

CITY OF LOS ANGELES
CALIFORNIA

JUNE LAGMAY
City Clerk

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Executive Officer



ANTONIO R. VILLARAIGOSA
MAYOR

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When making inquiries relative to
this matter, please refer to the
Council File No.

December 17, 2012

To All Interested Parties:

The City Council adopted the action(s), as attached, under Council File No. 12-1549, at its meeting held December 5, 2012.

A handwritten signature in cursive script, appearing to read 'June Lagmay', is written in black ink.

City Clerk
srb

Mayor's Time Stamp
OFFICE OF THE MAYOR
RECEIVED
2012 DEC -7 PM 1:53
CITY OF LOS ANGELES

City Clerk's Time Stamp
CITY CLERK'S OFFICE
2012 DEC -7 AM 9:36
CITY CLERK
BY _____
DEPUTY

SUBJECT TO THE MAYOR'S APPROVAL

COUNCIL FILE NO. 12-1549

COUNCIL DISTRICT _____

COUNCIL APPROVAL DATE DECEMBER 5, 2012

RE: THE ESTABLISHMENT OF A NEW ASSET MANAGEMENT STRATEGIC PLANNING UNIT IN THE OFFICE OF THE CITY ADMINISTRATIVE OFFICER (CAO), AND RELATED STAFFING

LAST DAY FOR MAYOR TO ACT DEC 17 2012
(10 Day Charter requirement as per Charter Section 341)

DO NOT WRITE BELOW THIS LINE - FOR MAYOR USE ONLY

APPROVED

✓

*DISAPPROVED

*Transmit objections in writing pursuant to Charter Section 341

DATE OF MAYOR APPROVAL OR DISAPPROVAL

DEC 14 2012



MAYOR

CITY CLERK'S OFFICE
DEC 14 PM 2:31
CITY CLERK
DEPUTY

21
**TO THE COUNCIL OF THE
 CITY OF LOS ANGELES**

Your **PERSONNEL AND ANIMAL WELFARE
 and
 BUDGET AND FINANCE** **Committees**

reports as follows:

PERSONNEL AND ANIMAL WELFARE and BUDGET AND FINANCE COMMITTEES' REPORT relative to the establishment of a new Asset Management Strategic Planning Unit in the Office of the City Administrative Officer (CAO), and related staffing.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the establishment of an Asset Management Strategic Planning Unit in the Office of the CAO.
2. APPROVE the exemption of one Principal Project Coordinator and one Senior Project Coordinator for the City Administrative Officer Strategic Planning for Asset Management from the Civil Service provisions of the City Charter, pursuant to Charter Section 1001(b).
3. AUTHORIZE by resolution the following four positions in the Office of the CAO from December 1, 2012 through June 30, 2013, subject to position allocation by the Personnel Department and pay grade determination by the CAO:

<u>No.</u>	<u>Code</u>	<u>Class Title</u>
1	1541-2	Senior Administrative Analyst II
1	9134	Principal Project Coordinator
1	1537	Senior Project Coordinator
1	1590-2	Administrative Analyst II

4. AUTHORIZE the Controller to transfer \$193,000 from General Services Department Fund 100/40, Contractual Services Account No. 003040 to the City Administrative Officer Fund 100/10, Contractual Services Account No. 003040.

Fiscal Impact Statement: The CAO reports that the six month cost of the four positions includes \$208,821 in direct costs and \$75,454 in related costs for a total of \$284,275. To mitigate this impact, the cost of the positions will be financed with unbudgeted revenues from the sale of surplus property. The annual cost of the four positions is \$568,549 consisting of \$417,641 in direct costs and \$150,907 in related costs. There is no impact on the General Fund from the transfer of \$193,000 in contractual services funds because these are currently budgeted in the General Services Department budget.

Community Impact Statement: None submitted.

Summary:

At its November 6, 2012 meeting, the Personnel and Animal Welfare (PAW) Committee considered a CAO report relative to the establishment of a new Asset Management Strategic Planning Unit in the Office of the CAO, and related staffing. The September 27, 2012 report, attached to the Council file, provides background information on this issue. During the discussion of this item, the CAO representatives provided a thorough overview of the report and responded to numerous related questions from the Committee. These questions included but were not limited to the costs associated with the creation of the recommended Unit and the hiring process for the recommended positions within that Unit. After an additional lengthy discussion on the rationale for the proposal, and providing an opportunity for public comment, the Committee recommended that Council approve the recommendations contained in the CAO report, as reflected above. On November 19, 2012, the Budget and Finance Committee concurred with the recommendations of the PAW Committee. This matter is now submitted to Council for its consideration.

Respectfully submitted,

PERSONNEL AND ANIMAL WELFARE
COMMITTEE



BUDGET AND FINANCE COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
KORETZ	YES
ALARCON	ABSENT
ZINE	YES

<u>MEMBER</u>	<u>VOTE</u>
KREKORIAN	YES
ROSENDAHL	YES
KORETZ	YES
ENGLANDER	ABSENT
CARDENAS	ABSENT

MLE
12-1549_rpt_paw_11-27-12

- Not Official Until Council Acts -

ADOPTED
as amended
DEC 5 2012
see attached Motion
LOS ANGELES CITY COUNCIL

AMENDING MOTION

Council File: 12-1549 is a CAO recommendation for the establishment of an Asset Management Strategic Planning unit (AMSP) in the office of the CAO. The main focus of this unit will be to identify opportunities, provide the framework and perform preliminary analysis on various asset management planning needs in the City.

Given the City's post CRA economic development structure, the initial establishment of an AMSP in the Office of the CAO is needed to lay the foundation for the new entity and to identify areas of opportunity where the City can leverage its real estate assets for economic development.

CF # 11-0617-S1 instructed the Los Angeles Department of Water and Power (LADWP) to establish a Feed-In Tariff program to encourage local solar, create good jobs, and make strides towards our renewable energy goals and mandates. This feed-in tariff or a similar program is an excellent opportunity for the City Of Los Angeles to use its facilities for economic development and to promote clean air.

In these tough times, we must find ways to put people to work immediately, and to secure an economic foundation that will sustain us in the years ahead. A strong solar program can help us reduce our use of coal and other fossil fuels that imperil our air and water quality and the health of our city.

Various other motions relating to solar in Los Angeles have been introduced including 11-0617-S3, Public Facilities School Sites and 11-0617-S5, Installation of Solar on City Facilities, but it is imperative that we look at all city and proprietary department facilities for solar and consolidate this effort where possible under the CAO.

I THEREFORE MOVE that the CAO and LADWP report back in 30 days on the feasibility for in-basin City facilities to participate in the existing FIT program.

I FURTHER MOVE that the CAO and LADWP report back on additional programs outside of the FIT that may be implemented including a program that can bundle various in-basin city properties together.

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~~FURTHER REVIEW~~
~~APPROPRIATE~~
~~IN THE~~

PRESENTED BY E.G.
ERIC GARCETTI
Councilmember, 13th District

ADOPTED
DEC 5 2012
LOS ANGELES CITY COUNCIL

SECONDED BY Paul
Paul Keboian

ORIGINAL