

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: February 7, 2013

CAO File No. 0130-01943-0013

Council File No. 12-1777

Council District: --

To: The Council

From: Miguel A. Santana, City Administrative Officer

*DH  
RY*

Reference: Board of Police Commissioners Transmittal dated November 13, 2012

Subject: **2012 INTERNET CRIMES AGAINST CHILDREN TASK FORCE CONTINUATION PROGRAM GRANT**

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### SUMMARY

The Los Angeles Police Department (LAPD) is seeking retroactive approval to apply for and to accept a grant award of \$582,812 from the United States Department of Justice (DOJ), Office of Juvenile Justice and Delinquency Prevention for the 2012 Internet Crimes Against Children (ICAC) Task Force Continuation Program. The grant award has a performance period of July 1, 2012 through June 30, 2013. No matching funds are required.

### Background

The primary purpose of the DOJ ICAC Program is to ensure law enforcement agencies are equipped to respond to computer crimes against children. Program funds can be used to enhance investigation of offenders; deliver educational outreach programs; prosecute offenders in federal, state or local courts; serve as a forensic resource to law enforcement agencies within the service area; and, participate in nationally coordinated investigations.

The Los Angeles ICAC Task Force is comprised of a network of law enforcement and prosecutorial agencies that work in concert to prevent, interdict and investigate computer-facilitated crimes against children, particularly the exchange of child pornography and online solicitation for sexual purposes. The widespread proliferation, sophistication and accessibility of technology-related communication devices – computers, Personal Digital Assistants (PDAs), camera cell phones, digital cameras, web cameras and media players – put children and youth increasingly at risk for online victimization, including unwanted exposure to sexual materials, sexual solicitations or online harassment.

The LAPD ICAC Unit is staffed by 9 officers and one civilian. This grant funds 70 percent of the sworn salaries (\$139,321); sworn overtime (\$91,292); a portion of the fringe benefits of one Detective II and one Police Officer III (\$69,438); travel and training (\$50,938); consultants (\$73,075); equipment (\$56,730), supplies (\$39,918), and other related program expenses (\$62,100). It should be noted that the \$73,075 for consultants includes the costs (\$63,625) for the various training seminars and conferences for ICAC Task Force members from other law enforcement agencies.

The majority of the funding for this Unit is provided in the City's General Fund as part of the LAPD's regular law enforcement duties. Although no matching funds are required for this grant, the City must cover the additional sworn salary and fringe benefits costs of the Detective II and Police Officer III. These costs are already included in the Adopted Budget and do not represent any additional General Fund impact since these positions are filled by existing LAPD personnel.

Further details on the grant are provided in the attached correspondence from the Board of Police Commissioners dated November 13, 2012.

**RECOMMENDATIONS**

That the Council, subject to the approval of the Mayor:

1. Authorize the Chief of Police or designee to accept the grant award of \$582,812 from the United States Department of Justice, Office of Juvenile Justice and Delinquency Prevention for the 2012 Internet Crimes Against Children Task Force Continuation Program for the period July 1, 2012 through June 30, 2013;
2. Authorize the Police Department to submit grant reimbursement requests to the grantor and deposit grant receipts in the Police Department Grant Trust Fund No. 339, Department 70;
3. Authorize the Controller to:
  - a. Establish a grant receivable in Fund 339 in the amount of \$582,812 and establish an appropriation account, account number to be determined (TBD), within Fund 339, Department 70 for the receipt and disbursement of grant funds;

b. Increase appropriations on an as-needed basis as follows:

From:	<u>Fund/Dept</u> 339/70	<u>Account No.</u> TBD	<u>Account Name</u> 2012 ICAC Task Force Continuation Grant	<u>Amount</u> \$ 233,121
To:	<u>Fund/Dept</u> 100/70	<u>Account No.</u> 001012	<u>Account Name</u> Sworn Salaries	<u>Amount</u> \$139,321
	100/70	001092	Sworn Overtime	93,800

c. Transfer appropriations within Fund 339, Department 70 as follows:

From:	<u>Account No.</u> TBD	<u>Account Name</u> 2012 ICAC Task Force Continuation Grant	<u>Amount</u> \$69,438
To:	<u>Account No.</u> TBD	<u>Account Name</u> Police Related Costs	<u>Amount</u> \$69,438

4. Authorize the Police Department to prepare Controller's instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize and instruct the Controller to implement the instructions.

#### **FISCAL IMPACT STATEMENT**

Approval of the recommendations in this report will have no additional impact on the General Fund. Acceptance of the grant is in compliance with the City's Financial Policies as one-time revenue is used for one-time expenses.

*MAS:AS:04130081c*

Attachment

	Meals	1	\$60	5	\$300
	Incidentals	1	\$25	5	\$125
CES	Airfare	2	\$150		\$300
	Lodging	2	\$175	3	\$1,050
	Meals	2	\$60	3	\$360
	Incidentals	2	\$25	3	\$150
ICAC Cyber Tip Management Alexandria, VA	Airfare	1	\$500		\$500
	Meals	1	\$60	5	\$300
	Incidentals	1	\$25	5	\$125
	Lodging	1	\$150	5	\$750
Advanced Cyber Investigations TBD	Airfare	2	\$500		\$1,000
	Meals	2	\$60	5	\$600
	Incidentals	2	\$25	5	\$250
	Lodging	2	\$150	5	\$1,500
Tactical Medical Training, Palm Springs CA					\$0
	Lodging	1	\$95	10	\$950
	Meals	1	\$60	10	\$600
	Incidentals	1	\$25	10	\$250
		1			
Travel to Florida to TLO Train the Trainer	Airfare	3	\$500		\$1,500
	Lodging	3	\$175	5	\$2,625
	Meals	3	\$60	5	\$900
	Incidentals	3	\$25	5	\$375
<b>TOTAL</b>					<b>\$50,938</b>

**D. Equipment--** List non-expendable items that are to be purchased. (Note: Organization's own capitalization policy for classification of equipment should be used. Expendable items should be included in the "Supplies" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

Item	Quantity	Price	Cost
Forensic workstations	1	\$7,000	\$7,000
Forensic equipment /software	1	\$3,500	\$3,500
Forensic Write Block	5	\$580	\$2,900
Olympus Digital Camera/ 2GB Memory Card	10	\$200	\$2,000
Trauma Kits	50	\$150	\$7,500
Tableau TDI Forensic Duplicator	1	\$1,250	\$1,250

TOTAL \$69,438

Total Personnel & Fringe Benefits

\$300,051

C. Travel-- Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meetings, etc. Show the basis of computation (e.g., six people 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects travel and meals for trainees should be listed separately. Show the number of trainees and unit cost involved. Identify the location of travel, if known. Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

LAPD

Purpose of Travel	Location	Item	Quantity	Price	Days	Cost
ICAC National Convention	TBD	Airfare	10	\$500		\$5,000
		Lodging	10	\$150	4	\$6,000
		Meals	10	\$60	5	\$3,000
		Incidentals	10	\$25	5	\$1,250
Dallas Conference	Dallas, Texas	Airfare	1	\$500		\$500
		Lodging	1	\$175	4	\$700
		Meals	1	\$60	5	\$300
		Incidentals	1	\$25	5	\$125
Interpol, Crimes Against Children, Lyon France		Airfare	1	\$1,800		\$1,800
		Lodging	1	\$200	4	\$800
		Meals	1	\$142	4	\$568
		Incidentals	1	\$25	4	\$100
ICAC Investigative Techniques Various		Airfare	2	\$500		\$1,000
		Meals	2	\$60	5	\$600
		Incidentals	2	\$25	5	\$250
		Lodging	2	\$150	5	\$1,500
ICAC Undercover Techniques Various		Airfare	2	\$500		\$1,000
		Meals	2	\$60	5	\$600
		Incidentals	2	\$25	5	\$250
		Lodging	2	\$150	5	\$1,500
ICAC Supervisor Course	Alexandria, VA	Airfare	2	\$500		\$1,000
		Meals	2	\$60	5	\$600
		Incidentals	2	\$25	5	\$250
		Lodging	2	\$150	5	\$1,500
ICAC Task Force Meetings		Airfare	4	\$500		\$2,000
		Lodging	4	\$150	3	\$1,800
		Meals	4	\$60	4	\$960
		Incidentals	4	\$25	4	\$400
Black Bag Forensic Training		Airfare	1	\$200		\$200
		Lodging	1	\$175	5	\$875

**THE 2012 LA ICAC TASK FORCE PROGRAM  
Budget Detail Worksheet**

Purpose: The Budget Detail Worksheet may be used as a guide to assist you in the preparation of the budget and budget narrative. You may submit the budget and budget narrative using this form or in the format of your choice (plain sheets, your own form, or a variation of this form). However, all required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be deleted.

A. Personnel--List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Computation	Cost
Detective II	1 Detective II at 70% of \$4,085 = \$2860 x 26 pay periods (07/01/12 - 06/30/13)	\$74,347
Police Officer III	1 Police Officer III at 70% of \$3570 = \$2499 x 26 pay periods (07/01/12 - 06/30/13)	\$64,974
Overtime	\$67 (avg. sworn overtime rate) X 1,362.567 hours	\$91,292
	<b>TOTAL</b>	<b>\$230,613</b>

B. Fringe Benefits--Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation, and Unemployment Compensation.

Sworn	
Pension	30.19%
Flex Benefit Program	10.44%
Employee Assistance	0.08%
Medicare	1.31%
Part Time / Seasonal / Temporary Pension	0.08%
Unused Sick/Vacation Payout	1.61%
Unemployment Claims	0.02%
Workers' Compensation	6.47%
Carry Forward, Positive	-0.36%
<b>Total Fringe Benefits</b>	<b>49.84%</b>

Name/Position	Compensation	Cost
Detective II	\$74347 x 49.84%	\$37,055
Police Officer III	\$64974 x 49.84%	\$32,383

Utilizing a total of \$63,625 in travel expense funds, the LA ICAC will provide various training seminars and conferences for affiliates and Task Force members not employed by the City of Los Angeles. The training includes, but is not be limited to, the following courses: ICAC Investigative Techniques, ICAC Undercover Chat, ICAC Cyber Tip Management, ICAC Peer to Peer, ICAC Commanders' Task Force meetings, ICAC Trial Advocacy for Prosecutors, ICAC Unit Supervisor, Interpol crimes Against Children, Advanced Cyber Investigations, Black Bag/Mac Forensic Training, Child Protection System (CPS train the trainer), Tactical Medical Training, Advance Cyber/forensic classes, Child Abuse Investigation, Protecting Children Online, and Child Sexual Exploitation Investigations. Conferences may include the ICAC National Conference, Project Safe Childhood Conference, High Tech Crime Investigators Association (HTCIA) Conference, and the Consumer Electronic Show (CES).

7. Other Costs

The LA ICAC will spend a total of \$62,100 in funding for Other Costs. The LA ICAC will purchase (3) Guidance Software EnCase Forensic passport/site subscriptions for access to unlimited Guidance Software training courses during the year. The grant funds will also be used to pay the registration/tuition/licensing for (1) Black Bag forensic training, (1) Tactical Medical Modulate a/b, (1) Advance Forensic Training, FTK and Cellebrite renewal licenses.

The registration fees for (1) task force member and (1) affiliate to attend the Dallas Conference are included in this budget. Funds have been allotted for (4) wireless broadband service fees, Internet and Blackberry telephone service, and parking fees for six response vehicles for one year.

Note:

Projected funds spent on affiliate agencies	= \$146,700
Projected 25% of \$582,812 funding	= \$145,703
Funds over 25%	= \$997

5. Construction-None

6. Consultants/Contractors

**Symposium on Cyber Crime Awareness & Prevention** -- The LA ICAC will spend a total of \$9,450 in funding on the 4<sup>th</sup> Annual Cyber Symposium. The Symposium will provide parents, educators and students with a comprehensive overview of issues relating to the prevention of cyber-crime through panel discussions and workshops on a wide range of subjects, including Internet safety, child exploitation, cyber bullying, digital reputation and piracy. The Symposium speakers are law enforcement experts from the LAPD, Los Angeles City Attorney's Office, and Los Angeles County Sheriff's Department, as well as our partners from the Inter-Agency Council on Child Abuse & Neglect, National Center for Missing and Exploited Children, Los Angeles County Office of Education, Facebook, Verizon, McAfee, MPAA and others. Children who are growing up in the digital age are being targeted by online predators at an alarming rate. We have found that there is a great demand from parents, educators, and students to learn more about how to keep children safe on the Internet. While students are being taught how to use computers in school, Internet safety is not taught in school. Yet, regularly, there are incidents occurring where children are being bullied, are sending inappropriate images of themselves and others out into the cyber world, and who are being preyed upon by sexual predators. This training, which is unique because it involves middle school students -- who are at the greatest risk -- will provide the attendees with the information and necessary tools to protect themselves in the cyber world. This Symposium will support our shared mission to promote awareness and prevent cyber-crime, as well as to strengthen partnerships between federal, state and local law enforcement agencies through education and networking and enhance abilities to prevent, solve and control cyber-crime.



Protecting Children Online, and Child Sexual Exploitation Investigations. Conferences may include the ICAC National Conference, Project Safe Childhood Conference, High Tech Crime Investigators Association (HTCIA) Conference, and the Consumer Electronic Show (CES).

**3. Equipment**

To keep up with technological advances and the increase of affiliates to the LA ICAC, \$56,730 of grant funds will be used to purchase forensic computers, desktop computers with monitors, laptop computers, software, cameras, tableau duplicator, network hardware, trauma kits, surveillance and tactical equipment, and cellphone forensic hardware. Purchases specifically for computer forensic equipment are a PC Laptop computer with software (Microsoft Office, TechSmith and Guidance Software EnCase), digital cameras, Forensic Write Blockers, miscellaneous cables, connectors and tools. The equipment will vary depending on the need of each affiliate. The ICAC Unit will be replacing its aging server.

**4. Supplies**

The LA ICAC will spend a total of \$39,918 in funding for supplies. These supplies consist of promotional items, office supplies (thumb drives, digital voice recorders, recordable CDs/DVDs, digital tape recorders, miscellaneous expenses, etc.), supplies for the forensic vehicle, and internal/external hard drives. These items will assist the LAPD and improve the quality of the LA ICAC Task Force Program. To promote internet safety, the LA ICAC will purchase 100 challenge coins for promotional give-aways. The LA ICAC will provide these items to the members of the public during community outreach programs.

**LOS ANGELES POLICE DEPARTMENT**  
**2012 INTERNET CRIMES AGAINST CHILDREN TASK FORCE**  
**2012-50099-CA-MC**

**BUDGET NARRATIVE**

The budget for the Los Angeles Regional Internet Crimes Against Children Task Force Program (LA ICAC or Task Force) continues to promote interdiction, prevention and apprehension of child predators. Emphasizing a regional approach, the focus is on increasing the number and improving the quality of investigations by providing funds for salaries, overtime, training fees, travel expenses and purchasing computers and equipment.

**1. Personnel and Fringe Benefits**

The LAPD has allocated a total of \$300,051 for personnel salaries, fringe benefits and overtime to continue the guaranteed staffing in the ICAC Unit. Although the Los Angeles Police Department (LAPD) has staffed the Unit with a Lieutenant I, a Detective III, three Detectives II, four Detectives I, two Police Officers III, a Police Officer II and a Clerk Typist, the grant will continue to pay the salaries for one Detective II and one Police Officer III and overtime for the ICAC Unit.

**2. Training and Travel**

Utilizing a total of \$50,938 in funds, the LA ICAC will provide various training seminars and conferences for LAPD employees. The training includes, but is not be limited to, the following courses: ICAC Investigative Techniques, ICAC Undercover Chat, ICAC Cyber Tip Management, ICAC Peer to Peer, ICAC Commanders' Task Force meetings, ICAC Trial Advocacy for Prosecutors, ICAC Unit Supervisor, Interpol crimes Against Children, Advanced Cyber Investigations, Black Bag/Mac Forensic Training, Child Protection System (CPS train the trainer), Tactical Medical Training, Advance Cyber/forensic classes, Child Abuse Investigation,

In December 2008, the LA ICAC executed Operation Shutdown II, a multi-agency task force. The purpose of Operation Shutdown II was to conduct probation and parole searches of sex registrants who have search conditions as a result of prior child pornography convictions (Penal Code Section 311, et al.). The Task Force consisted of LA ICAC investigators and affiliate members, along with members of the Los Angeles Police Department Registration Enforcement and Compliance Team (REACT) and Computer Crimes Unit (CCU), the Department of Children and Family Services, the U.S. Secret Service Computer Crimes Task Force, and the Los Angeles County Probation and Parole. The LA ICAC conducted a check of 20 individuals at their residences who were on parole or probation for Possession of Child Pornography. This action resulted in the arrests of eight suspects.

The LAPD has already purchased some dual-screened computers and equipment to overcome the challenge of rapidly changing technology. Each participating agency has received one to enable its investigators to multi-task by "chatting" on one screen while conducting searches or writing reports on the other. The LA ICAC will effectively increase the investigative capabilities of both State and local law enforcement officers in detecting, investigating, and apprehending criminals conducting Internet crimes against children offenses to include technology-facilitated child exploitation crimes. The LA ICAC will continue to aggressively conduct both proactive and reactive Internet crimes against children investigations and provide a safer environment for our children.

municipal populations. Established in 1869, the LAPD has a 140-year history of distinguished service, highlighted by its outstanding support of the Summer Olympics in 1984, and its top notch protection of Pope John Paul II's visit to Los Angeles in 1987.

Among the 20 principles that are stressed by the LAPD are the importance of public participation in crime prevention, friendly enforcement, and police/community partnerships. Because of its commitment to working with the community, the LAPD is succeeding in reducing crime in the communities it serves. It hopes to do the same while serving as the lead agency for the LA ICAC Task Force.

The LA ICAC experienced a significant increase in productivity during 2011. The information below represents an overview of a portion of the accomplishments:

- Arrests: 296 arrests were made or complaints filed.
- Federal Search Warrants: 24 Federal search warrants and 156 subpoenas or court orders were obtained.
- State/Local Search Warrants: 651 State/Local Search Warrants and 145 subpoenas or court orders were obtained.

In December 2007 through July 2008, Project Fairplay employed the proactive technique known as "Peer-to-Peer Investigations." Peer-to-Peer investigations targeted individuals sharing child pornography files among the Gnutella File Sharing Network. Users of the Gnutella Network made the files on their computer available for download to other users on the network. Thereby, the public availability of these files constituted distribution of child pornography.

undercover investigators enter various Internet chat rooms posing as children to engage and arrange meetings with predators who are interested in traveling to meet children for sex. During these proactive investigations, the investigators will also capture any sexually explicit images and videos that the predator sends them. In California, sending lewd material to a child in order to lure that child for sex is an additional felony charge that can be filed along with the attempt to molest a child when the predator travels to a meet location. Reactive cases arise from reports from a variety of sources, although most come from citizens directly or from NCMEC. In the event that the report is about a child who has already been molested, officers will attempt to assume the persona of the abused child to re-engage the predator through the Internet to gather corroborative evidence. If the predator agrees to meet for sex again, the individual can be charged with additional offenses. Cybertips are citizen complaints and Internet service provider complaints forwarded from NCMEC for the possession and posting of child pornography.

The LA ICAC will provide resources to ensure the successful operation of the ICAC Program. These resources include, but are not limited to, building space, furniture, investigative tools, computer equipment, forensic equipment, investigative staff, and support personnel.

## **V. ORGANIZATIONAL CAPABILITY AND COMPETENCIES**

The LAPD is the third largest police department in the United States, managing 10,000 sworn officers, 3,000 civilian employees, encompassing an area of 473 square miles, providing public safety to a population of approximately 3.8 million people, and an annual budget that exceeds one billion dollars. Although the LAPD has a relatively small police force in comparison to other major cities in the United States, it serves among the largest

The statistics that are collected monthly, quarterly and semi-annually will be submitted to the Office of Juvenile Justice and Delinquency Prevention (OJJDP) via the required semi-annual progress reports.

The LA ICAC is located within the Immigration and Customs Enforcement (ICE) regional headquarters in Long Beach, California. This will allow ICE and the LA ICAC to work together and collaborate on cases as well as have access to the forensic capabilities and laboratory housed within ICE. As a member of the ICE Task Force with cross Federal status, the LA ICAC members housed at ICE have become Customs Officers, allowing the individual to facilitate investigation and computer forensic examinations beyond city boundaries. This will enable the LA ICAC to establish better working relationships with other agencies through the work the computer forensic examiner provides.

As the lead agency, the LAPD will endeavor to coordinate all resources for the investigation of computer-facilitated crimes against children in Los Angeles County, evaluating all requests for assistance. If federal resources are being sought, ICE will be given special consideration.

The Task Force will conduct criminal investigations initiated from the Task Force members, other agencies (local, state and federal), public complaints, NCMEC, Children's Cybertip line and other similar sources. It will assess initial report information, identify jurisdiction related to prosecution and additional investigative follow up. The Task Force will write and serve search and arrest warrants and collect and process evidence. In addition, it will coordinate case presentation with the appropriate prosecutorial designee (District Attorney, Deputy Attorney General, and Assistant U.S. Attorney). The LA ICAC will conduct both proactive and reactive investigations. Proactive investigations occur when

establishing a formal relationship with the Task Force. They will also be provided with a presentation on the ICAC Program and the process for becoming an affiliate agency.

In the LAPD, the day-to-day activities of the assigned ICACU detectives are supervised by a Lieutenant, dedicated to ICAC duties. This supervisor is the LA ICAC Task Force Commander (TFC). The TFC ensures that all investigators follow the ICAC Task Force Operational and Investigative Standards. The TFC is responsible for case assignments and public presentation assignments. The TFC is also responsible for assigning requests for technical assistance and requests for resources. On an as-needed basis, the TFC will support requests for technical assistance, requests for resources and training by other LEAs and the community. The TFC is supervised by a Captain who provides direction for Task Force activities.

On a monthly basis, the TFC will compile a report showing the number of investigations completed, the status of each investigation (e.g., arrested, pending, etc.), the number of forensic examinations completed, the number and type of presentations given each month, the number of people trained, the frequency of technical assistance provided, and the number of times the Task Force served as a resource to the community and other LEAs. On a quarterly basis, the TFC will complete a report detailing the Task Force's status toward achieving the stated goals and objectives. This report will list each objective as shown in this application, each goal associated with the individual objectives, and our status to date. Those areas where we are not on target toward achieving our stated goals will be reviewed by the TFC. Resources will be allocated to those areas to ensure our ability to meet our goals as stated in this application.

**Objective #9:** The Task Force will fully participate in nationally coordinated investigations.

Activities:

When notification is received of nationally coordinated investigations, the Task Force will:

- Identify available resources for participation;
- Make personnel resources available for all necessary meetings as identified by investigation leader; and,
- Report participation on six-month progress report.

Projected Goal: The Task Force will participate in all nationally coordinated investigations as requested. It is impossible to estimate how many nationally coordinated investigations in which we will be asked to participate.

#### **IV. PROJECT/PROGRAM DESIGN IMPLEMENTATION**

The Task Force will conduct both proactive and reactive investigations into computer and/or technology crimes perpetrated against children throughout its geographic service area. The Task Force services will be directed at communities within its multi-county service area. Services will be provided to children, teachers, parents, other concerned community members, and LEAs. Crimes committed by suspects residing in the service area will be investigated. Cases involving suspects residing outside of the service area/jurisdiction will be referred to the appropriate LEA.

The Task Force will seek to expand its membership during the grant period. A listing of those agencies seeking Task Force technical assistance or investigative assistance with ICAC-related cases has been compiled. Those agencies will be targeted and contacted about



- Keep agencies apprised of training opportunities, national coordinated investigations and planning meetings; and,
- Invite agencies to attend quarterly Task Force meetings.

Projected Goal: Obtain MOU signed by new partner agencies, which includes adoption of federal ICAC Task Force investigative standards.

**Objective #8**: The LA ICAC will provide financial assistance to partner agencies through training opportunities, equipment, etc., as funding allows.

Activities:

To achieve this objective, the Task Force will, as funding allows:

- Identify potential training classes that may be applicable to partner agencies;
- Advise partner agencies of training classes and ascertain interest and availability for classes;
- Register partner agency employee for classes;
- Identify equipment needs for partner agencies; and,
- Assist partner agencies with the purchase and acquisition of needed equipment, specifically computer software and computers.

Projected Goal: The LA ICAC will dedicate over twenty five percent of grant funds towards the training and equipment of partner agencies. This assistance will be tracked and reported on the Task Force's six-month progress reports.

- Re-contact the requestor to provide the name of the chosen presenter;
- Provide copies of the Speaker Request Form to supervisors and the Task Force Records Officer;
- After the presentation, follow-up to ascertain the number of attendees via a sign-in sheet (if applicable); and ,
- Report the presentations on the monthly statistical reports.

Projected Goal: 24/12 community outreach and law enforcement presentations conducted.

**Objective #7:** The Task Force will formalize law enforcement partnerships through signed Memoranda of Understanding (MOUs) which includes adoption of federal ICAC Task Force investigative standards.

Activities:

To achieve this objective, the Task Force will:

- Contact agencies that have requested assistance, training, or information in the past year;
- Outreach to those agencies where Cybertips are referred to;
- Conduct presentations to agencies within the Task Force counties;
- Ensure the MOU includes language requiring partner agencies to adopt ICAC Task Force Investigative Standards for all ICAC-related investigations;
- Provide a copy of ICAC Task Force Investigative Standards to all partner agencies;
- Keep copies of signed MOUs on file;
- Add agency to list of formal ICAC partners;

Projected Goal: 250 ICAC related referrals to which the Task Force responded.

**Objective #6**: The LA ICAC will engage in law enforcement and community outreach activities including training, prevention, and education activities. In accordance with the National Project Safe Childhood Initiative, the Task Force recognizes the need to train federal, state, and local law enforcement. The Task Force also recognizes the need for continued awareness and public education campaigns.

Activities:

To achieve this objective, the Task Force will:

- Receive requests via telephone, mail or email for presenters from people representing LEAs and community groups (community groups include, but are not limited to, schools, youth organizations, community-based organizations, state and local law enforcement associations and chapters, local businesses, business organizations, victim service providers, faith-based organizations, the media, and family advocacy organizations);
- Complete the Speaker Request Form with information pertaining to the date/time of the event; the identity and contact information of the requestor; the location of the event; the number of people expected; and the topic desired;
- Search for and identify someone on the Task Force who has the skills and knowledge to make the presentation;
- Contact that person to ensure that he/she is available on the date requested;
- Provide the identified speaker with the information needed (a copy of the Speaker Request Form);

Activities:

To achieve this objective, the Task Force will:

- Prepare case for prosecution based on prosecutor's standards;
- Complete statistical tracking to include the number of cases submitted for federal prosecution, the number of cases accepted for federal prosecution, the number of cases submitted for state prosecution, and the number of cases submitted for local prosecution; and,
- Complete statistical tracking to include case dispositions (e.g., unfounded, suspended, plea, or trial).

Projected Goal: 30 total cases submitted for federal, state, or local prosecution.

**Objective #5:** The Task Force will effectively respond to referrals from agencies (other task forces, federal partners, cybertips, etc.).

Activities:

To achieve this objective, the Task Force will:

- Accept referrals from participating agencies, citizens, teachers, NCMEC, and other related entities;
- Assess referrals for appropriateness as related to the ICAC Guidelines;
- Refer non-ICAC related referrals and requests to the appropriate agency;
- Provide and Identify information/resources needed by requesting party; and,
- Document actions taken on statistical reporting form.

Activities:

To achieve the objective the Task Force will complete the following activities:

- Receive forensic requests from Task Force members and affiliate agencies within the Task Force service area;
- Assess forensic requests received for appropriateness as related to the ICAC Program;
- Refer non-ICAC related referrals and requests to the appropriate agency;
- Triage forensic requests based on Task Force guidelines (based on pending court dates, seriousness of the crime, etc.);
- Coordinate forensic requests/requirements with respective prosecutor to minimize unneeded analysis;
- Assist in conducting previews;
- Assist in search warrants;
- Prepare forensic report based on Task Force policy; and,
- Complete statistical tracking form for forensic examinations completed.

Projected Goal: 120 forensic examinations completed.

**Objective #4:** The Task Force will assist, to the extent possible, with the effective prosecution of cases at the appropriate level. The Task Force will strive to increase federal involvement in the prosecution of these cases as set forth in the *National Project Safe Childhood Initiative*.

and local efforts as identified in the U.S. Attorney General's *Project Safe Childhood Initiative*;

- Assess initial report information;
- Identify responsible jurisdiction related to prosecution and additional investigative follow up;
- Develop suspect information;
- Develop probable cause through appropriate investigative techniques;
- Write and execute search and arrest warrants;
- Collect and process evidence;
- Conduct undercover investigations including, but not limited to, on-line chat, Peer-to-Peer, monitoring of social network sites, e.g., MySpace, Facebook, Zanga, etc. The Fresno ICAC will strive whenever possible to integrate federal, state and local efforts as stated in the Project Safe Childhood Initiative;
- Coordinate case presentation with appropriate prosecutorial designee (Assistant United States Attorney, District Attorney, Deputy Attorney General, etc.); and,
- Complete a statistical tracking form for investigation to include information on case outcome (arrests, search warrant, etc.).

Projected Goal: 100/40 reactive and proactive cases investigated.

**Objective #3:** The Task Force will serve as a forensic resource to affiliate agencies and other agencies within the Task Force's geographical service area.

Activities:

To achieve this objective, the Task Force will:

- Accept referrals and requests for information from participating agencies, citizens, teachers, NCMEC, and other related entities;
- Assess referrals and requests for appropriateness as related to the ICAC Program;
- Refer non-ICAC related referrals and requests to the appropriate agency;
- Identify information/resources needed by the requesting party;
- Provide requested information/resources to the requesting party;
- Provide other information identified by assessment to the requesting party; and,
- Document actions taken on a statistical reporting form.

Projected Goal: 150 ICAC related referrals and requests will be received and forwarded to the appropriate agency.

**Objective #2:** The Task Force will conduct both proactive and reactive investigations into the computer/technology crimes perpetrated against children and youth.

Activities:

To achieve this objective for reactive cases, the Task Force will complete the following activities:

- Conduct criminal investigations initiated from Task Force members, allied agencies (local, state, and federal), citizen complaints, teachers, cybertips, NCMEC, and other similar sources. The Task Force will strive whenever possible to integrate federal, state

promoting education and information to the public through the media and community presentations. In fact, recently NBC's Los Angeles Region produced a special investigation regarding the LA ICAC mission during its highest rating period of "Sweeps Week." This information was also broadcast widely through the Internet. The LA ICAC also published an article for the February edition of *Police Chief Magazine* which was highlighted as the feature article and covered the mission of the LA ICAC. The LA ICAC also won the International Association of Chiefs of Police Award for Use of Technology for the apprehension of criminals using computers to facilitate crimes. The LA ICAC appeared on a local television program "Sunday LA." The program was about child sexual predators and helping the public understand the current laws. The news program was available in 2.3 million household in Southern California.

Additional appearances on national television (English and Spanish) and local radio are expected. Moreover, the LAPD has designed and is hosting a website for the LA ICAC Task Force Program. In its effort to collaborate with the community, the LAPD has already made several Internet Safety presentations to schools, parent groups, and youth conferences, most notably the 2011 Internet Cyber Symposium, where an Internet safety program was delivered to approximately 350 children.

### **III. GOALS, OBJECTIVES, AND PERFORMANCE MEASURES**

The LA ICAC has incorporated the goals of the National ICAC Program and their strategic plan in its current plan for fiscal years 2012 and 2013. The LA ICAC will achieve the following goals during this 12 month period:

**Objective #1:** The Task Force will serve as a resource for communities and agencies within its geographic area.



pornography using computers or digital devices, they almost always leave digital remnants, artifacts and a recurring record of their crimes. Unfortunately, perpetrators may get away with these crimes if computers or other devices capable of storing data such as commercial servers, workstations, laptops, hard drives, digital cameras, palm size computers, and PDAs (personal data assistants) are not examined by trained and experienced forensics specialists, and preserved with special precautions. When the integrity of the evidence is compromised, its use is diminished in obtaining a conviction. In jurisprudence, this is referred to as maintaining the "chain of custody." The "chain of custody" specifically refers to the documentation or trail showing the seizure, custody, control, transfer, analysis and disposition of physical and electronic evidence. Because evidence is used in court to convict persons of crimes, it must be handled in a scrupulously careful manner to avoid later allegations of tampering or misconduct which can compromise the prosecution's case and lead to acquittal.

For the computer forensics field, the concept of "chain of custody" equates to the following best practices. Best practices can be described as the methods and procedures used to collect digital evidence, while maintaining its integrity. In order to conform to best practices, examiners require knowledge and extensive training to apply them and the tools and a properly equipped facility to carry them out.

The LAPD and the LA ICAC member agencies recognize the need for prevention efforts. The LAPD has already reached out to the media and the public. Thus far, it has enjoyed some success by having its personnel appear on the Dr. Phil Show, the Early Show on NBC with Katie Couric, and computer radio shows on KFI-AM 640 and KNX-AM 1070 to promote awareness of Internet dangers for children. The LA ICAC has been aggressively

the technological advances of the computer devices used, and an increase in the amount of time children and youth spend using the Internet daily.

When it comes to computer facilitated crimes against children, the most effective tool is forensic computer examinations. Forensic computer examination is the process of collecting, analyzing and preserving computer related data. Examiners use special tools and follow certain evidence collection procedures. The forensic examiner's tools usually include operating system utilities (for backups, disk manipulation, string searches, etc.), data recovery software (to thwart file deletion attempts) file viewers and Hex editors (to perform Win/Mac data conversion and reveal information contents and patterns) and commercial firewalls (for network sniffing and port scanning during investigations).

Digital evidence is information and data of investigative value that is stored and transmitted by an electronic device. Such evidence is acquired when data or physical items are collected and stored for examination purposes. Computer forensic evidence is often latent in the same sense as fingerprints or DNA evidence. It can cross borders with ease and speed, is fragile and can be easily altered, damaged, or destroyed, and it is sometimes time sensitive.

Computer forensic evidence, like all other evidence, must be handled carefully and in a manner that preserves its evidentiary value. Certain types of computer evidence require special collection, packaging, and transportation. If precautions are not taken or if the computer is not examined by anyone other than a trained and experienced computer forensics specialist, then the usefulness and credibility of that evidence will be compromised.

The ability to bring perpetrators of serious crimes against children to justice requires that the data be preserved. When prospective exploiters of children record or recreate

Young people continue to receive unwanted sexual solicitations while online. During the past year, the number of Internet-users under the age of 18 who experienced an unwanted exposure to sexual material was at an all-time high of 34 percent of users.<sup>3</sup> Particularly disturbing trends in these solicitations are requests for young people to send photographs of themselves in sexually explicit poses. It is a crime, under federal law, to take, distribute, or possess sexually explicit images of children younger than 18 years of age. Many of these photographs would constitute child pornography. When a person under the age of 18 complies with these requests, he/she may not be able to realize the potential impact of his/her actions. The picture(s) could be circulated online to hundreds of people, or more. The victim would have no way of retrieving the images.

The foregoing statistics mirror what is happening locally in the Task Force's area. During calendar year 2011, the Task Force received 1,971 Cybertips from the National Center for Missing and Exploited Children (NCMEC) and 2,051 investigations. The Task Force continues to receive documented complaints regarding the manufacturing, distribution, and possession of child pornography. In addition to the documented complaints and Cybertips received, the Task Force receives countless phone calls and referrals from parents, teachers, relatives, and other agencies regarding possible online crimes committed against young people.

Both the national and local statistics suggest that the online victimization of children is not decreasing, but growing significantly, on all levels. This could be attributed to a combination of any or all factors including, but not limited to, an increase in the number of online child predators, an increase in a young person's access to computers, an increase in

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<sup>3</sup> Online Victimization of Youth: Five Years Later, 2006, National Center for Missing & Exploited Children

The Task Force encompasses an area primarily in and around Los Angeles County, which has a population of approximately 10 million people. The ICAC Unit (ICACU), Juvenile Division, LAPD, provides functional oversight for the Task Force operations and serves as the overseer of the grant funds.

Throughout the areas served by the Task Force, access to computers and other technology-related communication devices increased at a dramatic rate. Computers are available to children in homes, schools, public libraries, community youth centers, and countless other public places where youth congregate. Based on data from the United States (U.S.) Census Bureau (2005), it is estimated there are over 24.5 million Internet users in the United States from the age of 10 through 17.<sup>1</sup> Additionally, youth are accessing the Internet at ever-increasing levels. The technological advances over the last five years have been staggering. There have been “large increases in the capacity of computers to receive and transmit images; increases in speeds of Internet access; increases in the availability of inexpensive, sophisticated digital cameras, web cameras, cell phones camera, and media players; and the development of new technologies such as peer-to-peer file sharing.”<sup>2</sup>

This increase in technology has created a tremendous potential learning experience for youth. Unfortunately, it has also brought with it the increased potential for online victimization of these same young people to include unwanted exposure to sexual material, unwanted sexual solicitations, and online harassment. Over the last several years, the aggressive marketing of sexual material on the Internet has increased. Young people encounter unwanted exposure to sexual material through pop-up ads and malicious software. These items have even been found bundled in game demonstrations.

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<sup>1</sup> Online Victimization of Youth: Five Years Later, 2006, National Center for Missing & Exploited Children

<sup>2</sup> IBID

## II. PROBLEM STATEMENT

For many years, the Los Angeles Area has suffered from a lack of resources to combat the problem of Internet predators and the possession and distribution of child pornography over the Internet. The Los Angeles Police Department (LAPD) recognized the need for collaboration and set about with Federal assistance to form the Los Angeles Regional Internet Crimes Against Children Task Force (LA ICAC or Task Force). This monumental task required a great deal of effort and planning. However, the LAPD overcame its initial obstacles, forming the Task Force late in 2005. The Task Force is currently comprised of 50 participating law enforcement agencies (LEAs). Among them are the LAPD, the Los Angeles County Sheriff's Department, the cities of Azusa, Alhambra, Arcadia, Baldwin Park, Bell Gardens, Beverly Hills, Claremont, Downey, El Segundo, Gardena, Glendale, Hawthorne, Inglewood, Long Beach, Manhattan Beach, Pasadena, Torrance, the Los Angeles City Attorney's Office, and the Los Angeles County District Attorney's Office in Los Angeles County; Lompoc, County of Santa Barbara District Attorney and its Bureau of Investigations in Santa Barbara County; Oxnard, Ventura County Sheriff's Department, Naval Criminal Investigative Service at Port Hueneme, and Simi Valley, Ventura County's Sheriff's and District Attorney's Office in Ventura County; the City of Redlands and the San Bernardino County Sheriff's Department in San Bernardino County; and, Anaheim, Garden Grove, Huntington Beach, Newport Beach, and the Orange County Sheriff's Department in Orange County. Also participating are the United States Postal Inspection Service, United States Immigration and Customs Enforcement Agency (ICE), and the United States Attorney's Office. The intent is to add additional LEAs during fiscal year 2013.

**LOS ANGELES POLICE DEPARTMENT**  
**2012 INTERNET CRIMES AGAINST CHILDREN TASK FORCE**  
**2012-50099-CA-MC**

**PROGRAM NARRATIVE**

**I. PROJECT ABSTRACT**

The Los Angeles Police Department (LAPD) is a law enforcement community leader that has integrated the Los Angeles Regional Internet Crimes Against Children (LA ICAC) Task Force into its law enforcement efforts. This Task Force serves five counties and encompasses an area of approximately 29,500 square miles and 16 million community members. The purpose the LA ICAC is to quickly respond, investigate and prosecute incidents involving the exploitation of juveniles through the use of the Internet. The Task Force specialized investigators allow monitoring and interception of wireless data, prevents destruction of computerized evidence, enables physical transportation of hardware during a search warrant, and enables a quick response to prosecute perpetrators.

The ICAC Unit, LAPD, will evaluate the Task Force progress and provide forums for discussion through quarterly meetings. The LA ICAC will continue to seek media opportunities to publicize computer safety tips, thus reducing the number of investigations required.

This grant award will allow for the partial funding of the salaries of a Detective II Investigator, a Police Officer III investigator, overtime, and the provision of investigation training, computer forensic training, computer equipment, supplies and other allowable expenses for members of the Task Force.

Internet crimes against children; 3) provide forensic, preventive, and investigative assistance to parents, educator, prosecutors, law enforcement, and other concerned with Internet crimes against children; 4) develop multijurisdictional, multiagency responses and partnerships to Internet crimes against children offenses through ongoing informational, administrative, and technological support to other State and local law enforcement agencies, as a means for such agencies to acquire the necessary knowledge, personnel, and specialized equipment to investigate and prosecute such offenses; 5) participate in nationally coordinated investigations in any case in which the Attorney General determines such participation to be necessary, as permitted by the available resource of such task force; 6) establish or adopt investigative and prosecution standards consistent with norms, to which such task force shall comply; 7) investigate, and seek prosecution on, tips related to Internet crimes against children, including tips from Operation Fairplay, the National Internet Crimes Against Children Data System, the National Center for Missing and Exploited Children's CyberTipline, ICAC task forces, and other Federal, State, and local agencies, with priority being given to investigate leads that indicate possibility of identifying or rescuing child victims, including investigative leads that indicate a likelihood of seriousness of offense or dangerousness to the community; 8) develop procedures for handling seized evidence; 9) maintain reports required by OJJDP and other reports and records as determined by the Attorney General; and 10) seek to comply with national standards regarding the investigation and prosecution of Internet crimes against children, as set forth by the Attorney General, to the extent such standards are consistent with the law of the State where the task force is located.

NCA/CF



Department of Justice  
Office of Justice Programs  
Office of Juvenile Justice and  
Delinquency Prevention

**GRANT MANAGER'S MEMORANDUM, PT. I:  
PROJECT SUMMARY**  
**Cooperative Agreement**

PROJECT NUMBER

2012-MC-FX-K002

PAGE 1 OF 1

This project is supported under FY12 (OJJDP ICAC) 42 USC 17611-17617

1. STAFF CONTACT (Name & telephone number)

Jeffrey Gersh  
(202) 514-5535

2. PROJECT DIRECTOR (Name, address & telephone number)

Kurtis Kobayashi  
Grant Specialist  
100 West First Street  
Suite 842  
Los Angeles, CA 90012-4112  
(213) 486-0380

3a. TITLE OF THE PROGRAM

OJJDP FY 12 Internet Crimes Against Children Task Force Continuations

3b. POMS CODE (SEE INSTRUCTIONS  
ON REVERSE)

4. TITLE OF PROJECT

2012 ICAC Task Force - Los Angeles

5. NAME & ADDRESS OF GRANTEE

City of Los Angeles  
200 North Spring Street SW Mezzanine, Room M175  
Los Angeles, CA 90012-4112

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 07/01/2012 TO: 06/30/2013

8. BUDGET PERIOD

FROM: 07/01/2012 TO: 06/30/2013

9. AMOUNT OF AWARD

\$ 582,812

10. DATE OF AWARD

09/28/2012

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Los Angeles Police Department (LAPD) recognizes the importance of expanding the capacity of the Los Angeles Internet Crimes Against Children (ICAC) Task Force. The Los Angeles ICAC will be hosting a Cyber Crime Prevention Symposium for middle and high school aged youth. This day-long symposium will provide a comprehensive overview of the many relevant topics relating to cyber crime, including panel discussions on internet safety, cyber bullying and sexting. In addition, due to a recent operational tragedy, the LAPD will be using OJJDP funds to send ICAC officers to training so that they can obtain Emergency Medical Technician certificates. During this recent emergency, this training and the availability of medical equipment was credited for saving the life of a law enforcement official. This type of training could prove to be invaluable in the field during an officer involved situation or to save the life of injured citizens or children.

Pursuant to Section 104 of the PROTECT Act, the ICAC Task Force shall 1) consist of State and local investigators, prosecutors, forensic specialists, and education specialists who are dedicated to addressing the goals of the task force; 2) engage in proactive investigations, forensic examinations, and effective prosecutions of





**Department of Justice**

Office of Justice Programs

*Office of Juvenile Justice and Delinquency Prevention*

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Washington, D.C. 20531

**Memorandum To:** Official Grant File

**From:** James Antal, NEPA Coordinator

**Subject:** Categorical Exclusion for City of Los Angeles

The recipient agrees to assist OJJDP to comply with the National Environmental Policy Act (NEPA) and other related federal environmental impact analyses requirements in the use of these grant funds either directly by the recipient or by a subrecipient. Accordingly, prior to obligating grant funds, the grantee agrees to first determine if any of the following activities will be related to the use of the grant funds and, if so, to advise OJJDP and request further NEPA implementation guidance. Recipient understands that this special condition applies to its activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity is being conducted by the recipient, a subrecipient, or any third party and the activity needs to be undertaken in order to use these grant funds, this special condition must first be met. The activities covered by this special condition are: a. new construction; b. minor renovation or remodeling of a property either; (1) listed on or eligible for listing on the National Register of Historic Places or; (2) located within a 100-year flood plain; c. a renovation, lease, or any other proposed use of a building or facility that will either; (1) result in a change in its basic prior use or; (2) significantly change its size and; d. Implementation of a new program involving the use of chemicals other than chemicals that are; (1) purchased as an incidental component of a funded activity and; (2) traditionally used, for example, in office, household, recreational, or education environments.



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*SPECIAL CONDITIONS*

23. The recipient agrees to comply with applicable requirements to report first-tier subawards of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients of award funds. Such data will be submitted to the FFATA Subaward Reporting System (FSRS). The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the Office of Justice Programs web site at <http://www.ojp.gov/funding/ffata.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here. This condition, and its reporting requirement does not apply to grant awards made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
24. Any Web site that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages (i.e., pages (exclusive of documents) whose primary purpose is to navigate the user to interior content), and on any pages from which a visitor may access or use a Web-based service, including any pages that provide results or outputs from the service:
- "This Web site is funded [insert "in part," if applicable] through a grant from the [insert name of OJP component], Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, this Web site (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided)."
- The full text of the foregoing statement must be clearly visible on the home page. On other pages, the statement may be included through a link, entitled "Notice of Federal Funding and Federal Disclaimer," to the full text of the statement.
25. Approval of this award does not indicate approval of any consultant rate in excess of \$450 per day. A detailed justification must be submitted to and approved by the Office of Justice Programs (OJP) program office prior to obligation or expenditure of such funds.



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AWARD DATE 09/28/2012

*SPECIAL CONDITIONS*

19. ICAC Annual Reports

The recipient agrees to submit annual reports to OJP that set forth the following:

(A) Staffing levels of the task force, including the number of investigators, prosecutors, education specialists, and forensic specialists dedicated to investigating and prosecuting Internet crimes against children.

(B) Investigation and prosecution performance measures of the task force, including--

(i) the number of investigations initiated related to Internet crimes against children;

(ii) the number of arrests related to Internet crimes against children; and

(iii) the number of prosecutions for Internet crimes against children, including--

(I) whether the prosecution resulted in a conviction for such crime; and

(II) the sentence and the statutory maximum for such crime under State law.

(C) The number of referrals made by the task force to the United States Attorneys office, including whether the referral was accepted by the United States Attorney.

(D) Statistics that account for the disposition of investigations that do not result in arrests or prosecutions, such as referrals to other law enforcement.

(E) The number of investigative technical assistance sessions that the task force provided to nonmember law enforcement agencies.

(F) The number of computer forensic examinations that the task force completed.

(G) The number of law enforcement agencies participating in Internet crimes against children program standards established by the task force.

20. The recipient agrees to forward reports of ICAC Task Force Program Monthly Performance Measures to the OJJDP-designated site.

21. The recipient agrees to comply with the OJJDP approved ICAC Task Force Operational and Investigative Standards

22. The recipient acknowledges that the Office of Justice Programs (OJP) reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including in connection with derivative works), for Federal purposes: (1) any work subject to copyright developed under an award or subaward; and (2) any rights of copyright to which a recipient or subrecipient purchases ownership with Federal support.

The recipient acknowledges that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under an award or subaward; and (2) authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes. "Data" includes data as defined in Federal Acquisition Regulation (FAR) provision 52.227-14 (Rights in Data - General).

It is the responsibility of the recipient (and of each subrecipient, if applicable) to ensure that this condition is included in any subaward under this award.

The recipient has the responsibility to obtain from subrecipients, contractors, and subcontractors (if any) all rights and data necessary to fulfill the recipient's obligations to the Government under this award. If a proposed subrecipient, contractor, or subcontractor refuses to accept terms affording the Government such rights, the recipient shall promptly bring such refusal to the attention of the OJP program manager for the award and not proceed with the agreement in question without further authorization from the OJP program office.

*CS*



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Office of Juvenile Justice and  
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*SPECIAL CONDITIONS*

18. Within 45 days after the end of any conference, meeting, retreat, seminar, symposium, training activity, or similar event funded under this award, and the total cost of which exceeds \$20,000 in award funds, the recipient must provide the program manager with the following information and itemized costs:

- 1) name of event;
- 2) event dates;
- 3) location of event;
- 4) number of federal attendees;
- 5) number of non-federal attendees;
- 6) costs of event space, including rooms for break-out sessions;
- 7) costs of audio visual services;
- 8) other equipment costs (e.g., computer fees, telephone fees);
- 9) costs of printing and distribution;
- 10) costs of meals provided during the event;
- 11) costs of refreshments provided during the event;
- 12) costs of event planner;
- 13) costs of event facilitators; and
- 14) any other costs associated with the event.

The recipient must also itemize and report any of the following attendee (including participants, presenters, speakers) costs that are paid or reimbursed with cooperative agreement funds:

- 1) meals and incidental expenses (M&IE portion of per diem);
- 2) lodging;
- 3) transportation to/from event location (e.g., common carrier, Privately Owned Vehicle (POV)); and,
- 4) local transportation (e.g., rental car, POV) at event location.

Note that if any item is paid for with registration fees, or any other non-award funding, then that portion of the expense does not need to be reported.

OJP will provide further instructions regarding the submission of this data at a later time.

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15. The Office of Juvenile Justice and Delinquency Prevention has elected to enter into a Cooperative Agreement rather than a grant with the recipient. This decision reflects the mutual interest of the recipient and OJJDP in the operation of the project as well as the anticipated level of Federal involvement in this project. OJJDP's participatory role in the project is as follows:
  - a. Review and approve major work plans, including changes to such plans, and key decisions pertaining to project operations.
  - b. Review and approve major project generated documents and materials used in the provision of project services. Provide guidance in significant project planning meetings, and participate in project sponsored training events or conferences.
16. The Project Director and key program personnel designated in the application shall be replaced only for compelling reasons. Successors to key personnel must be approved, and such approval is contingent upon submission of appropriate information, including, but not limited to, a resume. OJP will not unreasonably withhold approval. Changes in other program personnel require only notification to OJP and submission of resumes, unless otherwise designated in the award document.
17. The recipient shall submit semiannual progress reports. Progress reports shall be submitted within 30 days after the end of the reporting periods, which are June 30 and December 31, for the life of the award. These reports will be submitted to the Office of Justice Programs, on-line through the Internet at <https://grants.ojp.usdoj.gov/>.

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*SPECIAL CONDITIONS*

8. The recipient agrees to comply with applicable requirements regarding Central Contractor Registration (CCR) and applicable restrictions on subawards to first-tier subrecipients that do not acquire and provide a Data Universal Numbering System (DUNS) number. The details of recipient obligations are posted on the Office of Justice Programs web site at <http://www.ojp.gov/funding/ccr.htm> (Award condition: Central Contractor Registration and Universal Identifier Requirements), and are incorporated by reference here. This special condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
9. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department encourages recipients and sub recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
10. The recipient agrees to comply with all applicable laws, regulations, policies, and guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences, meetings, trainings, and other events, including the provision of food and/or beverages at such events, and costs of attendance at such events. Information on pertinent laws, regulations, policies, and guidance is available at [www.ojp.gov/funding/confcost.htm](http://www.ojp.gov/funding/confcost.htm).
11. The recipient understands and agrees that any training or training materials developed or delivered with funding provided under this award must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <http://www.ojp.usdoj.gov/funding/ojptrainingguidingprinciples.htm>.
12. The recipient agrees that if it currently has an open award of federal funds or if it receives an award of federal funds other than this OJP award, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this OJP award, the recipient will promptly notify, in writing, the grant manager for this OJP award, and, if so requested by OJP, seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.
13. Prior to the expenditure of confidential funds, the recipient and any subrecipients agree to sign a certification indicating that he or she has read, understands, and agrees to abide by all of the conditions pertaining to confidential fund expenditures as set forth in the OJP Financial Guide.
14. With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.

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*SPECIAL CONDITIONS*

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from OMB Circular A-133 audits (and any other audits of OJP grant funds) are not satisfactorily and promptly addressed, as further described in the current edition of the OJP Financial Guide.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
5. The recipient must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subrecipients. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by -

mail:

Office of the Inspector General  
U.S. Department of Justice  
Investigations Division  
950 Pennsylvania Avenue, N.W.  
Room 4706  
Washington, DC 20530

e-mail: [oig.hotline@usdoj.gov](mailto:oig.hotline@usdoj.gov)

hotline: (contact information in English and Spanish): (800) 869-4499

or hotline fax: (202) 616-9881

Additional information is available from the DOJ OIG website at [www.usdoj.gov/oig](http://www.usdoj.gov/oig).

6. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.
7. The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the agency determines that the recipient is a high-risk grantee. Cf. 28 C.F.R. parts 66, 70.

CD



Department of Justice  
Office of Justice Programs  
**Office of Juvenile Justice and  
Delinquency Prevention**

**Cooperative Agreement**

PAGE 1 OF 7

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) City of Los Angeles 200 North Spring Street SW Mezzanine, Room M175 Los Angeles, CA 90012-4112		4. AWARD NUMBER: 2012-MC-FX-R002	
		5. PROJECT PERIOD: FROM 07/01/2012 TO 06/30/2013 BUDGET PERIOD: FROM 07/01/2012 TO 06/30/2013	
1A. GRANTEE (RS/VENDOR NO.) 956000735		6. AWARD DATE 09/28/2012	7. ACTION Initial
3. PROJECT TITLE 2012 ICAC Task Force - Los Angeles		8. SUPPLEMENT NUMBER 00	9. PREVIOUS AWARD AMOUNT \$ 0
		10. AMOUNT OF THIS AWARD \$ 582,812	11. TOTAL AWARD \$ 582,812
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY12 (OJJDP ICAC) 42 USC 17611-17617			
15. METHOD OF PAYMENT GPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Mary Lou Leary Acting Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Charlie Beck Chief of Police	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL 	19A. DATE 10.12.12
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL YEAR FUND CODE BUD. ACT. OFC. DIV. REG. SUB. POMS AMOUNT X F MC 70 00 00 582812		21. LMCTGT0363	

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)



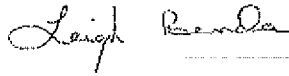
If you have questions regarding this award, please contact:

- Program Questions, Jeffrey Gersh, Program Manager at (202) 514-5535

- Financial Questions, the Office of Chief Financial Officer, Customer Service Center(CSC)  
at (800) 458-0786, or you may contact the CSC at [ask.ocfo@usdoj.gov](mailto:ask.ocfo@usdoj.gov).

Congratulations, and we look forward to working with you.

Sincerely,



Leigh Benda  
Chief Financial Officer



Department of Justice  
Office of Justice Programs  
Office of the Chief Financial Officer

Washington, D.C. 20531

September 28, 2012

Chief Charlie Beck  
City of Los Angeles  
200 North Spring Street  
SW Mezzanine, Room M175  
Los Angeles, CA 90012 - 4112

Reference Grant Number: 2012-MC-FX-K002

Dear Chief Beck:

I am pleased to inform you that my office has approved the following budget categories for the aforementioned grant award in the cost categories identified below:

Category	Budget
Personnel	\$233,121
Fringe Benefits	\$69,438
Travel	\$50,938
Equipment	\$56,930
Supplies	\$37,210
Construction	\$0
Contractual	\$73,075
Other	\$62,100
Total Direct Cost	\$582,812
Indirect Cost	\$0
Total Project Cost	\$582,812
Federal Funds Approved:	\$582,812
Non-Federal Share:	\$0
Program Income:	\$0

Match is not required for this grant program.

The approved budget clearance above includes the reclassification of \$63,625 (Other Law Enforcement Agencies) from Travel to the Consultants/Contracts category.

All individual consultant fees in excess of \$450 per 8 hour day require prior approval of OJP.

## Enforcing Civil Rights Laws

All recipients of Federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, are subject to the prohibitions against unlawful discrimination. Accordingly, OCR investigates recipients that are the subject of discrimination complaints from both individuals and groups. In addition, based on regulatory criteria, OCR selects a number of recipients each year for compliance reviews, audits that require recipients to submit data showing that they are providing services equitably to all segments of their service population and that their employment practices meet equal employment opportunity standards.

## Complying with the Safe Streets Act or Program Requirements

In addition to these general prohibitions, an organization which is a recipient of financial assistance subject to the nondiscrimination provisions of the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, 42 U.S.C. § 3789d(c), or other Federal grant program requirements, must meet two additional requirements: (1) complying with Federal regulations pertaining to the development of an Equal Employment Opportunity Plan (EEO Plan), 28 C.F.R. § 42.301-.308, and (2) submitting to OCR Findings of Discrimination (see 28 C.F.R. §§ 42.205(5) or 31.202(5)).

### 1) Meeting the EEO Plan Requirement

In accordance with Federal regulations, Assurance No. 6 in the Standard Assurances, COPS Assurance No. 8.B, or certain Federal grant program requirements, your organization must comply with the following EEO Plan reporting requirements:

If your organization has received an award for \$500,000 or more and has 50 or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare an EEO Plan and submit it to OCR for review **within 60 days from the date of this letter**. For assistance in developing an EEO Plan, please consult OCR's website at <http://www.ojp.usdoj.gov/ocr/eop.htm>. You may also request technical assistance from an EEO Plan specialist at OCR by dialing (202) 616-3208.

If your organization received an award between \$25,000 and \$500,000 and has 50 or more employees, your organization still has to prepare an EEO Plan, but it does not have to submit the EEO Plan to OCR for review. Instead, your organization has to maintain the EEO Plan on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eop.htm>.

If your organization received an award for less than \$25,000; or if your organization has less than 50 employees, regardless of the amount of the award; or if your organization is a medical institution, educational institution, nonprofit organization or Indian tribe, then your organization is exempt from the EEO Plan requirement. However, your organization must complete Section A of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eop.htm>.

### 2) Submitting Findings of Discrimination

In the event a Federal or State court or Federal or State administrative agency makes an adverse finding of discrimination against your organization after a due process hearing, on the ground of race, color, religion, national origin, or sex, your organization must submit a copy of the finding to OCR for review.

## Ensuring the Compliance of Subrecipients

If your organization makes subawards to other agencies, you are responsible for assuring that subrecipients also comply with all of the applicable Federal civil rights laws, including the requirements pertaining to developing and submitting an EEO Plan, reporting Findings of Discrimination, and providing language services to LEP persons. State agencies that make subawards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of subrecipients.

If we can assist you in any way in fulfilling your civil rights responsibilities as a recipient of Federal funding, please call OCR at (202) 307-0690 or visit our website at <http://www.ojp.usdoj.gov/ocr/>.

Sincerely,



Michael L. Alston  
Director

cc: Grant Manager  
Financial Analyst



**Department of Justice**  
Office of Justice Programs  
Office for Civil Rights

---

Washington, D.C. 20531

September 28, 2012

Chief Charlie Beck  
City of Los Angeles  
200 North Spring Street  
SW Mezzanine, Room M175  
Los Angeles, CA 90012-4112

Dear Chief Beck:

Congratulations on your recent award. In establishing financial assistance programs, Congress linked the receipt of Federal funding to compliance with Federal civil rights laws. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice is responsible for ensuring that recipients of financial aid from OJP, its component offices and bureaus, the Office on Violence Against Women (OVW), and the Office of Community Oriented Policing Services (COPS) comply with applicable Federal civil rights statutes and regulations. We at OCR are available to help you and your organization meet the civil rights requirements that come with Justice Department funding.

**Ensuring Access to Federally Assisted Programs**

As you know, Federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits funded programs or activities from discriminating on the basis of age in the delivery of services or benefits.

**Providing Services to Limited English Proficiency (LEP) Individuals**

In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of Federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website at <http://www.lep.gov>.

**Ensuring Equal Treatment for Faith-Based Organizations**

The Department of Justice has published a regulation specifically pertaining to the funding of faith-based organizations. In general, the regulation, Participation in Justice Department Programs by Religious Organizations; Providing for Equal Treatment of all Justice Department Program Participants, and known as the Equal Treatment Regulation 28 C.F.R. part 38, requires State Administering Agencies to treat these organizations the same as any other applicant or recipient. The regulation prohibits State Administering Agencies from making award or grant administration decisions on the basis of an organization's religious character or affiliation, religious name, or the religious composition of its board of directors.

The regulation also prohibits faith-based organizations from using financial assistance from the Department of Justice to fund inherently religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they must be held separately from the Department of Justice funded program, and customers or beneficiaries cannot be compelled to participate in them. The Equal Treatment Regulation also makes clear that organizations participating in programs funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. For more information on the regulation, please see OCR's website at <http://www.ojp.usdoj.gov/ocr/etfbo.htm>.

State Administering Agencies and faith-based organizations should also note that the Safe Streets Act, as amended; the Victims of Crime Act, as amended; and the Juvenile Justice and Delinquency Prevention Act, as amended, contain prohibitions against discrimination on the basis of religion in employment. Despite these nondiscrimination provisions, the Justice Department has concluded that the Religious Freedom Restoration Act (RFRA) is reasonably construed, on a case-by-case basis, to require that its funding agencies permit faith-based organizations applying for funding under the applicable program statutes both to receive DOJ funds and to continue considering religion when hiring staff, even if the statute that authorizes the funding program generally forbids considering of religion in employment decisions by grantees.

Questions about the regulation or the application of RFRA to the statutes that prohibit discrimination in employment may be directed to this Office.



Department of Justice  
Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

September 28, 2012

Chief Charlie Beck  
City of Los Angeles  
200 North Spring Street  
SW Mezzanine, Room M175  
Los Angeles, CA 90012-4112

Dear Chief Beck:

On behalf of Attorney General Eric Holder, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 12 Internet Crimes Against Children Task Force Continuations in the amount of \$582,812 for City of Los Angeles.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Jeffrey Gersh, Program Manager at (202) 514-5535; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at [ask.ocfo@usdoj.gov](mailto:ask.ocfo@usdoj.gov).

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in cursive script that reads "Mary Lou Leary".

Mary Lou Leary  
Acting Assistant Attorney General

Enclosures

INTRA-DEPARTMENTAL CORRESPONDENCE

October 24, 2012

1.17

**TO:** Chief of Police


**FROM:** Commanding Officer, Information Technology Bureau

**SUBJECT:** TRANSMITTAL OF THE GRANT APPLICATION FOR THE 2012  
INTERNET CRIMES AGAINST CHILDREN TASK FORCE  
CONTINUATIONS PROGRAM

Attached for your approval and signature is an Intradepartmental Correspondence to the Board of Police Commissioners requesting approval to transmit the attached grant application for the 2012 Internet Crimes Against Children Task Force Continuations Program from the Office of Juvenile Justice and Delinquency Prevention, United States Department of Justice, pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer, Office of the Chief Legislative Analyst, and to the City Clerk for committee and City Council consideration. The Los Angeles Police Department is requesting authorization to accept the \$582,812 award for the grant period of July 1, 2012, through June 30, 2013.

Funds provided under this program are intended to ensure that local law enforcement agencies are better equipped to investigate computer crimes against children by offenders using the Internet, on-line communication systems, and other technologies; provide educational programs aimed at law enforcement officers, teachers, parents, and children; serve as a forensic resource to law enforcement agencies within the service area; prosecute cases at the local, state and federal level; and, participate in nationally-coordinated investigations. The LAPD will allocate \$302,559 for salaries and fringe benefits, \$114,563 for travel, \$9,450 for consultants, and \$156,240 for equipment, supplies and other costs.

If you have any questions regarding this matter, please contact me at (213) 486-0352 or Sr. Management Analyst Stella Larracas, Officer in Charge, Grants Section, at (213) 486-0380.



MAGGIE GOODRICH, Chief Information Officer  
Commanding Officer  
Information Technology Bureau

Attachments

F. AUTHORIZE the Controller to transfer appropriation within Fund No. 339, Department No.70, for the related costs:

From:	
<u>Account Number</u>	<u>Amount</u>
Appropriation Account Number to be determined	\$69,438
To:	
<u>Account Number</u>	<u>Amount</u>
Related Costs	\$69,438

G. AUTHORIZE the LAPD to prepare Controller Instructions for any technical adjustments, subject to the approval of the CAO, and AUTHORIZE and INSTRUCT the Controller to implement the instructions;

H. AUTHORIZE the LAPD to execute no-cost time extensions to the grant award agreement not to exceed one year.

#### DISCUSSION

Funds provided under this program are intended to:

- Ensure that local law enforcement agencies are better equipped to investigate computer crimes against children by offenders using the Internet, online communication systems, and other technologies;
- Provide educational programs for law enforcement officers, teachers, parents, and children;
- Serve as a forensic resource to law enforcement agencies within the service area;
- Prosecute cases at the local, state and federal level; and,
- Participate in nationally-coordinated investigations.

The LAPD will allocate \$302,559 for salaries and fringe benefits, \$114,563 for travel, \$9,450 for consultants, and \$156,240 for equipment, supplies and other costs.

If you have any questions, please contact Chief Information Officer Maggie Goodrich, Commanding Officer, Information Technology Bureau, at (213) 486-0370.

Respectfully,



CHARLIE BECK  
Chief of Police

BOARD OF  
POLICE COMMISSIONERS  
Approved November 13, 2012  
Secretary *Maria Scha*

Attachments

INTRADEPARTMENTAL CORRESPONDENCE

Attachment 10440

SL

November 9, 2012  
1.17

RECEIVED

TO: The Honorable Board of Police Commissioners

NOV 07 2012  
REVIEWED  
POLICE COMMISSION

FROM: Chief of Police

*Richard M. Tetani*  
RICHARD M. TETANI  
EXECUTIVE DIRECTOR  
11-8-12  
DATE

SUBJECT: TRANSMITTAL OF THE GRANT APPLICATION FOR THE 2012  
INTERNET CRIMES AGAINST CHILDREN TASK FORCE  
CONTINUATIONS PROGRAM

RECOMMENDED ACTIONS

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE this report.
2. That the Board TRANSMIT the attached grant application, pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst and to the City Clerk for committee and City Council consideration.
3. That the Board REQUEST the Mayor and City Council to:
  - A. AUTHORIZE the Chief of Police to ACCEPT the grant award for the 2012 Internet Crimes Against Children Task Force Continuations Program in the amount of \$582,812, from the Office of Juvenile Justice and Delinquency Prevention, United States Department of Justice, for the period of July 1, 2012 through June 30, 2013;
  - B. AUTHORIZE the Los Angeles Police Department (LAPD) to spend up to the grant amount in accordance with the grant award agreement;
  - C. AUTHORIZE the LAPD to submit grant reimbursement requests to the grantor and deposit grant receipts in Fund No. 339, Department No. 70;
  - D. AUTHORIZE the Controller to set up a grant receivable and establish an appropriations account, account number to be determined, within Fund No. 339, Department No. 70, for disbursement of the 2012 Internet Crimes Against Children Task Force Continuations Program in accordance with the grant award agreement;
  - E. AUTHORIZE the Controller to increase appropriations for 2012 Internet Crimes Against Children Task Force Continuations Program as needed from appropriation account number to be determined in Fund No. 339, Department No. 70, to Fund No. 100, Department No. 70, account number and amount as follows:

Account No. 001092, Sworn Overtime:	\$ 93,800
Account No. 001012, Sworn Salaries:	\$139,321



# LOS ANGELES POLICE COMMISSION

Attachment

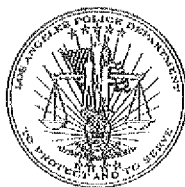
BOARD OF  
POLICE COMMISSIONERS

ANDREA SHERIDAN ORDIN  
PRESIDENT

JOHN W. MACK  
VICE PRESIDENT

RAFAEL BERNARDINO, JR.  
RICHARD DROOYAN  
ROBERT M. SALTZMAN

MARIA SILVA  
COMMISSION EXECUTIVE ASSISTANT I



ANTONIO R. VILLARAIGOSA  
MAYOR

RICHARD M. TETANK  
EXECUTIVE DIRECTOR

ALEXANDER A. BUSTAMANTE  
INSPECTOR GENERAL

EXECUTIVE OFFICE  
POLICE ADMINISTRATION BUILDING  
100 WEST FIRST STREET, SUITE 134  
LOS ANGELES, CA 90012-4112

(213) 236-1400 PHONE  
(213) 236-1410 FAX  
(213) 236-1440 TDD

November 13, 2012

BPC #12-0440

The Honorable Antonio Villaraigosa  
Mayor, City of Los Angeles  
City Hall, Room 303  
Los Angeles, CA 90012

The Honorable City Council  
City of Los Angeles  
c/o City Clerk's Office

Dear Honorable Members:

RE: TRANSMITTAL OF THE GRANT APPLICATION FOR THE 2012 INTERNET  
CRIMES AGAINST CHILDREN TASK FORCE CONTINUATIONS PROGRAM

At the regular meeting of the Board of Police Commissioners held Tuesday, November 13, 2012, the Board APPROVED the Department's report relative to the above matter.

This matter is being forwarded to you for approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

Handwritten signature of Maria Silva in cursive.

MARIA SILVA  
Commission Executive Assistant

Attachment

c: Chief of Police

Laptop Computers	10	\$1,200	\$12,000
Desk Top Computers	2	\$1,500	\$3,000
Microsoft Office	12	\$400	\$4,800
Night Vision	1	\$3,500	\$3,500
TechSmith Software (Snag It & Camtasia)	12	\$190	\$2,280
Network Hardware	1	\$1,500	\$1,500
Cell Phone Forensic Hardware	1	\$5,000	\$5,000
Computer Monitor	2	\$250	\$500
<b>TOTAL</b>			<b>\$56,730</b>

**E.-Supplies--**List items by type (office supplies, postage, training materials, copying paper, and other expendable items such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

Supply	Quantity	Price	Cost
Promotional Items			
Challenge Coins/Mouse pads/ pens etc.	100	\$5	\$500
Office Supplies (*see itemized list on last page)	1	\$7,500	\$7,500
Thumb Drives	100	\$50	\$5,000
Digital Voice Recorders	10	\$100	\$1,000
Tactical Gear- Protective Clothing	2	\$150	\$300
Hard Drives (portable)	100	\$125	\$12,500
3.0 TB Internal Hard Drives	75	\$170	\$12,750
Hard Drive Silicone Protective Sleeves	92	\$4	\$368
<b>TOTAL</b>			<b>\$39,918</b>

**F. Construction--** As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Consult with the program office before budgeting funds in this category.

Purpose	Description of Work	Cost
		<b>TOTAL</b>
		<b>\$0</b>

**G. Consultants/Contracts--** Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisitions

**OTHER LAW ENFORCEMENT AGENCIES (Not employed by the City of Los Angeles)**

Purpose of Travel	Location	Item	Quantity	Price	Days	Cost
ICAC National Conv.	TBD	Airfare	14	\$500		\$7,000
		Lodging	14	\$175	4	\$9,800
		Meals	14	\$60	5	\$4,200
		Incidentals	14	\$25	5	\$1,750
International Training Conference (HTCIA)		Airfare	4	\$500		\$2,000
		Lodging	4	\$125	4	\$2,000
		Meals	4	\$60	4	\$960
		Incidentals	4	\$25	4	\$400
Dallas Conference	Dallas, TX	Airfare	1	\$500		\$500
		Lodging	1	\$175	4	\$700
		Meals	1	\$60	5	\$300
		Incidentals	1	\$25	5	\$125
ICAC Investigative Techniques	TBD	Airfare	5	\$500		\$2,500
		Meals	5	\$60	5	\$1,500
		Incidentals	5	\$25	5	\$625
		Lodging	5	\$150	5	\$3,750
ICAC Undercover Chat	TBD	Lodging	5	\$150	5	\$3,750
		Airfare	5	\$500		\$2,500
		Meals	5	\$60	5	\$1,500
		Incidentals	5	\$25	5	\$625
ICAC Trial Advocacy for Prosecutors		Airfare	5	\$700		\$3,500
		Meals	5	\$60	5	\$1,500
		Incidentals	5	\$25	5	\$625
		Lodging	5	\$150	5	\$3,750
ICAC Peer to Peer Training		Lodging	3	\$150	3	\$1,350
		Meals	3	\$60	3	\$540
		Incidentals	3	\$25	3	\$225
ICAC Supervisor Course	Alexandria	Airfare	2	\$500		\$1,000
		Meals	2	\$60	5	\$600
		Incidentals	2	\$25	5	\$250
		Lodging	2	\$150	5	\$1,500
Cyber 101 Investigations, Newport Beach, CA						\$0
		Lodging	4	\$150		\$600
		Meals	4	\$60	5	\$1,200
		Incidentals	4	\$25	5	\$500

Subtotal \$63,625

**Consultant Fee:** For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$450 per day require additional justification and prior approval from OJP.

Name of Consultant	Service Provided	Computation	Cost
TBA	Speaker	8 hours	\$450
Symposium rental space (main and breakout rooms)			\$3,000
AV Equipmewnt			\$1,500
Printing of handouts Invitations and mailing costs			\$2,000
Conference Supplies			\$1,000
Conference printing			\$1,500
Subtotal			\$9,450

**Consultant Expenses:** List all expenses to be paid from the grant to the individual consultant in addition to their fees (i.e., travel, meals, lodging, etc.)

Item	Location	Computation	Cost
Subtotal			\$0

**Contracts:** Provide a description of the product or services to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$100,000.

Subtotal \$0

**CONSULTANTS/ CONTRACTS TOTAL \$73,075**

**H. Other Costs--** List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot rent, and provide a monthly rental cost and how many months to rent.

Description			Months	Cost
Encase Training Passports	Tuition	3	\$5,000	\$15,000
Black Bag Forensic Training	Tuition	1	\$3,000	\$3,000
Dallas Conference	Registration	2	\$450	\$900
Air Card Service	Fee	4	\$60	12 \$2,880
HTCIA	Tuition	4	700.00	\$2,800
Tactical Medical modulate A/B	Tuition	1	\$3,000	\$3,000
Cellebrite Renewal Licenses	Licenses	2	\$1,200	\$2,400

BlackBerry Cellular phone Service	Fee	14	\$100	12	\$16,800
FTK Software	Licences	2	\$3,500		\$7,000
Advanced Forensic training		2	\$2,000		\$4,000
Parking for Task Force Vehicles		6	\$60	12	\$4,320
<b>TOTAL</b>					<b>\$62,100</b>

**I. Indirect Cost**--Indirect costs are allowed only if the applicant has Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories.

Description	Computation	Cost
<b>TOTAL</b>		<b>\$0.00</b>

**Budget Summary**--When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total costs and the total project costs. Indicate the amount of Federal requested and the amount of non-Federal funds that will support the project.

Budget Category	Amount
A. Personnel	\$230,613
B. Fringe Benefits	\$69,438
C. Travel	\$50,938
D. Equipment	\$56,730
E. Supplies	\$39,918
F. Construction	\$0
G. Consultants/Contracts	\$73,075
H. Other	\$62,100
<b>Total Direct Cost</b>	<b>\$582,812</b>
I. Indirect Costs	\$0
<b>TOTAL PROJECT COSTS</b>	<b>\$582,812</b>
<b>Federal Request</b>	<b>\$582,812</b>
<b>Non-Federal Amount</b>	

**\* Office Supplies**

	<u>Price</u>	<u>Qty</u>	<u>Total</u>
Foray Mobile Workmate	\$90.00	12	\$1,080.00
Uniball Roller Pens (various colors)	\$16.19	10	\$161.90
Foray Chisel Highlighters (var colors)	\$4.49	5	\$22.45

Smead Hanging File Folders, Letter	\$9.99	10	\$99.90
Brother P-Touch Labeler	\$49.99	5	\$249.95
Office Depot file folder, 1/3 cut, letter	\$9.79	5	\$48.95
Safeco foldaway HD Platform Truck	\$278.99	3	\$836.97
Foray Permanent Markers	\$3.00	5	\$15.00
Post-It 3x3", 12 pads	\$12.99	5	\$64.95
Post-It Easel Pads, 25x30", 4 pads	\$105.99	1	\$105.99
Post-It Lined Notes, 4x6", 5 pads	\$10.34	5	\$51.70
Office Depot binders, 2"	\$4.59	20	\$91.80
Office Depot binders, 3"	\$5.89	10	\$58.90
Swingline HD Stapler	\$78.99	1	\$78.99
HD staples, box of 1000	\$8.49	4	\$33.96
HD Staple remover	\$10.79	1	\$10.79
File Cabinet, vertical, 4 drawer, letter	\$199.99	2	\$399.98
Sanford recycled dividers, 8-tabs, 12 pk	\$4.99	3	\$14.97
Wasp bar code reader & bar code labeler	\$567.85	1	\$567.85
<b>TOTAL</b>			<b>\$3,995.00</b>

**LOS ANGELES REGIONAL ICAC TASK FORCE TIMELINE  
2012-50099-CA-MC**

Year	Objectives	Activity	Goals	Expected Completion Date	Person Responsible
1	Conduct/ or coordinate proactive and reactive ICAC investigations	<ul style="list-style-type: none"> <li>Conduct and/or coordinate criminal investigations initiated from Task Force members, allied agencies, citizen complaints, teachers, Cybertips, and other similar sources</li> <li>Integrate federal, state and local efforts as identified in the U.S. Attorney General's Project Safe Childhood Initiative</li> </ul>	<ul style="list-style-type: none"> <li>Conduct and/or coordinate 40 proactive investigations utilizing peer to peer software, websites, undercover chatting, and distribution rings</li> <li>Conduct and/or coordinate 100 reactive investigations related to Cybertips and complaints from law enforcement and citizen complaints</li> </ul>	June 30, 2013	ICAC Detectives and affiliates
1	Prepare and submit ICAC related cases for prosecution	<ul style="list-style-type: none"> <li>Prepare case for prosecution based on prosecutor's standards</li> <li>Complete statistical tracking to include the number of cases submitted for federal prosecution, the number of cases submitted for state prosecution, and the number of cases submitted for local prosecution</li> </ul>	Submit 30 cases for local, state, and federal prosecution.	June 30, 2013	ICAC Detectives and affiliates
1	The LA ICAC will engage in law enforcement and community outreach activities including training, prevention, and education activities	Receive requests via telephone, mail or E-mail for presenters from people representing law enforcement agencies and community groups	Provide 36 law enforcement and/or community outreach presentations	June 30, 2013	ICAC Detectives and affiliates

**LOS ANGELES REGIONAL ICAC TASK FORCE TIMELINE  
2012-50099-CA-MC**

1	<p>The LA ICAC will serve as a forensic resource to affiliate agencies and other agencies within our Task Force's geographical area of service</p>	<ul style="list-style-type: none"> <li>• Receive forensic requests from Task Force members, affiliate agencies, and other agencies within the Task Force's service area</li> <li>• Assess forensic requests received for appropriateness as related to the ICAC Program</li> <li>• Triage forensic requests based on Task Force guidelines (based on pending court dates, crime types, etc.)</li> <li>• Coordinate forensic requests/requirements with respective prosecutor to minimize unneeded analysis</li> <li>• Prepare forensic reports based on Task Force policy</li> <li>• Complete statistical tracking form for forensic examinations completed</li> </ul>	<p>Completing 120 computer and/or cell phone forensic examinations</p>	<p>June 30, 2013</p>	<p>ICAC Detectives and affiliates</p>
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## KEY PERSONNEL and JOB DESCRIPTION

**LAPD > Detective Bureau > Juvenile Division > ICAC Unit**

**CHARLIE BECK, Chief of Police**

Chief Beck holds the ultimate responsibility for the actions of the Los Angeles Police Department.

**KIRK ALBANESE, Chief of Detectives, Commanding Officer, Detective Bureau**

Chief Albanese, as the Commanding Officer of Detective Bureau, has the operational and administrative authority for Detective Bureau. As the Chief of Detectives, he is responsible for Robbery-Homicide Division, Scientific Investigation Division, Juvenile Division, Gang and Narcotics Division, Detective Support and Vice Division, Commercial Crimes Division and has functional oversight of all detectives Citywide.

**KEVIN MCCARTHY, Commander, Assistant Commanding Officer, Detective Bureau**

Commander McCarthy assists Chief Albanese in all operations of Detective Bureau.

**FABIAN LIZARRAGA, Captain, Commanding Officer, Juvenile Division**

Captain Lizarraga serves as the Project Director for the Los Angeles Region Internet Crimes Against Children Task Force Program. He has direct supervision over the Child Protection and Abused Child Sections. The ICAC Unit is under the Child Protection Section.

**ANDREA GROSSMAN, Lieutenant, Officer in Charge, ICAC Unit**

**Commander, Los Angeles Regional ICAC Task Force**

Lieutenant Grossman is the supervisor of the ICAC Unit and Commander of the Los Angeles Regional ICAC Task Force. She is charged with meeting all goals and objectives of the ICAC Task Force grant award.

**GILBERT ESCONTRIAS, Detective, Assistant OIC, ICAC Unit**

Detective Escontrias assists Lieutenant Grossman in all operations of the LA ICAC Task Force.

### **Chief Charlie Beck**

Charlie Beck was appointed Chief of the Los Angeles Police Department in November 2009. Chief Beck continues to evolve and refine strategies to further the Department's ascendancy to the pinnacle of 21<sup>st</sup> Century Policing. He was educated locally and attended California State University, Long Beach, where he graduated with a B.A. in Occupational Studies-Vocational Arts. Chief Beck is renowned for his ability to forge traditional policing methods, community outreach programs, tempered with the input of diverse stakeholders to form enduring crime abatement programs. During Chief Beck's tenure as Central Area's Commanding Officer, he formulated the original Safer Cities Initiative. This program brought together a coalition of City Departments, Council Offices, homeless advocacy groups, and service providers to provide shelter and mitigate crime perpetrated against the homeless. This phalanx of governmental and private agencies became a model of efficiency and has been replicated nationally.

### **Commander Michael P. Moriarty**

As the Assistant Commanding Officer of the Detective Bureau, Commander Moriarty oversees the investigative operations of the program including the tracking of cases for the NIJ-contracted Researcher/Evaluator and for the Department's Detective Case Tracking System. In his role, Commander Moriarty provides supervision to the Robbery Homicide Division, Juvenile Division, as well as overseeing detective functions Departmentwide in their tracking and monitoring of profile and control cases as well as acting as the official liaison with the Department's Scientific Investigation Division regarding policy and procedural matters relating to the demonstration program.

### Captain Fabian Lizarraga

Captain Fabian Lizarraga is the Commanding Officer of Juvenile Division. He is the direct line supervisor in charge of overseeing the ICAC Unit and is the LA ICAC Program Director. He is a 35-year veteran of the LAPD and graduated from California State University, Los Angeles, with a Bachelor of Science Degree in Criminal Justice. Since his assignment as Commanding Officer of Juvenile Division, he has attended various training locally and in Alexandria, Virginia, at the National Center for Missing and Exploited Children, in order to understand the ICAC mission and goals. In the time that Captain Lizarraga has been heading up Juvenile Division, the ICAC Unit has grown from a team of four staff members to its current strength of 12 supervisors and investigators and one civilian support member. Under his term, the ICAC Unit has also solicited and attained additional affiliates and built relationships and partnerships with agencies at the Federal and State levels. Due to this relationship, the LA ICAC is co-located within the Immigration and Customs Enforcement (ICE) regional headquarters in Long Beach, California. This will allow ICE and the ICAC to continue to work together and collaborate on cases as well as have access to the forensic capabilities and laboratory housed within ICE. Also under his term, there has been a marked shift in the ICAC focus from public information and presentations to active enforcement and completion of investigations that result in arrests and prosecution of suspects.

**Lieutenant Andrea Grossman**

Lieutenant Andrea Grossman is the Officer in Charge (OIC) of the ICAC Unit, and the Program Manager for the LA ICAC Task Force Program. The LA ICAC is responsible for investigating Internet predators and the possession and distribution of child pornography over the Internet, child exploitation, possession of child pornography, and child predators. She graduated from the University of La Verne and California State University, Long Beach. She has earned Bachelor of Science and Master of Science Degrees. She is also a Fulbright Scholar.

**Detective Monica Quijano**

Detective III Monica Quijano is the Assistant OIC of the ICAC Unit. She has been the OIC of the Sexually Exploited Child Unit (SECU) and Abused Children's Unit. Both the ICAC Unit and the SECU are responsible for investigating Internet predators and the possession and distribution of child pornography over the Internet, child exploitation, possession of child pornography, and child predators.



## CHARLES L. BECK

Chief of Police ☆☆☆☆ Los Angeles Police Department

Charles L. Beck was appointed Chief of the Los Angeles Police Department in November 2009. Chief Beck oversees the third largest police department in the United States, managing 10,000 sworn officers, 3,000 civilian employees, encompassing an area of 473 square miles, a population of approximately 3.8 million people, and an annual budget that exceeds one billion dollars. Having facilitated his predecessor's successful reengineering and reform effort, Chief Beck continues to evolve and refine those strategies to further the Department's ascendancy to the pinnacle of 21<sup>st</sup> Century Policing. Major components of this endeavor include the mitigation of crime, the reduction of gang violence, the containment of terrorism, and the continuation of the reforms that brought the Department into compliance with the Consent Decree.

Chief Beck was born in Long Beach, California in 1953. He was educated locally and attended California State University at Long Beach, where he graduated with a Baccalaureate Degree in occupational studies-vocational arts. Chief Beck was appointed to the Los Angeles Police Department in March 1977 after serving two years with the Los Angeles Police Reserve Corps. In June 1984, he was promoted to Sergeant, to Lieutenant in April 1993, to Captain in July 1999, and Commander in April 2005. In August 2006, he achieved the rank of Deputy Chief, the same rank his father, a retired Los Angeles Police Officer, had attained.

As an officer, Chief Beck's patrol assignments have included Rampart, Southeast, Pacific and Hollywood Areas. As a sergeant, his assignments included Harbor and Southwest Patrol, South Bureau C.R.A.S.H. and Internal Affairs Division. Upon being promoted to captain, he was initially assigned to Southeast Division followed by terms as the commanding officer of Juvenile Division, Central Area and finally Rampart Area. As a Commander, he was the Assistant to the Director, Office of Operations. Upon his promotion to Deputy Chief, he assumed command of Operations -South Bureau. Chief Beck went on to become Chief of Detectives, where he implemented innovative, far ranging and visionary changes to the Detective Bureau.

Chief Beck is renowned for his ability to forge traditional policing methods, community outreach programs, tempered with the input of diverse stakeholders to form enduring crime abatement programs. During Chief Beck's tenure as Central Area's Commanding Officer, he formulated the original Safer Cities Initiative. This program brought together a coalition of City Departments, Council Offices, homeless advocacy groups, and service providers to provide shelter and mitigate crime perpetrated against the homeless. This phalanx of governmental and private agencies became a model of efficiency and has been replicated nationally.

Chief Beck was also charged with reforming the beleaguered Rampart Area in the aftermath of the Rafael Perez scandal. Chief Beck utilized inspirational leadership fostering change from the roots of Department and up, ensuring all changes are evolutionary and withstand the test of time. Effecting change from the bottom to the top of the chain of command ensures a long lasting institutional change. Chief Beck also built community and racial harmony through the elusive goal of transparency and effective constitutional policing. The techniques Chief Beck employed are well documented in the Blue Ribbon Rampart Review Panel's report to the Police Commission entitled, *Rampart Reconsidered: The Search for Real Reform Seven Years Later*. The Panel reviewed the lessons learned and missed in the aftermath of the Rampart crisis and

recommended that the Department follow the community policing leadership model used by Chief Beck and his team in his successful turnaround of Rampart Area.

While Commanding Officer of Rampart Area, Chief Beck was also able to form an alliance of community and political groups to reclaim MacArthur Park for the citizens of Los Angeles. This effort involved the support and funding from a diverse group of public and private entities. This included the City Attorney, the Mayor's Office, the Local Council Office, the United States Forest Department, the Department of Recreation of Parks, the Central American Resource Center, multiple businesses and the general public. Stakeholders shared the goal of eliminating crime within the park boundaries and reclaiming it for recreation. Initially public safety was restored and then a "buy-in" for officers assigned to Rampart was created. Public and private funds enabled the purchase of a closed circuit television system. The park was then revitalized through tree trimming, the lawns were reseeded, lights repaired, and facilities enhanced. Soon crime was reduced to historic lows and families returned to the park in droves. The project was the essence of community policing, received national recognition, and was awarded the Webber Safety Award for Community Policing.

Another change enacted by Chief Beck was the melding of Gang Operations Support Division and Narcotics Division into Gang and Narcotics Division. This new Division facilitates the efficient targeting and dismantling of narcotics trafficking and violence by gangs and effectively undermines the gang's ability to perpetuate as an ongoing criminal enterprise. By bringing the expertise of both gang and narcotics detectives together, their investigative efforts are expanded in a synergetic effort directed at targeting the gang's infrastructure and ability to profit from illicit narcotics and firearms sales, resulting in reduced gang violence.

Chief Beck is a Director and past president of the Los Angeles Police Relief Association. He competes regularly in local motocross events. He is also a past Police and Fire Motocross National Champion and has won numerous medals in state, national and international competitions. Chief Beck is married with three children. Two of Chief Beck's children are also Los Angeles Police Officers.

## **Kirk J. Albanese** **Chief of Detectives**

Chief of Detectives Kirk J. Albanese was born in 1956 in Mount Pleasant, New York. He moved to Los Angeles and started his police academy training on November 17, 1980. Chief of Detectives Albanese has steadily moved up through the ranks: including Police Officer, Sergeant, Lieutenant, Captain, and Commander. He was promoted to the rank of Deputy Chief by Police Chief William J. Bratton, on March 29, 2009.

During his 30 year career Chief Albanese has held assignments in patrol, gang enforcement, narcotics, Internal Affairs, juvenile and administrative positions. While at the Police Officer rank, he was a Senior Lead Officer and as a Sergeant, he supervised a Community Policing/government based problem solving unit referred to as FALCON (Focused Attack Linking Community Organizations and Neighborhoods). As a Lieutenant, he was assigned to Internal Affairs as both an Officer-in-Charge and as a Chief Investigator.

As a Captain, he has held command positions at Juvenile Division, 77th Street, Wilshire, Foothill and Mission Area Police Stations. As an Area Commanding Officer, he was credited with establishing innovative crime reduction systems including, the "War Room Concept" where crime is analyzed and "Daily Missions" are assigned to command personnel through a "Daily Briefing" meeting. This process ensures that all personnel assigned to the command are accountable and working toward the reduction of Part 1 crime.

Chief Albanese was also credited with planning and opening the first new Los Angeles police station in 28 years. Mission Area Police Station opened on May 1, 2005, and serves the communities of Sylmar, Mission Hills, North Hills, Panorama City and a portion of Granada Hills. He credits the assigned personnel under his command, other City Departments, political leadership and the community for this accomplishment.

Following his promotion to Commander, he was assigned as the Assistant Commanding Officer, Operations-West Bureau, assuming responsibility for the police station areas of Hollywood, Wilshire, West Los Angeles, Pacific, and West Traffic Division. Following that, he was assigned as the Assistant to the Director, Office of Operations. It was this position that Chief Albanese held prior to being promoted to Deputy Chief. Upon his promotion, Chief Albanese assumed command of Operations-South Bureau. As the Commanding Officer, he was responsible for 77th Street, Southwest, Southeast, and Harbor Areas, along with South Traffic Division. Operations-South Bureau covers an area of 67 square miles and serves more than 700,000 community members with 1,500 officers and 159 civilian employees. In December of 2009, Chief Albanese assumed command of Operations-Valley Bureau and was responsible for Mission, Foothill, North Hollywood, Van Nuys, West Valley, Topanga, Devonshire and Valley Traffic Stations.

On November 6, 2011, Chief Albanese assumed command for Detective Bureau. As the Chief of Detectives, he is responsible for Robbery Homicide Division, Scientific Investigation Division, Juvenile Division, Gangs and Narcotics Division, Detective Support and Vice Division, Commercial Crimes Division and has functional oversight of all detectives citywide.

Chief Albanese is a member of several professional and community based organizations including, the Los Angeles County Peace Officer Association, the International Association of

Chiefs of Police and the Los Angeles Women Police Officers Association. He holds a Bachelor of Science Degree in Management from the University of Phoenix. His personal interests include travel, physical fitness, and spending quality time with his wife and two children.



**COMMANDER KEVIN F. MCCARTHY**  
**Assistant Commanding Officer**  
**Detective Bureau**

Commander Kevin F. McCarthy is currently the Assistant Commanding Officer of Detective Bureau, Los Angeles Police Department (LAPD).

Commander McCarthy moved to Los Angeles, California in April 1980 to join the LAPD. As a police officer, Commander McCarthy worked Newton Patrol, Communications Division, Detective Services Division, and twice worked at both 77<sup>th</sup> Street Patrol and Narcotics Division. Promoting to Sergeant in 1988, he worked such varied assignments as Southeast Patrol, Hollenbeck Patrol, Internal Affairs Division and the Office of the Chief of Police. In 1994, he promoted to Lieutenant and worked Harbor Patrol as a Watch Commander, and Operations West-Bureau and Operations Valley-Bureau both as an Adjutant to the Deputy Chief. Upon his promotion to Captain, he was assigned to the Rampart Division. His subsequent commands have been Internal Affairs, Risk Management Division, Detective Support Division, Special Operations Support Division, Emergency Operations Division, and Gang and Narcotics Division.

Commander McCarthy's professional affiliations include the Los Angeles Police Relief Association (President), Los Angeles Police Department Command Officers Association, Los Angeles Women Police Officers and Associates, and the Los Angeles Police Historical Society.

Commander McCarthy was born in New York, New York and comes from a long line of law enforcement professionals. He is the eldest son of a retired New York City Police Officer. Commander McCarthy's great grandfather worked as a Deputy Sheriff in the Bronx. He has two cousins who currently work for the New York Police Department (NYPD) and a sister-in-law who retired as a Deputy Inspector from the NYPD. Commander McCarthy's wife left a nine-year career with Hughes Aircraft Company in 1988 to join the LAPD where she is currently a Deputy Chief. The McCarthy's have two beautiful daughters.

# Fabian E. Lizarraga

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## Education

1974 – 1977	California State University at Los Angeles Bachelor of Science/Criminal Justice
August, 1996	Supervisory Development School
March, 1996	Supervisory Leadership Institute
February, 1998	POST Management Course
November, 2001	Command Development School

## Professional experience

1978 – Present      Los Angeles Police Department  
**Police Officer (February, 1978 – December, 1987)**  
Patrol Officer (Wilshire, West L.A.)  
Undercover Investigator (PDID)  
OSB-CRASH Gang Suppression Officer  
Projects officer at OCB  
Vice Officer at Northeast  
Hispanic Media Relations Officer at OCOP

As a Police Officer I learned all the skills necessary to perform the duties of a Los Angeles Police Officer. From Preliminary crime scene investigations to the arrest of the suspect. The proliferation of gangs in the early 80's and my position in the gang unit in South Bureau, gave me a comprehensive understanding of their methods of operation and tracking methods to expand our intelligence on them. My time as a vice investigator led me to more detailed and comprehensive investigations, preparing search warrants, surveillance techniques and detailed reports of expenditures. Coupled with my time as an undercover investigator within the Public Disorder Intelligence Division, my officer safety skills and common sense and good judgement skills were honed further. As a spokesperson for the Chief of Police, my understanding of Department policy and positions were paramount. Facilitating the news media doing their job placed the Department in a positive light more often than not.

### Police Sergeant (January, 1988 – December, 1997)

- Patrol Supervisor at 77<sup>th</sup> Street
- Patrol Supervisor at Central
- Field Supervisor/OIC at OSB-CRASH

- Field Supervisor at DARE
- Complaint Investigator - Internal Affairs Division, South Section
- Associate Advocate -- Internal Affairs Group

As a supervisor, I monitored the activities of officers in the field. Their response to calls for service, interaction with the public, enforcement of laws and meeting the Department's goals. This was done both in the patrol as well as the Gang Enforcement functions. I managed and controlled major field incidents from missing children to barricaded suspects and Officer involved shootings. I also monitored the implementation and presentation of the DARE curriculum at the Elementary, Junior High and High School levels. During my time at Internal Affairs, I learned the intricacies of a thorough and complete complaint investigation and the nuances of the Department's disciplinary philosophy and its application. Not only through the investigation phase but also through the presentation of the Department's case at a Board of Rights hearing.

#### **Police Lieutenant (December, 1997 – January, 2002)**

- Watch Commander - Hollenbeck
- Administrative Lieutenant -- Rampart
- Assistant OIC at Legal Affairs Section
- Department Advocate - Internal Affairs Group

As a Lieutenant, I further honed my administrative skills for the command level via Letters of Transmittal, recommendations on complaints and various administrative projects germane to the watch commander's desk and the newly created Administrative Lieutenant position at Rampart. My assignment to Rampart was predicated from the development and the outbreak of the "Rampart Corruption Scandal". My selection was based on my past performance as to integrity and my knowledge and exposure to the Department's disciplinary system. After a brief exposure to our Legal Affairs Section, I was appointed for the Department Advocate position where I oversaw the training and presentation of Department Board of Rights at the height of the Rampart cases being completed and ready for adjudication.

#### **Police Captain ( January, 2002 – Present)**

- Commanding Officer, Newton Operations Support Division
- Commanding Officer, Newton Patrol Division
- Commanding Officer, Van Nuys Patrol Division
- Commanding Officer, Juvenile Division

As a Commanding Officer I have been involved in all facets of the running of a division. Detectives, patrol, gang units, vice and administrative personnel have all been under my direct purview and responsibility. As a Commanding Officer, I have managed the many administrative tasks, but also been involved in community outreach through meetings and/or events. I respond to and manage major field incidents. These have ranged from Homicide scenes to Officer Involved Shootings where we have suffered the loss of an officer, to high profile child abuse and sexual abuse of children cases. I have been commended by all levels of the Department for my handling of these incidents.

**Professional memberships**

Latin American Law Enforcement Association  
Command Officers Association, LAPD  
Los Angeles County Police Officers Association

**Languages**

Spanish (Fluent in speaking, reading and writing)  
French (Basic conversational)

**Community activities**

Soccer Coach for the American Youth Soccer Organization  
Volunteer at Our Lady of Peace School in North Hills

**Interests and hobbies**

I enjoy spending time with my kids, reading, amateur hiking, camping and a good movie.

**ANDREA GROSSMAN**  
501 West Ocean Blvd. Suite 7200  
Long Beach, California 90802  
(562) 624-4028

## **OBJECTIVE**

To work with the men and women of the Police Department and the community to provide the optimal level of public safety for all residents and to employ the policing profession's "best practices" in leading the organization to its fullest potential

## **EDUCATION**

CALIFORNIA STATE UNIVERSITY, Long Beach, CA, 2004  
Master's of Science, Emergency Services

UNIVERSITY OF LAVERNE, La Verne, CA 2000  
Bachelor's of Science, Organization Management

## **EMPLOYMENT**

1990 to present: Los Angeles Police Department- 100 West First Street  
Los Angeles, California

### *Police Lieutenant*

- Served as a supervisor for various entities within the LAPD
- Decisive and results oriented leader with a proven commitment the community we serve
- Experience in patrol, administrative, detective assignments
- Department Advocate for Board of Rights
- Experience in conducting personnel investigations and employee disciplinary matters
- Managed personnel issues; trained and mentored new Officers
- Implemented procedures for crowd control and large numbers of tourists in Democratic National Convention
- Functioned as Incident Commander overseeing Officers including officer involved shootings, barricaded suspects, and hostage situations
- Participated on entry-level and promotional oral boards

## **CIVIL SERVICE CLASSIFICATION HISTORY**

Lieutenant I Juvenile Division, OIC, LA ICAC Task Force-(2008-Current)

Lieutenant I Harbor Area (2006-2008)

Lieutenant I- United Kingdom Fulbright Fellowship (2006)

Sergeant II- Professional Standards Bureau Advocate (2003-2005)

Sergeant II- Central Traffic Division Assistance Watch Commander (2002-2003)

Sergeant II- Internal Affairs Division Advocate (2001-2002)

Sergeant I- 77<sup>th</sup> Street Patrol- Patrol Supervisor, Officer in Charge, Bicycle Unit  
(1999-2000)

Sergeant I- Metropolitan Jail Section- Supervisor (1998-1999)

Sergeant I- Rampart Division- Patrol Supervisor (1997-1998)

Senior Lead Police Officer- Harbor Area (1995-1997)

Police Officer III Staff Researcher-Traffic Coordination Section (1993-1995)

Police Officer II-Southwest Division (1993-1994)

Police Officer I-Newton Division (1991-1992)

Recruit Officer-Training Division (1991)

Reserve Police Officer Hollywood Division (1990-1991)

## **CERTIFICATIONS**

California Commission on Peace Officers & Standards & Training (POST) Certifications:

- Basic, Intermediate, Advanced, and Supervisory

## **SPECIALIZED EDUCATION AND INSTRUCTION**

2800 hours of Certified Specialized Training in managerial, supervisory, and technical training including:

- Delinquency Control Institute
- Robert Presley Institute of Criminal Investigations (ICI)
- West Point Leadership Program
- ICI-Internet Crime Advance
- ICI-Internet Crime Intermediate
- ICI-Internet Crime Basic
- Supervisory Leadership Institute
- Watch Commander School
- Basic Supervisor School
- Firearms-Semiautomatic Pistol-
- Crowd Management February
- Incident Command System
- Post Management Course
- Crisis Negotiation Advance
- Supervisor Training Program
- National Incident Management System (NIMS) IS-700, IS-800, IS-100, IS-200
- Retaliation Prevention
- Bicycle Instructor
- Instructor Development

- Sexual Harassment Prevention for Supervisors
- Risk Management IS Teams II Supervisor
- Teams II Risk Management IS Chain of Command
- Use of Force and Crisis Intervention Tactics
- Ethics In Law Enforcement
- S&K #240 Officer Rapid Development
- Administrative Investigations
- Cultural Division, Tools for Tolerance II (Racial Profiling
- Weapons of Mass Destruction
- Mental Illness Update (S&K 251)

#### **AWARDS**

- Fulbright Fellowship in the United Kingdom
- United States Congresswoman Jane Harman- Recognition award for community
- International Associations of Chief of Police Webber Seavey
- Sherwood Award for Combating Hate Crimes
- Los Angeles City award of Productive and Quality Service
- Los Angeles County Building Bridges Award
- Harbor Gateway Community

**Los Angeles Police Department**  
**Detective III Gilbert M. Escontrias**

Detective III Gilbert M. Escontrias has been with the Los Angeles Police Department (LAPD) for over 28 years. His assignments include Patrol, Juvenile Narcotics; School Investigative Buy Unit, Narcotics Buy Team, Community Relations, the Mental Evaluation Unit and Detectives. His investigative assignments include Homicide, Sex Crimes, Art Theft, Burglary, Auto-Theft, Pawnshop Unit, Cargo Theft, Violent Crimes Special Section and Receivers of Stolen Property Units.

Detective Escontrias currently is assigned as the Investigative Supervisor with the Internet Crimes Against Children (ICAC) Task Force. He supervises Investigators who conduct investigations in which the Internet has been used for the purpose of the sexual exploitation of juveniles. The investigative cases include the production, distribution, and possession of child pornography including online enticement of child pornography through file sharing networks and undercover operations. These complex and highly technical cases are then presented to local or federal authorities for criminal filing consideration. He also provides investigative advice and guidance to Department personnel concerning cases involving the Internet, social media sites, and basic forensic information concerning retrieving information from cellular phones, GPS systems and computers.

Detective Escontrias has been an instructor at the LAPD's Basic Detective School, the Robert Presley Institute of Criminal Investigation (ICI) in the areas of Art Theft, Receivers of Stolen Property, Sting Operations, Pawnshop Procedures, Metal Theft and the LAPD Crisis Intervention Technique and the Mental Illness Orientation for Dispatchers courses. He has also presented Law Enforcement training courses in the areas of Professional Transient Burglars and Tobacco Enforcement (Investigation of Counterfeit and Contraband Tobacco).

Detective Escontrias regularly teaches at community meetings in the areas of theft, burglary prevention and fraud, theft, scams, and crimes affecting the elderly and dealing with the mentally ill. He has also been a guest speaker at conferences and seminars including the International Fraud Investigators Association, National Association of Bunco Investigators, Western States Burglary and Safe Association, the California Collateral Lenders Association, the Law Enforcement and Private Security Conference, American Polygraph Association, the Association of Threat Assessment Professionals and Autism Speaks Conferences.