Date:	ð	1/2	2/1	3		
Submitt	ed in	Att	Ē	2	_Comr	nittee
Council	,					
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39th Program Year Consolidated Plan Item No.: 3

Recommendations for Consolidated Plan Contract Authorities Commitation Los Angeles Housing Department HOPWA revisions 2.26.13 from the LAHD

These revisions were necessary because one HOPWA contractor notified LAHD this week that they did not plan to work on the HOPWA program in the 39th PY, after information had already been provided to the CAO and CLA. Only the contract categories listed below have changes; the other HOPWA contracts listed in the CAO/CLA report remain the same.

Los Angeles Housing Department HOPWA Emergency Shelter and Transitional Housing-\$1,790,593

Term of Performance: April 1, 2013 through March 31, 2014, 2nd Amendment, Service Area: Countywide.

		Existing	39th PY		39th PY Amend- ment No.	To HOPWA Fund 569	39th PY Amend- ment No.	To HOPWA Fund 569
Contract		Contract	Amend-	Revised	2 Program	Account	2 <u>Admin</u>	Account
No.	Contractor	Amount	ment No. 2	Total	Funds	No.	Funds	No.
C-	Friends Research							
120360	Institute Inc.	\$290,488	\$217,866	\$508,354	\$202,615	43K326	\$15,251	43K315
120000	Behavioral	φ230,400	ψ217,000	φυσυ,συτ	φ202,010	4011020	<u> </u>	
C-	Health Services							
120268	Inc	\$98,332	Agency v	will not be cont	racting for HC	PWA service	s for the 39 th	Year
C-	JWCH Institute,		1873 A.				<u></u>	
120288	Inc.	\$191,061	\$253,700	\$444,761	\$235,941	43K326	\$17,759	43K315
C-	LAMP Inc. DBA LAMP							
120290	Community	\$361,383	\$350,922	\$712,305	\$326,357	43K326	\$24,565	43K315
C-	Project New	400 1,000		<u> </u>	<u> </u>	1011010	<u> </u>	
120257	Hope	\$320,790	\$213,860	\$534,650	\$198,890	43K326	\$14,970	43K315
C	Alliance for Housing &					· ·		
120371	Healing	\$312,558	\$208,378	\$520,936+	\$193,792	43K326	\$14,586	43K315
120011	Single Room	4012,000				4011020	<u>ψ14,000</u>	401010
C-	Occupancy							
120285	Housing Corp.	\$187,743	\$63,812	\$251,555	\$59,345	43K326	\$4,467	43K315
C-	Southern California Alcohol and Drug Programs							
120367	Inc	\$246,000	\$164,000	\$410,000	\$152,520	43K326	\$11,480	43K315
C-	Substance Abuse Foundation							
120333	Long Beach Inc	\$233,545	\$144,815	\$378,360	\$134,678	43K326	\$10,137	43K315
C-	Tarzana Treatment							
120401	Centers, Inc	\$356,677	\$173,240	\$529,917	\$161,113	43K326	\$12,127	43K315
	SUBTOTAL	\$2,598,577	\$1,790,593	\$4,290,838	\$1,665,25		\$125,324	

Los Angeles Housing Department <u>HOPWA – Supportive Services in Permanent Housing \$2,247,507</u> Term of Performance: April 1, 2013 through March 31, 2013, 2nd Amendment, Service Area: Countywide.

						То		То
					39th PY	HOPWA		HOPWA
				이 가슴 가슴 가 가슴이 있어. 이 가슴 것 같은 이 가슴 가슴이 있어?	Amendment	Fund	39th PY	Fund
		Existing	39th PY		No. 2	569	Amendment	569
Contract		Contract	Amendment	Revised	Program	Account	No. 2 Admin	Account
No.	Contractor	Amount	No. 2	Total	Funds	No.	Funds	No.
	Alliance for			ļ				
	Housing &]				
	Healing DBA							
	The Serra					-		
C-	Project and Aid							
120371	For AIDS	\$297,099	\$198,066	\$495,165	\$184,201	43K306	\$13,865	43K315
C-	Behavioral							
120268	Health Srvcs	\$48,860	Agency	y will not be co	ntracting for HO	PWA servic	es for the 39 th Y	ear
	Friends							
C-	Research				·	· · · ·	· .	
120360	Institute, Inc.	\$128,277	\$85,518	\$213,795	\$79,532	43K306	\$5,986	43K315
	Hollywood			······				
	Community							
- C-	Housing							
120355	Corporation	\$411,165	\$274,110	\$685,275	\$254,922	43K306	\$19,188	43K315
C-								
120288	JWCH Institute	\$123,026	\$123,025	\$246,051	\$114,413	43K306	\$8,612	43K315
	LAMP Inc.	, <u>, , , , , , , , , , , , , , , , , , </u>			<u> </u>			
C-	DBA LAMP				1			
120290	Community	\$222,648	\$148,432	\$371,080	\$138,042	43K306	\$10,390	43K315
C-	Project New			+++++++++++++++++++++++++++++++++++++++	<u> </u>		1	
120257	Hope	\$453,561	\$302,374	\$755,935	\$281,208	43K306	\$21,166	43K315
	Single Room	V · · · · · · · · · · · · · · · · · · ·			, <u>,</u> , <u>,</u>			
	Occupancy							
C-	Housing							
120285	Corporation	\$535,740	\$418,510	\$954,250	\$389,214	43K306	\$29,296	43K315
	Southern	+ +	<u>, , , , , , , , , , , , , , , , , , , </u>				*	
	California	'] .			
C-	Alcohol & Drug							
120367	Programs Inc.	\$75,627	\$50,418	\$126,045	\$46,889	43K306	\$3,529	43K315
	Substance				<u> </u>		+01000	
	Abuse							
	Foundation of							
C-	Long Beach							
120333	Inc.	\$254,645	\$180,645	\$435,290	\$168,000	43K306	\$12,645	43K315
	Tarzana	+=0 (10.00					<u> </u>	
C-	Treatment							
120401	Centers, Inc.	\$493,992	\$450,206	\$944,198	\$418,692	43K306	\$31,514	43K315
	West	<u>+</u>			÷		***101-1	1010070
	Hollywood						·	
	Community							
C-	Housing							
120345	Corporation	\$172,755	\$185,370	\$358,125	\$172,394	43K306	\$12,976	43K315
120070		ψιι <u>Ε</u> ,100	<i>w</i> 100,010	<u> </u>	ΨΤΓ <u>Δ,</u> ΟΟΤ.		ψ1m1010	
	SUBTOTAL	\$3,217,395	\$2,416,674	\$5,585,209	\$ 2,247,507	43K306	\$169,167	
	<u></u>				<u> </u>		<u> </u>	

Los Angeles Housing Department HOPWA – Scattered Site Master Leasing-\$941,428

Term of Performance: April 1, 2013 through March 31, 2014, 2nd Amendment, Service Area: Countywide.

Contract No.	Contractor	Existing Contract Amount	39th PY Amend- ment No. 2	Revised Total	39th PY Amendment No. 2 <u>Program</u> <u>Funds</u>	To HOPWA Fund 569 Account No.	39th PY Amendment No. 2 <u>Admin</u> <u>Funds</u>	To HOPWA Fund 569 Account No.
C- 120257	Project New Hope	\$571,597	\$506,142	\$1,077,739	\$470,714	43K326	\$35,428	43K315
C- 120371	Alliance for Housing & Healing	\$571,109	\$506,142	\$1,077,251	\$470,714	43K326	\$35,428	43K315
	SUBTOTAL	\$1,142,706	\$1,012,284	\$2,154,990	\$941,428	43K326	\$70,856	

Los Angeles Housing Department HOPWA – Technical Assistance \$525,000

Term of Performance: April 1, 2013 through March 31, 2014, Service Area: Countywide.

Contract No.	Contractor	Existing Contract Amount	39th PY Amendment	Revised Total	To HOPWA Fund 569 Account No.
Note 4	Shelter Partnership	pending	\$125,000	\$125,000	43K314
Note 5	Adsystech	pending	\$400,000	\$400,000	43K315
	SUBTOTAL		\$525,000	\$525,000	

Note 4: Shelter Partnership's (SP) contract, which received contract authority and was executed pursuant to LAHD's Housing Studies RFQ rather than the HOPWA RFP, expires as of 3/31/13. An entire new contract must be executed for PY 13-14, not an amendment. LAHD received approval through CF 12-1470 to execute an initial contract with SP for PY 13-14 for \$28,000 using HOPWA funds. However, this amount will be insufficient for all the work SP will be required to undertake related to developing and releasing a new HOPWA RFP. Therefore, LAHD has allocated additional funds to add to the contract after the initial contract is executed.

Note 5: In the 38th year Con Plan budget, LAHD allocated Technical Assistance/Resource Development funds to Adsystech to develop and implement the federal Homeless Management Information System (HMIS) customized to HOPWA requirements (e.g. HIPAA). However, a contract was not executed due to staff shortages and other HOPWA issues that took precedence. This year LAHD plans to execute the contract and has allocated funds for systems development, implementation, and training for a minimum of 24 HOPWA contractors.

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Date	ATTACHMEN ⁻
Submitted in HCED Committee	
Council File No: 12-1662 PY 39 Housing and Community Development C	Consolidated Plan
Item No.:3 First Year Action Plan (2013-201	14)

Commencation from **PROPOSED BUDGET:** the LAHD HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA)

	38 th PY Apr 12 – Mar 13	39 th PY Apr 13 – Mar 14	\$ Change	% Change
REVENUE	· · · · · · · · · · · · · · · · · · ·			**************************************
Entitlement	15,305,260	15,305,260	0.00	0%
Program Income	0.00	0.00	0.00	0%
Prior Year Savings	0.00	1,200,000	1,200,000	100%
Total Revenue	\$15,305,260	\$16,505,260	\$1,200,000	8%
EXPENDITURES				
Housing Subsidy Assistance	6,914,420	7,766,570	897,970	13%
Supportive Services	4,660,022	5,210,801	596,238	13%
Technical Assistance/ Resource Identification	175,000	525,000	450,000	257%
Permanent Supportive Housing Development	1,965,466	1,173,126	(865,466)	(44%)
Information Services	241,800	250,000	8,200	3%
HMIS Development	0.00	125,000	125,000	100%
Service Provider and General Admin	1,348,552	1,454,763	113,058	10%
Total Expenditures	\$15,305,260	\$16,505,260	\$1,200,000	8%

REVENUE

2 halo

The 39th Program Year (PY) Housing Opportunities for Persons with AIDS (HOPWA) budget proposes a total amount of \$16,505,260, which is the estimated HOPWA Entitlement, plus \$1,200,000 in program savings from prior years, an increase of 8%. This program serves the entire County of Los Angeles.

Housing Subsidy Assistance - \$7,766,570

HOPWA Subsidy Assistance programs give low-income persons living with HIV/AIDS, and their families, short and long-term financial assistance to help them access and retain affordable housing throughout Los Angeles County. This budget category includes Tenant-based Rental Assistance (TBRA), Project-based Rental Assistance (PBRA), Short-Term Rent, Mortgage and Utility Assistance Program (STRMU),

Scattered Site Rental Assistance, Permanent Housing Placement, Emergency Motel Vouchers and Transitional/Short Term Housing. The total amount for this budget category increased in the 38th PY due to guidance from HUD requiring the Permanent Housing Placement program funds (i.e. \$916,050) to be included in this line item; it was previously in the Housing Placement Assistance Activities category, which has been reduced accordingly and renamed Information Services. The Permanent Housing Placement Grant provides financial assistance for a security deposit and first month's rent, not to exceed twice the rent amount. It may be used in conjunction with subsidized or market rate housing. Four (4) local housing authorities implement the TBRA Program: the Housing Authority of the City of Los Angeles (HACoLA), the Housing Authority of the City of Los Angeles (HACoLA), the Housing Authority of the City of Log Beach and the Pasadena Community Development Commission. The other program services are provided by community-based organizations selected through a competitive Request for Proposal (RFP) process.

Supportive Services- \$5,210,801

HOPWA Supportive Services programs assist low-income persons living with HIV/AIDS and their families to improve their access to housing, financial resources, employment, health care, and enhances their quality of life. The program includes supportive services for clients in permanent housing and housing locator services. Other services include meal preparation/delivery, food banks, meal vouchers, mental health counseling, benefits counseling, and legal assistance. Services are provided by project sponsors selected through a competitive Request for Proposal (RFP) process.

Technical Assistance/ Resource Identification- \$525,000

Contractors will be used to provide technical services and resource identification services related to the HOPWA program, including training for service providers and implementation of an HMIS-type database to track HOPWA clients and outcomes. Shelter Partnership will provide various services including strategic planning, proposal development, 'survey and program design, report writing', facilitating housing case management contractor trainings, advising LAHD on newly enacted federal regulations and provisions related to the HOPWA program, and other tasks as needed. This budget category has been increased significantly to provide sufficient funds for both RFP development, ontractor training, and best practices research, and for the HMIS development, information, and grantee and contractor HIMS set-up and initial training.

Adsystech will create a Homeless Management Information System (HMIS) module for the HOPWA program; it currently provides similar services for the Los Angeles Homeless Services Authority (LAHSA), which under contract to LAHD, administers the City's homeless services programs. HMIS is the federally-mandated information system that is strongly recommended by HUD for use in HOPWA programs; the LAHSA version needs to be modified to incorporate health privacy concerns for HOPWA clients to comply with the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA). In addition to economic efficiencies in using Adsystech, we will be able to coordinate LAHSA's and HOPWA's HMIS which will enable better tracking of clients who are served by both LAHSA and HOPWA programs.

Permanent Supportive Housing Development- \$1,173,126

In years when the budget permits, HOPWA funds have been combined with other resources in the Affordable Housing Trust Fund NOFA, for Permanent Supportive Housing Program development, to be leveraged with CDBG and HOME funds, the State Multifamily Housing Program (MHP), HUD's 811 Program, Low Income Housing Tax Credits and other housing resources to develop affordable housing for persons living with HIV/AIDS and their families.

Housing Information Services- \$250,000

HOPWA Information Services provides funding for a website and hotline for clients seeking housing. The total amount for this budget category decreased in the 38th PY due to guidance from HUD requiring the Permanent Housing Placement program funds (i.e. \$916,050) to be included in the Housing Subsidy Assistance budget category instead of this line item.

Housing Management Information Systems (HMIS)- \$125,000

For the first time, in the 39th Program Year, HUD is allowing jurisdictions to set aside HOPWA program funds for grantee staff to develop and operate the HMIS system for HOPWA service contractors. This category will pay for LAHD systems staff to work in conjunction with Adsystech (mentioned above under Technical Services/Resource Identification category, to develop and implement the HOPWA HMIS module, including training for all contractors, tracking, contractor assistance, and so forth.

Administrative Costs – \$1,454,763

Oversight, management, monitoring, and coordination of the HOPWA grant-funded programs and activities. The HOPWA Program allows 10% of the grant to be used for administration: 7% must go to the project sponsors and 3% can be used by the grantee, the Los Angeles Housing Department. However, since three of the HOPWA line items are not given project sponsor administrative funds (i.e. *Technical Assistance, Housing Development, and HMIS*) the seven percent of administrative resources that would have applied to those funds is instead allocated to program costs. Therefore, the total amount of administrative funds for the HOPWA grant this year is less than the maximum 10%. Unfortunately, the LAHD cannot simply use the extra funds for its administrative costs since the percentages are set by statute.

The HOPWA funds are insufficient to pay for the full staffing and other costs needed to implement this countywide program, so CDBG funds must be used to supplement them. The HOPWA-funded auditing services provided to the non-profit project sponsors, which was previously included in the *Technical Assistance* line item, must now be paid from the Grantee (LAHD) HOPWA administrative funds, which further reduces the resources available to adequately operate this countywide program.