

CITY OF LOS ANGELES  
INTER-DEPARTMENTAL CORRESPONDENCE



Date: August 15, 2012

To: Honorable Members of the Public Safety Committee

From: James Featherstone, General Manager  
Emergency Management Department

A handwritten signature in black ink, appearing to be "James Featherstone", written over the "From:" line.

Subject: **EMERGENCY MANAGEMENT DEPARTMENT CONTRACT WITH BCFS  
HEALTH AND HUMAN SERVICES TO ENHANCE FUNCTIONAL NEEDS  
SUPPORT SERVICES WITHIN THE CITY OF LOS ANGELES**

In January 2009, a Class Action Complaint was filed by the Disability Rights Legal Center against the City of Los Angeles for violation of civil rights and discrimination against people with disabilities. The dispute focused on whether the City's emergency preparedness programs adequately served the needs of the individuals with disabilities who live in the City. In February 2011, the Court granted the Plaintiff's request for Summary Judgment, stating the City had violated (1) Title II of the American's With Disabilities Act; (2) Section 504; (3) the California Disabled Person's Act (CDPA), California Civil Code § 54, *et seq.*; and (4) California Government Code § 11153.

Following the February 2011, Summary Judgment the Court released its Order granting Plaintiffs' Motion of Summary Adjudication (Dkt. No. 140) on November 9, 2011. This Order directed the City of Los Angeles to hire an expert, BCFS Health and Human Services (BCFS) to address all components of the City's emergency preparedness program. Per the Court's Order, BCFS, as the expert, shall evaluate the City's current plans and develop revised emergency plans as to all components of the City's emergency preparedness program to address the needs of persons with disabilities. Also in accordance with the Court's Order, BCFS shall subcontract with Ms. June Kailes, in order to utilize her subject matter expertise in disability issues.

The contract between the City's Emergency Management Department (EMD) and BCFS will undertake a multi-phased project to address Functional Needs Support Services (FNSS) planning for the population of the City of Los Angeles in the event of a disaster. BCFS will identify gaps in the City's existing FNSS planning, revise the City's emergency plans to close the identified planning gaps, while meeting all legislative and legal requirements; make recommendations for identification of the necessary resources to achieve the solutions; train identified and agreed upon stakeholders on the improved

FNSS procedures; and make recommendations for the implementation of the new FNSS procedures into existing City emergency operations.

On Monday, April 9, 2012, the City of Los Angeles Budget and Finance Committee recommended approval of the Office of the City Administrative Officer April 5, 2012, Fourth Financial Status Report (CF # 11-0600-S155). This report included the transfer of funds from the Unappropriated Balance to the Emergency Operations Fund (Fund 392) for the purpose of EMD contracting with BCFS. During discussion of this item, members of the Committee requested that a copy of the Scope of Work be sent to the Public Safety Committee for its information.

Subsequent to the committee meeting, EMD, in coordination with the Office of the City Attorney, and BCFS have agreed to the terms and conditions of the agreement and have executed the required contract (C-120742 attached).

If there are any questions, please call Anna Burton at 213-484-4822.

Attachment – Contract # 120742, BCFS HHS Review

cc: Eileen Decker, Deputy Mayor

# CONTRACT SUMMARY SHEET

TO: THE OFFICE OF THE CITY CLERK,  
COUNCIL/PUBLIC SERVICES DIVISION  
ROOM 395, CITY HALL

DATE: July 18, 2012

(PLEASE DO NOT STAPLE THE CONTRACT FOR THE CLERK'S FILE)

FROM (DEPARTMENT): Emergency Management Department

CONTACT PERSON: Anna Burton

PHONE: 213-484-4822

CONTRACT NO.: C-120742

COUNCIL FILE NO.: \_\_\_\_\_

ADOPTED BY COUNCIL: \_\_\_\_\_

DATE

APPROVED BY BPW: \_\_\_\_\_

DATE

NEW CONTRACT

AMENDMENT NO. \_\_\_\_\_

ADDENDUM NO. \_\_\_\_\_

SUPPLEMENTAL NO. \_\_\_\_\_

CHANGE ORDER NO. \_\_\_\_\_

CONTRACTOR NAME: BCFS Health and Human Services Corp

TERM OF CONTRACT: July 17, 2012

THROUGH: November 9, 2014

TOTAL AMOUNT: \$499,955.00

## PURPOSE OF CONTRACT:

US District court ordered consultant to revise the City's emergency plans to make the plans compliant with the ADA.

PROFESSIONAL SERVICES AGREEMENT

Contractor: BCFS Health and Human Services (BCFS HHS)

Title: **BCFS HHS Review**

Said Agreement is Number C-120742 of City Contracts

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## Exhibits

- Exhibit A     Schedule of Deliverables and Payments
- Exhibit B     Court Order Re Injunctive Relief
- Exhibit C     Court Order Motion for Summary Judgment
- Exhibit D     Court Order Re Expert Selection
- Exhibit E     Part A - 2012 City Emergency Plan and Support Annexes List  
                  Part B - City Administrative Policies Related to Emergency Operations
- Exhibit F     Contract Standard Provision Index



AGREEMENT NUMBER C-120742 OF CITY CONTRACTS  
BETWEEN  
THE CITY OF LOS ANGELES  
AND  
BCFS HEALTH AND HUMAN SERVICES

THIS AGREEMENT ("Agreement" or "Contract") is made and entered into, by, and between the City of Los Angeles, a municipal corporation hereinafter called the "City," and BCFS Health and Human Services (BCFS HHS), a Texas corporation, hereinafter called the "Contractor."

W I T N E S S E T H

WHEREAS, the City has assigned the Emergency Management Department (EMD), per the Administrative Code, as the lead department responsible for the comprehensive coordination over all City agencies for disaster mitigation, preparedness, response, and recovery; and

WHEREAS, EMD, in carrying out its designated responsibilities, engages in coordination with private organizations, other agencies of the City, and agencies of other governmental jurisdictions in carrying out certain functions and programs which are its responsibility; and

WHEREAS, CASE NO: CV-09-0287 CBM (RZx), Order Re Injunctive Relief dated November 9, 2011, specifies the City will hire BCFS HHS as the independent expert to address all directives as outlined in the Terms and Services Section II, 201 and 202, of this contract developed by the City of Los Angeles in accordance with the court order; and,

WHEREAS, the BCFS HHS Review project, which is the subject of this Agreement, should be established by the City as one of the above described programs and has specific funds set aside for implementation; and

WHEREAS, the Mayor's Office has set aside specific funds to award to the Contractor in direct compensation for the BCFS HHS Review project; and

WHEREAS, this funding is provided to improve the City's emergency management program, with the aim of strengthening Functional Needs Support Services ("FNSS") planning against risks identified in the City; and

WHEREAS, the BCFS HHS Review project will be administered by the Contractor in coordination with the City of Los Angeles EMD; and

WHEREAS, the services to be provided herein are of a professional, expert, temporary nature; and

WHEREAS, the BCFS HHS Review project will commence at the time this contract is executed and will continue through to a project completion on or about November 9, 2014; and

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and the mutual benefits to be derived there from, the City and the Contractor (each a "Party" and collectively, the "Parties") agree as follows:

I.  
INTRODUCTION

§101. Parties to the Agreement

The parties to this Agreement are:

- A. The City of Los Angeles, a municipal corporation, having its principal office at 200 North Spring Street, Los Angeles, California 90012.
- B. Contractor, known as BCFS Health and Human Services (BCFS HHS), a Texas corporation, having its principal office at 1506 Bexar Crossing, San Antonio, TX 78232.

§102. Representatives of the Parties and Service of Notices

- A. The representatives of the respective parties who are authorized to administer this Agreement and to whom formal notices, demands and communications shall be given are as follows:

- 1. The representative of the City shall be, unless otherwise stated in the Agreement:

James G. Featherstone, General Manager  
City of Los Angeles, Emergency Management Department  
200 North Spring Street, Room 1533  
Los Angeles, CA 90012  
Work: (213) 484-4821  
Fax: (213) 237-9938  
James.Featherstone@lacity.org

- 2. The representative of the Contractor shall be:

Kari Tatro, Executive Director  
BCFS HHS  
Emergency Services Division  
1506 Bexar Crossing  
San Antonio, TX 78232  
Office: (210) 208-5607  
Fax: (210) 832-5005  
KTatro@bcfs.net

- B. Formal notices, demands and communications to be given hereunder by either party shall be made in writing and may be effected by personal delivery or by registered or certified mail, postage prepaid, return receipt requested and shall be deemed communicated as of the date of mailing. Each notice, demand or

communication delivered by mail shall also be transmitted on the day of mailing by the use of electronic/digital communications such as emails, but such method does not constitute formal notice or communication under this subsection.

- C. If the name of the person designated to receive the notices, demands or communications or the address of such person is changed, written notice shall be given, in accordance with this section, within five (5) working days of said change.

§103. Independent Contractor

The Contractor is acting hereunder as an independent contractor and not as an agent or employee of the City. No employee of the Contractor has been, is, or shall be an employee of the City by virtue of this Agreement, and the Contractor shall so inform each employee organization and each employee who is hired or retained under this Agreement. Contractor shall not represent or otherwise hold out itself or any of its directors, officers, partners, employees, or agents to be an agent or employee of the City.

The City has no third party beneficiary agreement with subcontractors. The Contractor (prime) will subcontract with June Kailes. Said subcontractor will be retained by the Contractor for the purposes of assisting the Contractor under this Agreement, as required by the court order that appears in Exhibit B to this Agreement. The prime shall be responsible throughout the entirety of this contract term for the subcontractor involvement and compliance with this Agreement.

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II.  
TERM AND SERVICES TO BE PROVIDED

§201. Time of Performance

The term of this Contract shall commence on July 17, 2012 and terminate on or before November 9, 2014, as outlined in CASE NO: CV-09-0287 CBM (RZx); "Order Re Injunctive Relief" dated November 9, 2011 (Exhibit B), subject to extensions pursuant to court order or other agreement.

§202. Services to be Provided by the Contractor

The Contractor will provide only the services set forth in, and in accordance with, this Section 202 (including the scope of work identified herein) and the Schedule of Deliverables and Payments attached hereto as Exhibit A which is incorporated herein and made a part hereof. Notwithstanding any term or provision herein to the contrary, it is understood and agreed by the City that Contractor shall be responsible only for the services and deliverables described in this Section 202 and Exhibit A.

The scope of work shall include the following:

A. Scope of Work

The City of Los Angeles is undertaking a multi-phased project to enhance human services; specifically Functional Needs Support Services (FNSS) integrated planning for the population of the City of Los Angeles in the event of a disaster. As described in Exhibit A (Phase I), the Contractor shall review the City's emergency plans, identified in Exhibit E Part A, and which are the City's Emergency Operations Master Plan and Procedures with the Master Plan Annexes, the Local Hazard Mitigation Plan, and the EMD Continuity of Operations Plan, all to be hereinafter referred to as "City's emergency plans." The Contractor will identify gaps in existing FNSS planning, revise the City's emergency plans to close these FNSS planning gaps, make recommendations for identification of the necessary resources to achieve the solutions, train identified and agreed upon stakeholders on the improved FNSS procedures, and make recommendations for the implementation of the new FNSS procedures into existing City emergency operations.

1. Agreement

The specific services to be provided by the Contractor under this Agreement are described below:

1.1 BCFS HHS Review Specifications

Description: The Contractor will review the City's emergency plans and make recommendations for revision of those plans with the final goal of remedying identified gaps in FNSS planning for the City of Los Angeles. As part of its review, and as described in Exhibit A (Phase II), the Contractor will meet with other governmental and non-governmental representatives. Work shall consist of the following: provide a project management work plan for performance period July 17, 2012 through November 9, 2014 and establish the project administrative process; revise City emergency plans to reflect FNSS planning and meet legislative or legal compliance requirements; provide recommendations for advance identification of plan/program support needs and resources; manage presentation and training of the revised City emergency plans; perform a final evaluation through development of an After Action Report of the revised City emergency plans; resolve any remaining issues with said project to allow for transition into an established program to include protocols for monitoring and maintenance by EMD.

**Phase 1: Establish Project Work Plan and Project Administration**

The Contractor will develop and provide EMD a project management work plan identifying the goals, objectives, major task elements, intended results of each task area, and the assigned Contractor project team. For purposes of said project oversight and administration, the project management resources utilized will be a professionally recognized project management program, mutually agreed upon between the Contractor and EMD.

Furthermore, the Contractor will provide the project timeline, outlining the planned timeframe of each project phase, critical milestones, and the project completion date. The submitted timeline shall include submission dates of project status reports as part of the project deliverables. The Contractor will submit the project timeline within two (2) weeks of the execution date of the contract. The timeline will be mutually agreed upon by the Contractor and EMD.

The Contractor will prepare bi-annual status reports and deliver them to the United States District Court (see below), with a copy to counsel to the parties identified in Exhibit B and EMD:

The Honorable Judge Consuelo B. Marshall  
United States District Court  
Central District of California  
312 N. Spring Street  
Los Angeles, California 90012

RE: Case No.: CV 09-0287 CBM (RZx)  
CLASS ACTION

CITY OF LOS ANGELES EMERGENCY MANAGEMENT  
DEPARTMENT

Status reports are to include sufficient detail, and be of a nature, that will ensure that the Court and counsel for the Parties are able to evaluate effectively the progress of the review, revision, and implementation of the plans. The reports will include:

- i. Identification of the key City personnel involved in the process;
- ii. Identification of community groups and governmental agencies consulted or otherwise involved in the process;
- iii. Work plans, including time lines and completion dates, for revision of the City's emergency plans, broken down by type of plan;
- iv. The status of the revision of the City's emergency plans, per the work plans developed by the Contractor;
- v. Identification of any obstacles or problems identified by the Contractor in the review and revision of the plans; and
- vi. Timely notice of any issues that could impact compliance with the targeted completion date of the project.

At the conclusion of the Agreement, the Contractor will provide a Final Report, describing the work completed during the term of this Agreement and deliver it as outlined above. This final report will include:

- i. Identification of the key City personnel involved in the process;
- ii. Identification of community groups and governmental agencies consulted or otherwise involved in the process;
- iii. Work plans, including time lines and completion dates, for revision of the City's emergency plans, broken down by type of plan;
- iv. The status of the revision of the City's emergency plans, per the work plans developed by the Contractor;
- v. Identification of any obstacles or problems identified by the Contractor in the review and revision of the plans; and
- vi. Timely notice of any issues that could impact compliance with the targeted completion date of the project.

The Contractor will develop an administrative process sufficient to manage, monitor, document, archive, and maintain the project work and to provide the City with an effective system to maintain the remedies implemented during the project.

The Contractor will be responsible only for the contract deliverables identified in Exhibit A. As the responsible party, the number and type of sub-contracted work is the purview of, and will be utilized at the sole discretion of the Contractor.

## Phase 2: Review and Revision of City Emergency Plans

At the beginning of Phase 2, the Contractor shall conduct a meeting with EMD to discuss the review and revision project steps for FNSS planning in the City emergency plans. EMD will provide electronic copies of the City emergency plans to the Contractor in advance of the Phase 2 implementation.

The Contractor shall review and revise City emergency plans identified in Exhibit E Part A, and provide a comprehensive gap analysis with recommended corrective actions relative to FNSS planning. The review and revision of the City's emergency plans will be conducted with the desired goal of achieving the development of comprehensive City emergency plans that ensure adequate planning for people with disabilities, functional and access needs. This will include, but not be limited to, identifying solutions for the following goals as they relate to FNSS integrated planning:

- i. Assessment of the efficacy of current City emergency plans ;
- ii. Advance identification of needs and resources;
- iii. Provision of public notification and communications;
- iv. Provision of policies or procedures concerning the concept of shelter-in-place;
- v. Provision of shelter and care for individuals forced to evacuate their homes;
- vi. Provision of assistance with evacuation and transportation;
- vii. Provision of temporary housing; and
- viii. Provision of assistance in recovery and remediation efforts after an emergency or disaster.

The Contractor will identify from the listed City Administrative policy and procedural documents in Exhibit E Part B emergency operations policies and programs that need to be updated to establish authorities, directives and procedural changes, assign responsibilities, set financial support, ensure acquisition of vital resources, and support the necessary relationships with the Los Angeles Operational Area (LA OA), the Coastal Region and the state, and federal government. Prior to initiation of the implementation phase the Contractor will meet with EMD to discuss the Contractor's recommended changes to the City processes, policies, implementation plan, and the implementation timeline to integrate FNSS into field operations.

The Contractor will submit to EMD, within thirty (30) days of each plan review or policy review, a summary matrix of identified gaps. The matrix shall include the following for each listed gap:

- i. Reference to elements cited above;
- ii. Reference to any pertinent legislation or law;
- iii. Recommended corrective action;



- iv. Recommended corrective action completion date;
- v. Recommended responsible party;
- vi. Identification of potential resource needs; and
- vii. Identification of any challenges that could delay or halt progress to the correction.

Contractor will form a FNSS working group from city and community stakeholders. Stakeholders will be agreed upon by, Contractor and EMD. In Phase II, Contractor will conduct not less than four (4) meetings with the FNSS working group which will allow the opportunity for stakeholder involvement and collaboration to collectively identify potential community-based and private industry-based solutions to remedy FNSS gaps in EMD plans. The results of these meetings will be presented to the EMD by Contractor, through listing in the gap analysis. Additionally, Contractor will develop an FNSS toolkit that will consist of tools to supplement EMD plans and will allow for efficient execution of plans in a field environment. Tools may include such things as position check lists, field pocket reference forms, forms, shelter assessment tools, triage tools, logistics/resource check lists and communications guidelines for first responders. Contractor will graphically design tools to reflect that of EMD formatting guidelines.

All tools will be presented to and approved by EMD prior to finalization. The final prototype will be delivered to EMD, and EMD will be responsible for reproduction of the tool kit.

Due to the need to assess the scope and scale of revisions to the City emergency plans and the impact to emergency processes within the City, the Contractor will meet with EMD after the revision phase is complete, but not before Phase 3 begins, to coordinate the presentation and training process of key stakeholders.

### **Phase 3: Implementation of Revised City Emergency Plans**

Upon the completion of Phase 2, the Contractor will inform stakeholders of the revisions to the City's emergency plans, create and conduct training to educate stakeholders on the revisions, and coordinate the implementation phase of the revisions. Due to the comprehensive nature of the contract goals and in the interest of keeping to the contract timeline, the Contractor may communicate directly with other stakeholders during this phase of the contract work. The Contractor will notify EMD of any such communication.

#### **Presentation of Revised City Emergency Plans to City and Community Key Stakeholders**

In order to ensure the City has comprehensive emergency plans, the scope of work involved in revising existing documents covers numerous missions of City

departments and partner agencies. An effective presentation of the revisions will be a key milestone in the implementation of the Contractor's recommendations.

The Contractor shall develop a presentation program, identify the FNSS stakeholder participants, set up a presentation schedule, and coordinate with EMD to conduct two (2) presentations for up to 30 participants each, on all FNSS planning revisions to include:

- i. Enhanced procedures as they relate to changes and additions that were implemented relative to FNSS integrated planning;
- ii. Participating agency responsibilities under the enhanced procedures relative to FNSS principals in the revised City emergency plans;
- iii. Multi-jurisdictional and multi-discipline coordination under the revised emergency procedures in order to effectively demonstrate FNSS related policy and procedure operational changes ,
- iv. Revised City emergency plans within the City of Los Angeles and its neighboring jurisdictions;
- v. How to integrate the FNSS policies and procedures into ICS practices and principles;
- vi. Resources that will be put in place to implement the revisions; and
- vii. Public information and crisis information management elements of the revised City emergency plans.

Additionally, the Contractor will prepare a presentation that provides an overview of the revised and integrated City emergency plans. It will also cover the developed FNSS solutions for inclusionary planning that will be implemented within the City's emergency services. The City intends to use this presentation for targeted non-operational community stakeholders that have specific interest in ensuring that the City has integrated and inclusionary plans to support whole community response.

Four (4) weeks before the scheduled presentation(s), the Contractor will submit presentation materials in compatible Microsoft software to the City EMD Project Manager. Upon EMD's approval of presentation materials, the Contractor will provide two (2) hard copies to EMD along with an electronic copy in a format agreed upon by Contractor and EMD.

#### *Training on Revised City Emergency Plans*

The Contractor will conduct two (2) training courses for up to forty (40) participants per session, on the revised City emergency plans. For each session, the Contractor will dedicate fifty percent (50%) of the participant seats to embedded City Staff, to be selected by the City. The purpose of the sessions is to establish a Train-the-Trainer City cadre, developed as SMEs, fully capable of training future instructors and conducting the same course. The Contractor will identify the key stakeholders to fill the remaining fifty percent (50%) of participant

seats for each of the two sessions. The Contractor will develop the training material to cover the revised City emergency plans, in the area of items i-viii on page 13. The Contractor will provide qualified FNSS instructors to conduct the two (2) training sessions.

The Contractor will develop and submit for review to EMD, eight (8) weeks before the training sessions, electronic and hard-copy of the course training material in compatible Microsoft Word format. Training materials are to include, but are not limited to:

- i. Course Plan of Instruction (POI) to include purpose, goal, scope, targeted audience, and agenda;
- ii. Course presentation with instructor manual;
- iii. Student manual;
- iv. Any supplemental teaching materials;
- v. Frequently Asked Questions (FAQ);
- vi. Course evaluation; and
- vii. Test.

Four (4) weeks before beginning any training sessions, the Contractor will create and submit to the City Project Manager, electronically and hard-copy in compatible Microsoft Word format, any additional supporting material to include, but are not limited to, an Executive Summary, course description, course objectives, course curriculum, and a Certificate of Completion.

During the training sessions, the Contractor shall provide training sufficient for the key stakeholders and the Train-the-Trainer City cadre to:

- i. Have a working knowledge of the revised emergency plans;
- ii. Have the ability to carry out their agency responsibilities under the revised emergency procedures;
- iii. Demonstrate an understanding of multi-jurisdictional and multi-discipline coordination under the revised emergency procedures;
- iv. Know what resources are necessary to carry out their responsibilities identified in the revised City emergency plans;
- v. Have mastered the enhanced policies and procedures in the human services missions of the revised City emergency plans;
- vi. Have the proficiency to integrate revised City emergency plans into event planning management applicable to the City of Los Angeles and its neighboring jurisdictions;
- vii. Have the skill to integrate ICS practices and principles with the enhanced human services procedures; and
- viii. Have the ability to monitor and maintain the revised City emergency plans applicable to their assigned City responsibilities.

Within Two (2) weeks of the completion of the two (2) training sessions, the Contractor will submit to EMD, electronically and hardcopy in compatible Microsoft Word format, the following:

- i. Completed participant course evaluations; and
- ii. Completed participant tests; and
- iii. Copy of participant certificates
- iv. Summary report of the evaluation results.

Upon completion of the implementation phase, the Contractor will perform an evaluation to measure achievement of all items i-viii listed above. The Contractor will submit a Phase 3 After Action Report to EMD to include a corrective action matrix of any remaining gaps or issues in stakeholder comprehension, training, and resource needs.

#### **Phase 4: Evaluate and Refine City Emergency Plan Revisions**

Upon initiation of the evaluation and refinement phase, the Contractor will meet with EMD to develop the evaluation methodology to be used to assess achievement of goals identified on page 13 of this Scope of Work, under **Phase 2: Review and Revision of City Emergency Plans**, items i-viii.

At the completion of the evaluation and refinement phase, the Contractor shall provide the final project After Action Report to include:

- i. Executive Summary of the FNSS initiative;
- ii. Evaluation results of goal achievement;
- iii. List of improvements to the City's emergency management program as a result of the project;
- iv. Remaining gaps that will be resolved in the refinement phase.

#### **Phase 5: FNSS Project Close-Out and Transition**

At the completion of the evaluation and refinement phase, the Contractor will meet with EMD to discuss coordination of the close-out steps of the project. The Contractor will submit three (3) project binders in this final phase, each binder representing one project year within the contract period. Unless otherwise agreed by the Parties, the first contract year will be from the date of the execution of this Agreement until November 30, 2012, the second contract year will be from December 1, 2012 through November 30, 2013 and the third contract year will be from December 1, 2013 through November 9, 2014.

- **Binder 1:** The Contractor will assemble all project documents from contract year one (1) into Binder 1, to be submitted to EMD at the end of contract year one (1). The project binder will include, but is not limited to:
  - i. Records of meetings i.e. hand-outs, presentations, sign-in sheets, meeting minutes;
  - ii. Gap analysis findings from the review of the City emergency plans;

- iii. Corrective action matrix from the City emergency plans review identifying recommendations and responsible agencies;
  - iv. Bi-Annual Reports to the Court;
  - v. Executive Summary reports; and
  - vi. Any other documents related to the performance work of the project phases requested by EMD.
- Binder 2: The Contractor will assemble all project documents from contract year two (2) into Binder 2, to be submitted to EMD at the end of contract year two (2). The project binder will include, but is not limited to:
  - i. Implementation plan for the revised City emergency plans;
  - ii. Records of meetings i.e. hand-outs, presentations, sign-in sheets, meeting minutes;
  - iii. All training material;
  - iv. Bi-Annual Reports to the Court;
  - v. Executive Summary reports; and
  - vi. Any other documents related to the performance work of the project phases requested by EMD.
- Binder 3: The Contractor will assemble all project documents from contract year three (3) into Binder 3, to be submitted at the end of the contract period. The project binder will include, but is not limited to:
  - i. Records of meetings i.e. hand-outs, presentations, sign-in sheets, meeting minutes;
  - ii. Gap analysis findings from the evaluation and refinement of the revised City emergency plans;
  - iii. Corrective action matrix from the final City emergency plans evaluation and refinement, identifying recommendations and responsible agencies;
  - iv. Summary of results at the conclusion of all project evaluation activities;
  - v. Bi-Annual and Final Report to the Court;
  - vi. A final Executive Summary report outlining the major project areas, accomplishments, and remaining gaps; and
  - vii. Any other documents related to the performance work of the project phases requested by EMD.

The Contractor will conduct a final meeting with EMD at the conclusion of the project, to make any final recommendations on how EMD can phase project work into permanent City operations.

II.  
PAYMENT

Notwithstanding any term or provision to the contrary contained herein, the terms of payment are set forth in this §301.

§301. Compensation and Method of Payment

- A. The City shall pay to the Contractor as compensation for complete and satisfactory performance of the terms of this Agreement, an amount not to exceed four hundred ninety nine thousand nine hundred fifty five dollars (\$499,955.00). Unless changed by written amendment to this Agreement, the foregoing rate represents the total compensation to be paid by City to Contractor for all goods and services to be provided as designated by this Agreement, which shall also include all fees incurred and materials to be provided by Contractor.

Payments to the Contractor shall be made in accordance with the schedule set forth in Exhibit A, Schedule of Deliverables and Payments...

- B. Contractor's invoices shall be submitted on Contractor's letterhead. The invoice shall be accompanied by a statement listing the services and deliverables completed for which the invoice is being submitted. The City shall have a reasonable amount of time, but in no event longer than thirty (30) days, following the receipt of an invoice to notify Contractor in writing of any deficiencies in the services and deliverables received. Funds shall not be released until the City has approved the services and deliverables received. If the City does not notify Contractor of deficiencies within thirty (30) days from the date of receipt of the invoice, the services and deliverables are deemed to be approved. Invoices are due and payable immediately upon approval. If not all of the services and deliverables in an invoice are approved, the City shall pay for the approved services and deliverables.
- C. It is understood that the City makes no commitment to fund this Agreement beyond the terms set herein, though the City will fund any Court-ordered extension or other agreement made between the parties hereto. Notwithstanding any term or provision herein to the contrary, it is understood and agreed by the City that Contractor shall be responsible only for the services and deliverables described in Exhibit A.
- D. Invoices and supporting documentation shall be prepared at the sole expense and responsibility of the Contractor. The City will not compensate the Contractor for any costs incurred for invoice or supporting document preparation. The City may request changes to the content and format of the invoice and supporting documentation at any time, but any such request shall not apply to any invoice already submitted by Contractor or delay the payment of an invoice. The City reserves the right to request additional supporting documentation at any time.

Contractor warrants, under penalty of perjury, that all information contained in the invoices will be true and correct.

- E. Contractor agrees to offer the City any discount terms that are offered to its best customers for the goods and services to be provided hereunder and apply such discount to payments made under this Agreement which meet the discount terms. Contractor warrants that any applicable discounts have been included in the costs to the City and that the work performed hereunder shall be completed in a manner consistent with professional standards practiced among those firms within Contractor's profession, doing the same or similar work under the same or similar circumstances.

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IV.  
STANDARD PROVISIONS

§401. Standard Provisions for City Contracts - Exemption

BCFS Health, Human Services will be hired by the Emergency Management Department, on behalf of the City of Los Angeles, in compliance with an ORDER re: INJUNCTIVE RELIEF from the United States District Court, Central District of California, Case# CV 09-287 CBM (RZx).

By order of the Honorable Consuelo B. Marshall, United States District Judge, the above named firm and its Court-specified subcontractor June Kailes must be utilized by the City for compliance with the court's order.

Hence, in accordance with applicable conditions for exemption under the Los Angeles Administrative Code, this contract is exempt from the City Standard Provisions, though the Contractor is required to maintain its tax-exempt status and general liability and workers' compensation insurance coverages in the sum of \$1 million each.

[THIS SECTION INTENTIONALLY LEFT BLANK]



V.

DEFAULTS, SUSPENSION, TERMINATION, AND AMENDMENTS

§501. Defaults

Should the Contractor fail for any reason to comply with the Contractor's contractual obligations described in this Agreement, the City reserves the right to take any or all of the following actions at its discretion:

- A. Notify Contractor of performance deficiencies in accordance with §502 of this Agreement;
- B. Withhold the release of funds due for the disputed services or deliverables, pending resolution of the dispute;
- C. Renegotiate with Contractor the funding/service level and/or any changes in the general scope of this Agreement;
- D. Require specific performance progress reports for identified time periods;

Should either party be delayed or prevented from complying with the terms and conditions of this Agreement by any circumstance or condition beyond its control, including acts of God, acts of the elements, acts of the public enemy, laws, acts, rules, regulations and orders of federal, state or local governments, or officers or agents or any other unforeseeable circumstances beyond the control of the parties against which it would have been unreasonable for the affected party to take precautions and which the affected party cannot avoid even by using its best efforts, the affected party shall not be in breach of this Agreement while the circumstance or condition exists and for a reasonable time thereafter and, if permanently prevented from performance by the circumstance or condition, the affected party is excused from further performance under this Agreement.

§502. Notice To Correct Performance

- A. Either party may notify the other of its failure to comply with the terms and conditions of this Agreement by giving written notice, effective upon date of posting, which states the specific performance deficiencies to be corrected.
- B. Within ten (10) working days, the party receiving the notice shall reply in writing setting forth the corrective actions that will be undertaken to remedy the performance deficiencies.

§503. Termination Of Agreement

A. Termination for Convenience

The City reserves the right to terminate this contract for convenience in any event that the Court Order for Injunctive Relief is lifted. Upon such termination all moneys heretofore owed the Contractor for services previously provided, shall be paid in full under the provisions of §301 of this agreement.

B. Termination for Breach of Contract

1. If a federal or state proceeding for relief of debtors is undertaken by or against Contractor, or if Contractor makes an assignment for the benefit of creditors, then the City may immediately terminate this Contract.
2. If Contractor engages in any dishonest conduct related to the performance or administration of this Contract or violates the City's lobbying policies, then the City may immediately terminate this Contract.
3. In the event the City terminates this Contract as provided in this section, the City may procure, upon such terms and in such manner as the City may deem appropriate, services similar in scope and level of effort to those so terminated, and Contractor shall be liable to the City for any costs over and above those to be paid to Contractor pursuant to the terms of this Agreement, but for its default.
4. All finished or unfinished documents and materials produced or procured under this Contract, including all intellectual property rights thereto, shall become City property upon date of such termination. Contractor agrees to execute any documents necessary for the City to perfect, memorialize, or record the City's ownership of rights provided herein.
5. If any disputes arise and the parties hereto are unable to resolve those disputes through a good faith meet and confer process, the Parties hereby reserve all their rights under law and equity to enforce the terms of this Agreement.

[THIS SECTION INTENTIONALLY LEFT BLANK]

VI.  
ENTIRE AGREEMENT

§601. Complete Agreement

This Agreement contains the full and complete Agreement between the two parties. Neither verbal agreement nor conversation with any officer or employee of either party shall affect or modify any of the terms and conditions of this Agreement.

§602. Amendments

Any change in the terms of this Agreement, including changes in the services to be performed by the Contractor, and any increase or decrease in the amount of compensation which are agreed to by the City and the Contractor shall be incorporated into this Agreement by a written amendment properly executed and signed by the person authorized to bind the parties thereto.

§603. Waivers

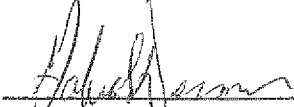


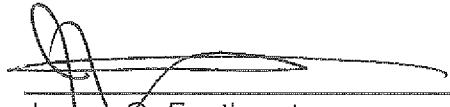

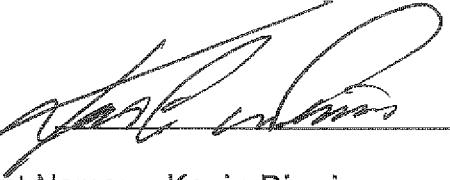

Waivers of the provisions of this Agreement must be in writing and signed by the appropriate authorities of the parties.

No waiver by either party or breach of any provision of these conditions shall be deemed for any purpose to be waiver or a breach of any other provision or of a continuing or subsequent breach of the same provision.

§604. Number of Pages and Attachments

This Agreement is executed in two (2) duplicate originals, each of which is deemed to be an original. This Agreement may be executed in one or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. This Agreement includes twenty seven (27) pages and six (6) Exhibits which constitute the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the City of Los Angeles and the Contractor have caused this Agreement to be executed by their duly authorized representatives.

<p>APPROVED AS TO FORM: CARMEN TRUTANICH, City Attorney</p> <p>By <u></u> Deputy City Attorney</p> <p>Date <u>7/17/12</u></p>	<p>For: THE CITY OF LOS ANGELES ANTONIO R. VILLARAIGOSA, Mayor</p> <p>By <u></u></p> <p>Antonio R. Villaraigosa, Mayor Homeland Security and Public Safety, Mayor's Office</p> <p>Date <u>JUL 18 2012</u></p>
<p>ATTEST:</p> <p>JUNE LAGMAY, City Clerk</p> <p>By <u></u> Deputy City Clerk</p> <p>Date <u>7-19-12</u></p> <p style="text-align: right;"><u>C-120742</u></p>	<p>Date _____</p> <p>By <u></u></p> <p>James G. Featherstone General Manager Emergency Management Dept.</p> <p>Date _____</p>
<p>(Contractor's Corporate Seal or Notary Seal)</p> 	<p>For: BCFS HHS</p> <p>By <u></u></p> <p>Print Name: <u>Kevin Dinnin</u> Officer Title: <u>President</u> Date: <u>7/16/12</u></p>
	<p>ATTEST:</p> <p>By <u></u></p> <p>Print Name: <u>GEORGE COWDEN III</u> Officer Title: <u>SECRETARY</u> Date: <u>JULY 16, 2012</u></p>

City Business License Number: \_\_\_\_\_  
 Internal Revenue Service ID Number: \_\_\_\_\_  
 Council File/OARS File Number: \_\_\_\_\_ Date of Approval \_\_\_\_\_  
 City Contract Number \_\_\_\_\_

## Exhibit A – BCFS HHS Schedule of Deliverables and Payments

PROJECT PHASE	ACTIVITIES	DELIVERABLES	COMPLETED BY	TOTAL COST	PAYMENTS
PHASE 1	<p>Develop and provide EMD the associated 3-year project management work plan.</p> <p>Provide the project timeline.</p> <p>Provide bi-annual status reports and a final report to the Court and counsel for the Parties, in compliance with the Court's order.</p> <p>Develop the administrative process necessary to manage, monitor, document, archive, and maintain the project work.</p>	<p>Identify the goals, objectives, major task elements, intended results of each task area, and the assigned BCFS project team.</p> <p>Outline the planned timeframe of each project phase, critical milestones, and the project completion date.</p> <p>Complete and submit bi-annual reports to the court and counsel as directed by the court order.</p> <p>Identify a professionally recognized project management program, and mutually agree with EMD to implement and utilize said program.</p>	30 days from date of contract signature	\$17,776.00	\$8,888.00 due upon the execution of the contract Balance due within 30 days of receipt of invoice
PHASE 2	Review the City emergency administrative policies and plans identified in Exhibit M Part A, and provide a comprehensive gap analysis with recommended	Submit to EMD, within thirty (30) days of each plan review or policy review, a summary matrix of identified gaps. The matrix shall include the	Timeline is dependent upon the delivery of plans from EMD to BCFS for review. Plans	\$351,081.00	\$175,540.50 due at the initiation of Phase 2; Balance due within 30 days of receipt of invoice

# Exhibit A – BCFS HHS Schedule of Deliverables and Payments

	<p>corrective actions.</p> <p>Based on review of plans and gap analysis, revise the City's emergency plans to close these FNSS planning gaps while meeting all legislative and legal requirements.</p> <p>Formation of a FNSS working group</p>	<p>following for each listed gap:</p> <ul style="list-style-type: none"> <li>i. Reference to required element of the Court Order documents; and</li> <li>ii. Reference to any legislation or law; and</li> <li>iii. Recommended corrective action; and</li> <li>iv. Recommended corrective action completion date; and</li> <li>v. Recommended responsible Party; and</li> <li>vi. Advance Identification of potential needs and resources for corrective action; and</li> <li>vii. Identification of any challenges that could delay or halt progress to the correction</li> </ul> <p>Conduct four (4) FNSS working group meetings to allow for stakeholder involvement and collaboration during the identification of FNSS gaps in EMD plans.</p> <p>Working group will develop a FNSS toolkit consisting of tools to supplement EMD plans and which will allow for efficient</p>	<p>review must be completed no later than November 30, 2013</p>		
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## Exhibit A – BCFS HHS Schedule of Deliverables and Payments

		execution of plans in a field environment. All tools will be presented to EMD for approval, reproduction and distribution.			
PHASE 3	<p>Formulate an effective presentation method to inform stakeholders of emergency plan's revisions.</p> <p>Create and conduct training to educate stakeholders on the revised emergency plans.</p> <p>Conduct two (2) training courses, forty (40) participants per session, on the revised areas of the City's emergency operations.</p>	<p>Develop a presentation program, identify the FNSS stakeholder participants, set up a presentation schedule, and coordinate with EMD to conduct presentations.</p> <p>Prepare 2 presentations, one for targeted operational stakeholder and one for non-operational community stakeholders. Presentation will provide an overview of the revised and integrated emergency plans.</p> <p>Establish a Train-the-Trainer City cadre, developed as SMEs, fully capable of training future instructors and</p>	May 30, 2014	\$101,101.00	\$50,550.00 due on the initiation of Phase 3; Balance due within 30 days of receipt of invoice



## Exhibit A – BCFS HHS Schedule of Deliverables and Payments

	<p>Perform an evaluation to measure achievement of T-T-T and present a final After Action Report.</p>	<p>conducting the same course.</p> <p>Develop the training material to cover the revised emergency plans</p> <p>Provide qualified FNSS instructors to conduct the two (2) training sessions.</p> <p>Submit an After Action Report to EMD including a corrective action matrix of remaining gaps or issues in stakeholder comprehension, training, and resource needs.</p>			
PHASE 4	Provide an After Action Report of the three (3) year initiative	<p>AAR to include</p> <ul style="list-style-type: none"> <li>•Executive Summary of the FNSS initiative</li> <li>•Evaluation results of goal achievement</li> </ul>	July 30, 2014	\$17,776.00	\$8,888.00 due upon the initiation of Phase 4; Balance due within 30 days of receipt of invoice

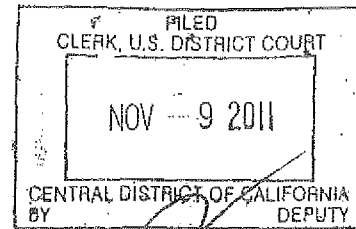
## Exhibit A – BCFS HHS Schedule of Deliverables and Payments

		<ul style="list-style-type: none"> <li>•List of improvements to the City's emergency management program as a result of the project</li> <li>•Remaining gaps that will be resolved in the refinement phase</li> </ul>			
PHASE 5	Provide electronic and hard copies of all required documentation to meet Grant funding requirements. Submit a final After Action Report for the three (3) year initiative	Submit three (3) project binders, one per year of project period.	Nov 30, 2014	\$12,221.00	\$6,110.50 due upon the initiation of Phase 5; Balance due within 30 days of receipt of invoice



## Exhibit B Court Order Re Injunctive Relief

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UNITED STATES DISTRICT COURT  
CENTRAL DISTRICT OF CALIFORNIA

COMMUNITIES ACTIVELY LIVING  
INDEPENDENT AND FREE, a  
nonprofit corporation, and AUDREY  
HARTHORN, an individual, on behalf of  
themselves and ALL OTHERS  
SIMILARLY SITUATED,

CASE NO.: CV-09-0287 CBM (RZx)

~~[Proposed]~~ Order Re Injunctive Relief

Plaintiffs,

v.

CITY OF LOS ANGELES, a public  
entity, and COUNTY OF LOS  
ANGELES, a public entity,

Defendants.

1 [Proposed] ORDER

2 Pursuant to this Court's Order granting Plaintiffs' Motion for Summary  
3 Adjudication (Dkt. 140), the Court issues the following order with respect to Defendant  
4 City of Los Angeles ("the City"):

5 A. Expert Review and Revision of the City's Emergency Preparedness  
6 Program

7 The City will hire BCFS to serve as the independent expert to address all  
8 components of the City's emergency preparedness program. *See* Order re Expert  
9 Selection (Dkt. No. 169), dated 9/29/11. BCFS shall subcontract with June Kailes in  
10 order to utilize her subject matter expertise in disability issues. *See id.* The expert will  
11 evaluate the City's current plans and develop revised emergency plans as to all  
12 components of the City's emergency preparedness program to address the needs of  
13 persons with disabilities. Components to be addressed are listed in the Court's Order  
14 Granting Summary Adjudication (Dkt. No. 140), dated 2/10/11, pages 3-4.

15 In evaluating and revising the City's current emergency plans, the expert will,  
16 among other tasks, review relevant documents, meet with City personnel and meet with  
17 other governmental and non-governmental representatives (e.g. other local, state or  
18 federal emergency planners, and representatives of community organizations that  
19 represent people with disabilities). Throughout this process, the expert will also work  
20 cooperatively with City employees. In order to avoid unnecessary and duplicative costs,  
21 the expert should attempt to utilize the time and resources of City employees, if available,  
22 so long as the expert determines that City employees have the requisite expertise and  
23 skill. All work performed pursuant to this Order will be under the direction of the expert  
24 and ultimate decision-making authority remains with the expert. As the City's emergency  
25 plans are revised, the expert will oversee the implementation of these revised emergency  
26 plans.<sup>1</sup>

27  
28 <sup>1</sup> Pursuant to 42 U.S.C. § 12206(c)(1), the U.S. Department of Justice ("DOJ") may provide technical assistance to the Parties and the expert throughout the review and

1           **B. Compliance Period, Continuing Jurisdiction and Reporting**

2           The revision of the City's emergency plans and the implementation thereof shall be  
3 completed in a time period of three years commencing with the entry of this Order. The  
4 Parties agree that the Court shall retain jurisdiction for three years following the entry of  
5 this Order. The Court notes that this three year period is designed to allow the City a  
6 thoughtful and complete review of its emergency plans, and to provide time to implement  
7 the plans once revised. However, the Court orders that the City begin this review and  
8 revision without delay, and that it proceed as expeditiously as possible in this process.

9           During the three year period, the expert will provide bi-annual reports to the Court  
10 and counsel for the Parties such that they may monitor the progress being made. These  
11 reports shall include sufficient detail such that the Court and counsel for the Parties can  
12 evaluate progress of the review and revision of the plans, and at a minimum shall include  
13 the following information:

- 14           1. Identification of key City personnel involved in the process;
- 15           2. Identification of community groups and governmental agencies consulted or  
16           otherwise involved in the process;
- 17           3. Work plans, including time lines and completion dates, for revision of each  
18           of the City's emergency plans, broken down by type of plan;
- 19           4. The status of the revision of the City's emergency plans, per the work plans  
20           developed by the expert;
- 21           5. Identification of any obstacles or problems identified by the expert in the  
22           review and revision of the plans.

23           To the extent they believe it is necessary, the Parties may provide comments on  
24 these bi-annual reports and request additional information from the expert as to the  
25

26  
27 revision and implementation phases. The DOJ will be the lead federal agency in this case  
28 and all communications and interactions related to this litigation between Counsel and  
any federal agency, including the Federal Emergency Management Agency, will go  
through the DOJ.

1 progress made under this Order, within 30 days of the report's issuance. The Parties will  
2 meet and confer if after receiving such additional information, either party believes  
3 further information is required. The Parties shall share with each other all additional  
4 information provided by the expert and shall file their comments, if any, with the Court.

5 At the conclusion of the three year period, the expert will submit a final report to  
6 the Court describing the work completed to date. Within thirty (30) days of said  
7 submission, the Parties may submit briefing to the Court as to their position on whether  
8 the work required to remedy the violations identified by this Court is complete and/or  
9 whether jurisdiction by the Court should be retained. Based on the expert's reports and  
10 the Parties' briefing, the Court will make a determination whether to terminate the case or  
11 to extend the jurisdiction of the Court.

12 **C. Dispute Resolution**

13 If any disputes arise and if the Parties are unable to resolve those disputes through  
14 a good faith meet and confer process, such disputes shall first be referred to Magistrate  
15 Judge Andrew J. Wistrich or a successor that he shall designate, if Magistrate Judge  
16 Wistrich becomes unavailable. Any unresolved disputes may be submitted to this Court  
17 for final resolution.

18 **D. Attorneys' Fees and Costs**


19 Following the entry of this Order by the Court, the Parties will negotiate in good  
20 faith for three weeks in order to attempt to reach an agreement as to the amount of  
21 attorneys' fees and costs for Class Counsel in this matter. If the Parties can reach  
22 agreement as to the amount of attorneys' fees and costs within three weeks but require  
23 additional time for the Los Angeles City Council to approve the amount, the Parties will  
24 inform the Court of the date by which the City Council will consider the fee amount and

25 / / /  
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1 request an extension until that date. If the Parties cannot reach agreement as to the  
2 amount of attorneys' fees and costs after three weeks of negotiations, Plaintiffs will file a  
3 motion with the Court within one week.

4 **IT IS SO ORDERED.**

5 DATED: 11/9/11

By: 

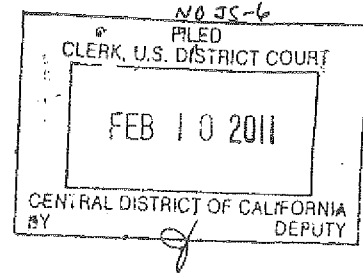
Hon. Consuelo B. Marshall

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**Exhibit C Court Order Motion for Summary Judgment**

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UNITED STATES DISTRICT COURT  
CENTRAL DISTRICT OF CALIFORNIA

COMMUNITIES ACTIVELY  
LIVING INDEPENDENT AND  
FREE, ET AL.

Petitioner,

v.

CITY OF LOS ANGELES, ET AL.

Respondents.

No. CV 09-0287 CBM (RZx)

ORDER:

- (1) GRANTING PLAINTIFFS' MOTION FOR SUMMARY AJUDICATION ON LIABILITY;
- (2) GRANTING IN PART PLAINTIFFS' MOTION TO STRIKE;
- (3) GRANTING PLAINTIFFS' REQUEST FOR JUDICIAL NOTICE
- (4) SUSTAINING PLAINTIFFS' OBJECTION; AND
- (5) OVERRULING DEFENDANT CITY OF LOS ANGELES' OBJECTIONS

There are four matters pending before the Court: (1) Plaintiffs Communities Actively Living Independent and Free's ("CALIF") and Audrey Harthorn's ("Harthorn") (collectively, "Plaintiffs") Motion for Summary Judgment against Defendant City of Los Angeles ("the City"), [Doc. No. 93]; (2) Plaintiffs' Motion to Strike five declarations filed by the City in opposition to Plaintiffs' Motion for

1 Summary Judgment, [Doc. No. 98-6]; (3) Plaintiffs' Objection to Reply  
2 Declaration of Angela Kaufman, [Doc. No. 106]; and (4) the City's Objections to  
3 Evidence Submitted by Plaintiffs in Support of Their Motion for Summary  
4 Judgment. [Doc. No. 97-12.]

## 5 JURISDICTION

6 This Court has jurisdiction pursuant to 28 U.S.C. §§ 1331, 1334, and 1367.

## 7 FACTUAL AND PROCEDURAL BACKGROUND

8 On January 14, 2009, Plaintiffs filed the complaint in this action against the  
9 City and Defendant County of Los Angeles ("the County") (collectively,  
10 "Defendants") alleging four causes of action: (1) violation of Title II of the  
11 Americans with Disabilities Act ("ADA"); (2) violation of Section 504 of the  
12 Rehabilitation Act of 1973 ("Section 504"); (3) violation of the California  
13 Disabled Persons Act ("CDPA"), California Civil Code § 54, *et seq.*; and (4)  
14 violation of California Government Code § 11153.<sup>1</sup> [Doc. No. 1.] The dispute  
15 concerns whether Defendants' emergency preparedness programs adequately  
16 serve the needs of the more than 800,000 individuals with disabilities who live  
17 within the jurisdiction of the City. (Plaintiffs' Memorandum of Points and  
18 Authorities in Support of Motion for Summary Judgment ("Pls.' Mem. re Mot. for  
19 Summary Judgment") at 2:13-15, 4:1-2; Plaintiffs' Response to Defendants'  
20 Statement of Genuine Issues ("SGI") at ¶ 25.<sup>2</sup>) Plaintiffs contend that these  
21 individuals suffer discrimination as a result of their disabilities because  
22 Defendants' emergency preparedness programs fail to address their unique needs.  
23 (Pls.' Mot. for Summary Judgment at 2:13-15, 17:21-23.) Due to their exclusion  
24 from such programs, Plaintiffs further maintain that they are disproportionately

25  
26 <sup>1</sup> On April 13, 2010, the Court signed the parties' Stipulation Approving Certification of a Class. [Doc. No. 81.]  
27 The class is comprised of all people with disabilities, as defined by the ADA, who are within the City and the  
jurisdiction served by Defendants' emergency preparedness programs and services. (Order Approving Certification  
of a Class at 1:4-9.)

28 <sup>2</sup> The Court refers only to the Plaintiffs' Response to Defendants' Statement of Genuine Issues when the referenced  
fact is undisputed by the parties.

1 vulnerable in the event of an emergency. (*Id.* at 2:12-13.)

2 On June 7, 2010, the Court approved a stipulation filed by Plaintiffs and the  
3 County, which requested a stay of action in consideration of an agreement  
4 between Plaintiffs and the County to develop an Access and Functional Needs  
5 Annex to address the needs of individuals with disabilities with respect to the  
6 County's emergency preparedness and planning. [Doc. No. 88.] Therefore,  
7 Plaintiffs' Motion for Summary Judgment is brought solely against the City.

8 Effective emergency preparedness plans must include the following  
9 essential components: (1) development of a comprehensive emergency plan,  
10 (Declaration of Michael C. Collins, Plaintiffs' Expert, ("Collins Decl.") at ¶ 11(a);  
11 Deposition of Steve Dargan, Liaison between the County's Department of Public  
12 Health's Emergency Preparedness and Response Program and the City's  
13 Emergency Management Department, ("Dargan Dep.") at 38:10-13; SGI at ¶ 2);  
14 (2) assessment of the efficacy of the emergency plan, (Collins Decl. at ¶ 11(b);  
15 Dargan Dep. at 38:14-18); (3) advance identification of needs and resources,  
16 (Collins Decl. at ¶ 11(c); Dargan Dep. at 38:19-22); (4) provision of public  
17 notification and communication, (Collins Decl. at ¶ 11(d); Dargan Dep. at 38:23-  
18 39:1; Deposition of Keith Garcia, the City's Emergency Coordinator I, ("Garcia  
19 Dep.") at 33:23-34:1; Deposition of Andrew Neiman, Lieutenant with the Los  
20 Angeles Police Department, ("Neiman Dep.") at 51:22-52:1; Deposition of Anna  
21 Burton, Assistant General Manager of the City's Emergency Management  
22 Department, ("Burton Dep.") at 18:12-14); (5) provision of policies or procedures  
23 concerning the concept of sheltering in place, (Collins Decl. at ¶ 11(e); Dargan  
24 Dep. at 39:2-5; Declaration of Robert Freeman, Chief of the Operations Division  
25 of the City's Emergency Management Department, ("Freeman Decl.") at ¶ 10); (6)  
26 provision of shelter and care for individuals forced to evacuate their homes,  
27 (Collins Decl. at ¶ 11(g); Dargan Dep. at 39:10-13; Garcia Dep. at 34:12-15;  
28 Neiman Dep. at 51:14-21; Burton Dep. at 18:9-11, 19:1-4); (7) provision of

1 assistance with evacuation and transportation, (Collins Decl. at ¶ 11(f); Dargan  
2 Dep. at 39:14-17; Garcia Dep. at 34:2-11, 34:16-20; Neiman Dep. at 52:2-6;  
3 Burton Dep. at 17:25-18:8); (8) provision of temporary housing, (Collins Decl. at  
4 ¶ 11(h); Dargan Dep. at 39:24-40:2; Burton Dep. at 18:15-18); and (9) provision  
5 of assistance in recovery and remediation efforts after an emergency or disaster.  
6 (Collins Decl. at ¶ 11(i); Dargan Dep. at 40:3-7; Garcia Dep. at 34:21-25.)

7 The City's emergency preparedness program – which consists of a 200-plus  
8 page Emergency Operations Plan, twenty-one (21) incident-specific annexes, an  
9 Emergency Operations Board, and an Emergency Management Committee –  
10 addresses “preparation, planning, response and recovery for the city in a disaster”  
11 or other emergency. (SGI at ¶¶ 35, 37, 39-40; Burton Dep. at 11:22-12:4, 24:4-10;  
12 Deposition of James Featherstone, General Manager of the City's Emergency  
13 Management Department, (“Featherstone Dep.”) at 34:20-35:3.) Such  
14 emergencies include earthquakes, wildfires, flooding, landslides, and terrorist  
15 attacks. (SGI at ¶ 33.) According to the City's Chief of the Operations Division  
16 of the Emergency Management Department (“EMD”), the City's emergency plans  
17 “are designed to save lives, protect property and return the City to normal service  
18 levels” by “assist[ing] in the response and recovery efforts following a disaster.”  
19 (Freeman Decl. at ¶¶ 4, 5.)

20 Although the City's emergency preparedness program requires coordination  
21 from numerous departments, (*id.* at ¶ 6), California's state emergency plan and  
22 Standardized Emergency Management System place the City at the first level of  
23 response for meeting the disaster needs of its residents in the event of an  
24 emergency. (Burton Dep. at 128:15-21, 129:2-5; Garcia Dep. at 71:7-15.)  
25 Despite the fact that individuals with disabilities have special needs and may  
26 require reasonable accommodations during an emergency, the City's emergency  
27 preparedness program does not include provisions to notify people with auditory  
28 impairments or cognitive disabilities of an emergency, or evacuate, transport, or

1 temporarily house individuals with disabilities during or immediately following an  
2 emergency or disaster. (Burton Dep. at 41:9-42:1, 44:5-8, 44:16-45:4, 52:18-22,  
3 54:11-15, 127:5-13; Garcia Dep. at 36:1-4, 36:23-37:13, 41:8-12<sup>3</sup>, 42:15-19, 55:8-  
4 56:1; Deposition of Robert Freeman, Chief of the Operations Division of the  
5 City's EMD, ("Freeman Dep.") at 27:7-28:2, 56:21-25, 57:3-7, 78:8-12;  
6 Featherstone Dep. at 20:15-18, 67:21-25, 68:16-71:11; Deposition of Angela  
7 Marie Kaufman, ADA Compliance Coordinator with the Department on  
8 Disability, dated July 22, 2010 ("Kaufman Dep.") at 129:12-19, 131:19-22, 132:2-  
9 6.) Although the City's employees testified that such responsibilities are  
10 delegated to specific departments, such as the Los Angeles Fire Department  
11 ("LAFD"), the Los Angeles Police Department ("LAPD"), and the Department of  
12 Parks and Recreation, (Freeman Dep. at 15:14-23, 28:18-29:4; Declaration of  
13 James Featherstone, General Manager of the City's EMD, ("Featherstone Decl.")  
14 at ¶ 18), there is no evidence in the record of any City documents explaining how  
15 these departments shall assist individuals with disabilities during an emergency or  
16 disaster. (Freeman Dep. at 30:3-7, 61:7-25; Neiman Dep. at 32:17-33:2.) The  
17 individual departments which have been delegated the responsibility of assisting  
18 such individuals similarly have no plans for addressing the needs of individuals  
19 with disabilities in the event of an emergency or disaster. (Freeman Dep. at 72:11-  
20 14; Neiman Dep. at 32:12-16, 54:23-55:17, 59:18-60:16; Deposition of Stacy  
21 Gerlich, Captain with the LAFD, ("Gerlich Dep.") at 23:15-22, 38:11-15, 39:9-  
22 18.) Indeed, the departments have not assessed whether they have the "capacity to  
23 respond to the needs of people with disabilities during a disaster" or emergency.  
24 (Neiman Dep. at 31:22-32:3; Gerlich Dep. at 34:15-20.) The City has likewise not  
25 done a study of whether it has "the resources or capacity to respond to the needs of  
26 people with disabilities in an emergency." (Kaufman Dep. at 188:24-189:4.)

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28 <sup>3</sup> Garcia, however, testified that the City can request buses that are accessible for people with disabilities. (Garcia Dep. at 37:3-9.)

1 In 2008, the City's Department on Disability ("DOD") reported that the  
2 City's emergency preparedness program "is seriously out of compliance" with the  
3 ADA and Section 504 and the City's residents with disabilities "will continue to  
4 be at-risk for suffering and death in disproportionate numbers unless the City  
5 family drastically enhances the existing disability-related emergency management  
6 and disaster planning process and readiness as required by the ADA and other  
7 statutes." (Declaration of Mary-Lee Smith, Plaintiffs' Counsel, ("Smith Decl.") at  
8 ¶ 14, Ex. L (Memorandum from the DOD to the City's EMD (Aug. 27, 2009).)  
9 The DOD issued numerous recommendations, including, but not limited to, the  
10 following: (1) The City should conduct a survey of all shelters, warming centers,  
11 cooling centers, relocation sites, and evacuation assistance centers, for  
12 accessibility pursuant to the U.S. Department of Justice's ADA Checklist for  
13 Emergency Shelters; (2) the City should establish a Memorandum of  
14 Understanding with the Los Angeles Chapter of the American Red Cross to  
15 outline and address the provision of reasonable accommodations and personal  
16 assistants during activations; (3) the City should forward certain information  
17 regarding an Alert and Notification System, if one is purchased, to the DOD,  
18 including how the system provides functional equivalency to the disability  
19 community; and (4) the City should take other actions to ensure that all emergency  
20 plans meet the needs of people with disabilities and that such needs are  
21 communicated and understood by all of the City's relevant departments. (Smith  
22 Decl. at ¶ 14, Ex. L.) Other than surveying shelter sites, there is no evidence that  
23 the City has adopted any of the DOD's recommendations.<sup>4</sup> (Kaufman Dep. at  
24 66:23-67:14, 69:19-70:10, 72:9-14; Featherstone Dep. at 21:19-23; Declaration of

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<sup>4</sup> Two EMD employees report a new requirement to take an online Federal Emergency Management Agency course addressing persons with disabilities in emergencies as the only change made after the filing of this lawsuit. (SGI at ¶ 31; Garcia Dep. at 51:17-52:4; Featherstone Dep. at 49:6-50:9.) The City also indicated that the City's Oversight Committee has recommended the purchase of 5 portable lifts and 56 evacuation chairs but it is unclear whether the items have been purchased by the City. (Declaration of Angela M. Kaufman, ADA Compliance Coordinator with the DOD, ("Kaufman Decl.") at ¶ 25.)

1 Albert Torres (“Torres Dep.”) at 20:7-25.)

2 With respect to shelter and care, specifically, the City, through the  
3 Department of Parks and Recreation, has a responsibility to provide shelter to  
4 residents displaced by an emergency. (Featherstone Dep. at 89:2-18; Torres Dep.  
5 at 12:8-18.) The City, however, has conducted full disability compliance surveys  
6 for only a fraction of its approximately 200 shelter sites. (Torres Dep. at 16:13-  
7 16, 20:7-25, 47:12-18.) Of the surveyed sites, few – if any – of the shelters meet  
8 all requirements mandated by the ADA. (*Id.* at 21:15-21.) The City maintains  
9 that the American Red Cross is responsible for mass shelter and care along with  
10 temporary housing, (Burton Dep. at 72:18-73:6, 73:25-74:5; Featherstone Dep. at  
11 75:16-25, Garcia Dep. at 60:11-18; Gerlich Dep. at 18:16-21); however, there is  
12 no agreement between the City and the American Red Cross setting forth any  
13 specific responsibilities of the American Red Cross with respect to individuals  
14 with disabilities. (Deposition of Michael Kleiner, Director of Emergency and  
15 Disaster Response of the American Red Cross of Greater Los Angeles, (“Kleiner  
16 Dep.”) at 14:24-15:3, 24:16-25:10, 25:17-22.) Indeed, the Director of Emergency  
17 and Disaster Response of the American Red Cross of Greater Los Angeles  
18 testified that it is not his understanding that the American Red Cross is solely  
19 responsible for shelter compliance with the ADA or accessibility of shelters for  
20 individuals with disabilities. (*Id.* at 20:22-21:5.) The emergency preparedness  
21 program has no provision addressing the inspection or evaluation of the American  
22 Red Cross’ policies and procedures at shelters. (Burton Dep. at 74:18-22.)

23 Plaintiffs filed the instant Motion for Summary Judgment on August 2,  
24 2010. [Doc. No. 93.] An opposition and reply were filed thereto.<sup>5</sup> [Doc. Nos. 97,  
25 98.] Along with its reply, Plaintiffs concurrently filed a Motion to Strike five of

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<sup>5</sup> Plaintiffs’ reply to the Motion for Summary Judgment and their reply to the Motion to Strike exceeded the ten-page limit prescribed by the Court’s Standing Order. The parties are reminded that all papers must be filed in accordance with the Federal Rules of Civil Procedure, the Local Rules of this District, and the Court’s Standing Order. Future violations of these rules may result in the imposition of sanctions.



1 the nine declarations filed by the City in support of its opposition.<sup>6</sup> [Doc. No. 98-  
2 6.] An opposition and reply were filed thereto. [Doc. Nos. 99, 103.] On October  
3 7, 2010, a Statement of Interest of the United States in support of Plaintiffs'  
4 Motion for Summary Judgment was filed with the Court. [Doc. No. 111.] The  
5 Court heard oral argument from the parties. [Doc. No. 112.]

### 6 **PLAINTIFFS' MOTION TO STRIKE**

7 Plaintiffs request that the Court strike five declarations submitted by the  
8 City in opposition to Plaintiffs' Motion for Summary Judgment. Plaintiffs  
9 contend that the subject declarations are deficient in one or more of the following  
10 respects: (1) they introduce new witnesses and information not previously  
11 disclosed by the City in violation of Federal Rule of Civil Procedure 26(a) and  
12 26(e); (2) they clearly and unambiguously contradict prior deposition testimony of  
13 the declarant(s); (3) they set forth opinions from witnesses lacking the requisite  
14 qualifications to be experts; and/or (4) they reference material contained in written  
15 documents without attaching such documents as required by Federal Rule of Civil  
16 Procedure 56(e)(1). (Plaintiffs' Memorandum of Points and Authorities in  
17 Support of Plaintiffs' Motion to Strike ("Pls.' Mem. re Mot. to Strike") at 1:9-21.)

#### 18 **I. LEGAL STANDARD**

19 Federal Rule of Civil Procedure 26(a) requires that parties provide certain  
20 initial disclosures. FED. R. CIV. P. 26(a). The parties must thereafter supplement  
21 or correct discovery responses and disclosures as necessary. FED. R. CIV. P. 26(e).  
22 "If a party fails to provide information or identify a witness as required by Rule  
23 26(a) or (e), the party is not allowed to use that information or witness to supply  
24 evidence on a motion, at a hearing, or at a trial, unless the failure was substantially  
25 justified or is harmless." FED. R. CIV. P. 37(c)(1); *see also Wong v. Regents of the*

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<sup>6</sup> Plaintiffs' Motion to Strike was filed in violation of Local Rule 7-3, which requires that a conference of counsel take place at least ten (10) days prior to the filing of the motion. L.R. 7-3. Because the parties did meet and confer prior to the filing of the motion, the Court concludes that judicial economy is best served by the Court's consideration of the Motion to Strike but cautions Plaintiffs' counsel that future violations may warrant sanctions.

1 *Univ. of Cal.*, 410 F.3d 1052, 1060 (9th Cir. 2005) (“Parties must understand that  
2 they will pay a price for failure to comply strictly with scheduling and other  
3 orders, and that failure to do so may properly support severe sanctions and  
4 exclusions of evidence.”). The party facing sanctions bears the burden of  
5 establishing that the delay was either substantially justified or harmless. *Yeti by*  
6 *Molly, Ltd. v. Deckers Outdoor Corp.*, 259 F.3d 1101, 1106-07 (9th Cir. 2001). In  
7 determining whether a violation of a discovery deadline was substantially justified  
8 or harmless, courts are guided by the following considerations: (1) prejudice or  
9 surprise to the party against whom the evidence is offered; (2) the ability of that  
10 party to cure the prejudice; (3) the likelihood of disruption of the trial; and (4) bad  
11 faith or willfulness involved in not timely disclosing the evidence. *Lanard Toys,*  
12 *Ltd. v. Novelty, Inc.*, 375 Fed. Appx. 705, 713 (9th Cir. Apr. 13, 2010). The Ninth  
13 Circuit affords “particularly wide latitude to the district court’s discretion to issue  
14 sanctions under Rule 37(c)(1).” *Yeti by Molly*, 259 F.3d at 1106.

## 15 II. DISCUSSION

### 16 a. The Court Strikes Only Paragraph 14 of the Declaration of Eric 17 Baumgardner

18 Baumgardner is an Emergency Preparedness Coordinator I with the City’s  
19 EMD assigned to the Operations Division, Planning Unit as the Planning Officer.  
20 (Declaration of Eric Baumgardner, Emergency Preparedness Coordinator I with  
21 the City’s EMD, (“Baumgardner Decl.”) at ¶ 2.) The City designated  
22 Baumgardner as one of its two experts on July 6, 2010. (Declaration of Karla  
23 Gilbride, Plaintiffs’ Counsel, in Support of Plaintiffs’ Motion to Strike  
24 Declarations (“Gilbride Decl.”) at ¶ 5, Ex. C.) The designation did not provide  
25 any information about the scope or substance of his testimony.<sup>7</sup> (*Id.*) Plaintiffs  
26

27 <sup>7</sup> Baumgardner was not required to submit an expert report because he is a City employee who was not retained or  
28 compensated to testify in this action, and his duties do not routinely involve giving testimony. See FED. R. CIV. P.  
26(a)(2)(B); see also *Armatix v. Owens-Brockway Glass Container, Inc.*, 2010 U.S. Dist. LEXIS 7995, \*1-2 (E. D.  
Cal. Jan 14, 2010) (Karlton, J).

1 contend that “the first opportunity [they] had to inquire into [Baumgardner’s]  
2 opinions was at his deposition on July 22[, 2010], at which he stated, on multiple  
3 occasions that he formed no opinions tentative or otherwise, that he was prepared  
4 to testify to at that time or planned to testify to in the future either in a sworn  
5 declaration or in other sworn testimony.” (Pls.’ Mem. re Mot. to Strike at 2:2-7.)  
6 Less than one month later, on August 17, 2010, Baumgardner executed a  
7 declaration regarding emergency management planning in support of the City’s  
8 opposition to Plaintiffs’ Motion for Summary Judgment.

9 Plaintiffs argue that the City cannot rely on late disclosed documents  
10 referenced by Baumgardner in his declaration. (Pls.’ Mem. re Mot. to Strike at  
11 3:13-24.) The Court finds that the City’s failure to disclose the Federal  
12 Emergency Management Agency (“FEMA”) Comprehensive Preparedness Guide  
13 101 is harmless because it is a publicly available planning document. The Court,  
14 however, strikes paragraph 14 because it refers to “procedural documents or  
15 Standard Operating Procedures” that were not produced by the City.<sup>8</sup>

16 Plaintiffs also argue that Baumgardner’s declaration should be stricken  
17 because it contains late-disclosed expert opinions. (*Id.* at 5:12.) Although  
18 Baumgardner was disclosed as an expert witness and it is disconcerting to the  
19 Court that Baumgardner was so ill-prepared for his deposition, the Court finds that  
20 the City may rely on Baumgardner as a fact witness due to his employment as the  
21 Emergency Preparedness Coordinator I with the City’s EMD assigned to the  
22 Operations Division, Planning Unit as the Planning Officer. (*See* Baumgardner  
23 Decl. at ¶ 1.) The statements made in Baumgardner’s declaration are well within  
24 the realm of permissible testimony given his professional experience. Moreover,  
25 Plaintiffs had the opportunity to depose him and likely could have anticipated  
26 most, if not all, of these issues. Therefore, the Court strikes only paragraph 14 of

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28 <sup>8</sup> The City maintains that Baumgardner’s declaration refers only to the FEMA Comprehensive Preparedness Guide 101. (The City’s Opposition to Plaintiffs’ Motion to Strike Declarations at 6:1-7.)

1 Baumgardner's declaration because it refers to "procedural documents or Standard  
2 Operating Procedures" that were not produced by the City.

3 **b. The Court Strikes Only Paragraph 26 of the Declaration of**  
4 **Angela Kaufman**

5 Angela Kaufman ("Kaufman") is the ADA Compliance Coordinator with  
6 the DOD. (Declaration of Angela Kaufman, ADA Compliance Coordinator with  
7 the DOD, ("Kaufman Decl.") at ¶ 2.) The City designated Kaufman as an expert  
8 on July 6, 2010. (Gilbride Decl. at ¶ 5, Ex. C.) During her deposition on July 22,  
9 2010, the City's counsel stated that Kaufman was being offered as a rebuttal  
10 expert to Plaintiffs' designated expert witnesses. (*Id.* at ¶ 4, Ex. B at 94:10-95:2.)  
11 Kaufman also testified that she was a rebuttal expert witness and that she intended  
12 to offer testimony only on the issue of personal preparedness in the event of a  
13 disaster and rebuttal testimony to the testimony of Plaintiffs' expert witnesses.  
14 (*Id.* at ¶ 4, Ex. B at 94:17-95:2, 98:1-10.)

15 The Court finds that Kaufman possesses the necessary qualifications to  
16 testify as an expert witness because she has significant work experience in the  
17 field of emergency planning, and has served on several committees and advisory  
18 boards involving disability and emergency planning and management. (Kaufman  
19 Decl. at ¶¶ 4-18.) Because Kaufman was designated as an expert witness for the  
20 purposes of opining on personal preparedness in the event of a disaster and  
21 rebutting the testimony of Plaintiffs' designated experts, the Court does not  
22 consider her opinions as to any other issues because the City has failed to  
23 demonstrate substantial justification or harmlessness for the failure to disclose  
24 such opinions. Due to her employment as the ADA Compliance Coordinator with  
25 the DOD, Kaufman may also address the DOD's policies and practices and her  
26 personal experiences in her capacity as the ADA Compliance Coordinator.  
27 Accordingly, the Court strikes paragraph 26 of Kaufman's declaration.

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1                   **c. The Court Strikes the Declaration of Ralph Acuna**

2                   Ralph Acuna (“Acuna”) is a Management Analyst II for the DOD.  
3 (Declaration of Ralph Acuna, Management Analyst II for the DOD, at ¶ 2.)  
4 Although the City never disclosed Acuna as either a fact or expert witness, (Pls.’  
5 Mem. re Mot. to Strike at 16:7-12), it argues that Acuna was known to Plaintiffs  
6 as having relevant testimony and the City’s failure to formally designate him as a  
7 witness is harmless. (The City’s Opposition to Plaintiff’s Motion to Strike  
8 Declarations (“Def.’s Opp’n to Mot. to Strike”) at 3:18-20; 4:23-5:1.)

9                   The record before the Court reflects that the City never disclosed Acuna as a  
10 witness. The Joint Rule 26(f) Report limited the number of declarations and  
11 depositions available to each party; therefore, it is entirely reasonable to conclude  
12 that Plaintiffs’ discovery strategy was dictated by the disclosed witness lists.  
13 Because the City has failed to meet its burden, the Court strikes Acuna’s  
14 declaration in its entirety.

15                   **d. The Court Strikes the Declaration of Timothy Ottman**

16                   On July 9, 2010, Plaintiffs served a deposition notice on the City seeking to  
17 examine the person most knowledgeable about the “[p]olicies, procedures and/or  
18 protocols of the Los Angeles Fire Department (LAFD) related to (1) notifying  
19 people with disabilities; (2) providing evacuation assistance to people with  
20 disabilities; and (3) providing transportation assistance to people with disabilities  
21 in the event of a disaster.” (Gilbride Decl. at ¶ 8, Ex. F.) The City produced Stacy  
22 Gerlich, who was deposed on July 12, 2010. (Pls.’ Mem. re Mot. to Strike at 18:5-  
23 6.)

24                   In opposition to Plaintiffs’ Motion for Summary Judgment, the City filed  
25 the declaration of Timothy Ottman (“Ottman”), the Battalion Chief of the LAFD  
26 and the LAFD’s Safety Officer. (Declaration of Thomas A. Ottman, Battalion  
27 Chief of the LAFD and the LAFD’s Safety Officer, at ¶ 1.) Ottman was not  
28 disclosed as a witness and the City concedes that Plaintiffs had no actual notice of

1 this witness. (Def.'s Opp'n re Mot. to Strike at 9:5-7.) The City, however, argues  
2 that its failure to disclose was substantially justified and harmless because the City  
3 could not reach Gerlich and Ottman's declaration is consistent with her deposition  
4 testimony. (Def.'s Opp'n re Mot. to Strike at 9:19-10:6; Dermer Decl. at ¶ 14.)

5 The City fails to demonstrate that the late disclosure is substantially justified  
6 and it fails to explain why it did not use Gerlich as its declarant in support of the  
7 opposition. Moreover, the Court does not need to rely on the allegedly disputed  
8 fact, (SGI at ¶ 206), to rule on Plaintiffs' Motion for Summary Judgment.

9 The City likewise fails to establish that the late disclosure is harmless.  
10 Plaintiffs are prejudiced by the City's reliance on an undisclosed witness,  
11 particularly when they specifically requested that the City produce the person with  
12 the most knowledge about the areas discussed in Ottman's declaration. Therefore,  
13 the Court strikes Ottman's declaration in its entirety.

14 **e. The Court Strikes the Declaration of Luann Pannell**

15 On July 9, 2010, Plaintiffs served a deposition notice on the City seeking to  
16 examine the person most knowledgeable about the "[p]olicies, procedures and/or  
17 protocols of the Los Angeles Police Department (LAPD) related to (1) notifying  
18 people with disabilities; (2) providing evacuation assistance to people with  
19 disabilities; and (3) providing transportation assistance to people with disabilities  
20 in the event of a disaster." (Gilbride Decl. at ¶ 8, Ex. F.) The City produced  
21 Andrew Neiman ("Neiman"), who was deposed on July 12, 2010. (Pls.' Mem. re  
22 Mot. to Strike at 19:19-20.)

23 In opposition to Plaintiffs' Motion for Summary Judgment, the City filed  
24 the declaration of Luann Pannell ("Pannell"), the Director of Police Training and  
25 Education for the LAPD. (Declaration of Luann P. Pannell, Director of Police  
26 Training and Education for the LAPD, at ¶ 2.) The City contends that its failure to  
27 disclose was substantially justified and harmless because the City could not reach  
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1 Neiman and Pannell's declaration is consistent with his deposition testimony.  
2 (Def.'s Opp'n re Mot. to Strike at 9:16-10:6; Dermer Decl. at ¶ 14.)

3 The City again fails to demonstrate that the late disclosure is either  
4 substantially justified or harmless. The City fails to explain what attempts it made  
5 to contact Neiman. It similarly fails to establish that its reliance on an undisclosed  
6 witness was harmless to Plaintiffs. Regardless, the Court does not need to rely on  
7 the allegedly disputed fact, (SGI at ¶ 208), to rule on Plaintiffs' Motion for  
8 Summary Judgment. Accordingly, the Court strikes Pannell's declaration in its  
9 entirety.

10 The Court notes that the City strenuously objects to the exclusion of these  
11 declarations because they comprise a substantial portion of its evidence in  
12 opposition to Plaintiffs' Motion for Summary Judgment. (Def.'s Opp'n to Mot. to  
13 Strike at 2:3-3:17.) Yet the City could have submitted other evidence – such as  
14 deposition testimony or declarations from disclosed witnesses – produced in  
15 accordance with the discovery rules rather than rely so heavily on declarations  
16 involving late-disclosed information or witnesses. The Court will not permit the  
17 City to circumvent discovery rules where it could have easily complied with such  
18 rules and where it has failed to establish that the late disclosures were either  
19 substantially justified or harmless. Thus, the Court strikes the declarations of  
20 Baumgardner and Kaufman to the extent set forth above and the declarations of  
21 Acuna, Ottman, and Pannell in their entirety.

22 **OBJECTIONS TO EVIDENCE SUBMITTED IN SUPPORT OF AND IN**  
23 **OPPOSITION TO PLAINTIFFS' MOTION FOR SUMMARY JUDGMENT**

24 In addition to Plaintiffs' Motion to Strike, both parties separately filed  
25 objections to evidence submitted by the opposing party in support of or in  
26 opposition to the Motion for Summary Judgment.

27 **I. THE CITY'S OBJECTIONS**

28 The Court summarily overrules all of the City's 419 objections to evidence

1 submitted by Plaintiffs in support of their Motion for Summary Judgment as  
2 unduly vague and overbroad. The City's objections concern the following  
3 evidence: (1) the deposition testimony of Anna Burton (Objection Nos. 1-57); (2)  
4 the deposition testimony of Steve Dargan (Objection Nos. 58-73); the deposition  
5 testimony of James Featherstone (Objection Nos. 74-127); (4) the deposition  
6 testimony of Robert Freeman (Objection Nos. 128-58); (5) the deposition  
7 testimony of Keith Garcia (Objection Nos. 159-217); (6) the deposition testimony  
8 of Stacy Gerlich (Objection Nos. 218-53); (7) the deposition testimony of Angela  
9 Kaufman (Objection Nos. 254-78); (8) the deposition testimony of Michael  
10 Kleiner (Objection Nos. 279-92); (9) the deposition testimony of Andrew Neiman  
11 (Objection Nos. 293-327); (10) the deposition testimony of Albert Torres  
12 (Objection Nos. 328-57); (11) the declaration of Michael Collins (Objection Nos.  
13 358-77); (12) the declaration of Harthorn (Objection Nos. 378-82); (13) the  
14 declaration of June Kailes (Objection Nos. 383-403); (14) the declaration of  
15 Shannon Murray (Objection Nos. 404-08); (15) the declaration of Lilibeth  
16 Navarro (Objection Nos. 409-16); and (16) the declaration of Norma Jean  
17 Vescovo (Objection Nos. 417-19). [Doc. No. 97-12.]

18 In *Dukes v. Wal-Mart, Inc.*, the defendant raised "hundreds, if not  
19 thousands, of [evidentiary] objections" to the 114 declarations filed by the  
20 plaintiffs. 222 F.R.D. 189, 198 (N.D. Cal. 2004) (Jenkins, J.). The district court  
21 concluded that the objections were unduly vague because the defendant failed to  
22 provide any individualized discussion of the objections. *Id.* at 199. The district  
23 court further observed that the defendant's "grossly overbroad approach is more  
24 suggestive of an intent to harass than a good faith effort to address genuine  
25 objections." *Id.* at 199.

26 Similarly, in *Californians for Disability Rights, Inc. v. California*  
27 *Department of Transportation*, the defendants submitted 121 boilerplate,  
28 evidentiary objections to various declarations offered by the plaintiffs in support



1 of their motion. 249 F.R.D. 334, 349-50 (N.D. Cal. 2008) (Armstrong, J.). The  
2 Court therefore “decline[d] the defendants’ invitation to analyze objections that  
3 defendants did not themselves bother to analyze, and the objections [were]  
4 overruled on those grounds alone.” *Id.* at 350.

5 It is not the Court’s responsibility to attempt to discern the City’s grounds  
6 for objecting to evidence submitted by Plaintiffs where the City merely repeats the  
7 same categorical objections but provides little to no explanation as to why the  
8 subject evidence is objectionable. Accordingly, the Court summarily overrules all  
9 of the City’s objections.

## 10 **II. PLAINTIFFS’ OBJECTION**

11 The Court sustains Plaintiffs’ objection to the City’s filing of the  
12 unaccompanied Declaration of Angela M. Kaufman in Reply to June Kailes’  
13 Reply Declaration filed on September 21, 2010. [Doc. No. 106.] Although not  
14 styled as a response to a reply, the City should have sought leave from the Court  
15 prior to filing Kaufman’s reply declaration. L.R. 7-10 (“Absent prior written  
16 order of the Court, the opposing party shall not file a response to the reply.”).  
17 However, the Court also strikes paragraph 7 of June Kailes’ reply declaration  
18 because it addresses facts related to the FEMA’s Comprehensive Preparedness  
19 Guide 301 which were not previously addressed in the City’s opposition to  
20 Plaintiffs’ Motion for Summary Judgment.

### 21 **PLAINTIFFS’ REQUEST FOR JUDICIAL NOTICE**

22 Plaintiffs request that the Court take judicial notice of the following  
23 documents in support of their Motion for Summary Judgment: (1) website of the  
24 City’s EMD page entitled “Caring for those who depend on you – Persons with  
25 Disabilities”; (2) Los Angeles QuickFacts from the U.S. Census Bureau; (3)  
26 website of the City’s EMD page entitled “Emergency Plans and Annexes”; (4)  
27 website of the City’s EMD page entitled “Emergency Management Committee”;  
28 (5) Excerpts of the City’s Citywide Logistics Annex; (6) The City’s Tsunami San

1 Pedro Area Evacuation Maps; and (7) excerpts from the City's Recovery and  
2 Reconstruction Plan. (Plaintiffs' Request for Judicial Notice in Support of  
3 Plaintiffs' Motion for Summary Judgment at 1:1-2:26.)

4 Federal Rule of Evidence 201 provides that "[a] judicially noticed fact must  
5 be one not subject to reasonable dispute in that it is either (1) generally known  
6 within the territorial jurisdiction of the trial court or (2) capable of accurate and  
7 ready determination by resort to sources whose accuracy cannot reasonably be  
8 questioned." FED. R. EVID. 201(b). Generally, courts take judicial notice of  
9 governmental websites provided that they have sufficient indicia of reliability.  
10 *See, e.g. Lemperle v. Wash. Mut. Bank*, 2010 U.S. Dist. LEXIS 107204, \*7-8 (S.D.  
11 Cal. Oct. 7, 2010) (Anello, J.); *see also Woods v. Greenpoint Mortg. Funding,*  
12 *Inc.*, 2010 U.S. Dist. LEXIS 76804, \*5-6 (E.D. Cal. July 28, 2010) (Shubb, J.); *see*  
13 *also Jarvis v. JP Morgan Chase Bank, N.A.*, 2010 U.S. Dist. LEXIS 84958, \*3-4  
14 (C.D. Cal. July 23, 2010) (King, J.). All of the above-referenced documents are  
15 public materials available on governmental websites. Therefore, the Court takes  
16 judicial notice of these documents.

## 17 PLAINIFFS' MOTION FOR SUMMARY JUDGMENT

### 18 I. LEGAL STANDARD

19 On a motion for summary judgment, the Court must determine whether,  
20 viewing the evidence in the light most favorable to the nonmoving party, there are  
21 any genuine issues of material fact. FED. R. CIV. P. 56(c); *see also Simo v. Union*  
22 *of Needletrades*, 322 F.3d 602, 609-10 (9th Cir. 2003). Summary judgment  
23 against a party is appropriate when the depositions, answers to interrogatories, and  
24 admissions on file, together with the affidavits or declarations, if any, show that  
25 there is no genuine issue as to any material fact and that the moving party is  
26 entitled to judgment as a matter of law. FED. R. CIV. P. 56(a), (c). The moving  
27 party bears the initial burden of establishing the basis for its motion and  
28 identifying those portions of the pleadings and discovery responses that

1 demonstrate an absence of a genuine issue of material fact. *Celotex Corp. v.*  
2 *Catrett*, 477 U.S. 317, 323 (1986). If the moving party meets its initial burden, the  
3 nonmoving party must then set forth, by affidavit or as otherwise provided in Rule  
4 56, specific facts showing that there is a genuine issue for trial. *Anderson v.*  
5 *Liberty Lobby, Inc.*, 477 U.S. 242, 250 (1986).

6 In judging evidence at the summary judgment stage, the Court does not  
7 make credibility determinations or weigh conflicting evidence. *T.W. Elec. Serv.,*  
8 *Inc. v. Pac. Elec. Contractors Ass'n*, 809 F.2d 626, 630 (9th Cir. 1987). Rather,  
9 “[t]he evidence of the nonmovant is to be believed, and all justifiable inferences  
10 are to be drawn in [the nonmovant’s] favor.” *Anderson*, 477 U.S. at 255. The  
11 evidence presented by the parties must be admissible. FED. R. CIV. P. 56(c).  
12 Conclusory, speculative testimony is insufficient to raise genuine issues of  
13 material fact and defeat summary judgment. *Soremekun v. Thrifty Payless, Inc.*,  
14 509 F.3d 978, 984 (9th Cir. 2007).

## 15 II. DISCUSSION

16 Plaintiffs request that the Court enter summary judgment on each of their  
17 causes of action with respect to liability because, despite the special  
18 accommodations that individuals with disabilities require, the City admits that it  
19 has no plan to notify, evacuate, transport, or shelter these individuals in the event  
20 of an emergency or natural disaster. (Pls.’ Mem. re Mot. for Summary Judgment  
21 at 1:6-2:24.) Plaintiffs argue that the City’s residents with disabilities are  
22 consequently at a higher risk than the general population to be harmed in an  
23 emergency or natural disaster. (*Id.*) The named plaintiffs also maintain that they  
24 have experienced immediate fear, apprehension, and unease because they believe  
25 they have a right to be, but are not, included in the City’s emergency preparedness  
26 program. (*Id.*; Declaration of Audrey Harthorn, Plaintiff, (“Harthorn Decl.”) at ¶  
27 11; Declaration of Lilibeth Navarro, founder and Executive Director of CALIF,  
28 (“Navarro Decl.”) at ¶¶ 10, 12.)

1           The City, meanwhile, contends that Plaintiffs are not entitled to judgment as  
2 a matter of law because “there is no evidence presented by Plaintiffs as to what  
3 service the City actually provides (not ideally should provide) for its residents  
4 generally that it does not provide for [Plaintiffs].” (The City’s Memorandum of  
5 Points and Authorities in Opposition to Plaintiffs’ Motion for Summary Judgment  
6 (“Defs.’ Opp’n to Mot. for Summary Judgment”) at 4:22-24.) According to the  
7 City, Plaintiffs cannot establish actual discrimination because “the City has not  
8 taken *any* action which disproportionately burdens people with disabilities.” (*Id.*  
9 at 4:8-9.) (emphasis in original) Thus, the City argues that they cannot be held  
10 liable for any alleged violations because they have not “*exclude[d]* people with  
11 disabilities by reason of those disabilities” from any public program or service.  
12 (*Id.* at 4:19-21.) (emphasis in original) Finally, the City argues that Plaintiffs  
13 cannot prevail on a motion for summary judgment because they have presented no  
14 evidence that the class representatives requested, but were refused, a reasonable  
15 accommodation from the City. (*Id.* at 4:24-26.)

16           **a. Plaintiffs are Entitled to Judgment as a Matter of Law as to**  
17           **Liability on their ADA and Section 504 Claims Against the City**

18           Congress enacted the ADA “to remedy widespread discrimination against  
19 disabled individuals.” *PGA Tour, Inc. v. Martin*, 532 U.S. 661, 674 (2001). Title  
20 II of the ADA, in particular, prohibits discrimination against individuals with  
21 disabilities in the provision of services, programs, or activities by public entities.  
22 42 U.S.C. § 12132. Section 504, in turn, requires that “[n]o otherwise qualified  
23 individual with a disability in the United States . . . shall, solely by reason of her  
24 or his disability, be excluded from the participation in, be denied the benefits of,  
25 or be subjected to discrimination under any program or activity receiving Federal  
26 financial assistance.” 29 U.S.C. § 794(a). Due to the similarities between the  
27 statutes, the Ninth Circuit has held that “there is no significant difference in the  
28 analysis of rights and obligations created by” the ADA and Section 504. *Vinson v.*

1 *Thomas*, 288 F.3d 1145, 1152 n.7 (9th Cir. 2002); *see also Pierce v. County of*  
2 *Orange*, 519 F.3d 985, 1010 n.27 (9th Cir. 2008) (“Title II of the ADA was  
3 expressly modeled after § 504 . . . and essentially extends coverage to state and  
4 local government entities that do not receive federal funds.”).

5 To establish a violation of Title II of the ADA, “a plaintiff must show: [(i)]  
6 he is a ‘qualified individual with a disability’; [(ii)] he was either excluded from  
7 participation in or denied the benefits of a public entity’s services, programs or  
8 activities, or was otherwise discriminated against by the public entity; and [(iii)]  
9 *such exclusion, denial of benefits, or discrimination was by reason of his*  
10 *disability.” Weinreich v. Los Angeles County Metro. Trans. Auth.*, 114 F.3d 976,  
11 978 (9th Cir. 1997) (emphasis in original); *see also* 42 U.S.C. § 12132. To  
12 establish a Section 504 violation, a plaintiff must also show that the program  
13 receives federal funding. 29 U.S.C. § 794(a).

14 The plaintiff bears the initial burden of establishing a prima facie case,  
15 including that a reasonable accommodation is available. *Pierce*, 519 F.3d at 1011.  
16 The public entity may rebut the plaintiff’s showing by demonstrating that the  
17 requested accommodation would require a fundamental alteration or cause an  
18 undue burden. *Id.*

19 *i. The Named Plaintiffs and Class Members are Qualified*  
20 *Individuals with Disabilities*

21 Pursuant to the ADA, “[t]he term ‘disability’ means, with respect to an  
22 individual[,] (A) a physical or mental impairment that substantially limits one or  
23 more of the major life activities of such individual; (B) a record of such an  
24 impairment; or (C) being regarded as having such an impairment.” 42 U.S.C. §  
25 12102(1); *see also* 28 C.F.R. § 35.104.

26 Plaintiffs have established that they are, or advocate on behalf of, qualified  
27 individuals with disabilities. Harthorn is a resident of Los Angeles who suffers  
28 from arthrogyrosis, a congenital condition causing multiple joint contractures and

1 lack of muscle development. (Harthorn Decl. at ¶ 2.) She uses a power  
2 wheelchair for mobility but cannot get into or out of her chair independently. (*Id.*)  
3 CALIF, meanwhile, is a private, non-profit community-based corporation  
4 providing advocacy, resources, and individualized assistance to people with  
5 disabilities in the Los Angeles area. (Navarro Decl. at ¶ 3.) It is devoted to the  
6 goal of full inclusion, equality, and civil rights for all people with disabilities,  
7 especially in the underserved minority communities of Los Angeles. (*Id.*) The  
8 Court also notes that the City stipulated that the named plaintiffs be designated as  
9 the class representatives for purposes of this action. [Doc. No. 81.]

10 Plaintiffs have also established that the class consists of individuals with  
11 disabilities. Indeed, the parties stipulated that the class is comprised of all people  
12 with disabilities, as defined by the ADA, who are within the City and the  
13 jurisdiction served by the City's and the County's emergency preparedness  
14 programs and services. (Order Approving Certification of a Class at 1:4-9.)  
15 Accordingly, the Court finds that Plaintiffs and all class members are qualified  
16 individuals with disabilities.

17 *ii. Plaintiffs are Excluded from Participation in the City's*  
18 *Emergency Preparedness Program*

19 The ADA is a comprehensive mandate designed to eliminate both "outright  
20 intentional exclusion" and "the discriminatory effects of architectural,  
21 transportation, and communication barriers, overprotective rules and policies,  
22 [and] failure to make modifications to existing facilities and practices." 42 U.S.C.  
23 § 12101(a)(5). It applies with equal force to facially neutral policies that  
24 discriminate against individuals with disabilities. *See McGary v. City of Portland*,  
25 386 F.3d 1259, 1265 (9th Cir. 2004) (explaining that the Ninth Circuit has  
26 "repeatedly recognized that facially neutral policies may violate the ADA when  
27 such policies unduly burden disabled persons, even when such policies are  
28 consistent enforced."); *see also Crowder v. Kitagawa*, 81 F.3d 1480, 1483-84 (9th

1 Cir. 1996). With respect to facially neutral policies, courts must determine  
2 whether individuals with disabilities are denied “meaningful access” to state-  
3 provided programs, services, and activities. *Crowder*, 81 F.3d at 1484. If  
4 qualified individuals are denied “meaningful access” to a benefit because of their  
5 disability, the public entity must provide reasonable modifications.<sup>9</sup> *Mark H.*  
6 *Lemahieu*, 513 F.3d 922, 937 (9th Cir. 2008). The accompanying regulation  
7 provides that a “[b]enefit includes provision of services, financial aid or  
8 disposition (i.e. treatment, handling, decision, sentencing confinement, or other  
9 prescription of conduct).” 28 C.F.R. § 42.540(j).

10 In *Crowder v. Kitagawa*, the Ninth Circuit held that a facially neutral and  
11 uniformly enforced Hawaii law requiring an 120-day quarantine on carnivorous  
12 animals entering the state violated the ADA because it “burden[ed] visually-  
13 impaired persons in a manner different and greater than it burden[ed] others.” 81  
14 F.3d at 1484. The Court explained that, “[b]ecause of the unique dependence  
15 upon guide dogs among many of the visually-impaired, Hawaii’s quarantine  
16 effectively denie[d] these persons . . . meaningful access to state services,  
17 programs, and activities while such services programs, and activities remain[ed]  
18 open and easily accessible by others.” *Id.*

19 Relying on *Crowder*, the Ninth Circuit upheld a preliminary injunction  
20 precluding Los Angeles County from closing a hospital dedicated primarily to  
21 providing rehabilitative services to individuals with disabilities. *Rodde v. Bonta*,  
22 357 F.3d 988 (9th Cir. 2004). Because no other facility in the County could  
23 provide comparable services, the Court held that “the closure of [the facility]  
24 would deny certain disabled individuals meaningful access to government-  
25 provided services because of their unique needs, while others would retain access  
26 to the same class of services.” *Id.* at 998.

27 \_\_\_\_\_  
28 <sup>9</sup> “Reasonable accommodation” and “reasonable modification” are interchangeable terms. *McGary*, 386 F.3d at 1266 n.3.

1 In this case, the City provides a governmental program – its emergency  
2 preparedness program – to its residents. According to the Chief of the Operations  
3 Division of the City’s EMD, the emergency preparedness program is “designed to  
4 save lives, protect property and return the City to normal service levels” by  
5 “assist[ing] in the response and recovery efforts following a disaster.” (Freeman  
6 Decl. at ¶¶ 4, 5.) To this end, the City provides a variety of “benefits,” including,  
7 but not limited to, the provision of services to notify, evacuate, transport, and  
8 shelter its residents in the event of an emergency or disaster.

9 The City’s emergency preparedness program is designed to apply equally to  
10 all of its residents. (*Id.* at ¶ 12.) Plaintiffs, however, have provided substantial  
11 evidence demonstrating that individuals with disabilities lack meaningful access to  
12 the City’s emergency preparedness program due to the City’s failure to address or  
13 provide for their unique needs. Although it is not necessary for the Court to  
14 enumerate every deficiency at this stage in the litigation, Plaintiffs have  
15 established, and the City has failed to dispute, that the City’s emergency  
16 preparedness program does not include provisions to notify people with auditory  
17 impairments or cognitive disabilities of an emergency, or evacuate, transport, or  
18 temporarily house individuals with disabilities during or immediately following an  
19 emergency or disaster despite the fact that such individuals have special needs and  
20 may require reasonable accommodations during an emergency or disaster.

21 (Burton Dep. at 41:9-42:1, 44:5-8, 44:16-45:4, 52:18-22, 54:11-15, 127:5-13;  
22 Garcia Dep. at 36:1-4, 36:23-37:13, 41:8-12<sup>10</sup>, 55:8-56:1, 42:15-19, 55:8-56:1;  
23 Freeman Dep. at 27:7-28:2, 56:21-25, 57:3-7, 78:8-12; Featherstone Dep. at  
24 59:22-60:15, 67:21-25, 68:16-71:10; Kaufman Dep. at 129:12-19, 131:19-22,  
25 132:2-6; Gerlich Dep. at 50:1-5.)

26  
27  
28 <sup>10</sup> The Court notes that the City can request buses that are accessible for people with disabilities. (Garcia Dep. at 37:3-9.)



1           The City contends that the emergency preparedness program is intended to  
2 be general – not tactical – in nature, and actual responsibilities are to be delegated  
3 to other departments. (Freeman Dep. at 15:14-23, 28:18-29:4, Featherstone Dep.  
4 at 67:17-22.) Yet there is no evidence in the record that the individual  
5 departments which have been delegated the responsibility of assisting such  
6 individuals, including the LAFD, the LAPD, and the Department of Parks and  
7 Recreation, have any plans for addressing the needs of individuals with disabilities  
8 in the event of an emergency or disaster. (Freeman Dep. at 72:11-14; Neiman  
9 Dep. at 32:12-16, 54:23-55:17, 59:18-60:16; Gerlich Dep. at 23:15-22, 38:11-20,  
10 39:9-18.) Neither the City nor the individual departments have assessed whether  
11 they have the capacity to respond to the needs of individuals with disabilities  
12 during an emergency or disaster. (Neiman Dep. at 31:22-32:3, 43:12-16; Gerlich  
13 Dep. at 34:15-20, 35:13-18, 47:20-24; Kaufman Dep. at 167:6-13, 188:24-189:4.)  
14 The City also has failed to provide any evidence of the provision of reasonable  
15 accommodations to specific disabled individuals by any of its departments during  
16 an emergency or disaster.

17           The DOD recognized that the City's emergency preparedness program "is  
18 seriously out of compliance" with the ADA and Section 504 and the City's  
19 residents with disabilities "will continue to be at-risk for suffering and death in  
20 disproportionate numbers unless the City drastically enhances the existing  
21 disability-related emergency management and disaster planning process and  
22 readiness as required by the ADA and other statutes." (Smith Decl. at ¶ 14, Ex.  
23 L.) The Court therefore concludes that individuals with disabilities are  
24 disproportionately burdened by the City's failure to consider their unique needs in  
25 the administration of its emergency preparedness program.

26           The City's provision of shelters provides one of many examples in which  
27 individuals with disabilities lack meaningful access to the City's emergency  
28 preparedness program. The City, through its Department of Parks and Recreation,

1 has a plan for providing mass shelter and care for residents who are forced to  
2 evacuate their homes and it has identified approximately 200 shelter sites to be  
3 used in the event of an emergency or disaster. (Torres Dep. at 16:13-19; 47:12-  
4 18.) However, the City does not know which, if any, of these shelters are  
5 architecturally accessible to individuals with disabilities. (*Id.* at 21:15-21.)  
6 Likewise, the City does not know which, if any, of these shelter sites could  
7 accommodate people with specific special needs, such as service animals. (*Id.* at  
8 35:24-36:6, 38:7-12, 42:2-5.) Individuals with disabilities currently have no way  
9 of knowing which shelters have been designated as accessible. (Burton Dep. at  
10 66:4-8.) In the event of an emergency or disaster, individuals with disabilities are  
11 therefore disproportionately burdened by the City's failure to provide or identify  
12 accessible shelters when such shelters are available to other residents. While the  
13 Court commends the City for continuing to conduct full accessibility surveys of its  
14 shelters and for identifying the need for evacuation devices, such as portable lifts  
15 and evacuation chairs, (*id.* at 19:13-17, 20:7-22; Kaufman Decl. at ¶ 25), such  
16 efforts – in isolation – are not sufficient.

17 The City's response that its lack of affirmative action with respect to  
18 individuals with disabilities somehow absolves the City of liability is not only  
19 unavailing but also contrary to clearly-established precedent. *See McGary*, 386  
20 F.3d at 1266 (explaining that the ADA "guard[s] against the façade of 'equal  
21 treatment' when particular accommodations are necessary to level the playing  
22 field."). Because individuals with disabilities require special needs, the City  
23 disproportionately burdens them through its facially neutral practice of  
24 administering its program in a manner that fails to address such needs. (*See Defs.'*  
25 *Opp'n to Mot. for Summary Judgment* at 8:11-13.)

26 The City's contentions that it can make *ad hoc* reasonable accommodations  
27 upon request or that Plaintiffs' claims are somehow deficient because the named  
28 plaintiffs have not sought individual accommodations are both legally inadequate

1 and practically unrealistic. The gravamen of Plaintiffs' complaint is that the City  
2 fails to provide for the unique needs of individuals with disabilities in its  
3 emergency preparedness program. The purpose of the City's emergency  
4 preparedness program is to *anticipate* the needs of its residents in the event of an  
5 emergency and to *minimize* the very type of last-minute, individualized requests  
6 for assistance described by the City, particularly when the City's infrastructure  
7 may be substantially compromised or strained by an imminent or ongoing  
8 emergency or disaster.

9 The Court is similarly not persuaded by the City's argument concerning the  
10 importance of personal planning and preparedness. (Defs.' Opp'n to Mot. for  
11 Summary Judgment at 1:11-13.) Although it is certainly important for all of the  
12 City's residents to prepare for an emergency, it is the City's emergency  
13 preparedness program that is at issue in this action. The City provides a  
14 comprehensive emergency preparedness program and such program must be open  
15 and accessible to all of its residents. It is irrelevant for purposes of this action  
16 whether individuals should also personally plan and prepare for emergencies  
17 and/or disasters. Accordingly, the Court finds that Plaintiffs are denied the  
18 benefits of the City's emergency preparedness program because the City's practice  
19 of failing to address the needs of individuals with disabilities discriminates against  
20 such individuals by denying them meaningful access to the City's emergency  
21 preparedness program.

22 *iii. The Exclusion of Plaintiffs from the City's Emergency*  
23 *Preparedness Program is by Reason of Their Disabilities*

24 To be actionable, the exclusion from participation in or denial of the  
25 benefits of services, programs or activities by a public entity must be by reason of  
26 a disability. See 42 U.S.C. § 12132. In *McGary*, the City of Portland's Office of  
27 Planning and Development Review ("OPDR") issued a Notice to Remove  
28 Nuisance because it concluded that the amount of trash and debris in the plaintiff's

1 yard constituted a nuisance in violation of the city code. 386 F.3d at 1260. The  
2 plaintiff, an individual with AIDS, was subsequently hospitalized with meningitis,  
3 but the OPDR refused to provide the plaintiff with additional time to remove the  
4 debris. *Id.* at 1260-61. Although it did not reach the merits, the Ninth Circuit held  
5 that the plaintiff sufficiently alleged that he was discriminated against by reason of  
6 his disability due to the City's failure to provide a reasonable time  
7 accommodation. *Id.* at 1269-70.

8 Here, too, the denial of meaningful access to the City's emergency  
9 preparedness program is by reason of Plaintiffs' disabilities. The City provides a  
10 comprehensive emergency preparedness program to the general public but it  
11 denies individuals with disabilities meaningful access to the program while the  
12 benefits of the program remain open and easily accessible to other residents.  
13 Because of the City's failure to address their unique needs, individuals with  
14 disabilities are disproportionately vulnerable to harm in the event of an emergency  
15 or disaster.

16 The City's reliance on *Weinreich v. Los Angeles County Metro. Transp.*  
17 *Auth.*, 114 F.3d 976 (9th Cir. 1997), is inapposite. In *Weinreich*, the Ninth Circuit  
18 held that Los Angeles County's Metropolitan Transportation Authority ("MTA")  
19 did not discriminate against the plaintiff on the basis of his disability by refusing  
20 to exempt him from a recertification requirement of the MTA's Reduced Fare  
21 Program. 114 F.3d at 978. The Reduced Fare Program served elderly and eligible  
22 disabled patrons but, to qualify, disabled participants must provide updated  
23 medical information every three years demonstrating the ongoing existence of a  
24 disability. *Id.* The plaintiff sought an exemption from the recertification  
25 requirement because he was indigent and could not afford to pay a private doctor  
26 to recertify his disability. *Id.* The Ninth Circuit held that the plaintiff's "lack of  
27 'meaningful access' to the Reduced Fare Program was not due to his medical  
28 disability, but rather to his inability to satisfy a condition of eligibility because of

1 his financial circumstances.” *Id.* at 979.

2 Unlike *Weinreich*, the City’s failure to address the unique needs of  
3 individuals with disabilities in its emergency preparedness program is by reason of  
4 their disabilities. The City contends that the emergency preparedness program is  
5 intended to be general, not tactical, in nature, and actual responsibilities are to be  
6 delegated to other departments. (Freeman Dep. at 15:14-23, 28:18-29:4,  
7 Featherstone Dep. at 67:17-22.) Because of this practice, individuals with  
8 disabilities are burdened “in a manner different and greater than it burdens  
9 others.” *Crowder*, 81 F.3d at 1484. For example, although the City has a plan to  
10 provide shelter at designated sites, the record reflects that many, if not all, of these  
11 sites are not ADA-compliant. (Torres Dep. at 21:15-21.) Because the City does  
12 not know which of its shelters are accessible, individuals with disabilities do not  
13 know how to locate an accessible shelter. Accordingly, the Court finds that  
14 Plaintiffs’ exclusion from the City’s emergency preparedness program is by  
15 reason of their disabilities.

16 ***iv. The City Receives Federal Funding***

17 To assert a Section 504 claim, a plaintiff must establish that the program at  
18 issue receives federal funding. 29 U.S.C § 794(a). It is undisputed that the City  
19 receives federal funding for its emergency preparedness program. (SGI at ¶ 243.)  
20 Plaintiffs have therefore established this element of their Section 504 claim.

21 ***v. Reasonable Modifications are Available***

22 “When a state’s policies, practices or procedures discriminate against the  
23 disabled in violation of the ADA, Department of Justice regulations require  
24 reasonable modifications in such policies, practices or procedures ‘when the  
25 modifications are necessary to avoid discrimination on the basis of disability,  
26 unless the public entity can demonstrate that making the modifications would  
27 fundamentally alter the nature of the service, program, or activity.’” *Crowder*, 81  
28 F.3d at 1485 (quoting 28 C.F.R. § 35.130(b)(7)).

1 Plaintiffs have established that reasonable modification(s) to the City's  
2 emergency preparedness program are available, including those identified in the  
3 DOD's recommendations to the EMD and the U.S. Department of Justice's ADA  
4 Checklist for Emergency Shelters. (Smith Decl. at ¶ 14, Ex. L; Collins Decl. ¶¶  
5 15, 30, Ex. A; Declaration of June Kailes, Plaintiffs' Expert, at ¶¶ 18, 21, 39, 48.)  
6 Although the City disputes whether some of the reasonable modifications  
7 enumerated by Plaintiffs are necessary or purely "aspirational," it has presented no  
8 evidence demonstrating that any specific reasonable modification would  
9 fundamentally alter the nature of its emergency preparedness program or cause  
10 undue burden. Plaintiffs, however, seek an entry of summary judgment solely on  
11 the issue of liability, and the Court consequently makes no finding as to the  
12 appropriate remedy at this stage of the litigation.

13 **b. Plaintiffs are Entitled to Judgment as a Matter of Law as to**  
14 **Liability on Their State Law Claims Against the City**

15 *vi. The City Violates the CDPA by Failing to Provide Full and*  
16 *Equal Access to the City's Emergency Preparedness Program*

17 The CDPA provides that "[i]ndividuals with disabilities shall be entitled to  
18 full and equal access, as other members of the general public, to accommodations,  
19 advantages, [and] facilities." CAL. CIV. CODE. § 54.1. A violation of the ADA  
20 also constitutes a violation of the CDPA. CAL. CIV. CODE. § 54(c); *see also*  
21 *Hubbard v. SoBreck*, 554 F.3d 742, 745 (9th Cir. 2009). Accordingly, Plaintiffs  
22 are entitled to judgment as a matter of law as to liability on their CDPA claim  
23 because, as set forth above, they have established a violation of the ADA.

24 *vii. The City Violates California Government Code Section 11135*  
25 *by Failing to Provide Full and Equal Access to the City's*  
26 *Emergency Preparedness Program*

27 Section 11135 prohibits any program or activity receiving financial  
28 assistance from the state from denying "full and equal" access to or discriminating

1 against individuals with disabilities. CAL. GOV. CODE. § 11135. This section “is  
2 identical to the Rehabilitation Act except that the entity must receive State  
3 financial assistance rather than Federal financial assistance.” *D.K. v. Solano*  
4 *County Office of Educ.*, 667 F. Supp. 2d 1184, 1190-91 (E.D. Cal. 2009) (England,  
5 J.). It is undisputed that the City receives state funding for its emergency  
6 preparedness program. (SGI at ¶ 244.) The Court therefore finds that Plaintiffs  
7 are entitled to judgment as a matter of law as to liability on their Section 11135  
8 claim because, as set forth above, they have established a violation of Section 504  
9 and the City receives state funding.

### 10 CONCLUSION

11 Based on the foregoing, the Court hereby orders as follows:

- 12 1. The Court **GRANTS** in part Plaintiffs’ Motion to Strike as set forth  
13 above;
- 14 2. The Court **SUSTAINS** Plaintiffs’ Objection;
- 15 3. The Court **OVERRULES** Defendants’ Objections;
- 16 4. The Court **GRANTS** Plaintiffs’ Request for Judicial Notice;
- 17 5. The Court **GRANTS** Plaintiffs’ Motion for Summary Adjudication as  
18 to the City’s liability on Plaintiffs’ claims for: (1) violation of Title II of  
19 ADA; (2) violation of Section 504; (3) violation of the CDPA,  
20 California Civil Code § 54, *et seq.*; and (4) violation of California  
21 Government Code § 11153;
- 22 6. The Court finds that the City violated (1) Title II of ADA; (2) Section  
23 504; (3) the CDPA, California Civil Code § 54, *et seq.*; and (4)  
24 California Government Code § 11153, and Plaintiffs are entitled to  
25 judgment as a matter of law as to liability on all of these claims;
- 26 7. The pretrial conference date and trial date, presently scheduled for  
27 March 28, 2011 and April 12, 2011, respectively, are hereby vacated;
- 28 8. Plaintiffs and the City shall participate in a settlement conference with

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Magistrate Judge Andrew J. Wistrich, to take place within twenty-one (21) days of the date of this Order. The parties shall meet and confer at least once prior to the settlement conference with Judge Wistrich to attempt to fashion a proposal to the Court for injunctive relief. Such relief shall apply to all components of the City's emergency preparedness program and shall include a proposal for monitoring and a schedule for implementation. Within ten (10) days of the completion of the settlement conference with Judge Wistrich, the parties shall file a joint status report with the Court and, if necessary, the Court shall thereafter schedule a status conference and set new pretrial and trial dates; and

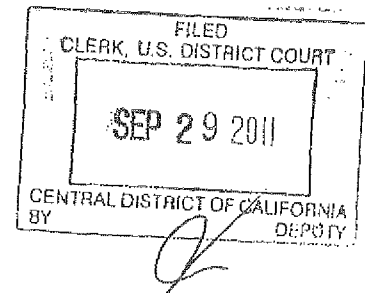
9. All parties who have authority to settle and lead trial counsel for Plaintiffs and the City shall attend both the meet-and-confer session and the settlement conference with Judge Wistrich in person.

DATED: February 10, 2011

By *Consuelo B. Marshall*  
CONSUELO B. MARSHALL  
UNITED STATES DISTRICT JUDGE



**Exhibit D Court Order Re Expert Selection**



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UNITED STATES DISTRICT COURT  
CENTRAL DISTRICT OF CALIFORNIA

COMMUNITIES ACTIVLY LIVING }  
INDEPENDENT AND FREE, ET AL. }  
Plaintiffs,  
v.  
CITY OF LOS ANGELES, ET AL.,  
Defendants.

No. CV 09-287 CBM (RZx)  
ORDER RE EXPERT SELECTION

The matter before the Court is the parties' request for selection of an independent expert to review and revise all components of the City of Los Angeles' ("the City") emergency management program. [Docs. No. 153; 158; 162, 163.] The parties submitted briefs on their proposed experts. The City proposed Baptist Child and Family Services Health, Human Services Emergency Services Division ("BCFS"). Plaintiffs proposed having BCFS serve as the expert but on the condition that June Kailes assist BCFS in their role as the expert in the remedial phase of this case.

Having read the papers submitted and carefully considered the arguments, and good cause appearing, the Court finds that:

- 1. June Kailes has the qualifications necessary to serve as an expert in developing an emergency preparedness plan that complies with this Court's Order dated February 10, 2011 granting Plaintiffs' Motion for Summary Adjudication.

1 Ms. Kailes has extensive expertise in the area of emergency preparedness,  
2 focusing specifically on the needs of people with disabilities;

3 2. Ms. Kailes also has worked with disability advocacy groups and  
4 independent living centers in the Southern California area;

5 3. BCFS has extensive experience in the field of emergency preparedness.  
6 However, it appears to the Court that BCFS does not have significant experience  
7 in emergency preparedness focused on the needs of persons with disabilities.

8 The Court therefore ORDERS THAT:

9 1. BCFS shall serve as the expert during the remedial phase of this litigation  
10 between Plaintiffs and the City of Los Angeles;

11 2. BCFS subcontract with June Kailes in order to take advantage of her  
12 subject matter expertise in disability issues;

13 3. The parties lodge a proposed injunction for this Court's review,  
14 consistent with this Order as well as the agreements contained in the Parties' Joint  
15 Status Reports filed on June 30, 2011 and July 29, 2011. Such proposed  
16 injunction shall be lodged no later than October 11, 2011.

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18 **IT IS SO ORDERED.**

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21 DATED: September 29 2011

By 

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CONSUELO B. MARSHALL  
UNITED STATES DISTRICT JUDGE

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**EXHIBIT E**  
**PART A - 2012 CITY OF LOS ANGELES EMERGENCY PLAN AND SUPPORT ANNEXES LIST**

City Comprehensive Emergency Plans	Pages	Annexes	Pages	Annex Support Appendices	Pages
City of Los Angeles Master Plan		<b>Hazard Specific Annexes Tier I</b>			
		Adverse Weather			
		Brush Fire			
		Debris Flow		<i>Homeowner's Guide</i>	
		Earthquake			
		Major Aircraft Response			
		Urban Flooding			
		<b>Hazard Specific Annexes Tier II</b>			
		CBRNE		<i>Biological Chemical Improvised Explosive Device Improvised Nuclear Device Radiological Dispersal Device</i>	
		Civil Disturbance			
		Cyber Attack			
		Dam Failure			
		HAZMAT			
		Public Health Emergency Response		<i>Pandemic Influenza Points of Dispensing Pre-Positioned Antibiotics Department Template Pandemic Influenza</i>	
		Terrorism Prevention and Protection			
		Tsunami		<i>West Los Angeles, Venice and Harbor Tsunami Brochures</i>	
		<b>Functional Support Annexes Tier I</b>			
		Communications			
		Critical Infrastructure			
		Damage Assessment			
		Displaced Population Reception			
		Evacuation			

EXHIBIT E  
PART A - 2012 CITY OF LOS ANGELES EMERGENCY PLAN AND SUPPORT ANNEXES LIST

City Comprehensive Emergency Plans	Pages	Annexes	Pages	Annex Support Appendices	Pages
City of LA Master Plan contd.		Mass Care and Sheltering		<i>Animal Support</i> <i>Local Assistance Center</i> <i>Mass Feeding</i> <i>Shelter Operations, Traditional</i> <i>Shelter Operations, Non-Traditional</i>	
		Non-Declared Emergency			
		Public Information			
		Public Warning			
		Recovery		<i>Debris Management</i>	
		Repatriation			
		Resource Management		<i>Donations Management</i> <i>Volunteer Management</i> <i>Facilities-Staging</i> <i>Facilities-Warehousing</i> <i>Facilities-Commodity (PODs)</i> <i>Mobilization Centers</i> <i>Special Issues-Fuel</i> <i>Special Issues-Food</i> <i>Special Issues-Water</i> <i>Transportation</i> <i>Points of Distribution</i> <i>Camps</i>	
		EMD Continuity of Operations			
Local Hazard Mitigation Plan					

## EXHIBIT E

### PART B - 2012 City of Los Angeles Administrative Policy Related to Emergency Operations

1. City of Los Angeles Administrative Code – Current through amendments effective January 28, 2012.  
Specifically:
  - a. Division 8, Special Authorities, Agencies, Boards, and Commissions - Chapter 3, Local Emergencies
  - b. Division 22, Departments, Bureaus and Agencies under the Control of the Mayor and Council – Chapter 29, Emergency Management Department
2. Executive Directives. Specifically:
  - a. Executive Directive 15 – Emergency Management
  - b. Executive Directive 16 – Disaster Service Workers
  - c. Executive Directive 18 – National Incident Management System
  - d. Executive Directive 17 – Emergency Operations Center
  - e. Executive Directive 19 – Mayor’s Emergency Response Council



EXHIBIT F

**INDEX OF ATTACHMENTS**

- A-01**      **Not Applicable**
- A-02**      **Attachment 2 - Contractor Responsibility Ordinance**  
CRO RFP Language Rev 7/1/03 (1 page)  
Contractor Responsibility Ordinance (8 pages)  
Responsibility Questionnaire Construction Rev 01/25/12 (10 Pages)  
Responsibility Questionnaire Service Rev 01/20/12 (9 pages)  
Responsibility Questionnaire Procurement (*Dept. of General Services*)  
CRO Pledge of Compliance Rev 5/25/04 (1 page)
- A-03**      **Attachment 3 - Business Tax Registration Certificate**  
BTRC Application Form (1 page)
- A-04**      **Attachment 4 - Non-Discrimination/ Equal Employment Practices/Affirmative Action**  
Form 6/08 (7 pages)
- A-05**      **Attachment 5 - Insurance Requirements**  
Insurance Requirements Form 146IR, Rev 9/06 (1 page)  
Instructions & Info on Complying with Insurance Reqs Rev 9/06 (2 pages)  
Request for Waiver Workers' Compensation Insurance (1 page)  
Declaration of Self Insurance Form 21599c (1 page)
- A-06**      **Attachment 6 – Equal Benefits Ordinance** Bidders/Proposers are advised that any contract awarded pursuant to this procurement process shall be subject to the applicable provisions of Los Angeles Administrative Code Section 10.8.2.1, Equal Benefits Ordinance (EBO). All Bidders/Proposers shall complete and upload, the Equal Benefits Ordinance Affidavit (two (2) pages) available on the City of Los Angeles' Business Assistance Virtual Network (BAVN) residing at [www.labavn.org](http://www.labavn.org) prior to award of a City contract valued at \$5,000. The Equal Benefits Ordinance Affidavit shall be effective for a period of twelve months from the date it is first uploaded onto the City's BAVN. Bidders/Proposers do not need to submit supporting documentation with their bids or proposals. However, the City may request supporting documentation to verify that the benefits are provided equally as specified on the Equal Benefits Ordinance Affidavit. Bidders/Proposers seeking additional information regarding the requirements of the Equal Benefits Ordinance may visit the Bureau of Contract Administration's web site at [www.bca.lacity.org](http://www.bca.lacity.org).



- A-07 Attachment 7 - Child Support**  
Child Support Obligations (1 page)  
Child Support Cert of compliance 10\_01 (1 page)
- A-08 Attachment 8 - Americans with Disabilities Act**  
AMER DISAB ACT certificate Rev 10/01 (1 page)
- A-09 Attachment 9 – Mayor’s Executive Directive 14**  
Business Inclusion Program (A-09b)
- A-10 Attachment 10 - LWO/SCWRO**  
LWO/SCWRO RFP Language, Summaries and Statutory Exemptions  
Rev 06/09  
LWO Departmental Exemption Application (LW-13) Rev 06/09  
LW OCC Non-coverage/Exemption Application Form (LW-10)  
Rev 11/09  
SCWRO Summary Rev 6/09  
LWO/SCWRO Contract Language Rev 06/04 (2 pages)  
LWO OCC Small Business Exemption Application, Rev 06/08 (2 pages)  
SCWRO-1, Application for Non-Coverage or Exemption Form, Rev  
06/06 (1 page)  
SCWRO-2, Employee Information Form, Rev 06/06 (2 pages)
- A-11 Slavery Disclosure Ordinance**
- A-12 Attachment 12 - Not Applicable (Contract)**
- A-13 Attachment 13 - Not Applicable (Omitted)**
- A-14 Attachment 14 - Los Angeles Residence Information**  
LA Residence Information Form (1 page)
- A-15 Attachment 15 - Non-Collusion**  
Non-Collusion Affidavit (1 page)
- A-16 Attachment 16 - Completing the BIP Online**  
Instructions on using BAVN (27 pages)
- A-17 Attachment 17 - Municipal Lobbying Ordinance**  
Bidder Certification CEC Form 50 (1 page)  
Los Angeles Administrative Code Section 10.37.1(i) and 10.40.1(h)  
Los Angeles Municipal Code Section 48.01 et seq., Rev 3/12/07 (27 pages)
- A-18 Not Applicable**





Contract Standard Provisions Index  
BAPTIST CHILD & FAMILY SERVICES REVIEW



- A-19 Not Applicable
- A-20 Not Applicable
- A-21 Attachment 21 - Standard Provision for City Contracts  
(PSC-34 Superseded by Mayor's Executive Directive 14)
- A-22 Not Applicable