

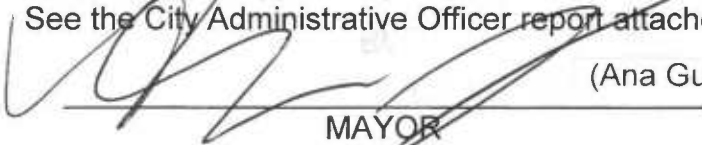
0150-10272-0000

TRANSMITTAL

TO The Council	DATE NOV 05 2014	COUNCIL FILE NO.
FROM The Mayor	COUNCIL DISTRICT Various	

**Proposed Piggyback Personal Service Contract Between
the Department of Recreation and Parks and
Clean Harbors Environmental Services, Inc.**

Transmitted for your consideration. The Council has 60 days from the date of receipt to act, otherwise the contract will be deemed approved pursuant to Administrative Code Section 10.5(a). See the City Administrative Officer report attached.


 (Ana Guerrero)

 MAYOR

NOV 05 2014

MAS:LGC:08150022

ENERGY & ENVIRONMENT

Report From
OFFICE OF THE CITY ADMINISTRATIVE OFFICER
Analysis of Proposed Contract
(\$25,000 or Greater and Longer than Three Months)

To: The Mayor	Date: 11-03-14	C.D. No. Various	CAO File No.: 0150-10272-0000				
Contracting Department/Bureau: Recreation and Parks		Contact: David Attaway					
Reference: Transmittal from the Board of Recreation and Park Commissioners dated September 10, 2014; referred by the Mayor on September 11, 2014							
Purpose of Contract: As needed routine and emergency response for hazardous waste management services							
Type of Contract: (X) New contract () Amendment		Contract Term Dates: From date of execution to November 1, 2017 with two three-year option to renew					
Contract/Amendment Amount: \$0							
Proposed amount \$500,000 (annual ceiling) + Prior award(s) \$0 = Total \$1,500,000							
Source of funds: Department of Recreation and Parks Fund 302, Department 88, Account 3040; Department of Recreation and Parks Fund 52H, Department 89, Account TBD							
Name of Contractor: Clean Harbors Environmental Services, Inc. 42 Longwater Drive Norwell, MA 02061							
	Yes	No	N/A*	8. Contractor has complied with:	Yes	No	N/A*
1. Council has approved the purpose	X			a. Equal Employmt. Oppty./Affirm. Action	X		
2. Appropriated funds are available	X			b. Good Faith Effort Outreach**	X		
3. Charter Section 1022 findings completed	X			c. Equal Benefits Ordinance	X		
4. Proposals have been requested		X		d. Contractor Responsibility Ordinance	X		
5. Risk Management review completed	X			e. Slavery Disclosure Ordinance	X		
6. Standard Provisions for City Contracts included	X			f. Bidder Certification CEC Form 50	X		
7. Workforce that resides in the City: 0.01%				*N/A = not applicable ** Contracts over \$100,000			

COMMENTS

At its meeting of September 3, 2014, the Board of Recreation and Park Commissioners (Board) approved a proposed agreement with Clean Harbors Environmental Services, Inc. (Clean Harbors) for as-needed routine and emergency response for hazardous waste management services. The Department of Recreation and Parks (Department) proposed to piggyback on a contract with Clean Harbors (C-121334) established by the Department of Public Works Bureau of Sanitation (BOS) through a Request for Proposal process. The initial term of BOS' contract expires on November 1, 2017 with two three-year options to renew. The Department's agreement may not extend beyond BOS' contract. Therefore, the initial term of the Department's agreement will expire on November 1, 2017, with the potential of two three-year renewal terms provided that BOS renews its contract with Clean Harbors. The Department's agreement has an annual ceiling of \$500,000 for a total of \$1.5 million for the initial term. The Department does not guarantee any work or exclusivity with Clean Harbors.

The Department generates hazardous wastes at various Department facilities during maintenance, construction, and recreational programming activities. Hazardous wastes include paints, solvents, oil and other petroleum-based materials, asbestos-containing materials, batteries, compressed gas

<i>Leah Chen</i>			<i>[Signature]</i>	<i>David A. St...</i>
LGC	Analyst	08150022	Assistant CAO	City Administrative Officer

cylinders, aerosol cans, sharps, fluorescent tubes, pesticides, contaminated rags and absorbents from clean-up of work-related spills, and effluents from wash rack clarifiers and septic tanks. In addition, the Department also requires emergency services in the event of accidental spills and illegal dumping of hazardous and toxic substances that may endanger park property, employees, patrons and wildlife.

In accordance with Charter Section 1022, the Board found that the Department does not have available in its employment, personnel with sufficient time and expertise to undertake the specialized tasks and that it is more feasible to secure the services by contract.

Council approval of the proposed agreement is required because the cumulative term exceeds three years.

RECOMMENDATION

That the Council approve and authorize the President and Secretary of the Board of Recreation and Park Commissioners to execute the proposed agreement with Clean Harbors Environmental Services, Inc. to provide as needed routine and emergency response for hazardous waste management services for an initial term expiring on November 1, 2017, with two three-year renewal options, subject to the review and approval by the City Attorney as to form.

FISCAL IMPACT STATEMENT

Funding for this agreement is provided in the Department of Recreation and Parks' Fund 302, Department 88, Contractual Services Account 003040. Additionally, funding for this agreement is provided in the Department of Recreation and Parks' Golf Special Account Fund 302, Department 52H. There is no additional impact to the General Fund. To the extent applicable, the recommendation above complies with the City Financial Policies in that ongoing revenue will be used to meet ongoing expenditures.

MAS:LGC:08150022

Attachments

BOARD OF RECREATION AND
PARK COMMISSIONERS

SYLVIA PATSAOURAS
PRESIDENT

IRIS ZUÑIGA
VICE PRESIDENT

LYNN ALVAREZ
MISTY M. SANFORD

LATONYA D. DEAN
COMMISSION EXECUTIVE ASSISTANT II

CITY OF LOS ANGELES
CALIFORNIA



ERIC GARCETTI
MAYOR

DEPARTMENT OF
RECREATION AND PARKS

221 N. FIGUEROA STREET
SUITE 1510
LOS ANGELES, CA 90012

(213) 202-2640
FAX: (213) 202-2610
RAP.Commissioners@LACity.org

MICHAEL A. SHULL
GENERAL MANAGER

September 10, 2014

TRANSMITTED FORTHWITH

Hon. Eric Garcetti, Mayor
City of Los Angeles
Room 303, City Hall

Attention: Ms. Mandy Morales

Dear Mayor Garcetti:

In accordance with Executive Directive No. 3, there are attached herewith three copies of a proposed Agreement with Clean Harbors Environmental Services, Inc., for as-needed routine and emergency response hazardous waste management services.

Also attached for the assistance of your Office in reviewing this proposed Agreement is Report No. 14-233, adopted by the Board of Recreation and Park Commissioners at its meeting of September 3, 2014. It is requested that you expedite your review of the Agreement. After review and recommendation by you, the proposed Agreement will be submitted to the Board for final action.

If you have any questions with regard to the proposed Amendment, please contact David Attaway at (213) 202-2660.

Very truly yours,

BOARD OF RECREATION AND
PARK COMMISSIONERS

LATONYA D. DEAN
Commission Executive Assistant

2014 SEP 12 PM 4:02
CITY ADMINISTRATIVE OFFICER

Attachments

cc: David Attaway, Planning, Construction, and Maintenance Branch