

HOUSING COMMITTEE REPORT relative to request for authority to release a Request for Proposals (RFP) for affordable housing programs and services within the University of Southern California (USC) Nexus Study Area.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the General Manager, Los Angeles Housing and Community Development Department (HCIDLA), or designee, to release an RFP for contractors to provide the following:
 - a. Serve as a USC Neighborhood Housing Preservation Fund Administrator.
 - b. Create a USC Area Housing Metrics/Data Dashboard for the purpose of tracking and analyzing local housing conditions in the USC Nexus Study Area.
 - c. Provide homebuyer education in the USC Nexus Study Area, in substantial conformance with the draft RFP detailed in Attachment 2 of the December 18, 2018 report, attached to the Council file and subject to approval by the City Attorney as to form.
2. AUTHORIZE the General Manager, HCIDLA, or designee, to prepare Controller instructions for any necessary technical adjustments consistent with the Mayor and Council actions on this matter, subject to the approval of the City Administrative Officer (CAO); and, AUTHORIZE the Controller to implement these instructions.
3. INSTRUCT the HCIDLA to report in regard to the results of the RFP evaluation and to request authority to negotiate and execute contracts with the selected contractor(s), along with funding recommendations.
4. AUTHORIZE the City Clerk to place on the agenda on the first regular Council meeting on **July 1, 2019**, or shortly thereafter, the following instructions:
 - a. Authorize the Controller, subject to the approval of the Mayor, to:
 - i. Transfer appropriation within the Affordable Housing Trust Fund No. 44G as follows:

<u>Account Title</u>	<u>Amount</u>
From:	
43L200 USC Specific Plan	\$120,000.00
To:	
43TBD Housing and Community Investment	77,895.69
43TBD Reimbursements to the General Fund	<u>42,104.31</u>
Total:	\$120,000.00

- ii. Increase appropriations in the amount of \$129,691 within HCIDLA Fund No. 100/43 as follows:

<u>Account Title</u>	<u>Amount</u>
1010 Salaries General	\$67,735.38
6030 Leasing	42,104.31
Total: \$120,000.00	

Fiscal Impact Statement: The CAO reports that there is no impact to the General Fund. The recommendations contained in the February 5, 2019 CAO report, attached to the Council file, are in compliance with the City's Financial Policies in that they are fully funded by the Affordable Housing Trust Fund.

Community Impact Statement: None submitted.

Summary:

On February 13, 2019, your Committee considered February 5, 2019 CAO and December 18, 2019 HCIDLA reports relative to a request for authority to release an RFP for affordable housing programs and services within the USC Nexus Study Area. According to the CAO, the HCIDLA is requesting authority to release an RFP for contractors to provide the following services:

- Serve as the USC Neighborhood Housing Preservation Fund Administrator.
- Create a USC Area housing Metrics/Data Dashboard for the purpose of tracking and analyzing local housing conditions in the USC Nexus Study Area.
- Provide homebuyer education in the USC Nexus Study Area, in substantial conformance with the draft RFP included as Attachment 2 to the December 10, 2018 HCIDLA Report, attached to the Council File.

The HCIDLA is also requesting authority to negotiate and execute contracts for the time period and contract amounts further discussed in this report. However, the CAO is recommendation that the HCIDLA report to Council on the results of the RFP and funding recommendations, and request for authority to contract at that time because of the proposed length of the contracts and to allow Council to approve the RFP results. Finally, the HCIDLA is requesting authority to spend funds for the administration of the program. The CAO concurs with the HCIDLA's recommendations, as amended, to require the HCIDLA to report back to the Mayor and Council on the results of the RFP prior to negotiating and executing contracts. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the recommendations contained in the February 5, 2019 CAO report and detailed in the above recommendations. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

HOUSING COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
CEDILLO:	ABSENT
KREKORIAN:	YES
HARRIS-DAWSON:	YES

ARL
2/13/19

-NOT OFFICIAL UNTIL COUNCIL ACTS-