | **Thu 9/1/11** | **Fri 9/30/11** |
| 1724 | | Support Post Implementation Functional Use Monitoring | Thu 9/1/11 | Fri 9/30/11 |
| 1725 | | Support Post Implementation Performance Characteristics Monitoring | Thu 9/1/11 | Fri 9/30/11 |
| 1726 | | Provide Post Implementation On-site Support (including End User Refresher Training Support) | Thu 9/1/11 | Fri 9/30/11 |
| 1727 | | Update Production Incident Log | Thu 9/1/11 | Fri 9/30/11 |
| 1728 | | Update Change Request Log | Thu 9/1/11 | Fri 9/30/11 |
| 1729 | 111 | CGI Deliverable: Post Implementation Support - Month 3 (Sept 2011) | Fri 9/30/11 | Fri 9/30/11 |
| 1730 | | **Post Implementation Support - Month 4 (Oct 2011)** | **Mon 10/3/11** | **Mon 10/31/11** |
| 1731 | | Support Post Implementation Functional Use Monitoring | Mon 10/3/11 | Mon 10/31/11 |
| 1732 | | Support Post Implementation Performance Characteristics Monitoring | Mon 10/3/11 | Mon 10/31/11 |
| 1733 | | Provide Post Implementation On-site Support (including End User Refresher Training Support) | Mon 10/3/11 | Mon 10/31/11 |
| 1734 | | Update Production Incident Log | Mon 10/3/11 | Mon 10/31/11 |
| 1735 | | Update Change Request Log | Mon 10/3/11 | Mon 10/31/11 |
| 1736 | 112 | CGI Deliverable: Post Implementation Support – Month 4 (Oct 2011) | Mon 10/31/11 | Mon 10/31/11 |
| 1737 | | **Post Implementation Support - Month 5 (Nov 2011)** | **Tue 11/1/11** | **Wed 11/30/11** |
| 1738 | | Support Post Implementation Functional Use Monitoring | Tue 11/1/11 | Wed 11/30/11 |
| 1739 | | Support Post Implementation Performance Characteristics Monitoring | Tue 11/1/11 | Wed 11/30/11 |
| 1740 | | Provide Post Implementation On-site Support (including End User Refresher Training Support) | Tue 11/1/11 | Wed 11/30/11 |
| 1741 | | Update Production Incident Log | Tue 11/1/11 | Wed 11/30/11 |
| 1742 | | Update Change Request Log | Tue 11/1/11 | Wed 11/30/11 |

| ID | CGI Deliverable | Task Name | Start | Finish |
|---|---|---|---|---|
| 1743 | 113 | CGI Deliverable: Post Implementation Support - Month 5 (Nov 2011) | Wed 11/30/11 | Wed 11/30/11 |
| 1744 | | **Post Implementation Support - Month 6 (Dec 2011)** | **Thu 12/1/11** | **Fri 12/30/11** |
| 1745 | | Support Post Implementation Functional Use Monitoring | Thu 12/1/11 | Fri 12/30/11 |
| 1746 | | Support Post Implementation Performance Characteristics Monitoring | Thu 12/1/11 | Fri 12/30/11 |
| 1747 | | Provide Post Implementation On-site Support (including End User Refresher Training Support) | Thu 12/1/11 | Fri 12/30/11 |
| 1748 | | Update Production Incident Log | Thu 12/1/11 | Fri 12/30/11 |
| 1749 | | Update Change Request Log | Thu 12/1/11 | Fri 12/30/11 |
| 1750 | 114 | CGI Deliverable: Post Implementation Support - Month 6 (Dec 2011) | Fri 12/30/11 | Fri 12/30/11 |
| 1751 | | **Post Implementation Support - Month 7 (Jan 2012)** | **Mon 1/2/12** | **Tue 1/31/12** |
| 1752 | | Support Post Implementation Functional Use Monitoring | Mon 1/2/12 | Tue 1/31/12 |
| 1753 | | Support Post Implementation Performance Characteristics Monitoring | Mon 1/2/12 | Tue 1/31/12 |
| 1754 | | Provide Post Implementation On-site Support (including End User Refresher Training Support) | Mon 1/2/12 | Tue 1/31/12 |
| 1755 | | Update Production Incident Log | Mon 1/2/12 | Tue 1/31/12 |
| 1756 | | Update Change Request Log | Mon 1/2/12 | Tue 1/31/12 |
| 1757 | 114.1 | CGI Deliverable: Post Implementation Support - Month 7 (Jan 2012) | Tue 1/31/12 | Tue 1/31/12 |
| 1758 | | **Post Implementation Support - Month 8 (Feb 2012)** | **Wed 2/1/12** | **Wed 2/29/12** |
| 1759 | | Support Post Implementation Functional Use Monitoring | Wed 2/1/12 | Wed 2/29/12 |
| 1760 | | Support Post Implementation Performance Characteristics Monitoring | Wed 2/1/12 | Wed 2/29/12 |
| 1761 | | Provide Post Implementation On-site Support (including End User Refresher Training Support) | Wed 2/1/12 | Wed 2/29/12 |
| 1762 | | Update Production Incident Log | Wed 2/1/12 | Wed 2/29/12 |
| 1763 | | Update Change Request Log | Wed 2/1/12 | Wed 2/29/12 |
| 1764 | 114.2 | CGI Deliverable: Post Implementation Support - Month 8 (Feb 2012) | Wed 2/29/12 | Wed 2/29/12 |
| 1765 | | **Post Implementation Support - Month 9 (Mar 2012)** | **Thu 3/1/12** | **Fri 3/30/12** |
| 1766 | | Support Post Implementation Functional Use Monitoring | Thu 3/1/12 | Fri 3/30/12 |
| 1767 | | Support Post Implementation Performance Characteristics Monitoring | Thu 3/1/12 | Fri 3/30/12 |
| 1768 | | Provide Post Implementation On-site Support (including End User Refresher Training Support) | Thu 3/1/12 | Fri 3/30/12 |
| 1769 | | Update Production Incident Log | Thu 3/1/12 | Fri 3/30/12 |
| 1770 | | Update Change Request Log | Thu 3/1/12 | Fri 3/30/12 |
| 1771 | 114.3 | CGI Deliverable: Post Implementation Support - Month 9 (Mar 2012) | Fri 3/30/12 | Fri 3/30/12 |
| 1772 | | **Post Implementation Support - Month 10 (Apr 2012)** | **Mon 4/2/12** | **Mon 4/30/12** |
| 1773 | | Support Post Implementation Functional Use Monitoring | Mon 4/2/12 | Mon 4/30/12 |
| 1774 | | Support Post Implementation Performance Characteristics Monitoring | Mon 4/2/12 | Mon 4/30/12 |
| 1775 | | Provide Post Implementation On-site Support (including End User Refresher Training Support) | Mon 4/2/12 | Mon 4/30/12 |
| 1776 | | Update Production Incident Log | Mon 4/2/12 | Mon 4/30/12 |
| 1777 | | Update Change Request Log | Mon 4/2/12 | Mon 4/30/12 |
| 1778 | 114.4 | CGI Deliverable: Post Implementation Support - Month 10 (Apr 2012) | Mon 4/30/12 | Mon 4/30/12 |
| 1779 | | **Post Implementation Support - Month 11 (May 2012)** | **Tue 5/1/12** | **Thu 5/31/12** |
| 1780 | | Support Post Implementation Functional Use Monitoring | Tue 5/1/12 | Thu 5/31/12 |
| 1781 | | Support Post Implementation Performance Characteristics Monitoring | Tue 5/1/12 | Thu 5/31/12 |
| 1782 | | Provide Post Implementation On-site Support (including End User Refresher Training Support) | Tue 5/1/12 | Thu 5/31/12 |
| 1783 | | Update Production Incident Log | Tue 5/1/12 | Thu 5/31/12 |
| 1784 | | Update Change Request Log | Tue 5/1/12 | Thu 5/31/12 |
| 1785 | 114.5 | CGI Deliverable: Post Implementation Support - Month 11 (May 2012) | Thu 5/31/12 | Thu 5/31/12 |
| 1786 | | **Post Implementation Support - Month 12 (June 2012)** | **Fri 6/1/12** | **Fri 6/29/12** |
| 1787 | | Support Post Implementation Functional Use Monitoring | Fri 6/1/12 | Fri 6/29/12 |
| 1788 | | Support Post Implementation Performance Characteristics Monitoring | Fri 6/1/12 | Fri 6/29/12 |
| 1789 | | Provide Post Implementation On-site Support (including End User Refresher Training Support) | Fri 6/1/12 | Fri 6/29/12 |
| 1790 | | Update Production Incident Log | Fri 6/1/12 | Fri 6/29/12 |
| 1791 | | Update Change Request Log | Fri 6/1/12 | Fri 6/29/12 |
| 1792 | 114.6 | CGI Deliverable: Post Implementation Support - Month 12 (June 2012) | Fri 6/29/12 | Fri 6/29/12 |
| 1793 | | **Post Implementation Support - Month 13 (July 2012)** | **Mon 7/2/12** | **Tue 7/31/12** |
| 1794 | | Provide Post Implementation Technical Support | Mon 7/2/12 | Tue 7/31/12 |
| 1795 | 114.7 | CGI Deliverable: Post Implementation Support - Month 13 (July 2012) | Mon 7/2/12 | Tue 7/31/12 |
| 1796 | | **Post Implementation Support - Month 14 (August 2012)** | **Wed 8/1/12** | **Fri 8/31/12** |
| 1797 | | Provide Post Implementation Technical Support | Wed 8/1/12 | Fri 8/31/12 |
| 1798 | 114.8 | CGI Deliverable: Post Implementation Support - Month 14 (August 2012) | Wed 8/1/12 | Fri 8/31/12 |
| 1799 | | **Post Implementation Support - Month 15 (September 2012)** | **Mon 9/3/12** | **Fri 9/28/12** |
| 1800 | | Provide Post Implementation Technical Support | Mon 9/3/12 | Fri 9/28/12 |
| 1801 | 114.9 | CGI Deliverable: Post Implementation Support - Month 15 (September 2012) | Mon 9/3/12 | Fri 9/28/12 |
| 1802 | | **Post Implementation Support - Month 16 (October 2012)** | **Mon 10/1/12** | **Wed 10/31/12** |
| 1803 | | Provide Post Implementation Technical Support | Mon 10/1/12 | Wed 10/31/12 |
| 1804 | 114.10 | CGI Deliverable: Post Implementation Support - Month 16 (October 2012) | Mon 10/1/12 | Wed 10/31/12 |
| 1805 | | **Post Implementation Support - Month 17 (November 2012)** | **Thu 11/1/12** | **Fri 11/30/12** |
| 1806 | | Provide Post Implementation Technical Support | Thu 11/1/12 | Fri 11/30/12 |
| 1807 | 114.11 | CGI Deliverable: Post Implementation Support - Month 17 (November 2012) | Thu 11/1/12 | Fri 11/30/12 |
| 1808 | | **Post Implementation Support - Month 18 (December 2012)** | **Mon 12/3/12** | **Mon 12/31/12** |
| 1809 | | Provide Post Implementation Technical Support | Mon 12/3/12 | Mon 12/31/12 |
| 1810 | 114.12 | CGI Deliverable: Post Implementation Support - Month 18 (December 2012) | Mon 12/3/12 | Mon 12/31/12 |
| 1811 | | **Post Implementation Support - Month 19 (January 2013)** | **Tue 1/1/13** | **Thu 1/31/13** |
| 1812 | | Provide Post Implementation Technical Support | Tue 1/1/13 | Thu 1/31/13 |
| 1813 | 114.13 | CGI Deliverable: Post Implementation Support - Month 19 (January 2013) | Tue 1/1/13 | Thu 1/31/13 |
| 1814 | | **Post Implementation Support - Month 20 (February 2013)** | **Fri 2/1/13** | **Thu 2/28/13** |
| 1815 | | Provide Post Implementation Technical Support | Fri 2/1/13 | Thu 2/28/13 |
| 1816 | 114.14 | CGI Deliverable: Post Implementation Support - Month 20 (February 2013) | Fri 2/1/13 | Thu 2/28/13 |
| 1817 | | **Post Implementation Support - Month 21 (March 2013)** | **Fri 3/1/13** | **Fri 3/29/13** |
| 1818 | | Provide Post Implementation Technical Support | Fri 3/1/13 | Fri 3/29/13 |
| 1819 | 114.15 | CGI Deliverable: Post Implementation Support - Month 21 (March 2013) | Fri 3/1/13 | Fri 3/29/13 |
| 1820 | | **Post Implementation Support - Month 22 (April 2013)** | **Mon 4/1/13** | **Tue 4/30/13** |
| 1821 | | Provide Post Implementation Technical Support | Mon 4/1/13 | Tue 4/30/13 |
| 1822 | 114.16 | CGI Deliverable: Post Implementation Support - Month 22 (April 2013) | Mon 4/1/13 | Tue 4/30/13 |
| 1823 | | **Post Implementation Support - Month 23 (May 2013)** | **Wed 5/1/13** | **Fri 5/31/13** |
| 1824 | | Provide Post Implementation Technical Support | Wed 5/1/13 | Fri 5/31/13 |
| 1825 | 114.17 | CGI Deliverable: Post Implementation Support - Month 23 (May 2013) | Wed 5/1/13 | Fri 5/31/13 |

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| ID | CGI Deliverable | Task Name | Start | Finish |
|---|---|---|---|---|
| 1826 | | Post Implementation Support - Month 24 (June 2013) | Mon 6/3/13 | Fri 6/28/13 |
| 1827 | | Provide Post Implementation Technical Support | Mon 6/3/13 | Fri 6/28/13 |
| 1828 | 114.18 | CGI Deliverable: Post Implementation Support - Month 24 (June 2013) | Mon 6/3/13 | Fri 6/28/13 |
| 1829 | | Post Implementation Transition Training Services and Support - Month 25 (July 2013) | Mon 7/1/13 | Wed 7/31/13 |
| 1830 | | Provide Post Implementation Technical Support | Mon 7/1/13 | Wed 7/31/13 |
| 1831 | 114.19 | CGI Deliverable: Post Implementation Transition Training Services and Support - Month 25 (Jul | Mon 7/1/13 | Wed 7/31/13 |
| 1832 | | Post Implementation Transition Training Services and Support - Month 26 (August 2013) | Thu 8/1/13 | Sat 8/31/13 |
| 1833 | | Provide Post Implementation Technical Support | Thu 8/1/13 | Sat 8/31/13 |
| 1834 | 114.20 | CGI Deliverable: Post Implementation Transition Training Services and Support - Month 26 (Au | Thu 8/1/13 | Sat 8/31/13 |
| 1835 | | Post Implementation Transition Training Services and Support - Month 27 (September 2013) | Sun 9/1/13 | Mon 9/30/13 |
| 1836 | | Provide Post Implementation Technical Support | Sun 9/1/13 | Mon 9/30/13 |
| 1837 | 114.21 | CGI Deliverable: Post Implementation Transition Training Services and Support - Month 27 (Se | Sun 9/1/13 | Mon 9/30/13 |
| 1838 | | Post Implementation Transition Training Services and Support - Month 28 (October 2013) | Tue 10/1/13 | Thu 10/31/13 |
| 1839 | | Provide Post Implementation Technical Support | Tue 10/1/13 | Thu 10/31/13 |
| 1840 | 114.22 | CGI Deliverable: Post Implementation Transition Training Services and Support - Month 28 (Oc | Tue 10/1/13 | Thu 10/31/13 |
| 1841 | | Post Implementation Transition Training Services and Support - Month 29 (November 2013) | Fri 11/1/13 | Sat 11/30/13 |
| 1842 | | Provide Post Implementation Technical Support | Fri 11/1/13 | Sat 11/30/13 |
| 1843 | 114.23 | CGI Deliverable: Post Implementation Transition Training Services and Support - Month 29 (No | Fri 11/1/13 | Sat 11/30/13 |
| 1844 | | Post Implementation Transition Training Services and Support - Month 30 (December 2013) | Sun 12/1/13 | Tue 12/31/13 |
| 1845 | | Provide Post Implementation Technical Support | Sun 12/1/13 | Tue 12/31/13 |
| 1846 | 114.24 | CGI Deliverable: Post Implementation Transition Training Services and Support - Month 30 (De | Sun 12/1/13 | Tue 12/31/13 |
| 1847 | | Post Implementation Transition Training Services and Support - Month 31 (January 2014) | Wed 1/1/14 | Fri 1/31/14 |
| 1848 | | Provide Post Implementation Technical Support | Wed 1/1/14 | Fri 1/31/14 |
| 1849 | 114.25 | CGI Deliverable: Post Implementation Transition Training Services and Support - Month 31 (Jar | Wed 1/1/14 | Fri 1/31/14 |
| 1850 | | Post Implementation Transition Training Services and Support - Month 32 (February 2014) | Sat 2/1/14 | Fri 2/28/14 |
| 1851 | | Provide Post Implementation Technical Support | Sat 2/1/14 | Fri 2/28/14 |
| 1852 | 114.26 | CGI Deliverable: Post Implementation Transition Training Services and Support - Month 32 (Fel | Sat 2/1/14 | Fri 2/28/14 |
| 1853 | | Post Implementation Transition Training Services and Support - Month 33 (March 2014) | Sat 3/1/14 | Mon 3/31/14 |
| 1854 | | Provide Post Implementation Technical Support | Sat 3/1/14 | Mon 3/31/14 |
| 1855 | 114.27 | CGI Deliverable: Post Implementation Transition Training Services and Support - Month 33 (Ma | Sat 3/1/14 | Mon 3/31/14 |
| 1856 | | Post Implementation Transition Training Services and Support - Month 34 (April 2014) | Tue 4/1/14 | Wed 4/30/14 |
| 1857 | | Provide Post Implementation Technical Support | Tue 4/1/14 | Wed 4/30/14 |
| 1858 | 114.28 | CGI Deliverable: Post Implementation Transition Training Services and Support - Month 34 (Ap | Tue 4/1/14 | Wed 4/30/14 |
| 1859 | | Post Implementation Transition Training Services and Support - Month 35 (May 2014) | Thu 5/1/14 | Sat 5/31/14 |
| 1860 | | Provide Post Implementation Technical Support | Thu 5/1/14 | Sat 5/31/14 |
| 1861 | 114.29 | CGI Deliverable: Post Implementation Transition Training Services and Support - Month 35 (Ma | Thu 5/1/14 | Sat 5/31/14 |
| 1862 | | Post Implementation Transition Training Services and Support - Month 36 (June 2014) | Sun 6/1/14 | Mon 6/30/14 |
| 1863 | | Provide Post Implementation Technical Support | Sun 6/1/14 | Mon 6/30/14 |
| 1864 | 114.30 | CGI Deliverable: Post Implementation Transition Training Services and Support - Month 36 (Jur | Sun 6/1/14 | Mon 6/30/14 |
| 1865 | | Support for First Monthly Close (July/Aug 2011) | Fri 7/1/11 | Mon 8/29/11 |
| 1866 | | Support for First Monthly Close | Fri 7/1/11 | Mon 8/29/11 |
| 1867 | 115 | CGI Deliverable: Support for First Monthly Close (July/Aug 2011) | Mon 8/29/11 | Mon 8/29/11 |
| 1868 | | Knowledge Transfer | Tue 7/5/11 | Fri 12/30/11 |
| 1869 | | Plan knowledge transfer deliverables | Tue 7/5/11 | Mon 7/18/11 |
| 1870 | | Knowledge Transfer - Month 2 (Aug 2011) | Mon 8/1/11 | Wed 8/31/11 |
| 1871 | | Knowledge transfer to operations, system admin, and training support staff | Mon 8/1/11 | Wed 8/31/11 |
| 1872 | 117 | CGI Deliverable: Knowledge Transfer - Month 2 (Aug 2011) | Wed 8/31/11 | Wed 8/31/11 |
| 1873 | | Knowledge Transfer - Month 3 (Sept 2011) | Thu 9/1/11 | Fri 9/30/11 |
| 1874 | | Knowledge transfer to operations, system admin, and training support staff | Thu 9/1/11 | Fri 9/30/11 |
| 1875 | 118 | CGI Deliverable: Knowledge Transfer - Month 3 (Sept 2011) | Fri 9/30/11 | Fri 9/30/11 |
| 1876 | | Knowledge Transfer - Month 4 (Oct 2011) | Mon 10/3/11 | Mon 10/31/11 |
| 1877 | | Knowledge transfer to operations, system admin, and training support staff | Mon 10/3/11 | Mon 10/31/11 |
| 1878 | 119 | CGI Deliverable: Knowledge Transfer - Month 4 (Oct 2011) | Mon 10/31/11 | Mon 10/31/11 |
| 1879 | | Knowledge Transfer - Month 5 (Nov 2011) | Tue 11/1/11 | Wed 11/30/11 |
| 1880 | | Knowledge transfer to operations, system admin, and training support staff | Tue 11/1/11 | Wed 11/30/11 |
| 1881 | 120 | CGI Deliverable: Knowledge Transfer - Month 5 (Nov 2011) | Wed 11/30/11 | Wed 11/30/11 |
| 1882 | | Knowledge Transfer - Month 6 (Dec 2011) | Thu 12/1/11 | Fri 12/30/11 |
| 1883 | | Knowledge transfer to operations, system admin, and training support staff | Thu 12/1/11 | Fri 12/30/11 |
| 1884 | 121 | CGI Deliverable: Knowledge Transfer - Month 6 (Dec 2011) | Fri 12/30/11 | Fri 12/30/11 |
| 1885 | | Support for 1099 Reporting - Calendar Year 2011 | Thu 12/1/11 | Tue 1/31/12 |
| 1886 | | Setup 1099 Tables | Thu 12/1/11 | Tue 1/31/12 |
| 1887 | | Test Execution and Review of 1099 Process | Thu 12/1/11 | Tue 1/31/12 |
| 1888 | | Final Execution and Review of 1099 Process | Thu 12/1/11 | Tue 1/31/12 |
| 1889 | 122 | CGI Deliverable: Support for 1099 Reporting - Calendar Year 2011 | Tue 1/31/12 | Tue 1/31/12 |
| 1890 | | Support for Annual Close | Tue 5/1/12 | Fri 8/31/12 |
| 1891 | | Support for Annual Close - FY 2012 (May 2012) | Tue 5/1/12 | Thu 5/31/12 |
| 1892 | | Setup Tables | Tue 5/1/12 | Thu 5/31/12 |
| 1893 | | Setup and Test Batch Processes | Tue 5/1/12 | Thu 5/31/12 |
| 1894 | | Execute Reports and Batch Processes | Tue 5/1/12 | Thu 5/31/12 |
| 1895 | | Verify / Reconcile Report & Batch Results and Resolve Issues | Tue 5/1/12 | Thu 5/31/12 |
| 1896 | 123 | CGI Deliverable: Support for Annual Year End Closing - FY 2012 (May 2012) | Thu 5/31/12 | Thu 5/31/12 |
| 1897 | | Support for Annual Close - FY 2012 (June 2012) | Fri 6/1/12 | Fri 6/29/12 |
| 1898 | | Setup Tables | Fri 6/1/12 | Fri 6/29/12 |
| 1899 | | Setup and Test Batch Processes | Fri 6/1/12 | Fri 6/29/12 |
| 1900 | | Execute Reports and Batch Processes | Fri 6/1/12 | Fri 6/29/12 |
| 1901 | | Verify / Reconcile Report & Batch Results and Resolve Issues | Fri 6/1/12 | Fri 6/29/12 |
| 1902 | 124 | CGI Deliverable: Support for Annual Year End Closing - FY 2012 (June 2012) | Fri 6/29/12 | Fri 6/29/12 |
| 1903 | | Support for Annual Close - FY 2012 (July 2012) | Mon 7/2/12 | Tue 7/31/12 |
| 1904 | | Setup Tables | Mon 7/2/12 | Tue 7/31/12 |
| 1905 | | Setup and Test Batch Processes | Mon 7/2/12 | Tue 7/31/12 |
| 1906 | | Execute Reports and Batch Processes | Mon 7/2/12 | Tue 7/31/12 |
| 1907 | | Verify / Reconcile Report & Batch Results and Resolve Issues | Mon 7/2/12 | Tue 7/31/12 |
| 1908 | 125 | CGI Deliverable: Support for Annual Year End Closing - FY 2012 (July 2012) | Tue 7/31/12 | Tue 7/31/12 |

| ID | CGI Deliverabl | Task Name | Start | Finish |
|---|---|---|---|---|
| 1909 | | Support for Annual Close - FY 2012 (Aug 2012) | Wed 8/1/12 | Fri 8/31/12 |
| 1910 | | Setup Tables | Wed 8/1/12 | Fri 8/31/12 |
| 1911 | | Setup and Test Batch Processes | Wed 8/1/12 | Fri 8/31/12 |
| 1912 | | Execute Reports and Batch Processes | Wed 8/1/12 | Fri 8/31/12 |
| 1913 | | Verify / Reconcile Report & Batch Results and Resolve Issues | Wed 8/1/12 | Fri 8/31/12 |
| 1914 | 126 | CGI Deliverable: Support for Annual Year End Closing - FY 2012 (Aug 2012) | Fri 8/31/12 | Fri 8/31/12 |
| 1915 | | CAFR Reports Development & Implementation Support | Mon 7/2/12 | Fri 12/28/12 |
| 1916 | | Gather requirements and review current CAFR processes and software | Mon 7/2/12 | Fri 7/20/12 |
| 1917 | | Define allocation of budgeted support hours | Mon 7/23/12 | Fri 7/27/12 |
| 1918 | | Provide CAFR development support (data extracts, testing, design/analysis per budgeted hours) | Mon 7/30/12 | Fri 12/28/12 |
| 1919 | 127 | CGI Deliverable: CAFR Reports Development & Implementation Support | Fri 12/28/12 | Fri 12/28/12 |
| 1920 | | Post Implementation "As Needed" Functional Support | Mon 7/2/12 | Fri 6/28/13 |
| 1921 | | Provide Post Implementation "As Needed" Functional Support | Mon 7/2/12 | Fri 6/28/13 |
| 1922 | 132 | CGI Deliverable: Post Implementation "As Needed" Functional Support | Mon 7/2/12 | Fri 6/28/13 |
| 1923 | | Post Implementation "As Needed" Technical Support (FY2015) | Tue 7/8/14 | Tue 6/30/15 |
| 1924 | | Provide Post Implementation "As Needed" Technical Support (FY2015) | Tue 7/8/14 | Tue 6/30/15 |
| 1925 | 133.1 | CGI Deliverable: Post Implementation "As Needed" Technical Support (FY2015) | Tue 7/8/14 | Tue 6/30/15 |
| 1926 | | Post Implementation "As Needed" Technical Support (FY2016) | Wed 7/8/15 | Wed 6/29/16 |
| 1927 | | Provide Post Implementation "As Needed" Technical Support (FY2016) | Wed 7/8/15 | Wed 6/29/16 |
| 1928 | 133.2 | CGI Deliverable: Post Implementation "As Needed" Technical Support (FY2016) | Wed 7/8/15 | Wed 6/29/16 |
| 1929 | | Post Implementation Functional Support (FY2014) | Mon 7/8/13 | Mon 6/30/14 |
| 1930 | | Provide Post Implementation Functional Support (FY2014) | Mon 7/8/13 | Mon 6/30/14 |
| 1931 | 134.1 | CGI Deliverable: Post Implementation Functional Support (FY2014) | Mon 7/8/13 | Mon 6/30/14 |
| 1932 | | Post Implementation Functional Support (FY2015) | Tue 7/8/14 | Tue 6/30/15 |
| 1933 | | Provide Post Implementation Functional Support (FY2015) | Tue 7/8/14 | Tue 6/30/15 |
| 1934 | 134.2 | CGI Deliverable: Post Implementation Functional Support (FY2015) | Tue 7/8/14 | Tue 6/30/15 |
| 1935 | | Post Implementation Functional Support (FY2016) | Wed 7/8/15 | Wed 6/29/16 |
| 1936 | | Provide Post Implementation Functional Support (FY2016) | Wed 7/8/15 | Wed 6/29/16 |
| 1937 | 134.3 | CGI Deliverable: Post Implementation Functional Support (FY2016) | Wed 7/8/15 | Wed 6/29/16 |
| 1938 | | | | |

# SP1-C Core Financial Project Plan 041808 v6.2 CITY

| ID | CGI Deliverable | Task Name | Start | Finish |
|---|---|---|---|---|
| 1939 | | **CONSOLIDATION / RETIREMENT OF CITY SYSTEMS** | Thu 7/1/10 | Wed 5/25/11 |
| 1940 | | **Preparation for City Systems Retirement** | Thu 7/1/10 | Fri 9/3/10 |
| 1941 | | Coordinate with OR team to establish the overall strategy | Thu 7/1/10 | Wed 7/14/10 |
| 1942 | | Write System Reitrement plan and obtain approval | Thu 7/15/10 | Wed 8/11/10 |
| 1943 | | Finalize System Retirement dashboard | Thu 8/12/10 | Fri 8/20/10 |
| 1944 | | Define department meeting schedule | Mon 8/23/10 | Fri 9/3/10 |
| 1945 | | **Conduct Department Systems Analysis** | Mon 9/6/10 | Wed 5/25/11 |
| 1946 | | Conduct initial departmental meetings | Mon 9/6/10 | Fri 12/17/10 |
| 1947 | | Collect business processes, scenarios, and requirements from departments | Mon 9/6/10 | Fri 12/17/10 |
| 1948 | | **Prototype business processes, scenarios, and requirements** | Mon 9/13/10 | Tue 4/5/11 |
| 1949 | | Community Development - CAP rate application | Mon 9/13/10 | Wed 9/22/10 |
| 1950 | | General Services - CAP rate application | Thu 9/23/10 | Mon 10/4/10 |
| 1951 | | Housing - CAP rate application | Tue 10/5/10 | Thu 10/14/10 |
| 1952 | | Mayor/CAO/City Clerk - CAP rate application | Fri 10/15/10 | Tue 10/26/10 |
| 1953 | | Planning - CAP rate application | Wed 10/27/10 | Fri 11/5/10 |
| 1954 | | Public Works - CAP rate application | Mon 11/8/10 | Wed 11/17/10 |
| 1955 | | Transportation - CAP rate application | Thu 11/18/10 | Mon 11/29/10 |
| 1956 | | City Clerk - ARS | Tue 11/30/10 | Thu 12/9/10 |
| 1957 | | Fire - ARS | Fri 12/10/10 | Tue 12/21/10 |
| 1958 | | Planning - ARS | Wed 12/22/10 | Fri 12/31/10 |
| 1959 | | Planning - MS Access | Mon 1/3/11 | Wed 1/12/11 |
| 1960 | | Public Works - ARS | Thu 1/13/11 | Mon 1/24/11 |
| 1961 | | Transportation - ARS | Tue 1/25/11 | Thu 2/3/11 |
| 1962 | | Zoo - ARS | Fri 2/4/11 | Tue 2/15/11 |
| 1963 | | El Pueblo – Olvera Street Rents/Filming/Special Events AR Bills (MS Excel) | Wed 2/16/11 | Tue 2/22/11 |
| 1964 | | Information Technology Agency – Cable Franchise Fees AR Bills (MS Excel) | Wed 2/23/11 | Tue 3/1/11 |
| 1965 | | Disability – Exhibitor/Sponsor AR Bills (MS Excel) | Wed 3/2/11 | Tue 3/8/11 |
| 1966 | | General Services –Peachtree | Wed 3/9/11 | Tue 3/15/11 |
| 1967 | | Recreation and Parks – Facility Use Fee AR Bills (MS Excel/Word) | Wed 3/16/11 | Tue 3/22/11 |
| 1968 | | Community Development– Cost Allocation System | Wed 3/23/11 | Tue 3/29/11 |
| 1969 | | Treasurer – Bond Redemption & Interest (BR&I) | Wed 3/30/11 | Tue 4/5/11 |
| 1970 | | **Confirm retain/replace disposition of departmental systems** | Thu 9/23/10 | Wed 4/6/11 |
| 1971 | | Community Development - CAP rate application | Thu 9/23/10 | Thu 9/23/10 |
| 1972 | | General Services - CAP rate application | Tue 10/5/10 | Tue 10/5/10 |
| 1973 | | Housing - CAP rate application | Fri 10/15/10 | Fri 10/15/10 |
| 1974 | | Mayor/CAO/City Clerk - CAP rate application | Wed 10/27/10 | Wed 10/27/10 |
| 1975 | | Planning - CAP rate application | Mon 11/8/10 | Mon 11/8/10 |
| 1976 | | Public Works - CAP rate application | Thu 11/18/10 | Thu 11/18/10 |
| 1977 | | Transportation - CAP rate application | Tue 11/30/10 | Tue 11/30/10 |
| 1978 | | City Clerk - ARS | Fri 12/10/10 | Fri 12/10/10 |
| 1979 | | Fire - ARS | Wed 12/22/10 | Wed 12/22/10 |
| 1980 | | Planning - ARS | Mon 1/3/11 | Mon 1/3/11 |
| 1981 | | Planning - MS Access | Thu 1/13/11 | Thu 1/13/11 |
| 1982 | | Public Works - ARS | Tue 1/25/11 | Tue 1/25/11 |
| 1983 | | Transportation - ARS | Fri 2/4/11 | Fri 2/4/11 |
| 1984 | | Zoo - ARS | Wed 2/16/11 | Wed 2/16/11 |
| 1985 | | El Pueblo – Olvera Street Rents/Filming/Special Events AR Bills (MS Excel) | Wed 2/23/11 | Wed 2/23/11 |
| 1986 | | Information Technology Agency – Cable Franchise Fees AR Bills (MS Excel) | Wed 3/2/11 | Wed 3/2/11 |
| 1987 | | Disability – Exhibitor/Sponsor AR Bills (MS Excel) | Wed 3/9/11 | Wed 3/9/11 |
| 1988 | | General Services –Peachtree | Wed 3/16/11 | Wed 3/16/11 |
| 1989 | | Recreation and Parks – Facility Use Fee AR Bills (MS Excel/Word) | Wed 3/23/11 | Wed 3/23/11 |
| 1990 | | Community Development– Cost Allocation System | Wed 3/30/11 | Wed 3/30/11 |
| 1991 | | Treasurer – Bond Redemption & Interest (BR&I) | Wed 4/6/11 | Wed 4/6/11 |
| 1992 | | Document system replacement impacts to FMS (software mods, conversions, etc.) | Mon 9/13/10 | Wed 4/6/11 |
| 1993 | | Develop Adobe forms configuration designs | Thu 4/7/11 | Wed 4/13/11 |
| 1994 | | Finalize system configuration for departments and test forms | Thu 4/14/11 | Wed 4/27/11 |
| 1995 | | Add department specific jobs to nightly cycle scheduler | Thu 4/28/11 | Wed 5/11/11 |
| 1996 | | Ensure that collection agencies have been assigned to departments | Thu 5/12/11 | Wed 5/25/11 |
| 1997 | | **Retirement of City Systems Support** | Thu 7/1/10 | Thu 3/31/11 |
| 1998 | | Technical and functional support to assist City in retiring redundant departmental systems | Thu 7/1/10 | Fri 7/30/10 |
| 1999 | 128.1 | CGI Deliverable: Retirement / Consolidation of City Systems Support – Month 1 | Fri 7/30/10 | Fri 7/30/10 |
| 2000 | | Technical and functional support to assist City in retiring redundant departmental systems | Mon 8/2/10 | Tue 8/31/10 |
| 2001 | 128.2 | CGI Deliverable: Retirement / Consolidation of City Systems Support – Month 2 | Tue 8/31/10 | Tue 8/31/10 |
| 2002 | | Technical and functional support to assist City in retiring redundant departmental systems | Wed 9/1/10 | Thu 9/30/10 |
| 2003 | 128.3 | CGI Deliverable: Retirement / Consolidation of City Systems Support – Month 3 | Thu 9/30/10 | Thu 9/30/10 |
| 2004 | | Technical and functional support to assist City in retiring redundant departmental systems | Fri 10/1/10 | Fri 10/29/10 |
| 2005 | 128.4 | CGI Deliverable: Retirement / Consolidation of City Systems Support – Month 4 | Fri 10/29/10 | Fri 10/29/10 |
| 2006 | | Technical and functional support to assist City in retiring redundant departmental systems | Mon 11/1/10 | Tue 11/30/10 |
| 2007 | 128.5 | CGI Deliverable: Retirement / Consolidation of City Systems Support – Month 5 | Tue 11/30/10 | Tue 11/30/10 |
| 2008 | | Technical and functional support to assist City in retiring redundant departmental systems | Wed 12/1/10 | Fri 12/31/10 |
| 2009 | 128.6 | CGI Deliverable: Retirement / Consolidation of City Systems Support – Month 6 | Fri 12/31/10 | Fri 12/31/10 |
| 2010 | | Technical and functional support to assist City in retiring redundant departmental systems | Mon 1/3/11 | Mon 1/31/11 |
| 2011 | 128.7 | CGI Deliverable: Retirement / Consolidation of City Systems Support – Month 7 | Mon 1/31/11 | Mon 1/31/11 |
| 2012 | | Technical and functional support to assist City in retiring redundant departmental systems | Tue 2/1/11 | Mon 2/28/11 |
| 2013 | 128.8 | CGI Deliverable: Retirement / Consolidation of City Systems Support – Month 8 | Mon 2/28/11 | Mon 2/28/11 |
| 2014 | | Technical and functional support to assist City in retiring redundant departmental systems | Tue 3/1/11 | Thu 3/31/11 |
| 2015 | 128.9 | CGI Deliverable: Retirement / Consolidation of City Systems Support – Month 9 | Thu 3/31/11 | Thu 3/31/11 |
| 2016 | | | | |
| 2017 | | **FMS Phase 2: Centralized AR Reporting (See CARR project plan for revisions and status)** | Tue 9/2/08 | Fri 12/16/11 |
| 2018 | A3-1.0 | **Concept Design** | Mon 2/2/09 | Thu 11/11/10 |
| 2019 | | **Requirements Gathering** | Thu 9/9/10 | Thu 11/11/10 |
| 2020 | | Prepare for and Conduct Discovery Sessions with Key Project Stakeholders | Thu 9/9/10 | Thu 10/7/10 |
| 2021 | | Conduct High-level Demonstration (FMS AR Functionality and Reporting Tools) | Thu 9/9/10 | Thu 10/7/10 |
| 2022 | | **Department Outreach** | Fri 10/8/10 | Thu 11/11/10 |

| ID | CGI Deliverabl | Task Name | Start | Finish |
|---|---|---|---|---|
| 2023 | | Identify Department Participants and Manage Logistics | Fri 10/8/10 | Thu 11/11/10 |
| 2024 | | Prepare for and Conduct Department Outreach Sessions | Fri 10/8/10 | Thu 11/11/10 |
| 2025 | | Develop Concept Design | Mon 2/2/09 | Fri 4/24/09 |
| 2026 | | FMS Phase 2 Project Team Review & Approval of Concept Design | Mon 4/27/09 | Fri 5/8/09 |
| 2027 | | CGI Deliverable: Concept Design | Fri 5/8/09 | Fri 5/8/09 |
| 2028 | | Report Back to City Council and Final Approval | Mon 5/11/09 | Mon 6/15/09 |
| 2029 | A3-2.0 | **Functional Design for FMS Customizations** | **Tue 6/16/09** | **Tue 8/18/09** |
| 2030 | | Develop FMS Customizations Design | Tue 6/16/09 | Tue 8/11/09 |
| 2031 | | FMS Phase 2 Project Team Review & Approval of FMS Customizations Design | Wed 8/12/09 | Tue 8/18/09 |
| 2032 | | CGI Deliverable: Functional Design for FMS Customizations | Tue 8/18/09 | Tue 8/18/09 |
| 2033 | A3-3.0 | **FMS Software Customizations** | **Wed 7/29/09** | **Wed 9/30/09** |
| 2034 | | Develop and Unit Test FMS Software Customizations | Wed 7/29/09 | Tue 9/1/09 |
| 2035 | | System Test FMS Software Customizations | Wed 9/2/09 | Wed 9/23/09 |
| 2036 | | FMS Phase 2 Project Team Review & Approval of System Test Results | Thu 9/24/09 | Wed 9/30/09 |
| 2037 | | CGI Deliverable: FMS Software Customizations | Wed 9/30/09 | Wed 9/30/09 |
| 2038 | A3-4.0 | **Interface Design** | **Tue 9/2/08** | **Mon 10/6/08** |
| 2039 | | Develop Interface Design | Tue 9/2/08 | Mon 9/29/08 |
| 2040 | | FMS Phase 2 Project Team Review & Approval of Interface Design | Tue 9/30/08 | Mon 10/6/08 |
| 2041 | | CGI Deliverable: Interface Design | Mon 10/6/08 | Mon 10/6/08 |
| 2042 | A3-5.0 | **Interface Software** | **Tue 10/7/08** | **Fri 12/19/08** |
| 2043 | | Develop and Unit Test Interface Software | Tue 10/7/08 | Wed 11/19/08 |
| 2044 | | System Test Interface Software | Thu 11/20/08 | Fri 12/12/08 |
| 2045 | | FMS Phase 2 Project Team Review & Approval of System Test Results | Mon 12/15/08 | Fri 12/19/08 |
| 2046 | | CGI Deliverable: Interface Software | Fri 12/19/08 | Fri 12/19/08 |
| 2047 | | **Department Interface Tasks** | **Tue 10/7/08** | **Mon 3/2/09** |
| 2048 | | Complete Departmental Design and Mapping | Tue 10/7/08 | Tue 11/4/08 |
| 2049 | | Develop and Unit Test Interface Files | Wed 11/5/08 | Fri 2/6/09 |
| 2050 | | Test Interface Files with FMS Phase 2 Project Team | Mon 2/9/09 | Mon 3/2/09 |
| 2051 | | City Obligation: Department Interface Files | Mon 3/2/09 | Mon 3/2/09 |
| 2052 | | **Data Cleansing and Verification** | **Tue 10/7/08** | **Fri 7/1/11** |
| 2053 | | Review and Validate Data from Departments | Tue 10/7/08 | Mon 3/2/09 |
| 2054 | | City Obligation: Data Cleansing and Verification | Fri 7/1/11 | Fri 7/1/11 |
| 2055 | A3-6.0 | **Data Warehouse and Extract-Transform-Load (ETL) Design** | **Mon 1/17/11** | **Fri 2/11/11** |
| 2056 | | Develop Data Warehouse and ETL Design | Mon 1/17/11 | Fri 2/4/11 |
| 2057 | | FMS Phase 2 Project Team Review & Approval of DW & ETL Design | Mon 2/7/11 | Fri 2/11/11 |
| 2058 | | CGI Deliverable: Data Warehouse and Extract-Transform-Load (ETL) Design | Fri 2/11/11 | Fri 2/11/11 |
| 2059 | A3-7.0 | **Data Warehouse and ETL Software** | **Mon 2/14/11** | **Fri 3/25/11** |
| 2060 | | Develop and Unit Test DW and ETL Software | Mon 2/14/11 | Fri 3/4/11 |
| 2061 | | System Test DW and ETL Software | Mon 3/7/11 | Fri 3/18/11 |
| 2062 | | FMS Phase 2 Project Team Review & Approval of System Test Results | Mon 3/21/11 | Fri 3/25/11 |
| 2063 | | CGI Deliverable: Data Warehouse and ETL Software | Fri 3/25/11 | Fri 3/25/11 |
| 2064 | A3-8.0 | **Report Design** | **Mon 1/17/11** | **Fri 4/1/11** |
| 2065 | | Develop Report Designs | Mon 1/17/11 | Fri 3/18/11 |
| 2066 | | FMS Phase 2 Project Team Review & Approval of Report Designs | Mon 3/21/11 | Fri 4/1/11 |
| 2067 | | CGI Deliverable: Report Designs | Fri 4/1/11 | Fri 4/1/11 |
| 2068 | A3-9.0 | **Report Software** | **Mon 4/4/11** | **Thu 6/30/11** |
| 2069 | | Develop and Unit Test Report Software | Mon 4/4/11 | Fri 5/27/11 |
| 2070 | | System Test Report Software | Mon 5/30/11 | Mon 6/20/11 |
| 2071 | | FMS Phase 2 Project Team Review & Approval of System Test Results | Tue 6/21/11 | Thu 6/30/11 |
| 2072 | | CGI Deliverable: Report Software | Thu 6/30/11 | Thu 6/30/11 |
| 2073 | A3-10.0 | **Integrated Centralized AR Reporting System Test** | **Mon 6/6/11** | **Wed 9/7/11** |
| 2074 | | Develop Integrated Centralized AR Reporting System Test Plan | Mon 6/6/11 | Wed 6/15/11 |
| 2075 | | Prepare for and Conduct Integrated Test Kick-off Meeting | Thu 6/16/11 | Fri 6/17/11 |
| 2076 | | Develop Integrated Centralized AR Reporting System Test Scripts and Expected Results | Fri 6/24/11 | Fri 7/8/11 |
| 2077 | | Conduct Integrated Centralized AR Reporting System Test | Mon 7/11/11 | Fri 8/12/11 |
| 2078 | | Develop System Test Results Report | Mon 8/15/11 | Wed 8/24/11 |
| 2079 | | FMS Phase 2 Project Team Review & Approval of Integrated Centralized AR Reporting ST Results | Thu 8/25/11 | Wed 9/7/11 |
| 2080 | | CGI Deliverable: Integrated Centralized AR Reporting System Test | Wed 9/7/11 | Wed 9/7/11 |
| 2081 | | **User Acceptance Test (UAT)** | **Mon 6/6/11** | **Thu 9/1/11** |
| 2082 | | Plan & Conduct UAT (Optionally Concurrent w/ Integrated Centralized AR Reporting ST) | Mon 6/6/11 | Thu 9/1/11 |
| 2083 | | City Obligation: User Acceptance Test | Thu 9/1/11 | Thu 9/1/11 |
| 2084 | | **Transition Tasks** | **Fri 3/11/11** | **Fri 9/30/11** |
| 2085 | | Policies & Procedures | Fri 3/11/11 | Mon 8/1/11 |
| 2086 | | Communications | Mon 6/13/11 | Thu 9/22/11 |
| 2087 | | Training | Mon 8/8/11 | Fri 9/30/11 |
| 2088 | | Security & Workflow Set-Up | Mon 9/19/11 | Fri 9/30/11 |
| 2089 | | City Obligation: Transition Tasks | Fri 9/30/11 | Fri 9/30/11 |
| 2090 | | **Cutover Planning and Execution** | **Tue 9/13/11** | **Fri 9/30/11** |
| 2091 | | Obtain Go No/Go Decision | Tue 9/13/11 | Wed 9/14/11 |
| 2092 | | Develop and Execute Cutover Plan | Thu 9/15/11 | Thu 9/29/11 |
| 2093 | | Go-Live | Fri 9/30/11 | Fri 9/30/11 |
| 2094 | | City Obligation: Cutover Planning and Execution | Fri 9/30/11 | Fri 9/30/11 |
| 2095 | A3-11.0 | **User Acceptance Test and Go-Live Support** | **Mon 10/3/11** | **Fri 12/16/11** |
| 2096 | | Provide Functional Support / Assistance to City Team during User Acceptance Test | Mon 10/3/11 | Fri 12/16/11 |
| 2097 | | Provide Functional Support / Assistance to City Team during Cutover / Go-Live Preparations and Exec | Mon 10/3/11 | Fri 12/16/11 |
| 2098 | | CGI Deliverable: User Acceptance Test and Go-Live Support | Fri 12/16/11 | Fri 12/16/11 |

# EXHIBIT E: CORE FINANCIAL SOFTWARE MODIFICATIONS

Exhibit E summarizes the software customizations to the AMS Advantage software that were identified by CGI during the RFP proposal process. During the Envision phase, the project team will confirm, replace, or eliminate these software customizations as part of the prototyping and Fit-Gap Analysis tasks. Any revisions to the list of software customizations and their associated levels of effort and cost will be mutually agreed upon by the City and CGI and documented via the Change Notice process.

The AMS Advantage Software Change Control Board (SCCB), comprised of members from the AMS Advantage user base, is responsible for reviewing and approving the software customizations developed for CGI clients for inclusion in the baseline AMS Advantage software. CGI will work with the City to forward select software customizations developed for the City to SCCB for baseline consideration.

## Functional Category: Accounts Receivable

| Reference Number | Business Requirement | Comments |
|---|---|---|
| **Accounts Receivable** | | |
| CP-AR01 | Additional Accounts Receivable Fields | Description of Customization: This modification adds 60 new fields to the Receivable (RE) and related documents to facilitate City departments' adoption of FMS to support their Accounts Receivable functions. The modification also provides for new receivable search functionality.<br><br>Concept Paper – Estimated Hours: 190<br>Design & Build – Estimated Hours: 760 |
| CP-AR02 | Progressive Finance Charges | Description of Customization: This modification allows the City to automatically apply different types of finance charges at different rates based on the delinquency of a receivable.<br><br>Concept Paper – Estimated Hours: 140<br>Design & Build – Estimated Hours: 560 |
| CP-AR04 | Collections Modifications | Description of Customization: This modification provides advanced collections tracking capabilities to update receivables with new statuses, refer receivables to different collection agencies based on dollar amount, apply special collection fees, and manage receivables returned from collections.<br><br>Concept Paper – Estimated Hours: 220<br>Design & Build – Estimated Hours: 880 |
| **Cash Receipting** | | |
| AR-084 | The system shall provide Optical Character Reader (OCR) capability for payment processing and facilitate integration with a payment lockbox. | Description of Customization: This modification allows the City to print invoices with an OCR font, allowing the scan line to be interpreted by the City's bank. The modification also includes the design and development of an automated inbound interface to liquidate receivables in the system.<br><br>Design & Build – Estimated Hours: 592.5 |
| **General** | | |

| Reference Number | Business Requirement | Comments |
|---|---|---|
| AR-024 | Allow Partial Payments for Interdepartmental Transactions (ITI/ITA) | Description of Customization: This modification allows partial payments by departments during the interdepartmental billing process (partial pay via FMS ITA document). Previously, departments are required to pay interdepartmental billings in full or request the billing department to manually reduce the billing prior to payment.<br><br>Design & Build – Estimated Hours: 490.81 |

## Functional Category: Cost and Grant Accounting

| Reference Number | Business Requirement | Comments |
|---|---|---|
| **Job Cost and Project Cost Accounting** | | |
| CGA-003 | The system shall provide the ability to track and distribute overhead costs by multiple criteria, (e.g. CAP rate table, and criteria as required by grantors and departments). The system should also integrate with the City's payroll system (PaySR) to accumulate certain types of labor costs to use as a base for overhead application. Furthermore, the system shall maintain historical CAP rates for audit purposes. Finally, the system shall allow the user to recalculate the overhead amounts whenever necessary and replace the earlier calculated amounts. | Description of Customization: The proposed modification is comprised of the following key components:<br><br>a. Changes the Internal Costing Transaction (ICT) document (fields and business rules) to support the PaySR labor interface<br>b. Revises the Internal Costing Journal (ICJ) table to include fields specific to the overhead process<br>c. Modifies the rate definition process<br>d. Adds functionality to allow direct updates to CAP rates<br>e. Adds a batch process that would store the overhead amounts on a table, rather than create project charge (CH) documents.<br><br>Concept Paper – Estimated Hours: 400<br>Design & Build – Estimated Hours: 1600 |
| CGA-012 | Other costings requiring multiple unique combinations of overhead | Estimated Hours: Included in CGA-003 |
| CGA-013 | The system shall provide the ability to use single or multiple levels of overhead across multiple years (10 minimum) | Estimated Hours: Included in CGA-003 |
| CP-CGA05 | New Funding Profile Inference | Description of Customization: This modification creates a new link to the Funding Profile from the Work Order, allowing City management to associate work order expenditures with their funding sources through reporting.<br><br>Concept Paper – Estimated Hours: 40<br>Design & Build – Estimated Hours: 160 |

| Reference Number | Business Requirement | Comments |
|---|---|---|
| CP-CGA06 | Allow Changes to Funding Lines | Description of Customization: This modification allows department accounting staff to make changes to funding profiles in order to run funding scenario reports while keeping track of historical funding profile information by day for audit purposes.<br><br>Concept Paper – Estimated Hours: 160<br>Design & Build – Estimated Hours: 640 |
| CP-CGA07 | Work Order Entry Document | Description of Customization: This modification creates a simplified input document to establish new work orders as well as related inference and funding profile information.<br><br>Concept Paper – Estimated Hours: 260<br>Design & Build – Estimated Hours: 1040 |
| CP-CGA08 | Work Order Plan Dates | Description of Customization: This modification provides the ability to restrict charging against work orders while allowing billing and revenue collection to continue.<br><br>Concept Paper – Estimated Hours: 30<br>Design & Build – Estimated Hours: 120 |
| CP-CGA09 | Work Order and Task Validation | Description of Customization: This modification will validate tasks against established work orders when desired by the departments. This modification is designed to meet functionality that currently exists in FMIS.<br><br>Concept Paper – Estimated Hours: 30<br>Design & Build – Estimated Hours: 120 |
| CA-P015 | Add Work Order Effective Dates to infoAdvantage | Description of Customization: This modification will add Work Order Effective Dates to infoAdvantage.<br><br>Design & Build – Estimated Hours: 110 |
| CA-P016 | Save Overhead Rates to ICJ | Description of Customization: This modification will add Overhead Rate fields to Internal Costing Journal (ICJ) and the corresponding infoAdvantage table.<br><br>Design & Build – Estimated Hours: 455 |

| Reference Number | Business Requirement | Comments |
|---|---|---|
| CA-030 | Add hyperlinks to the Work Order Page (WORKORD) | Description of Customization: Add a hyperlink on the Work Order (WORKORD) page to access the Work Order Funding Profile Inference (WOFPI) page.  This will include a filter to the funding profile for the selected work order (Department, Major Project, and Work Order).<br><br>Design & Build – Estimated Hours: 59.38 |
| **Project and Grant Accounting** | | |
| CGA-026 | The system shall provide the ability to record transactions applicable to individual work order/projects/grants at all levels of the classification structure including, but not limited to, all FMIS/FMS fields and user-defined fields. Refer to Item # 111 for a list of standard City user-defined fields. | Description of Customization: The level of effort was reduced because the City opted to add fewer reporting / user-defined fields to fewer system tables than originally planned. This modification adds new fields for Originating Department, Originating Project, CAP Rate Indicator, and generic reporting fields to the Work Order table. The reporting generic reporting fields included in the scope of this modification are limited to those fields identified in CGA-161, CGA-185, and CGA-188.<br><br>Concept Paper – Estimated Hours: 90<br>Design & Build – Estimated Hours: 360 |
| CGA-054 | The system shall provide the ability to track projects by, but not limited to, all FMIS/FMS fields and user-defined fields such as, but not limited to, those listed at the end of this Cost Accounting and Grants requirements document starting at item # 111. | Description of Customization: Add necessary fields to the following 6 tables: Program, Major Program, Program/Phase, Task Order, Program Period Code, Funding line.  It is assumed these fields are for reporting purposes only - there are no edits behind these fields.<br><br>Estimated Hours: Included in CGA-026 |
| **Other General Requirements** | | |
| CGA-083 | The system shall provide a requirement that all data collected for costing purposes be related to a Work Order, Task and Subtask | Description of Customization: Create new Required Elements page – enforcing use of specific Cost Accounting COA elements. The level of effort was reduced based on the specific functionality outlined in the concept paper. This modification will support the City's business requirement to make Work Order, Task, and Sub Task mandatory fields based on the Department and Event Type entered on documents.<br><br>Concept Paper – Estimated Hours: 30<br>Design & Build – Estimated Hours: 120 |

| Reference Number | Business Requirement | Comments |
|---|---|---|
| CGA-084 | The system shall provide the ability to associate costs for a City budgetary Program from a Work Order or, optionally from a Task if no program is specified by the Work Order; however, Program from Task cannot be different from a Program specified by Work Order.<br><br>Additionally, the system shall automatically infer a central revenue source code from a department level revenue source. The system shall also provide the ability infer chart of account elements, such as budgetary program and location from an organizational element that is entered on a transaction. | Description of Customization: The original customization was expanded beyond inferring the City budgetary program (Activity) from Work Order or Task. The functionality has been enhanced to include system tables that infer Activity from Unit and infer Location from Unit, Work Order or Task.<br><br>Concept Paper – Estimated Hours:170<br>Design & Build – Estimated Hours: 680 |
| CGA-161 | User Defined Fields: City Council File # & Date | Description of Customization: Add necessary fields to the following 6 tables: Program, Major Program, Program/Phase, Task Order, Program Period Code, Funding line. It is assumed these fields are for reporting purposes only - there are no edits behind these fields.<br><br>Estimated Hours: Included in CGA-026 |
| CGA-185 | User Defined Fields: Project Manager Information | Description of Customization: Add necessary fields to the following 6 tables: Program, Major Program, Program/Phase, Task Order, Program Period Code, Funding line. These fields will be lookup values for ease of data entry. It is assumed these fields are for reporting purposes only - there are no edits behind these fields.<br><br>Estimated Hours: Included in CGA-026 |
| CGA-188 | User Defined Fields: Project Building & Safety Info | Description of Customization: Add necessary fields to the following 6 tables: Program, Major Program, Program/Phase, Task Order, Program Period Code, Funding line. It is assumed these fields are for reporting purposes only - there are no edits behind these fields.<br><br>Estimated Hours: Included in CGA-026 |

## Functional Category: Accounts Payable

| Reference Number | Business Requirement | Comments |
|---|---|---|
| **Taxpayer Clearance** | | |
| AP-003 | The system shall provide the ability to issue a warning and even stop payments real-time when a vendor is out of compliance with tax ordinances. Furthermore, the system should infer the legal name from a central source when establishing the vendor. | Description of Customization: The original customization leveraged existing code in the baseline system for flagging those vendors who are out of compliance and a report would be generated based on the value of that flag. This modification has been enhanced to include the establishment of a new system table to store BTRC information and to implement system edits to require a BTRC number upon establishing a new vendor. Concept Paper – Estimated Hours: 230 Design & Build – Estimated Hours: 920 |
| AP-005 | The system shall intercept payments to a vendor based on the vendor's tax identification number when the vendor owes a debt to the City. | Description of Customization: This modification will provide the City the flexibility to configure the system to automatically intercept vendor payments and apply the payments to either a city revenue source or to issue a check to a third party vendor, depending on the type of debt. This modification includes changes to the intercept request tables and automated disbursement process in the system. Design & Build – Estimated Hours: 442.5 |
| Reference Number | Business Requirement | Comments |
| **General** | | |
| AP-063 | The system shall provide the ability to generate amortization and payment schedules for bonds and leases, as well as automatically create payment vouchers for interest payments and principal payments. New fields should be added to the payment voucher to reference the bond that is being paid. | Description of Customization: The original approach for this modification entailed the design and development of a single system table to track basic bond information, and the establishment of a new batch process to generate the payment schedules. Enhanced functionality has been added to this modification to track different types of bonds, e.g., Escheated Bond, Bearer Bond, and Refunded Bond, and to add functionality to generate payment schedules based on the bond type. Additional functionality also includes the automatic generation of payment documents based on the type and status of the bond. Concept Paper – Estimated Hours: 200 Design & Build – Estimated Hours: 1800 |

| Reference Number | Business Requirement | Comments |
|---|---|---|
| AP-P004 | Automated Sales and Use Tax | Description of Customization: This modification will allow for automated entry and tracking of California Sales and Use Tax ("sales tax" for out-of-state vendors) in FMS payment documents.<br><br>Design & Build – Estimated Hours: 522 |

## Functional Category: General Ledger and Budget

| Reference Number | Business Requirement | Comments |
|---|---|---|
| **Budget** | | |
| CP-GL01.2 | Revenue Budget | Description of Customization: This is a required budget that plans for the receipt of revenue and tracks actual revenue by Revenue Source. |
| | | Concept Paper – Estimated Hours: 50 |
| | | Design & Build – Estimated Hours: 200 |
| CP-GL01.6 | Contract Budget | Description of Customization: This is a required budget to control spending against vendor contracts. |
| | | Concept Paper – Estimated Hours: 80 |
| | | Design & Build – Estimated Hours: 320 |
| CP-GL01.7 | Activity Budget | Description of Customization: This is an optional budget that captures Activity budgets as published in the Blue Book, and tracks actuals expenditures against those budgets. |
| | | Concept Paper – Estimated Hours: 90 |
| | | Design & Build – Estimated Hours: 360 |
| CP-GL01.11 | Appropriation Budget | Description of Customization: This is the required City budget that will serve as the primary budget control mechanism for the City. |
| | | Concept Paper – Estimated Hours: 60 |
| | | Design & Build – Estimated Hours: 240 |
| CP-GL02 | Interest Dropdown on Sub-Fund Table | Description of Customization: This modification adds a single field to the Sub-Fund table, which will be used to identify those funds that are eligible for interest pooling. It supports the replacement of the Mini Fund Ledger system that is maintained by the Treasurer. |
| | | Concept Paper – Estimated Hours: 30 |
| | | Design & Build – Estimated Hours: 120 |

FMS Project - City of Los Angeles, CA
CGI Technologies and Solutions, Inc.
May 17, 2013

Exhibit E: Core Financial Software Modifications
Agreement No. C-114340, Contract Amendment No. 8
E-10

| Reference Number | Business Requirement | Comments |
|---|---|---|
| CP-GL05 | Global Attribute Changes | Description of Customization: This modification will rename Program to Project, rename Task Order to Work Order, rename specific organizational levels to generic levels, rename the Location rollup County to District, and increase the lengths of 3 fields. It will make the FMS user interface easier to adopt for the City and will facilitate training and change management activities, as well as data conversion efforts.<br><br>Concept Paper – Estimated Hours: 210<br>Design & Build – Estimated Hours: 840 |
| CP-GL06 | Validation Rules to Support Appropriation and Object Combinations | Description of Customization: This modification will enforce the entry of specific Appropriation and Object code combinations for certain funds on accounting documents.<br><br>Concept Paper – Estimated Hours: 30<br>Design & Build – Estimated Hours: 148 |
| CP-GL07 | SMS Interface Load Errors and Rejections | Description of Customization: This modification will facilitate interfaces between FMS and SMS by creating files and reports to document SMS transactions that failed to load due to errors or that loaded with invalid values.<br><br>Concept Paper – Estimated Hours: 50<br>Design & Build – Estimated Hours: 210 |
| CP-GL08 | Revise Conversion Approach for Continuing Appropriations to Include Expenditure-To-Date Total | Description of Customization: This modification will modify conversion programs to convert inception-to-date expenditure balances for continuing (Type 2) appropriations. The modification will also adjust the CGI reports developed in Iterations I through IV to consider the new conversion approach.<br><br>Concept Paper – Estimated Hours: 152<br>Design & Build – Estimated Hours: 608 |
| CP-GL09 | Modify the Service Contract Budget Program to Allow Payments After Service Contract Closes | Description of Customization: This modification prevents the entry of new encumbrances against service contracts while allowing payments to be made against the contracts.<br><br>Concept Paper – Estimated Hours: 30<br>Design & Build – Estimated Hours: 120 |

FMS Project - City of Los Angeles, CA
CGI Technologies and Solutions, Inc.
May 17, 2013

Exhibit E: Core Financial Software Modifications
Agreement No. C-114340, Contract Amendment No. 8
E-11

| Reference Number | Business Requirement | Comments |
|---|---|---|
| CP-GL10 | Add Authority Field to Budget Document to Support Reversion Process | Description of Customization: This modification adds an "Authority" field to the Appropriation Budget Document and associated Inquiry Page. This field represents the Council File Number and can be used to support the reversion process.<br><br>Concept Paper – Estimated Hours: 20<br>Design & Build – Estimated Hours: 210 |
| GL-P005 | Infer Budget Name (BGAA document) from Appropriation (APPR) Table | Description of Customization: This modification infers the name and end date on a budget (BGAA) document from the FMS Appropriation table.<br><br>Design & Build – Estimated Hours: 52 |
| GL-P013 | Infer Budget Name (BGR42 document) from Revenue Source (RSRC) Table | Description of Customization: This modification infers the name on a revenue budget (BGR42) document from the FMS Revenue Source table.<br><br>Design & Build – Estimated Hours: 52 |
| GL-022 | Apply Valid Fund Department (VFD) Validation to BGAA and BGR42 | Description of Customization: Previously, Appropriation (BGAA) and Revenue (BGR42) budgetary documents do not check for valid Fund and Department combinations. This modification updates BGAA and BGR42 documents to be validated against the VFD table.<br><br>Design & Build – Estimated Hours: 342.81 |
| GL-022B | Apply Valid Fund Department (VFD) Validation to BGB9ACT | Description of Customization: Previously, Activity (BGB9ACT) budgetary documents do not check for valid Fund and Department combinations. This modification updates BGB9ACT documents to be validated against the VFD table.<br><br>Design & Build – Estimated Hours: 119.99 |

FMS Project - City of Los Angeles, CA
CGI Technologies and Solutions, Inc.
May 17, 2013

Exhibit E: Core Financial Software Modifications
Agreement No. C-114340, Contract Amendment No. 8
E-12

# Exhibit L - Core Financial Pricing Schedule

| Milestone | Payment Deliverable | Due Date | Deliverable Amount | Holdback 15% | Invoice Amount |
|---|---|---|---|---|---|
| 1.0 | Project Management Status Reports (September 2008 - December 2010; 28 Months @ $63,000 per Month and January 2011 - December 2011; 12 Months @ $49,000 per Month) | 5th working day of each month | | | |
| 1.1 | Project Management Status Report - September 2008 | 10/06/08 | $63,000.00 | $9,450.00 | $53,550.00 |
| 1.2 | Project Management Status Report - October 2008 | 11/05/08 | $63,000.00 | $9,450.00 | $53,550.00 |
| 1.3 | Project Management Status Report - November 2008 | 12/05/08 | $63,000.00 | $9,450.00 | $53,550.00 |
| 1.4 | Project Management Status Report - December 2008 | 01/05/09 | $63,000.00 | $9,450.00 | $53,550.00 |
| 1.5 | Project Management Status Report - January 2009 | 02/05/09 | $63,000.00 | $9,450.00 | $53,550.00 |
| 1.6 | Project Management Status Report - February 2009 | 03/05/09 | $63,000.00 | $9,450.00 | $53,550.00 |
| 1.7 | Project Management Status Report - March 2009 | 04/06/09 | $63,000.00 | $9,450.00 | $53,550.00 |
| 1.8 | Project Management Status Report - April 2009 | 05/05/09 | $63,000.00 | $9,450.00 | $53,550.00 |
| 1.9 | Project Management Status Report - May 2009 | 06/05/09 | $63,000.00 | $9,450.00 | $53,550.00 |
| 1.10 | Project Management Status Report - June 2009 | 07/07/09 | $63,000.00 | $9,450.00 | $53,550.00 |
| 1.11 | Project Management Status Report - July 2009 | 08/07/09 | $63,000.00 | $9,450.00 | $53,550.00 |
| 1.12 | Project Management Status Report - August 2009 | 09/18/09 | $63,000.00 | $9,450.00 | $53,550.00 |
| 1.13 | Project Management Status Report - September 2009 | 10/12/09 | $63,000.00 | $9,450.00 | $53,550.00 |
| 1.14 | Project Management Status Report - October 2009 | 11/11/09 | $63,000.00 | $9,450.00 | $53,550.00 |
| 1.15 | Project Management Status Report - November 2009 | 12/12/09 | $63,000.00 | $9,450.00 | $53,550.00 |
| 1.16 | Project Management Status Report - December 2009 | 01/12/10 | $63,000.00 | $9,450.00 | $53,550.00 |
| 1.17 | Project Management Status Report - January 2010 | 02/10/10 | $63,000.00 | $9,450.00 | $53,550.00 |
| 1.18 | Project Management Status Report - February 2010 | 03/10/10 | $63,000.00 | $9,450.00 | $53,550.00 |
| 1.19 | Project Management Status Report - March 2010 | 04/12/10 | $63,000.00 | $9,450.00 | $53,550.00 |
| 1.20 | Project Management Status Report - April 2010 | 05/12/10 | $63,000.00 | $9,450.00 | $53,550.00 |
| 1.21 | Project Management Status Report - May 2010 | 06/12/10 | $63,000.00 | $9,450.00 | $53,550.00 |
| 1.22 | Project Management Status Report - June 2010 | 07/12/10 | $63,000.00 | $9,450.00 | $53,550.00 |
| 1.23 | Project Management Status Report - July 2010 | 08/11/10 | $63,000.00 | $9,450.00 | $53,550.00 |
| 1.24 | Project Management Status Report - August 2010 | 09/12/10 | $63,000.00 | $9,450.00 | $53,550.00 |
| 1.25 | Project Management Status Report - September 2010 | 10/12/10 | $63,000.00 | $9,450.00 | $53,550.00 |
| 1.26 | Project Management Status Report - October 2010 | 11/10/10 | $63,000.00 | $9,450.00 | $53,550.00 |
| 1.27 | Project Management Status Report - November 2010 | 12/12/10 | $63,000.00 | $9,450.00 | $53,550.00 |
| 1.28 | Project Management Status Report - December 2010 | 01/12/11 | $63,000.00 | $9,450.00 | $53,550.00 |
| 1.29 | Project Management Status Report - January 2011 | 02/07/11 | $49,000.00 | $7,350.00 | $41,650.00 |
| 1.30 | Project Management Status Report - February 2011 | 03/07/11 | $49,000.00 | $7,350.00 | $41,650.00 |
| 1.31 | Project Management Status Report - March 2011 | 04/07/11 | $49,000.00 | $7,350.00 | $41,650.00 |
| 1.32 | Project Management Status Report - April 2011 | 05/06/11 | $49,000.00 | $7,350.00 | $41,650.00 |
| 1.33 | Project Management Status Report - May 2011 | 06/07/11 | $49,000.00 | $7,350.00 | $41,650.00 |
| 1.34 | Project Management Status Report - June 2011 | 07/07/11 | $49,000.00 | $7,350.00 | $41,650.00 |
| 1.35 | Project Management Status Report - July 2011 | 08/05/11 | $49,000.00 | $7,350.00 | $41,650.00 |
| 1.36 | Project Management Status Report - August 2011 | 09/07/11 | $49,000.00 | $7,350.00 | $41,650.00 |
| 1.37 | Project Management Status Report - September 2011 | 10/07/11 | $49,000.00 | $7,350.00 | $41,650.00 |
| 1.38 | Project Management Status Report - October 2011 | 11/08/11 | $49,000.00 | $7,350.00 | $41,650.00 |
| 1.39 | Project Management Status Report - November 2011 | 12/07/11 | $49,000.00 | $7,350.00 | $41,650.00 |
| 1.40 | Project Management Status Report - December 2011 | 01/06/12 | $49,000.00 | $7,350.00 | $41,650.00 |
| 1.41 | Post-Implementation Project Management Support - January 2012 | 02/08/12 | $31,500.00 | $4,725.00 | $26,775.00 |
| 1.42 | Post-Implementation Project Management Support - February 2012 | 03/08/12 | $31,500.00 | $4,725.00 | $26,775.00 |
| 1.43 | Post-Implementation Project Management Support - March 2012 | 04/09/12 | $31,500.00 | $4,725.00 | $26,775.00 |
| 1.44 | Post-Implementation Project Management Support - April 2012 | 05/08/12 | $31,500.00 | $4,725.00 | $26,775.00 |
| 1.45 | Post-Implementation Project Management Support - May 2012 | 06/08/12 | $31,500.00 | $4,725.00 | $26,775.00 |
| 1.46 | Post-Implementation Project Management Support - June 2012 | 07/09/12 | $31,500.00 | $4,725.00 | $26,775.00 |
| 2.0 | Kick-off Meeting (Core Team) | 09/10/08 | $9,600.00 | $1,440.00 | $8,160.00 |
| 3.0 | Project Control Document | 09/29/08 | $87,500.00 | $13,125.00 | $74,375.00 |
| 4.0 | City Staffing and Facilities Planning Support | 09/23/08 | $14,000.00 | $2,100.00 | $11,900.00 |
| 5.0 | Detailed Project Plan | 09/23/08 | $28,000.00 | $4,200.00 | $23,800.00 |
| 6.0 | Kick-off Meeting (City Departments) | 10/14/08 | $32,000.00 | $4,800.00 | $27,200.00 |
| 7.0 | Prototype Environment | 09/09/08 | $16,800.00 | $2,520.00 | $14,280.00 |
| 8.0 | AMS Advantage 3 Financial Product Training for Core Project Team | 05/21/09 | $47,000.00 | $7,050.00 | $39,950.00 |
| 9.0 | AMS Advantage 3 Financial Technical Training for Core Project Team | 09/17/09 | $40,300.00 | $6,045.00 | $34,255.00 |
| 10.0 | Business Process Re-Engineering Preparation Support | 09/29/08 | $28,000.00 | $4,200.00 | $23,800.00 |
| 11.0 | Financial Application Prototype - General Ledger | 01/09/09 | $166,200.00 | $24,930.00 | $141,270.00 |
| 12.0 | Financial Application Prototype - Accounts Payable | 01/16/09 | $127,400.00 | $19,110.00 | $108,290.00 |
| 13.0 | Financial Application Prototype - Accounts Receivable | 01/23/09 | $110,800.00 | $16,620.00 | $94,180.00 |
| 14.0 | Financial Application Prototype - Cost Accounting | 01/23/09 | $138,500.00 | $20,775.00 | $117,725.00 |
| 15.0 | Technical Specifications Document | 10/31/08 | $53,800.00 | $8,070.00 | $45,730.00 |
| 16.0 | FMS Chart of Accounts Design | 01/16/09 | $40,300.00 | $6,045.00 | $34,255.00 |
| 17.0 | Fit-Gap Analysis | 01/30/09 | $246,200.00 | $36,930.00 | $209,270.00 |
| 18.0 | Implementation Analysis Document | 02/27/09 | $432,000.00 | $64,800.00 | $367,200.00 |
| 19.0 | Documentum Implementation Strategy for FMS | 02/13/09 | $150,480.00 | $22,572.00 | $127,908.00 |
| 20.0 | Organizational Change Management Plan | 02/20/09 | $77,600.00 | $11,640.00 | $65,960.00 |
| 21.0 | Chart of Accounts (COA) Guidelines Development | 02/27/09 | $225,000.00 | $33,750.00 | $191,250.00 |
| 23.0 | Business Process Re-Engineering Mapping (Future State) | 08/28/09 | $75,000.00 | $11,250.00 | $63,750.00 |
| 24.1 | Organizational Change Management Support - June 2009 - September 2009 | 10/12/09 | $53,060.00 | $7,959.00 | $45,101.00 |
| 24.2 | Organizational Change Management Support - October 2009 | 11/20/09 | $13,260.00 | $1,989.00 | $11,271.00 |
| 24.3 | Organizational Change Management Support - November 2009 | 12/21/09 | $13,260.00 | $1,989.00 | $11,271.00 |
| 24.4 | Organizational Change Management Support - December 2009 | 01/21/10 | $13,260.00 | $1,989.00 | $11,271.00 |
| 24.5 | Organizational Change Management Support - January 2010 | 02/19/10 | $13,260.00 | $1,989.00 | $11,271.00 |
| 24.6 | Organizational Change Management Support - February 2010 | 03/19/10 | $13,260.00 | $1,989.00 | $11,271.00 |
| 24.7 | Organizational Change Management Support - March 2010 | 04/21/10 | $13,260.00 | $1,989.00 | $11,271.00 |
| 24.8 | Organizational Change Management Support - April 2010 | 05/21/10 | $13,260.00 | $1,989.00 | $11,271.00 |
| 24.9 | Organizational Change Management Support - May 2010 | 06/21/10 | $13,260.00 | $1,989.00 | $11,271.00 |
| 24.10 | Organizational Change Management Support - June 2010 | 07/21/10 | $13,260.00 | $1,989.00 | $11,271.00 |
| 24.11 | Organizational Change Management Support - July 2010 | 08/20/10 | $19,890.00 | $2,983.50 | $16,906.50 |
| 24.12 | Organizational Change Management Support - August 2010 | 09/21/10 | $19,890.00 | $2,983.50 | $16,906.50 |
| 24.13 | Organizational Change Management Support - September 2010 | 10/21/10 | $19,890.00 | $2,983.50 | $16,906.50 |
| 24.14 | Organizational Change Management Support - October 2010 | 11/19/10 | $19,890.00 | $2,983.50 | $16,906.50 |
| 24.15 | Organizational Change Management Support - November 2010 | 12/21/10 | $19,890.00 | $2,983.50 | $16,906.50 |
| 24.16 | Organizational Change Management Support - December 2010 | 01/21/11 | $19,890.00 | $2,983.50 | $16,906.50 |

# Exhibit L - Core Financial Pricing Schedule

| Milestone | Payment Deliverable | Due Date | Deliverable Amount | Holdback 15% | Invoice Amount |
|---|---|---|---|---|---|
| 24.17 | Organizational Change Management Support - January 2011 | 02/21/11 | $19,890.00 | $2,983.50 | $16,906.50 |
| 24.18 | Organizational Change Management Support - February 2011 | 03/21/11 | $19,890.00 | $2,983.50 | $16,906.50 |
| 24.19 | Organizational Change Management Support - March 2011 | 04/21/11 | $19,890.00 | $2,983.50 | $16,906.50 |
| 24.20 | Organizational Change Management Support - April 2011 | 05/20/11 | $19,890.00 | $2,983.50 | $16,906.50 |
| 24.21 | Organizational Change Management Support - May 2011 | 06/21/11 | $19,890.00 | $2,983.50 | $16,906.50 |
| 24.22 | Organizational Change Management Support - June 2011 | 07/21/11 | $19,890.00 | $2,983.50 | $16,906.50 |
| 25.0 | Change Readiness Checklist | 05/02/11 | $37,600.00 | $5,640.00 | $31,960.00 |
| 26.0 | Change Readiness Assessment and Results | 06/15/11 | $62,700.00 | $9,405.00 | $53,295.00 |
| 28.0 | AMS Advantage 3 Financial Software Installation - Development / Unit Test Environment | 10/17/08 | $9,600.00 | $1,440.00 | $8,160.00 |
| 29.0 | AMS Advantage 3 Financial Software Installation - Conversion Environment | 07/28/09 | $9,600.00 | $1,440.00 | $8,160.00 |
| 30.0 | AMS Advantage 3 Financial Software Installation - Conversion Staging Environment | 08/28/09 | $9,600.00 | $1,440.00 | $8,160.00 |
| 31.0 | AMS Advantage 3 Financial Software Installation - System Test Environment | 07/28/09 | $9,600.00 | $1,440.00 | $8,160.00 |
| 32.0 | Software Configuration - Development / Unit Test Environment | 10/31/08 | $16,000.00 | $2,400.00 | $13,600.00 |
| 33.0 | Software Configuration - Conversion Environment | 07/28/09 | $16,000.00 | $2,400.00 | $13,600.00 |
| 34.0 | Software Configuration - Conversion Staging Environment | 08/28/09 | $16,000.00 | $2,400.00 | $13,600.00 |
| 35.0 | Software Configuration - System Test Environment | 07/28/09 | $16,000.00 | $2,400.00 | $13,600.00 |
| 36.0 | Reference Table Set-Up | 02/19/10 | $192,000.00 | $28,800.00 | $163,200.00 |
| 36.1 | Configuration Changes - PaySR Security and Expenditure Summary Conversion | 03/31/11 | $32,000.00 | $4,800.00 | $27,200.00 |
| 36.2 | Configuration Changes - General Ledger Document Codes and Event Types | 03/31/11 | $42,240.00 | $6,336.00 | $35,904.00 |
| 37.0 | Concept Papers for Software Customizations | 08/17/09 | $281,440.00 | $42,216.00 | $239,224.00 |
| 38.0 | Functional Designs for Software Customizations - Iteration I | 08/28/09 | $101,124.00 | $15,168.60 | $85,955.40 |
| 39.0 | Functional Designs for Software Customizations - Iteration II | 09/25/09 | $101,124.00 | $15,168.60 | $85,955.40 |
| 40.0 | Functional Designs for Software Customizations - Iteration III | 11/20/09 | $205,850.00 | $30,877.50 | $174,972.50 |
| 41.0 | Functional Designs for Software Customizations - Iteration IV | 01/08/10 | $244,250.00 | $36,637.50 | $207,612.50 |
| 41.1 | Functional Designs for Software Customizations - Iteration V | 09/08/10 | $43,072.00 | $6,460.80 | $36,611.20 |
| 41.2 | Functional Designs for Software Customizations - Iteration VI | 03/14/11 | $58,208.00 | $8,731.20 | $49,476.80 |
| 41.3 | Functional Designs for Software Customizations - Iteration VII | 04/15/11 | $14,720.00 | $2,208.00 | $12,512.00 |
| 41.4 | Functional Designs for Software Customizations - Iteration VIII | 03/06/12 | $76,250.00 | $11,437.50 | $64,812.50 |
| 41.5 | Functional Designs for Software Customizations - Iteration IX | 03/06/13 | $81,231.20 | | $81,231.20 |
| 42.0 | Software Customizations - Iteration I | 09/14/09 | $235,956.00 | $35,393.40 | $200,562.60 |
| 43.0 | Software Customizations - Iteration II | 10/19/09 | $235,956.00 | $35,393.40 | $200,562.60 |
| 44.0 | Software Customizations - Iteration III | 12/16/09 | $480,350.00 | $72,052.50 | $408,297.50 |
| 45.0 | Software Customizations - Iteration IV | 02/15/10 | $569,950.00 | $85,492.50 | $484,457.50 |
| 45.1 | Software Customizations - Iteration V | 11/17/10 | $64,608.00 | $9,691.20 | $54,916.80 |
| 45.2 | Software Customizations - Iteration VI | 05/09/11 | $87,312.00 | $13,096.80 | $74,215.20 |
| 45.3 | Software Customizations - Iteration VII | 05/09/11 | $22,080.00 | $3,312.00 | $18,768.00 |
| 45.4 | Software Customizations - Iteration VIII | 04/30/12 | $114,374.00 | $17,156.10 | $97,217.90 |
| 45.5 | Software Customizations - Iteration IX | 04/30/13 | $97,246.80 | | $97,246.80 |
| 46.0 | Data Conversion Design | 04/03/09 | $214,200.00 | $32,130.00 | $182,070.00 |
| 47.0 | Data Conversion Software - Iteration I | 07/21/09 | $83,100.00 | $12,465.00 | $70,635.00 |
| 48.0 | Data Conversion Software - Iteration II | 08/28/09 | $83,100.00 | $12,465.00 | $70,635.00 |
| 49.0 | Data Conversion Software - Iteration III | 10/19/09 | $83,100.00 | $12,465.00 | $70,635.00 |
| 50.0 | Data Conversion Software - Iteration IV | 12/29/09 | $83,100.00 | $12,465.00 | $70,635.00 |
| 51.1 | Data Definition & Cleansing Support - May 2009 - April 2010 | 05/07/10 | $84,000.00 | $12,600.00 | $71,400.00 |
| 51.2 | Data Definition & Cleansing Support - May 2010 - June 2010 | 07/07/10 | $16,000.00 | $2,400.00 | $13,600.00 |
| 51.3 | Data Definition & Cleansing Support - July 2010 - August 2010 | 09/07/10 | $16,000.00 | $2,400.00 | $13,600.00 |
| 51.4 | Data Definition & Cleansing Support - September 2010 - October 2010 | 11/05/10 | $16,000.00 | $2,400.00 | $13,600.00 |
| 51.5 | Data Definition & Cleansing Support - November 2010 - December 2010 | 01/07/11 | $16,000.00 | $2,400.00 | $13,600.00 |
| 51.6 | Data Definition & Cleansing Support - January 2011 - February 2011 | 03/07/11 | $16,000.00 | $2,400.00 | $13,600.00 |
| 51.7 | Data Definition & Cleansing Support - March 2011 - April 2011 | 05/06/11 | $16,000.00 | $2,400.00 | $13,600.00 |
| 51.8 | Data Definition & Cleansing Support - May 2011 - June 2011 | 07/07/11 | $16,000.00 | $2,400.00 | $13,600.00 |
| 52.0 | Interface Designs - Iterations I, II (Inbound) | 10/19/09 | $130,200.00 | $19,530.00 | $110,670.00 |
| 53.0 | Interface Designs - Iterations III, IV (Inbound and Outbound) | 10/05/09 | $130,200.00 | $19,530.00 | $110,670.00 |
| 54.0 | Interface Designs - SMS Interfaces | 10/23/09 | $64,100.00 | $9,615.00 | $54,485.00 |
| 55.1 | Interface Software - Iteration I - A (Inbound) | 10/23/09 | $49,400.00 | $7,410.00 | $41,990.00 |
| 55.2 | Interface Software - Iteration I - B (Inbound) | 11/13/09 | $49,400.00 | $7,410.00 | $41,990.00 |
| 56.1 | Interface Software - Iteration II - A (Inbound) | 01/15/10 | $49,400.00 | $7,410.00 | $41,990.00 |
| 56.2 | Interface Software - Iteration II - B (Inbound) | 10/30/09 | $49,400.00 | $7,410.00 | $41,990.00 |
| 57.0 | Interface Software - Iteration III (Outbound) | 11/20/09 | $98,800.00 | $14,820.00 | $83,980.00 |
| 58.0 | Interface Software - Iteration IV (Outbound) | 10/19/09 | $98,800.00 | $14,820.00 | $83,980.00 |
| 59.0 | Interface Software - SMS | 10/30/09 | $91,600.00 | $13,740.00 | $77,860.00 |
| 59.1 | SMS Application Support - Month 1 | 12/31/10 | $27,837.50 | | $27,837.50 |
| 59.2 | SMS Application Support - Month 2 | 01/31/11 | $27,837.50 | | $27,837.50 |
| 59.3 | SMS Application Support - Month 3 | 02/28/11 | $0.00 | | $0.00 |
| 59.4 | SMS Application Support - Month 4 | 03/31/11 | $0.00 | | $0.00 |
| 59.5 | SMS Application Support - Month 5 | 04/29/11 | $0.00 | | $0.00 |
| 59.6 | SMS Application Support - Month 6 | 05/31/11 | $0.00 | | $0.00 |
| 59.7 | SMS Application Support - Month 7 | 06/30/11 | $0.00 | | $0.00 |
| 59.8 | SMS Application Support - Month 8 | 07/31/11 | $0.00 | | $0.00 |
| 59.9 | SMS-FMS Interface Support - Month 1 | 12/31/10 | $5,000.00 | | $5,000.00 |
| 59.10 | SMS-FMS Interface Support - Month 2 | 01/31/11 | $5,000.00 | | $5,000.00 |
| 59.11 | SMS-FMS Interface Support - Month 3 | 02/28/11 | $5,000.00 | | $5,000.00 |
| 59.12 | SMS-FMS Interface Support - Month 4 | 03/31/11 | $5,000.00 | | $5,000.00 |
| 59.13 | SMS-FMS Interface Support - Month 5 | 04/29/11 | $5,000.00 | | $5,000.00 |
| 59.14 | SMS-FMS Interface Support - Month 6 | 05/31/11 | $5,000.00 | | $5,000.00 |
| 59.15 | SMS-FMS Interface Support - Month 7 | 06/30/11 | $5,000.00 | | $5,000.00 |
| 60.0 | General Design - Advantage-Documentum Integration | 12/03/09 | $50,160.00 | $7,524.00 | $42,636.00 |
| 61.1 | Advantage-Documentum Implementation Support - Iteration A | 07/30/10 | $400,000.00 | $60,000.00 | $340,000.00 |
| 61.2 | Advantage-Documentum Implementation Support - Iteration B | 09/30/10 | $160,000.00 | $24,000.00 | $136,000.00 |
| 62.0 | Data Warehouse and Extract-Transform-Load (ETL) Designs | 05/31/10 | $80,000.00 | $12,000.00 | $68,000.00 |

# Exhibit L - Core Financial Pricing Schedule

| Milestone | Payment Deliverable | Due Date | Deliverable Amount | Holdback 15% | Invoice Amount |
|---|---|---|---|---|---|
| 63.0 | Data Warehouse and ETL Software | 05/31/10 | $240,000.00 | $36,000.00 | $204,000.00 |
| 64.0 | Report Designs – Iteration I | 09/15/09 | $120,000.00 | $18,000.00 | $102,000.00 |
| 65.0 | Report Designs – Iteration II | 11/30/09 | $120,000.00 | $18,000.00 | $102,000.00 |
| 66.0 | Report Designs – Iteration III | 05/25/10 | $120,000.00 | $18,000.00 | $102,000.00 |
| 67.0 | Report Designs – Iteration IV | 06/25/10 | $120,000.00 | $18,000.00 | $102,000.00 |
| 68.0 | Report Software – Iteration I | 12/04/09 | $200,000.00 | $30,000.00 | $170,000.00 |
| 69.0 | Report Software – Iteration II | 02/26/10 | $200,000.00 | $30,000.00 | $170,000.00 |
| 70.0 | Report Software – Iteration III | 09/14/10 | $200,000.00 | $30,000.00 | $170,000.00 |
| 71.0 | Report Software – Iteration IV | 12/09/10 | $200,000.00 | $30,000.00 | $170,000.00 |
| 72.0 | Adobe Forms Designs | 06/25/10 | $288,000.00 | $43,200.00 | $244,800.00 |
| 73.0 | Adobe Forms Software | 12/09/10 | $432,000.00 | $64,800.00 | $367,200.00 |
| 74.0 | AMS Advantage 3 Financial Software Installation - Integrated System Test Environment | 11/20/09 | $9,600.00 | $1,440.00 | $8,160.00 |
| 75.0 | Software Configuration - Integrated System Test Environment | 11/20/09 | $16,000.00 | $2,400.00 | $13,600.00 |
| 76.0 | Integrated System Test Plan | 01/05/10 | $61,600.00 | $9,240.00 | $52,360.00 |
| 77.0 | Integrated System Test Scripts and Results | 07/02/10 | $553,800.00 | $83,070.00 | $470,730.00 |
| 77.1 | Supplemental Integrated System Test – Post Iteration VI Enhancement | 05/09/11 | $34,000.00 | $5,100.00 | $28,900.00 |
| 78.0 | AMS Advantage 3 Financial Software Installation - User Acceptance Test Environment | 06/18/10 | $9,600.00 | $1,440.00 | $8,160.00 |
| 79.0 | Software Configuration - User Acceptance Test Environment | 06/18/10 | $16,000.00 | $2,400.00 | $13,600.00 |
| 80.0 | User Acceptance Test Support - Month 1 | 06/07/10 | $63,000.00 | $9,450.00 | $53,550.00 |
| 81.0 | User Acceptance Test Support - Month 2 | 07/07/10 | $63,000.00 | $9,450.00 | $53,550.00 |
| 82.0 | User Acceptance Test Support - Month 3 | 08/06/10 | $63,000.00 | $9,450.00 | $53,550.00 |
| 82.1 | User Acceptance Test Support - Month 4 | 09/07/10 | $63,000.00 | $9,450.00 | $53,550.00 |
| 82.2 | User Acceptance Test Support - Month 5 | 10/07/10 | $63,000.00 | $9,450.00 | $53,550.00 |
| 82.3 | User Acceptance Test Support - Month 6 | 11/05/10 | $63,000.00 | $9,450.00 | $53,550.00 |
| 83.0 | AMS Advantage 3 Financial Software Installation - Training Environment | 10/16/09 | $9,600.00 | $1,440.00 | $8,160.00 |
| 84.0 | AMS Advantage 3 Financial Software Installation - Learning Environment | 10/16/09 | $9,600.00 | $1,440.00 | $8,160.00 |
| 85.0 | Software Configuration - Training Environment | 10/30/09 | $16,000.00 | $2,400.00 | $13,600.00 |
| 86.0 | Software Configuration - Learning Environment | 10/30/09 | $16,000.00 | $2,400.00 | $13,600.00 |
| 87.0 | FMS Technical Support Training | 03/22/11 | $32,000.00 | $4,800.00 | $27,200.00 |
| 88.0 | FMS System Administration Training | 04/15/11 | $25,600.00 | $3,840.00 | $21,760.00 |
| 89.0 | End User Training Plan | 11/05/09 | $36,900.00 | $5,535.00 | $31,365.00 |
| 90.0 | End User Training Materials | 11/05/10 | $176,000.00 | $26,400.00 | $149,600.00 |
| 91.0 | Train-the-Trainer Training | 02/11/11 | $286,400.00 | $42,960.00 | $243,440.00 |
| 92.0 | End User Training Support - Month 1 | 03/07/11 | $140,800.00 | $21,120.00 | $119,680.00 |
| 93.0 | End User Training Support - Month 2 | 04/07/11 | $140,800.00 | $21,120.00 | $119,680.00 |
| 94.0 | End User Training Support - Month 3 | 05/06/11 | $140,800.00 | $21,120.00 | $119,680.00 |
| 94.1 | End User Training Support - Month 4 | 06/07/11 | $140,800.00 | $21,120.00 | $119,680.00 |
| 94.2 | End User Training Support - Month 5 | 07/07/11 | $140,800.00 | $21,120.00 | $119,680.00 |
| 95.0 | AMS Advantage 3 Financial Software Installation - Production Environment | 10/18/10 | $19,200.00 | $2,880.00 | $16,320.00 |
| 96.0 | Software Configuration - Production Environment | 10/18/10 | $32,000.00 | $4,800.00 | $27,200.00 |
| 97.0 | Performance Test Plan and Scripts | 12/28/10 | $53,800.00 | $8,070.00 | $45,730.00 |
| 98.0 | Performance Test Results | 02/28/11 | $121,000.00 | $18,150.00 | $102,850.00 |
| 99.0 | User & System Documentation | 02/25/11 | $130,000.00 | $19,500.00 | $110,500.00 |
| 100.0 | Security & Workflow Setup Test | 06/18/10 | $82,000.00 | $12,300.00 | $69,700.00 |
| 101.0 | Security & Workflow Setup Support | 07/01/11 | $274,500.00 | $41,175.00 | $233,325.00 |
| 102.0 | Operational Readiness Checklist | 05/02/11 | $27,000.00 | $4,050.00 | $22,950.00 |
| 103.0 | Support for Operational Readiness Assessment | 05/27/11 | $40,300.00 | $6,045.00 | $34,255.00 |
| 104.0 | Implementation Readiness Checklist | 05/02/11 | $27,000.00 | $4,050.00 | $22,950.00 |
| 105.0 | Support for Implementation Readiness Assessment | 05/26/11 | $40,300.00 | $6,045.00 | $34,255.00 |
| 106.0 | Mock Conversion | 06/24/11 | $73,500.00 | $11,025.00 | $62,475.00 |
| 107.0 | Production Data Conversion | 07/01/11 | $36,900.00 | $5,535.00 | $31,365.00 |
| 108.0 | Production Cutover | 07/01/11 | $94,100.00 | $14,115.00 | $79,985.00 |
|  | Release of Withhold 3 (100%) - "Final Acceptance of Select Deliverables" | 04/15/10 |  |  | $743,663.70 |
|  | Release of Withhold 1 (33%) - "Go-Live: Production Cut-over Complete" | 07/01/11 |  |  | $549,108.55 |
| 109.0 | Post-Implementation Support - Month 1 (July 2011) | 07/29/11 | $215,040.00 | $32,256.00 | $182,784.00 |
| 110.0 | Post-Implementation Support - Month 2 (Aug 2011) | 08/31/11 | $188,160.00 | $28,224.00 | $159,936.00 |
| 111.0 | Post-Implementation Support - Month 3 (Sept 2011) | 09/30/11 | $188,160.00 | $28,224.00 | $159,936.00 |
| 112.0 | Post-Implementation Support - Month 4 (Oct 2011) | 10/31/11 | $188,160.00 | $28,224.00 | $159,936.00 |
| 113.0 | Post-Implementation Support - Month 5 (Nov 2011) | 11/30/11 | $188,160.00 | $28,224.00 | $159,936.00 |
| 114.0 | Post-Implementation Support - Month 6 (Dec 2011) | 12/30/11 | $188,160.00 | $28,224.00 | $159,936.00 |
| 114.1 | Post-Implementation Support - Month 7 (Jan 2012) | 01/31/12 | $134,400.00 | $20,160.00 | $114,240.00 |
| 114.2 | Post-Implementation Support - Month 8 (Feb 2012) | 02/29/12 | $134,400.00 | $20,160.00 | $114,240.00 |
| 114.3 | Post-Implementation Support - Month 9 (Mar 2012) | 03/30/12 | $134,400.00 | $20,160.00 | $114,240.00 |
| 114.4 | Post-Implementation Support - Month 10 (Apr 2012) | 04/30/12 | $134,400.00 | $20,160.00 | $114,240.00 |
| 114.5 | Post-Implementation Support - Month 11 (May 2012) | 05/31/12 | $134,400.00 | $20,160.00 | $114,240.00 |
| 114.6 | Post-Implementation Support - Month 12 (June 2012) | 06/29/12 | $134,400.00 | $20,160.00 | $114,240.00 |
| 114.7 | Post-Implementation Support - Month 13 (July 2012) | 07/29/12 | $107,520.00 |  | $107,520.00 |
| 114.8 | Post-Implementation Support - Month 14 (Aug 2012) | 08/31/12 | $107,520.00 |  | $107,520.00 |
| 114.9 | Post-Implementation Support - Month 15 (Sept 2012) | 09/30/12 | $107,520.00 |  | $107,520.00 |
| 114.10 | Post-Implementation Support - Month 16 (Oct 2012) | 10/31/12 | $107,520.00 |  | $107,520.00 |
| 114.11 | Post-Implementation Support - Month 17 (Nov 2012) | 11/30/12 | $107,520.00 |  | $107,520.00 |
| 114.12 | Post-Implementation Support - Month 18 (Dec 2012) | 12/30/12 | $107,520.00 |  | $107,520.00 |
| 114.13 | Post-Implementation Support - Month 19 (Jan 2013) | 01/31/13 | $107,520.00 |  | $107,520.00 |
| 114.14 | Post-Implementation Support - Month 20 (Feb 2013) | 02/28/13 | $107,520.00 |  | $107,520.00 |
| 114.15 | Post-Implementation Support - Month 21 (Mar 2013) | 03/30/13 | $107,520.00 |  | $107,520.00 |
| 114.16 | Post-Implementation Support - Month 22 (Apr 2013) | 04/30/13 | $107,520.00 |  | $107,520.00 |
| 114.17 | Post-Implementation Support - Month 23 (May 2013) | 05/31/13 | $107,520.00 |  | $107,520.00 |
| 114.18 | Post-Implementation Support - Month 24 (June 2013) | 06/29/13 | $107,520.00 |  | $107,520.00 |
| 114.19 | Post-Implementation Transition Training Services and Support - Month 25 (July 2013) | 07/31/13 | $41,667.00 |  | $41,667.00 |
| 114.20 | Post-Implementation Transition Training Services and Support - Month 26 (Aug 2013) | 08/31/13 | $41,667.00 |  | $41,667.00 |

# Exhibit L - Core Financial Pricing Schedule

| Milestone | Payment Deliverable | Due Date | Deliverable Amount | Holdback 15% | Invoice Amount |
|---|---|---|---|---|---|
| 114.21 | Post-Implementation Transition Training Services and Support - Month 27 (Sept 2013) | 09/30/13 | $41,667.00 | | $41,667.00 |
| 114.22 | Post-Implementation Transition Training Services and Support - Month 28 (Oct 2013) | 10/31/13 | $41,667.00 | | $41,667.00 |
| 114.23 | Post-Implementation Transition Training Services and Support - Month 29 (Nov 2013) | 11/30/13 | $41,667.00 | | $41,667.00 |
| 114.24 | Post-Implementation Transition Training Services and Support - Month 30 (Dec 2013) | 12/31/13 | $41,667.00 | | $41,667.00 |
| 114.25 | Post-Implementation Transition Training Services and Support - Month 31 (Jan 2014) | 01/31/14 | $41,667.00 | | $41,667.00 |
| 114.26 | Post-Implementation Transition Training Services and Support - Month 32 (Feb 2014) | 02/28/14 | $41,667.00 | | $41,667.00 |
| 114.27 | Post-Implementation Transition Training Services and Support - Month 33 (Mar 2014) | 03/31/14 | $41,667.00 | | $41,667.00 |
| 114.28 | Post-Implementation Transition Training Services and Support - Month 34 (Apr 2014) | 04/30/14 | $41,667.00 | | $41,667.00 |
| 114.29 | Post-Implementation Transition Training Services and Support - Month 35 (May 2014) | 05/31/14 | $41,667.00 | | $41,667.00 |
| 114.30 | Post-Implementation Transition Training Services and Support - Month 36 (June 2014) | 06/30/14 | $41,663.00 | | $41,663.00 |
| 115.0 | Support for First Monthly Close (July / Aug 2011) | 08/31/11 | $107,520.00 | $16,128.00 | $91,392.00 |
| 117.0 | Knowledge Transfer - Month 2 (Aug 2011) | 08/31/11 | $79,520.00 | $11,928.00 | $67,592.00 |
| 118.0 | Knowledge Transfer - Month 3 (Sept 2011) | 09/30/11 | $79,520.00 | $11,928.00 | $67,592.00 |
| 119.0 | Knowledge Transfer - Month 4 (Oct 2011) | 10/31/11 | $79,520.00 | $11,928.00 | $67,592.00 |
| 120.0 | Knowledge Transfer - Month 5 (Nov 2011) | 11/30/11 | $79,520.00 | $11,928.00 | $67,592.00 |
| 121.0 | Knowledge Transfer - Month 6 (Dec 2011) | 12/30/11 | $79,520.00 | $11,928.00 | $67,592.00 |
| 122.0 | Support for 1099 Reporting - Calendar Year 2011 | 01/31/12 | $80,640.00 | $12,096.00 | $68,544.00 |
| 123.0 | Support for Annual Close - FY 2011 (May 2012) | 05/31/12 | $53,760.00 | $8,064.00 | $45,696.00 |
| 124.0 | Support for Annual Close - FY 2011 (June 2012) | 06/29/12 | $53,760.00 | $8,064.00 | $45,696.00 |
| 125.0 | Support for Annual Close - FY 2011 (July 2012) | 07/31/12 | $53,760.00 | $8,064.00 | $45,696.00 |
| 126.0 | Support for Annual Close - FY 2011 (Aug 2012) | 08/31/12 | $26,880.00 | $4,032.00 | $22,848.00 |
| | Release of Withhold 2 (67%) - "End of Warranty Period" | 09/28/12 | | | $1,582,224.35 |
| 127.0 | CAFR Reports Development & Implementation Support | 12/28/12 | $128,000.00 | | $128,000.00 |
| 128.1 | Retirement/Consolidation of City Systems Support - Month 1 | 07/30/10 | $52,700.00 | | $52,700.00 |
| 128.2 | Retirement/Consolidation of City Systems Support - Month 2 | 08/31/10 | $52,700.00 | | $52,700.00 |
| 128.3 | Retirement/Consolidation of City Systems Support - Month 3 | 09/30/10 | $52,700.00 | | $52,700.00 |
| 128.4 | Retirement/Consolidation of City Systems Support - Month 4 | 10/29/10 | $52,700.00 | | $52,700.00 |
| 128.5 | Retirement/Consolidation of City Systems Support - Month 5 | 11/30/10 | $52,700.00 | | $52,700.00 |
| 128.6 | Retirement/Consolidation of City Systems Support - Month 6 | 12/31/10 | $52,700.00 | | $52,700.00 |
| 128.7 | Retirement/Consolidation of City Systems Support - Month 7 | 01/31/11 | $52,700.00 | | $52,700.00 |
| 128.8 | Retirement/Consolidation of City Systems Support - Month 8 | 02/28/11 | $52,700.00 | | $52,700.00 |
| 128.9 | Retirement/Consolidation of City Systems Support - Month 9 | 03/31/11 | $52,700.00 | | $52,700.00 |
| 129.0 | Department-level FMS Planning Toolkit | 11/19/10 | $25,600.00 | | $25,600.00 |
| 130.1 | Department-level FMS Planning/Deployment Support - Month 1 | 11/30/10 | $12,800.00 | | $12,800.00 |
| 130.2 | Department-level FMS Planning/Deployment Support - Month 2 | 12/31/10 | $12,800.00 | | $12,800.00 |
| 130.3 | Department-level FMS Planning/Deployment Support - Month 3 | 01/31/11 | $12,800.00 | | $12,800.00 |
| 130.4 | Department-level FMS Planning/Deployment Support - Month 4 | 02/28/11 | $12,800.00 | | $12,800.00 |
| 130.5 | Department-level FMS Planning/Deployment Support - Month 5 | 03/31/11 | $12,800.00 | | $12,800.00 |
| 130.6 | Department-level FMS Planning/Deployment Support - Month 6 | 04/29/11 | $12,800.00 | | $12,800.00 |
| 130.7 | Department-level FMS Planning/Deployment Support - Month 7 | 05/31/11 | $12,800.00 | | $12,800.00 |
| 130.8 | Department-level FMS Planning/Deployment Support - Month 8 | 06/30/11 | $12,800.00 | | $12,800.00 |
| 130.9 | Department-level FMS Planning/Deployment Support - Month 9 | 07/29/11 | $12,800.00 | | $12,800.00 |
| 131.0 | Citywide Resources Impact/Skills Gap Analysis | 12/15/10 | $86,400.00 | | $86,400.00 |
| 132.0 | Post Implementation "As Needed" Functional Support | 06/29/13 | $75,000.00 | | $75,000.00 |
| 133.1 | Post Implementation "As Needed" Technical Support (FY2015) | 06/30/15 | $50,000.00 | | $50,000.00 |
| 133.2 | Post Implementation "As Needed" Technical Support (FY2016) | 06/30/16 | $50,000.00 | | $50,000.00 |
| 134.1 | Post Implementation Customizations and Functional Support (FY2014) | 06/30/14 | $325,000.00 | | $325,000.00 |
| 134.2 | Post Implementation Customizations and Functional Support (FY2015) | 06/30/15 | $325,000.00 | | $325,000.00 |
| 134.3 | Post Implementation Customizations and Functional Support (FY2016) | 06/30/16 | $325,000.00 | | $325,000.00 |
| | **Subtotal Payments and Holdbacks - Implementation Services** | | **$23,205,537.00** | **$2,874,996.60** | **$23,205,537.00** |
| A | Hosted Prototyping Environment (Hosted through March 2009; Beyond March 2009 @ $3,000 per Month ) | 09/01/08 | $0.00 | $0.00 | $0.00 |
| | **Subtotal - Other Services** | | **$0.00** | **$0.00** | **$0.00** |
| | **Subtotal Payments and Holdbacks** | | **$23,205,537.00** | **$2,874,996.60** | **$23,205,537.00** |
| A3-1.0 | Concept Design | 12/13/10 | $99,200.00 | | $99,200.00 |
| A3-2.0 | Functional Design for FMS Customizations | 01/19/11 | $47,360.00 | | $47,360.00 |
| A3-3.0 | FMS Software Customizations | 02/18/11 | $71,040.00 | | $71,040.00 |
| A3-4.0 | Interface Design | 01/07/11 | $30,720.00 | | $30,720.00 |
| A3-5.0 | Interface Software | 02/14/11 | $46,080.00 | | $46,080.00 |
| A3-6.0 | Data Warehouse and Extract-Transform-Load (ETL) Design | 03/18/11 | $25,600.00 | | $25,600.00 |
| A3-7.0 | Data Warehouse and ETL Software | 04/15/11 | $38,400.00 | | $38,400.00 |
| A3-8.0 | Report Designs | 05/13/11 | $62,720.00 | | $62,720.00 |
| A3-9.0 | Reports Software | 07/15/11 | $94,080.00 | | $94,080.00 |
| A3-10.0 | Integrated Centralized AR Reporting System Test | 08/19/11 | $44,800.00 | | $44,800.00 |
| A3-11.0 | User Acceptance Test and Go-Live Support | 12/16/11 | $38,400.00 | | $38,400.00 |
| | **Subtotal Payments and Holdbacks - Centralized AR Reporting Services** | | **$598,400.00** | **$0.00** | **$598,400.00** |
| | **Total Payments and Holdbacks** | | **$23,803,937.00** | **$2,874,996.60** | **$23,803,937.00** |