

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: November 7, 2018

To: The City Council

From: Richard H. Llewellyn, Jr., City Administrative Officer



Subject: **LOS ANGELES ADMINISTRATIVE CODE SECTION 4.245.1 – TECHNICAL CHANGES**

Recommendations

It is recommended that:

1. The City Council, subject to approval of the Mayor, adopt the attached ordinance, approved as to form and legality by the City Attorney, amending Los Angeles Administrative Code Section 4.245.1, which pertains to vacation benefits for non-represented executive and manager positions, to reflect the revised class titles of Chief Physician and Managing Physician, delete Executive Director positions covered for the same benefit as General Managers listed in Section 4.321, delete Personnel Director III, and add Senior Labor Relations Specialist III.
2. The City Council authorize the Controller and City Administrative Officer to correct any clerical errors, or, if approved by the City Attorney, any technical errors in the above ordinance.

Summary

The ordinance submitted herewith provides for various technical changes to Los Angeles Administrative Code (LAAC) Section 4.245.1, to wit:

- Reflects the class title changes of Medical Director (Code 2334) and Physician III (Code 0657) to Chief Physician (Code 2334) and Managing Physician (Code 0657), respectively. Although these class title changes were included previously in the classification listing in LAAC Section 4.61 Schedule "A," inadvertently they were not reflected in LAAC Section 4.245.1.
- Deletes the classifications of Executive Director Cannabis Department (Code 9429) and Executive Director Department on Disability (Code 9720) to eliminate an unnecessary redundancy, as both those positions receive the executive and manager position vacation benefits provided under LAAC Section 4.245.1 by virtue of their being listed as General Manager positions under LAAC Section 4.321.

- Deletes the classification and pay grade of Personnel Director III (Code 1714-3) from the list of non-represented classifications in LAAC Section 4.245.1. Personnel Director III is now represented, belonging to Memorandum of Understanding No. 63. As such, it needs to be deleted from LAAC Section 4.245.1.
- Adds the non-represented classification and pay grade of Senior Labor Relations Specialist III (Code 9202-3), which was recently created. Senior Labor Relations Specialist III is at the same salary level as Chief Administrative Analyst and several other classifications listed in LAAC Section 4.245.1, and therefore should also be listed to be eligible for the same vacation benefit.

Fiscal Impact

There is no cost associated with the technical changes reflected in the attached ordinance amending LAAC Section 4.245.1.

RHL:DB:CEC:0719031

Attachment