

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: October 2, 2013

CAO File No. 0220-04434-0019

Council File No. 12-1265

Council District: All

To: The Mayor
The Council

From: Miguel A. Santana, City Administrative Officer

MAS
MS

Reference: Transmittal from the Mayor dated September 9, 2013; referred for report September 9, 2013

Subject: **FISCAL YEAR 2009 AMERICAN RECOVERY ACT EDWARD BYRNE
MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) GRANT PROGRAM
REALLOCATION OF FUNDS**

SUMMARY

The Mayor's Office of Homeland Security and Public Safety (Mayor's Office) requests authority to reallocate a total of \$1,467,176.23 in Fiscal Year 2009 American Recovery and Reinvestment Act Edward Byrne Memorial Justice Assistance Grant (FY09 ARRA JAG) funds.

The Council approved the acceptance of the FY09 ARRA JAG grant on November 20, 2009 in the amount of \$30,514,178 for a grant performance period date of March 1, 2009 to February 28, 2013. The grant performance period has since been extended to February 28, 2014. The City was allocated approximately \$11.1 million of the FY09 ARRA JAG funds, of which \$8.05 million was allocated for programmatic expenditures and \$3.05 million for administrative costs. Of the \$8.05 million allocated for programmatic expenditures, \$500,000 was allocated to the Community Law Enforcement and Recovery (CLEAR) Program and \$500,000 to the Gang Reduction and Youth Development (GRYD) Office, for a total of \$1 million in approved projects. On March 18, 2011, the Council approved the spending plan and authorities to allocate the remaining \$7.05 million for the Los Angeles Regional Interoperable Communications System (LA-RICS).

The Mayor's Office now requests authority to reallocate \$1,467,173.23 in cost savings from the GRYD project and Mayor's Office to the Verdugo Peak tower project. The FY09 ARRA JAG funds will support the construction of an improved tower at the existing communications facility at the Verdugo Peak telecommunications site located within the City of Glendale. This project will support the expansion and capability of the microwave and communication systems of the City's and partner agencies' first responders. While this project is separate from the Los Angeles Regional Interoperable Communications System (LA-RICS) project, the updates and improvements will be an asset and will be compatible with the LA-RICS project.

The Mayor's Office requests authority to negotiate and execute a contract with United Riggers and Erectors, Inc. (URE) for project design and construction of the Verdugo Peak project. URE will be responsible for the fabrication, construction, installation and other related work to implementing the project, including erosion control, building improvements, and transport services. The proposed contract with URE will be for a contract cost amount not to exceed \$2.1 million. Funding for the contract will be provided by the FY09 ARRA JAG (\$1,032,646) and the Fiscal Year 2010 Urban Areas Security Initiative (FY10 UASI) grant (\$1,000,000). A separate report on the FY10 UASI will be submitted for Council consideration.

In addition to providing funds for the contract with URE, FY09 ARRA JAG funds are provided to the Bureau of Engineering for project management, geotechnical and survey work. Grant funds are also provided to the Bureau of Contract Administration and the Information Technology Agency for support of the project, and the Mayor's Office for grant oversight and administration. No additional position authorities are required by these departments to complete the work related to the Verdugo Peak project.

RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or designee, to:
 - a. Approve the modified grant budget for the Fiscal Year 2009 American Recovery and Reinvestment Act Edward Byrne Memorial Justice Assistance Grant (FY09 ARRA JAG) and authorize the Mayor's Office of Homeland Security and Public Safety to expend the grant in accordance with the approved budget;
 - b. Negotiate and execute a Professional Services Agreement for project design and construction of the Verdugo Peak project for a contract amount not to exceed \$2.1 million to be funded by the FY09 ARRA JAG (\$1.1 million) and FY10 UASI (\$1 million), for a performance period not to exceed the end date of the applicable grant period, subject to the approval of the City Attorney as to form and legality, and subject to review by the City Administrative Officer for consistency with the grant budget and compliance with all City contracting policies and procedures;
2. Authorize the Controller, or designee, to:
 - a. Transfer appropriations within Fund 51V, ARRA JAG, as follows:

TRANSFER FROM:

<u>Fund/Dept No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
51V/46	46F215	GRYD Contractual Services	\$390.00
51V/46	46F246	Mayor Reserve	\$561,563.36
51V/46	46F299	Related Costs	\$759,305.38
51V/46	46G846	Mayor-Operating	\$63,000.00
51V/46	46G178	Bureau of Engineering	\$133,609.20
		TOTAL	\$1,517,867.94

TRANSFER TO:

<u>Fund/Dept No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
51V/46	46G278	Bureau of Engineering	\$174,847.71
51V/46	46G304	Contractual Services	\$1,032,646.11
51V/46	46K146	Mayor Salaries	\$129,927.42
51V/46	46K178	BOE	\$58,731.00
51V/46	46K132	ITA	\$19,577.00
51V/46	46K176	PW-Contract Administration	\$39,154.00
51V/46	46K299	Related Costs	\$62,984.70
		TOTAL	\$1,517,867.94

- b. Transfer appropriations from Fund 51V, ARRA JAG, to the General Fund, to reimburse grant related expenditures as follows:

TRANSFER FROM:

<u>Fund/Dept No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
51V/46	46K146	Mayor Salaries	\$129,927.42
51V/46	46K178	BOE	\$58,731.00
51V/46	46K132	ITA	\$19,577.00
51V/46	46K176	PW-Contract Administration	\$39,154.00
		TOTAL	\$247,389.42

TRANSFER TO:

<u>Fund/Dept No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
100/46	001020	Salaries, Grant Reim	\$129,927.42
100/78	001010	Salaries, General	\$58,731.00
100/32	001010	Salaries, General	\$19,577.00
100/76	001010	Salaries, General	\$39,154.00
		TOTAL	\$247,389.42

- c. Transfer up to \$62,984.70 from Fund 51V, ARRA JAG, Department 46, Account 46K299 to Fund 100, Department 46, Revenue Source Code 5346, to reimburse the General Fund for fringe benefits for the Mayor's Office;

- d. Expend funds upon presentation of proper demands from the Mayor's Office; and,
3. Authorize the Mayor's Office of Homeland Security and Public Safety to prepare Controller instructions for any necessary technical adjustments, subject to approval of the City Administrative Officer, and instruct the Controller to implement the instructions.

FISCAL IMPACT STATEMENT

There is no General Fund impact as a result of these actions. Approval of the recommendations within this report will allow for the continued expenditure of the Fiscal Year 2009 American Recovery and Reinvestment Act Edward Byrne Memorial Justice Assistance Grant. These actions are in compliance with the City's Financial Policies in that grant funds are sufficient to support the grant activities.

MAS:MBC:04140032