

INFORMATION, TECHNOLOGY, AND GENERAL SERVICES COMMITTEE REPORT relative to the approval of the re-establishment of the Pre-Qualified Consultants Panel of Real Estate and Economic Development Professionals for asset management and economic development services.

Recommendations for Council action,

1. APPROVE the List of Pre-Qualified Real Estate and Economic Development Consultants in Attachment A of the subject Municipal Facilities Committee (MFC) report, dated May 31, 2019, which was identified via the April 1, 2019 Request for Qualifications (RFQ) for three years, plus two one-year extensions and the List of Pre-Qualified Real Estate Consultant Service Areas in Attachment B of the subject MFC report dated May 31, 2019, enumerated in the RFQ.
2. AUTHORIZE the City Administrative Officer (CAO), or designee, to solicit bids from and execute contracts with pre-qualified firms on an as-needed basis, subject to compliance with the City's contracting policies, approval of the City Attorney as to form, and funding availability.
3. AUTHORIZE the General Managers for departments working in asset management and economic development, or designees, to solicit bids from and execute contracts with pre-qualified firms on an as-needed basis, subject to compliance with the City's contracting policies, approval of the City Attorney as to form, and funding availability.
4. AUTHORIZE the CAO to augment the list as needed by issuing interim solicitations within the term of the list and to report on those updates to the MFC and City Council.
5. AUTHORIZE the CAO to make technical corrections, as necessary.

Fiscal Impact Statement: The MFC reports that approval of the recommendations in the report dated May 31, 2019, are not anticipated to have an immediate impact on the General Fund. However, selection and use of any of the services provided could likely have an impact if the purpose and funding are not already included in the City's Adopted Budget. The recommendations in the MFC report comply with the City's Financial Policies as project funding will support project expenditures..

Community Impact Statement: None submitted.

TIME LIMIT FILE - JULY 30, 2019

(LAST DAY FOR COUNCIL ACTION - JULY 30, 2019)

SUMMARY

At its regular meeting held on June 12, 2019, the Information, Technology, and General Services Committee considered a MFC report relative to the approval of the re-establishment of the Pre-Qualified Consultants Panel of Real Estate and Economic Development Professionals performing asset management planning and economic development services for a term of three years with two one-year extension options.

After providing an opportunity for public comment, the Committee moved to approve the recommendations contained in the MFC report, as detailed above. This matter is now transmitted to the Council for its consideration.

Respectfully Submitted,

INFORMATION, TECHNOLOGY, AND GENERAL SERVICES COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
SMITH:	YES
BLUMENFIELD:	YES
RODRIGUEZ:	YES

LC 06/12/19 Council file No. 12-1549

-NOT OFFICIAL UNTIL COUNCIL ACTS-