

**TO THE COUNCIL OF THE
CITY OF LOS ANGELES**

Your **HOUSING, COMMUNITY AND ECONOMIC DEVELOPMENT** Committee

reports as follows:

HOUSING, COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE REPORT relative to authorization to award a Professional Services Agreement (PSA) to S. Groner Associates, Inc., in the amount of \$160,000 to provide education outreach services to landlords and tenants under the Rent Stabilization Ordinance (RSO) and Systematic Code Enforcement Program (SCEP).

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the General Manager, Los Angeles Housing Department (LAHD), or designee, to execute a contract with S. Groner Associates, Inc., in the amount of \$160,000 for a term of one year from the date of execution, with the option to extend the contract by two one-year terms not to exceed at total of three years, subject to: review and approval by the City Attorney as to form; funding availability, the contractor's continuing compliance with applicable Federal, State, and local government legislation, and evaluations of the contractor's performance; and compliance with the City's contracting requirements. Funding will be provided as follows from Department 43:

<u>Fund</u>	<u>Account</u>	<u>Amount</u>
41M, Systematic Code Enforcement Fee	43J412, Service Delivery	\$80,000
440, Rent Stabilization Trust	43J412, Service Delivery	\$80,000
	Total:	\$160,000

2. AUTHORIZE the General Manager, LAHD, or designee, to prepare Controller instructions for any necessary technical adjustments consistent with the Mayor and Council action in this matter, subject to approval of the City Administrative Officer (CAO), and AUTHORIZE the Controller to implement the instructions.

Fiscal Impact Statement: The CAO reports that there is no impact to the General Fund. Approval of the recommendations in this report will permit the LAHD to enter into a contract with S. Groner Associates, Inc. in the amount of \$160,000 for outreach and education strategies and assistance to raise awareness of LAHD programs and services. The recommendations are in compliance with City Financial Policies in that the full cost of these services will be paid through available special fund sources. Any subsequent funding awards and term extensions will be contingent on the availability of funding.

Community Impact Statement: None submitted.

TIME LIMIT ITEM – MAY 5, 2013

(LAST DAY FOR COUNCIL ACTION – MAY 3, 2013)

SUMMARY

At a regular meeting held on April 17, 2013, the Housing, Community and Economic Development Committee considered a report from the LAHD dated February 26, 2013, and a report from the CAO dated March 26, 2013, relative to authorization to award a Professional

Services Agreement (PSA) to S. Groner Associates, Inc., in the amount of \$160,000 for a one-year term with two one-year options to renew, to provide education outreach services to landlords and tenants under the Rent Stabilization Ordinance (RSO) and Systematic Code Enforcement Program (SCEP); a report back on the competitive process undertaken to award the PSA (pursuant to Council action of November 6, 2013); and related actions.

After providing an opportunity for public comment, the Committee recommended that Council approve the recommendations in the CAO report. This matter is now forwarded to the Council for its consideration.

Respectfully submitted,

HOUSING, COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
ALARCON:	YES
REYES:	YES
WESSON:	YES
PERRY:	ABSENT

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