

# LOS ANGELES POLICE COMMISSION

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EXECUTIVE OFFICE  
POLICE ADMINISTRATION BUILDING  
100 WEST FIRST STREET, SUITE 134  
LOS ANGELES, CA 90012-4112

(213) 236-1400 PHONE  
(213) 236-1410 FAX  
(213) 236-1440 TDD

September 17, 2012

BPC #12-0372

The Honorable Antonio Villaraigosa  
Mayor, City of Los Angeles  
City Hall, Room 303  
Los Angeles, CA 90012

The Honorable City Council  
City of Los Angeles  
c/o City Clerk's Office

Dear Honorable Members:

RE: TRANSMITTAL OF THE GRANT APPLICATION AND AWARD FOR THE 2012  
COMMUNITY ORIENTED POLICING SERVICES (COPS) HIRING PROGRAM  
GRANT

At the regular meeting of the Board of Police Commissioners held Tuesday, September 11, 2012, the Board APPROVED the Department's report relative to the above matter.

This matter is being forwarded to you for approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

A handwritten signature in blue ink that reads "Maria Silva".

MARIA SILVA  
Commission Executive Assistant

Attachment

c: Chief of Police

INTR-DEPARTMENTAL CORRESPONDENCE

12-0372

ED

September 6, 2012  
1.17

RECEIVED

SEP 05 2012

POLICE COMMISSION

**TO:** The Honorable Board of Police Commissioners

**FROM:** Chief of Police

**SUBJECT:** TRANSMITTAL OF THE GRANT APPLICATION AND AWARD FOR  
THE 2012 COMMUNITY ORIENTED POLICING SERVICES (COPS)  
HIRING PROGRAM GRANT

**RECOMMENDED ACTIONS**

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE this report.
2. That the Board TRANSMIT the attached grant application, pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst and to the City Clerk for Council committee and City Council consideration.
3. That the Board REQUEST the Mayor and City Council to:
  - A. AUTHORIZE the Chief of Police to ACCEPT the 2012 COPS Hiring Program grant award in the amount of \$6,428,350 from the Office of Community Oriented Policing Services, United States Department of Justice, for the period of June 1, 2012, through May 31, 2015;
  - B. AUTHORIZE the Los Angeles Police Department (LAPD) to spend up to the grant amount in accordance with the grant award agreement;
  - C. AUTHORIZE the LAPD to submit grant reimbursement requests to the grantor and deposit grant receipts in Fund No. 339, Department No. 70;
  - D. AUTHORIZE the Controller to set up a grant receivable and establish an appropriation account, account number to be determined, within Fund 339, Department 70, for disbursement of the 2012 COPS Hiring Program grant in accordance with the grant award agreement;
  - E. AUTHORIZE the Controller to increase appropriations for the 2012 COPS Hiring Program grant as needed from appropriation account number to be determined in Fund No. 339, Department No. 70, to Fund No. 100, Department No. 70, account number and amount as follows:

Account No. 001012, Sworn Salaries, \$1,223,575

F. AUTHORIZE the Controller to transfer appropriation within Fund No. 339, Department No. 70, for the related costs:

From:	
<u>Account Number</u>	<u>Amount</u>
Appropriation account number to be determined	\$762,550
To:	
<u>Account Number</u>	<u>Amount</u>
Related Costs	\$762,550

G. AUTHORIZE the City Clerk to place on the City Council agenda on July 1, 2013, or the first meeting day thereafter the following instructions:

a. AUTHORIZE the Controller to transfer appropriation within Fund No. 339, Department No. 70, for the related costs:

From:	
<u>Account Number</u>	<u>Amount</u>
Appropriation account number to be determined	\$816,225
To:	
<u>Account Number</u>	<u>Amount</u>
Related Costs	\$816,225

b. AUTHORIZE the Controller to increase appropriations for the 2012 COPS Hiring Program grant as needed from appropriation account number to be determined in Fund No. 339, Department No. 70, to Fund No. 100, Department No. 70, account number and amount as follows:

Account No. 001012, Sworn Salaries, \$1,309,700

H. AUTHORIZE the City Clerk to place on the City Council agenda on July 1, 2014, or the first meeting day thereafter the following instructions:

a. AUTHORIZE the Controller to transfer appropriation within Fund No. 339, Department No. 70, for the related costs:

From:	
<u>Account Number</u>	<u>Amount</u>
Appropriation account number to be determined	\$892,800
To:	
<u>Account Number</u>	<u>Amount</u>
Related Costs	\$892,800

- b. AUTHORIZE the Controller to increase appropriations for the 2012 COPS Hiring Program grant as needed from appropriation account number to be determined in Fund No. 339, Department No. 70, to Fund No. 100, Department No. 70, account number and amount as follows:

Account No. 001012, Sworn Salaries, \$1,423,500

- I. AUTHORIZE the LAPD to prepare Controller instructions for any technical adjustments, subject to the approval of the CAO, and AUTHORIZE and INSTRUCT the Controller to implement the instructions.

### DISCUSSION

The Community Safety Partnership (CSP) program, formed by the partnership between the Housing Authority of the City of Los Angeles (HACLA) and the LAPD, has expanded and strengthened the partnerships and goodwill established in the public housing communities of Ramona Gardens, Nickerson Gardens, Jordan Downs, and Imperial Courts in South LA. The CSP aims to increase and enhance the safety, security, and welfare of HACLA residents through the presence and relationships of LAPD police officers who are primarily deployed in the four communities. Officers assigned to this detail will be the primary LAPD ambassadors to the residents and will be intimately involved in all community activities and concerns, as well as monitor and control criminal activities. The grant has enhanced the effectiveness of the program by allowing the Department to replace the 25 reassigned officers. The \$6,428,350 three year award will fund 75 percent of the salaries and fringe benefits of 25 new sworn hires who will replace the officers assigned to the CSP. These new hires will have met the COPS required minimum of 180 consecutive days of active military duty since September 11, 2001.

If you have any questions, please contact Chief Information Officer Maggie Goodrich, Commanding Officer, Information Technology Bureau, at (213) 486-0370.

Respectfully,



CHARLIE BECK  
Chief of Police

Attachments

BOARD OF  
POLICE COMMISSIONERS  
Approved September 11, 2012  
Secretary Maria Silva

INTRA-DEPARTMENTAL CORRESPONDENCE

August 24, 2012  
1.17

**TO:** Chief of Police


**FROM:** Commanding Officer, Information Technology Bureau

**SUBJECT:** TRANSMITTAL OF THE GRANT APPLICATION AND AWARD FOR  
THE 2012 COMMUNITY ORIENTED POLICING SERVICES HIRING  
PROGRAM GRANT

Attached for your approval and signature is an Intradepartmental Correspondence to the Board of Police Commissioners, requesting retroactive approval to transmit the attached grant application for the 2012 COPS Hiring Program grant, pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer, Office of the Chief Legislative Analyst and to the City Clerk for Council Committee and City Council consideration. The Los Angeles Police Department (LAPD) is requesting authorization to accept the \$6,428,350 of requested funding for the period of June 1, 2012, through May 31, 2015.

The \$6,428,350 three year award will fund the salaries and fringe benefits of 25 new sworn hires who have had at least 180 consecutive days of active military duty since September 11, 2001. These new hires will backfill 25 of the officers who have been reassigned to the Community Safety Partnership (CSP) program. The Community Safety Partnership (CSP) program, formed between the Housing Authority of the City of Los Angeles (HACLA) and the LAPD, has expanded and strengthened the partnerships and goodwill established in the public housing communities of Ramona Gardens, Nickerson Gardens, Jordan Downs, and Imperial Courts in South LA. The CSP aims to increase and enhance the safety, security, and welfare of HACLA residents through the presence and relationships of LAPD police officers who are primarily deployed in the four communities.

If you have any questions regarding this matter, please contact me at (213) 486-0352 or Sr. Management Analyst Stella Larracas, Officer in Charge, Grants Section, at (213) 486-0380.



MAGGIE GOODRICH, Chief Information Officer  
Commanding Officer  
Information Technology Bureau

Attachments



U.S. Department of Justice  
 Office of Community Oriented Policing Services  
 145 N Street NE, Washington, D.C. 20530

**COPS**

**Grants Administration Division  
 COPS Hiring Program  
 Treasury Account Symbol (TAS) 15X0406**

Grant #: 2012ULWX0004  
 ORI #: CA01942  
 Applicant Organization's Legal Name: Los Angeles, City of  
 OJP Vendor #: 956000735  
 DUNS #: 0378480120000

**Law Enforcement Executive:** Chief of Police Charlie Beck  
 Address: 100 West First Street, Suite 1072  
 City, State, Zip Code: Los Angeles, CA 90012  
 Telephone: (213) 486-0380  
 Fax: (213) 486-5727

**Government Executive:** Mayor Antonio R. Villaraigosa  
 Address: 200 North Spring Street  
 Room 303  
 City, State, Zip Code: Los Angeles, CA 90012  
 Telephone: (213) 978-0600  
 Fax: (213) 978-0750

Award Start Date: 6/1/2012 Award End Date: 5/31/2015

Full Time Officers Funded: 25  
 New Hires (Military Veterans): 25  
 Rehires - Previously Laid Off: 0  
 Rehires - Scheduled for Lay Off: 0  
 Award Amount: \$6,428,350

Bernard K. Melekian  
 Director

JUL 18 2012  
 Date

By signing this Award Document, the grantee agrees to abide by all 21 Grant Terms and Conditions on the reverse side of this document and the attached pages:

Charlie Beck  
 Chief of Police

8-31-12  
 Date

Antonio R. Villaraigosa  
 Mayor

\_\_\_\_\_  
 Date

False statements or claims made in connection with COPS grants may result in fines, imprisonment, debarment from participating in federal grants or contracts, and/or any remedy available by law to the Federal Government.

Award ID:  
 107442

U. S. Department of Justice  
*Office of Community Oriented Policing Services*  
**2012 COPS Hiring Program Grant Terms and Conditions**

By signing the Award Document to accept this COPS Hiring Program (CHP) grant, the grantee agrees to abide by the following grant terms and conditions:

1. **Grant Owner's Manual.** The grantee agrees to comply with the terms and conditions in the 2012 COPS Hiring Program Grant Owner's Manual; COPS statute (42 U.S.C. §. 3796dd, et seq.); 28 C.F.R. Part 66 or 28 C.F.R. Part 70 as applicable (governing administrative requirements for grants and cooperative agreements); 2 C.F.R. Part 225 (OMB Circular A-87), 2 C.F.R. Part 220 (OMB Circular A-21), 2 C.F.R. Part 230 (OMB Circular A-122), and 48 C.F.R. Part 31.000 et seq. (FAR 31.2) as applicable (governing cost principles); OMB Circular A-133 (governing audits); representations made in the original grant application and/or the COPS Hiring Program application update; and all other applicable program requirements, laws, orders, regulations, or circulars.

2. **Assurances and Certifications.** The grantee acknowledges its agreement to comply with the Assurances and Certifications forms that were signed as part of its CHP application.

3. **Allowable Costs.** The funding under this project is for the payment of approved full-time entry-level salaries and fringe benefits over three years (for a total of 36 months of funding), up to a maximum federal share of \$125,000 per officer position for career law enforcement officer positions hired and/or rehired on or after the official grant award start date. Any salary and fringe benefit costs higher than entry-level that your agency pays a CHP-funded officer must be paid with local funds.

Your agency is required to use CHP grant funds for the specific hiring categories awarded. Funding under this program may be used for the following categories:

- a. Hiring new officers, which includes filling existing officer vacancies that are no longer funded in your agency's budget. All officers hired under this category must be military veterans. Under this program, a military veteran is defined as an individual who has served on active duty at any time in the armed forces for a period of more than 180 consecutive days, any part of which occurred on or after September 11, 2001, and who has been discharged or released from active duty in the armed forces under honorable conditions;
- b. Rehiring officers laid off by any jurisdiction as a result of state, local, or Bureau of Indian Affairs (BIA) budget cuts; and/or
- c. Rehiring officers who were, at the time of grant application, scheduled to be laid off (by your jurisdiction) on a specific future date as a result of state, local, or BIA budget cuts.

If your agency's local fiscal conditions have changed and your agency needs to change one or more of the funded hiring categories, your agency should request a post-award grant modification and receive prior approval before spending CHP funding under the new category.

The Financial Clearance Memorandum (FCM), included in your award package, specifies the amount of COPS Hiring Program funds awarded to your agency for officer salaries and approved fringe benefits. Please note that the salary and fringe benefit costs requested in your original application may have been updated or corrected from the original version submitted to the COPS Office. You should carefully review your Final Funding Memorandum (FFM), which is also included in your award package. The FFM contains the final officer salary and fringe benefit categories and amounts for which your agency was approved. You will note that some costs may have been adjusted or removed. Your agency may only be reimbursed for the approved cost categories that are documented within the FFM, up to the amounts specified in the FFM. Your agency may not use CHP funds for any costs that are not identified as allowable in the Financial Clearance Memorandum and Final Funding Memorandum.

Only actual allowable costs incurred during the grant award period will be eligible for reimbursement and drawdown. If your agency experiences any cost savings over the course of the grant (for example, your grant application overestimated the total entry-level officer salary and fringe benefits package), your agency may not use that excess funding to extend the length of the grant beyond 36 months. Any funds remaining after your agency has drawn down for the costs of approved salaries and fringe benefits incurred for each awarded position during the 36-month funding period will be deobligated during the closeout process, and should not be spent by your agency.

4. **Local Match.** Grantees are required to contribute a local match of at least 25 percent towards the total cost of the approved grant project, unless waived in writing by the COPS Office. The local match must be a cash match from funds not previously budgeted for law enforcement purposes and must be paid during the grant award period. The local match contribution must be made on an increasing basis during each year of the three-year grant period, with the federal share decreasing accordingly.

5. **Supplementing, Not Supplanting.** State, local, or BIA funds budgeted to pay for sworn officer positions irrespective of the receipt of CHP grant funds may not be reallocated to other purposes or refunded as a result of a CHP grant being awarded. Non-federal funds must remain available for and devoted to that purpose, with CHP funds supplementing those non-federal funds. Funding awarded cannot be obligated until after the grant award start date. This means that CHP funds cannot be applied to any agency cost or obligation incurred prior to the award start date. In addition, your agency must take active and timely steps pursuant to its standard procedures to fully fund law enforcement costs already budgeted as well as fill all locally-funded vacancies resulting from attrition during the life of the grant.

6. **Retention.** At the time of grant application, your agency committed to retaining all sworn officer positions awarded under the CHP grant with state and/or local funds for a minimum of 12 months following the conclusion of 36 months of federal funding for each position, over and above the number of locally-funded sworn officer positions that would have existed in the absence of the grant. Your agency cannot satisfy the retention requirement by using CHP-funded positions to fill locally-funded vacancies resulting from attrition.

7. **Extensions.** Your agency may request an extension of the grant award period to receive additional time to implement your grant program. Such extensions do not provide additional funding. Only those grantees that can provide a reasonable justification for delays will be granted no-cost extensions. Reasonable justifications may include difficulties in filling COPS-funded positions, officer turnover, or other circumstances that

U. S. Department of Justice  
*Office of Community Oriented Policing Services*  
**2012 COPS Hiring Program Grant Terms and Conditions**

interrupt the 36-month grant funding period. An extension allows your agency to compensate for such delays by providing additional time to complete the full 36 months of funding for each position awarded. Extension requests must be received prior to the end date of the award.

8. **Modifications.** During the CHP grant award period, it may become necessary for an agency to modify its CHP grant award due to changes in an agency's fiscal or law enforcement situation. Modification requests should be submitted to the COPS Office when an agency determines that it will need to shift officer positions awarded in one hiring category into a different hiring category, reduce the total number of positions awarded, shift funds among benefit categories, and/or reduce the entry-level salary and fringe benefit amounts. For example, an agency may have been awarded CHP grant funding for ten new, additional full-time sworn officer positions, but due to severe fiscal distress/constraints, the agency determines it is unable to sustain all ten positions and must reduce its request to five full-time positions; or an agency may have been awarded CHP grant funding for two new, additional sworn officer positions, but due to fiscal distress/constraints the agency needs to change the hiring category from the new hire category to the rehire category for officers laid off or scheduled for lay-off on a specific future date post-application. Grant modifications under CHP are evaluated on a case-by-case basis. The COPS Office will only consider a modification request after an agency makes final, approved budget and/or personnel decisions. An agency may implement the modified grant award following written approval from the COPS Office. Please be aware that the COPS Office will not approve any modification request that results in an increase of federal funds.

9. **Evaluations.** The COPS Office may conduct monitoring or sponsor national evaluations of the COPS Hiring Program. The grantee agrees to cooperate with the monitors and evaluators.

10. **Reports.** To assist the COPS Office in the monitoring of your award, your agency will be responsible for submitting quarterly programmatic progress reports and quarterly financial reports.

11. **Federal Civil Rights Laws.** As a condition of receipt of federal financial assistance, you acknowledge and agree that you will not (and will require any subgrantees, contractors, successors, transferees, and assignees not to), on the ground of race, color, religion, national origin (which includes providing limited-English proficient persons meaningful access to your programs), sex, disability or age, unlawfully exclude any person from participation in, deny the benefits of, or employment to any person, or subject any person to discrimination in connection with any programs or activities funded in whole or in part with federal funds. These civil rights requirements are found in the non-discrimination provisions of Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. § 2000d); the Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 U.S.C. § 3789d); Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794); the Age Discrimination Act of 1975 (42 U.S.C. § 6101, et seq.); Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681 et seq.); and the corresponding DOJ regulations implementing those statutes at 28 C.F.R. Part 42 (subparts C, D, E, G, and I). You also agree to comply with Executive Order 13279 Equal Treatment for Faith-Based Organizations and its implementing regulations at 28 C.F.R. Part 38, which requires equal treatment of religious organizations in the funding process and non-discrimination of beneficiaries by Faith-Based Organizations on the basis of belief or non-belief.

12. **Equal Employment Opportunity Plan (EEOPlan).** All recipients of funding from the COPS Office must comply with the federal regulations pertaining to the development and implementation of an Equal Employment Opportunity Plan (28 C.F.R. Part 42 subpart E).

13. **Grant Monitoring Activities.** Federal law requires that law enforcement agencies receiving federal funding from the COPS Office must be monitored to ensure compliance with their grant conditions and other applicable statutory regulations. The COPS Office is also interested in tracking the progress of our programs and the advancement of community policing. Both aspects of grant implementation—compliance and programmatic benefits—are part of the monitoring process coordinated by the U.S. Department of Justice. Grant monitoring activities conducted by the COPS Office include site visits, office-based grant reviews, alleged noncompliance reviews, financial and programmatic reporting, and audit resolution. As a CHP grantee, you agree to cooperate with and respond to any requests for information pertaining to your grant.

14. **Employment Eligibility.** The grantee agrees to complete and keep on file, as appropriate, a Bureau of Citizenship and Immigration Services Employment Eligibility Verification Form (I-9). This form is to be used by recipients of federal funds to verify that persons are eligible to work in the United States.

15. **Community Policing.** Community policing activities to be initiated or enhanced by your agency were identified and described in your CHP grant application. Your agency developed a community policing plan for the CHP grant with specific reference to a crime or disorder problem and the following elements of community policing: a) problem solving—your agency's plan to assess and respond to the problem identified; b) community partnerships and support, including related governmental and community initiatives that complement your agency's proposed use of CHP funding; and c) organizational transformation—how your agency will use the funds to reorient its mission to community policing or enhance its involvement in and commitment to community policing.

The COPS Office defines community policing as a philosophy that promotes organizational strategies, which support the systematic use of partnerships and problem-solving techniques, to proactively address the immediate conditions that give rise to public safety issues such as crime, social disorder, and fear of crime. CHP grants must be used to initiate or enhance community policing activities. All newly hired, additional or rehired officers (or an equal number of redeployed veteran officers) funded under CHP must implement your agency's approved community policing plan, which you described in your grant application.

16. **Community Policing Self Assessment Tool (CP-SAT).** The COPS Office will require your agency to complete the Community Policing Self Assessment Tool (CP-SAT) twice within the grant period, at the beginning and again towards the end of your grant period.



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*Office of Community Oriented Policing Services*  
**2012 COPS Hiring Program Grant Terms and Conditions**

17. Contracts With Other Jurisdictions. Grantees that provide law enforcement services to another jurisdiction through a contract must ensure that officers funded under this grant do not service the other jurisdiction, but will only be involved in activities or perform services that exclusively benefit the grantee's own jurisdiction.

18. False Statements. False statements or claims made in connection with COPS grants may result in fines, imprisonment, or debarment from participating in federal grants or contracts, and/or any other remedy available by law.

19. Additional High-Risk Grantee Requirements. The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the awarding agency determines that the recipient is a high-risk grantee (28 C.F.R. Parts 66 and 70).

20. Central Contractor Registration and Universal Identifier Requirements.

By the end of July 2012, the Central Contractor Registration (CCR) system, along with the Federal Agency Registration, the Online Representations and Certifications Application (ORCA), and the Excluded Parties List System (EPLS), will be migrated into the new System for Award Management, or SAM. For additional information about this transition, please visit <https://www.bpn.gov/ccr/NewsDetail.aspx?id=2012&type=N>.

*The Office of Management and Budget requires Federal agencies to include the following standard award term in all grants and cooperative agreements made on or after October 1, 2010:*

A. Requirement for Central Contractor Registration (CCR)

Unless you are exempted from this requirement under 2 C.F.R. 25.110, you as the recipient must maintain the currency of your information in the CCR until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that you review and update the information at least annually after the initial registration, and more frequently if required by changes in your information or another award term.

B. Requirement for Data Universal Numbering System (DUNS) Numbers

If you are authorized to make subawards under this award, you:

1. *Must notify potential subrecipients that no entity (see definition in paragraph C of this award term) may receive a subaward from you unless the entity has provided its DUNS number to you.*
2. *May not make a subaward to an entity unless the entity has provided its DUNS number to you.*

C. Definitions

For purposes of this award term:

1. Central Contractor Registration (CCR) means the federal repository into which an entity must provide information required for the conduct of business as a recipient. Additional information about registration procedures may be found at the CCR Internet site at <http://www.ccr.gov>.
2. Data Universal Numbering System (DUNS) number means the nine- or thirteen-digit number established and assigned by Dun and Bradstreet, Inc. (D&B) to uniquely identify business entities. A DUNS number may be obtained from D&B by telephone (currently 866.705.5711) or the Internet at <http://fedgov.dnb.com/webform>.
3. Entity, as it is used in this award term, means all of the following, as defined at 2 C.F.R. Part 25, subpart C:
  - a. A Governmental organization, which is a State, local government, or Indian Tribe;
  - b. A foreign public entity;
  - c. A domestic or foreign non-profit organization;
  - d. A domestic or foreign for-profit organization; and
  - e. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.
4. Subaward:
  - a. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
  - b. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see Sec. 11.210 of the attachment to OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations").
  - c. A subaward may be provided through any legal agreement, including an agreement that you consider a contract.
5. Subrecipient means an entity that:
  - a. Receives a subaward from you under this award; and
  - b. Is accountable to you for the use of the federal funds provided by the subaward.

21. Reporting Subaward and Executive Compensation. The Office of Management and Budget requires Federal agencies to include the following standard award term in all grants and cooperative agreements made on or after October 1, 2010:

U. S. Department of Justice  
*Office of Community Oriented Policing Services*  
**2012 COPS Hiring Program Grant Terms and Conditions**

**a. Reporting of first-tier subawards.**

1. *Applicability.* Unless you are exempt as provided in paragraph d. of this award term, you must report each action that obligates \$25,000 or more in Federal funds that does not include Recovery funds (as defined in section 1512(a)(2) of the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5) for a subaward to an entity (see definitions in paragraph e. of this award term).
2. *Where and when to report.*
  - i. You must report each obligating action described in paragraph a.1. of this award term to [www.fsrs.gov](http://www.fsrs.gov).
  - ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)
3. *What to report.* You must report the information about each obligating action that the submission instructions posted at [www.fsrs.gov](http://www.fsrs.gov) specify.

**b. Reporting Total Compensation of Recipient Executives.**

1. *Applicability and what to report.* You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if—
  - i. the total federal funding authorized to date under this award is \$25,000 or more;
  - ii. in the preceding fiscal year, you received—
    - (A) 80 percent or more of your annual gross revenues from federal procurement contracts (and subcontracts) and federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
    - (B) \$25,000,000 or more in annual gross revenues from federal procurement contracts (and subcontracts) and federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
  - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at [www.sec.gov/answers/execomp.htm](http://www.sec.gov/answers/execomp.htm).)
2. *Where and when to report.* You must report executive total compensation described in paragraph b.1 of this award term:
  - i. As part of your registration profile at [www.ccr.gov](http://www.ccr.gov).
  - ii. By the end of the month following the month in which this award is made, and annually thereafter.

**c. Reporting of Total Compensation of Subrecipient Executives.**

1. *Applicability and what to report.* Unless you are exempt as provided in paragraph d. of this award term, for each first-tier subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most highly compensated executives for the subrecipient's preceding completed fiscal year, if—
  - i. in the subrecipient's preceding fiscal year, the subrecipient received—
    - (A) 80 percent or more of its annual gross revenues from federal procurement contracts (and subcontracts) and federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
    - (B) \$25,000,000 or more in annual gross revenues from federal procurement contracts (and subcontracts), and federal financial assistance subject to the Transparency Act (and subawards); and
  - ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at [www.sec.gov/answers/execomp.htm](http://www.sec.gov/answers/execomp.htm).)
2. *Where and when to report.* You must report subrecipient executive total compensation described in paragraph c.1. of this award term:
  - i. To the recipient.
  - ii. By the end of the month following the month during which you make the subaward.

For example, if a subaward is obligated on any date during the month of October of a given year (i.e., between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.

**d. Exemptions**

If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:

- i. *Subawards, and*
- ii. *The total compensation of the five most highly compensated executives of any subrecipient.*

**e. Definitions.** For purposes of this award term:

1. *Entity* means all of the following, as defined in 2 CFR Part 25:
  - i. A Governmental organization, which is a state, local government, or Indian tribe;
  - ii. A foreign public entity;
  - iii. A domestic or foreign non-profit organization;
  - iv. A domestic or foreign for-profit organization;
  - v. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.
2. *Executive* means officers, managing partners, or any other employees in management positions.

U. S. Department of Justice  
*Office of Community Oriented Policing Services*  
**2012 COPS Hiring Program Grant Terms and Conditions**

3. *Subaward:*

- i. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
- ii. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see Sec. II.210 of the attachment to OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations").
- iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.

4. *Subrecipient means an entity that:*

- i. Receives a subaward from you (the recipient) under this award; and
- ii. Is accountable to you for the use of the federal funds provided by the subaward.

5. Total compensation means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):

- i. *Salary and bonus.*
- ii. *Awards of stock, stock options, and stock appreciation rights.* Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
- iii. *Earnings for services under non-equity incentive plans.* This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
- iv. *Change in pension value.* This is the change in present value of defined benefit and actuarial pension plans.
- v. *Above-market earnings on deferred compensation which is not tax-qualified.*
- vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

COPS Application Attachment to SF-424

## SECTION 1: COPS PROGRAM REQUEST

Federal assistance is being requested under the following COPS program:

*Select the COPS grant program for which you are requesting federal assistance. A separate application must be completed for each COPS program for which you are applying. Please ensure that you read, understand, and agree to comply with the applicable grant terms and conditions as outlined in the COPS Application Guide before finalizing your selection.*

The program you have selected is:

COPS Hiring Program

## SECTION 2: Agency Eligibility Information

A. Type of Agency (select one)

Law Enforcement       Non-Law Enforcement

From the list below, please select the type of agency which best describes the applicant.

Law Enforcement Entity      Municipal Police

### 2: CHP Eligibility Questions

To be eligible to apply for the 2012 CHP, your agency must commit to at least one of the following

- 1.Hire new, additional officers positions AND the officer(s) hired MUST be post September 11, 2001 military veterans. A department must hire additional positions on or after the official grant award start date, above its current budgeted (funded) level of sworn officer positions, and otherwise comply with the non-supplanting requirement as described in detail in the Grant Owner Manual. In addition, the new hire officer(s) must be a post September 11, 2001 military veteran.
- 2.Rehire officers who have been laid off as a results of state, local, or tribal budget cuts.
- 3.Rehire officers who are (at time of application) currently scheduled to be laid off on a specific future date as a results of state, local, or tribal budget cuts.

Do you wish to continue your application ?

Yes       No

### 2A:CHP Eligibility Questions

In this section, we will ask you several questions about your law enforcement agency operations and authority to determine your eligibility to apply for a COPS Hiring Program (CHP) grant. Please note that CHP applicants must have a police department which is operational as of the 03/01/2012 date of this application, or receive services through a new or existing contract for law enforcement services. Applicants must also maintain primary law enforcement authority for the population to be served.

Additionally, if funds under this program are to be used as part of a written contracting arrangement for law enforcement services (e.g., a town which contracts with a neighboring sheriff's department to receive services), the government agency wishing to receive law enforcement services must be the legal applicant in this application (although we will ask you to supply some information about the contract service provider later).

### **Part I. Law Enforcement Agency Operations**

*A law enforcement agency is established and operational if the jurisdiction has passed authorizing legislation and it has a current operating budget.*

**Q1) Is your agency established and currently operational?**

Yes

### **Part II. Contracting to Receive Law Enforcement Services**

*A law enforcement agency is established and operational if the jurisdiction has passed authorizing legislation and it has a current operating budget.*

**Q1) If awarded, does your agency plan to use funds awarded under this grant to establish or supplement a written contract for law enforcement services (e.g., a town contracting for services with a nearby sheriff's department)?**

No

An agency may apply for funds under this program to be used as part of a written contracting arrangement for law enforcement services (e.g., a town which contracts with a neighboring sheriff's department to receive services). However, the agency wishing to receive law enforcement services must be the legal applicant in this application (although we will ask you to supply some information about the contract service provider later).

Important Note: Two entities involved in a contracting relationship may not separately apply for funding to support the same officer position(s). For more information about contracting arrangements, please [click here](#)

**Q2) Is the legal applicant listed in this COPS Hiring Program (CHP) application and on the SF-424 the entity that will be receiving law enforcement services?**

No

**Q3) What is the legal name of the law enforcement agency that will be providing law enforcement services to your jurisdiction?**

**Part III. Law Enforcement Agency Authority**

*An agency with primary law enforcement authority is defined as the first responder to calls for service for all types of criminal incidents within its jurisdiction. Agencies are not considered to have primary law enforcement authority if they only: respond to or investigate specific type(s) of crime(s); respond to or investigate crimes within a correctional institution; serve warrants; provide courthouse security; transport prisoners; and/or have cases referred to them for investigation or investigational support.*

**Q1) Based on the definition above, does your agency have primary law enforcement authority? [Or, if contracting to receive services, does the agency that will be providing law enforcement services have primary law enforcement authority for the population to be served?]**

Yes

## SECTION 3: GENERAL AGENCY INFORMATION

A. Applicant ORI Number: CA01942

The ORI number is assigned by the FBI and is your agency's unique identifier. The COPS Office uses the first seven characters of this number. The first two letters are your state abbreviation, the next three numbers are your county's code, and the next two numbers identify your jurisdiction within your county. If you do not currently have an ORI number, the COPS Office will assign one to your agency for the purpose of tracking your grant. ORI numbers assigned to agencies by the COPS Office may end in "ZZ."

B. Applicant Data Universal Numbering System (DUNS) Number: 0378480120000

A Data Universal Numbering System (DUNS) number is required prior to submitting this application. A DUNS number is a unique nine or thirteen digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. For more information about how to obtain a DUNS number, please refer to the "How to Apply" section the COPS Application Guide

C. Central Contractor Registration (CCR)

All applicants (other than individuals) must be registered in the Central Contractor Registration (CCR) database prior to submitting this application. Applicants must also maintain an active CCR registration with current information at all times during the grant application process and, if awarded, the grant award period. The CCR database is the repository for standard information about federal financial assistance applicants, recipients, and sub-recipients. For more information about how to register with the CCR, please refer to the "How to Apply" section of the COPS Application Guide. Please note that applicants must update or renew their CCR at least once per year to maintain an active status.

Your CCR Registration is set to expire on 02/08/2013

Please enter date in MM/DD/YYYY format.

Note: This information was received directly from the CCR database. If this information is incorrect, please contact the CCR Service Desk at 866-606-8220 or view/update your registration information at <https://www.bpn.gov/ccr/default.aspx>. If your CCR registration is set to expire prior to 09/30/2012, please renew your CCR Registration prior to completing this application.

D. Geographic Names Information System (GNIS) ID: 1662328

Please enter your Geographic Names Information System (GNIS) Identification Number. This is a unique ID assigned to all geographic entities by the U.S. Geological Survey. To look up your GNIS Feature ID, please go to the website: <http://geonames.usgs.gov/domestic/index.html>. For more information about how to obtain a GNIS number, please refer to the "How to Apply" section of the COPS Application Guide.

E. Cognizant Federal Agency: Housing and Urban Development

Select the legal applicant's Cognizant Federal Agency. A Cognizant Federal Agency, generally, is the federal agency from which your jurisdiction receives the most federal funding. Your Cognizant Federal Agency also may have been previously designated by the Office of Management and Budget. Applicants that have never received federal funding should select the "Department of Justice" as the Cognizant Federal Agency.

F. Fiscal Year: 7/1/2012 to 6/30/2013

**G. Law Enforcement Agency Sworn Force Information**

1. Enter the Fiscal Year Budgeted Sworn Force Strength for each year below. *The budgeted number of sworn officer positions is the number of sworn positions funded in your agency's budget, including funded but frozen positions, as well as state, Bureau of Indian Affairs, and/or locally funded vacancies. Do not include unfunded vacancies or unpaid/reserve officers.*

a. Number of officers funded in agency's current fiscal year budget:

Full Time:  Part Time:

**H. Civilian Staffing**

1. Number of civilian positions funded in agency's current fiscal year budget:

a. Number of civilian positions funded in agency's current fiscal year budget:

Full Time:  Part Time:

**SECTION 4: EXECUTIVE INFORMATION**

*Note: Listing individuals without ultimate programmatic and financial authority for the grant could delay the review of your application, or remove your application from consideration.*

**A. Law Enforcement Executive/Agency Executive Information:**

*For Law Enforcement Agencies: Enter the law enforcement executive's name and contact information. This is the highest ranking law enforcement official within your jurisdiction (e.g., Chief of Police, Sheriff, or equivalent).*

*For Non-Law Enforcement Agencies: Enter the highest ranking individual in the applicant agency (e.g., CEO, President, Chairperson, Director) who has the authority to apply for this grant on behalf of the applicant agency. If the grant is awarded, this position would ultimately be responsible for the programmatic implementation of the award.*

Your agency previously indicated that if awarded, this grant would be used in a written contracting arrangement to receive law enforcement services (e.g., a town which is contracting with a neighboring sheriff's department to receive services). Therefore, for question 4A, please provide the executive information for the agency which will be providing the law enforcement services under this grant (e.g., Sheriff). For question 4B, please provide executive information for the government agency which will be receiving the law enforcement services under this grant (i.e., Mayor, City Manager, etc.).

Title: Chief of Police Interim/Acting:   
First Name: Charlie MI: MI Last Name: Beck Suffix: \_\_\_\_\_  
Agency Name: Los Angeles, City of  
Street Address 1: 100 West First Street, Suite 1072  
Street Address 2: \_\_\_\_\_  
City: Los Angeles State: CA Zipcode: 90012  
Telephone: 2134860380 Fax: 2134865727  
Email: grants@lapd.lacity.org

**B. Government Executive/Financial Official Information:**



*For Government Agencies: Enter the government executive's name and contact information. This is the highest ranking official within your jurisdiction (e.g., Mayor, City Administrator, Tribal Chairman, or equivalent).  
For Non-Government Agencies: Enter the name and contact information of the financial official who has the authority to apply for this grant on behalf of the applicant agency (e.g., Treasurer). If the grant is awarded, this position would ultimately be responsible for the financial management of the award. Please note that information for non-executive positions (e.g., clerks, trustees, etc.) is not acceptable.*

Title: Mayor Interim:   
First Name: Antonio MI: R Last Name: Villaraigosa Suffix: \_\_\_\_\_  
Agency Name: City of Los Angeles  
Street Address1: 200 North Spring Street  
Street Address2: Room 303  
City: Los Angeles State: CA Zipcode: 90012  
Telephone: 2139780600 Fax: 2139780750  
Email: mayor@lacity.org

**C. Cap Contact**

*Enter the name and contact information for the person you would like us to contact with any questions regarding this application.*

Title: Sr. Mgmt. Analyst Interim:   
First Name: Stella MI: Last Name: Larracas Suffix: \_\_\_\_\_  
Agency Name: City of Los Angeles  
Street Address1: 100 West First Street  
Street Address2: Suite 842  
City: Los Angeles State: CA Zipcode: 90012  
Telephone: 2134860380 Fax: 2134865727  
Email: stella.larracas@lapd.lacity.org

## Section 5A: COPS HIRING PROGRAM OFFICER REQUEST

Enter the Fiscal Year Actual Sworn Force Strength as of the date of this application. *The actual number of sworn officer positions is the actual number of sworn positions employed by your agency as of the date of this application. Do not include funded but currently vacant positions or unpaid positions.*

Number of officers employed by your agency as of the date of this application:

Full-Time:  Part-Time:

For FY 2012, COPS Hiring Program (CHP) applicants are eligible to apply for the number of officers equal to 5% of their actual sworn force strength up to a maximum of 25 officers with a minimum of one (1) officer per agency.

FY 2012 CHP grant funds cover 75 percent of the approved entry-level salary and fringe benefits of each newly-hired and/or rehired, full-time sworn career law enforcement officer for three years (36 months) up to \$125,000 per officer position. CHP grant funding will be based on your agency' current entry-level salaries and fringe benefits for full-time sworn officers.

**Based on the information provided in this application:**

**Your agency is eligible to apply for up to 25 officer position(s).**

How many entry-level, full-time officer positions is your agency requesting in this application?

25

Next, your agency must allocate the number of positions requested under each of the three hiring categories described below based on your agency's current needs at the time of this application. Please be mindful of the initial three-year grant period, and your agency's ability to fill and retain the officer positions awarded, while following your agency's established hiring policies and procedures. CHP grant awards will be made for officer positions requested in each of the three hiring categories, and grantees are required to use awarded funds for the specific categories awarded.

It is imperative that your agency understand that the COPS statutory nonsupplanting requirement mandates that grant funds may only be used to supplement (increase) a grantee's law enforcement budget for sworn officer positions and may not supplant (replace) state, local, or tribal funds that a grantee otherwise would have spent on officer positions if it had not received a grant award. This means that if your agency plans to:

- (a) Hire new officer positions (including filling existing vacancies that are no longer funded in your agency's budget). If awarded under this category, a department must hire a post September 11, 2001 military veteran as defined in the 2012 CHP Application Guide. It must also hire these new additional positions on or after the official grant award start date, above its current budgeted (funded) level of sworn officer positions, and otherwise comply with the nonsupplanting requirement as described in detail in the Grant Owner's Manual.
- (b) Rehire officers laid off as a result of state, local, or tribal budget cuts: It must rehire the officers on or after the official grant award start date, maintain documentation showing the date(s) that the positions were laid off and rehired, and otherwise comply with the nonsupplanting requirement as described in detail in the Grant Owner's Manual.
- (c) Rehire officers who are (at the time of the updated application) currently scheduled to be laid off on a future date as a result of state, local, or tribal budget cuts: It must continue to fund the officers with its own funds from the grant award start date until the date of the scheduled lay-off (for example, if the CHP award start date is September 1 and the lay-offs are scheduled for November 1, then the CHP funds may not be used to fund the officers until November 1, the date of the scheduled lay-off); identifying the number and date(s) of the scheduled lay-off(s) in this application (see below); maintain documentation showing the date(s) and reason(s) for the lay-off; and otherwise comply with the nonsupplanting requirement as described in detail in the Grant Owner's Manual. [Please note that as long as your agency can document the date that the lay-off(s) would occur if CHP funds were not available, it may transfer the officers to the CHP funding on or immediately after the date of the lay-off without formally completing the administrative steps associated with a lay-off for each individual officer.]

Documentation that may be used to prove that scheduled lay-offs are occurring for local economic reasons that are unrelated to the availability of CHP grant funds may include (but are not limited to) council or departmental meeting minutes, memoranda, notices, or orders discussing the lay-offs; notices provided to the individual officers regarding the date(s) of the lay-offs; and/or budget documents ordering departmental and/or jurisdiction-wide budget cuts. These records must be maintained with your agency's CHP grant records during the grant period and for three years following the official closeout of the CHP grant in the event of an audit, monitoring, or other evaluation of your grant compliance.

If your agency's request is funded, it will have the opportunity after the award announcement to request a grant modification to move awarded funding into the category or categories that meet your agency's law enforcement needs at that time (including updating the dates of future scheduled lay-offs).

If you need additional information regarding requesting a modification, please contact the COPS Office Response Center at 1-800-421-6770.

Category A: New, additional officer positions (including filling existing vacancies no longer funded in your agency's budget). Please note that any officer hired under this category must be a post September 11, 2001 military veteran as defined in the 2012 CHP Application Guide.

Category A  
Request

25

Category B: Rehire officers laid off as a result of state or local budget reductions.

Category B  
Request:

0

Category C: Rehire officers scheduled to be laid off (at the time of the application) on a specific future date as a result of state or local budget reductions.

Category C  
Request:

total

To request officers within Category C, we need some information about when the layoff of officers in this category is scheduled to occur. In the space below, please indicate when the officer(s) specified in this category are scheduled to be laid off.

Number Of Officers	Date these officers are scheduled to be laid off
--------------------	--

As noted previously, the number of officers an applicant can request under the COPS Hiring Program in 2012 is capped. However, the COPS Office is interested in learning more about the overall need for officer positions within your department. Therefore, if no officer caps were in place, what is the total number of officers that your agency would be requesting in this application?

Hire

Rehires

Layoff

## SECTION 6B: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY

## Community Policing Strategy

COPS Office grants must be used to reorient the mission and activities of law enforcement agencies through initiating community policing or enhancing their involvement in community policing. If awarded funds, your responses to sections II (a) and II(b) that follow will constitute your agency's community policing plan under this grant. Your organization may be audited or monitored to ensure that it is initiating or enhancing community policing in accordance with this plan. The COPS Office may also use this information to understand the needs of the field, and potentially provide for training, technical assistance, problem solving and community policing implementation tools. Please note that the COPS Office recognizes that your COPS-funded officer(s) (or an equal number of veteran officers who are redeployed after hiring the entry-level COPS-funded officers) will engage in a variety of community policing activities and strategies, including participating in some or all aspects of your identified community policing plan. Your community-policing plan may be influenced and impacted by others within and outside of your organization; this is considered beneficial to your community policing efforts

At any time during your grant, you should be prepared to demonstrate (1) the community policing activities engaged in prior to the grant award that are detailed in section I of this application and (2) how the grant funds were specifically used to enhance (increase) or initiate community policing activities according to your community policing plan contained in sections II(a) and II(b) of this application.

Finally, we also understand that your community policing needs may change during the life of your grant. **Minor changes to this plan may be made without prior approval of the COPS Office;** however, grantees will be required to report on progress and/or changes to the community policing plan (if any) through required progress reports. **If your agency's community policing plan changes significantly, you must submit those changes to the COPS Office for approval.** Changes are "significant" if they deviate from the specific crime problems(s) originally identified and approved in the community policing plan submitted with the application. In some cases, changes to the approved community policing strategies may also be deemed significant and may require approval of a modified community policing plan by the COPS Office, depending on the scope and nature of those changes as identified in the quarterly progress reports.

## Community Policing Definition Framework

The following is the COPS Office definition of community policing that emphasizes the primary components of community partnerships, organizational transformation, and problem solving. Please refer to the COPS Office website ([www.cops.usdoj.gov](http://www.cops.usdoj.gov)) for further information regarding this definition.

*Community policing is a philosophy that promotes organizational strategies, which support the systematic use of partnerships and problem-solving techniques, to proactively address the immediate conditions that give rise to public safety issues, such as crime, social disorder, and fear of crime.*

The COPS Office has completed the development of a comprehensive community policing self-assessment tool for use by law enforcement agencies. Based on this work, we have developed the following list of primary sub-elements of community policing. Please refer to the COPS Office website ([www.cops.usdoj.gov](http://www.cops.usdoj.gov)) for further information regarding these sub-elements.

### Community Partnerships:

Collaborative partnerships between the law enforcement agency and the individuals and organizations they serve to both develop solutions to problems and increase trust in police.

### Organizational Transformation:

The alignment of organizational management, structure, personnel and information systems to support community partnerships and proactive problem-solving efforts.

### Problem Solving:

The process of engaging in the proactive and systematic examination of identified problems to develop effective responses that are rigorously evaluated.

## **Agency Management**

Other Government Agencies  
Community Members/Groups  
Non-Profits/Service Providers  
Private Businesses  
Media

Climate and culture  
Leadership  
Labor relations  
Decision-making  
Strategic planning  
Policies  
Organizational evaluations  
Transparency

Scanning: Identifying and prioritizing  
Analysis: Analyzing problems  
Response: Responding to problems  
Assessment: Assessing problem-solving initiatives  
Using the Crime Triangle to focus on immediate conditions (Victim/Offender/Location)

## **Organizational Structure**

Geographic assignment of officers  
Despecialization  
Resources and finances

## **Personnel**

Recruitment, hiring and selection  
Personnel supervision/evaluations  
Training

## **Information Systems (Technology)**

Communication/access to data  
Quality and accuracy of data

## I. Current Organizational Commitment to Community Policing

1) For each of the following statements, please answer in terms of existing agency policies and practices as they relate to collaborative partnerships and problem solving activities (please check all that apply).

Activity	Community Partnerships	Problem Solving
Q1a. The agency mission statement, vision, and/or goals includes references to:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Q1b. The agency strategic plan includes specific goals and/or objectives relating to:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Q1c. The agency recruitment, selection and hiring processes include elements relating to:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Q1d. Annual line officers valuations assess performance in:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Q1e. Supervisor and manager evaluations assess performance in:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Q1f. Line officers receive regular (at least once every two years) training in:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

2) Which of the following internal management practices does your agency currently employ?

- Assignment of officers to specific neighborhoods or areas for longer periods of time to enhance customer service and facilitate more contact between police and citizens
- In-service training for officers on basic and advanced community policing principles
- Defined community policing roles and expectations for officers
- Early Intervention Systems that help identify officers who may be showing signs of stress, personal problem, and questionable work conduct
- Alternatives to formal disciplinary practices that encourage ethical behavior
- Police officers ethical conduct initiative
- Use of a departmental values statement to establish officer standards of behavior and guide disciplinary processes
- None of the above

3) Which of the following do you count/measure to annually assess your agency's overall performance (please check all that apply):

- Response times
- Reported crimes
- Reported incidents
- Arrests and citations
- Problem solving outcomes
- Department employee satisfaction
- Clearance rates
- Complaints of officer behavior
- Repeat calls for service
- Social disorder/nuisance problems (e.g. graffiti, panhandling, loitering, etc.)
- Satisfaction with police services
- Fear of crime
- Victimization (i.e. non-reported crime)
- Community meetings held/attended
- Use of force incidents
- Meeting the priorities as identified in your agency strategic plan
- My agency does not conduct annual assessments of overall performance





4) Through which of the following does your agency routinely share information with community members (please check all that apply):

- Neighborhood, beat, and/or school meetings
- Local media outlets
- Agency newsletter
- Neighborhood newsletters
- Agency website
- Social networking (Blogs, Twitterfeeds, Facebook pages, etc.)
- Citizen alert system (telephone, email, text, etc.)
- Public access television/radio
- Community organization board membership
- Public forums with Chief/Sheriff/Command staff
- Posters, billboards, flyers
- None of the above

5) Through which of the following ways does your agency routinely participate in collaborative efforts with federal, tribal, state, and/or local law enforcement agencies:

- NCIC/CJIS
- Co-located staff or detail assignments, independent of task forces
- Database systems that facilitate data and information sharing
- Interoperable communication systems
- Federally initiated task forces (e.g. HIDTA's, Fusion centers, JTTF's, etc.)
- Other multi-agency task forces
- None of the above

6) Through which of the following ways does your agency formally involve community members in influencing agency practices and operations (please check all that apply):

- Citizen police academies
- Volunteer activities
- Auxiliary police programs
- Civilian review boards (e.g. disciplinary review boards)
- Citizen advisory groups (i.e. informal advisory function)
- Involvement in hiring decisions (i.e. interview panels, selection boards, etc.)
- Involvement in contributing to annual line officer performance reviews
- Representation on promotional boards
- Participation in accountability and performance reporting and tracking meetings
- Participation in complaint resolution process (i.e. formal mediation, disciplinary boards, etc.)
- None of the above

## SECTION 6B: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY

### II(a) Proposed Community Policing Plan: Problem Solving and Partnerships

COPS grants must be used to initiate or enhance community policing activities. In this section you will be asked to identify the crime and disorder problem(s) and the partners to be engaged through your requested COPS funding. Identifying the specific problem(s) and partnerships that your agency plans to focus on is important to ensure that you satisfy the requirements for COPS funding under this program and to ensure that ultimately the use of these funds will initiate or enhance your agency's capacity to implement community policing strategies.

7) Using the following list, select a problem(s) that will be addressed with these grant funds. Please choose the option that best fits your problem. You may select up to five problems to address through this grant funding. When identifying a problem(s), it is important to think about the nature of similar incidents that taken together comprise the problem, and accordingly describe it in precise, specific terms (e.g. "burglary of retail establishments", rather than just "burglary"). In doing this, it can be helpful to consider all aspects of the problem, including the likely offenders, the suitable targets/victims, and how these come together in time and space.

#### Police Operations and Specific Environment Problems

##### Police Response to Specific Populations

Rebuilding trust w/housing development residents.

7b. Briefly describe the problem that you will address with these grant funds.

Criminal street gangs have been entrenched in LA public housing for years and are responsible for much of the crime and fear of crime, which have affected the quality of life of all residents. Many of these gangs use fear and intimidation to impose their will and victimize repeatedly. In some cases, gang members wait for new tenants to move in so they can rob and burglarize them. Others coerce residents into allowing them to sell narcotics from their apartment units. Moreover, many rules and regulations of the Housing Authority of the City of Los Angeles (HACLA) are not enforced. Evictions are also routinely ignored, resulting in criminals simply moving into other units while continuing to victimize other residents.

Crime and fear of crime have further permeated many facets of life. Gang members harass children on the way to school through "pocket checks," where these criminals rob school children of money and other personal items. Large groups of young people also loiter around the community. Some are waiting to take advantage of innocent residents or rival gang members, leading to increased fighting, public intoxication, gambling and graffiti.

In the past, the LAPD has adopted a "no tolerance, pro-active enforcement" approach toward crime in public housing, which has proven effective only in the short-term. Moreover, this approach often alienated the community, while serious crime and quality of life problems persisted. The relationship between the LAPD and many of the HACLA residents has become fragile and tense.

To alleviate some of these tensions, while still working to create safer communities, the LAPD will reinvigorate and reapply community policing strategies under the proposed Community Safety Partnership (CSP) Program in four high crime housing developments in LA, working in partnership with the community to solve crime and related quality of life problems and prevent new ones from occurring.

8) Which of the following information sources did you use to prioritize this problem as a problem to address through this grant program (please check all that apply):

- Police department data (e.g. police reports, calls for service, crime data, citizen complaints)
- Agency personnel (e.g. officer feedback, command staff priorities)
- Other local non law enforcement government agency data
- Community based organizations (e.g. faith based, non-profits, social service providers)
- Local businesses
- Individual community members/community meetings
- Community survey
- Local government officials
- The media
- None of the above

9) If awarded funds, my agency will improve our understanding of this problem by examining (please check all that apply):

- Routinely collected law enforcement data/information related to the problem (e.g. arrest, incident reports, calls for service)
- The location and/or time aspects of the problem (e.g. mapping)
- The conditions and environmental factors related to the problem
- The strengths and limitations of current responses to the problem
- Non-law enforcement data/information related to the problem (e.g. insurance crash data, other government agency data, census data, survey data)
- Existing research and best practices related to the problem
- Data/information from the community related to the problem (e.g. resident associations, business groups, non-profit community service organizations)
- Information about offenders contributing to the problem (e.g. offender interviews, arrest records)
- Information about victims affected by the problem (e.g. crime reports, victim interviews)
- Strengths and weaknesses of previous responses to the problem
- None of the above

10) An important part of a comprehensive community policing plan is the formation of partnerships, such as working with other public agencies, private organizations, or participation in regional law enforcement partnerships. If awarded funds, will your agency initiate or enhance a partnership with an external group/organization to develop responses to this problem?

Yes  No

10a) If awarded funds, how many external groups/organizations will your agency initiate or enhance a partnership with to develop responses to this problem

3

10b) An important part of a comprehensive community policing plan is the formation of partnerships, such as working with other public agencies, private organizations, or participation in regional law enforcement partnerships. If awarded funds, will your agency initiate or enhance a partnership with an external group/organization to develop responses to this problem?

Partner: 1

Advancement Project

Partner Name Advancement Project

10c) For this partner, please indicate the statement that best characterizes this partner:

- Local government agencies (non-law enforcement, e.g. probation/parole, parks and recreation, code enforcement, etc.)
- Community based organizations (e.g. faith based, community redevelopment groups, social service providers, resident associations)
- Businesses operating in the community
- Tribal law enforcement agencies
- Federal, state, or local law enforcement agencies (non-tribal) including through multi-jurisdictional/regional partnerships
- Local educational institutions (schools/colleges/universities)
- Individual stake holders (persons residing, working, or with an interest in the community or problem)

Partner: 2

HACLA

Partner Name HACLA

10c) For this partner, please indicate the statement that best characterizes this partner:

- Local government agencies (non-law enforcement, e.g. probation/parole, parks and recreation, code enforcement, etc.)
- Community based organizations (e.g. faith based, community redevelopment groups, social service providers, resident associations)
- Businesses operating in the community
- Tribal law enforcement agencies
- Federal, state, or local law enforcement agencies (non-tribal) including through multi-jurisdictional/regional partnerships
- Local educational institutions (schools/colleges/universities)
- Individual stake holders (persons residing, working, or with an interest in the community or problem)

Partner: 3

LAUSD

Partner Name LAUSD

10c) For this partner, please indicate the statement that best characterizes this partner:

- Local government agencies (non-law enforcement, e.g. probation/parole, parks and recreation, code enforcement, etc.)
- Community based organizations (e.g. faith based, community redevelopment groups, social service providers, resident associations)
- Businesses operating in the community
- Tribal law enforcement agencies
- Federal, state, or local law enforcement agencies (non-tribal) including through multi-jurisdictional/regional partnerships
- Local educational institutions (schools/colleges/universities)
- Individual stake holders (persons residing, working, or with an interest in the community or problem)

11) If awarded funds my agency will use the following information sources to assess our response to this problem to determine whether the response was implemented and achieved the desired outcomes (please check all that apply):

- Routinely collected law enforcement data/information related to the problem (e.g. crime data, arrests, incident reports, calls for service)
- Data/information regarding whether the response was implemented as planned
- Police data collected for this specific problem (e.g. problem-specific surveys, field interview contact cards, etc.)
- Non-police data/information related to the problem (e.g. insurance crash data, other government agency data, census data, survey data)
- Data/information from the community related to the problem (e.g. resident associations, business groups, non-profit community service organizations)
- Information about offenders contributing to the problem (e.g. offender interviews, arrest records, probation/parole data)
- Information about victims and/or stake holders affected by the problem (e.g. crime reports, victim interviews)
- None of the above

12) To the best of your ability at this time, would you say your primary goal(s) in responding to <<identified problem>> include which of the following (please select up to 3):

- Eliminating the problem
- Reducing the number of incidents
- Increasing public trust in your agency
- Reducing the seriousness of the incidents or the amount of harm
- Reducing the number of victims and/or repeat victims
- Reducing the number of offenders and/or repeat offenders
- Moving the problem to another area
- Getting other agencies and/or stake holders to assume responsibility for the problem
- Improving the response to the problem (i.e., more comprehensive and coordinated way of dealing with the problem, providing better services to victims, or greater efficiency in dealing with the problem)
- Improving citizen perceptions of the problem
- Increasing the number of arrests/citations
- Reducing the number of calls for service
- None of the above

## II(b) Proposed Community Policing Plan: Organizational Transformation

COPS grants must be used to initiate or enhance community policing activities. In this section you will be asked to identify the organizational change(s) that your agency plans to focus on through your requested COPS funding. Identifying the specific organizational change(s) that your agency plans to focus on is important to ensure that you satisfy the requirements for COPS funding under this program, and to ensure that ultimately the use of these funds will initiate or enhance your agency's capacity to implement community policing strategies.

13) If awarded funds, will your agency initiate or enhance any of the following internal changes to personnel management? (Select no more than 2 internal changes to personnel management that will be addressed with these grant funds.)

Flexibility in officer shift assignments to facilitate addressing specific problems

Assignment of officers to specific neighborhoods or areas for longer periods of time to enhance customer service and facilitate more contact between police and citizens

The LAPD will deploy 25 dedicated police officers among four housing developments, and form four police officer community Partnership Teams to liaise with HACLA, its residents, the LA Unified School District (LAUSD) and community-based organizations, including the Advancement Project's Urban Peace program. They will provide training, conduct community stakeholder outreach and track performance outcomes. The officers will also work closely with the Mayor's Office Gang Reduction and Youth Development program, which will provide case management and referral to social services, leadership training, and recreational activities.

Each housing development will have a team of officers and a supervisor. These officers will patrol housing developments, working with residents and partners to solve problems in the community, such as reducing crime and fear and improving quality of life. Supervisors will ensure that Community Safety Partnership (CSP) Program police teams are deployed throughout an entire 24-hour day, at times of high need, in targeted locations. To ensure team stability and prevent officer turnover due to other department promotional opportunities, HACLA is providing resources to fund salary differentials for team member promotions during the next four years. It is anticipated that this strategic deployment and sustainability focus will lead to enhanced trust and long-term partnerships between the police and community.

Recruitment and hiring practices that reflect an orientation towards problem solving and community engagement

The officers hired to the Community Safety Partnership (CSP) Program will be recruited for their experience in building relationships with the communities they serve and their skills in solving problems through leveraging relationships and knowledge, sharing information, and evaluating the suitability and sustainability of solutions. Officers in the CSP Program will have experience and a proven track record of being able to efficiently and effectively communicate and develop successful partnerships with the communities and people they serve.

Officers in the CSP program will possess keen law enforcement skills that include training in the principles and practices of effective community policing and problem solving. These officers will be committed to these locations for four years and will not be involved with other areas, to ensure program stability and continuity. As a result, these officers will be removed from the LAPD operations deployment. This grant will present the opportunity to provide new hires to the vacancies created as a result of the 25 officers being dedicated to the four housing development communities.

In-service training for officers on basic and advanced community policing principles

Field training officer (FTO) programs that teach and test problem solving, community engagement, and critical thinking skills

Further define and clarify community policing roles and expectations for officers



Personnel evaluation systems that assess officer activities, accomplishments, and performance related to problem solving and community engagement

Early intervention systems that help identify officers who may be showing early signs of stress, personal problems, and questionable work conduct

First-line supervisory skills to support officer problem solving and community engagement activities

Career development and/or promotional processes that reinforce problem solving and community engagement

None of the above

14) If awarded funds, will your agency initiate or enhance any of the following internal changes to agency management? (Select up to 2 internal changes to agency management that will be addressed with these grant funds.)

Agency mission statement, vision, and/or goals that reflect the core values of community policing

Agency strategic plan that outlines the goals and objectives around community policing and other departmental priorities

Organizational performance measurement systems that include community policing metrics, and conduct annual assessments of agency performance

Police officer ethical conduct initiative (e.g. procedural justice, values-based policing, etc.)

Technology systems that provide officers, analysts, and the community better and more timely access to data and information

Mediation strategies to resolve citizen complaints

Collection, analysis, and use of crime data and information in support of problem solving goals

Formal accreditation process

System to capture and track problem solving and partnership efforts and activities

An organizational assessment of community policing

Level and frequency of communication with the community on crime problems and agency activities to enhance transparency

In the past, policing strategies in public housing communities did not focus on building strong partnerships with the community by enhancing communications with residents, participating in community meetings or problem solving. Policing was focused on enforcement, which typically meant making arrests. This grant will allow the LAPD to increase the amount and quality of time officers spend in four public housing communities, working in partnership with residents and local businesses to identify crime and quality of life problems and working together toward developing successful solutions. This process will not only lead to better crime reduction and crime prevention outcomes, but will help the LAPD and community regain a sense of trust with each other.

For example, the LAPD will initiate focus groups with community groups to better build intercultural relationships and crime prevention awareness and strategies. Community leaders will be part of Resident Advisory Committees, serving with police officers to improve relationships between the police and communities in the four housing developments. These Advisory Committees will serve to address problems and ensure both community leaders and the police develop a strong cohesive relationship. Social activities will also be planned by the Advisory Committees to bring the community together and involve the Police Department.

None of the above

### III. General Community Support and Engagement

15) Did your agency consult with any of the following groups/organizations on the development of this community policing plan? (please check all that apply)

- Local government agencies (non-law enforcement, e.g. probation/parole, parks and recreation, code enforcement, etc.)
- Community based organizations (e.g. faith based, community redevelopment groups, social service providers, resident associations)
- Businesses operating in the community
- Tribal law enforcement agencies (outside your jurisdiction)
- Other Federal, state, or local law enforcement agencies
- Multi-jurisdictional or regional task forces/partnerships
- Local educational institutions (schools/colleges/universities)
- Local government officials
- Individual stakeholders residing, working or with an interest in the community and/or problem
- None of the above

16) To what extent are there related governmental and/or community initiatives that complement your agency's proposed community policing plan?

- a) There are a significant number of related initiatives
- b) There are a moderate number of related initiatives
- c) There are a minimal number of related initiatives
- d) There are no related initiatives

17) To what extent is there community support in your jurisdiction for implementing the proposed community policing plan?

- a) High level of support
- b) Moderate level of support
- c) Minimum level of support

18) If awarded funds, to what extent will the community policing plan impact the other components of the criminal justice system in your jurisdiction?

- a) Potentially decreased burden
- b) No change in burden
- c) Potentially increased burden

## SECTION 7: NEED FOR FEDERAL ASSISTANCE

### C. Explanation of Need for Federal Assistance

All applicants are required to explain their inability to address the need for this award without federal assistance. Please do so in the space below.

[Please limit your response to a maximum of 3,000 characters.]

The City of Los Angeles budget deficit for next year is estimated at \$319 million. This shortfall is primarily attributable to rising civilian and sworn pension costs, increases to employee health and dental benefits, and previously agreed upon employee compensation adjustments. These costs, along with workers' compensation and other employee-related expenses, are projected to continue to escalate well into the future. While changes to the pension plan are being implemented to reduce costs in the long term, this will not provide immediate financial relief as they affect only new employees.

Initiatives to balance the budget include reducing the ongoing costs of workforce and pension reform efforts. The LAPD budget for police officer salaries was reduced by approximately \$40 million. With 96% of the overall LAPD budget going to salaries, together with officer attrition and furloughs for civilian employees, it is extremely difficult to expand police services to a growing population with expanding needs, let alone maintain the high quality of current law enforcement and police services that we have committed to the citizens of Los Angeles. We believe that the recovery in the City coffers will take place within three years. This grant will enable us to cost-effectively strengthen enforcement and community policing efforts in four of the toughest neighborhoods in LA. We envision that the Community Safety Partnership program will be a model for community policing with its strong emphasis on developing relationships with the community, identifying and solving problems together, and evaluating the effectiveness of crime reduction and crime prevention solutions.

### D. Fiscal Health

3) Since **January 1, 2011**, what percentages of the following employees in your jurisdiction (city, county, state, tribal, university) have been reduced through lay-offs. *Please note: All figures must be rounded to the nearest whole percent.*

Civilian Law Enforcement Agency Personnel	0
Sworn Law Enforcement Agency Personnel	0
Other Government Agency Personnel	0

4) Since **January 1, 2011**, what percentages of the following employees in your jurisdiction (city, county, state, tribal, university) have been reduced through furloughs that have lasted or are scheduled to last a minimum of forty hours per affected employee over the course of a fiscal year. *Please note: All figures must be rounded to the nearest whole percent.*

Civilian Law Enforcement Agency Personnel	99
Sworn Law Enforcement Agency Personnel	0
Other Government Agency Personnel	75

5) Since **January 1, 2011**, what percentages of the following authorized positions in your jurisdiction (city, county, state, tribal, university) are currently unfilled due to **official policies and/or decisions** that limit your jurisdiction's ability to fill vacancies (i.e., hiring freezes). For example, if your agency has ten authorized sworn positions and one is currently frozen, you would enter 10% on the sworn personnel line. *Please note: All figures must be rounded to the nearest whole percent.*

Civilian Law Enforcement Agency Personnel	10
Sworn Law Enforcement Agency Personnel	5

7) The Bureau of Labor Statistics' Local Area Unemployment Statistics (LAUS) program provides monthly estimates of unemployment for communities. Please go to the Bureau of Labor Statistics' LAUS website ([www.bls.gov/lau/data.htm](http://www.bls.gov/lau/data.htm)) to find detailed instructions for looking up your local area's unemployment rate. It

may be necessary to select the nearest best match to your jurisdiction (for example, a city of fewer than 25,000 people may report their county level rate). Please see the program Application Guide for additional information and help in using the LAUS data. For jurisdictions not included in the census (e.g., schools, universities, transit, parks), please check the box for "Not Applicable." *Please note: All figures must be rounded to the nearest whole percent.*

Percentage unemployed for December 2011

11

Not Applicable

9) Indicate if your jurisdiction has experienced any of the following events since **June 1, 2011**, (Check all that apply)

- A declaration of natural or other major disaster or emergency has been made pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act. (42 U.S.C. 5121 et seq.)
- A declaration as an economically or financially distressed area by the state in which the applicant is located.
- Downgrading of the applicant's bond rating by a major rating agency.
- Has filed for or been declared bankrupt by a court of law.
- Has been placed in receivership or its functional equivalent by the state or federal government .
- Taken on additional law enforcement duties and responsibilities resulting from an agency merger or the disbanding of a neighboring law enforcement agency (which did not result in a new or supplemented funded contract to provide these law enforcement services)

## SECTION 8: CONTINUATION OF PROJECT AFTER FEDERAL FUNDING ENDS

If you are applying for a COPS grant with a post-award retention requirement, please complete A. If you are applying for a COPS grant without a post-award retention requirement, please complete B.

### A. Continuation of Project after Federal Funding Ends (for COPS grants with a retention plan requirement)

Applicants must plan to retain all sworn officer positions awarded under your COPS hiring grant for a minimum of 12 months at the conclusion of 36 months of federal funding for each position. The retained COPS funded positions should be added to your agency' law enforcement budget with state and/or local funds at the end of grant funding, over and above the number of locally-funded sworn officer positions that would have existed in the absence of the grant. These additional position(s) must be retained using state, local, or other non-federal funding only. You may not use funds awarded by other federal grants to cover the costs of retention. At the time of updated grant application, applicants must affirm that they plan to retain the positions and identify the planned source(s) of retention funding. We understand that your agency' source(s) of retention funding may change during the life of the grant. Your agency should maintain proper documentation of any changes in the event of an audit, monitoring or other evaluation of your grant compliance. Please refer to the frequently asked questions on retention which can be found here <http://www.cops.usdoj.gov/Default.asp?Item=2364>.

1. Will your agency plan to retain any additional positions awarded under this grant for a minimum of 12 months at the conclusion of federal funding for each position?

YES  NO

*Note: Agencies that do not plan to retain all the positions awarded under this grant are ineligible to receive CHP funding*

2. Please identify the source(s) of funding that your agency plans to utilize to cover the costs of retention: (check all that apply)

- General funds
- Raise bond/tax issue
- Private sources/donations
- Non-federal asset forfeiture funds (subject to approval from the state or local oversight agency)
- Fundraising efforts
- State, local, or other non-federal grant funding
- Other (Please provide a brief description of the source(s) of funding not to exceed 350 characters.)

## SECTION 13: APPLICATION ATTACHMENTS

This section should be used to attach any required or applicable attachments to your grant application (e.g., Budget Narrative, Memorandum of Understanding, etc.).

If the program for which you are applying requires a Memorandum of Understanding (MOU), this document should define the roles and responsibilities of the individuals and partner(s) involved in your proposed project. Please refer to the program-specific Application Guide to determine if an MOU or other application attachments are required. The Guide will also specify if optional attachments are permitted for submission.

**File Name**

**Attachment**

## SECTION 14: BUDGET DETAIL WORKSHEETS

**Instructions:** This worksheet will assist your agency in reporting your agency's current entry-level salary and benefits and identifying the total salary and benefits request per officer position for the length of the grant term. Please list the current entry-level base salary and fringe benefits rounded to the nearest whole dollar for one full-time sworn officer position within your agency. Do not include employee contributions. (Please refer to the program-specific Application Guide for information on the length of the grant term for the program under which you are applying.)

**Special note regarding sworn officer fringe benefits:** For agencies that do not include fringe benefits as part of the base salary costs and typically calculate these separately, the allowable expenditures may be included under Part I, Section B. Any fringe benefits that are already included as part of the agency's base salary (Part I, Section A of the Sworn Officer Budget Worksheet) should not also be included in the separate fringe listing (Part I, Section B).

Please refer to the program-specific Application Guide for information about allowable and unallowable fringe benefits for sworn officer positions requested under the program to which your agency is applying.

Sworn

Title	Description	Number of Positions
Sworn	Sworn Officers	25

### Section 14: Budget Detail Worksheets

#### A. Full-Time Entry-Level Sworn Officer Base Salary Information

Part I: **Instructions:** Please complete the questions below based on your agency's entry-level salary and benefits package for one locally-funded officer position. As applicable per the program specific Application Guide, you may also be required to project Year 2 and Year 3 salaries. To learn more about what types of officer fringe benefit costs are allowable, please click [here](#).

##### A. Base Salary Information

	<u>Year 1 Salary</u>	<u>Year 2 Salary</u>	<u>Year 3 Salary</u>
Enter the current <u>first year</u> entry level base salary for one sworn officer position.	Enter the current <u>second year</u> entry level base salary for one sworn officer position.	Enter the current <u>third year</u> entry level base salary for one sworn officer position.	
\$48,943.00	\$52,388.00	\$56,940.00	

##### FRINGE BENEFITS

	<u>Year 1 Fringe Benefits</u>		<u>Year 2 Fringe Benefits</u>		<u>Year 3 Fringe Benefits</u>	
	COST BASE:	% OF	COST BASE:	% OF	COST BASE:	% OF
Social Security	\$0.00	0.00 %	\$0.00	0.00 %	\$0.00	0.00 %
<input checked="" type="checkbox"/> Exempt						
<input type="checkbox"/> Fixed Rate						
Medicare	\$636.00	1.30 %	\$681.00	1.30 %	\$740.00	1.30 %
<input type="checkbox"/> Exempt						
<input checked="" type="checkbox"/> Fixed Rate						
Health Insurance	\$5,110.00	10.44 %	\$5,469.00	10.44 %	\$5,945.00	10.44 %
Life Insurance	\$0.00	0.00 %	\$0.00	0.00 %	\$0.00	0.00 %



Vacation	\$2,839.00	5.80 %	\$3,039.00	5.80 %	\$3,530.00	6.20 %
Annual Hours	120					
Sick Leave	\$2,251.00	4.60 %	\$2,410.00	4.60 %	\$2,619.00	4.60 %
Annual Hours	96					
Retirement	\$14,776.00	30.19 %	\$15,816.00	30.19 %	\$17,190.00	30.19 %
Worker's Compensation	\$3,167.00	6.47 %	\$3,390.00	6.47 %	\$3,684.00	6.47 %
<input type="checkbox"/> Exempt						
<input type="checkbox"/> Fixed Rate						
Unemployment Insurance	\$10.00	0.02 %	\$10.00	0.02 %	\$11.00	0.02 %
<input type="checkbox"/> Exempt						
<input type="checkbox"/> Fixed Rate						
Holiday Pay	\$1,713.00	3.50 %	\$1,834.00	3.50 %	\$1,993.00	3.50 %
	\$0.00	0.00 %	\$0.00	0.00 %	\$0.00	0.00 %
	\$0.00	0.00 %	\$0.00	0.00 %	\$0.00	0.00 %
Benefits Sub-Total Per Year (1 Position)	\$30,502.00		\$32,649.00		\$35,712.00	
C. Total Year Salary and Benefits (1 Position)	\$79,445.00		\$85,037.00		\$92,652.00	
Total Salary and Benefits for Years 1, 2, and 3 ((1 Position)			\$257,134.00	X	25 Positions	\$6,428,350.00

## Part 2: Sworn Officer Salary Information

If your agency's second and/or third-year costs for salaries and/or fringe benefits increase after the first year, check the reason(s) why in the space below:

- Cost of living adjustment (COLA)
  Step raises
  Change in benefit costs

## Part 3: Federal/Local Share Costs (for Hiring Grants)

As part of the local matching requirement for the 2012 COPS Hiring Program, grantees must assume a progressively larger share of the cost of the grant with local funds over the three-year grant period. This means that your local match must increase each year, while the federal share must decrease.

Total Salary and Benefits for year 1,2, & 3 (all positions)	\$6428350.0	
Total Federal Share	\$3125000.0	48.6%
Total Local Share Required	\$3303350.0	51.4%

Please project in the chart below how your agency plans to assume a progressively larger share of the grant costs during each year of the program. The chart is only a projection of your plans; while your agency may deviate from these specific projections during the grant period, it must still ensure that the federal share decreases and the local share increases. For more details on local matching requirements for this program, please refer to the program-specific Application Guide.

	Year 1	Year 2	Year 3	Total
Federal Share	1041670	1041668	1041662	\$3125000.00
Local Share	1101110	1101114	1101126	\$3303350.00
				\$6428350.00

#### Part 4. Waiver of Local Match

The COPS Office may waive some or all of a grantee's local match requirement based on severe fiscal distress. During the application review process, your agency' waiver request will be evaluated based on the availability of funding, a demonstration of severe fiscal distress as reflected through the fiscal health data in Section 7 of this application, and a comparison of your fiscal health data with that of the overall CHP 2012 applicant pool.

Q1: Are you requesting a waiver of the local match based on significant fiscal need ?

Yes

No

Q1a: If awarded, please indicate the maximum local share your agency would be able to contribute to the total project cost in order to implement the grant.

\$0.00

0.0%

If your agency's request for a waiver of the local match is approved and your application is fully funded, your federal share would be

\$6428350.00 and your local share would be 0

We anticipate that waivers of the local match will be limited. The COPS Office will carefully review your request for a waiver when your application is submitted.

Q1b: If you agency does not qualify for a waiver, do you still wish to be considered for a CHP 2012 grant ?

Yes, please continue to review my agency's application even if we are not eligible for a waiver of the local match.

No, my agency could not implement this grant without a waiver of the local match so, please do not continue processing our application if we are not eligible for the waiver.

Error: Subreport could not be shown.

## SECTION 15A: ASSURANCES

Several provisions of federal law and policy apply to all grant programs. The Office of Community Oriented Policing Services needs to secure your assurance that the applicant will comply with these provisions. If you would like further information about any of these assurances, please contact your state's COPS Grant Program Specialist at 800-421-6770.

By signing this form, the applicant assures that it will comply with all legal and administrative requirements that govern the applicant for acceptance and use of federal grant funds. In particular, the applicant assures us that:

1. It has been legally and officially authorized by the appropriate governing body (for example, mayor or city council) to apply for this grant and that the persons signing the application and these assurances on its behalf are authorized to do so and to act on its behalf with respect to any issues that may arise during processing of this application.
2. It will comply with the provisions of federal law, which limit certain political activities of grantee employees whose principal employment is in connection with an activity financed in whole or in part with this grant. These restrictions are set forth in 5 U.S.C. § 1501, et seq.
3. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, if applicable.

4. It will establish safeguards, if it has not done so already, to prohibit employees from using their positions for a purpose that is, or gives the appearance of being, motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business or other ties.

5. It will give the Department of Justice or the Comptroller General access to and the right to examine records and documents related to the grant.

6. It will comply with all requirements imposed by the Department of Justice as a condition or administrative requirement of the grant, including but not limited to: the requirements of 28 CFR Part 66 and 28 CFR Part 70 (governing administrative requirements for grants and cooperative agreements); 2 CFR Part 225 (OMB Circular A-87), 2 CFR 220 (OMB Circular A-21), 2 CFR Part 230 (OMB Circular A-122) and 48 CFR Part 31.000, et seq. (FAR 31) (governing cost principles); OMB Circular A-133 (governing audits) and other applicable OMB circulars; the applicable provisions of the Omnibus Crime Control and Safe Streets Act of 1968, as amended; 28 CFR Part 38.1; the applicable COPS Application Guidelines; the applicable COPS Grant Owner's Manuals; and with all other applicable program requirements, laws, orders, regulations, or circulars.

7. It will, to the extent practicable and consistent with applicable law, seek, recruit and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions in the agency.

8. It will not (and will require any subgrantees, contractors, successors, transferees, and assignees not to), on the ground of race, color, religion, national origin, sex, disability, or age, unlawfully exclude any person from participation in, deny the benefits of or employment to any person, or subject any person to discrimination in connection with any programs or activities funded in whole or in part with federal funds. These civil rights requirements are found in the non-discrimination provisions of Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. § 2000d); the Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 U.S.C. § 3789d); Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794); the Age Discrimination Act of 1975 (42 U.S.C. § 6101, et seq.); Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681 et seq.); and the corresponding DOJ regulations implementing those statutes at 28 C.F.R. part 42 (subparts C, D, E, G, and I). It will also comply with Executive Order 13279 Equal Treatment for Faith-Based Organizations and its implementing regulations at 28 C.F.R Part 38, which requires equal treatment of religious organizations in the funding process and nondiscrimination of beneficiaries by Faith-Based Organizations on the basis of belief or non-belief.

A. In the event that any court or administrative agency makes a finding of discrimination on grounds of race, color, religion, national origin, gender, disability or age against the applicant after a due process hearing, it agrees to forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs, 810 7th Street, NW, Washington, D.C. 20531.

B. If your organization has received an award for \$500,000 or more and has 50 or more employees, then it has to prepare an Equal Employment Opportunity Plan (EEOP) and submit it to the Office for Civil Rights ("OCR"), Office of Justice Programs, 810 7th Street, N.W., Washington, DC 20531, for review within 60 days of the notification of the award. If your organization received an award between \$25,000 and \$500,000 and has 50 or more employees, your organization still has to prepare an EEOP, but it does not have to submit the EEOP to OCR for review. Instead, your organization has to maintain the EEOP on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to OCR. If your organization received an award for less than \$25,000; or if your organization has less than 50 employees, regardless of the amount of the award; or if your organization is a medical institution, educational institution, nonprofit organization or Indian tribe, then your organization is exempt from the EEOP requirement. However, your organization must complete Section A of the Certification Form and return it to OCR.

9. Pursuant to Department of Justice guidelines (June 18, 2002 Federal Register (Volume 67, Number 117, pages 41455-41472)), under Title VI of the Civil Rights Act of 1964, it will ensure meaningful access to its programs and activities by persons with limited English proficiency.

10. It will ensure that any facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency' (EPA) list of Violating Facilities and that it will notify us if advised by the EPA that a facility to be used in this grant is under consideration for such listing by the EPA.

11. If the applicant's state has established a review and comment procedure under Executive Order 12372 and has selected this program for review, it has made this application available for review by the state Single Point of Contact.

12. It will submit all surveys, interview protocols, and other information collections to the COPS Office for submission to the Office of Management and Budget for clearance under the Paperwork Reduction Act of 1995 if required.

13. It will comply with the Human Subjects Research Risk Protections requirements of 28 CFR Part 46 if any part of the funded project contains non-exempt research or statistical activities which involve human subjects and also with 28 CFR Part 22, requiring the safeguarding of individually identifiable information collected from research participants.

14. Pursuant to Executive Order 13043, it will enforce on-the-job seat belt policies and programs for employees when operating agency-owned, rented or personally-owned vehicles.

15. It will not use COPS funds to supplant (replace) state, local, or Bureau of Indian Affairs funds that otherwise would be made available for the purposes of this grant, as applicable.

16. If the awarded grant contains a retention requirement, it will retain the increased officer staffing level and/or the increased officer redeployment level, as applicable, with state or local funds for a minimum of 12 months following expiration of the grant period.

17. It will not use any federal funding directly or indirectly to influence in any manner a Member of Congress, a jurisdiction, or an official

of any government, to favor, adopt, or oppose, by vote or otherwise, any legislation, law ratification, policy or appropriation whether before or after the introduction of any bill, measure, or resolution proposing such legislation, law, ratification, policy or appropriation as set forth in the Anti-Lobby Act, 18 U.S.C. 1913.

18. In the event that a portion of grant reimbursements are seized to pay off delinquent federal debts through the Treasury Offset Program or other debt collection process, it agrees to increase the non-federal share (or, if the awarded grant does not contain a cost sharing requirement, contribute a nonfederal share) equal to the amount seized in order to fully implement the grant project.

19. None of the funds made available under the FY 2012 Appropriations Act (Public Law 112-55) may be distributed to the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries."

False statements or claims made in connection with COPS grants (including cooperative agreements) may result in fines, imprisonment, disbarment from participating in federal grants or contracts, and/or any other remedy available by law.

I certify that the assurances provided are true and accurate to the best of my knowledge.

Elections or other selections of new officials will not relieve the grantee entity of its obligations under this grant.

<u>Charlie Beck</u>	<u>3/22/2012</u>
Signature of Law Enforcement Executive/Agency Executive	Date
Charlie Beck	
<u>Antonio Villaraigosa</u>	<u>3/22/2012</u>
Signature of Government Executive/Financial Official	Date
Antonio Villaraigosa	

## SECTION 15B: CERTIFICATIONS

Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Federal Taxes and Assessments; Drug-Free Workplace Requirements; and Coordination with Affected Agencies.

Although the Department of Justice has made every effort to simplify the application process, other provisions of federal law require us to seek your agency's certification regarding certain matters. Applicants should read the regulations cited below and the instructions for certification included in the regulations to understand the requirements and whether they apply to a particular applicant. Signing this form complies with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying," 2 CFR Part 2867, "Nonprocurement Debarment and Suspension," Public Law 111-117 or the most recent applicable appropriations Act, 28 CFR Part 83, "Government-Wide Requirements for Drug-Free Workplace (Grants)," and the coordination requirements of the Public Safety Partnership and Community Policing Act of 1994. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered grant.

### I. Lobbying

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

A. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the making of any federal grant; the entering into of any cooperative agreement; and the extension, continuation, renewal, amendment or modification of any federal grant or cooperative agreement;

B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions; and

C. The undersigned shall require that the language of this certification be included in the award documents for all subawards

at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. Debarment, Suspension and Other Responsibility Matters (Direct Recipient) As required by Executive Order 12549, Debarment and Suspension, and implemented at 2 CFR Part 2867, for prospective participants in primary covered transactions, as defined at 2 CFR Part 2867.20(a), the applicant certifies that it and its principals:

A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency;

B. Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) or private agreement or transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects your present responsibility;

C. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (A)(ii) of this certification; and

D. Have not within a three-year period preceding this application had one or more public transactions (federal, state or local) terminated for cause or default.

### 3. Federal Taxes and Assessments

A. If applicable, an applicant who receives an award in excess of \$5,000,000 certifies that, to the best of its knowledge and belief, the applicant has filed all federal tax returns required during the three years preceding the certification, has not been convicted of a criminal offense under the Internal Revenue Code of 1986, and has not, more than 90 days prior to certification, been notified of any unpaid federal tax assessment for which the liability remains unsatisfied, unless the assessment is the subject of an installment agreement or offer in compromise that has been approved by the Internal Revenue Service and is not in default, or the assessment is the subject of a non-frivolous administrative or judicial proceeding.

B. The applicant certifies that it does not have any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.

If applicable, an applicant who receives an award in excess of \$5,000,000 certifies that, to the best of its knowledge and belief, the applicant has filed all federal tax returns required during the three years preceding the certification, has not been convicted of a criminal offense under the Internal Revenue Code of 1986, and has not, more than 90 days prior to certification, been notified of any unpaid federal tax assessment for which the liability remains unsatisfied, unless the assessment is the subject of an installment agreement or offer in compromise that has been approved by the Internal Revenue Service and is not in default, or the assessment is the subject of a non-frivolous administrative or judicial proceeding.

4. Drug-Free Workplace (Grantees Other Than Individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 83, for grantees/recipients, as defined at 28 CFR Part 83.660 -

A. The applicant certifies that it will, or will continue to, provide a drug-free workplace by:

(i). Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(ii). Establishing an on-going drug-free awareness program to inform employees about -

(a) The dangers of drug (a) abuse in the workplace;

(b) The grantee's policy of maintaining a drug-free workplace;

(c) Any available drug counseling, rehabilitation and employee assistance programs; and

(d) The penalties that may be imposed upon employees for drug-abuse violations occurring in the workplace;

(iii). Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (i);

(iv). Notifying the employee in the statement required by paragraph (i) that, as a condition of employment under the grant, the employee will -

(a) Abide by the terms of the statement; and

(b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(v). Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (iv)(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: COPS Office, 145 N St, NE, Washington, D.C. 20530. Notice shall include the identification number(s) of each affected grant;

(vi). Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (iv)(b), with respect to any employee who is so convicted -

Los Angeles, City of 100 West First Street, Suite 1072 Los Angeles, CA 90012

Check  if there are workplaces on file that are not identified here.

5. The Public Safety Partnership and Community Policing Act of 1994 requires applicants to certify that there has been appropriate coordination with all agencies that may be affected by the applicant's grant proposal if approved. Affected agencies may include, among others, the Office of the United States Attorney, state or local prosecutors, or correctional agencies. The applicant certifies that there has been appropriate coordination with all affected agencies.

Please check here  if an explanation is attached to this application.

Please note that the applicant is still required to sign the Certifications form to certify to all the other applicable statements.

**Grantee Agency Name and Address:**

Los Angeles, City of 100 West First Street, Suite 1072 Los Angeles, CA 90012

Grantee IRS/ Vendor Number: 956000735

False statements or claims made in connection with COPS grants (including cooperative agreements) may result in fines, imprisonment, disbarment from participating in federal grants or contracts, and/or any other remedy available by law.

I certify that the assurances provided are true and accurate to the best of my knowledge.

Charlie Beck

3/22/2012

Signature of Law Enforcement Executive/Agency Executive

Date

Charlie Beck

Antonio Villaraigosa

3/22/2012

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Signature of Government Executive/Financial Official

Date

Antonio Villaraigosa

# SECTION 16: Disclosure of Lobbying Activities

## Instructions for Completion of SF-LLL, Disclosure of Lobbying Activities

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

## Disclosure of Lobbying Activities

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352.

Not Applicable

:

# SECTION 17: REVIEWS AND CERTIFICATIONS



**1) Federal Civil Rights and Grant Reviews:**

Please be advised that an application may not be funded and, if awarded, a hold may be placed on the award if it is deemed that the applicant is not in compliance with federal civil rights laws, and/or is not cooperating with an ongoing federal civil rights investigation, and/or is not cooperating with a Department of Justice grant review or audit.

**2) Certification of Review of 28 C.F.R. Part 23/Criminal Intelligence Systems:**

Please review the COPS Application Guide: Legal Requirements Section for additional information.

Please check one of the following, as applicable to your agency's intended use of this grant:

- No, my agency will not use these COPS grant funds (if awarded) to operate an interjurisdictional criminal intelligence system.
- Yes, my agency will use these COPS grant funds (if awarded) to operate an interjurisdictional criminal intelligence system. By signing below, we assure that our agency will comply with the requirements of 28 C.F.R. Part 23.

**3) Certification of Review and Representation of Compliance with Requirements:**

The signatures of the Law Enforcement Executive/Agency Executive, Government Executive/Financial Official, and the Person Submitting this Application on the Reviews and Certifications represent to the COPS Office that:

- a) the signatories have been legally and officially authorized by the appropriate governing body to submit this application and act on behalf of the grant applicant entity;
- b) the applicant will comply with all legal, administrative, and programmatic requirements that govern the applicant for acceptance and use of federal funds as outlined in the applicable COPS Application Guide; the COPS Grant Owner's Manual, Assurances, Certifications and all other applicable program regulations, laws, orders, and circulars;
- c) the applicant understands that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government; AND
- d) the information provided in this application, including any amendments, shall be treated as material representations of fact upon which reliance will be placed when the Department of Justice determines to award the covered grant.

The signatures of the Law Enforcement Executive/Agency Executive and the Government Executive/Financial Official on this application must be the same as those identified in Section 4 of this application. Applications with missing, incomplete, or inaccurate signatories or responses may not be considered for funding.

Charlie Beck	3/22/2012
Signature of Law Enforcement Executive/Agency Executive	Date
(For your electronic signature, please type in your name)	
CharlieBeck	

Antonio Villaraigosa	3/22/2012
Signature of Government Executive/Financial Official	Date
(For your electronic signature, please type in your name)	
Antonio Villaraigosa	

Kurtis Kobayashi	3/22/2012
Signature of the Person Submitting This Application	Date
(For your electronic signature, please type in your name)	
Kurtis Kobayashi	

- By clicking this box, the applicant understands that the use of typed names in this grant application and the required grant forms, including the Assurances and Certifications, constitute electronic signatures and that the electronic signatures are the legal equivalent of handwritten signatures.

INTRADEPARTMENTAL CORRESPONDENCE

12-0372

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*WMM*  
9/5/12

September 6, 2012  
1.17

**TO:** The Honorable Board of Police Commissioners

**FROM:** Chief of Police

**SUBJECT:** TRANSMITTAL OF THE GRANT APPLICATION AND AWARD FOR  
THE 2012 COMMUNITY ORIENTED POLICING SERVICES (COPS)  
HIRING PROGRAM GRANT

**RECOMMENDED ACTIONS**

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE this report.
2. That the Board TRANSMIT the attached grant application, pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst and to the City Clerk for Council committee and City Council consideration.
3. That the Board REQUEST the Mayor and City Council to:
  - A. AUTHORIZE the Chief of Police to ACCEPT the 2012 COPS Hiring Program grant award in the amount of \$6,428,350 from the Office of Community Oriented Policing Services, United States Department of Justice, for the period of June 1, 2012, through May 31, 2015;
  - B. AUTHORIZE the Los Angeles Police Department (LAPD) to spend up to the grant amount in accordance with the grant award agreement;
  - C. AUTHORIZE the LAPD to submit grant reimbursement requests to the grantor and deposit grant receipts in Fund No. 339, Department No. 70;
  - D. AUTHORIZE the Controller to set up a grant receivable and establish an appropriation account, account number to be determined, within Fund 339, Department 70, for disbursement of the 2012 COPS Hiring Program grant in accordance with the grant award agreement;
  - E. AUTHORIZE the Controller to increase appropriations for the 2012 COPS Hiring Program grant as needed from appropriation account number to be determined in Fund No. 339, Department No. 70, to Fund No. 100, Department No. 70, account number and amount as follows:

Account No. 001012, Sworn Salaries, \$1,223,575